ORDER OF BUSINESS
ANNUAL ORGANIZATION AND REGULAR MEETING
Wednesday, July 11, 2018
First Public Session 2:00 p.m. – 4:45 p.m.
Closed Session 5:00 p.m. – 7:00 p.m.
Second Public Session
(Immediately Following Closed Session)

Educational Services Center
Board Room – First Floor
770 Wilshire Blvd.
Los Angeles, CA 90017

I. Roll Call (2:00 p.m.) Location: Board Room

II. Flag Salute

III. Election of Officers: President and Vice President(s)

IV. Approval of Minutes
   - Special Board Meeting, May 23, 2018
   - Regular Board Meeting and Closed Session, June 6, 2018

V. Reports from Representatives of Employee Organizations at the Resource Table

VI. Public Agenda Requests
   A. Oral Presentations
   B. Proposed Actions

VII. Requests to Address the Board of Trustees – Multiple Agenda Matters

VIII. Reports and Recommendations from the Board
   A. Reports of Standing and Special Committees
   B. Proposed Actions
      BT1. Resolution – In Opposition to Family Separation Policies
      BT2. Adopt the 2018-2019 Calendar for the Board of Trustees
           Regular Meeting and Board Committee Meeting Dates
      BT3. Conference Attendance Authorization

IX. Report from the Chancellor
   • Report from the Chancellor regarding activities or pending issues
     in the District
X. Recess to the Committee of the Whole  
   A. Roll Call  
   B. Public Speakers  
   C. Presentations/Initiatives Reviews  
      • Joint Meeting – Board of Trustees and Personnel Commission  
   D. Other Business  
   E. Adjournment of the Committee of the Whole

XI. Reconvene Regular Meeting of the Board of Trustees

XII. Roll Call

XIII. Consent Calendar  
   Matters Requiring a Majority Vote  
   BF1. Ratify Budget Revisions and Appropriation Transfers  
   BF2. Adopt the 2017-18 Revised Spending Plan of the Education Protection Act (EPA)  
   BF3. Adopt a Resolution to Authorize Debt Service Estimate  
   BSD1. Ratify Business Services Actions  
   BSD2. Approve Business Services Actions  
   FPD1. Approve Facilities Planning and Development Report  
   FPD2. Ratify a Resolution for an Emergency Construction Contract to Remove and Replace Hazardous Light Fixtures at the New Education Building at the Van De Kamp Innovation Center  
   FPD3. Approve Addendum to the Los Angeles Mission College 2009 Subsequent Environmental Impact Report and Approve the 2018 Facility Master Plan Update  
   FPD4. Adopt Resolution of Intent to Dedicate Property to City of South Gate for Street Widening Project  
   HRD1. Approve Personnel Services Routine Actions  
   HRD2. Approve Employment Actions for President, Interim Presidents, and Interim Deputy Chancellor  
   ISD1. Approve New Educational Courses and Programs  
   ISD2. Approve New Community Services Courses  
      • Correspondence

XIV. Recommendations from the Chancellor  
   CH1. Reappointments to the District Citizens’ Oversight Committee for Propositions A/AA, J Bond, and Measure CC Bond Programs  
   CH2. Approve Los Angeles Valley College Mission Statement

Matters Requiring a Super Majority Vote - None

XV. Notice Reports and Informatives –  
   CH/A. [Notice] Repeal Board Rule 10509
XVI. Announcements and Indications of Future Proposed Actions by Members of the Board of Trustees

XVII. Requests to Address the Board of Trustees Regarding Closed Session Agenda Matters

XVIII. Recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5 (Refer to Attachment “A” for Closed Session agenda).

**Location:** Hearing Room

XIX. Reconvene Regular Meeting

**Location:** Hearing Room

XX. Roll Call

XXI. Report of Actions Taken in Closed Session – July 11, 2018

XXII. Consent Calendar

Matters Requiring a Majority Vote

HRD3. Approve Disciplinary Actions for Classified Permanent Employees

XXIII. Adjournment
In compliance with Government Code section 54957.5(b), documents made available to the Board after the posting of the agenda that relate to an upcoming public session item will be made available by posting on the District’s official bulletin board located in the lobby of the Educational Services Center located at 770 Wilshire Boulevard, Los Angeles, California 90017. Members of the public wishing to view the material will need to make their own parking arrangements at another location.

