ORDER OF BUSINESS — REGULAR MEETING
Wednesday, December 12, 2018
First Closed Session 1:00 p.m. – 2:00 p.m.
First Public Session 2:00 p.m. – 5:45 p.m.
Second Closed Session 6:00 p.m. – 8:00 p.m.
Second Public Session
(Immediately Following Closed Session)

West Los Angeles College
Fine Arts Auditorium, FA-100
9000 Overland Avenue
Culver City, CA 90230

I. Roll Call (1:00 p.m.)
   Location: Fine Arts Auditorium, FA-100

II. Requests to Address the Board of Trustees Regarding Closed Session Agenda Matters

III. Recess to Closed Session in accordance with the Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5 (Refer to Attachment “A” for Closed Session agenda)
   Location: Winlock Lounge, Library & Heldman Learning Resource Center, 2nd Floor

IV. Reconvene Regular Meeting (2:00 p.m.)
   Location: Fine Arts Auditorium, FA-100

V. Roll Call

VI. Flag Salute

VII. Welcome Remarks by James Limbaugh, President, West Los Angeles College

VIII. Signing Ceremony: Loyola Marymount University and West Los Angeles College Scholars Program

IX. Approval of Agenda/Agenda Order of Business

X. Approval of Minutes:
   • Regular Board Meeting and Closed Session: November 14, 2018

XI. Reports from Representatives of Employee Organizations at the Resource Table
XII. Public Agenda Requests
   A. Oral Presentations
   B. Proposed Actions

XIII. Requests to Address the Board of Trustees – Multiple Agenda Matters

XIV. Reports and Recommendations from the Board
   A. Reports of Standing and Special Committees
   B. Proposed Actions
      BT1. Resolution – Dr. Martin Luther King, Jr. Week
      BT2. Board Travel Authorizations/Conference Ratification

XV. Report from the Chancellor
   • Report from the Chancellor regarding activities or pending issues in the District
      o Status Report on Dream Resource Centers at LACCD
      o College Presentation: 50, Strong and Growing

XVI. Consent Calendar
   Matters Requiring a Majority Vote
   
   BF1. Ratify Budget Revisions And Appropriation Transfers
   BF2. Accept Receipt Of Annual Audit
   BF3. Accept Receipt Of General Obligation Bond Financial Audit
   BF4. Accept Receipt Of Program Performance Audit for Fiscal Year Ended June 30, 2018
   BSD1. Ratify Business Services Actions
   BSD2. Approve Business Services Actions
   FPD1. Approve Facilities Planning and Development Report
   FPD2. Authorize Master Procurement Agreement
   FPD3. Approve Facilities Master Planning & Oversight Committee’s Recommendation To Continue Utilizing The Current Bond Program MATOC Structure
   HRD1. Approve Personnel Services Routine Actions
   HRD2. Approve Salary Reallocation For Miscellaneous Classifications In The Unclassified Service
   HRD3. Authorize Executive Employment Action
   ISD1. Approve New Educational Courses And Programs
   ISD2. Approve New Community Services Courses
   ISD3. Approve Out Of State Student Travel
   ISD4. Approve College and Career Access Pathway Partnership Agreement Between the Burbank Unified School District and the Los Angeles Community College District
   • Correspondence
XVII. Recommendations from the Chancellor

Matters Requiring a Super Majority Vote

FPD4. Adopt Resolution Ratifying A Construction Contract Issued On An Emergency Basis To Upgrade The Fire Alarm System To Current Code At Corporate Center

XVIII. Notice Reports and Informatives


CH/A. [Notice] Repeal Board Rule Chapter IX, Article IX ET SEQ.

XIX. Announcements and Indications of Future Proposed Actions by Members of the Board of Trustees

XX. Requests to Address the Board of Trustees Regarding Closed Session Agenda Matters

XXI. Recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5 (Refer to Attachment “A” for Closed Session agenda).

**Location: Winlock Lounge, Library & Heldman Learning Resource Center, 2nd Floor**

XXII. Reconvene Regular Meeting

**Location: Winlock Lounge, Library & Heldman Learning Resource Center, 2nd Floor**

XXIII. Roll Call

XXIV. Report of Actions Taken in Closed Session – December 12, 2018

XXV. Consent Calendar

Matters Requiring a Majority Vote

HRD4. Approve Disciplinary Action For Classified Permanent Employee

ISD5. Approve Student Discipline – Expulsion Without Reconsideration

XXVI. Adjournment
<table>
<thead>
<tr>
<th>Facilities Master Planning &amp; Oversight Committee</th>
<th>Wednesday, January 23, 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Educational Services Center</td>
<td>Educational Services Center</td>
</tr>
<tr>
<td>Board Room – First Floor</td>
<td>Board Room – First Floor</td>
</tr>
<tr>
<td>1:30 p.m. – 2:45 p.m.</td>
<td>770 Wilshire Blvd.</td>
</tr>
<tr>
<td>Budget &amp; Finance Committee</td>
<td>Los Angeles, CA 90017</td>
</tr>
<tr>
<td>3:00 p.m. – 4:15 p.m.</td>
<td></td>
</tr>
<tr>
<td>Institutional Effectiveness &amp; Student Success Committee</td>
<td>4:30 p.m. – 5:45 p.m.</td>
</tr>
<tr>
<td>4:30 p.m. – 5:45 p.m.</td>
<td></td>
</tr>
<tr>
<td>Committee of the Whole</td>
<td>6:00 p.m. – 7:30 p.m.</td>
</tr>
</tbody>
</table>

In compliance with Government Code section 54957.5(b), documents made available to the Board after the posting of the agenda that relate to an upcoming public session item will be made available by posting on the District’s official bulletin board located in the lobby of the Educational Services Center located at 770 Wilshire Boulevard, Los Angeles, California 90017. Members of the public wishing to view the material will need to make their own parking arrangements at another location.

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

To make such a request, please contact the Executive Secretary to the Board of Trustees at (213) 891-2044 no later than 12:00 p.m. (noon) on the Tuesday prior to the Board meeting.
I. Public Employee Evaluation
(pursuant to Government Code section 54957)

A. Position: Chancellor
B. Position: Executive Staff
C. Position: College Presidents

II. Conference with Labor Negotiator
(pursuant to Government Code section 54957.6)

A. District Negotiators: Albert Román

Employee Units: All Units
All Unrepresented Employees

III. Public Employee Discipline/Dismissal/Release/Charges/Complaints
(pursuant to Government Code section 54957)

IV. Consideration of Student Discipline
(pursuant to Government Code section 54962 and Education Code section 72122)

V. Conference with Legal Counsel - Existing Litigation
(pursuant to Government Code section 54956.9(d)(1))

A. Michael Miller v. LACCD, Jamillah Moore, and Kenneth Sherwood

B. Guillermo Aviles-Rodriguez v. LACCD
C. AECOM Technical Services v. LACCD

D. Anahit Shirvanyan v. LACCD

E. Jaime Soto v. LACCD

F. Ramon Miramontes v. LACCD

VI. Conference with Legal Counsel - Anticipated Litigation
(pursuant to Government Code section 54956.9(d)(2) and (e)(1))

A. Potential litigation – 3 matters

VII. Discussion with Real Property Negotiator as may be announced prior to closed session
(pursuant to Government Code section 54956.8)

A. Property: 10100 Jefferson Boulevard
Culver City, CA
Negotiating party: Lowe Enterprises and Hudson Pacific Properties
District negotiators: David Salazar and Tom Hall
Under negotiation: Price and terms of payment
Subject: **RESOLUTION – DR. MARTIN LUTHER KING, JR. WEEK**

The following resolution is presented by President Fong, Trustees Vela and Svonkin:

WHEREAS, Since 1986, the third Monday in January has been observed as a national holiday in commemoration of the birthday of Dr. Martin Luther King, Jr.; and

WHEREAS, Dr. Martin Luther King, Jr. had a dream to one day live in a nation where people would "not be judged by the color of their skin but by the content of their character"; and

WHEREAS, Dr. Martin Luther King, Jr. was a civil rights leader who believed in a philosophy of nonviolence in his efforts to secure justice and equal access for African-Americans as well as other underrepresented groups; and

WHEREAS, His movement brought about desegregation, the Civil Rights Act of 1964, the Voting Rights Act of 1965, and a national awareness of racial injustice and economic deprivation; and

WHEREAS, In 1964, he was awarded the Nobel Peace Prize for his pursuits; now, therefore, be it

RESOLVED, That the District shall disseminate the information contained in this resolution to all nine colleges and will post it on the LACCD website in order to inform the greater LACCD community, interested stakeholders, and the public of the Board's affirmative, be it, further

RESOLVED, It is herein encouraged to volunteer to help others less fortunate than themselves; and therefore, be it further

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby designates January 21-25, 2018 as *Dr. Martin Luther King, Jr. Week* to honor his many achievements and contributions to all Americans.
Subject: **BOARD TRAVEL AUTHORIZATIONS/CONFERENCE RATIFICATION**

A. Authorize payment of necessary expenses for Mike Fong, member of this Board of Trustee, to attend the Community College League of California (CCLC) Annual Legislative Conference to be held on January 27-28, 2019 in Sacramento, California.

**Background:** Funding will be from 2018-2019 Board Travel account.

B. Authorize payment of necessary expenses for Mike Fong, member of this Board of Trustee, to attend the Association of Community College Trustees (ACCT) 2019 Community College National Legislative Summit, to be held on February 10-13, 2019 in Washington, DC.

**Background:** Funding will be from 2018-2019 Board Travel account.

C. Ratify payment of necessary expenses for David Vela, member of this Board of Trustees, to have attended the 2018 International LGBTQ Leaders Conference, held December 6-8, 2018 in Washington, DC.

**Background:** Funding will be from 2018-2019 Board Travel account.
Subject: **RATIFY BUDGET REVISIONS AND APPROPRIATION TRANSFERS**

Ratify acceptance of $7,005,697 in income as recommended by the Chief Financial Officer/Treasurer. In accordance with Title 5 of the California Code of Regulations, Section 58307, authorize all the appropriation transfers between major expenditure categories (EXHIBIT I).

Recommended by: [Signature]
Robert B. Miller, Vice Chancellor

Approved by: [Signature]
Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By

Date
EXHIBIT I

BUDGET REVISIONS AND APPROPRIATION TRANSFERS
ALL FUNDS, EXCLUDING BUILDING BOND FUND

December 12, 2018

<table>
<thead>
<tr>
<th>NEW INCOME (Attachment I)</th>
<th>ACCOUNT</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td>810000-849900</td>
<td>5,800,068</td>
</tr>
<tr>
<td>State</td>
<td>860000-869999</td>
<td>646,736</td>
</tr>
<tr>
<td>Local</td>
<td>870000-889999</td>
<td>558,893</td>
</tr>
<tr>
<td>Interfund Transfer In</td>
<td>891000-893999</td>
<td>-</td>
</tr>
<tr>
<td>Other Financing Sources</td>
<td>893000-897999</td>
<td>-</td>
</tr>
<tr>
<td>Contribution to Restricted Program</td>
<td>898000-899999</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total New Income</strong></td>
<td></td>
<td><strong>7,005,697</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>EXPENDITURES</th>
<th>ACCOUNT</th>
<th>Approved Budget</th>
<th>Budget Revisions</th>
<th>Appropriation Transfers</th>
<th>Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificated Salaries</td>
<td>100000-199999</td>
<td>314,941,989</td>
<td>911,576</td>
<td>1,769,505</td>
<td>1,923,070</td>
</tr>
<tr>
<td>Classified Salaries</td>
<td>200000-299999</td>
<td>196,351,915</td>
<td>1,603,999</td>
<td>1,086,285</td>
<td>199,042,199</td>
</tr>
<tr>
<td>Employee Benefits</td>
<td>300000-399999</td>
<td>191,484,807</td>
<td>657,223</td>
<td>288,547</td>
<td>192,430,577</td>
</tr>
<tr>
<td>Books/Supplies</td>
<td>400000-499999</td>
<td>41,023,961</td>
<td>94,279</td>
<td>375,476</td>
<td>41,463,716</td>
</tr>
<tr>
<td>Contract Services</td>
<td>500000-599999</td>
<td>233,643,523</td>
<td>1,523,001</td>
<td>643,315</td>
<td>235,813,839</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>600000-699999</td>
<td>20,656,475</td>
<td>48,414</td>
<td>298,814</td>
<td>21,003,703</td>
</tr>
<tr>
<td>Other Outgo</td>
<td>700000-709999</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
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<tr>
<td>Other Debt Services</td>
<td>710000-719999</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Tuition Transfers</td>
<td>720000-729999</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Interfunds Transfers</td>
<td>730000-739999</td>
<td>21,901,667</td>
<td>-</td>
<td>-</td>
<td>21,901,667</td>
</tr>
<tr>
<td>Direct Support/Indirect Costs</td>
<td>740000-749999</td>
<td>230</td>
<td>-</td>
<td>-</td>
<td>230</td>
</tr>
<tr>
<td>Loan/Grants</td>
<td>750000-759999</td>
<td>307,410,697</td>
<td>(10,761)</td>
<td>(7,749)</td>
<td>307,292,187</td>
</tr>
<tr>
<td>Other Financing Sources (Except 7902)</td>
<td>760000-799998</td>
<td>165,524,731</td>
<td>2,175,866</td>
<td>(4,456,193)</td>
<td>161,244,504</td>
</tr>
<tr>
<td>Reserve for Contingency*</td>
<td>790200</td>
<td>23,445,049</td>
<td>-</td>
<td>-</td>
<td>23,445,049</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>1,516,482,387</strong></td>
<td><strong>7,005,697</strong></td>
<td><strong>4,456,193</strong></td>
<td><strong>1,523,488,084</strong></td>
</tr>
</tbody>
</table>

* Reserve for Contingency balance is $23.45 million, which is 3.5% of the Unrestricted General Fund revenue (excluding General Reserve)

All budget revisions and transfers herein are submitted for the Board of Trustees approval in accordance with Title 5 of California Regulations, Sections 58307 and 58308. Appropriation transfers between major expenditure categories are within funds/grants that have been previously received and approved by the Board of Trustees. These transfers have been reviewed by the college administrators and approved by the college Vice Presidents of Administration and College Presidents.

Reviewed by:

[Signature]

Jeanette L. Gordon
Chief Financial Officer/Treasurer
### NEW INCOME AND GRANTS

<table>
<thead>
<tr>
<th>BTA NUMBER:</th>
<th>FUND/GRANT NAME</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td></td>
<td></td>
</tr>
<tr>
<td>H-0166</td>
<td><strong>Harbor Advantage to Harbor Success (HA2HS)</strong></td>
<td>$525,000</td>
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<tr>
<td></td>
<td>To establish funding to assist Hispanic Serving Institutions (HSI) to expand</td>
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<td></td>
<td>educational opportunities and enhance academic offerings, program quality, and</td>
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<tr>
<td></td>
<td>institutional stability for Hispanic students. The program will serve three</td>
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<td></td>
<td>hundred and seventy-nine (379) students at Los Angeles Harbor College. Funding</td>
<td></td>
</tr>
<tr>
<td></td>
<td>is from the United States Department of Education.</td>
<td></td>
</tr>
<tr>
<td>M-0203</td>
<td><strong>Title V Pathway to Success: Post-Secondary Persistence and Success</strong></td>
<td>523,615</td>
</tr>
<tr>
<td></td>
<td>To establish funding to increase Hispanic and low-income student learning and</td>
<td></td>
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<td></td>
<td>achievement through greater awareness and usage of student support, academic,</td>
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<tr>
<td></td>
<td>and career services. The program is expected to increase student graduation</td>
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<td></td>
<td>rates by twenty (20) percent, student transfer rates within three years by</td>
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<tr>
<td></td>
<td>twenty (20) percent, and decrease the need for remedial courses to advance to</td>
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<td></td>
<td>college-level Math and English courses by ten (10) percent at Los Angeles</td>
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</tr>
<tr>
<td></td>
<td>Mission College. Funding is from the U.S. Department of Education.</td>
<td></td>
</tr>
<tr>
<td>P-0169</td>
<td>**Bridging the Gap: Enhancing Attract, Inspire, Mentor and Support Students</td>
<td>49,940</td>
</tr>
<tr>
<td></td>
<td>(AIMS2) for Student Success**</td>
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<tr>
<td></td>
<td>To establish funding to expand and strengthen Los Angeles Pierce College’s peer</td>
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<td>tutoring program for physics and engineering, to hire a Career Guidance</td>
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<td>Counselor Assistant (CGCA) to conduct workshops, and to facilitate student</td>
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<tr>
<td></td>
<td>support activities. The program will serve one hundred (100) students. Funding</td>
<td></td>
</tr>
<tr>
<td></td>
<td>is from the U.S. Department of Education.</td>
<td></td>
</tr>
<tr>
<td>V-0173</td>
<td><strong>Child Care Access Means Parents in School (CCAMPIS)</strong></td>
<td>240,363</td>
</tr>
<tr>
<td></td>
<td>To accept additional funding to increase college enrollment, persistence, and</td>
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<tr>
<td></td>
<td>graduation transfer rates of student parents, develop a Parent as Educator</td>
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<td></td>
<td>certificate, and provide no-cost child care for children. The program will</td>
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<td></td>
<td>provide family resources services to two hundred and fifty (250) student</td>
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<tr>
<td></td>
<td>parents per year and provide no-cost child care to fifty-six (56) children per</td>
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<td></td>
<td>semester at Los Angeles Valley College. Funding is from the United States</td>
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<tr>
<td></td>
<td>Department of Education and increases the current year allocation to $387,341.</td>
<td></td>
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</tbody>
</table>
### First in the World with California State University, Los Angeles

<table>
<thead>
<tr>
<th>W-0113</th>
<th>148,072</th>
</tr>
</thead>
<tbody>
<tr>
<td>To establish funding to increase underrepresented students’ entry into and improve completion rates in science, technology, engineering, and mathematics (STEM) majors through the establishment of a regional consortium with First in the World (FITW) and California State University, Los Angeles. The consortium will also articulate an integrated STEM professional degree program and certificate program. Funding is from the United States Department of Education.</td>
<td></td>
</tr>
</tbody>
</table>

### TRIO Student Support Services Program

<table>
<thead>
<tr>
<th>W-0122</th>
<th>272,496</th>
</tr>
</thead>
<tbody>
<tr>
<td>To establish funding to assist low-income, first-generation college and/or disabled students successfully transition from the community college level to the university level. The program will serve one hundred sixty (160) students at West Los Angeles College. Funding is from the United States Department of Education.</td>
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</tbody>
</table>

### TRIO Educational Opportunity Center

<table>
<thead>
<tr>
<th>W-0125</th>
<th>253,143</th>
</tr>
</thead>
<tbody>
<tr>
<td>To establish funding to help first-time or re-entry students’ transition into postsecondary education through the provision of academic assistance, financial aid assistance, counseling, and career exploration. The program will serve one thousand (1,000) students from various Los Angeles Unified School District feeder schools. Funding is from the U.S. Department of Education.</td>
<td></td>
</tr>
</tbody>
</table>

### TRIO Talent Search

<table>
<thead>
<tr>
<th>W-0126</th>
<th>303,643</th>
</tr>
</thead>
<tbody>
<tr>
<td>To establish funding to prepare low-income, high school graduates for the rigors of college, enrolling into post-secondary educational programs, and completing their program within six years. The program will serve six hundred seventeen (617) students. Funding is from the U.S. Department of Education.</td>
<td></td>
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</tbody>
</table>

### WIOA Title II: Adult Education and English Literacy and Civics

<table>
<thead>
<tr>
<th>C-0160, C-0161, C-0162</th>
<th>2,192,271</th>
</tr>
</thead>
<tbody>
<tr>
<td>To establish funding to supplement Adult Basic Education (ABE), English as a second Language (ESL), Adult Secondary Education (ASE), and Integrated English Literacy and Civics Education (IELCE) programs. These programs provide adult learners with basic life skills, including reading, writing, and mathematics, to prepare them for the labor market or vocational training. The program will serve over nine thousand (9,000) students annually across East Los Angeles College, Los Angeles City College, Los Angeles Mission College, Los Angeles Southwest College, Los Angeles Trade-Technical College, and Los Angeles Valley College. Funding is from the California Department of Education.</td>
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</tbody>
</table>

### Increasing Retention of Veterans in Engineering and Science through Student Engagement (Project SERVES)

<table>
<thead>
<tr>
<th>E-0217</th>
<th>154,092</th>
</tr>
</thead>
<tbody>
<tr>
<td>To establish funding to collaborate with University of California, Los Angeles to offer a coordinated series of classroom performance interventions, internships, and counseling that focus on understanding</td>
<td></td>
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</tbody>
</table>
and meeting veterans’ needs. The program will serve at least one hundred fifty (150) students at East Los Angeles College. Funding is from the National Science Foundation.

