Wednesday, March 2, 2022
Regular Board Meeting

Board of Trustees

This meeting will be live streamed. Please use the link provided above. Call-in details are also provided below.

https://laccd.zoom.us/j/96237066950
Or One tap mobile:
US: +16699006833,,96237066950# or +12532158782,,96237066950#

Public Session 1:00 p.m. - 3:30 p.m.
Closed Session (Immediately following the Public Session)

Educational Services Center
Board Room, First Floor
770 Wilshire Boulevard
Los Angeles, CA 90017

TO PROVIDE PUBLIC COMMENT:
You may submit written public comments by e-mail to: LACCDBOToffice@laccd.edu

Or by mail to:
Attention: Los Angeles Community College District - Board of Trustees
Educational Services Center, Board of Trustees Office
770 Wilshire Boulevard
Los Angeles, CA 90017

Written public comment or documentation must be submitted no later than 10:00 a.m. the day of the scheduled meeting. Please include the agenda item and meeting date in your correspondence. Correspondence received shall become part of the official record. If you are unable to submit written public comment and wish to address the Board of Trustees telephonically, please call the LACCD Board of Trustees Office at 213-258-0615 for further assistance.

In compliance with Government Code section 54957.5(b), documents made available to the Board after the posting of the agenda that relate to an upcoming public session item will be made available by posting on the District’s official bulletin board located in the lobby of the Educational Services Center located at 770 Wilshire Boulevard, Los Angeles, California 90017. Members of the public wishing to view the material will need to make their own parking arrangements at another location.

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

To make such a request, please contact the Executive Secretary to the Board of Trustees at (213) 258-0615 no later than 12:00 p.m. (noon) on the Tuesday prior to the Board meeting.

A. OPENING ITEMS
### 1. Roll Call
- Meeting: Mar 2, 2022 - Regular Board Meeting
- Category: A. OPENING ITEMS
- Access: Public
- Type: Procedural

### 2. Flag Salute
- Meeting: Mar 2, 2022 - Regular Board Meeting
- Category: A. OPENING ITEMS
- Access: Public
- Type: Procedural
### Subject: 3. Approval of Agenda/Order of Business

**Meeting**  
Mar 2, 2022 - Regular Board Meeting

**Category**  
A. OPENING ITEMS

**Access**  
Public

**Type**  
Action

### B. APPROVAL OF MINUTES

**Subject**  
1. Regular Board Meeting and Closed Session: February 2, 2022
C. REPORTS FROM REPRESENTATIVES OF EMPLOYEE ORGANIZATIONS

Subject 1. Representative Reports

Meeting Mar 2, 2022 - Regular Board Meeting

Category C. REPORTS FROM REPRESENTATIVES OF EMPLOYEE ORGANIZATIONS

Access Public

Type Information, Procedural

Background: Representatives of Employee Organizations will be provided with time at each regular business meeting of the Board of Trustees to provide a brief report.

Los Angeles College Faculty Guild, Local 1521
AFT College Staff Guild, Local 1521A
District Academic Senate
SEIU Local 99
Administrator's Association
SEIU Local 721
Student Representative
Management Association
Los Angeles/Orange Counties Building and Construction Trades Council

D. PUBLIC COMMENT

Subject 1. Requests to Address the Board of Trustees Regarding Regular Agenda Items
E. REPORTS FROM THE BOARD

Subject 1. Reports of Standing and Special Committees

Meeting Mar 2, 2022 - Regular Board Meeting
Category E. REPORTS FROM THE BOARD
Access Public
Type Information, Procedural

Standing Committees --
- Budget & Finance Committee: Trustee Hoffman
- Facilities Master Planning and Oversight Committee (FMPOC): Trustee Vela
- Institutional Effectiveness and Student Success Committee (IESS): Trustee Henderson
- Legislative and Public Affairs Committee: Trustee Fong
- Student Affairs Committee (SAC): Student Trustee Martinez

Special (Ad Hoc/Advisory/Taskforce) Committees --
- DACA/Immigration Taskforce: Trustee Fong
- Chancellor's Advisory Committee on Asian Pacific Islander (API) Affairs: Trustee Fong
- Chancellor's Advisory Committee on LGBTQIA+ Affairs: Trustee Vela
- Chancellor's Advisory Committee on Black/African American Student Affairs: Trustee Henderson
- Chancellor's Advisory Committee on Mexican American, Central American, and Latino Affairs (MACALA)

Subject 2. Board Travel Ratification/Authorizations

Meeting Mar 2, 2022 - Regular Board Meeting
Category E. REPORTS FROM THE BOARD
Access Public
Type Action
Recommended Action Approve as presented.

Members of the District governing board are authorized, subject to Board approval, to attend and be reimbursed for actual and necessary expenses for meetings or conferences related to public school education.

Authorize payment of necessary expenses for:
Ratify payment of necessary expenses for Gabriel Buelna and David Vela, members of this Board of Trustees, to have attended the ACCT National Legislative Summit held on February 6-9, 2022 in Washington DC.

**Background:** Funding will be from 2021-2022 Board Travel account.

Authorize payment of necessary expenses for:

Trustees Buelna, Vela, Henderson, Hoffman, and Veres, members of this Board of Trustees, to attend the 2022 Annual Trustees Conference Community College League of California (CCLC) to be held in-person April 27 to May 1, 2022 at the Laguna Cliffs Marriott, Dana Point, California. CCLC will adhere to COVID-19 safety protocols and social distancing protocols by the CDC.

**Background:** Funding will be from 2021-22 Board Travel account.

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### F. RESOLUTIONS

<table>
<thead>
<tr>
<th>Subject</th>
<th>1. Interim Appointment of Personnel Commissioner</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Mar 2, 2022 - Regular Board Meeting</td>
</tr>
<tr>
<td>Category</td>
<td>F. RESOLUTIONS</td>
</tr>
<tr>
<td>Access</td>
<td>Public</td>
</tr>
<tr>
<td>Type</td>
<td>Action</td>
</tr>
</tbody>
</table>

**Recommended Action**  
Approve the resolution for an interim appointment.

WHEREAS, Mr. David Iwata’s term as Personnel Commissioner ended on February 28, 2022; and  
WHEREAS, Pursuant to Education Code section 88069, the vacancy created by the expiration of Mr. Iwata’s term shall be filled by a person appointed by the Board of Trustees; and  
WHEREAS, Education Code Section 88068 includes provisions that allow for an interim appointment not to exceed 60 days if the governing board, at the request of the Personnel Director, declares that an emergency exists and an interim appointment is necessary to ensure the continuance of the functions of the Personnel Commission; and  
WHEREAS, Mr. Iwata has agreed to accept a 60-calendar day extension of his term of office as an interim to provide for additional time for the appointment of a new Personnel Commissioner; now, therefore, be it  
RESOLVED, That the Board of Trustees of the Los Angeles Community College District does hereby declare an emergency exists and appoint Mr. Iwata as Personnel Commissioner on an interim basis until notification of permanent appointment or 60 calendar days, whichever shall come first.

<table>
<thead>
<tr>
<th>Subject</th>
<th>2. Resolution - Celebrating 2022 Women's History Month</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Mar 2, 2022 - Regular Board Meeting</td>
</tr>
<tr>
<td>Category</td>
<td>F. RESOLUTIONS</td>
</tr>
</tbody>
</table>
SUBJECT: RESOLUTION – CELEBRATING 2022 WOMEN’S HISTORY MONTH

The following resolution is presented by Trustees Henderson, Buelna, and Hoffman

WHEREAS, The month of March is National Women’s History Month; and

WHEREAS, National Women’s History Month recognizes and spreads awareness of the importance of women in the history of the United States; and

WHEREAS, Women’s History Month has its origins as a national celebration in 1981 when Congress passed Public Law 97-28, which authorized President Ronald Reagan to proclaim the week beginning March 7, 1982 as "Women’s History Week"; and

WHEREAS, In 1987, a bipartisan group of Senators introduced the first joint resolution to pass Congress designating "Women’s History Month"; and

WHEREAS, Throughout the history of the United States, whether in their homes, in their workplaces, in schools, in the courts, or during wartime, women have fought and advocated for themselves, their families, and all people of the United States; and

WHEREAS, Women led the efforts to secure suffrage and equal opportunities for women, and also served in the abolitionist movement, the emancipation movement, labor movements, civil rights movements, and other causes to create a more fair, equitable and just society for all; and

WHEREAS, Suffragists wrote, marched, were arrested, and ultimately succeeded in achieving—the ratification of the 19th Amendment to the Constitution of the United States, which provides, "The right of citizens of the United States to vote shall not be denied or abridged by the United States or by any State on account of sex."; and

WHEREAS, The enactment of the Voting Rights Act of 1965 (52 U.S.C. 10301 et seq.), extended the protection of the right to vote to women of color and language minorities; and

WHEREAS, In 2020, the United States celebrated the 100th anniversary of the ratification of the 19th Amendment to the Constitution of the United States, which guarantees women the constitutional right to vote; and

WHEREAS, Since the American Revolution, women have been vital to the mission, service and success of the Armed Forces, with more than 200,000 women serving on active military duty and 2,000,000 women veterans representing every branch of military service; and

WHEREAS, Women now represent approximately half of the workforce of the United States; and

WHEREAS, Women have made significant and impactful contributions in the fields of medicine, science, engineering, education, public policy, sports and politics toward the development, growth and prosperity of our great nation; and

WHEREAS, In 2021, the nation elected and witnessed the historic inauguration of Kamala Devi Harris as the first Black, South Asian and female vice president of the United States; and

WHEREAS, Locally, the voters of Los Angeles County voted for the first time, an all-female Los Angeles County Board of Supervisors; and

WHEREAS, Women comprise fifty-six (58%) of the student population within the Los Angeles Community College District; and

WHEREAS, Despite the advancements and influence of women in the United States, much remains to be done to ensure that young girls and women realize their full potential as equal members of society in the United States; and

WHEREAS, the LACCD Board of Trustees passed a resolution in March 3, 2021 urging the elimination of any wage gap based on gender, and supported the 2021 #EqualPayCA campaign led by First Partner Jennifer Siebel Newsom in partnership with The California Commission on the Status of Women and Girls (CCSWG) aimed on closing the pay gap in California; and

Recommended Action Recommend approval as presented.
RESOLVED, In recognition of Women’s History Month, the LACCD Board of Trustees reaffirms its commitment to work towards pay equity and the elimination of any wage gap based on gender; and, be it further

RESOLVED, That the Los Angeles Community College District hereby reaffirms its commitment to equal opportunity access by supporting and enhancing services, courses, and programs that enable women to attain their educational and career goals; and, be it further

RESOLVED, The Los Angeles Community College District Board of Trustees recognizes the celebration of National Women’s History Month as a time to reflect on the many notable and impactful contributions that women have made to the United States and urges all nine colleges and the District office to celebrate and recognize women’s social, economic, and political influences today and throughout history; and, be it further

RESOLVED, Board of Trustees urges the LACCD students, staff and faculty to observe National Women’s History Month with appropriate programs and activities; and, be it further

RESOLVED, That the Chancellor distribute a copy of this resolution to all nine campuses to increase awareness about Women’s History Month.