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

To make such a request, please contact the Executive Secretary to the Board of Trustees at (213) 891-2044 no later than 12:00 p.m. (noon) on the Tuesday prior to the Board meeting.
CLOSED SESSION
Wednesday, July 11, 2018

Educational Services Center
Hearing Room – First Floor
770 Wilshire Boulevard
Los Angeles, CA 90017

I. Public Employee Evaluation
   (pursuant to Government Code section 54957)
A. Position: Chancellor
B. Position: College Presidents
C. Position: Executive Staff

II. Conference with Labor Negotiator
   (pursuant to Government Code section 54957.6)
A. District Negotiators: Albert Román

   Employee Units: All Units
                  All Unrepresented Employees

III. Public Employee
     Discipline/Dismissal/Release/Charges/Complaints
     (pursuant to Government Code section 54957)

IV. Conference with Legal Counsel - Existing Litigation
    (pursuant to Government Code section 54956.9(d)(1))
A. Mohamed Maged Youssef v. LACCD, et al.
B. Kevin Shaw v. LACCD, et al.
C. Kristin Lassonde v. LACCD
D.  Yvonne Caycedo-Hernandez v. LACCD

E.  Anahit Shirvanyan v. LACCD

V.  Conference with Legal Counsel - Anticipated Litigation
    (pursuant to Government Code section 54956.9(d)(2) and (e)(1))
    
    A.  Potential litigation – 2 matters

VI. Conference with Legal Counsel - Anticipated Litigation
    (pursuant to Government Code section 54956.9(d)(2) and (e)(2))
    
    A.  Construction Claim at Los Angeles City College

VII. Threats to Public Services or Facilities
     (pursuant to Government Code section 54957)
     Consultation with Information Technology Security Consultants Matt
     Jones and Manoj Krishnan and Agency Counsel Jeffrey M. Prieto, Esq.
Subject: RESOLUTION – IN OPPOSITION TO FAMILY SEPARATION POLICIES

The following resolution is presented by Trustees Fong, Hoffman, & Buelna:

WHEREAS, The Los Angeles Community College District serves a diverse student community, reflecting the immigrant roots of our nation; and

WHEREAS, It is well-established that immigrants contribute to the nation’s prosperity and economic development by adding to the labor force, creating jobs, revitalizing otherwise shrinking communities, and bolstering housing prices; and

WHEREAS, The Department of Justice adopted a “zero tolerance” policy toward individuals apprehended at the border, which calls for the prosecution of all migrants entering the United States outside of ports of entry and the forced separation of many children from their families; and

WHEREAS, The new policy established that for parents and guardians who are processed in the criminal court system and held in federal jails, their children will be classified as unaccompanied minors and housed in shelters awaiting placement with a US-based adult who can assume their care and if the Office of Refugee Resettlement (ORR) cannot locate a US-based adult able to care for the child, the child will stay in federal custody, separated from family, indefinitely; and

WHEREAS, More than 2,300 children were forcibly separated from their parents between May 5, 2018 and June 9, 2018 as a result of the Trump Administration’s policy; and
WHEREAS, President Trump has issued an Executive Order that halts family separation and states that families will be detained together "where appropriate and consistent with law" and based on available resources; and

WHEREAS, The Executive Order does not address family reunification plans for the over 2,300 children and their parents or guardians currently in detention camps at the U.S.-Mexico border; and

WHEREAS, Research has proven the lasting psychological impact of separation of children from their parents and families, often leading to irreversible, intergenerational trauma that can manifest itself through violence, addiction, and other negative behaviors; and

WHEREAS, The State of California’s Attorney General, along with Attorneys General from Washington, Illinois, Iowa, Massachusetts, Maryland, Minnesota, New Jersey, New Mexico, Oregon, Pennsylvania, Rhode Island, Virginia, and the District of Columbia, announced a lawsuit against the Trump Administration on June 21, 2018, challenging its “zero tolerance” policy that resulted in the separation of immigrant children from their parents during border crossings; and