**C-0151 Gaining Early Awareness and Readiness for Undergraduate Programs for Los Angeles (GEAR UP 4 LA 2)**

To establish funding to provide services to increase the number of low-income students who are prepared to enter and succeed in postsecondary education. The program is serving a double cohort of three thousand eight hundred (3,800) low-income students that began the program in Spring 2012 as 6th and 7th graders. Additionally, the program is serving another double cohort of two thousand (2,000) low-income students that began the program in Fall 2015 as 6th and 7th graders. Funding is from the United States Department of Education through Los Angeles Unified School District.

**E-0250 Child and Adult Care Food Program (CACFP)**

To establish funding to provide healthy meals, increase awareness of healthy food options, and decrease the effects of childhood obesity among children enrolled at the Los Angeles Community College District Child Development Centers. The program will serve one thousand four hundred fifty (1,450) student parents across all nine Los Angeles Community College District campuses. Funding is from the California Department of Education, Nutrition Services Division.

**M-0195 Pathways to Success for Hispanic Students as Registered Dietician**

To establish funding to coordinate with California State University, Northridge to provide tutoring support and facilitate career presentations (ten per year) targeting freshman and sophomore students enrolled in science course pre-requisites for nutrition science majors. Funding is from United States Department of Agriculture.

**D-0402 Foster and Kinship Care (FKCE)**

To adjust funding for the FY 2018-19 Foster and Kinship Care Education (FKCE) program based on the Revised Advance Apportionment provided by the State Chancellor’s Office on October 23, 2018. Funding is from the California Community Colleges Chancellor's Office (CCCCO) and increases the current year federal allocation to $543,559.

**TOTAL FEDERAL**

$5,800,068

**State**

**C-0117, S-0132 Enrollment Growth for Associate Degree Nursing Program**

To establish funding to address student attrition and retention and to expand or maintain enrollment capacity of Associate Degree Nursing
(ADN) programs. This program will provide assessment, remediation, and retention activities to assist roughly fifty (50) students at Los Angeles City College and twenty (20) students at Los Angeles Southwest College. Funding is from the California Community Colleges Chancellor's Office (CCCCO).

**Curriculum Management & Articulation Program (C-MAP)**

To establish funding to revise the Registered Nursing (RN) program curriculum to increase the number of registered nurses entering the workforce by reducing program requirements to a range of thirty-six to thirty-eight (36-38) units at Los Angeles Southwest College. Funding is from the Butte-Glenn Community College District.

**Veterans Resource Center**

To establish funding to expand existing activities and services supported by the Veterans Resource Center, including academic and career counseling. This program will serve eighty (80) students at Los Angeles Valley College. Funding is from the Board of Governors, California Community Colleges Chancellor's Office (CCCCO).

**Foster and Kinship Care (FKCE)**

To adjust funding for the FY 2018-19 Foster and Kinship Care Education (FKCE) program based on the Revised Advance Apportionment provided by the State Chancellor's Office on October 23, 2018. Funding is from the California Community Colleges Chancellor's Office (CCCCO) and increases the current year state allocation to $671,011.

**Family Child Care Home Education Network (FCCHEN)**

To accept additional funding to develop a growing network of licensed and accredited family child care homes to provide professional child care services to over sixty (60) eligible families at Los Angeles Mission College. Funding is from the California Department of Education and increases the current year allocation to $515,436.

**TOTAL STATE**

$646,736

**Local**

**Department of Health Services Tutoring/Mentoring Program**

To establish funding to offer various tutoring and mentoring services and opportunities, provide lectures in medical/surgical nursing and mental health, and improve study skills and enhance the overall learning process for nursing students at East Los Angeles College. Funding is from the Department of Health Services.
**FACE Foundation**

To establish funding to host a two-day Tournees French Film Festival. This program will serve one hundred seventy-five (175) students studying French at Los Angeles Pierce College. Funding is from the FACE Foundation.

**Technical & Career Education**

To accept additional funding at Los Angeles Trade-Technical College to conduct non-credit instruction and vocational/extension training workshops and to purchase instructional equipment. Funding is from income from Construction, Maintenance & Utilities (CMU) Department testing fees; Diesel Exhaust After Treatment and Maintenance (DEAM) collections; the Foundation for California Community Colleges; the Los Angeles Trade-Technical College Foundation; the Pathways Innovation and Institutional Effectiveness (PIIE) community outreach event; and Periodic Smoke Inspection Program (PSIP) course fees.

**Los Angeles Valley College Job Training**

To accept additional funding to provide employment training services to participants in the South Bay Service Delivery area. Training services will include customer service, vocational English, and technical trainings in the areas of healthcare, transportation, manufacturing, or computer applications. This program will serve an estimated eighty-two (82) individuals at Los Angeles Valley College. Funding is from the South Bay Workforce Investment Board and increases the current year allocation to $106,071.

**Adult Learner Academy**

To establish funding to provide a process for producing and evaluating data to drive better enrollment, persistence, and completion for adult Latino students at West Los Angeles College. Funding is from the Council for Adult & Experiential Learning.

**Dedicated Revenue – Other Local Income**

To increase the Instructor, Hourly-Spring account from revenue collected for Pearson VUE certification testing at West Los Angeles College.

**City of Los Angeles Green Business Certification Program**

To accept additional funding to implement the City of Los Angeles Green Business Certification Program. The program seeks to recognize and promote business that voluntarily operate in a more environmentally friendly and sustainable manner and will certify one hundred fifty (150) green businesses annually. Funding is from the City of Los Angeles.
**Contract Education – Phlebotomy Training**

To accept funding to provide contract education not-for-credit phlebotomy training program for a maximum of ten (10) qualified trainees at Los Angeles Southwest College. Funding is from Catholic Charities of Los Angeles (South Los Angeles America’s Job Center of California).

**Donation**

To accept a donation to provide bikes for the Los Angeles Sheriff’s Department in support of their operations at Los Angeles Valley College. Funding is from Grand G&G, Inc.

**TOTAL LOCAL**

$558,893

**OTHERS:**

**Fund Redistribution**

D-0337 **2018-2019 Block Grant**

To redistribute funds from 18-19 Block Grant (Instructional Support) fund number 10126 to One Time Block 18-19 (Physical Plant) fund number 50184.

D-0338 **2018-2019 Block Grant**

To accept redistributed funds from 18-19 Block Grant (Instructional Support) fund number 10126 to One Time Block 18-19 (Physical Plant) fund number 50184.

E-0204 **Extended Opportunity Program and Services-Cooperative Agencies Resources for Education (EOPS-CARE)**

To redistribute funds from EOPS-CARE fund number 20868 to EOPS-CARE fund number 10868 at East Los Angeles College.

E-0205 **Extended Opportunity Program and Services-Cooperative Agencies Resources for Education (EOPS-CARE)**

To accept redistributed funds from EOPS-CARE fund number 20868 to EOPS-CARE fund number 10868 at East Los Angeles College.

E-0206, V-0143 **Extended Opportunity Programs and Services – Cooperating Agencies Foster Youth Educational Support (EOPS-CAFYES)**

To redistribute funds from EOPS-CAFYES fund number 20401 to EOPS-CAFYES fund number 10401 at East Los Angeles College and Los Angeles Valley College.
E-0207, V-0144  
**Extended Opportunity Programs and Services – Cooperating Agencies Foster Youth Educational Support (EOPS-CAFYES)**  
99,273

To accept redistributed funds from EOPS-CAFYES fund number 20401 to EOPS-CAFYES fund number 10401 at East Los Angeles College and Los Angeles Valley College

V-0183  
**Extended Opportunity Programs and Services (EOPS)**  
(60,000)

To redistribute funds from EOPS fund number 20487 to EOPS fund number 10487 at Los Angeles Valley College.

V-0184  
**Extended Opportunity Programs and Services (EOPS)**  
60,000

To accept redistributed funds from EOPS fund number 20487 to EOPS fund number 10487 at Los Angeles Valley College.

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**TOTAL OTHERS**

$0

**TOTAL INCOME**

$7,005,697
Subject: **ACCEPT RECEIPT OF ANNUAL AUDIT**

Accept the annual independent audit of the District’s financial records and accounts for the 2017-2018 fiscal year completed by the firm of KPMG LLP. The independent audit also includes the audit of the District’s schedule of expenditure of federal awards as well as the District’s compliance with Section 400 of the Chancellor’s Office’s California Community Colleges Contracted District Audit Manual for the 2017-2018 fiscal year completed by the firm of Vasquez & Company LLP.

**Background:** An annual financial audit of the District is conducted every fiscal year by independent contract auditors as required Education Code Section 84040 and reported to the Board of Trustees.

The financial statement audit report received an “unmodified” opinion, which means that the basic financial statements referred to in the audit present fairly, in all material respects, the financial position of the District as of June 30, 2018, and the results of its operations and cash flows for the year then ended in conformity with U.S. generally accepted accounting principles.

Ten copies of the District’s report will be provided to each campus and a copy forwarded to the exclusive representative of each organization and the Academic Senate. The Financial Audit is available on the LACCD web site at [http://www.laccd.edu/Departments/CFO/CFO-Reports/Pages/default.aspx](http://www.laccd.edu/Departments/CFO/CFO-Reports/Pages/default.aspx).

Recommended by: Robert B. Miller, Vice Chancellor

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

Buelna

Fong

Hoffman

Moreno

By ___________________________ Date ___________________________
Subject: **ACCEPT RECEIPT OF GENERAL OBLIGATION BOND FINANCIAL AUDIT**

Accept the District’s annual General Obligation Bond Financial Audit completed by the firm of KPMG LLP for the 2017-2018 fiscal year.

Background: An annual General Obligation bond financial audit of the District’s Proposition A, Proposition AA, and Measure J bond program is conducted every fiscal year by independent contract auditors as required by California Constitutional Article 13A and Education Code 15278 and reported to the Board of Trustees.

The audit report received an “unmodified” opinion which means that the general purpose financial statements referred to in the audit present fairly, in all material respects, the financial position of the District as of June 30, 2018, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

The Bond Financial Audit is available on the LACCD web site at [http://www.laccd.edu/Departments/CFO/CFO-Reports/Pages/default.aspx](http://www.laccd.edu/Departments/CFO/CFO-Reports/Pages/default.aspx).

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<thead>
<tr>
<th>Recommended by:</th>
<th>Approved by:</th>
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<tbody>
<tr>
<td>Robert B. Miller, Vice Chancellor</td>
<td>Francisco C. Rodriguez, Chancellor</td>
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<tr>
<th>Chancellor and Secretary of the Board of Trustees</th>
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<tr>
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<td>Moreno</td>
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Student Trustee Advisory Vote

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Com. No. **BF3**  Division: **BUSINESS AND FINANCE**  Date: December 12, 2018  Page 1 of 1
Subject: **ACCEPT RECEIPT OF PROGRAM PERFORMANCE AUDIT FOR FISCAL YEAR ENDED JUNE 30, 2018**

Accept the District’s annual Performance Audit completed by the firm of KPMG LLP for the 2017-2018 fiscal year.

Background: An annual Performance Audit of the District’s Proposition A, Proposition AA, and Measure J Bond Programs is conducted every fiscal year by independent contract auditors as required by the California Constitutional Article 13A and Education Code 15278 and reported to the Board of Trustees.

The Performance Audit was conducted in accordance with General Accepted Government Auditing Standards (GAGAS) as a requirement for construction bond programs under California Proposition 39. Information collected for the report is for the fiscal year that ended on June 30, 2018.

The Performance Audit was presented to the Facilities Master Planning and Oversight Committee on November 28, 2018.

Recommended by: Robert B. Miller, Vice Chancellor

Approved by: Francisco C. Rodriguez, Chancellor
Subject: RATIFY BUSINESS SERVICES ACTIONS

In accordance with the California Education Code and Los Angeles Community College District Board Rules, the following routine transactions are reported for ratifications:

A. PURCHASE ORDERS AND SHORT TERM AGREEMENTS

1,263 issued from October 1, 2018 to October 31, 2018 which totaled $4,208,487.

B. FACILITIES ORDER FORMS

88 issued from October 1, 2018 to October 31, 2018 which totaled $396,117.04.

C. AGREEMENT FOR ATHLETIC OFFICIATING SERVICES

1 issued which totaled $9,676 for Trade-Technical.

D. PERMITS FOR USE AND CIVIC CENTER PERMITS UP TO 14 DAYS

3 issued from October 1, 2018 to October 31, 2018 for a total income of $220 at City.

8 issued from October 1, 2018 to October 31, 2018 for a total income of $7,047 at Harbor.

1 issued from October 1, 2018 to October 31, 2018 for a total income of $3,270 at Southwest.

Recommended by: Robert B. Miller, Vice Chancellor

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date ___________________________
1 issued from October 1, 2018 to October 31 2018 for a total income of $3,270 at Southwest.

E. LEASES, USE PERMITS AND CIVIC CENTER PERMITS OF DISTRICT FACILITIES 14 DAYS OR LONGER

4500261696  City. Agreement with Marlborough School for use of tennis courts for practices and matches on designated dates and times during the period August 27, 2018 to December 31, 2018. Total estimated income: $4,166.

4500262084  Pierce. Amendment No. 1 to extend the Permit for Use agreement with El Camino Real Charter Senior High School for use of the swimming pool for water polo practice and meets on designated days and times during the period December 1, 2018 to January 31, 2019. Total income: $4,591.

4500262239  Pierce. Agreement with Valley Jewish Community Center for use of North Gym for recreational activities designated days and times during the period September 5, 2018 to December 19, 2018, inclusive. Total income: $3,487.

4500263855  Pierce. Agreement with Viewpoint High School for use of the athletic field for soccer practice and games at designated days and times during the period November 13, 2018 to February 21, 2019. Total income: $5,040.

4500264057  Pierce. Agreement with Louisville High School for use of swimming pool for water polo practices and matches on designated dates and times during the period November 19, 2018 to January 28, 2019. Total estimated income: $1,435.

4500258443  Southwest. Revise the term of the Facilities Use agreement with Pacific Oaks College & Children's School for use of the Child Development Center to end on July 31, 2019. Total additional estimated income: $4,244.

4500202546  Valley. Amendment No. 4 to renew agreement with Exploring Minds Montessori School for use of up to sixteen (16) parking spaces in
Lot B at a rate of $130 per vehicle during period September 1, 2018 to August 31, 2019, inclusive. Total income: $2,400.

F. LEASE OF FACILITIES FOR DISTRICT USE

4500232678 East. Amendment No. 2 to agreement with Garvey School District for additional classroom space at Dan T. Williams Elementary School to be used for adult education, general educational and recreation courses for children and adults, during the period July 1, 2018 to June 30, 2019, inclusive. Total cost: $138,240.

G. LEASE OF FACILITIES FOR DISTRICT USE, FISCAL AGENT – STUDENT SUCCESS

4500247627 Educational Services Center. Amendment No. 1 to agreement with Scott Charles Sandler to coordinate grant activities as part of a partnership under the ESL/Basic Skills Professional Development Grant funded by the California Community Colleges Chancellor’s Office for which the LACCD is the fiscal agent during the period July 1, 2018 to June 30, 2019, inclusive. Total cost: $15,000.

4500263154 Educational Services Center. Agreement with Hotel Maya to provide accommodations, conference rooms, meals and beverages for 60 attendees of the two-day Facilitator Learning Community Conference, funded by the California Community Colleges Chancellor's Office (CCCCO) Professional Development Services for CCCCO grant under the auspices of the Office of Educational Programs and Institutional Effectiveness, during the period December 6-9, 2018, inclusive. The conference is being held in the Long Beach area since it is a requirement under the grant to serve various statewide community college regions. Total cost: $35,000.

4500263930 Educational Services Center. Agreement with Crowne Plaza Foster City-San Mateo to provide accommodations, conference rooms, meals and beverages for 60 attendees of the two-day Basic Skills Initiative Leadership Institute (BSILI) Summit, funded by the California Community Colleges Chancellor's Office (CCCCO) Professional Development Services for CCCCO grant under the auspices of the Office of Educational Programs and Institutional Effectiveness, during the period January 22 to January 24, 2019,
inclusive. The conference is being held in the San Mateo area since it is a requirement under the grant to serve various statewide community college regions. Total cost: $40,000.

4500264038  Educational Services Center. Agreement with WestEd to provide Reading Apprenticeship Leadership Community of Practice and Redesigning College Writing Courses training for approximately 75 faculty online and in-person, funded by the California Community Colleges Chancellor's Office ESL/Basic Skills Professional Development grant under the auspices of the Office of Educational Programs and Institutional Effectiveness, on designated days and times during the period June 25, 2018 to November 4, 2018. Total cost: $55,300.