WHEREAS, On September 16, 2021, Assembly Bill No. 361 amended Government Code Section 54953 to allow greater flexibility in conducting public meetings via teleconference, during a declared State of Emergency, under certain circumstances; and

WHEREAS, The Board of Trustees believe that the required circumstances will exist during the meetings currently scheduled for March 16, 2022, and April 13, 2022, and further believe that the required circumstances will exist for at least the next thirty (30) calendar days; therefore

BE IT RESOLVED THAT, Pursuant to Government Code Section 54953(e)(1), the Board of Trustees for the Los Angeles Community College District hereby make the following findings:

1. The Governor has declared a State of Emergency pursuant to Section 8625 of the California Emergency Services Act; and
2. The Board of Trustees has reconsidered the circumstances of the State of Emergency; and
3. This State of Emergency will remain active during the meetings currently scheduled for March 16, 2022, and April 13, 2022, and will remain active for at least the next thirty(30) calendar days; and
4. As a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; and

BE IT FURTHER RESOLVED THAT, as follows:
1. Pursuant to Government Code Section 54953(e)(1)(C), the meetings of the Board of Trustees of the Los Angeles Community College District currently scheduled for March 16, 2022, and April 13, 2022, shall be conducted via teleconference as set forth in Government Code Section 54953(e)(2); and

2. Pursuant to Government Code Section 54953(e)(1)(C), any Special or Emergency meetings that the Board of Trustees may need to schedule during the next thirty (30) days, to conduct the business of the Los Angeles Community College District, shall be conducted via teleconference as set forth in Government Code Section 54953(e)(2); and

3. Pursuant to Government Code Section 54953(e)(3), this Resolution shall remain in force for thirty (30) days; and

4. If the State of Emergency remains active for more than thirty (30) days, and if the circumstances warranting continued teleconferencing persist, pursuant to Government Code Section 54953(e)(3), the Board may issue a new Resolution(s) every thirty (30) days to continue the use of teleconferencing.

G. REPORT FROM THE CHANCELLOR

The Chancellor will report regarding activities or pending issues in the District.

H. COMBINED CONSENT CALENDAR--MATTERS REQUIRING MAJORITY VOTE

1. Approve Consent Calendar I.1 - U.8

Recommended Action

Approve Consent Calendar I.1 - U.8

I. CONSENT CALENDAR--HUMAN RESOURCES

1. Personnel Services and Routine Actions
### J. CONSENT CALENDAR--PERSONNEL COMMISSION

#### Subject

**1. Salary Reallocation for the Class of Child Development Center Food Services Aide**

**Meeting**

Mar 2, 2022 - Regular Board Meeting

**Category**

J. CONSENT CALENDAR--PERSONNEL COMMISSION

**Access**

Public

**Type**

Action (Consent)

**Recommended Action**

Concur with the action of the Personnel Commission to reallocate the salary schedule for the class of Child Development Center Food Services Aide, as noted below, effective January 19, 2022.

**Current: Salary Schedule, shortened range starting at step 5**

<table>
<thead>
<tr>
<th>Step 5</th>
<th>Hourly</th>
<th>Monthly</th>
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</thead>
<tbody>
<tr>
<td>$16.71</td>
<td></td>
<td>$2,897.28</td>
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</tbody>
</table>

All personnel actions reported herein are in accordance with the Board of Trustees Rules and are within the approved budget. Personnel actions include retirements, employment, leaves, separations/resignations and assignment changes.

The classified assignments noted above have not been certified by the Personnel Commission and are subject to further audit by the Personnel Commission due to SAP transition issues and may be subject to change.

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File Attachments

- ACADEMIC EMPL.pdf (444 KB)
- CLASSIFIED EMPL.pdf (350 KB)
- UNCLASSIFIED EMPL.pdf (579 KB)
Proposed: Salary Schedule, shortened range starting at step 5

<table>
<thead>
<tr>
<th>Step 5</th>
<th>$17.28</th>
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<tbody>
<tr>
<td>Hourly</td>
<td></td>
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<tr>
<td>$2,994.45</td>
<td>Monthly</td>
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<tr>
<td>$35,933.40</td>
<td>Annually</td>
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</table>

Background:

Due to a shortage of qualified applicants to fill vacancies in the subject class of Child Development Center Food Services Aide, the Personnel Commission staff conducted a salary review to assess the competitiveness of the District’s salary for this class. The small pool of applicants was primarily attributed to the tight labor market currently in effect for food services workers. Salary survey data was obtained for a comparable class from the U.S. Department of Labor, Bureau of Labor Statistics, OES survey, Greater Los Angeles area. The proposed new salary setting basis since the proposed new salary schedule is based on direct alignment with the average of the third quartile data of the applicable OES survey. The salary reallocation results in an increase of 3.35% at the maximum step for the subject class and impacts a total of nine incumbents.

Subject 2. Classification Study: Senior Human Resources Assistant, EN 779763, Health Benefits Unit, Educational Services Center

Meeting Mar 2, 2022 - Regular Board Meeting
Category J. CONSENT CALENDAR--PERSONNEL COMMISSION
Access Public
Type Action (Consent)
Recommended Action Concur with the action of the Personnel Commission to reclassify EN 779763 from Senior Human Resources Assistant to Senior Human Resources Technician, effective March 22, 2021.

Senior Human Resources Assistant

<table>
<thead>
<tr>
<th>Step 1</th>
<th>Step 2</th>
<th>Step 3</th>
<th>Step 4</th>
<th>Step 5</th>
<th></th>
</tr>
</thead>
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<tr>
<td>$4,203.62</td>
<td>$4,434.82</td>
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<tr>
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</tbody>
</table>

Senior Human Resources Technician

<table>
<thead>
<tr>
<th>Step 1</th>
<th>Step 2</th>
<th>Step 3</th>
<th>Step 4</th>
<th>Step 5</th>
<th></th>
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<tbody>
<tr>
<td>$5,207.56</td>
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<td>$77,414.88</td>
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</table>

Background: In accordance with provisions of the provisions of the AFT 1521A contract and the Education Code, Personnel Commission staff conducted an audit. The audit determined that the duties and responsibilities of the incumbent fell within the classification of Senior Human Resources Technician. The position is located in the Health Benefits Unit at the Educational Services Center.

Fiscal Impact: The 2021-2022 fiscal year cost of this action was approximately $931. The 2022-2023 fiscal year cost of this action is approximately $3,437.
Background: In accordance with provisions of the provisions of the SEIU Local 721 contract and the Education Code, Personnel Commission staff conducted an audit. The audit determined that the duties and responsibilities of the incumbent fell within the classification of Senior Accountant. The position is located in College Fiscal Services at Los Angeles Trade-Technical College.

Fiscal Impact: The 2022-2023 fiscal year cost of this action is approximately $4,281.

### Supervising Accounting Technician

<table>
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<tr>
<th>Step 1</th>
<th>Step 2</th>
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<th>Step 4</th>
<th>Step 5</th>
<th>Monthly/Annually</th>
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</table>

### Senior Accountant

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<th>Step 4</th>
<th>Step 5</th>
<th>Monthly/Annually</th>
</tr>
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<td>$6,789.80</td>
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<td>$7,557.20</td>
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<td>$77,229.84</td>
<td>$81,477.60</td>
<td>$85,958.64</td>
<td>$90,686.40</td>
<td>$95,674.32</td>
<td>Annually</td>
</tr>
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</table>

Background: EN 1051542, a Senior Administrative Assistant in the District's Facilities Planning and Development Department, submitted the third and final series of work out of class claims. The claims were authorized by the Vice Chancellor/Chief Facilities Executive. The employee was asked to temporarily perform higher-level administrative support duties in the District's Facilities Planning and Development Department as a result of the retirement of a Senior Facilities Assistant. A provisional employee has since been hired to fill the vacant position. The recommended difference in compensation for the employee’s work out of classification is 7%, which falls between the salary schedules of the classes of Facilities Assistant and Senior Facilities Assistant and takes rules of promotion into account where an employee is typically guaranteed at least a 5% increase above his/her current schedule and step upon promotion to another class.

Fiscal Impact: Approximate cost for Fiscal Year 2021-2022 is approximately $508.

### 4. Claims for Temporary Work Out of Classification

Recommended Action: Concur with the action of the Personnel Commission to authorize payment for temporary work out of classification for EN 1051542 for the period of 10/25/2021 through 12/17/2021.

Background: EN 1051542, a Senior Administrative Assistant in the District’s Facilities Planning and Development Department, submitted the third and final series of work out of class claims. The claims were authorized by the Vice Chancellor/Chief Facilities Executive. The employee was asked to temporarily perform higher-level administrative support duties in the District's Facilities Planning and Development Department as a result of the retirement of a Senior Facilities Assistant. A provisional employee has since been hired to fill the vacant position. The recommended difference in compensation for the employee’s work out of classification is 7%, which falls between the salary schedules of the classes of Facilities Assistant and Senior Facilities Assistant and takes rules of promotion into account where an employee is typically guaranteed at least a 5% increase above his/her current schedule and step upon promotion to another class.

Fiscal Impact: Approximate cost for Fiscal Year 2021-2022 is approximately $508.

### K. CONSENT CALENDAR--ACADEMIC AFFAIRS AND STUDENT SERVICES

#### 1. Approve New Educational Credit Programs

Recommendations: Concur with the action of the Personnel Commission to authorize payment for temporary work out of classification for EN 1051542 for the period of 10/25/2021 through 12/17/2021.
Background: Curriculum Approval
Fiscal Impact: None

**West Los Angeles College**
Associate in Arts in Global Studies (AA-T) for Transfer (60 Units)

Submitted by:
Angela Echeverri, President, District Academic Senate
Ryan M. Cornner, Vice Chancellor, Educational Programs and Institutional Effectiveness

**Los Angeles City College**
Certificate of Completion in Interpersonal Skills for the Workplace (72 Hours)

**Los Angeles Pierce College**
Certificate of Competency in GED Preparation and Foundational Skills (108 Hours)

Submitted by:
Angela Echeverri, President, District Academic Senate
Ryan M. Cornner, Vice Chancellor, Educational Programs and Institutional Effectiveness

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**Subject**

2. Approve New Educational Noncredit Programs

Meeting
Mar 2, 2022 - Regular Board Meeting

Category
K. CONSENT CALENDAR--ACADEMIC AFFAIRS AND STUDENT SERVICES

Access
Public

Type
Action (Consent)

Recommended Action
Approval recommended by the Chancellor for new educational noncredit programs.

Goals
Goal 3: Student Success and Equity
Goal 2: Premier Learning Environments
Goal 1: Access to Educational Opportunities

Background: Curriculum Approval
Fiscal Impact: None

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**Subject**

3. Discontinuance of Existing Educational Programs

Meeting
Mar 2, 2022 - Regular Board Meeting

Category
K. CONSENT CALENDAR--ACADEMIC AFFAIRS AND STUDENT SERVICES

Access
Public
Type: Action (Consent)

Recommended Action: Approval recommended by the Chancellor for discontinuance of existing educational programs.