WHEREAS, A bipartisan group of Senators are currently negotiating legislation to prevent family separation and to ensure that future policies do not result in children being separated from their families; and

WHEREAS, A federal judge issued on June 27, 2018 a nationwide preliminary injunction, ordering the Trump administration to stop separating migrant families and reunite all children with their parents within 30 days and for those younger than five within two weeks; now, therefore be it

RESOLVED, That the Board of Trustees urges Congress to pass legislation that prevents children from being separated from their families and opposes policies that result in family separation as well as policies that allow families to be detained indefinitely; and be it further

RESOLVED, That the Board of Trustees condemns separation of migrant children from their families at the U.S.-Mexico border as a violation of human
rights and an immoral act of violence and trauma targeting migrant children and parents seeking safety and asylum; and, be it further

RESOLVED, That the Board of Trustees supports the California Attorney General's lawsuit against the Trump Administration challenging its "zero tolerance" policy as a whole, including the separation of immigrant children from their parents; and be it further

RESOLVED, That the Board of Trustees reaffirms its support for our undocumented student community, and will do everything possible to protect and safeguard the integrity of our students.
Subject: **ADOPT THE 2018-2019 CALENDAR FOR THE BOARD OF TRUSTEES REGULAR MEETING AND BOARD COMMITTEE MEETING DATES**

**Board Meetings**
- Wednesday, July 11, 2018 (Annual Organizational Meeting)
- Wednesday, August 8, 2018
- Wednesday, September 12, 2018
- Wednesday, October 10, 2018
- Wednesday, November 14, 2018
- Wednesday, December 12, 2018
- Wednesday, January 9, 2019
- Wednesday, February 6, 2019
- Wednesday, March 6, 2019
- Wednesday, April 3, 2019
- Wednesday, May 1, 2019
- Wednesday, June 5, 2019
- Wednesday, July 10, 2019 (Annual Organizational Meeting)

**Board Committee Meetings**
- Wednesday, August 22, 2018
- Wednesday, September 26, 2018
- Wednesday, October 24, 2018
- Wednesday, November 28, 2018
- Wednesday, December 19, 2018
- Wednesday, January 23, 2019
- Wednesday, February 20, 2019
- Wednesday, March 20, 2019
- Wednesday, April 17, 2019
- Wednesday, May 15, 2019
- Wednesday, June 19, 2019

Chancellor and Secretary of the Board of Trustees

<table>
<thead>
<tr>
<th>Buelna</th>
<th>Svonkin</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fong</td>
<td>Vela</td>
</tr>
<tr>
<td>Hoffman</td>
<td>Veres</td>
</tr>
<tr>
<td>Moreno</td>
<td>Williams</td>
</tr>
</tbody>
</table>

By Date

Student Trustee Advisory Vote
Background: The proposed dates reflect the consideration of such factors as legal holidays, District holidays, religious holidays, Budget calendar, staff preparation time frames, and applicable Board Rules. The location sites will be determined and announced at a date in the future.
Subject: **CONFERENCE ATTENDANCE AUTHORIZATION**

Authorize payment of necessary expenses for Kellie N. Williams, student member of this Board of Trustees, to attend the Community College League of California Student Trustee Workshop to be held in San Francisco, California on August 10-12, 2018.

**Background:** Funding will be from the 2018-2019 Board Travel account.
Subject: **RATIFY BUDGET REVISIONS AND APPROPRIATION TRANSFERS**

Ratify acceptance of $17,292,159 in income as recommended by the Chief Financial Officer/Treasurer. In accordance with Title 5 of the California Code of Regulations, Section 58307, authorize all the appropriation transfers between major expenditure categories (EXHIBIT I).
**EXHIBIT I**