4500264299  Educational Services Center. Agreement with Crowne Plaza Ventura to provide accommodations, conference rooms, meals and beverages for 60 attendees of the two-day Learning in Networks for Knowledge Sharing (LINKS) 2019 Conference, funded by the California Community Colleges Chancellor's Office (CCCCO) Professional Development Services for CCCCCO grant under the auspices of the Office of Educational Programs and Institutional Effectiveness, during the period April 25-27, 2019, inclusive. The conference is being held in the Ventura area since it is a requirement under the grant to serve various statewide community college regions. Total cost: $45,000.

H. LEASE AGREEMENT

4500264056  East. Authorize lease agreement with Williams Scotsman Inc. to provide three DSA approved classroom mobile trailers including the removal at the end of the lease period. These classroom trailers are a replacement for space no longer leased from Garvey School District during the period July 1, 2018 to June 30, 2019, inclusive. Total cost: $8,784.

I. CONTRACT EDUCATION AGREEMENT

4500261406  Harbor. Agreement with Ambassador High School to provide for credit classes that meets the curriculum requirements of the high
school during the period August 1, 2018 to July 30, 2020, inclusive. Total income: $171,000.

J. LICENSE AGREEMENTS

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<thead>
<tr>
<th>Com. No.</th>
<th>Division</th>
<th>Date</th>
<th>Description</th>
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<tbody>
<tr>
<td>4500212408</td>
<td>East</td>
<td>December 12, 2018</td>
<td>Amendment No. 4 to renew agreement with Controltec, Inc. to use its CenterTrack case management software to manage nine campus childcare centers during the period September 17, 2018 to September 16, 2019, inclusive. Total cost: $8,881.</td>
</tr>
<tr>
<td>4500263686</td>
<td>City</td>
<td>December 12, 2018</td>
<td>Agreement with OCLC, Inc. to provide CONTENTdm Level 2 license and hosting services on the college website to create branded look and feel of the Library’s digital collections during the period August 1, 2018 to July 31, 2019, inclusive. Total cost: $8,109.</td>
</tr>
<tr>
<td>4500236366</td>
<td>Districtwide</td>
<td>December 12, 2018</td>
<td>Amendment No. 2 to extend agreement with Wolfram Research Inc., to provide a one-year site license agreement for their “Mathematica” software and their Faculty and Student Home Use applications at the nine College’s tutoring labs. Agreement under the auspices of the Office of Educational Programs and Institutional Effectiveness, during the period December 1, 2018 to November 30, 2019, inclusive. Total cost: $67,825.</td>
</tr>
<tr>
<td>4500262119</td>
<td>East</td>
<td>December 12, 2018</td>
<td>Agreement with eLumen, Inc. for SAAS Products Core license renewal during the period October 1, 2018 to September 30, 2019, inclusive. Total cost: $48,000.</td>
</tr>
<tr>
<td>4500263876</td>
<td>East</td>
<td>December 12, 2018</td>
<td>Agreement with CollegeSource, Inc. to provide Transfer Evaluation System Campus Access licenses for the Counseling Department to research transfer institution course descriptions, educational programs, and requirements during the period of August 1, 2018 to July 31, 2019, inclusive. Total cost: $4,600.</td>
</tr>
<tr>
<td>4500263991</td>
<td>East</td>
<td>December 12, 2018</td>
<td>Agreement with Social Solutions Global, Inc. to provide use of the Efforts-to-Outcomes software to track the effectiveness of campus Student Equity initiatives during the period of July 1, 2018 to June 30, 2019, inclusive. Total cost: $46,187.</td>
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4500249309  Pierce. Amendment No. 1 to renew agreement with Augusoft, Inc. to use its Augusoft Lumens internet/web registration program, including maintenance for the Community Services Department during the period November 19, 2018 to November 20, 2019, inclusive.  **Total cost: $12,530.**

4500263653  Pierce. Agreement with Franklin Covey Client Sales, Inc. for license to access its Franklin Covey Solutions All Access Pass Platform and to provide onsite consultant to Center for Professional Excellence Department during the period November 1, 2018 to November 1, 2019, inclusive.  **Total cost: $16,000.**

4500218672  Trade-Technical. Amendment No. 3 to Agreement with Frontline Technologies Group, LLC to provide software to develop, record, and track staff and faculty professional development.  This program will also facilitate reporting FLEX hours to the State Chancellor’s Office ensuring that faculty meet their FLEX obligation during the period of November 1, 2018 to October 31, 2019, inclusive.  **Total cost: $6,022.**

4500262234  Trade-Technical. Correction of agreement number for Agreement with Kentico Software LLC to provide software maintenance subscription used as a database repository for all the website content for the Information Technology department during the period of August 1, 2018 to November 7, 2021, inclusive.  **Total cost: $15,298.**

4500264012  Trade-Technical. Agreement with Consolidated Electrical Distribution Inc. dba Royal Industrial Solutions, to provide its instructional program software tool kit during the period of November 1, 2018 to October 31, 2019, inclusive.  **Total cost: $7,914.**

4500264173  Trade-Technical. Agreement with CareerAmerica, LLC for license to use its custom version of Financial Aid TV services for the Financial Aid Office during the period of December 10, 2018 to December 9, 2021, inclusive.  **Total cost: $19,530.**
4500263881  West. Agreement with Thomson Reuters to provide West Proflex paralegal software subscription during the period of July 1, 2018 to March 31, 2019, inclusive. Total cost: $8,214.

Various  No-cost agreement with Butte Glenn Community College District on behalf of sponsored program, the California Community Colleges Technology Center, and acting as fiscal agent on behalf of the California Community Colleges Chancellor’s Office to participate in a state funded project to obtain services Alma and Primo single cloud based library discovery services platform for the following libraries during the period January 1, 2019 to December 31, 2020, inclusive.

Agreement 4500263234 - City
Agreement 4500264002 - East
Agreement 4500263193 – Harbor
Agreement 4500264258 – Mission
Agreement 4500263825 - Pierce
Agreement 4500263663 - Southwest
Agreement 4500263768 - Trade-Technical
Agreement 4500263371 - Valley
Agreement 4500263767 - West

K. MAINTENANCE AGREEMENTS

4500263847  East. Agreement with Bibliotheca, LLC to provide maintenance and annual support of book security and tagging system located in the Library during the period of October 1, 2018 to September 30, 2021, inclusive. Total cost: $24,701.

4500249498  Pierce. Amendment No. 1 to renew agreement with Ascent Elevator Services, Inc. for maintenance of 17 elevators during the period December 1, 2018 to November 30, 2019, inclusive. Total cost: $21,696.

4500250722  Pierce. Amendment No. 1 to renew agreement with Canon Solutions America, Inc. for maintenance of 10 imaging systems located in various departments during the period October 23, 2018 to October 22, 2019, inclusive. Total cost: $15,000.
4500263992  **West.** Agreement with Prudential Overall Supply for uniform rental and cleaning services during the period of November 1, 2018 to June 30, 2021, inclusive.  **Total cost:** $37,180.

**L. PARTNERSHIP AGREEMENT**

4500221450  **Pierce.** Amendment No. 3 to renew agreement with Institute of Reading Development (IRD) to conduct a series of not-for-credit reading enrichment programs for the Community Services Department. IRD will provide registration services for all programs including collection of tuition fees and will remit to the college 10% of the gross tuition incomes, during the period January 1, 2019 to December 31, 2019, inclusive. **Total estimated income:** $13,000.

**M. STUDENT INTERN AGREEMENTS**

4500263903  **East.** No-cost agreements with Caban Resources, LLC to provide clinical training for students enrolled in the Health Information Technology Program during the period December 12, 2018 to December 11, 2023, inclusive.

4500264001  **East.** No-cost agreements with White Memorial Medical Center to provide clinical training for students enrolled in the Nursing, Respiratory Therapy, Health Information Technology, Medical Assistant, Phlebotomy, ECG/EKG Technician, Telemetry Technician, Pharmacy Technology, Cancer Information Management Programs during the period February 1, 2019 to January 31, 2024, inclusive.

Various  **East.** No-cost agreements with following hospitals to provide clinical training for students enrolled in the Nursing, Respiratory Therapy, Health Information Technology, Medical Assistant, Phlebotomy, ECG/EKG Technician, Telemetry Technician, Pharmacy Technology, Cancer Information Management Programs during the period December 12, 2018 to December 11, 2023, inclusive.

4500263897  PIH Health Hospital
4500263902  Gateways Hospital and Mental Health Center
4500263827  Pierce. No-cost agreement with West Hills Hospital & Medical Center for clinical training of students enrolled in the Nursing Program during the period April 1, 2018 to March 31, 2020, inclusive.

N. WORK STUDY AGREEMENT

4500263683  Southwest. No-cost agreement with Samuel Gompers Middle School to have eligible students participate in the Federal Work Study Program with the community service work opportunities at the middle school during the period July 1, 2018 to June 30, 2023, inclusive.

O. SERVICE AGREEMENTS – OUTREACH AND MARKETING

4500263915  East. Agreement with Azalea Joint Venture LLC dba Primestor Media Group to provide digital billboard, a wallscape, and event sponsorship advertising situated at the intersection of Atlantic Avenue and Salt Lake Avenue in South Gate to promote enrollment during the period of October 1, 2018 to August 31, 2019, inclusive. Total cost: $39,950.

4500231141  Educational Services Center. Agreement with CareerBuilder Government Solutions to provide online advertisement, recruitment and outreach for Districtwide Classified positions. Agreement being issued under the auspices of the Personnel Commission during the period November 1, 2018 to October 31, 2019, inclusive. Total cost: $9,000.

P. SERVICE AGREEMENTS

4500263439  City. Agreement with Harout Hatikyan to provide catering services to CalWORKs students during the period October 1, 2018 to June 30, 2019, inclusive. Total cost: $10,000.

4500263859  City. Agreement with Jason Sanchez to conduct Make-Up Artistry workshops previously approved by the Board for the Community Services Department during the period January 1, 2019 to June 30, 2019, inclusive. Total cost: $6,000.
4500264017 City. No-cost agreement with UMOJA Community Education Foundation to serve as a resource dedicated to enhancing the cultural and educational experiences of African American and other educationally underrepresented students by providing training for college personnel who are implementing the UMOJA program or affiliate an existing program designed to increase student success during the period November 1, 2018 to June 30, 2023, inclusive.

4500250424 Districtwide. Amendment No. 1 to extend agreement with Everfi Inc. to provide training services for its diversity educational training software program under the auspices of the Office of Diversity during the period January 1, 2019 to May 31, 2019, inclusive. Total cost: $36,667.

4500263895 East. Agreement with Stafford Environmental Services dba Innovative Pest Solutions to provide integrated pest management services during the period of December 1, 2018 to November 30, 2019, inclusive. Total cost: $13,500.

4500264010 East. Agreement with American Air Filter dba AAF Flanders to replace 3,300 filters for three campuses during the period of December 1, 2018 to November 30, 2019, inclusive. Total cost: $76,876.

4500229386 Educational Services Center. Amendment No. 2 to agreement with Sirsi Corporation to provide data extraction for maintenance of the Districtwide library automation software and the SmartSource subscription during the period July 1, 2018 to June 30, 2019, inclusive. Total cost: $8,400.

4500245885 Educational Services Center. Amendment No. 1 to agreement with Dice Career Solutions for placement of job postings for the Personnel Commission during the period August 1, 2018 to July 31, 2019, inclusive. Total cost: $6,822.

4500264037 Educational Services Center. Agreement with First Capitol Consulting, Inc. (FCC) to provide Patient Protection and Affordable Care Act reporting services for the LACCD, including preparation,
distribution and filing of 1094/1095 during the period of January 1, 2019 to December 31, 2019, inclusive. **Total estimated cost: $62,000.**

4500264039 **Educational Services Center.** Agreement with Optiv Security to provide Duo Two-factor authentication and security protection for critical ESC system access as well as campus computing under the auspices of the Office of Information Technology during the period September 27, 2018 to September 26, 2019, inclusive. **Total cost: $7,155.**

4500264044 **Educational Services Center.** Agreement with Drum Café West Coast, Inc. to provide Kinesthetic Keynote, Interactive Drumming Session, Percussive Program and Breakouts on September 27, October 26, and December 7, 2018. **Total cost: $15,750.**

4500264301 **Educational Services Center.** Agreement with State of California, Department of General Services – Office of Administrative Hearings wherein to provide the services of an administrative law judge as required to adjudicate such legal actions as filed by District employees, under the auspices of the Office of General Counsel. During the period of August 1, 2018 to July 31, 2023, inclusive. **Total cost not to exceed: $48,000.**

4500264507 **Educational Services Center.** Agreement with the UCLA Meyer & Renee Luskin Conference Center to provide a location for the Chancellor’s Leadership and Planning Retreat. The retreat will address critical issues facing the District this upcoming calendar year, including: the college action plans for the new Student Centered Funding Formula. Period of retreat January 10 and 11, 2019, inclusive. **Total cost not to exceed: $8,000.**

4500264610 **Educational Services Center.** Agreement with Amazon Web Services Inc., to provide Cloud computing training classes conducted at the Educational Services Center for ten Information Technology staff. The class will provide LACCD IT staff knowledge of Cloud computing systems design and architecture concepts. Agreement under the auspices of Department of Information Technology during the
period December 3, 2018 and December 4, 2018, inclusive. **Total cost**: $22,000.

4500252637 **Harbor.** Amendment No. 1 to renew agreement with Kranos Corporation to provide reconditioning service on the football equipment for the Athletic Department during the period January 1, 2018 to December 31, 2018, inclusive. **Total cost**: $6,112.

4500252569 **Mission.** Amendment No. 1 to renew agreement with Jobspeaker, Inc. to provide access to its online, web-based Career Services Platform for the Academic Affairs Department during the period December 1, 2018 to December 31, 2021, inclusive. **Total cost**: $46,364.

4500263682 **Mission.** Agreement with Jukka Keranen to provide consulting services, to prepare supplemental materials for college algebra and trigonometry with an emphasis in biology to be used for academic success workshops and training of supplemental instruction coaches for the National Science Foundation’s Hispanic-Serving Institution Project grant during the period October 1, 2018 to October 1, 2023, inclusive. **Total cost**: $26,000.

4500263705 **Mission.** Agreement with Regents of the University of California, through auspices of the University of California Irvine to provide consulting and evaluation services the National Science Foundation’s Hispanic-Serving Institution Project grant during the period October 1, 2018 to September 30, 2023, inclusive. **Total cost**: $54,720.

4500256003 **Pierce.** No-cost amendment No. 1 to extend agreement with Ruffalo Noel Levitz, LLC to perform an in-depth assessment and develop a strategic enrollment marketing plan for enrollment growth at the College during the period of October 1, 2018 to December 31, 2018, inclusive.

4500263652 **Pierce.** Agreement with Good Times Travel, Inc. to conduct “Route 66”, “La La Land”, “Eat, Pray, Love” and “Sparkless and Treasures” classes previously approved by the Board of Trustees for the
Community Services Department during the period December 6, 2018 to December 5, 2019, inclusive. **Total cost: $30,000.**

4500247488 **Southwest.** Amendment No. 2 to extend agreement with Network Kinection to assist in placing 74 students into internships from the Global Trade & Logistics program as allowed by the Strong Workforce Regional grant during the period January 1, 2019 to June 30, 2019, inclusive. **Total cost: $89,540.**

4500263664 **Southwest.** Agreement with USC Race and Equity Center to access a campus climate through a web-based national survey, providing information to improve student educational experiences and learning outcomes during the period December 1, 2018 to June 30, 2019, inclusive. **Total cost: $7,500.**

4500263668 **Southwest.** Agreement with 25th Hour Communications, Inc. to build website with the OmniUpdate templates, research and develop navigational structure along with migrating existing content over to new site, and create athletic page on the PrestoSports platform during the period December 1, 2018 to May 31, 2019, inclusive. **Total cost: $66,000.**

4500264015 **Southwest.** Agreement with Convene at 777 S. Figueroa in Los Angeles to provide banquet services to include food and beverage for up to 300 attendees, meeting room and audio visual equipment rental for the “Thrive From Gig to Career Showcase” event as allowed by the Industry Sector Projects In Common Gig Economy and Strong Workforce Regional funds on March 1, 2019. **Total cost: $53,739.**

4500262043 **Trade-Technical.** Amendment No. 1 to Agreement with Innovative Performance Solutions, Inc. to provide consulting services for the California Community College Athletic Associations for the Title IX Equity in Athletics Disclosure Act report and Program Evaluation model during the period of September 24, 2018 to May 31, 2019, inclusive. **Total cost: $8,000.**

4500263885 **Trade-Technical.** Agreement with Crowne Plaza Redondo Beach for a Foster and Kinship Care workshop and dinner event for 200
participants as allowed by the Community College Foundation Resource Family Approval program on February 22, 2019. **Total cost: $12,000.**

4500238845 Valley. Amendment No. 3 to extend agreement with David F. Trujillo & Associates LLC to provide external evaluation services for the Science Technology Engineering and Mathematics (STEM) Promoting Awareness of STEM Opportunities (PASO) Project as required by the STEM PASO grant during the period October 1, 2018 to October 31, 2018, inclusive. **No additional cost.**

4500217197 Van de Kamp Innovation Center. Amendment No. 3 to extend agreement with Pronto Gym Services to conduct preventive maintenance and service on gym equipment, during the period August 1, 2018 to July 31, 2019, inclusive. **Total cost not to exceed: $9,033.**

Various Amendments to renew agreement with Ebsco Industries for periodical subscriptions for Pierce and Valley Libraries during the period October 1, 2018 to March 31, 2020, inclusive. **Total cost: $13,443.**

- 4500232743 Pierce Amendment No. 2 $8,000
- 4500250697 Valley Amendment No. 1 $5,443

Q. **SPECIAL GRANT FUNDED AGREEMENTS**

4500263685 City. Agreement with Butte-Glenn Community College District to provide funds to redesign the California Community College Nursing program curriculum during the period September 1, 2018 to June 30, 2019, inclusive. **Total: $5,000.**

4500220898 East. Amendment No. 3 to agreement with U.S. Department of Education to fund the Title V Gateway to Success program during the period of October 1, 2018 to September 30, 2020, inclusive. **Total: $1,050,000.**

4500264011 East. Agreement with the Top Hat Monocle US Corporation to fund the 2018 Top Hat Efficacy Grant to research best practices in active
learning technology during the period of October 1, 2018 to September 30, 2020, inclusive. Total: $5,000.

4500264054 East. Agreement with School for Integrated Academics and Technologies (SIATech), Inc. to fund the SIATech High School Partnership program to prepare students for college coursework during the period of March 1, 2017 to June 30, 2020, inclusive. Total: $105,000.