Goals:
- Goal 3: Student Success and Equity
- Goal 2: Premier Learning Environments
- Goal 1: Access to Educational Opportunities

**East Los Angeles College**

Skills Certificate in Chief Officer
Skills Certificate in Custody Assistant Officer
Skills Certificate in Mobile Apps
Skills Certificate in LASD Crime Scene Investigation for Detectives
Skills Certificate in Community Service Officer
Skills Certificate in LASD Crime Scene Investigator
Skills Certificate in Public Safety Dispatcher
Skills Certificate in Security Officer
Skills Certificate in Supervisory Training
Skills Certificate in Traffic Investigator

Background: The Custody Assistant Training Skills Certificate was discontinued and converted to Certificates of Achievement. The Mobile Apps Skills Certificate was discontinued due to changes in the field/occupation. The Public Service Academy Skills Certificates were discontinued at the direction of either the LASD or LAFD.

**Los Angeles City College**

Associate in Science for Transfer in Business Administration

Background: This program has been replaced by the new Business Administration AS-T 2.0

**Los Angeles Harbor College**

Associate in Science in Electronic Engineering Technology
Associate in Science in Engineering Technology: Electronics
Certificate of Achievement in Electronic Technology

Background: Harbor has focused awards on emerging technologies such as Cloud Computing after the CO INFO, CO SCI and CO TECH realignment.

**West Los Angeles College**

Associate in Arts in Computer Network and Security Management
Associate in Arts in Computer Web Support and Database Administration

Background: These programs are redundant because there are A.S. degrees with the same titles and the same courses.

Submitted by:
Angela Echeverri, President, District Academic Senate
Ryan M. Cornner, Vice Chancellor, Educational Programs and Institutional Effectiveness

**Subject**

4. Approve New Credit Courses

Meeting: Mar 2, 2022 - Regular Board Meeting

Category: K. CONSENT CALENDAR--ACADEMIC AFFAIRS AND STUDENT SERVICES

Access: Public

Type: Action (Consent)
Recommended Action

Approval recommended by the Chancellor for new credit courses.

Goals

Goal 3: Student Success and Equity
Goal 2: Premier Learning Environments
Goal 1: Access to Educational Opportunities

Background: Curriculum Approval
Fiscal Impact: None

<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units, and College</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>SERVLRN</td>
<td>Field Work in Service Learning (1 Unit) HARBOR</td>
<td>CSU</td>
</tr>
</tbody>
</table>

Submitted by:
Angela Echeverri, President, District Academic Senate
Ryan M. Cornner, Vice Chancellor, Educational Programs and Institutional Effectiveness

L. CONSENT CALENDAR--BUDGET AND FINANCE

Subject 1. Budget Revisions and Appropriation Transfers

Meeting Mar 2, 2022 - Regular Board Meeting
Category L. CONSENT CALENDAR--BUDGET AND FINANCE
Access Public
Type Action (Consent)

Recommended Action

Ratify budget revisions and appropriation transfers.

Background: In accordance with Title 5 of the California Code of Regulations, Section 58307, authorize all the appropriation transfers between major expenditure categories. Ratify acceptance of $1,010,829 in income as recommended by the Vice Chancellor/Chief Financial Officer. The attachment details new income, grants, and appropriation transfers.

Fiscal Impact: Increase income by $1,010,829.

Submitted by: Jeanette L. Gordon, Vice Chancellor/Chief Financial Officer

File Attachments
20220302 BF1 Exhibit I and Attachment I.pdf (152 KB)

Subject 2. Amend the List of Active Organizational Memberships

Meeting Mar 2, 2022 - Regular Board Meeting
Category L. CONSENT CALENDAR--BUDGET AND FINANCE
Access Public
Type Action (Consent)

Recommended Action Amend the List of Active Organizational Memberships to include the American Volleyball Coaches Association (AVCA) and Intercollegiate Tennis Coaches Association (ITCA).

Background: The American Volleyball Coaches Association (AVCA) provides education to volleyball coaches, recognition of elite players and coaches, promotion of volleyball competitions throughout the world, and networking opportunities for volleyball products and services providers. This organization will be added to the Active List of Memberships. The request originated from Los Angeles Mission College and will cost $175 per year.

The Intercollegiate Tennis Coaches Association (ITCA) allows for tennis coaches and their coaching staff to have access to the Coaches' resources portal and have voting rights within the association which allows for student-athletes to be eligible to receive academic and athletic awards. This organization will be added to the Active List of Memberships. The request originated from Los Angeles Mission College and will cost $125 per year.

Fiscal Impact: $300 per year.

Submitted by: Jeanette L. Gordon, Vice Chancellor/Chief Financial Officer

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Subject 3. Receipt of 2020-21 Annual Financial Audit

Meeting Mar 2, 2022 - Regular Board Meeting

Category L. CONSENT CALENDAR--BUDGET AND FINANCE

Access Public

Type Action (Consent)

Recommended Action Accept annual independent audit of the District's financial records and accounts for 2020-21 fiscal year completed by the firms KPMG LLP & Vasquez & Co. LLP.

Background: An annual financial audit of the District is conducted every fiscal year by independent auditors as required by education Code Section 84040 and reported to the Board of Trustees. The financial statement audit report received an "unmodified" opinion, which means that the basic financial statement referred to in the audit present fairly, in all material respects, the financial position of the District as of June 30, 2021, and the results of its operations and cash flows for the year then ended in conformity with U.S. generally accepted accounting principles. The report will be published on the District’s website and a copy forwarded to the exclusive representative of each organization and the Academic Senate. The Financial Audit is available on the LACCD website at https://www.laccd.edu/Departments/CFO/CFO-Reports/AuditReports/Pages/default.aspx

Fiscal Impact: None

Submitted by: Jeanette L. Gordon, Vice Chancellor & Chief Financial Officer

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File Attachments

LACCD draft report 2.18.2022.pdf (1,551 KB)

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Subject 4. Receipt 2020-21 General Obligation Financial Audit
Background: An annual General Obligation Bond financial audit of the District's Proposition A, Proposition AA, Measure J and Measure CC bond program is conducted every fiscal year by independent auditors as required by California Constitutional Article 13A and Education Code 15278 and reported to the Board of Trustees.

The audit report received an "unmodified" opinion which means that the general-purpose financial statements referred to in the audit present fairly, in all material respects, the financial position of the District as of June 30, 2021, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

The Bond Financial Audit is available on the LACCD web site at https://www.laccd.edu/Departments/CFO/CFO-Reports/Pages/Bond-Audits.aspx

Fiscal Impact: None

Submitted by: Jeanette L. Gordon, Vice Chancellor & Chief Financial Officer

File Attachments
- 250801D-1A_PropositionABondConstructionProgram_FS.pdf (193 KB)
- 250807D-1A_LosAngelesCommunityCollegeDistrict_FS (003).pdf (196 KB)
- 250785D-1A_LACCDMeasureJBondConstProgram_FS.pdf (262 KB)
- 250812D-1A_MeasureCCBondConstructionProgram_FS.pdf (561 KB)

M. CONSENT CALENDAR--BUSINESS: Aggregated Matters

Subject 1. Ratify 420 Purchase Orders and 51 Short Term Agreements Districtwide for Total Cost $4,015,591

Meeting Mar 2, 2022 - Regular Board Meeting

Category M. CONSENT CALENDAR--BUSINESS: Aggregated Matters

Access Public

Type Action (Consent), Ratify

Recommended Action Ratify the issuance of 420 Purchase Orders for $3,951,506 and 51 Short Term Agreements for $64,085 during the period January 1, 2022 to January 31, 2022 for total cost $4,015,591.

PURCHASE ORDERS. Pursuant to California law for 2022, a Purchase Order may be completed by a college if the cost is no more than $99,100. This amount is known as the statutory limit and is adjusted annually by the state. Pursuant to Board direction, Purchase Orders completed by a college must be reported to the Board for ratification within 60 days of the transaction. Due to the volume of such transactions and the lower amount of each, the information is
reported in aggregated form. College-based procurements made through an established Master Procurement Agreement or other viable agreement are not subject to the statutory limit nor ratification/reporting requirement.

SHORT TERM AGREEMENTS. Pursuant to Board direction, the colleges may issue agreements for less than $5,000 and up to one-year in duration. Such agreements are subject to Board ratification within 60 days of the transaction. Due to the volume of such transactions and the lower amount of each, the information is reported in aggregated form.

TRANSACTIONS THAT EXCEED THE ESTABLISHED LIMITS MUST FOLLOW FORMAL BIDDING REQUIREMENTS WITH THE RESULTS REPORTED TO THE BOARD IN AN AGENDA ITEM UNIQUE TO THE TRANSACTION.

The aggregated data requested for ratification is shown in the table below. Total costs shown have been rounded up to the nearest dollar. Individual transaction details are on file and available on request.

<table>
<thead>
<tr>
<th>Site</th>
<th>PURCHASE ORDERS (PO)</th>
<th>SHORT-TERM AGREEMENTS (STA)</th>
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<tbody>
<tr>
<td></td>
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<tr>
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<td>Los Angeles Southwest College</td>
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<tr>
<td>Los Angeles Trade-Technical College</td>
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<tr>
<td>Los Angeles Valley College</td>
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<td>Educational Services Center</td>
<td>26</td>
<td>$929,885</td>
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<tr>
<td>Van de Kamp Innovation Center</td>
<td>3</td>
<td>$2,384</td>
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<tr>
<td>GRAND TOTAL</td>
<td>420</td>
<td>$3,951,506</td>
</tr>
</tbody>
</table>

Subject 2. Ratify Facilities Order Forms for Total Cost $232,585

Meeting Mar 2, 2022 - Regular Board Meeting

Category M. CONSENT CALENDAR--BUSINESS: Aggregated Matters

Access Public

Type Action (Consent), Ratify


Facilities Order Forms are issued for minor construction work that is under the bid threshold of $50,000. Contracts for the construction of public projects, as defined in Public Contract Code (PCC) section 22002 subdivision (c), have a bid
threshold of $60,000. Public projects include contracts for re/construction, alteration, renovation, improvement, demolition, and repair.