**BUDGET REVISIONS AND APPROPRIATION TRANSFERS**

**ALL FUNDS, EXCLUDING BUILDING BOND FUND**

- **July 11, 2018**

**NEW INCOME (Attachment I)**

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>AMOUNT</th>
</tr>
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<tbody>
<tr>
<td>Federal</td>
<td>810000-849900</td>
</tr>
<tr>
<td>State</td>
<td>860000-869999</td>
</tr>
<tr>
<td>Local</td>
<td>870000-879999</td>
</tr>
<tr>
<td>Interfund Transfer In</td>
<td>891000-892999</td>
</tr>
<tr>
<td>Other Financing Sources</td>
<td>893000-897999</td>
</tr>
<tr>
<td>Contribution to Restricted Program</td>
<td>898000-899999</td>
</tr>
</tbody>
</table>

| Total New Income | 17,292,159 |

**EXPENDITURES**

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>Approved Budget</th>
<th>Budget Revisions</th>
<th>Appropriation Transfers</th>
<th>Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificated Salaries</td>
<td>100000-199999</td>
<td>327,195,812</td>
<td>1,508,968</td>
<td>-</td>
</tr>
<tr>
<td>Classified Salaries</td>
<td>200000-299999</td>
<td>204,402,625</td>
<td>720,449</td>
<td>-</td>
</tr>
<tr>
<td>Employee Benefits</td>
<td>300000-399999</td>
<td>167,829,072</td>
<td>480,334</td>
<td>-</td>
</tr>
<tr>
<td>Books/Supplies</td>
<td>400000-469999</td>
<td>47,105,371</td>
<td>221,723</td>
<td>-</td>
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<tr>
<td>Contract Services</td>
<td>500000-599999</td>
<td>226,502,159</td>
<td>734,719</td>
<td>-</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>600000-699999</td>
<td>29,580,817</td>
<td>317,870</td>
<td>-</td>
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<tr>
<td>Other Outgo</td>
<td>700000-709999</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Other Debt Services</td>
<td>710000-719999</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Tuition Transfers</td>
<td>720000-729999</td>
<td>19,072</td>
<td>8,350</td>
<td>-</td>
</tr>
<tr>
<td>Interfunds Transfers</td>
<td>730000-739999</td>
<td>22,049,619</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Direct Support/Indirect Costs</td>
<td>740000-749999</td>
<td>-</td>
<td>230</td>
<td>-</td>
</tr>
<tr>
<td>Loan/Grants</td>
<td>750000-759999</td>
<td>118,216,916</td>
<td>111,275</td>
<td>-</td>
</tr>
<tr>
<td>Other Financing Sources (Except 7902)</td>
<td>760000-769999</td>
<td>139,727,272</td>
<td>13,460,471</td>
<td>-</td>
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<tr>
<td>Reserve for Contingency*</td>
<td>790000-799999</td>
<td>22,925,694</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Total</td>
<td>1,485,554,932</td>
<td>17,292,159</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

* Reserve for Contingency balance is $22.93 million, which is 3.5% of the Unrestricted General Fund revenue (excluding General Reserve)

All budget revisions and transfers herein are submitted for the Board of Trustees approval in accordance with Title 5 of California Regulations, Sections 58307 and 58308. Appropriation transfers between major expenditure categories are within funds/grants that have been previously received and approved by the Board of Trustees. These transfers have been reviewed by the college administrators and approved by the college Vice Presidents of Administration and College Presidents.

Reviewed by:

[Signature]