4500219325 Harbor. Amendment No. 4 to renew agreement with the Yosemite Community College District as faculty lead in support of the Child Development Training Consortium during the period September 1, 2018 to June 30, 2019, inclusive. Total: $15,300.

4500147645 Mission. Amendment No. 5 with California Department of Education to provide additional funding for the Family Child Care Homes Network Program during the period July 1, 2018 to June 30, 2019, inclusive. Total: $38,686.

4500263684 Mission. Agreement with University Corporation to fund the Pathways to Success for Hispanic Students as Registered Dietitians Program during the period September 1, 2017 to August 31, 2021, inclusive. Total: $163,008.

4500193333 Southwest. Amendment No. 8 to renew agreement with the California Community Colleges Chancellor’s Office to fund the Foster and Kinship Care Education Program during the period July 1, 2018 to June 30, 2019. Total: $242.

4500263703 Trade-Technical. Amendment 1 to Agreement with the Los Angeles Unified School District to fund the Gear Up 2 Program to provide services to low income middle and high schools and through the first year of college to prepare students to enter and succeed in postsecondary education, during the period of September 22, 2018 to September 21, 2021, inclusive. Total: $110,055.

4500263884 Trade-Technical. Agreement with Community Initiatives to expand services for undocumented students at the Dream Resource Center
during the period of August 27, 2018 to June 3, 2019, inclusive. Total: $125,000.

4500264371  Trade-Technical. Agreement with the Los Angeles Universal Preschool dba Child360 to fund California State Preschool Program Quality Improvement Block Grant for the Child Development Center during the period of September 1, 2018 to June 30, 2019, inclusive. Total: $6,000.

4500263648  Valley. Agreement with California Community Colleges Chancellors’ Office to fund the Veterans Resource Center Grant Program during the period October 1, 2018 to December 31, 2021, inclusive. Total: $200,000.

4500218737  West. Amendment No. 1 to Agreement with the U.S. Department of Education to fund the TRIO Student Support Services program for low-income, first generation college and disabled students during the period of September 1, 2018 to August 31, 2020, inclusive. Total: $544,992.

4500220427  West. Amendment No. 1 to Agreement with California State University Los Angeles to fund the Science, Technology, Engineering and Mathematics (STEM) Education Consortium to support STEM students to complete degrees and transfer during the period of October 1, 2018 to September 30, 2019, inclusive. Total: $148,072.

4500250650  West. Amendment No. 1 to Agreement with the U.S. Department of Education to fund the TRIO Upward Bound 1 Program during the period September 1, 2018 to August 31, 2022, inclusive. Total: $1,217,082.

4500263877  West. Agreement with the Council for Adult and Experiential Learning to fund the Adult Learner Academy to access adult Latino student enrollment and outcomes during the period of August 22, 2018 to April 30, 2021, inclusive. Total: $40,000.

4500263880  West. Agreement with the U.S. Department of Education to fund the Science, Technology, Engineering and Mathematics (STEM) Teacher
Success program to prepare Hispanic and low-income students for STEM careers during the period October 1, 2018 to September 30, 2023, inclusive. Total: $2,749,988.

Various Agreement and Amendment No. 8 to renew agreement with Yosemite Community College District to fund the Child Development Consortium, Child Development Training Program for approximately 150 participants during the period July 1, 2018 to June 30, 2019, inclusive. Total: $22,500.

4500152193 Mission Amendment No. 8 $17,500
4500263766 West New Agreement $ 5,000

Various Amendment No. 2 to renew agreements with California Community Colleges Chancellor’s Office to fund the California Community College Associate Degree College Nursing Program during the period July 1, 2018 to June 30, 2019, inclusive. Total combined: $280,331.

Agreement 4500231511, East, Total: $111,325.
Agreement 4500246703, City, Total: $169,006.

Various Agreements with Child Care Alliance of Los Angeles to fund the California State Preschool Program Quality Improvement Block Grant to improve the overall quality of State Preschool programs in Los Angeles County and to provide technical assistance, coaching, and incentives to improve or maintain the College’s tier rating during the period July 1, 2018 to June 30, 2019, inclusive. Total combined: $10,000.

Agreement 4500263813, East, Total: $6,000.
Agreement 4500263238, City, Total: $4,000.

R. STUDENT TRANSPORTATION ITEMS

All buses are licensed by the Public Utilities Commission and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety.
4500263681  **Mission.** Agreement with The Bus to provide transportation services for students’ field trips and work-based learning activities for the Academic Affairs Department during the period October 1, 2018 to September 30, 2019, inclusive. **Total cost:** $15,000.

4500264740  **West.** Agreement with California Excursions and Transportation, Inc. to provide bus transportation services for the Athletic Department’s intercollegiate competitions during the period October 1, 2017 to June 30, 2018, inclusive. **Total cost:** $50,000.

**RATIFICATIONS 2016-2018**

A. **SERVICE AGREEMENT – OUTREACH AND MARKETING**

4500243851  **Pierce.** Amendment No. 2 with Charter Communications Holdings LLC dba Spectrum Reach to provide additional cable television advertisements for Career and Technical Education Program during the period July 17, 2017 to August 28, 2017, inclusive. **Total cost:** $2,628. –

B. **CONTRACT EDUCATION AGREEMENTS**

4500262746  **Trade-Technical.** Agreement with the City of Los Angeles, Bureau of Street Services to fund the Street Maintenance Technology Program Supervision in Public Works course during the period of July 10, 2017 to August 17, 2017, inclusive. **Total:** $6,480.

4500262826  **Trade-Technical.** Agreement with the City of Los Angeles, Bureau of Street Services to fund the following Street Maintenance Technology courses: Advanced Calculations, Issues and Practices in Public Works, Introduction to Management in Public Works during the period of August 28, 2017 to December 13, 2017, inclusive. **Total:** $25,920.

4500262829  **Trade-Technical.** Agreement with the City of Los Angeles, Bureau of Street Services to fund the Street Maintenance Technology Program
Supervision in Public Works course during the period of January 2, 2018 to February 3, 2018, inclusive. Total: $6,480.

4500262830 Trade-Technical. Agreement with the City of Los Angeles, Bureau of Street Services to fund the following Street Maintenance Technology courses: Overview of Careers in Public Works, Fundamentals II, Maintenance in Public Works, Street Sweeper during the period of February 5, 2018 to June 2, 2018, inclusive. Total: $32,400.

C. MAINTENANCE AGREEMENT

4500215709 East. Amendment No. 1 to Agreement with Acco Engineering to provide maintenance and operational inspections for two Trance chillers located in the Central Plant during the period July 1, 2016 to June 30, 2020, inclusive. Total cost: $30,260.

D. STUDENT INTERN AGREEMENT

4500262726 Trade-Technical. No-cost agreement with Community Clinic Association of Los Angeles County to provide clinical training for students enrolled in the Health Occupations Program during the period of October 1, 2017 to June 30, 2018, inclusive.

E. SERVICE AGREEMENT

4500247454 East. Amendment No. 1 to Agreement with Castle Branch Inc. to provide background and drug testing for the Health Information Technology Apprenticeship Program during the period of September 1, 2017 to August 30, 2020, inclusive. Total cost: $8,100.
Subject: **APPROVE BUSINESS SERVICES ACTIONS**

I. **AUTHORIZED AMENDMENT TO SERVICE AGREEMENT**

Authorize Amendment No. 2 to extend Agreement 4500239809 with the Academic Senate for California Community Colleges (ASCCC) to provide training and technical assistance to faculty throughout the State of California on behalf of the Basic Skills Transformation Initiative. This item is part of a partnership under the ESL/Basic Skills Professional Development Grant funded by the California Community Colleges Chancellor’s Office. LACCD is the fiscal agent for the grant and is required to enter into and fund agreements with local agencies, under the auspices of the Office of Educational Programs and Institutional Effectiveness. Period of service January 1, 2019 to December 31, 2019, inclusive. **Total cost: $205,000.**

**Background:** The California Community Colleges Chancellor’s Office mandated the 2016-17 grant work plan to include funding for the ASCCC to provide training and technical assistance to support the objectives of the CCCO’s basic Skills Transformation Initiative. This contract provides for professional development sessions at college locations identified by the ASCCC. Funding through Special Grant funds.

Recommended by: Robert B. Miller, Vice Chancellor

Approved by: Francisco C. Rodríguez, Chancellor

Chancellor and Secretary of the Board of Trustees

Buelna

Svonkin

Fong

Veres

Hoffman

Vela

Moreno

Williams

By Date

Student Trustee Advisory Vote
II. AUTHORIZE SERVICE AGREEMENTS

A. Authorize an agreement with Exiger LLC for bond program compliance monitoring services which will include detecting and investigating possible complaints or concerns of fraud, corruption, and/or mismanagement in connection with the District’s Proposition A, AA, and Measures J and CC bond-funded construction program, under the auspices of the Office of the Chancellor. The initial term of the Agreement will begin on January 2, 2019 through January 1, 2022, with the first year costs of the agreement approximately $1,215,720, excluding reimbursables, with two additional options to extend on an annual basis.

The fixed hourly rates (year one) for proposed staff are as follows:

- Bond Program Monitor $300
- Deputy Bond Program Monitor $250
- Senior Professional Examiner $230
- Senior Professional Investigator $210

At the beginning of each year, Exiger LLC shall submit an audit plan which will approximate the costs of services for the year. Subject to any extraordinary circumstances requiring lengthy investigation or substantial additional resources, the total cost of the initial three-year term of the agreement, excluding reimbursables, is approximately $3,034,320.

Background: Exiger LLC was awarded a contract as a result of a request for proposals (RFP 18-06) issued. RFP notices were published by the Association of Inspectors General, International Association of Independent Corporate Monitors, Association of Certified Fraud Examiners, and California Association of State Auditors. Targeted mailings were also sent to 28 private consulting firms specializing in providing integrity monitorship services to government and public agencies. Four firms submitted written proposals. Three firms were qualified to advance to the presentation/interview process. Exiger LLC received the highest overall scores for both the written proposal and presentation/interview evaluations. The evaluation panel consisted of the District’s Chief Financial Officer, a Vice President of Administrative Services and the Inspector General for the Los Angeles Metropolitan Transit Authority.
Exiger LLC is a globally-recognized compliance monitoring firm and along with its sub-consultant Armand Resource Group Inc., a local, certified small business, will provide professional services and staffing in the areas of compliance and investigations. Funding is through Proposition A, AA, and Measures J and CC bond funds.

B. Authorize an agreement with North State Environmental to provide hazardous waste characterization, collection, and disposal and petroleum fuel dispensing during the period December 13, 2018 to December 12, 2023, inclusive. **Total cost: $2,000,000.**

**Background:** The proposed award is the result of a Request for Proposal (RFP No. 18-08) issued July 26, 2018. The RFP was advertised and posted on the District’s website and was accessible to prospective bidders. The District received two responses. The responses were evaluated by campus staff including Facilities Director-Valley, Operations Manager, WLAC, BUILD-LACCD, Environmental Health and Safety Trade-Technical, Receiving, Harbor. Based on the overall score, it is recommended that this firm be selected as the organization to provide hazardous waste characterization, collection, and disposal and petroleum fuel dispensing systems.

C. Authorize agreement with ERPA Analyst Inc., an Oracle Platinum partner, to provide post-production support for LACCD’s use of PeopleSoft Campus Solutions. Support will include functional and technical assistance/troubleshooting for critical areas such as Financial Aid and defect resolution including regular updates and software patches and database and system administration for the upgrade from Campus Solutions 9.0 to 9.2 ERPA will also provide knowledge transfer and training for both functional and technical users so District staff take full ownership of the enterprise system. ERPA will provide support for the period January 1, 2019 to December 30, 2019, inclusive. **Total cost not to exceed: $2,336,900.**

**Background:** This award of agreement is being issued pursuant to the District’s need for post-production support following the implementation of PeopleSoft Campus Solutions. The support will provide the district with the ability to upgrade the Student Information System to the new Campus Solutions 9.2 version. With the new 9.2 upgrade of campus
solutions LACCD will have the ability to deploy updates much more efficiently. The 9.2 upgrade will also provide LACCD with a new mobile friendly interface and additional functionality for students and staff. The existing implementation firm submitted a proposal and quote as requested in the current contract. The contract is under the auspices of the District Information Technology and funding is through the Student Information System Completion funds.

III. AUTHORIZE LICENSE AGREEMENT

Pursuant to Public Contract Code 20652, (a) find that it is in the best interest of the District to procure under the authority of the Foundation for California Community Colleges Contract No. CB-238-18, and (b) authorize an agreement with Concentric Sky for a license to use its automated semester-by-semester roadmaps of needed courses from program entry to program completion, while including data on occupations associated with each program (Program Mapper) under the auspices of the Educational Programs and Institutional Effectiveness Division during the period October 8, 2018 to October 7, 2023, inclusive, at a total first-year cost not to exceed $450,000.

Background: Program Mapper is a software system used to ensure that the objectives of the Los Angeles Regional Career Pathways Grant Round 2 Project (Grant No. 14-25238-6474-00) are met, revolutionizing how students are introduced to Guided Pathways by laying out easy-to-understand, semester-by-semester roadmaps of courses needed for degree and certificate completion. The Los Angeles Regional Career Pathways Project is one of the largest collaborations in Los Angeles that unites community colleges, unified school districts, workforce investment boards, and industry-specific employers. Funding is through Career Technical Education funds.

IV. RATIFY SERVICE AGREEMENTS

A. Ratify Amendment No. 2 to extend Agreement 4500200886 with Governet to use its curriculum development and approval tracking system (CurricUNET Meta) including support, hosting and maintenance, under the auspices of the Educational Programs and Institutional Effectiveness,
during the period August 1, 2018 to July 31, 2019, inclusive. **Total cost:** $35,500.

**Background:** This agreement was awarded by the Board of Trustees on June 11, 2014 (Com. BSD2) pursuant to a Foundation for California Community Colleges Contract No. CB-135-13. Funding is through Districtwide SIS Modernization funds.

B. Ratify Agreement with Core Education Services and Los Angeles Mission College to create and develop an internship and job placement coordinator to support students in successfully transitioning into internships and/or employment. Located within the Career Education Department the coordinator will utilize the Jobspeaker platform to recommend Career Technology Education pathways for learners based upon employer demand and measure student progress toward completion. Period of service October 1, 2018 to December 31, 2019, inclusive. **Total cost not to exceed:** $105,000.

**Background:** This agreement will provide the students of the college that use the Career Education Department with a specialized Jobspeaker trained coordinator to provide comprehensive career services for potential economic self-sufficiency. Funding through Strong Workforce Grant funds.

V. **RATIFY AMENDMENT TO LEASE OF DISTRICT FACILITIES AGREEMENT**

Ratify Amendment No. 3 to extend lease Agreement No. 4500194903 with PCAM, LLC at Los Angeles City College from November 15, 2018 to March 31, 2019, inclusive on a month-to-month basis with a 30-day cancellation notice at a rate of $70 per space per month for the rental of up to 275 parking spaces at a total monthly rental income of up to $19,250 and a total rental income of up to $67,375.

**Background:** This agreement was previously approved by the Board of Trustees on February 12, 2014 (Com. No. BSD2) for the period March 3, 2014 to March 2, 2015 which has been previously amended to extend until November 14, 2018, inclusive and this is an extension of that agreement. The area to be leased is Parking Structure Lot 2 third floor. This agreement is being issued pursuant to California Education Code section 81378.1, which
allows for the letting of the lease for a period of more than five days but less than five years. This Code provides for this lease to be made without the need to acquire formal or informal bids or proposals. In addition, the Code requires public notice of the intent to take this action and was advertised once a week for three (3) consecutive weeks prior to the board action. In reviewing comparison locations in the area, the college arrived at the fair market value of Location to be teased based on parking lot at similar locations nearby. Rent to be provided for this lease extension is $70 per parking space per month for up to 275 parking spaces for a monthly income of up to $19,250 per month.
Subject: **APPROVE FACILITIES PLANNING AND DEVELOPMENT REPORT**

I. **RATIFY NAME CHANGE**

Action

Ratify use of a change of name to Agreement No. 1191 with Southland Engineering to now use the formal and legal business name Southland Industries. There are no other changes.

Background

This agreement was authorized by the Board of Trustees on January 12, 2018 (Com. No. FPD1). Pursuant to notification from the company previously known as Southland Engineering this item authorizes staff to revise the legal business name to Southland Industries.

II. **AUTHORIZE PROFESSIONAL SERVICES AGREEMENT**

A. Action

Authorize the following actions for an agreement with Tabbara Corporation to provide continued environmental services on a Task Order basis campus-wide to be issued incrementally at the direction of the Program Manager at Los Angeles Harbor College from November 1, 2018 through October 31, 2019 at a cost not to exceed $250,000 inclusive of eligible reimbursable...
2. Authorize this agreement to provide these services from December 12, 2018 to October 31, 2019 at a cost not to exceed $240,000.

Background

On November 7, 2013 (Com. No. FPD1), the Board of Trustees authorized Agreement No. 50351 with Tabbara Corporation to provide environmental services on a Task Order basis District-wide. The Agreement shall expire on November 6, 2018 at the end of the five (5) year term. The scope of work completed is Phase I and Phase II environmental site assessments, environmental sampling, historical site assessments, site reconnaissance, research and assessments of lead, asbestos, and hazardous materials, and other environmental services that are not public works as needed. A new agreement is proposed to provide continued environmental services.

Award History

This agreement represents the fourth (4) awarded to this company through the Bond Program and a cumulative original award total of $690,500. Other projects include providing lead, asbestos, and mold abatement monitoring evaluation services at Los Angeles Southwest College.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Projects to be determined on an as-needed basis. Construction Phase.

B. Action

Authorize agreements with Inspector of Record (IOR) firms for the provision of Project Inspector - Division of the State Architect (PI DSA) Classification 1 through 4 positions on a Task Order basis District-wide with specific assignments to be made by the Program Manager on an as-needed basis for a period of three (3) years plus two (2) one (1) year options as shown in the following tables:

<table>
<thead>
<tr>
<th>Position</th>
<th>Not-to-Exceed Hourly Rate</th>
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</thead>
<tbody>
<tr>
<td>PI DSA Classification 1</td>
<td>$103.50</td>
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<tr>
<td>Position</td>
<td>Not-to-Exceed Hourly Rate</td>
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<tr>
<td>-------------------------------</td>
<td>---------------------------</td>
</tr>
<tr>
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<tr>
<td>PI DSA Classification 3</td>
<td>$83.65</td>
</tr>
<tr>
<td>PI DSA Classification 4</td>
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</table>

**Name of IOR Firm**

- BPI Inspection Service
- Cohn & Company
- Construction & Inspection Services, Inc.
- Consulting & Inspection Services LLC
- H.B.I. Inspection
- Knowland Construction Services
- KWS Inspection, LLC
- Martin Brothers Construction Services (MBCS)
- NV5 West, INC.
- Paul W Waite & Associates
- Premier Inspection Services
- Rav Co. Engineering, Inc.
- Sandy Pringle Associates, Inc.
- TYR, Inc.
- Vital Inspection Services

**Background**

A competitive Request for Proposals (RFP) process including advertising for three (3) weeks was conducted. Eighteen (18) proposals were received and were evaluated by the selection committee. The committee was composed of a Regional Program Liaison, the PMO Division of the State Architect Coordinator, and a District representative.