### N. CONSENT CALENDAR--BUSINESS: Leases/Permits

<table>
<thead>
<tr>
<th>Subject</th>
<th>1. Authorize Equipment Lease Agreement No. 4500294787 at Los Angeles Mission College for Total Cost $46,455</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Mar 2, 2022 - Regular Board Meeting</td>
</tr>
<tr>
<td>Category</td>
<td>N. CONSENT CALENDAR--BUSINESS: Leases/Permits</td>
</tr>
<tr>
<td>Access</td>
<td>Public</td>
</tr>
<tr>
<td>Type</td>
<td>Action (Consent)</td>
</tr>
<tr>
<td>Recommended Action</td>
<td>Authorize Equipment Lease Agreement with Quadient Leasing USA, Inc. for lease, including maintenance of Quadient's IX9 postage mailing system for a 60-month period beginning approximately March 7, 2022 or the actual date of delivery. Funding is through the College General fund. Total cost: $46,455.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Subject</th>
<th>2. Ratify Permit for Use Agreement No. 4500294357 at Los Angeles Southwest College for Total Estimated Income $7,700</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Mar 2, 2022 - Regular Board Meeting</td>
</tr>
<tr>
<td>Category</td>
<td>N. CONSENT CALENDAR--BUSINESS: Leases/Permits</td>
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<td>Access</td>
<td>Public</td>
</tr>
<tr>
<td>Type</td>
<td>Action (Consent), Ratify</td>
</tr>
<tr>
<td>Recommended Action</td>
<td>Ratify Permit for Use Agreement with Pacific Oaks College and Children's School for the use of one classroom in the Child Development Center on designated days and times for Master Degree level Child Development Classes. The period is February 1, 2022 to April 30, 2022. Total estimated income: $7,700.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Subject</th>
<th>3. Ratify Permit for Use Agreement No. 4500294537 at Los Angeles Southwest College for No Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Mar 2, 2022 - Regular Board Meeting</td>
</tr>
<tr>
<td>Category</td>
<td>N. CONSENT CALENDAR--BUSINESS: Leases/Permits</td>
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<td>Access</td>
<td>Public</td>
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<tr>
<td>Type</td>
<td>Action (Consent), Ratify</td>
</tr>
<tr>
<td>Recommended Action</td>
<td>Ratify Permit for Use Agreement with Core Community Organized Relief Effort for the use of Parking Lot 8 and the Student Services Education Center (SSEC) Room No. 102 for community COVID-19 testing and use of a staff breakroom, respectively, on designated days and times during the period January 7, 2022, to February 28, 2022. No cost.</td>
</tr>
</tbody>
</table>

### O. CONSENT CALENDAR--BUSINESS: License Agreements
1. Authorize License Agreement No. 4600001026 at East Los Angeles College for Total Cost $69,000

Meeting
Mar 2, 2022 - Regular Board Meeting

Category
O. CONSENT CALENDAR--BUSINESS: License Agreements

Access
Public

Type
Action (Consent), Ratify

Recommended Action
Authorize License Agreement with Concept3D, Inc. to provide software that includes creation, set up and design of a custom 3D interactive campus map. The period is March 15, 2022 to March 14, 2025, inclusive. Funding is through Higher Education Emergency Relief Fund II (HEERF II). Total cost: $69,000.

2. Ratify License Agreement No. 4600001031 at Los Angeles Harbor College for Total Cost $13,350

Meeting
Mar 2, 2022 - Regular Board Meeting

Category
O. CONSENT CALENDAR--BUSINESS: License Agreements

Access
Public

Type
Action (Consent), Ratify

Recommended Action
Ratify License Agreement with Labster, Inc. to provide 150 software site licenses for virtual lab simulations for Chemistry and Physics classes. The period is February 7, 2022 to February 6, 2023, inclusive. Funding is through Lottery Proposition 20 Restricted Funds. Total cost: $13,350.

3. Ratify Amendment No. 1 to License Agreement No. 4600000655 at Los Angeles Harbor College for Total Cost $3,250

Meeting
Mar 2, 2022 - Regular Board Meeting

Category
O. CONSENT CALENDAR--BUSINESS: License Agreements

Access
Public

Type
Action (Consent), Ratify

Recommended Action
Ratify Amendment No. 1 to License Agreement with Beyond Labz LLC to add additional student licenses to provide access to virtual lab simulations for Chemistry, Physics, Physical Science, and Biology laboratories. Funding is through Lottery Proposition 20 Restricted Fund. The period is March 1, 2022, to February 28, 2023, inclusive. Total cost: $3,250.

4. Ratify License Agreement No. 4600001039 at Los Angeles Mission College for Total Cost $16,761

Meeting
Mar 2, 2022 - Regular Board Meeting

Category
O. CONSENT CALENDAR--BUSINESS: License Agreements
Recommended Action: Ratify License Agreement with PrismRBS LLC to provide PrismWeb maintenance and hosting fee; WinPrism and PrismCore license, maintenance and support; and annual Secure Socket Layers (SSL) for the College Bookstore Inventory Control Point-of-Sale cashiering and e-commerce systems. The period is July 1, 2021 to June 30, 2022, inclusive. Funding is through the College Bookstore Fund. Total cost: $16,761.

Subject: 5. Ratify Amendment No. 1 to License Agreement No. 4500276202 at Los Angeles Pierce College for Total Cost $1,950

Meeting: Mar 2, 2022 - Regular Board Meeting

Category: O. CONSENT CALENDAR--BUSINESS: License Agreements

Recommended Action: Ratify Amendment No. 1 to License Agreement with Pyramed Health Systems LLC for the addition of the Surescripts e-prescription module, as required by Assembly Bill 2789, for the existing Electronic Medical Record software for the Student Health Center. The period is July 1, 2021 to December 31, 2024, inclusive. Funding is through the Health Services Fund. Total cost: $1,950.

Subject: 6. Ratify License Agreement No. 4600001104 at the Educational Services Center for Total Cost $671

Meeting: Mar 2, 2022 - Regular Board Meeting

Category: O. CONSENT CALENDAR--BUSINESS: License Agreements

Recommended Action: Ratify License Agreement with Online Computer Library Center (OCLC), Inc. to provide EZproxy software program for the Educational Services Center (ESC) which allows students to access library databases from home. This Agreement is under the auspices of the ESC Information Technology Department. Period is January 1, 2022 to December 31, 2022, inclusive. Funding is through the College Technology Fund. Total cost: $671.

Subject: 7. Ratify Revision to License Agreement No. 4600000743 at the Educational Services Center at no cost

Meeting: Mar 2, 2022 - Regular Board Meeting

Category: O. CONSENT CALENDAR--BUSINESS: License Agreements
Ratify a Revision to the License Agreement with Freshworks, Inc., previously approved by the Board on November 3, 2021 (S. 16). The revision requested is to change the period of service end date from November 14, 2022 to November 23, 2022 to align with the executed agreement. There no other revisions.

8. Authorize License Agreement No. 4500294994 at Educational Services Center for No Cost

Authorize a no-cost agreement with EdReserve, to establish a collaborative agreement to provide a Course Reservation System (CRS). This Pilot Program will allow students to reserve courses for future terms and register for courses in upcoming terms directly from their program mapper. LACCD will use reservation analytics to make evidence-based decisions to deliver the right courses at times, locations, and in modalities that work for both faculty and students, resulting in improved fill rates and increased units per student. This agreement is under the auspices of the Office of Educational Programs and Institutional Effectiveness for the period March 4, 2022 to November 30, 2022, inclusive. No cost.

1. Ratify Equipment Maintenance Agreement No. 4600001022 at East Los Angeles College for Total Cost $67,000

Ratify Equipment Maintenance Agreement with Quadient, Inc. to purchase and install parcel lockers outside of the college bookstore to allow for contactless purchases made by students. The period is March 15, 2022 to March 14, 2027, inclusive. Funding is through Higher Education Emergency Relief Fund II (HEERF II). Total cost: $67,000.

1. Ratify Service Agreement No. 4500294143 at East Los Angeles College for Total Cost $10,000

Ratify Service Agreement with Quadient, Inc. to purchase and install parcel lockers outside of the college bookstore to allow for contactless purchases made by students. The period is March 15, 2022 to March 14, 2027, inclusive. Funding is through Higher Education Emergency Relief Fund II (HEERF II). Total cost: $10,000.
Access | Public  
---|---  
Type | Action (Consent), Ratify  
Recommended Action | Ratify Service Agreement with Cinema without Borders to organize the Seventh Annual Animation Film Festival focusing on animated short films for the Art Department. The period is March 1, 2022 to April 29, 2022, inclusive. Funding is through the College General Fund. Total cost: $10,000.

Subject | 2. Ratify Service Agreement No. 4500294790 at Los Angeles Pierce College for Total Cost $14,388  
Meeting | Mar 2, 2022 - Regular Board Meeting  
Category | Q. CONSENT CALENDAR--BUSINESS: Service Agreements  
Access | Public  
Type | Action (Consent), Ratify  
Recommended Action | Ratify Service Agreement with News Publisher's Press for printing of student newspaper "The RoundUp" for the Media Arts Department during the period February 1, 2022 to June 30, 2022, inclusive. Funding is through the Lottery Proposition 20 Restricted Fund. Total cost: $14,388.

Subject | 3. Ratify Service Agreement No. 4500294562 at Los Angeles Pierce College for Total Cost $20,000  
Meeting | Mar 2, 2022 - Regular Board Meeting  
Category | Q. CONSENT CALENDAR--BUSINESS: Service Agreements  
Access | Public  
Type | Action (Consent), Ratify  
Recommended Action | Ratify Service Agreement with Notary Public Seminars to conduct "Certified Loan Signing Agent," "Become a Notary in One Day," and "Renew Your Notary Commission" classes previously approved by the Board of Trustees for the Community Services Department during the period October 9, 2021 to June 30, 2022, inclusive. Funding is through the Community Services Program. Total cost: $20,000.

Subject | 4. Ratify Service Agreement No. 4500294561 at Los Angeles Pierce College for Total Cost $20,000  
Meeting | Mar 2, 2022 - Regular Board Meeting  
Category | Q. CONSENT CALENDAR--BUSINESS: Service Agreements  
Access | Public  
Type | Action (Consent), Ratify  
Recommended Action | Ratify Service Agreement with Good Times Travel, Inc. to serve as a class facilitator for "Day Tours & Multi-Day Tours" class previously approved by the Board of Trustees for the Community Services Department during the period October 23, 2021 to June 30, 2022, inclusive. Funding is through the Community Services Program. Total cost: $20,000.
Subject 5. Ratify Service Agreement No. 4500294560 at Los Angeles Pierce College for Total Cost: $20,000

Meeting Mar 2, 2022 - Regular Board Meeting

Category Q. CONSENT CALENDAR--BUSINESS: Service Agreements

Access Public

Type Action (Consent), Ratify

Recommended Action Ratify Service Agreement with Brit-West Soccer, Inc. to conduct "Tiny Pros Soccer" classes previously approved by the Board of Trustees for the Community Services Department during the period October 2, 2021 to June 30, 2022, inclusive. Funding is through the Community Services Program. Total cost: $20,000.

Subject 6. Ratify Service Agreement No. 4500294557 at Los Angeles Pierce College for Total Cost $10,000

Meeting Mar 2, 2022 - Regular Board Meeting

Category Q. CONSENT CALENDAR--BUSINESS: Service Agreements

Access Public

Type Action (Consent), Ratify

Recommended Action Ratify Service Agreement with Regents of University of California, University of California, San Diego for use of three human cadavers for anatomical study for the Life Science Department during the period February 6, 2022 to February 5, 2027, inclusive. Funding is through Lottery Proposition 20 Restricted Fund. Total cost: $10,000.