Jeanette L. Gordon
Chief Financial Officer/Treasurer
## NEW INCOME AND GRANTS

<table>
<thead>
<tr>
<th>BTA NUMBER:</th>
<th>FUND/GRANT NAME</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td></td>
<td></td>
</tr>
<tr>
<td>D-0966</td>
<td><em>Federal Work Study Program</em></td>
<td>$7,542</td>
</tr>
<tr>
<td></td>
<td>To increase the 2017-2018 budget for the Federal Work Study (FWS) program based on a supplemental allocation of funds as per direction from the U.S. Department of Education. Funding is from the U.S. Department of Education and increases the total program allocation to $2,949,762.</td>
<td></td>
</tr>
<tr>
<td>T-0918</td>
<td><em>GEAR UP</em></td>
<td>24,530</td>
</tr>
<tr>
<td></td>
<td>To accept additional funding to address challenges faced by low income, first-generation, minority students as they prepare to enter and succeed in postsecondary education. Funds will serve a minimum of 1,300 students at Los Angeles Trade-Technical College. Funding is from the United States Department of Education in partnership with Los Angeles Unified School District.</td>
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</tr>
<tr>
<td></td>
<td><strong>TOTAL FEDERAL</strong></td>
<td><strong>$32,172</strong></td>
</tr>
<tr>
<td>State</td>
<td></td>
<td></td>
</tr>
<tr>
<td>D-0846</td>
<td><em>Disabled Students Programs and Services</em></td>
<td>$43,144</td>
</tr>
<tr>
<td></td>
<td>To adjust funding for FY 2017-18 Disabled Students Programs and Services program based on FY 2017-18 Second Principal (P2) Apportionment Revision released by the State Chancellor’s Office in April, 2018. Funding is from the California Community Colleges Chancellor’s Office (CCCCO) and increases the current year allocation to $7,495,495.</td>
<td></td>
</tr>
<tr>
<td>D-0906, D-0964</td>
<td><em>CalWORKs - Child Care</em></td>
<td>(85,000)</td>
</tr>
<tr>
<td></td>
<td>To adjust funding used as support for welfare recipient student parents as they transition to the stable, long-term child care necessary for the family to leave and remain off aid. Funding is from the California Community Colleges Chancellor’s Office (CCCCO) and reduces the current year allocation to $545,683.</td>
<td></td>
</tr>
<tr>
<td>Program Description</td>
<td>Amount</td>
<td></td>
</tr>
<tr>
<td>------------------------------------------------------------------------------------</td>
<td>---------------</td>
<td></td>
</tr>
<tr>
<td><strong>CalWORKs – Work Study</strong></td>
<td>172,799</td>
<td></td>
</tr>
<tr>
<td>To accept additional funding used to provide welfare recipient students with paid work opportunities that will enable them to meet CalWORKs work requirements and to provide them with an additional source of income while pursuing an educational program. Funding is from the California Community Colleges Chancellor's Office (CCCCO) and increases the current year allocation to $5,689,078.</td>
<td></td>
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</tr>
<tr>
<td><strong>Basic Skills Program</strong></td>
<td>6,534</td>
<td></td>
</tr>
<tr>
<td>To adjust funding for the FY 2016-17 Basic Skills program based on FY 2016-17 Recalculation Apportionment Revision released by the State Chancellor's Office in April, 2018. Funding is from the California Community Colleges Chancellor's Office (CCCCO) and increases the current year allocation to $1,416,871.</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Foster and Kinship Care Education Program</strong></td>
<td>3,170</td>
<td></td>
</tr>
<tr>
<td>To accept additional funding to provide special needs training as well as renewal classes for foster parents to maintain their licenses. This program will serve at least 300 caregivers at Los Angeles City College and a minimum of 25 caregivers per class at Los Angeles Trade-Technical College. Funding is from the California Community Colleges Chancellor's Office (CCCCO) and increases the current year allocation to $1,237,948.</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Strong Workforce Program – Regional Share</strong></td>
<td>2,003,332</td>
<td></td>
</tr>
<tr>
<td>To accept additional funding to improve career pathways and student success by developing industry-relevant skills and workforce opportunities for low-wage working students at East Los Angeles College, Los Angeles Harbor College, and Los Angeles Mission College. Funding is from the California Community Colleges Chancellor's Office (CCCCO) through the Rancho Santiago Community College District and brings the current year allocation to $5,234,701.</td>
<td></td>
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</tr>
<tr>
<td><strong>Industry Sector Project in Common</strong></td>
<td>61,551</td>
<td></td>
</tr>
<tr>
<td>To establish funding to develop biotechnology curriculum and courses fund faculty participation in professional development trainings at Los Angeles Harbor College and Los Angeles Mission College. Funding is from the California Community Colleges Chancellor's Office (CCCCO) through the Rancho Santiago Community College District and will serve a minimum of 60 students at Los Angeles Harbor College and Los Angeles Mission College.</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Child Development Training Consortium</strong></td>
<td>11,275</td>
<td></td>
</tr>
<tr>
<td>To accept funding to assist students in meeting their educational requirements for any of the Child Development Permits issued by the California Commission on Teacher Credentialing. The program will serve a minimum of 30 students at Los Angeles Harbor College and Los Angeles Pierce College. Funding is from the California Department of Education, Child Development Division, through the Yosemite</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Community College District and increases the current year allocation to $65,025