The purpose of the RFP is the establishment of Task Order based agreements for the provision of project inspection services by inspectors certified by the Division of the State Architect and available for projects District-wide.

Specific assignments for each Task Order based agreement shall be made by the Program Manager on an as-needed basis.
The RFP included the requirement that all firms adopt the following hourly rates for the Project Inspector - Division of the State Architect (PI DSA) Classifications 1 through 4 positions shown in the above table.

### Award History

<table>
<thead>
<tr>
<th>Name of Firm</th>
<th>Number of Previous Awards</th>
<th>Cumulative Original Award Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>BPI Inspection Service</td>
<td>4</td>
<td>$2,800,000</td>
</tr>
<tr>
<td>Cohn &amp; Company</td>
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</tr>
<tr>
<td>Construction &amp; Inspection Services, Inc.</td>
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<tr>
<td>Consulting &amp; Inspection Services LLC</td>
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<td>Knowland Construction Services</td>
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<td>KWS Inspection, LLC</td>
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<tr>
<td>NV5 West, INC.</td>
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<td>Paul W Waite &amp; Associates</td>
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<td>Rav Co. Engineering, Inc.</td>
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<td>Sandy Pringle Associates, Inc.</td>
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<td>TYR, Inc.</td>
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<tr>
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### Funding and Development Phase

Funding is through Propositions A/AA and Measures J/CC Bond proceeds, or through other funds as applicable. Specific assignments will be made as needed by Task Order. **Construction Phase.**

### C. Action

Authorize an agreement with Gordian to provide Job Order Contracting (JOC) Implementation services District-wide from December 13, 2018 through December 31, 2021 at a cost not to exceed $1,000,000.

### Background
Job Order Contracting (JOC) is an additional method of project delivery. In September 2017, the California State Legislature approved a pilot program which sunsets on January 1, 2022. A Job Order Contract is a competitively bid, fixed price, multi-year construction contract based on established or published unit prices via a unit price book a multiplier applied to the unit prices. The unit prices are used to price construction tasks associated with the scope of work.

This agreement seeks to hire a consultant to implement and establish the District’s JOC program. The consultant will be responsible for compiling a unit price book, providing specialized JOC management software, conducting the initial staff training on program software and processes, managing the initial procurement of JOC contractors, and incorporating pertinent JOC procedures into the District’s existing general conditions/specifications as well as bid documents. Proposed scopes of work applicable to the JOC project delivery method include non-complex and repetitive scope, maintenance and repair, incomplete Division of the State Architect punch list items, and emergency repairs and other time-sensitive work. Compensation for JOC implementation services provided will be 5% of the first eight million dollars ($8,000,000) of construction procured through the JOC program; and a reduced fee of 1.95% of the value of construction work procured through the JOC program thereafter.

The JOC construction contractor selection will be through a separate procurement, board action, and contract. The JOC construction contractor selection process will use a “best value” approach and may evaluate factors such as unit cost mark-ups, project manager resumes, and safety record. The initial term of each Job Order Construction Contract will be for one (1) year and the maximum total dollar amount that may be awarded under a single job order contract may not exceed $5,000,000. The initial term may be extended two (2) additional one (1) year periods and the overall dollar amount may be increased to a total of $10,000,000 over the extension period. No single Job Order may exceed $1,000,000.

Gordian has been selected through a competitive Request for Qualifications and Proposals process that was advertised for four (4) weeks.
Of the two (2) proposals received, two (2) were determined to be responsive and were then evaluated by the selection committee. This Committee is composed of the PMO Director of Contracts, a Regional Program Director, and one District representative. As a result of this comprehensive review and selection process, Gordian is recommended for award of this Agreement.

 Award History

This agreement represents the first (1) awarded to this firm through the Bond Program.

Funding and Development Phase

Funding is through Measure CC Bond proceeds or through the General Funds as applicable. All Phases.

III. RATIFY AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

Action

Ratify Amendment No. 1 to Agreement No. 4500246244 with Southland Engineering to provide additional mechanical and structural engineering services for the Corporate Center Air Conditioning Phase 2 project at East Los Angeles College from September 16, 2017 through May 30, 2019 at a cost not to exceed $25,000 inclusive of reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this Agreement approved by the Board of Trustees is $117,995.

Background

This agreement was authorized by the Board of Trustees on July 12, 2017 (Com. No. FPD1) with Southland Engineering to serve as the Engineer of Record for this project. During the implementation of the initial engineering, additional equipment failed and required replacement. This proposed amendment adds engineering services for that new equipment installation on the roof of Corporate Center. The City of Monterey Park has required engineering calculations.

Funding and Development Phase
Funding is through 2014 – 2015 Scheduled Maintenance funds. Corporate Center Air Conditioning Phase II. Work Order No. 40000762. Design Phase. Non-Bond project.

IV. AUTHORIZE CONSTRUCTION CONTRACTS

A. Action

Authorize a contract with Otis Elevator Company to provide general construction services for the Repair Elevator Field House & Parking Structure project at Los Angeles Southwest College at a cost of $252,776. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Eight (8) contractors requested bid packets. One (1) responsive bid was received for $252,776. This construction contract is for the Repair Elevator Field House & Parking Structure project.

Funding and Development Phase


B. Action

Authorize a contract with R & R Roofing & Waterproofing, Inc. to provide general construction services for the Roof Replacement project at Los Angeles Trade-Technical College at a cost of $163,064. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background
This contract is the result of formal competitive bidding. Twelve (12) contractors requested bid packets. Five (5) responsive bids were received ranging from $63,800 to $183,599. The lowest bidder withdrew his bid due to clerical error. This construction contract is for the removal and installation of owner supplied roofing material. The roof is approximately 63,000 square feet in area.

Funding and Development Phase


V. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS GREATER THAN $30,000 ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

A. Action

Ratify Partial Agreement Change Order No. 6 to Construction Contract No. 33981 with S.J. Amoroso Construction Company, Inc. for additional general construction services for the Da Vinci Hall Modernization project at Los Angeles City College at a cost of $43,064.

Inclusive of this change order, the total cost of this Construction Contract is $19,294,327.

Background

This contract was authorized by the Board of Trustees on September 7, 2016 (Com. No. FPD1) with S.J. Amoroso Construction Company, Inc. to provide construction services for this project. This change order represents 0.24% of the original contract value of $17,661,000. This action is a Partial Agreement Change Order. The District and Contractor are in agreement over the number of delay days, but disagree on the cost per day. The District is electing to pay for the daily cost per the terms of the contract. The reduction from contractor per day demand is $3,398, multiplied by 28 days, or $95,144.

The following services have been completed and are requested to be ratified:
Due to unforeseen conditions:

- Time Impact Analysis No. 7.

**Funding and Development Phase**

Funding is through Proposition A and AA and Measure J Bond proceeds. Da Vinci Hall Modernization 31C.5108.03, 11C.5108.03, and 01C.6108.03.

**Construction Phase.**

**B. Action**

Ratify Unilateral Agreement Change Order No. 7 to Construction Contract No. 33981 with S.J. Amoroso Construction Company, Inc. for additional general construction services for the Da Vinci Hall Modernization project at Los Angeles City College at a cost of $110,736.

Inclusive of this change order, the total cost of this Construction Contract is $19,405,063.

**Background**

This contract was authorized by the Board of Trustees on September 7, 2016 (Com. No. FPD1) with S.J. Amoroso Construction Company, Inc. to provide construction services for this project. This change order represents 0.63% of the original contract value of $17,661,000. The reduction from the contractor's requested 143 compensable time extension is a savings of 71 calendar days for a total of $109,198.

The following services have been completed and are requested to be ratified:

Due to unforeseen conditions:

- Compensable time extension for demolition work which exposed numerous above ceiling conditions that materially differed from the Contract bid documents. The project was delayed for 72 calendar days awaiting structural shear wall design and approval by the Department of the State Architect.

**Funding and Development Phase**


Funding is through Proposition A and AA and Measure J Bond proceeds. Da Vinci Hall Modernization 31C.5108.03, 11C.5108.03, and 01C.6108.03. Construction Phase.

C. Action

Ratify Change Order Nos. 1 and 2 to Construction Contract No. 4500255766 with Renewage Energy Solutions for additional labor and material for construction services for the Exterior Stadium and Parking LED Retrofit project at Los Angeles City College at a cost of $80,306, as listed in the table below:

<table>
<thead>
<tr>
<th>Change Order No.</th>
<th>Cost</th>
<th>Percentage of Original Contract Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$64,282</td>
<td>5.18%</td>
</tr>
<tr>
<td>2</td>
<td>$16,024</td>
<td>1.29%</td>
</tr>
<tr>
<td>Total:</td>
<td>$80,306</td>
<td>6.47%</td>
</tr>
</tbody>
</table>

Inclusive of these change orders in the amount of $80,306, the total cost of this Construction Contract is $1,320,296.

Background

This agreement was authorized by the Board of Trustees on April 4, 2018 (Com. No. FPD1) with Renewage Energy Solutions to provide construction services for this project. The original contract value is $1,239,990.

The following services have been completed and are requested to be ratified:

1. Due to requests by the college:

   - Change Order No. 2 – The contract was based on installation light fixtures during regular day time hours but due to disruption to campus parking needs the president directed that all work be done at night (Third Shift).

2. Due to unforeseen conditions:
• Change Order No. 1 – Light fixture mounting brackets had to be modified to suit existing conditions.

Funding and Development Phase


VI. AUTHORIZE ACCEPTANCES OF COMPLETION OF CONSTRUCTION CONTRACTS

A. Action

Authorize Acceptance of Completion of Task Order No. 18C7 PQSP No. 33968 with Valle Grande Construction to provide general construction services for the Jefferson Hall Modernization – Fire Sprinkler Brackets project at Los Angeles City College with a substantial completion date of December 29, 2017.

Background

On April 13, 2016 (Com. No. FPD1), the Board of Trustees authorized the establishment of a pre-qualified list of construction contractors that could receive construction assignments by Task Order through a competitive bidding process to be conducted by the Program Management Office. The above Task Order No. 18C7 was issued to Valle Grande Construction on December 7, 2017 with a Task Order Notice to Proceed issued on December 18, 2017. Work commenced on December 18, 2017. The total cost of this contract is $62,669.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Jefferson Hall Modernization - Fire Sprinkler Brackets 31C.5111.03. Construction Phase.

B. Action

Authorize Acceptance of Completion of Task Order No. 20C7 PQSP No. 33966 with TIS, Inc. to provide general construction services for the Demolition of Men’s Gym, Pool, Maintenance Building, and Miscellaneous Bungalows project
at Los Angeles City College with a substantial completion date of May 24, 2018.

**Background**

On April 13, 2016 (Com. No. FPD1), the Board of Trustees authorized the establishment of a pre-qualified list of construction contractors that could receive construction assignments by Task Order through a competitive bidding process to be conducted by the Program Management Office. The above Task Order No. 20C7 was issued to TIS, Inc. on December 7, 2017 with a Task Order Notice to Proceed issued on December 18, 2017. Work commenced on December 18, 2017. The total cost of this contract is $1,332,757.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Demolition of Men's Gym, Pool, Maintenance Building, and Miscellaneous Bungalows 31C.5149.05.

**Construction Phase.**

C. **Action**

Authorize Acceptance of Completion of Task Order No. 28CCS PQSP No. 33960 with Masters Contracting Corporation to provide general construction services for the Demolition of Men's Gym, Pool, Maintenance Building and Miscellaneous Bungalows (Utility Re-Route) project at Los Angeles City College with a substantial completion date of February 4, 2017.

**Background**

On April 13, 2016 (Com. No. FPD1), the Board of Trustees authorized the establishment of a pre-qualified list of construction contractors that could receive construction assignments by Task Order through a competitive bidding process to be conducted by the Program Management Office. The above Task Order No. 28CCS was issued to Masters Contracting Corporation on December 14, 2016 with a Task Order Notice to Proceed issued on December 19, 2016. Work commenced on December 19, 2016. The total cost of this contract is $135,549.

**Funding and Development Phase**
Funding is through Measure J Bond proceeds. Demolition of Men's Gym, Pool, Maintenance Building and Miscellaneous Bungalows (Utility Re-Route) 31C.5149.05. Construction Phase.

D. Action

Authorize Acceptance of Completion of Task Order No. 22C7 PQSP No. 33968 with Valle Grande Construction to provide general construction services for the Site 2 - Art Dept. - Swing Space (Temporary Facilities) project at Los Angeles City College with a substantial completion date of April 16, 2018.

Background

On April 13, 2016 (Com. No. FPD1), the Board of Trustees authorized the establishment of a pre-qualified list of construction contractors that could receive construction assignments by Task Order through a competitive bidding process to be conducted by the Program Management Office. The above Task Order No. 22C7 was issued to Valle Grande Construction on February 23, 2018 with a Task Order Notice to Proceed issued on March 29, 2018. Work commenced on March 29, 2018. The total cost of this contract is $41,841.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Site 2 - Art Dept. - Swing Space (Temporary Facilities) 31C.5142.03. Construction Phase.

E. Action

Authorize Acceptance of Completion of Contract No. 4500255766 with Renewage Energy Solutions to provide general construction services for the Exterior Stadium and Parking LED Retrofit project at Los Angeles City College with a substantial completion date of November 28, 2018.

Background

This contract was authorized by the Board of Trustees on April 4, 2018 (Com. No. FPD1).
The total cost of this contract is $1,320,296.

Funding and Development Phase


F. Action

Authorize Acceptance of Completion of Task Order No. 04S8 PQSP No. 33968 with Valle Grande Construction to provide general construction services for the West Campus Barrier Removal project at Los Angeles Southwest College with a substantial completion date of August 15, 2018.

Background

On April 13, 2016 (Com. No. FPD1), the Board of Trustees authorized the establishment of a pre-qualified list of construction contractors that could receive construction assignments by Task Order through a competitive bidding process to be conducted by the Program Management Office. The above Task Order No. 04S8 was issued to Valle Grande Construction on March 18, 2018 with a Task Order Notice to Proceed issued on April 23, 2018. Work commenced on April 23, 2018. The total cost of this contract is $259,841.

Funding and Development Phase

Funding is through Measure J Bond proceeds. West Campus Barrier Removal 36S.5663.03.04. Construction Phase.

G. Action

Authorize Acceptance of Completion of Contract No. 4500249970 with Best Contracting Services, Inc. to provide general construction services for the Replace Physical Ed Complex Roofs project at West Los Angeles College with a substantial completion date of September 30, 2018.

Background
This contract was authorized by the Board of Trustees on November 01, 2017 (Com. No. FPD1).

The total cost of this contract is $673,375.00.

**Funding and Development Phase**


**VII. RATIFY AMENDMENT TO DESIGN-BUILD AGREEMENT**

**Action**

Ratify Amendment No. 3 to Design-Build Agreement No. 3000 with Harper Construction Company, Inc for additional Design-Build services for the Art and Culinary Arts Building – Phase 2 project at Los Angeles Trade-Technical College at a cost not to exceed $262,776 inclusive of eligible reimbursable expenses.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Agreement</td>
<td>$46,612,080</td>
</tr>
<tr>
<td>Approved Amendments</td>
<td>+ $220,000</td>
</tr>
<tr>
<td>Sub Total</td>
<td>$46,832,080</td>
</tr>
<tr>
<td>Proposed Amendment</td>
<td>+ $262,776</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$47,094,856</strong></td>
</tr>
</tbody>
</table>

Inclusive of this amendment, the total cost of this Design-Build agreement is at $47,094,856.

**Background**

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This Design-Build agreement with Harper Construction Company, Inc. was authorized by the Board of Trustees on October 5, 2016 (Com. No. FPD3).
The following additional Design-Build services have been completed and are requested to be ratified:

Due to unforeseen conditions:

- Provided equipment, material, and labor for additional screening of boulders from existing onsite fill materials. The geotechnical soils report stated that size of cobble in existing onsite soil is no larger than one-and-one-half-inch in diameter but the actual size discovered during construction was above the maximum three-inch diameter that is allowed in soil for building pad re-compaction.
- Removed additional unforeseen asphalt. The geotechnical report stated that asphalt to be removed on site was three (3) inches thick, but the discovered site conditions have up to eight (8) inches of asphalt thickness.
- Provided additional removal, screening, sifting and re-compaction of additional soil beneath planned elevation level of over excavation of building pad due to discovery of larger-than-anticipated boulders.
- Conducted an investigative site survey of the existing low voltage conduit pathways for verification and recording of current capacity, identification of other low voltage cabling in area, determination of the number of strands of air blown fiber that can be pulled through existing lines, and identification of areas where additional conduit pathways are needed.

Amendment No. 3 to Agreement No. 3000 includes Change Order No. 1.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Art and Culinary Arts Building – Phase 2. Construction Phase.

VIII. AUTHORIZE PURCHASE ORDER

Action

Pursuant to Public Contract Code 20653:

a) Find it in the best interest of the District to procure under the authority of the California Multiple Award Schedule from the California Department of General
Services (DGS) with The Garland Company, Inc, contract No. 4-01-56-0006A, and

b) Authorize the purchase of roof replacement material for the 2017-18 Replace Roof Redwood Hall at Los Angeles Trade-Technical College at a cost of $205,101. If applicable, all sales tax shall be paid.

Background

Los Angeles Community College District is authorized to utilize the above CMAS contract from the DGS with The Garland Company, Inc that was created to provide a material purchasing mechanism for community college districts. It is in the best interest of the District to make such purchase. The pricing negotiated for the materials under the CMAS contract have been assessed to be fair, reasonable, competitive and favorable to the District.

Under Public Contract Code 20653 nothing in this code shall preclude the governing board of any community college district from purchasing materials, equipment or supplies through the DGS, pursuant to Section 14814 of the Government Code.

Funding and Development Phase


IX. AUTHORIZE PAYMENT FROM BOND PROCEEDS

Action

Authorize the payment of Bond proceeds to the Daily Journal Corporation from January 1, 2019 through December 31, 2021 at no additional charge.