Subject 7. Ratify Service Agreement No. 4500294509 at Los Angeles Southwest College for Total Cost $11,870

Meeting Mar 2, 2022 - Regular Board Meeting

Category Q. CONSENT CALENDAR--BUSINESS: Service Agreements

Access Public

Type Action (Consent), Ratify

Recommended Action Ratify Service Agreement with Viatron Systems Inc. to provide services for a special project that involves conversion and scanning of Counseling Department files. Period is July 9, 2021 to January 10, 2022, inclusive. Funding is through the Student Equity and Achievement grant. Total cost: $11,870.
R. CONSENT CALENDAR--BUSINESS: Professional Service Agreements

Subject 8. Ratify Service Agreement No. 4500294524 at Los Angeles Southwest College for Total Cost $91,981

Meeting Mar 2, 2022 - Regular Board Meeting

Category Q. CONSENT CALENDAR--BUSINESS: Service Agreements

Access Public

Type Action (Consent), Ratify

Recommended Action Ratify Service Agreement with Astro Audio Video Lighting, Inc. to make a custom aluminum multi-stage for graduation. Installation shall be through college Facilities staff. Period is December 16, 2021 to June 30, 2022, inclusive. Funding is through the College General Fund. Total cost: $91,981.

R. CONSENT CALENDAR--BUSINESS: Professional Service Agreements

Subject 1. Ratify Professional Services Agreement No. 4500294510 at Los Angeles City College for Total Cost $23,500

Meeting Mar 2, 2022 - Regular Board Meeting

Category R. CONSENT CALENDAR--BUSINESS: Professional Service Agreements

Access Public

Type Action (Consent), Ratify

Recommended Action Ratify Professional Services Agreement with Blue Lakes Investments LLC to facilitate strategic planning sessions with senior staff and management team to foster an open mindset, develop fresh perspective, and generate enthusiasm for implementing new initiatives for student reengagement due to low enrollment. Period February 1, 2022 to June 30, 2022, inclusive. Funding is through The Higher Education Emergency Relief Fund III grant. Total cost: $23,500.

Subject 2. Ratify Amendment No. 1 to License Agreement No. 4600000125 at the Educational Services Center for Total Cost $50,000

Meeting Mar 2, 2022 - Regular Board Meeting

Category R. CONSENT CALENDAR--BUSINESS: Professional Service Agreements

Access Public

Type Action (Consent), Ratify

Recommended Action Ratify Amendment No. 1 to renew license agreement with Carahsoft Technologies to enable the use of DocuSign Business Pro Edition, with support. This will grant the use of DocuSign envelopes, which will allow the staff to apply e-signatures on digital documents while working remotely, during the period March 25, 2022 to March 24, 2023, inclusive. Total cost: $50,000.
Subject 3. Authorize Professional Services Agreement 4500295035 at Educational Services Center for Total Cost Not to Exceed $93,600

Meeting Mar 2, 2022 - Regular Board Meeting

Category R. CONSENT CALENDAR--BUSINESS: Professional Service Agreements

Access Public

Type Action

Recommended Action Authorize Professional Services Agreement 4500295035 at Educational Services Center for Total Cost Not to Exceed $93,600.

Authorize Professional Services Agreement with Cambridge West Partnerships, LLC., to provide 520 hours of procurement assistance services at a rate of $180.00 per hour for a total not to exceed $93,600.00. The actual hours will be billed. For the period March 3, 2022 to June 30, 2022, inclusive. Funding to be provided by the District Office of the Chief Financial Officer. Total cost not to exceed: $93,600. Education Code Section 88003.1 (b) 1 -7 allows contracting for these services.

S. CONSENT CALENDAR--BUSINESS: Student Intern/Student Transportation Agreements

Subject 1. Ratify Student Intern Agreement No. 4500294744 at Los Angeles City College for No Cost

Meeting Mar 2, 2022 - Regular Board Meeting

Category S. CONSENT CALENDAR--BUSINESS: Student Intern/Student Transportation Agreements

Access Public

Type Action (Consent), Ratify

Recommended Action Ratify Student Intern Agreement with the University of Southern California, Chan Division of Occupational Therapy for the college to implement a field educational program in Occupational Therapy for USC students to receive practical training at Los Angeles City College. Period is March 1, 2022 to February 28, 2025, inclusive. No cost.

Subject 2. Ratify Student Intern Agreement No. 4500294556 at Los Angeles Pierce College for No Cost

Meeting Mar 2, 2022 - Regular Board Meeting

Category S. CONSENT CALENDAR--BUSINESS: Student Intern/Student Transportation Agreements

Access Public

Type Action (Consent), Ratify

Recommended Action Ratify Student Intern Agreement with Petvet Care Centers (CA), Inc. dba Valencia Veterinary Center to provide internships for students enrolled in the Registered Veterinary Technician and/or Pre-Veterinary Science Program during the period January 1, 2022 to December 31, 2026, inclusive. No cost.
Subject 3. Ratify Student Intern Agreement No. 4500294554 at Los Angeles Pierce College for No Cost

Meeting Mar 2, 2022 - Regular Board Meeting

Category S. CONSENT CALENDAR--BUSINESS: Student Intern/Student Transportation Agreements

Access Public

Type Action (Consent), Ratify

Recommended Action Ratify Student Intern Agreement with Veterinary Medical Center of Woodland Hills to provide internships for students enrolled in the Registered Veterinary Technician and/or Pre-Veterinary Science Program during the period January 1, 2022 to December 31, 2026, inclusive. No cost.

T. CONSENT CALENDAR--BUSINESS: Special Grant Funded/Other Agreements

Subject 1. Ratify Special Grant Funded Agreement No. 4500294507 at Los Angeles City College for No Cost

Meeting Mar 2, 2022 - Regular Board Meeting

Category T. CONSENT CALENDAR--BUSINESS: Special Grant Funded/Other Agreements

Access Public

Type Action (Consent), Ratify

Recommended Action Ratify Special Grant Funded Agreement with Chabot Las Positas Community College District for that agency to provide resources and to issue stipends directly to the Program Director and mentors for the implementation of the California Early Childhood Mentor Program. The period is September 1, 2021 to June 30, 2022, inclusive. No cost.

Subject 2. Ratify Contract Education Agreement No. 4500294590 at Los Angeles Trade-Technical College for Total Income: $1,007,132

Meeting Mar 2, 2022 - Regular Board Meeting

Category T. CONSENT CALENDAR--BUSINESS: Special Grant Funded/Other Agreements

Access Public

Type Action (Consent), Ratify

Recommended Action Ratify Contract Education Agreement with California Labor and Workforce Development Agency's Employment Training Panel to fund the Employment Training Program at Los Angeles Trade Technical College. This program is designed to meet employer demand for training programs that will improve the skill sets of workers and enhance their overall performance and knowledge. The trainings are designed to enable workers to perform more efficiently and productively in a lean, total quality environment; integrate "green" practices into the workplace; and elevate job skills to improve performance and enhance companies' local and global competitiveness. The period is December 31, 2021 to December 30, 2023, inclusive. Total income: $1,007,132.
Subject 3. Ratify Amendment No. 1 to Athletic Officiating Services Agreement No. 4500291366 at Los Angeles Valley College for Total Cost $6,000

Meeting Mar 2, 2022 - Regular Board Meeting

Category T. CONSENT CALENDAR--BUSINESS: Special Grant Funded/Other Agreements

Access Public

Type Action (Consent), Ratify

Recommended Action Ratify Amendment No. 1 to Athletic Officiating Services Agreement at Los Angeles Valley College to allow issuance of payment vouchers for additional referee services. The period is from October 1, 2021 to May 30, 2022, inclusive. Funding is through the College General Fund. Total cost: $6,000

Subject 4. Ratify Contract Education Agreement No. 4500294472 at West Los Angeles College for No Cost

Meeting Mar 2, 2022 - Regular Board Meeting

Category T. CONSENT CALENDAR--BUSINESS: Special Grant Funded/Other Agreements

Access Public

Type Action (Consent), Ratify

Recommended Action Ratify Contract Education Agreement with West Coast Dental Services, Inc. to provide Dental Assisting 001, 007, 008, 013, and 015 courses for West Coast Dental Services, Inc. employees. The period February 7, 2022 to February 6, 2027, inclusive, at no cost.

Subject 5. Ratify Amendment Nos. 1 and 2 to Special Grant Funded Agreement No. 4500291625 at the Educational Services Center for Total Income $811,914

Meeting Mar 2, 2022 - Regular Board Meeting

Category T. CONSENT CALENDAR--BUSINESS: Special Grant Funded/Other Agreements

Access Public

Type Action (Consent), Ratify

Recommended Action Ratify Amendment Nos. 1 and 2 to Special Grant Funded Agreement with the California Department of Education to fund the California State Preschool Program (Contract No. CSPP-1216, Project No. 19-6474-00-1) as follows:
1) Ratify Amendment No. 1 to increase the rate of the Maximum Reimbursement Amount from $49.85 to $51.87 per child day of full-time enrollment at the Child Development Centers Districtwide as part of the California State Preschool Program (CSPP-1216) during the period September 22, 2021 to June 30, 2022, inclusive. Total income: $276,375; and
2) Ratify Amendment No. 2 to increase the rate of the Maximum Reimbursement Amount and replace it with the service county reimbursement rate as provided and approved by the Early Education Division and indicated in the Management Information System (CDMIS). This rate reform is part of the California State Preschool Program (CSPP-1216) during the period January 1, 2022 to June 30, 2022, inclusive. Total: $535,539.
Subject 6. Ratify Amendment No. 1 to Special Grant Funded Agreement No. 4500292159 at the Educational Services Center for use Districtwide for Total Income $95,789

Meeting Mar 2, 2022 - Regular Board Meeting

Category T. CONSENT CALENDAR--BUSINESS: Special Grant Funded/Other Agreements

Access Public

Type Action (Consent), Ratify

Recommended Action Ratify Amendment No. 1 to Special Grant Funded Agreement with the California Department of Education (CDE) Nutrition Services Division to provide additional funding for healthy meals through the California Child and Adult Care Food Program (CACFP) for all enrolled children and their parents at the college Child Development Centers as allocated and shown below (also referenced by CDE Agreement Number 04056-CACFP-19-CC-CS). This Agreement affects 800 students and parents combined at the LACCD Child Development Centers. Due to the ongoing COVID-19 pandemic, meals shall be packaged (“Grab and Go”) rather than served for onsite consumption and will be available at those sites that are able to meet District guidelines for drive-through activity and social distancing while the Child Development Centers remain closed to the public. Meals are compliant with CACFP Policies and Procedures. The Program’s Goals include increasing awareness of healthy meal choices for the enrolled children and their parents with the intent of decreasing childhood obesity. The period is October 1, 2021 to September 30, 2022, inclusive. Total income: $95,789.

The requested Amendment No 1 to Agreement No. 450292159 for additional funds for the period October 1, 2021 through September 30, 2022, inclusive, for total $95,789 includes allocation of the funding for the CACFP at the college Child Development Centers as follows:

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<th>College</th>
<th>Amount</th>
</tr>
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<tbody>
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<td>Los Angeles Trade Technical College</td>
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</tr>
<tr>
<td>Los Angeles Valley College</td>
<td>$10,643</td>
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<tr>
<td>West Los Angeles College</td>
<td>$10,643</td>
</tr>
</tbody>
</table>

U. CONSENT CALENDAR--FACILITIES

Subject 1. Acceptance of Completion of Construction Contract – Da Vinci Hall - Swing Space Modular Infrastructure Removal project at Los Angeles City College

Meeting Mar 2, 2022 - Regular Board Meeting

Category U. CONSENT CALENDAR--FACILITIES
Background

On December 16, 2020, the Board of Trustees authorized the establishment of a pre-qualified list of construction contractors that could receive construction assignments by Task Order through a competitive bidding process to be conducted by the Program Management Office. The above Task Order No. 03C1 was issued to KG Axis, Inc. on August 20, 2021 with a Task Order Notice to Proceed issued on August 23, 2021. Work commenced on August 23, 2021. The total cost of this Task Order was $123,297.

