

**LOS ANGELES COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
PLANNING AND STUDENT SUCCESS COMMITTEE
Educational Services Center
Board Room – First Floor
770 Wilshire Boulevard
Los Angeles, CA 90017
Wednesday, March 10, 2010
10:00 – 11:30 a.m.**

Committee: Sylvia Scott-Hayes, Chair; Georgia L. Mercer; Mona Field

Participants: Brenda Baity, ELAC; Adriana Barrera, ESC; David Beaulieu, DAS; Kathleen Burke-Kelly, LATTTC; A. Susan Carleo, LAVC; Roland Chapdelaine, LATTTC; Gary Colombo, ESC; Ryan Cornner, ELAC; Karen Daar, ELAC; Deborah Kaye, LAVC; Joy McCaslin, Pierce College; Jamillah Moore, LACC; Ernest Moreno, ELAC; Edward Pai, LACC; Kimberly Perry, LACC; Joseph Ratcliff, LATTTC; Mark Rocha, WLAC; Linda Spink, LAHC; Judith Valles, LAMC; Tyree Wieder, ESC

Trustee Scott-Hayes called the meeting to order at 10:12 a.m.

PUBLIC SPEAKERS

None.

REPORTS/RECOMMENDATIONS

Mr. Gary Colombo stated that there is an action item on today's Board agenda to approve the Accreditation Follow-up Reports for ELAC, LACC, LAHC, LASC, LATTTC, and WLAC; the District/College Roles and Functions Assessment Report; the 2010 District Governance Assessment Report; and the District Governance and Functions Handbook.

Seaside College Accreditation Follow-Up Report Review (LAHC, LASC, WLAC)

A copy of the Accreditation Follow-up Report for each of the Seaside Colleges was distributed.

Ms. Deborah Kaye indicated that the Seaside College Accreditation Follow-up Reports are essentially the same as the Valleyside College Accreditation Follow-up Reports that were presented at a previous Committee meeting with respect to the GASB recommendation to monitor the situation regarding the post-retirement health benefits.

Motion by Trustee Field, seconded by Trustee Mercer, to approve the Accreditation Follow-up Reports for the Seaside Colleges.

APPROVED: 3 Ayes

Cityside College Accreditation Follow-up Report Review (ELAC, LACC, LATTTC)

East Los Angeles College

A document entitled "East Los Angeles College Follow-up Report" was distributed.

Ms. Karen Daar distributed a document entitled "Progress Report by the East Los Angeles College Accreditation Response Group to LACCD Board of Trustees Committee on Planning and Student Success." She discussed the document with respect to the summary of report preparation and actions on the following recommendations:

Recommendation 2: *The College should integrate planning with decision-making and budgeting processes to ensure that the decisions to allocate staff, equipment, resources, and facilities are based on identified strategic priorities and to ensure a continuous cycle of evaluation and improvement based upon data.*

Recommendation 4: *The College must ensure that the program review process is transparent and clearly communicated to the college constituencies.*

Recommendation 5: *The College must regularly evaluate and augment, if necessary, staffing, services, and programs in the Student Services Division to ensure student needs are being met.*

Recommendation 6: *The College must fully develop a formal written policy describing governance and decision-making structures and processes, including a definition of the roles and responsibilities of the constituent groups and develop methods for the regular assessment of the governance and decision-making structures.*

Los Angeles City College

A document entitled “Los Angeles City College Follow-up Report” was distributed.

Ms. Kimberly Perry distributed a document entitled “LACC Accreditation 2010 Follow-up Report College Recommendations: Summary of Key Outcomes” and discussed the document with respect to College Recommendation 1: Program Review; College Recommendation 2: Staff and Organizational Development; and College Recommendation 4: Research.

A document entitled “Accreditation Follow-up 2010 Recommendations 1, 2 & 4 Outcomes Summary” was distributed.

Dr. Edward Pai and Ms. Perry gave a PowerPoint presentation and discussed the document with respect to key outcomes for Recommendations 1, 2, and 4.

Los Angeles Trade-Technical College

A document entitled “Los Angeles Trade-Technical College Probation Follow-up Report” was distributed.

Mr. Joseph Ratcliff distributed a document entitled “Los Angeles Trade-Technical College” and discussed the document with respect to College Recommendation 1: Institutional Integrity Activities; College Recommendation 2: Evaluation, Planning, and Improvement Activities; and College Recommendation 6: Participatory Governance Activities.

Responses to District-related Cityside Recommendations

District/College Roles & Functions Assessment Report

Mr. Colombo distributed a document entitled “District/College Roles & Functions Assessment Report” and discussed its contents with respect to the results of a survey that was conducted in response to accreditor recommendations received during the Spring 2009 Cityside self-study visits at ELAC, LACC, and LATTC.

2010 District Governance Assessment Report

Mr. Colombo distributed a document entitled “2010 District Governance Assessment Report” and discussed its contents with respect to the results of an assessment of District-level governance that was conducted in response to the accreditor recommendations received during the Spring 2009 Cityside self-study visits.

District Responses & Action Plans

Mr. Colombo distributed a document entitled "Briefing on Draft Responses to the Cityside Accreditation Reports" and discussed its contents with respect to District responses to Recommendation 1: Monitor GASB; Recommendation 2: Assess Accuracy of 2008 Functional Map; and Recommendation 3: Assess and Improve District Governance & Decision Making; and the District Recommendation Action Plan Implementation Matrix.

Los Angeles Community College District Governance & Functions Handbook

Mr. Colombo distributed a document entitled "District Governance & Functions Handbook." He expressed his appreciation to Ms. Kaye and Ms. Diane Gamboa for their assistance in preparing this document. He summarized the document with respect to the Table of Contents; District Governance: Roles and Responsibilities; Districtwide Decision Making; District-Level Planning; Districtwide Administrative and Academic Councils and Committees; District Office Service Outcomes; and the Glossary.

Trustee Scott-Hayes requested that the final cost for preparing the various accreditation reports be included in every report as a method for monitoring the District's expenditures. She also requested that the District review its academic programs in order to determine which programs are no longer valuable and can be deleted.

Motion by Trustee Mercer, seconded by Trustee Field, to approve the Accreditation Follow-up Reports for the Cityside Colleges (ELAC, LACC, and LATTC).

APPROVED: 3 Ayes

Motion by Trustee Field, seconded by Trustee Mercer, to recommend approval of the two Assessment Reports (District/College Roles and Functions Assessment Report and 2010 District Governance Assessment Report) to the full Board.

APPROVED: 3 Ayes

Motion by Trustee Mercer, seconded by Trustee Field, to approve the Los Angeles Community College District Governance & Functions Handbook.

APPROVED: 3 Ayes

Future Committee Outlook

Trustee Scott-Hayes requested that a draft resolution regarding accreditation reform be included on the agenda of the next Committee meeting.

New Business

None.

ADJOURNMENT

Motion by Trustee Field, seconded by Trustee Mercer, to adjourn.

Without objection, so ordered.

The meeting adjourned at 11:30 a.m.