Background

The District informs the public of hearings, products, services, and advertising for construction project bidding and proposal opportunities by placing advertisements in local newspapers of general circulation.
To ensure this information is widely available, the advertising effort includes the use of foreign language and community newspapers. The Daily Journal Corporation has been selected from among qualified publishers of general circulation newspapers to meet this need. A survey of newspapers of general circulation was conducted and at the lowest cost. In addition to the Los Angeles Daily Journal, the Daily Journal Corporation provides advertising coordination with the following newspapers at no additional service charge to the District:

- Eastside Sun (23900)
- Southwest Wave (70100)
- La Opinion (36000)
- Chinese Daily News (98620)
- The Korea Times (82585)
- Los Angeles Sentinel (40180)
- Our Weekly (51419)

Since 2002, the Board of Trustees has authorized the payment of Bond proceeds to the Daily Journal Corporation for advertising services associated with the Bond funded construction program. While competitive bidding is the norm, where the nature of the subject of the contract is such that competitive proposals would be unavailing or would not produce an advantage, and the advertisement for competitive bid would thus be undesirable, impractical, or impossible, competitive bidding is not required [Graydon v. Pasadena Redevelopment Agency, 104 Cal. App. 3d 634 (1980) and cases cited therein]. These services are not competitively Bid for the above stated reasons as competitive bidding would not produce an advantage to the District and would only cause the unnecessary expenditure of public funds, which is undesirable and impractical, under the circumstance presented.

Funding and Development Phase

Funding is through Propositions A/AA and Measure J/CC Bond proceeds and other sources as applicable. All Phases.

X. RATIFY DESTRUCTION OF RECORDS

Action

Ratify the destruction of the following Program Management Records due to vandalism and water damage:

1. Five-hundred thirty (530) boxes containing approximately 83,000 accounting documents from 2000 to 2017;
2. Five-hundred forty-seven (547) boxes containing approximately 115,000 contract documents from 2000 to 2017;

3. One-thousand six-hundred thirty-one (1,631) boxes containing approximately 3,226,000 project closeout documents from 2000 to 2018.

**Background**

The above-referenced documents had been preserved and electronically stored in the Program Management archive program, Doc View, before archiving at the Firestone – Building 2 location. On September 11, 2018, it was discovered that Building 2 had been broken into and vandalized. As a result of the extensive water and destruction damage, of the 3,003 Program Management archive file boxes, 2,708 boxes were determined to be damaged beyond salvaging.
Subject: AUTHORIZE MASTER PROCUREMENT AGREEMENT

A. Computer Equipment and Peripherals

Action

Pursuant to Public Contract Code Section 20652, a) find it is in the best interest of the District to procure under the authority of Master Procurement Agreements established by the Glendale Unified School District (GUSD) and, b) authorize the purchase of computer equipment and peripherals from the following established GUSD agreements as stipulated below If applicable, all sales tax shall be paid.

Apple, Inc.
Contract No. GUSD No. 12987 and GUSD No. 335142
Effective Dates: December 13, 2018 - October 15, 2023
Not to Exceed Amount: $10,000,000

This authorization allows the procurement of computer equipment and peripherals through the above agreement established by the GUSD as stipulated above. For use District-wide at all college campuses at a total not to exceed as identified above.

Background

LACCD is authorized to utilize the above Master Procurement Agreement established by the Glendale Unified School District to provide educational, State and Local government pricing for use under the Piggyback Consent Agreement on behalf of the Los Angeles Community College District. This

<table>
<thead>
<tr>
<th>Recommended by:</th>
<th>Approved by:</th>
</tr>
</thead>
<tbody>
<tr>
<td>David Salazar, Chief Facilities Executive</td>
<td>Francisco C. Rodriguez, Chancellor</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Chancellor and Secretary of the Board of Trustees</th>
<th>Buelna</th>
<th>Svonkin</th>
</tr>
</thead>
<tbody>
<tr>
<td>By</td>
<td>Fong</td>
<td>Vela</td>
</tr>
<tr>
<td>Date</td>
<td>Hoffman</td>
<td>Veres</td>
</tr>
<tr>
<td></td>
<td>Moreno</td>
<td>Williams</td>
</tr>
</tbody>
</table>

Student Trustee Advisory Vote
product is purchased for those needs where specific industry standards in such areas as the film and music industry use software that only runs on this product. It is required to be taught in the classroom to prepare students for careers in these industries. Delivery is included in the total cost. If applicable, all sales tax shall be paid.

Funding and Development Phase

Funding is through Proposition A/AA, Measure J and Measure CC Bond proceeds or through General Funds as applicable. This Master Procurement Agreement is available for use District-wide. District-wide. Furniture, Fixtures and Equipment (FF&E) Project No. 40J.5J55.05. All Phases.

B. Ratify Correction of Typographical Error

Action

On the October 10, 2018 Facilities Planning and Development (Com. No. FPD2) report, a typographical error was made and is corrected below. The end date for the award to B&H Foto & Electronics Corp. was written as June 7, 2018 and is corrected to June 7, 2021.

B&H Foto & Electronics Corp.
Contract No. Foundation CB-241-18
Effective Dates: October 11, 2018 – June 7, 2021
Not to Exceed Amount: $2,000,000
SUBJECT: APPROVE FACILITIES MASTER PLANNING & OVERSIGHT COMMITTEE’S RECOMMENDATION TO CONTINUE UTILIZING THE CURRENT BOND PROGRAM MATOC STRUCTURE

Action
Accept the FMP&OC recommendation to procure the necessary contracts to continue the current MATOC structure for a five-year period, from July 1, 2019, through June 30, 2024. All contracts will be presented for Board approval prior to execution.

Background
The District currently utilizes a Multiple Award Task Order Contract (“MATOC”) structure to provide staffing in the BuildLACCD Bond Program. The current MATOC structure consists of eight (8) prime firms on a bench and more than 150 subcontractor firms. All current MATOC contracts will expire on July 9, 2019, and all existing task orders will expire on June 30, 2019. The MATOC Contract for the Program Management Office (“PMO”)/College Project Team staff augmentation was issued in 2014 for three years with two, one-year extensions. Both one-year extensions have been exercised. Bond Program staff must issue new Requests for Proposal (“RFP”) to continue to provide staffing for the PMO and College Project Teams. Consequently, Bond Program staff needs direction from the Board regarding the staffing model that will be used for future Bond Program operations.
Information was previously presented at the following meetings:

<table>
<thead>
<tr>
<th>Month</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>February 2018</td>
<td>Facilities, Master Planning &amp; Oversight Committee (&quot;FMP&amp;OC&quot;) Informational Presentation - Staff Augmentation Delivery Options</td>
</tr>
<tr>
<td>March 2018</td>
<td>FMP&amp;OC - Staff Augmentation Presentation - Committee Expressed a &quot;Preference&quot; for Hybrid Agency CM for College Project Teams</td>
</tr>
<tr>
<td>April 2018</td>
<td>Committee of the Whole - Staff Augmentation Model Options Presentation including FMP&amp;OC Preference for Hybrid Agency CM for College Project Teams</td>
</tr>
<tr>
<td>May 2018</td>
<td>FMP&amp;OC - Hybrid Agency CM Implementation Timeline Presentation</td>
</tr>
<tr>
<td>September 2018</td>
<td>FMP&amp;OC – Staff Augmentation Presentation – Committee voted 2 to 1 to continue utilizing the MATOC structure</td>
</tr>
<tr>
<td>October 2018</td>
<td>Committee of the Whole- Staff Augmentation Presentation – The Committee vote of 3-3-1 to utilize Hybrid Agency CM for the College Project Teams did not obtain majority support</td>
</tr>
</tbody>
</table>

At the request of the FMP&OC Chair, on September 26, 2018, the Bond Program staff presented the current MATOC structure and the Agency CM Hybrid model to the FMP&OC. After analyzing both options, and debating the advantages and disadvantages of each, including cost and maximizing opportunities for
participation by Local, Small, Emerging, and Disabled Veteran (LSEDV) firms, FMPOC voted (by 2 to 1) to recommend that the Board continue utilizing the current MATOC structure, which includes MATOC for PMO extended staff and College Project Team staff.

**Funding and Development**

Funding is through Measure J/CC Bond proceeds.
Subject: APPROVE PERSONNEL SERVICES ROUTINE ACTIONS

<table>
<thead>
<tr>
<th>Service Type</th>
<th>Academic</th>
<th>Classified</th>
<th>Unclassified</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Service:</td>
<td>379</td>
<td>223</td>
<td>907</td>
<td>1509</td>
</tr>
<tr>
<td>(Faculty, Academic Administration, Academic Supervisors)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Classified Service:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Clerical, Technical, Supervisors, Maintenance &amp; Operations, Trades, Classified Managers, Confidential)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unclassified Service:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Student Workers, Professional Experts Community Services Staff, Community Recreation)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

DATE RANGE: October 16, 2018 – November 13, 2018

All personnel actions reported herein are in accordance with the Board of Trustees Rules and are within the approved budget. Personnel actions include retirements, employment, leaves, separations/resignations and assignment changes.

The classified assignments noted above have not been certified by the Personnel Commission and are subject to further audit by the Personnel Commission due to SAP transition issues and may be subject to change.

Recommended by: Albert J Román, Vice Chancellor

Approved by: Francesco C Rodríguez, Chancellor
Subject: **APPROVE SALARY REALLOCATION FOR MISCELLANEOUS CLASSIFICATIONS IN THE UNCLASSIFIED SERVICE**

Authorize the alignment of the job classifications in the unclassified service listed in the table below with the new State of California minimum wage beginning January 1, 2019.

### Classifications for Student Employee Series*
*Whose Proposed Rates will Change as a Result of the New Minimum Wage Increase to $12.00 Effective January 1, 2019*

<table>
<thead>
<tr>
<th>Class Code</th>
<th>Job Classification</th>
<th>Current Rates</th>
<th>Proposed New Rates Effective 1/1/2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>U8685</td>
<td>Student Aide</td>
<td>$11.00</td>
<td>$12.00</td>
</tr>
<tr>
<td>U8687</td>
<td>Student Aide (Special)</td>
<td>$11.00</td>
<td>$12.00</td>
</tr>
<tr>
<td>U8691</td>
<td>CalWorks Student Assistant I</td>
<td>$11.00</td>
<td>$12.00</td>
</tr>
<tr>
<td>U8282</td>
<td>Police Cadet I</td>
<td>$11.00</td>
<td>$12.00</td>
</tr>
</tbody>
</table>

* Does not include classifications whose rates do not change

**Background:** The State of California will increase the minimum wage to $12.00 effective January 1, 2019. In order to be compliant with the new law, the baseline student employee classifications in the unclassified service that are currently below the new rate have all been increased to $12.00.
Subject: AUTHORIZE EXECUTIVE EMPLOYMENT ACTION

AUTHORIZE EMPLOYMENT CONTRACT FOR INTERIM PRESIDENT

Authorize extension of contract of employment for Lawrence G. Buckley Ph.D. as Interim College President of Los Angeles Pierce College up to April 30, 2019. Dr. Buckley is placed on Step 4 ($19,600.68 per month) of the President’s Salary Schedule and receives the $500 per month car allowance.
Subject: **APPROVE NEW EDUCATIONAL COURSES AND PROGRAMS**

### I. APPROVE NEW CREDIT COURSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units, and College</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOLOGY</td>
<td>Introduction to Public Health for Scientists and Health Professionals (3 Units) EAST</td>
<td>CSU</td>
</tr>
<tr>
<td>CO INFO</td>
<td>Communications Technology Essentials (3 Units) SOUTHWEST</td>
<td>NT</td>
</tr>
<tr>
<td>CO INFO</td>
<td>Googling Security (3 Units) SOUTHWEST</td>
<td>NT</td>
</tr>
<tr>
<td>CO INFO</td>
<td>Security Awareness (3 Units) SOUTHWEST</td>
<td>NT</td>
</tr>
<tr>
<td>MUSIC</td>
<td>Commercial Ensemble (1 Unit) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>FASHDSN</td>
<td>Costume Fabrication (3 Units) TRADE</td>
<td>CSU</td>
</tr>
<tr>
<td>DEN HY</td>
<td>Preventative Dentistry and Nutrition (3 Units) WEST</td>
<td>NT</td>
</tr>
</tbody>
</table>

Recommended by:  
Angela Echeverri, President, DAS  
Ryan Conner, Vice Chancellor, EPIE

Approved by:  
Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

<table>
<thead>
<tr>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Buelna</td>
</tr>
<tr>
<td>Fong</td>
</tr>
<tr>
<td>Hoffman</td>
</tr>
<tr>
<td>Moreno</td>
</tr>
</tbody>
</table>

Student Trustee Advisory Vote

<table>
<thead>
<tr>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Svonkin</td>
</tr>
<tr>
<td>Vela</td>
</tr>
<tr>
<td>Veres</td>
</tr>
</tbody>
</table>

By:  
Date:  
Student Trustee Advisory Vote
II. APPROVE NEW NONCREDIT COURSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units, and College</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACAD PR 027CE</td>
<td>Statistics Skills and Preparation I (18 Hours) MISSION</td>
<td>NT</td>
</tr>
<tr>
<td>ACAD PR 028CE</td>
<td>Statistics Skills and Preparation II (27 Hours) MISSION</td>
<td>NT</td>
</tr>
</tbody>
</table>

III. RATIFY ADDITION TO EXISTING CREDIT COURSES

The following is a college addition of individual credit courses which have been previously adopted by the Board of Trustees.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units, and College</th>
<th>Transferability</th>
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<tbody>
<tr>
<td>COUNSEL 022</td>
<td>The Transfer Process (1 Unit) EAST</td>
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<td>COUNSEL 040</td>
<td>College Success Seminar (3 Units) EAST</td>
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<tr>
<td>HEALTH 043</td>
<td>Men's Health and Fitness (3 Units) EAST</td>
<td>CSU</td>
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<td>ARTHIST 110</td>
<td>Survey Of Western Art History I (3 Units) MISSION</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>EGD TEK 121</td>
<td>3-D Computer-Aided Design with Solidworks (3 Units) MISSION</td>
<td>CSU</td>
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<tr>
<td>ENGLISH 072</td>
<td>English Bridge (1 Unit) MISSION</td>
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<td>Course Code</td>
<td>Course Title</td>
<td>Units</td>
</tr>
<tr>
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<tr>
<td>MATH 122</td>
<td>Intermediate Algebra For Statistics</td>
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<tr>
<td>MATH 230</td>
<td>Mathematics for Liberal Arts Students</td>
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<td>DANCETQ 570</td>
<td>Conditioning for Dance Team Techniques I</td>
<td>1</td>
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<tr>
<td>DANCETQ 571</td>
<td>Conditioning for Dance Team Techniques II</td>
<td>1</td>
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<tr>
<td>DANCETQ 572</td>
<td>Conditioning for Dance Team Techniques III</td>
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<tr>
<td>DANCETQ 573</td>
<td>Conditioning for Dance Team Techniques IV</td>
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<tr>
<td>MATH 134</td>
<td>Intermediate Algebra For Statistics Accelerated Elementary and</td>
<td>6</td>
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<td>CO INFO 030</td>
<td>Advanced Cobol Programming</td>
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<td>CO INFO 035</td>
<td>Multimedia Presentations for the Internet I</td>
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<td>CO SCI 140</td>
<td>C++ Programming II</td>
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<tr>
<td>CO SCI 614</td>
<td>Computer Operations</td>
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<td>COUNSEL 040</td>
<td>College Success Seminar</td>
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<td>ENGLISH 072</td>
<td>English Bridge</td>
<td>1</td>
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<tr>
<td>PHILOS 020</td>
<td>Ethics</td>
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</tbody>
</table>
IV. APPROVE NEW EDUCATIONAL CREDIT PROGRAMS

**East Los Angeles College**
A. Associate in Science in Biology for Transfer (60 Units)
B. Associate in Science in Public Health Science for Transfer (60 Units)

**Los Angeles Trade-Technical College**
A. Certificate of Achievement in Costume Technology (24 Units)
B. Certificate of Achievement in Industrial Applied Science – Core Competencies (19 Units)
C. Certificate of Achievement in Industrial Safety, Regulatory and Biomanufacturing (11 Units)
D. Certificate of Achievement in Personal Trainer (9 Units)
E. Certificate of Achievement in Personal Trainer, Senior Specialist (16 Units)
F. Certificate of Achievement in Pre-Health Professions I (13 Units)
G. Certificate of Achievement in Pre-Health Professions II (18-19 Units)
H. Certificate of Achievement in Senior Exercise Leader, Land and Aquatic Programming (16.5-18.5 Units)
Subject: **APPROVE NEW COMMUNITY SERVICES COURSES**

I. Approve the following new Community Services course offerings as submitted by Los Angeles Valley College, as listed in Attachment 1.
**Los Angeles Valley College**

**HOMEMAKING**

<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cooking With an Instant Pot-The Basics</td>
<td>Students in this class will learn all about the “Instant Pot”, and why this best-selling handy cooking device’s versatility and ease of use has appealed to so many people. Students will learn about the appliance’s features and a variety of recipes that they can make, both through lectures and with hands on practice.</td>
</tr>
<tr>
<td>Plan Your Mystery Novel</td>
<td>Students in this class will learn about the process of crafting a mystery novel from a published mystery author! Whether inexperienced with the mysteries and have ideas in mind, or entirely new to the genre, all that students need is a love for crime fiction and a desire to try the form. Students will learn how to develop exciting concepts that contain the essential elements of powerful stories, and will leave the course with a deeper understanding of character development, plotting, and the conventions of the mystery genre.</td>
</tr>
</tbody>
</table>
Subject: APPROVE OUT OF STATE STUDENT TRAVEL

I. Los Angeles Pierce College

Eight students and two faculty members will travel to Bowie State University in Bowie, MD, Lincoln University in Lincoln University, PA, Howard University in Washington DC, Hampton University Hampton, VA, and Norfolk State University in Norfolk, VA, and Morgan State University in Baltimore, MD during the period of March 29 to April 5, 2019.

Background: This Historically Black Colleges and Universities Tour will expose students to Historically Black Colleges and Universities and their transfer requirements with the goal of increasing transfer for disproportionately African-American, Hispanic/Latino, American Indian, Asian/Pacific Islander, and economically disadvantaged students.

FISCAL IMPLICATION: The estimated total cost of the trip is $17,400. A total of $17,400 in SFP/Categorical Student Equity funds will be used for this travel.
Subject: **APPROVE COLLEGE AND CAREER ACCESS PATHWAY PARTNERSHIP AGREEMENT BETWEEN THE BURBANK UNIFIED SCHOOL DISTRICT AND THE LOS ANGELES COMMUNITY COLLEGE DISTRICT**

Assembly Bill 288 (Education Code Section 76004), effective January 1, 2016, authorizes the governing board of a community college district to enter into a College and Career Access Pathways partnership with the governing board of a school district with the goal of developing seamless pathways from high school to community college for career technical education, preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness.