The scope of this contract was the removal of all utilities to two (2) swing space modular classrooms, temporary fencing during demolition and permanent fencing around the site after modular structures were hauled off by the modular company.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Da Vinci Hall – Swing Space Modular Infrastructure Removal 31C.5108.03. Construction Phase.

Submitted by: Rueben C. Smith, D.C.Sc., Chief Facilities Executive

Subject 2. Acceptance of Completion of Construction Contract – VDK - New Education Building Repairs project at the Los Angeles City College Van De Kamp Innovation Center

Meeting Mar 2, 2022 - Regular Board Meeting

Category U. CONSENT CALENDAR--FACILITIES

Access Public

Type Action (Consent)

Recommended Action Authorize Acceptance of Completion of Job Order No. B-VDK-1370-007-A0 under Contract No. 1370 with TIS Construction, Inc. to provide general construction services for the VDK - New Education Building Repairs project at the Los Angeles City College Van De Kamp Innovation Center with a substantial completion date of August 20, 2021.

Background

On August 7, 2019, the Board of Trustees authorized the establishment of a pre-qualified list of construction contractors that could receive job orders through a selection process to be conducted by the Program Management Office. The above Job Order No. B-VDK-1370-007-A0 was issued to TIS Construction, Inc. on December 10, 2020 with a Notice to Proceed issued on February 22, 2021. Work commenced on February 23, 2021. The total cost of this job order was $254,788.

The scope of this contract was removal and replacement of the existing exterior light fixtures, removal and replacement of a total of six (6) dual-sided laboratory valves, repair of improperly installed existing lab countertops in the Life Science Lab, installation of missing fasteners at all air terminals to grid ceiling tiles to comply with requirements, and revising locations of existing toilet partitions at all restrooms to meet building code requirements.

Funding and Development Phase

Funding is through Measure J Bond proceeds. VDK - New Education Building Repairs 31N.5115.03.01. Construction Phase.

Submitted by: Rueben C. Smith, D.C.Sc., Chief Facilities Executive
Subject 3. Acceptance of Completion of Construction Contract – S1 Building Repair/Replace Humidifiers project at East Los Angeles College

Meeting Mar 2, 2022 - Regular Board Meeting

Category U. CONSENT CALENDAR--FACILITIES

Access Public

Type Action (Consent)

Recommended Action Authorize Acceptance of Completion of Contract No. 4500288142-(JOC)-N-ELAC-1363-005-A0 with ACCO Engineered Systems, Inc. to provide general construction services for the S1 Building Repair/Replace Humidifiers project at East Los Angeles College with a substantial completion date of December 3, 2021.

Background

On August 7, 2019, the Board of Trustees authorized the establishment of a pre-qualified list of construction contractors that could receive job orders through a selection process to be conducted by the Program Management Office. The above Job Order No. 4500288142-(JOC)-N-ELAC-1363-005-A0 was issued to ACCO Engineered Systems, Inc. on March 9, 2021 with a Notice to Proceed on May 25, 2021. Work commenced on June 16, 2021. The total cost of this contract was $192,085.

The project removed and replaced four (4) canister type humidifiers and removed and replaced a backflow preventer and water filter.

Funding and Development Phase

Funding is through FY 2018-19 Deferred Maintenance Funds. S1 Building Repair/Replace Humidifiers. Construction Phase. Non-Bond project.

Submitted by: Rueben C. Smith, D.C.Sc., Chief Facilities Executive

Subject 4. Acceptance of Completion of Construction Contract – LAPC - Brahma Drive Parking Lots & Roadways - Mason Reroute project at Los Angeles Pierce College

Meeting Mar 2, 2022 - Regular Board Meeting

Category U. CONSENT CALENDAR--FACILITIES

Access Public

Type Action (Consent)

Recommended Action Authorize Acceptance of Completion of Task Order No. 03PJ under Contract No. 1364 with Angeles Contractor, Inc. to provide general construction services for the LAPC - Brahma Drive Parking Lots & Roadways - Mason Reroute project at Los Angeles Pierce College with a substantial completion date of September 14, 2021.

Background

On August 7, 2019, the Board of Trustees authorized the establishment of a pre-qualified list of construction contractors that could receive construction assignments by Task Order through a competitive bidding process to be conducted by the Program Management Office. The above Task Order No. 03PJ was issued to Angeles Contractor, Inc. on August 4, 2021 with a Task Order Notice to Proceed issued on August 20, 2021. Work commenced on August 23, 2021. The total cost of this Task Order was $87,429.

The scope of this contract was to install safety measures along the median of Brahma Drive. The safety measures included signage, reflective delineators, and curb paint.

Funding and Development Phase

https://go.boarddocs.com/ca/laccd/Board.nsf/Private?open&login#
Funding is through Measure J Bond proceeds. LAPC - Brahma Drive Parking Lots & Roadways - Mason Reroute 35P.5543.05.03. Closeout Phase.

Submitted by: Rueben C. Smith, D.C.Sc., Chief Facilities Executive

**Subject**  
5. Acceptance of Completion of Construction Contract – Transportation and Accessibility Phase 2 project at Los Angeles Valley College

**Meeting**  
Mar 2, 2022 - Regular Board Meeting

**Category**  
U. CONSENT CALENDAR--FACILITIES

**Access**  
Public

**Type**  
Action (Consent)

**Recommended Action**  
Authorize Acceptance of Completion of Task Order No. 09V0 under PQSP No. 1438 with Exbon Development, Inc. to provide general construction services for the Transportation and Accessibility Phase 2 project at Los Angeles Valley College with a substantial completion date of November 3, 2021.

**Background**

On April 13, 2016, the Board of Trustees authorized the establishment of a pre-qualified list of construction contractors that could receive construction assignments by Task Order through a competitive bidding process to be conducted by the Program Management Office. The above Task Order No. 09V0 was issued to Exbon Development, Inc. on November 17, 2020 with a Task Order Notice to Proceed issued on February 4, 2021. Work commenced on February 4, 2021. The total cost of this Task Order was $1,060,513.

The scope of this contract included accessibility work identified by the updated LAVC ADA Transition Plan, such as removal of transportation and accessibility barriers at the Planetarium, Music, North and South Gyms, and Library buildings.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Campus-Wide TAI, Planetarium Building-TAI, and Music Building-TAI; 401.5802.03.02, 401.5802.03.03, 401.5802.03.04. Construction Phase.

Submitted by: Rueben C. Smith, D.C.Sc., Chief Facilities Executive

**Subject**  
6. Acceptance of Completion of Construction Contract – Repair Irrigation Controllers Phase I and Phase II project at Los Angeles Valley College

**Meeting**  
Mar 2, 2022 - Regular Board Meeting

**Category**  
U. CONSENT CALENDAR--FACILITIES

**Access**  
Public

**Type**  
Action (Consent)

**Recommended Action**  
Authorize Acceptance of Completion of Contract No. 4500281103-(JOC)-N-LAVC-1382-001-A0 with Access Pacific, Inc. to provide general construction services for the Repair Irrigation Controllers Phase I and Phase II at Los Angeles Valley College with a substantial completion date of March 16, 2021.

**Background**

On August 7, 2019, the Board of Trustees authorized the establishment of a pre-qualified list of construction contractors that could receive job orders through a selection process to be conducted by the Program Management Office. The above Job Order No. 4500281103-(JOC)-N-LAVC-1382-001-A0 was issued to Access Pacific, Inc. on February 18, 2020 with a Notice to Proceed on June 1, 2020. Work commenced on June 8, 2020. The total cost of this contract was $286,017. The project repaired irrigation controllers campus wide.
Funding and Development Phase

Funding is through FY 2015-16 Deferred Maintenance funds. Electrical Bus Duct Interim Disconnect and Humidifier Installation. Construction Phase. Non-Bond project.

Submitted by: Rueben C. Smith, D.C.Sc., Chief Facilities Executive

Subject  7. Acceptance of Completion of Construction Contract – Electrical Bus Duct Interim Disconnect and Humidifier Installation project at the Educational Services Center

Meeting  Mar 2, 2022 - Regular Board Meeting

Category  U. CONSENT CALENDAR--FACILITIES

Access  Public

Type  Action (Consent)

Recommended Action  Authorize Acceptance of Completion of Task Order No. 4500289355-PQ-21-FPD-02-ESC with United Mechanical Contractors to provide general construction services for the Electrical Bus Duct Interim Disconnect and Humidifier Installation project at the Educational Services Center with a substantial completion date of June 16, 2021.

Background

On July 11, 2018, the Board of Trustees authorized the establishment of a pre-qualified list of construction contractors that could receive construction assignments by Task Order through a competitive bidding process to be conducted by the Program Management Office. The above Task Order No. 4500289355-PQ-21-FPD-02-ESC was issued to United Mechanical Contractors on April 23, 2021 with a Task Order Notice to Proceed on June 1, 2021. Work commenced on June 12, 2021. The total cost of this contract was $69,000. The project made interim repairs of the electrical bus work as a result of an interim fire incident.

Funding and Development Phase

Funding is through FY 2015-16 Deferred Maintenance funds. Electrical Bus Duct Interim Disconnect and Humidifier Installation. Construction Phase. Non-Bond project.

Submitted by: Rueben C. Smith, D.C.Sc., Chief Facilities Executive

Subject  8. Professional Services Agreement - Architectural/Engineering Design Services District-wide

Meeting  Mar 2, 2022 - Regular Board Meeting

Category  U. CONSENT CALENDAR--FACILITIES

Access  Public

Type  Action (Consent)

Recommended Action  Authorize an agreement with HMC Architects to provide multi-discipline architectural/engineering design services on a Task Order basis District-wide with assignments to be made by the Program Management Office from March 3, 2022 through March 2, 2027 utilizing funds previously approved by the Board of Trustees.

Background

On January 11, 2017, the Board of Trustees authorized an agreement with HMC Architects to provide multi-discipline architectural-engineering design services on a Task Order basis District-wide through the existing Architecture/Engineering Design Services Multiple Award Task Order Contract bench. HMC Architects is the Architect of Record for the Construction Technology Building project at Los Angeles Trade-Technical College. It is requested HMC Architects be retained to provide continued design services through completion of the aforementioned project.
Award History

This agreement represents the third awarded to this company through the Bond Program.

Funding and Development Phase

Funding is through Propositions A/AA and Measures J/CC Bond proceeds, General Funds, and all other funding sources as applicable. Specific assignments to be made as needed by Task Order. All Phases.

V. BUSINESS ITEMS

<table>
<thead>
<tr>
<th>Subject</th>
<th>1. Authorize Reimbursement of Erik Chen at Los Angeles City College for Total Cost $274</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Mar 2, 2022 - Regular Board Meeting</td>
</tr>
<tr>
<td>Category</td>
<td>V. BUSINESS ITEMS</td>
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<td>Access</td>
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<td>Type</td>
<td>Action</td>
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</table>

Recommended Action: Authorize the action described below.