The Burbank Unified School District (“BUSD”) and the Los Angeles Community College District (“LACCD”) propose to execute a College and Career Access Pathway Partnership Agreement, a copy of which is attached as Attachment A.

**Background:** Assembly Bill 288 (Education Code Section 76004(b)) requires the governing board of each district to hold an open public meeting and to present their proposed College and Career Access Pathway Partnership agreement as an informational item prior to adopting the agreement. At a subsequent open public meeting, both governing boards of must take comments from the public and shall thereafter approve or disapprove the proposed agreement. The Agreement was noticed at the November 14, 2018 meeting of the LACCD Board of Trustees.
Attachment A

COLLEGE AND CAREER ACCESS PATHWAYS
PARTNERSHIP AGREEMENT

BETWEEN

LOS ANGELES COMMUNITY COLLEGE DISTRICT,
a community college district duly organized and existing under the laws
of the State of California

AND

BURBANK UNIFIED SCHOOL DISTRICT,
a school district duly organized and existing under the laws
of the State of California

DATED

December 12, 2018
COLLEGE AND CAREER ACCESS PATHWAYS

PARTNERSHIP AGREEMENT

This College and Career Access Pathways Partnership Agreement ("Agreement") is made as of December 12, 2018 ("Commencement Date"), by and between the LOS ANGELES COMMUNITY COLLEGE DISTRICT, a community college district duly organized and existing under the laws of the State of California ("LACCD"), and the BURBANK UNIFIED SCHOOL DISTRICT, a school district duly organized and existing under the laws of the State of California ("BUSD"). LACCD and BUSD hereby agree as follows:

RECATALS

A. Assembly Bill 288, effective January 1, 2016, authorizes the governing board of a community college district to enter into a College and Career Access Pathways partnership with the governing board of a school district with the goal of developing seamless pathways from high school to community college for career technical education, preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness.

B. Assembly Bill 288 allows community college districts to enter into partnership agreements with high school to outline the terms of the partnership and to establish protocols for information sharing, joint facilities use, and parental consent for high school pupils to enroll in community college courses.

C. Assembly Bill 288 authorizes specified high school pupils to enroll in up to 15 units per term if those units are required for the pupils' partnership programs and would authorize a community college district to exempt special part-time and special full-time students taking up to a maximum of 15 units per term from specified fee requirements.

AGREEMENT:

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. Terms of the Partnership:

1.1. Term of the Agreement: The term of this Agreement shall be five (5) years from the Commencement Date, unless sooner terminated as provided herein.

1.2. Submission and Amendments: Pursuant to Education Code Section 76004(c)(3), copies of this Agreement shall be filed with both the Chancellor of the California Community Colleges ("State Chancellor") and with the Department of Education before the start of the partnership created by this Agreement. The State Chancellor may void this Agreement if it is determined that this Agreement does not comply with the intent of Education Code Section 76004. Any amendment to this Agreement shall be filed with the
State Chancellor. The parties may meet on an annual basis to determine if the Agreement should be amended, to include but not be limited to adding additional courses and pathways that have been developed.

1.3. **Courses Offered Under this Agreement:** LACCD shall offer courses to BUSD students who are dual enrolled at both BUSD and LACCD. LACCD shall offer courses on at John Burroughs High School and Burbank High School and/or on a LACCD campus. LACCD will offer these courses to BUSD’s students for college credit and limit courses to BUSD students pursuant to Education Code Section 76004(o). Courses will be offered (See Appendix A)

1.3.1. **Minimum Class size:** BUSD and LACCD will work collaborative to ensure a class size of at least 30 students. In circumstances in which fewer than 30 students are enrolled in the course, LACCD retains the right to cancel the course until such time that the class size threshold is met.

1.4. **Employer of Record:** All courses offered under this Agreement shall be taught by faculty employed by LACCD. LACCD shall be the employer of records for these faculty members and shall be responsible for all assignment monitoring and reporting obligations to the county office of education and under applicable federal teacher quality mandates, if any.

1.5. **Collective Bargaining:** LACCD and BUSD certify that all actions taken pursuant to this Agreement are in compliance with all local collective bargaining agreements.

1.6. **Criteria for Assessing Pupils’ Ability to Benefit:** In developing the educational program created under this Agreement, LACCD and BUSD shall make assessments as to whether the participating BUSD students have the ability to benefit from the courses offered in this Agreement. LACCD and BUSD shall apply the following criteria in making this assessment: 1) Likelihood of being successful in dual enrollment courses, student interest, and student GPA.

1.7. **Total Number of High School Student Served Per Year is projected to be:**

500.

1.8. **Apportionment:** Pursuant to Education Code Section 76004(s), LACCD shall request and receive state apportionment funding for all college courses offered under the AB 288 Agreement. Pursuant to Education Code Section 76004(r), BUSD shall not seek or receive a state allowance or apportionment funding for any instructional activity for which LACCD requests or receives state apportionment funding. Any courses offered under this Agreement shall be offered at such times to ensure that BUSD students are scheduled to meet minimum day requirements to receive average daily attendance funding.

1.9. **Student Fee Exemptions:** Pursuant to Education Code Section 76004(q), BUSD students admitted to LACCD under this Agreement as special part-time students shall be exempt from the following student fees: 1) Student Representation Fee (Education Code
Section 76060.5); 2) Nonresident Tuition Fee (Education Code Section 76140); 3) Transcript Fee (Education Code Section 76223); 4) Enrollment Fee (Education Code Section 76300); 5) Apprentice Fee (Education Code Section 76350); and 6) Child Development Center Fee (Education Code Section 79121). A high school pupil enrolled in a course offered through this Agreement shall not be assessed any fee that is prohibited by Section 49011. (Education Code Section 76004(f).)

1.10. Protocol for Information Sharing: Any education records or personally identifiable information pertaining to any BUSD students taking courses under this Agreement shall be exchanged between BUSD and LACCD in compliance with the Family Educational Privacy Rights Act (FERPA), Education Code Sections 76200-76246, and LACCD Board Rules. LACCD shall provide a dual enrollment application form on which the parent or guardian of the BUSD student will provide written consent to information sharing between BUSD and LACCD. Education records and personally identifiable information regarding BUSD students shall be shared between the Points of Contact identified in Paragraph 6 below. BUSD’s and LACCD’s Points of Contact shall then further share that information within their respective institutions as necessary.

1.11. Parental Consent: BUSD shall obtain any required parental consent for any BUSD student taking LACCD courses under this Agreement. Parental consent will be part of the application process, which includes the dual enrollment/ special part-time student approval form.

2. Courses Offered under this agreement

2.1. Courses Offered: Appendix A to this Agreement lists the courses that LACCD shall offer on BUSD campuses. Each course listed in Appendix A is offered for the purpose of: 1) preparing students for transfer; or 2) completing a CTE Pathway. Courses are offered to expand dual enrollment opportunities for students who may not already be college bound or who are underrepresented in higher education with the goal of developing seamless pathways from high school to community college for career technical education. All courses listed in Appendix A are offered to attain these specific goals.

2.2. Use of BUSD Facilities: When LACCD offers any course specified in Appendix A at a BUSD site, BUSD shall provide the classrooms in which LACCD’s faculty shall conduct the courses and provide parking spaces for use by LACCD faculty.

2.3 Materials Fees: In compliance with Education Code Sections 76004(f) and 49011, BUSD shall provide to its students, at no cost to the students, all textbooks, equipment, and any materials needed in connection with any course specified in Appendix A. LACCD will make every effort to minimize costs of textbooks through methods such as using textbooks for at least three years.

2.5 LACCD Faculty: No LACCD or community college instructor who has been convicted of any sex offense, as defined in Education Code Section 87010, or any controlled substance offense, as defined in Education Code Section 87011, shall be retained by LACCD to teach any course on any BUSD campus. All LACCD faculty teaching courses under this Agreement shall meet all required minimum qualifications and conditions including clearance through a Live Scan process.
2.6 No Displacement of BUSD Faculty: BUSD certifies that no BUSD faculty member who was teaching a course similar to one offered under this Agreement has been displaced or terminated because a course is being offered under this Agreement.

2.7 Admission of Special Part-Time or Full-Time Students: BUSD students who are selected to take courses at LACCD campuses under this Agreement shall be admitted to LACCD as special part-time or special full-time students pursuant to Education Code Section 76001 and applicable regulations and LACCD Board Rules. BUSD students admitted to the LACCD under this Agreement, or otherwise permitted to enroll in LACCD courses, shall be subject to LACCD's student Code of Conduct, LACCD student discipline rules and regulations, and Education Code sections, or other laws, governing community college student discipline.

2.8 Unit Limit: Pursuant to Education Code Section 76004(p), BUSD students admitted as special part-time students and taking courses under this Agreement, may enroll in up to a maximum of 15 units per term if: 1) the units constitute no more than four community college courses per term; 2) the units are part of an academic program under this Agreement; and 3) the units are part of an academic program that is designed to award students both a high school diploma and an associate degree or a certificate or credential.

3. Certifications: LACCD hereby certifies that: 1) the community college courses offered for college credit on BUSD's campus do not reduce access to the same course offered on LACCD's campus; 2) community college courses that are oversubscribed or have waiting lists shall not be offered in this Agreement; 3) participation in this partnership and this Agreement is consistent with LACCD's core mission pursuant to Education Code Section 66010.4; and 4) BUSD students participating in this partnership and this Agreement will not cause otherwise eligible adults to be displaced from LACCD courses.

4. Points of Contact at LACCD and BUSD: The following officials shall serve as the point of contact under this Agreement:

BUSD:
Sharon Cuseo
Asst. Superintendent of Instructional Services
BURBANK Unified School District
1900 West Olive Avenue
Burbank, CA 91506
Phone: 818-729-4455
Email: sharoncuseo@burbankusd.org

LACCD:
Jermain Pipkins
Dean of Academic Affairs
L A. Community College District
5800 Fulton Avenue
Valley Glen, CA 91401
Phone: 818-947-2625
Email: pipkinjc@lavc.edu

5. Annual Reporting to the State Chancellor: On or before January 1 of each year of this Agreement, BUSD and LACCD shall submit a joint report to the State Chancellor. The report shall state: 1) the total number of BUSD students, by school site, taking courses under this Agreement, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws; 2) the total number of community college courses offered under this Agreement by course category and type and by school site; 3) the total number and percentage of successful course completions, by course category and type and
by school site; and 4) the total number of full-time equivalent students generated through courses offered under this Agreement. By October 1 of each year of this Agreement, the Points of Contact from BUSD and LACCD shall meet to plan and commence the preparation of the joint report.

6. **Mutual Defense and Indemnity:** LACCD shall indemnify and hold harmless BUSD, its officers, agents, and employees for any and all loss, cost, expense, claims or liability for injury to or death of any person, or damage to any property, caused by the negligence and/or tortuous conduct of LACCD in the performance of LACCD's responsibilities under this Agreement. In such an event, LACCD, at its own expense, shall also defend all actions, suits, or other proceedings brought against BUSD, its officers, agents, or employees and satisfy any judgment rendered against BUSD, its officers, agents, or employees because of such negligence and/or tortuous conduct. Similarly, BUSD shall indemnify and hold harmless LACCD, its officers, agents, and employees for any and all loss, cost, expense, claims or liability for injury to or death of any person, or damage to any property, caused by the negligence and/or tortuous conduct of BUSD in the performance of BUSD's responsibilities under this Agreement. In such an event, BUSD, at its own expense, shall also defend all actions, suits, or other proceedings brought against LACCD, its officers, agents or employees and satisfy any judgment rendered against LACCD, its officers, agents, or employees because of such negligence and/or tortuous conduct.

7. **Insurance:** Without limiting the parties' indemnification obligations herein and as a material condition of this Agreement, each party shall maintain, at its expense and for the duration of this Agreement, a program of insurance or self-insurance and provide evidence thereof, as required below, against claims for injury, damage or loss that may arise from or in connection this Agreement and/or the use of facilities under the Agreement. Each party shall furnish the other party with certificates of insurance or other satisfactory documentation of all insurance or self-insurance required by this Agreement. Each party shall have the other party added as additional insureds to all of the following policies. The Minimum Scope and Limits of Insurance shall be as follows (coverage shall be at least as broad):

- **Commercial General Liability Insurance** "occurrence" form only to provide defense and indemnity coverage to the insured for liability for bodily injury, personal injury, and property damage, of not less than a combined single limit of Five Million Dollars ($5,000,000.00) per occurrence. The general aggregate limit shall be twice the required per occurrence limit. If such insurance is obtained from a third party insurer and not self-insured, the insuring party shall name the other party as an additional insured on the policy.

- **Business Automobile Liability Insurance** to provide defense and indemnity coverage to the Insured for liability for bodily injury and property damage covering owned, non-owned, and hired automobiles of not less than a combined single limit of One Million Dollars ($1,000,000) per occurrence. If such insurance is obtained from a third party insurer and not self-insured, the insuring party shall name the other party as an additional insured on the policy.
Workers’ Compensation Insurance as required by the Labor Code of the State of California, and Employers’ Liability insurance with limits of not less than One Million Dollars ($1,000,000.00) per accident. Any notice required to be served hereunder shall be in writing.

8. **Choice of Law and Venue:** This Agreement, its interpretations, performance or any breach thereof, shall be construed in accordance with, and all questions with respect thereto shall be determined by, the laws of the State of California applicable to contracts entered into and wholly to be performed within the State of California. Los Angeles County shall be the venue for all legal matters concerning the Agreement.

9. **Termination:** Either party shall have the right to terminate this Agreement without cause by providing to the non-terminating party a written notice of termination. Notice of termination shall be provided at least 180 days prior to the termination date. Each party shall continue to fulfill its obligations under this Agreement until date of termination.

10. **Notices:** Any notices to be given pursuant to this Agreement shall be in writing and such notices, as well as any other document to be delivered, shall be delivered by personal service or by deposit in the U.S. Mail, certified or registered, return receipt requested, postage prepaid, and addresses to the party for whom intended as follows:

    **To BUSD:**
    Burbank Unified School District
    Office of the Superintendent
    1900 West Olive Avenue
    Burbank, CA 91506

    **To LACCD:**
    Los Angeles Community College District
    Contracts Office - 3rd Floor
    770 Wilshire Boulevard
    Los Angeles, California 90017

11. **Miscellaneous:** This Agreement constitutes the entire agreement between the parties hereto pertaining to the subject matter hereof and all prior and contemporaneous agreements, representations and understandings of the parties hereto, oral or written, are hereby superseded and merged herein. No supplement, modification or amendment of this Agreement shall be binding unless in writing and executed by all parties hereto. No waiver of any of the provisions of this Agreement shall be deemed or shall constitute a waiver of any other provisions, whether or not similar, nor shall any waiver be a continuing waiver. No waiver shall be binding unless executed in writing by the party making the waiver. This Agreement shall be construed and enforced in accordance with, and governed by, the law of the State of California. The headings of this Agreement are for purposes of reference only and shall not limit or define the meaning of the provisions hereof. This Agreement may be executed in any number of counterparts, each of which shall be an original and all of which shall constitute one and the same instrument.
12. **Board Approval Required.** This Agreement is conditioned upon the approval of the governing boards of both BUSD and LACCD as set forth by Education Code Section 76004.

IN WITNESS WHEREOF, LACCD and BUSD have executed this Agreement as of the date first above written.

BURBANK UNIFIED SCHOOL DISTRICT

By: ______________________________
Name: ____________________________
Title: _____________________________

LOS ANGELES COMMUNITY COLLEGE DISTRICT,

By: ______________________________
Name: ____________________________
Title: _____________________________
Appendix A

Courses Offered by LACCD on BUSD Campuses

1. Courses offered to prepare students for transfer (Education Code Section 76004(a) and (d))

<table>
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<th>COMM</th>
<th>101</th>
<th>PUBLIC SPEAKING</th>
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2. Courses offered to help high school complete a Career Pathway (Education Code Section 76004(a) and (d))

<table>
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<th>BROADCASTING/CINEMA/MEDIA ARTS PATHWAY</th>
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<tbody>
<tr>
<td>BRDCSTG 1</td>
<td>FUNDAMENTALS OF TELEVISION AND RADIO BROADCASTING</td>
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<td>BRDCSTG 3</td>
<td>VOICE AND DICTION FOR RADIO AND TELEVISION</td>
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<td>BRDCSTG 5</td>
<td>RADIO AND TELEVISION ACTING</td>
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<td>BRDCSTG 6</td>
<td>DIGITAL &amp; SOCIAL MEDIA BROADCAST COMMUNICATION</td>
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<td>BRDCSTG 10</td>
<td>RADIO PROGRAMMING AND PRODUCTION</td>
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<td>BRDCSTG 11</td>
<td>DIGITAL AUDIO EDITING AND PRODUCTION</td>
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<td>BRDCSTG 17</td>
<td>INTRODUCTION TO VOICE-OVER</td>
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<td>BRDCSTG 21</td>
<td>ADVERTISING, MARKETING, AND PROMOTIONS FOR BROADCASTING</td>
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<td>BRDCSTG 022-1</td>
<td>INTRODUCTORY RADIO/TELEVISION ACTIVITIES</td>
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<td>BEGINNING RADIO/TELEVISION ACTIVITIES</td>
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<td>INTERMEDIATE RADIO/TELEVISION ACTIVITIES</td>
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<td>ADVANCED RADIO/TELEVISION ACTIVITIES</td>
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<td>BRDCSTG 23</td>
<td>NEWS, SPORTS, AND LIVE REMOTE BROADCASTING FOR RADIO &amp; TELEVISION</td>
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<td>BRDCSTG 24</td>
<td>PODCASTING PRODUCTION FOR RADIO &amp; THE INTERNET</td>
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<td>MEDIART</td>
<td>100</td>
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<td>103</td>
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<td>110</td>
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<td>MEDIART</td>
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<td>MEDIART</td>
<td>115</td>
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<td>MEDIART</td>
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<td>MEDIART</td>
<td>130</td>
</tr>
<tr>
<td>MEDIART</td>
<td>131</td>
</tr>
</tbody>
</table>