Authorize reimbursement of Erick Chen, Athletic Trainer in the Athletics Department at Los Angeles City College, for an expense he incurred on May 3, 2021.

Background: Mr. Chen paid his 2022 National Athletics Trainers Association annual dues prior to employment with the District and the college has approved his reimbursement. Funding is through the College General Fund. Total cost: $274.

<table>
<thead>
<tr>
<th>Subject</th>
<th>2. Accept Donation of &quot;Imagination, 2004&quot; Sculpture at Los Angeles City College from the Los Angeles City College Foundation and Authorize Donation Agreement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Mar 2, 2022 - Regular Board Meeting</td>
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<td>Access</td>
<td>Public</td>
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<td>Type</td>
<td>Action</td>
</tr>
</tbody>
</table>

Recommended Action: Accept the donation sculpture from artist, Marlene Louchheim and authorize the donation agreement as described below.

Accept the donation of outdoor sculpture from artist Marlene Louchheim to the Los Angeles Community District (LACCD) on behalf of Los Angeles City College and Authorize a Donation Agreement:

1. Accept the donation of the outdoor sculpture "Imagination, 2004" from the artist Marlene Louchheim; and

2. Authorize a Donation Agreement among Marlene Louchheim, the Los Angeles City College Foundation, and the LACCD on behalf of Los Angeles City College.

Background: Ms. Marlene Louchheim, an artist and alumna of Los Angeles City College, is donating the sculpture named "Imagination, 2004" self-appraised with a value of $75,000 to the Los Angeles Community College District on behalf of Los Angeles City College. The transaction includes the Los Angeles City College Foundation which passes the donation through to LACCD on behalf of LACC. The artwork will be added to the art collection held at Los Angeles City College and installed for display in the DaVinci open gallery area. The installation and display of the sculpture is subject to review by the California Department of General Services, Division of the State Architect. An image of the sculpture can be seen in the attached specifications. Ms. Louchheim is responsible for the payment of all costs associated with the donation including but not limited to shipping, design and construction of the display, and installation. Ms. Louchheim has provided her written waiver of any rights to "Imagination, 2004" that might otherwise be available pursuant to the Visual Artists Rights Act of 1990 which is attached to and incorporated in the Donation Agreement.
Subject 3. Ratify Amendment No. 2 to Renew Professional Service Agreement with Northeast Valley Health Corporation at Los Angeles Mission College for Total Cost $164,000

Meeting  Mar 2, 2022 - Regular Board Meeting

Category  V. BUSINESS ITEMS

Access  Public

Type  Action, Ratify

Recommended Action  Ratify the Amendment to the Agreement described below.

Ratify Amendment No. 1 to renew Professional Service Agreement No. 4500284190 to provide continued health services including mental health for the Student Health Center during the period July 1, 2021 to June 30, 2022, inclusive.

Background: This Agreement was ratified by the Board on August 5, 2020 pursuant to the vendor being selected by the college from the Board-approved bench of student health service providers which resulted from a competitive Request for Proposals process. This Amendment renews the term of the Agreement for the continued provision of student healthcare services at additional cost. Services will be provided online although students will have the option to attend the main clinic if necessary. Funding is through the Health Services Fund. Total cost: $164,000.

Subject 4. Authorize reimbursement at the Educational Services Center to Lizette Navarette for Total Cost $848

Meeting  Mar 2, 2022 - Regular Board Meeting

Category  V. BUSINESS ITEMS

Access  Public

Type  Action

Recommended Action  Authorize the action described below.

Authorize reimbursement of Lizette Navarette for travel expenses incurred to make a presentation at the Los Angeles Community College District Chancellor’s Retreat on September 10, 2021.

Background: Ms. Navarette is the Vice Chancellor for Finance and Facilities Planning at the California Community Colleges Chancellor’s Office. She traveled to the LACCD Chancellor’s Retreat to present "The Overlooked Working Majority: Supporting Working Adult Learners at California Community Colleges." Total cost: $848.

W. FACILITIES ITEMS

Subject 1. Professional Services Agreement – Replace Fencing and Gates project for Los Angeles Harbor College at a cost not to exceed $112,400

Meeting  Mar 2, 2022 - Regular Board Meeting

Category  W. FACILITIES ITEMS

Access  Public
Recommended Action

Authorize an agreement with TDM Architects, Inc. to provide consulting services for the Replace Fencing and Gates project at Los Angeles Harbor College District at a cost not to exceed $112,400 inclusive of eligible reimbursable expenses.

Background

The purpose of this Agreement is to obtain design, construction administration, and project closeout services for the Replace Fencing and Gates project at Los Angeles Harbor College.

Of the two (2) proposals received, one (1) was determined to be responsive. As a result of this comprehensive review and selection process, TDM Architects, Inc. is recommended for award of this Agreement.

Funding and Development Phase

Funding is through FY 2021-22 Scheduled Maintenance Funds. Replace Fencing and Gates. Design Phase. Non-Bond project.

Submitted by: Rueben C. Smith, D.C.Sc., Chief Facilities Executive

Subject

2. Change Order to Construction Contract – Campus Wide Duct Cleaning project at Los Angeles Trade-Technical College at a cost of $76,500

Meeting

Mar 2, 2022 - Regular Board Meeting

Category

W. FACILITIES ITEMS

Access

Public

Type

Action

Recommended Action

Ratify Change Order No. 3 to Construction Contract No. 4500289853 with Covello Pacific Air Care for additional construction services for the Campus Wide Duct Cleaning project at Los Angeles Trade Technical College at a cost of $76,500.

Background

This contract was authorized by the Board of Trustees on May 5, 2021 with Covello Pacific Air Care to provide construction services for this project. This change order represents 9.7% of the original contract value of $790,000.

The following services have been completed and are requested to be ratified:

1. Due to unforeseen conditions
   - Additional funding required to clean exterior of exposed ducts of particulate matter and seal duct work at Student Support Center building at Trade-Tech. This will reduce the air loss due to unsealed ductwork and prevent dust from entering the ducts where they are unsealed.

Funding and Development Phase

Funding is through FY 2020-21 Deferred Maintenance funds and Higher Education Emergency Relief funds. Campus Wide Duct Cleaning. Construction Phase. Non-Bond project.

Submitted by: Rueben C. Smith, D.C.Sc., Chief Facilities Executive

Subject


Meeting

Mar 2, 2022 - Regular Board Meeting

Category

W. FACILITIES ITEMS
Background

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $114,600.

This agreement was authorized by the Board of Trustees on March 7, 2018 with Clerkin & Clerkin, Inc. to serve as the Architect of Record for this project. The Board of Trustees approved Amendment No. 1 for $12,000 on June 5, 2019 to revise the scope of services to include rooftop heating and make-up air units with new heat pumps and direct outside air supply units including additional re-roofing and electrical work required to accommodate the new system and provide additional review and comments for the anchorage of the proposed mechanical units. The purpose of this amendment is to provide additional design services to address a series of rust holes on the surface of the existing lower level east and west roof decks that were discovered during construction.

Funding and Development Phase

Funding is through FY 2016-17 Deferred Maintenance Funds. Laurel Hall Air-Handler Replacement project. Work Order No. 400001630. Construction Phase. Non-Bond project.

Submitted by: Rueben C. Smith, D.C.Sc., Chief Facilities Executive

Subject 4. Amendment to Lease-Leaseback Agreement – Valley Academic and Cultural Center project at Los Angeles Valley College at a cost of $178,374

Meeting Mar 2, 2022 - Regular Board Meeting

Category W. FACILITIES ITEMS

Access Public

Type Action

Recommended Action Ratify Amendment No. 2 to the Agreement No. 4500254184 with Clerkin & Clerkin, Inc. to provide additional architectural and engineering services for the Laurel Hall Air-Handler Replacement project at Los Angeles Trade-Technical College at a cost not to exceed $15,200 inclusive of eligible reimbursable expenses.

Subject 4. Amendment to Lease-Leaseback Agreement – Valley Academic and Cultural Center project at Los Angeles Valley College at a cost of $178,374

Meeting Mar 2, 2022 - Regular Board Meeting

Category W. FACILITIES ITEMS

Access Public

Type Action

Recommended Action Ratify Amendment No. 23 to Lease-Leaseback Agreement No. 33894 with Pinner Construction Company for additional construction services for the Valley Academic and Cultural Center project at Los Angeles Valley College at a cost of $178,374.

Background

| Original Agreement | $78,508,391 |
| Approved Amendments | + $3,238,534 |
| Sub Total | $81,746,925 |
| Proposed Amendment | + $178,374 |
| Total | $81,925,299 |

Inclusive of this amendment, the total cost of this Lease Lease-Back agreement to date is $81,925,299.

This Lease-Leaseback agreement with Pinner Construction Company was authorized by the Board of Trustees on June 24, 2015.

The following services have been completed and are requested to be ratified:

1. Due to additional requirements:
   - Provided additional site lighting to meet minimum egress lighting requirements for the path of travel per the Architect of Record (AOR).
• Provided equipment at the Main Theater to operate the grid iron access hatch per the AOR.
• Revised the configuration of the mechanical screen door at the roof to achieve required opening clearances.
• Revised ceiling light fixtures and attachments at certain corridor locations to meet clearance restrictions per the Structural Engineer of Record.

Amendment No. 23 to Contract No. 33894 includes Change Order No. 31.

Funding and Development Phase

Funding is through Proposition A and Measure J Bond proceeds. Valley Academic and Cultural Center B8V.5801.02 and 38V.5801.02. Construction Phase.

Submitted by: Rueben C. Smith, D.C.Sc., Chief Facilities Executive

Subject 5. Change Order to Construction Contract – Diane E. Watson Center and Transportation and Accessibility Improvements project at West Los Angeles College at a cost of $917,401

Meeting Mar 2, 2022 - Regular Board Meeting

Category W. FACILITIES ITEMS

Access Public

Type Action

Recommended Action Ratify Change Order No. 11 to Construction Contract No. 34028 with BN Builders Inc. for additional construction services for the Diane E. Watson Center and Transportation and Accessibility Improvements project at West Los Angeles College including credits of $46,999 and additional costs of $964,400 for a total cost of $917,401.

Background

Inclusive of this change order, the total cost of this Construction Contract is $17,165,333.

This contract was authorized by the Board of Trustees on September 12, 2018 with BN Builders Inc. to provide construction services for this project. This change order represents 6.56% of the original contract value of $13,994,630.

The following services have been completed and are requested to be ratified:

1. Due to requests by the college:
   • Provided duplex receptacle, matching breaker, dedicated circuit, and upgraded the intermediate distribution frame (IDF) rack.
   • Rerouted the temporary power to accommodate the relocation of trailers.
   • Credit for de-scoping of bolt storage within the costume shop.
   • Credit for site work.