**CERTIFICATE OF ACHIEVEMENT IN BUSINESS MANAGEMENT**

<table>
<thead>
<tr>
<th>BUS</th>
<th>1</th>
<th>INTRODUCTION TO BUSINESS</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS</td>
<td>32</td>
<td>BUSINESS COMMUNICATIONS</td>
</tr>
<tr>
<td>Acctg</td>
<td>1</td>
<td>INTRODUCTORY ACCOUNTING 1</td>
</tr>
<tr>
<td>BUS</td>
<td>911</td>
<td>COOPERATIVE EDUCATION - BUSINESS</td>
</tr>
<tr>
<td>BUS</td>
<td>921</td>
<td>COOPERATIVE EDUCATION - BUSINESS</td>
</tr>
<tr>
<td>BUS</td>
<td>931</td>
<td>COOPERATIVE EDUCATION - BUSINESS</td>
</tr>
<tr>
<td>BUS</td>
<td>941</td>
<td>COOPERATIVE EDUCATION - BUSINESS</td>
</tr>
</tbody>
</table>

**CERTIFICATE OF ACHIEVEMENT IN CHILD DEVELOPMENT: ASSOCIATE TEACHER, PRESCHOOL (A)**

<table>
<thead>
<tr>
<th>CH DEV</th>
<th>1</th>
<th>CHILD GROWTH AND DEVELOPMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>CH DEV</td>
<td>3</td>
<td>CREATIVE EXPERIENCES FOR CHILDREN I</td>
</tr>
<tr>
<td>CH DEV</td>
<td>11</td>
<td>CHILD, FAMILY AND COMMUNITY</td>
</tr>
<tr>
<td>CH DEV</td>
<td>2</td>
<td>EARLY CHILDHOOD: PRINCIPLES AND PRACTICES</td>
</tr>
<tr>
<td>CH DEV</td>
<td>7</td>
<td>INTRODUCTION TO CURRICULUM IN EARLY CHILDHOOD EDUCATION</td>
</tr>
<tr>
<td>CH DEV</td>
<td>10</td>
<td>HEALTH, SAFETY AND NUTRITION</td>
</tr>
<tr>
<td>CH DEV</td>
<td>35</td>
<td>FOSTERING LITERACY DEVELOPMENT IN YOUNG CHILDREN</td>
</tr>
<tr>
<td>CH DEV</td>
<td>42</td>
<td>TEACHING IN A DIVERSE SOCIETY</td>
</tr>
<tr>
<td>CH DEV</td>
<td>48</td>
<td>POSITIVE GUIDANCE IN EARLY CHILDHOOD SETTINGS</td>
</tr>
</tbody>
</table>
SUBJECT: ADOPT RESOLUTION RATIFYING A CONSTRUCTION CONTRACT ISSUED ON AN EMERGENCY BASIS TO UPGRADE THE FIRE ALARM SYSTEM TO CURRENT CODE AT CORPORATE CENTER

Action

Adopt a Resolution (Attachment 1) ratifying a construction contract issued pursuant to the provision of Public Contract Code Sections 22035 and 22050 which permit the issuing of contracts for the making of repairs, alterations, or improvements without using the bid process when such action is determined to be an emergency necessary to permit the continuance of existing classes and campus operations, or to avoid danger to life or property:

Ratify a construction contract with Tri-Signal to upgrade the fire alarm system to current code at Corporate Center at a cost of $187,500.

Background

It has been determined that the existing current fire alarm system at Corporate Center is not compliant with current building fire codes. Tri-Signal has been issued a construction contract on an emergency basis because the vendor was the original contractor which installed the existing fire alarm panel, is one of the few certified contractors of building’s existing Honeywell Notifier fire alarm system, and will result in an expedited work schedule to provide a safe environment for building occupants and a reduced risk of loss of property.

Funding and Development Phase

Recommended by:                  Approved by: 
David Satazic, Chief Facilities Executive            Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By ___________________________       Date ___________________________
Funding is through Measure J Bond proceeds. Corporate Center 40J.5J92.05. Construction Phase.

REQUIRES FIVE (5) AFFIRMATIVE VOTES
ADOPT RESOLUTION RATIFYING A CONSTRUCTION CONTRACT ISSUED ON AN EMERGENCY BASIS TO UPGRADE THE FIRE ALARM SYSTEM TO CURRENT CODE AT CORPORATE CENTER

WHEREAS, It has been determined that the existing current fire alarm system at Corporate Center is not compliant with current building fire codes and the building occupants are at risk; and

WHEREAS, Tri-Signal was the original contractor who installed the existing fire alarm panel; and

WHEREAS, Tri-Signal is one of the few certified contractors of building’s existing Honeywell Notifier fire alarm system; and

WHEREAS, Tri-Signal has completed many successful projects with the District and was recommended by East Los Angeles College; and

WHEREAS, The Board of Trustees of the Los Angeles Community College District is ensuring the safety of staff and a reduced risk of loss of property; and

WHEREAS, A construction contract was issued on an emergency basis to Tri-Signal – the qualified, licensed on-site contractor – to complete the project,

WHEREAS, Pursuant to the provisions of Public Contracts Code Sections 22035 and 22050, the making of repairs, alterations, or improvements without using the bid process is permitted when such action is determined to be an emergency and necessary to continue existing classes or avoid danger to life or property;

Now, therefore be it

RESOLVED, That the Board of Trustees finds that an emergency existed wherein the existing non-code compliant fire alarm system at Corporate Center provided risk of danger to life and property; and further be it
RESOLVED, That the Board of Trustees ratifies a written contract, or contracts to be entered into pursuant of Public Contract Code Sections 22035 and 22050 without the necessity of competitive bidding.

IN WITNESS, of the passage of the foregoing resolution, as prescribed by law, we, the Members of said Board of Trustees, present and voting thereon, have hereunto set our hands this twelfth day of December 2018.

____________________________  ______________________________
Member, Board of Trustees          Member, Board of Trustees

____________________________  ______________________________
Member, Board of Trustees          Member, Board of Trustees

____________________________  ______________________________
Member, Board of Trustees          Member, Board of Trustees

____________________________ ______________________________
President, Board of Trustees
Subject: **2018-2019 FIRST QUARTER FINANCIAL STATUS REPORT**

In accordance with Title 5, California Code of Regulations, Section 58310, each district is required to report the financial and budgetary conditions of the District at least once every three months. Following this summary is a copy of the report filed with the State *(Attachment 1)*. This report provides a status of cash balances and quarterly revenue and expenditure activity. It also allows districts an opportunity to identify significant events affecting their financial condition.
# California Community Colleges Chancellor's Office

**Quarterly Financial Status Report, CCFS-31 | Q**

**View Quarterly Data**

**District:** (740) LOS ANGELES

**Change the Period**: Fiscal Year: 2018-2019

**Quarter Ended:** (Q1) Sep 30, 2018

## I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

### A. Revenues:

<table>
<thead>
<tr>
<th>Description</th>
<th>2015-16</th>
<th>2016-17</th>
<th>2017-18</th>
<th>2018-2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>A.1 Unrestricted General Fund Revenues (8100, 8600, 8800)</td>
<td>691,288,374</td>
<td>648,914,685</td>
<td>682,597,538</td>
<td>693,914,773</td>
</tr>
<tr>
<td>A.2 Other Financing Sources (Object 8900)</td>
<td>534,779</td>
<td>3,974</td>
<td>902,034</td>
<td>0</td>
</tr>
<tr>
<td>A.3 Total Unrestricted Revenue (A.1 + A.2)</td>
<td>691,823,153</td>
<td>648,918,659</td>
<td>683,499,572</td>
<td>693,914,773</td>
</tr>
</tbody>
</table>

### B. Expenditures:

<table>
<thead>
<tr>
<th>Description</th>
<th>2015-16</th>
<th>2016-17</th>
<th>2017-18</th>
<th>2018-2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>B.1 Unrestricted General Fund Expenditures (Objects 1000-6000)</td>
<td>612,454,579</td>
<td>644,446,292</td>
<td>644,876,113</td>
<td>682,539,223</td>
</tr>
<tr>
<td>B.2 Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)</td>
<td>23,999,370</td>
<td>21,729,434</td>
<td>22,742,166</td>
<td>20,723,833</td>
</tr>
<tr>
<td>B.3 Total Unrestricted Expenditures (B.1 + B.2)</td>
<td>636,453,949</td>
<td>666,175,726</td>
<td>667,618,279</td>
<td>703,263,056</td>
</tr>
</tbody>
</table>

### C. Revenues Over(Under) Expenditures (A.3 - B.3)

<table>
<thead>
<tr>
<th>2015-16</th>
<th>2016-17</th>
<th>2017-18</th>
<th>2018-2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>55,369,204</td>
<td>-17,257,067</td>
<td>15,881,293</td>
<td>-9,348,283</td>
</tr>
</tbody>
</table>

### D. Fund Balance, Beginning

<table>
<thead>
<tr>
<th>2015-16</th>
<th>2016-17</th>
<th>2017-18</th>
<th>2018-2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>76,299,525</td>
<td>133,215,513</td>
<td>113,068,270</td>
<td>125,761,234</td>
</tr>
</tbody>
</table>

### E. Prior Year Adjustments + (-)

<table>
<thead>
<tr>
<th>2015-16</th>
<th>2016-17</th>
<th>2017-18</th>
<th>2018-2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>1,546,784</td>
<td>-2,890,176</td>
<td>-3,188,329</td>
<td>274,503</td>
</tr>
</tbody>
</table>

### F. Adjusted Fund Balance, Beginning (D + E.1)

<table>
<thead>
<tr>
<th>2015-16</th>
<th>2016-17</th>
<th>2017-18</th>
<th>2018-2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>77,846,309</td>
<td>130,325,337</td>
<td>109,879,941</td>
<td>126,035,737</td>
</tr>
</tbody>
</table>

### G. Percentage of GF Fund Balance to GF Expenditures (E. / B.3)

<table>
<thead>
<tr>
<th>2015-16</th>
<th>2016-17</th>
<th>2017-18</th>
<th>2018-2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>20.9%</td>
<td>17%</td>
<td>18.8%</td>
<td>16.6%</td>
</tr>
</tbody>
</table>

## II. Annualized Attendance FTES:

<table>
<thead>
<tr>
<th>Description</th>
<th>2015-16</th>
<th>2016-17</th>
<th>2017-18</th>
<th>2018-2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annualized FTES (excluding apprentice and non-resident)</td>
<td>107,601</td>
<td>107,978</td>
<td>99,994</td>
<td>100,045</td>
</tr>
</tbody>
</table>

## III. Total General Fund Cash Balance (Unrestricted and Restricted)

<table>
<thead>
<tr>
<th>Description</th>
<th>2015-16</th>
<th>2016-17</th>
<th>2017-18</th>
<th>2018-2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash, excluding borrowed funds</td>
<td>216,492,853</td>
<td>219,068,728</td>
<td>246,698,546</td>
<td></td>
</tr>
<tr>
<td>Cash, borrowed funds only</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Total Cash (H.1+ H.2)</td>
<td>216,492,853</td>
<td>219,068,728</td>
<td>246,698,546</td>
<td></td>
</tr>
</tbody>
</table>

## IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

<table>
<thead>
<tr>
<th>Description</th>
<th>Adopted Budget (Col. 1)</th>
<th>Annual Current Budget (Col. 2)</th>
<th>Year-to-Date Actuals (Col. 3)</th>
<th>Percentage (Col. 3/Col. 2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>I.1 Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)</td>
<td>669,858,543</td>
<td>669,968,663</td>
<td>156,831,857</td>
<td>23.4%</td>
</tr>
<tr>
<td>I.2 Other Financing Sources (Object 8900)</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>-</td>
</tr>
<tr>
<td>I.3 Total Unrestricted Revenue (I.1 + I.2)</td>
<td>669,858,543</td>
<td>669,968,663</td>
<td>156,831,857</td>
<td>23.4%</td>
</tr>
<tr>
<td>J.1 Unrestricted General Fund Expenditures (Objects 1000-6000)</td>
<td>788,293,115</td>
<td>775,211,920</td>
<td>129,766,058</td>
<td>16.7%</td>
</tr>
<tr>
<td>J.2 Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)</td>
<td>7,326,662</td>
<td>20,517,977</td>
<td>20,517,977</td>
<td>100%</td>
</tr>
<tr>
<td>J.3 Total Unrestricted Expenditures (J.1 + J.2)</td>
<td>795,619,777</td>
<td>795,729,897</td>
<td>150,284,035</td>
<td>18.9%</td>
</tr>
<tr>
<td>K. Revenues Over(Under) Expenditures (I.3 - J.3)</td>
<td>-125,761,234</td>
<td>-125,761,234</td>
<td>6,547,822</td>
<td></td>
</tr>
<tr>
<td>L.1 Fund Balance, Ending (C. + L.2)</td>
<td>125,761,234</td>
<td>125,761,234</td>
<td>132,583,559</td>
<td></td>
</tr>
<tr>
<td>M Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)</td>
<td>0%</td>
<td>0%</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## V. Has the district settled any employee contracts during this quarter?

**NO**

If yes, complete the following: *(If multi-year settlement, provide information for all years covered.)*

<table>
<thead>
<tr>
<th>Contract Period Settled (Specify)</th>
<th>Management</th>
<th>Permanent</th>
<th>Academic</th>
<th>Temporary</th>
<th>Classified</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Cost Increase</td>
<td>% *</td>
<td>Total Cost Increase</td>
<td>% *</td>
<td>Total Cost Increase</td>
<td>% *</td>
</tr>
<tr>
<td>a. SALARIES: Year 1:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 2:</td>
<td></td>
<td></td>
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<tr>
<td>Year 3:</td>
<td></td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

| b. BENEFITS: Year 1: | | | | | |
| Year 2: | | | | | |
c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANs), issuance of COPs, etc.)?  

NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed?  

This year? NO

Next year? NO

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)
Quarterly Financial Status Report, CCFS-311Q

CERTIFY QUARTERLY DATA

District: (740) LOS ANGELES

Your Quarterly Data is Certified for this quarter.

Chief Business Officer

CBO Name: Jeanette L. Gordon
CBO Phone: 213-891-2090
CBO Signature:
Date Signed:

District Contact Person

Name: Deborah La Teer
Title: Director of Budget and Management Analysis
Telephone: 213-891-2085
Fax: 213-891-2413
E-Mail: LateerDA@email.laccd.edu

Chief Executive Officer Name: Dr. Francisco Rodriguez
CEO Signature:
Date Signed:

Electronic Cert Date: 11/15/2018

California Community Colleges, Chancellor’s Office
Fiscal Services Unit
1102 Q Street, Suite 4550
Sacramento, California 95811

Send questions to:
Christine Atalla (916)327-5772 catalla@cccco.edu or Tracy Britten (916)324-9794 trbritten@cccco.edu

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Subject: REPEAL BOARD RULE CHAPTER IX, ARTICLE IX ET SEQ.

9901. COLLEGES AS NON-PUBLIC FORUMS.

The colleges of the Los Angeles Community College District are non-public forums, except for those portions of each college designated as Free Speech Areas are hereby designated as limited public forums, which designation may be removed and reverted to non-public forum designation by the Board of Trustees.

9902. FREE-SPEECH AREAS.

The college president shall designate an area or areas on the college campus as areas for free discussion and expression by all persons. A Free-Speech Area may only be located where there is a normal flow of student traffic with unlimited accessibility. Necessary campus rules governing the operation of such areas shall govern only the time, place and manner in which said areas are to be used. All such rule shall be applied equally and fairly to all persons desiring to use the Free-Speech Areas. No restrictions shall be placed on subject matter, topics or viewpoints expressed in Free-Speech Areas.

EC 76120

Historical Note: Former Board Rule 91103, enacted 3-15-72, repealed 4-20-89.

9902.10—Responsibilities of Persons Using Free-Speech Areas.

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees
Buelna
Fong
Hoffman
Moreno
Svonkin
Vela
Veres
Williams
Student Trustee Advisory Vote
Subject: **APPROVE DISCIPLINARY ACTION FOR CLASSIFIED PERMANENT EMPLOYEE**

**SUSPENSION OF CLASSIFIED PERMANENT EMPLOYEE**

The fifteen (15) day suspension of employee (EN 804081) assigned to Educational Services Center (ESC) as an Accounting Technician is based on the following causes;

- Incompetence
- Inefficiency
- Insubordination
- Willful Misconduct Or Any Other Willful Failure Of Good Conduct Tending To Injure The Public Service
- Inattention To Or Dereliction Of Duty
- Willful And Persistent Violation Of The Provisions Of The Education Code, Public Policy, Or Of Policies, Rules, Regulations, Or Procedures Adopted By The Board Of Trustees Or The Personnel Commission
- Discourteous, Abusive, Or Threatening Language Or Behavior Directed Toward Any Person

Background: The above recommendation is in accordance with procedures listed in Education Code Section 88123 and Personnel Commission Rule 735. Evidence is on file in the Employer-Employee Relations Unit of the Human Resources Division to support the above recommendation.

Due process rights guaranteed by Skelly v. State Personnel Board, 15 Cal. 3d 194 (1975) have been afforded the above listed permanent employee.

Chancellor and Secretary of the Board of Trustees

<table>
<thead>
<tr>
<th>By</th>
<th>Date</th>
</tr>
</thead>
</table>

Recommended by: [Signature]
Albert J. Román, Vice Chancellor

Approved by: [Signature]
Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

<table>
<thead>
<tr>
<th>Buelna</th>
<th>Svonkin</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fong</td>
<td>Vela</td>
</tr>
<tr>
<td>Hoffman</td>
<td>Veres</td>
</tr>
<tr>
<td>Moreno</td>
<td>Williams</td>
</tr>
</tbody>
</table>

Student Trustee Advisory Vote
Subject: APPROVE STUDENT DISCIPLINE — EXPULSION WITHOUT RECONSIDERATION

I. Expel East Los Angeles College Student, SID # XX-XXX-1213, from all colleges in the Los Angeles Community College District without reconsideration.

The student has violated the following Standards of Student Conduct:

**Board Rule 9803.10** – Willful Disobedience
**Board Rule 9803.15** – Disruption of Classes
**Board Rule 9803.17** – Interference with Peace of College
**Board Rule 9803.18** – Assault or Battery
**Board Rule 9803.25** – Disorderly Conduct
**Board Rule 9804** – Interference with Classes
**Board Rule 9806** – Unsafe Conduct

Background: Education Code 72122 requires that the final action of the Board shall be taken in a public meeting. The above recommendations are made in accordance with Board Rule 91101.6 and 91101.18

II. Expel Los Angeles Southwest College Student, SID # XX-XXX-9687, from all colleges in the Los Angeles Community College District without reconsideration.

The student has violated the following Standards of Student Conduct:

**Board Rule 9803.10** – Willful Disobedience
**Board Rule 9803.24** – Threatening Behavior

Background: Education Code 72122 requires that the final action of the Board shall be taken in a public meeting. The above recommendations are made in accordance with Board Rule 91101.6 and 91101.18

Recommended by: Ryan M. Corner, Vice Chancellor

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date ___________________________