2. Due to additional design requirements:
   • Delay and inefficiency costs associated with the insulated concrete form (ICF) system.
   • Installed seismic bracing for the three-quarter-inch water line.
   • Installed an additional downspout connection to ensure proper storm water management.
   • Replaced the foam in places where it was removed for the visual inspection of the concrete.
   • Schedule impact of 50 days due to the required foam removal for visual inspection of concrete.
   • Installed additional light and relocation of conduit in order to pass the elevator inspection.
   • Installed an additional gate at the stair tower to ensure fire department and maintenance access to the fire riser.

Funding and Development Phase

Funding is through Measure J and Measure CC Bond proceeds. Diane E. Watson Center and Transportation and Accessibility Improvements 39W.5982.02; 59W.4982.02; 40J.5902.03.03. Construction Phase.

Submitted by: Rueben C. Smith, D.C.Sc., Chief Facilities Executive
Background

This proposed Agreement is identified for award at the not to exceed amount of $1,000,000 to one (1) vendor because it is a catalog agreement.

Catalog agreements are the result of a formal competitive request for bid and are priced at the responsive bids received using the discount for benchmark items, the bidders’ catalogue and warranty coverage. Participants in the request for bid process are advised in advance of this selection process and they must agree to abide by it in order to participate. Catalog agreements may be awarded to more than one proposer.

There was one (1) proposer and the awardee is:

1. Ferguson Enterprises, LCC

The award is for sixteen (16) items.

Funding and Development Phase

Funding is through Propositions A/AA and Measures J/CC Bond proceeds, General Funds, and all other funding sources as applicable. This procurement is initially for the Furniture, Fixtures and Equipment (FF&E) project and is available for use District-wide. Appliances and Fixtures #FE-22-01-RFB. All Phases.

File Attachments
Attachment 1 - Master Procurement Agreement - Appliances and Fixtures.pdf (95 KB)

Subject 6. Master Procurement Agreement - Appliances and Fixtures

Meeting Mar 2, 2022 - Regular Board Meeting
Category W. FACILITIES ITEMS
Access Public
Type Action
Recommended Action Authorize a Master Procurement Agreement for the entire catalog, with Ferguson Enterprises, LLC for Appliances and Fixtures for use District-wide for three (3) base years, plus two (2) one (1) year option periods, from start date of March 3, 2022 or as soon thereafter as possible in consideration of the guaranteed product discounts as stated.

Subject 7. Professional Services Agreement – Development of Initial Project Proposals and Final Project Proposals project for the Los Angeles Community College District at a cost not to exceed $160,000

Meeting Mar 2, 2022 - Regular Board Meeting
Category W. FACILITIES ITEMS
Access Public
Type Action
Recommended Action Authorize an agreement with Alma Strategies to provide consulting services for the Development of Initial Project Proposals and Final Project Proposals project for the Los Angeles Community College District from at a cost not to exceed $160,000 inclusive of eligible reimbursable expenses.

Background

The purpose of this Agreement is to obtain services to research potential projects and develop the projects into Initial Project Proposals and Final Project Proposals that the District can submit to apply for State Capital Outlay grant funding.
for various Colleges.

Of the one (1) proposal received, one (1) was determined to be responsive. As a result of this comprehensive review and selection process, Alma Strategies is recommended for award of this Agreement.

**Funding and Development Phase**

Funding is through FY 2021-22 Deferred Maintenance funds. Development of Initial Project Proposals and Final Project Proposals. Design Phase. Non-Bond project.

Submitted by: Rueben C. Smith, D.C.Sc., Chief Facilities Executive

**X. NOTICE REPORTS AND INFORMATIVES**

<table>
<thead>
<tr>
<th>Subject</th>
<th>1. 2021-2022 Second Quarter Financial Status Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Mar 2, 2022 - Regular Board Meeting</td>
</tr>
<tr>
<td>Category</td>
<td>X. NOTICE REPORTS AND INFORMATIVES</td>
</tr>
<tr>
<td>Access</td>
<td>Public</td>
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<tr>
<td>Type</td>
<td>Information</td>
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</tbody>
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Background: In accordance with Title 5, California Code of Regulations, Section 58310, each district is required to report the financial and budgetary conditions of the District at least once every three months. Attached below is a copy of the report filed with the State. This report provides a status of cash balances and quarterly revenue and expenditure activity. It also allows districts an opportunity to identify significant events affecting their financial condition.

Fiscal Impact: None

Submitted by: Jeanette L. Gordon, Vice Chancellor/Chief Financial Officer

File Attachments

CCFS-311Q_(2nd_Quarterly_Fin.pdf (471 KB)

<table>
<thead>
<tr>
<th>Subject</th>
<th>2. Notification of Out of State Travel</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Mar 2, 2022 - Regular Board Meeting</td>
</tr>
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<td>Type</td>
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<tr>
<td>Goals</td>
<td>Goal 3: Student Success and Equity</td>
</tr>
<tr>
<td></td>
<td>Goal 2: Premier Learning Environments</td>
</tr>
<tr>
<td></td>
<td>Goal 1: Access to Educational Opportunities</td>
</tr>
</tbody>
</table>

**East Los Angeles College**

Six students and one faculty member will travel to Washington, DC to participate in the ASACC National Student Advocacy Conference during the period of March 18, 2022 to March 23, 2022.
Background: Sponsored by the American Student Association of Community Colleges (ASACC), this student advocacy conference is the largest and most diverse annual student meeting held in our nation’s capital annually, focusing on issues critical to the success and persistence of community college students. Four students will learn how federal legislation and policy impact students. Over the first two days of the conference, professionals and experts discuss submitted issues and appropriate techniques for meeting with Members of Congress and/or their staff. On the last two days, participating delegations are asked to set up meetings with their Senators and Representatives to discuss those important issues.

Fiscal Implication: The estimated total cost of the trip is $24,845. Funds from the ELAC Associated Student Union (ASU) fund will be used for this travel. No District funds will be used for this travel.

Los Angeles Harbor College

Three students and one faculty member will travel to Washington, DC to participate in the ASACC National Student Advocacy Conference during the period of March 17, 2022 to March 23, 2022.

Background: Sponsored by the American Student Association of Community Colleges (ASACC), this student advocacy conference is the largest and most diverse annual student meeting held in our nation’s capital annually, focusing on issues critical to the success and persistence of community college students. Four students will learn how federal legislation and policy impact students. Over the first two days of the conference, professionals and experts discuss submitted issues and appropriate techniques for meeting with Members of Congress and/or their staff. On the last two days, participating delegations are asked to set up meetings with their Senators and Representatives to discuss those important issues.

Fiscal Implication: The estimated total cost of the trip is $8,500. Funds from the LAHC Associated Student Organization (ASO) fund will be used for this travel. No District funds will be used for this travel.

Submitted by: Ryan M. Cornner, Vice Chancellor for Educational Programs & Institutional Effectiveness

Y. ANNOUNCEMENTS AND INDICATIONS OF FUTURE PROPOSED ACTIONS BY MEMBERS OF THE BOARD OF TRUSTEES

Z. PUBLIC COMMENT

Subject 1. Requests to Address the Board of Trustees Regarding Closed Session Agenda Matters

Meeting Mar 2, 2022 - Regular Board Meeting

Category Z. PUBLIC COMMENT

Access Public

Type Information

AA. RECESS TO CLOSED SESSION

Subject 1. Public Employee Evaluations

Meeting Mar 2, 2022 - Regular Board Meeting

Category AA. RECESS TO CLOSED SESSION

Access Public

Type Closed Session

Pursuant to Government Code section 54957.6, the Board will discuss the following employment positions:
Pursuant to Government Code section 54957, the Board will discuss the following employment positions:

A. Position: Chancellor
B. Position: Executive Staff
C. Position: College Presidents
D. Position: General Counsel

Pursuant to Government Code section 54957, the Board may discuss certain Public Employee Disciplinary matters.

Pursuant to Government Code section 54962 and Education Code section 72122, the Board may discuss certain Student Disciplinary matters.
Pursuant to Government Code section 54956.9(d)(1), the Board will discuss the following existing litigation matters:

A. Hector Plotquin v. LACCD, et al
B. Portia Mason and Roy Payan v. LACCD
C. Ami Pannell v. LACCD
D. Melvin Aaron v. LACCD
E. Sabrina Odem v. LACCD
F. Sam Movahed v. LACCD
G. Karine Hakobyan v. LACCD

Pursuant to Government Code section 54956.9(d)(2) and (e) (1), the Board may discuss the following potential litigation matters:

A. Potential litigation: 3 matters
Pursuant to Government Code section 54957.6, the Board will discuss the following employee units:

1. All Units/All Unrepresented Employees

District Negotiator(s): Mercedes Gutierrez

**BB. RECONVENE REGULAR MEETING**

<table>
<thead>
<tr>
<th>Subject</th>
<th>1. Roll Call</th>
</tr>
</thead>
</table>

| Meeting | Mar 2, 2022 - Regular Board Meeting |
| Category | BB. RECONVENE REGULAR MEETING |
| Access | Public |
| Type | Procedural |

**CC. REPORT OF ACTIONS TAKEN IN CLOSED SESSION--MARCH 2, 2022**

**DD. HUMAN RESOURCES ITEMS**

<table>
<thead>
<tr>
<th>Subject</th>
<th>1. Employment Action Regarding Academic Employee - March 15 Notice Regarding Non-Renewal of Contract</th>
</tr>
</thead>
</table>

| Meeting | Mar 2, 2022 - Regular Board Meeting |
| Category | DD. HUMAN RESOURCES ITEMS |
| Access | Public |
| Type | Action |

Recommended Action: The Chancellor recommends approval.

Adopt decision to not enter into a contract for the following academic year for **fourth-year probationary** employee EN 1049070 pursuant to Education Code section 87608.5.

Background: The above recommendation is in accordance with procedures listed in Education Code Section 87608.5, which states, "If a contract employee is working under his or her second contract, the governing board, at its discretion and not subject to judicial review except as expressly provided in Sections 87610.1 and 87611, shall elect one of the following alternatives:

(a) Not enter into a contract for the following academic year.
(b) Enter into a contract for the following two academic years.
(c) Employ the contract employee as a regular employee for all subsequent academic years."

The employee will be given notice pursuant to the provisions of Education Code Section 87608.5. Evidence is on file in the Employer-Employee Relations Office of Human Resources to support the above recommendation.

Submitted by: Mercedes Gutierrez, Interim Vice Chancellor of Human Resources

<table>
<thead>
<tr>
<th>Subject</th>
<th>2. Employment Action Regarding Academic Employee - March 15 Notice Regarding Non-Renewal of Contract</th>
</tr>
</thead>
</table>
Adopt decision to not enter into a contract for the following academic year for fourth-year probationary employee EN 1068145 pursuant to Education Code section 87608.5.

Background: The above recommendation is in accordance with procedures listed in Education Code Section 87608.5, which states, "If a contract employee is working under his or her second contract, the governing board, at its discretion and not subject to judicial review except as expressly provided in Sections 87610.1 and 87611, shall elect one of the following alternatives:

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The employee will be given notice pursuant to the provisions of Education Code Section 87608.5. Evidence is on file in the Employer-Employee Relations Office of Human Resources to support the above recommendation.

Submitted by: Mercedes Gutierrez, Interim Vice Chancellor of Human Resources

EE. ADJOURNMENT