**Industry Sector Project in Common – Economy Project**

15,000

To establish funding to develop courses in entrepreneurship at Los Angeles Mission College. Funding is from the California Community Colleges Chancellor's Office (CCCCO) through the Rancho Santiago Community College District and will serve a minimum of 30 students at Los Angeles Mission College.

**Foster and Kinship Care Education Program – Commercialized Sexual Exploitation of Children**

6,750

To accept additional funding to provide educational Commercialized Sexual Exploitation of Children Awareness and Integration workshops to care providers. The program will serve approximately 75 participants at Los Angeles Pierce College and 50 participants at Los Angeles Trade-Technical College. Funding is from the California Community Colleges Chancellor's Office (CCCCO) and increases the current year allocation to $64,000.

**California Apprenticeship Initiative New Innovative Grant**

500,000

To establish funding to create an Aero-Flex Pre-Apprenticeship program in partnership with local aerospace advanced manufacturing companies. Funding is from the California Community Colleges Chancellor's Office (CCCCO) and will serve a minimum of 100 students at West Los Angeles College.

**Guided Pathways Program**

13,039,966

To establish funding to support an intensive five-year planning and implementation process for the Guided Pathways framework, which requires the nine colleges to rethink and redesign programs and services into cohesive, campus-wide strategies to achieve the outcomes expected by the state. Funding is from the California Community Colleges Chancellor's Office (CCCCO).

**Strong Workforce Program – Los Angeles County Career Pathway Specialist Program**

60,000

To establish funding to provide leadership and technical assistance for the Career Pathway Specialists at the nineteen colleges in Los Angeles County. Funding is from the California Community Colleges Chancellor's Office (CCCCO) through the Rancho Santiago Community College District and will be used to hire a Career Pathway Specialist Program Coordinator.

**Osher Scholarship Program**

100,000

To accept additional funding to support low-income students who have demonstrated a commitment to complete their education. Scholarships will support students at East Los Angeles College and Los Angeles Trade-Technical College. Funding is from the Foundation for California
Community Colleges and increases the current year allocation to $310,000.

**Los Angeles Regional Adult Education Consortium (LARAEC) Data & Accountability**

To establish budget to coordinate with Los Angeles Unified School District's (LAUSD) Division of Adult and Career Education (DACE) and the LARAEC's member districts (Burbank Unified, Culver City Unified, Los Angeles Unified, and Montebello Unified) to build a common data and accountability system. Funding is from the California Community Colleges Chancellor's Office (CCCCO).

**TOTAL STATE**

<table>
<thead>
<tr>
<th>Program</th>
<th>Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Local</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Community Services Program</strong></td>
<td>$15,903</td>
</tr>
<tr>
<td><strong>Quality Rating and Improvement System (QRIS) Block Grant</strong></td>
<td>16,000</td>
</tr>
<tr>
<td><strong>Mexican Consulate</strong></td>
<td>40,000</td>
</tr>
<tr>
<td><strong>Technical &amp; Career Education</strong></td>
<td>54,347</td>
</tr>
</tbody>
</table>

**TOTAL STATE**

$16,021,747
**Rail Technical Training Program**

To accept additional funding for Los Angeles Trade-Technical College staff to design and develop curriculum and train-the-trainer sessions specific to Los Angeles County Metropolitan Transportation Authority’s (LACMTA) rail operations to support the Rail Technical Training Program. Funding is from LACMTA and increases the current year allocation to $1,130,676.

**Contract Education: Valley Assessment Center**

To accept funding to provide vocational and career assessment services to participants. Number of participants varies by month, but Los Angeles Valley College receives $300 for each career assessment and $700 for each learning disability evaluation. Funding is from the Los Angeles County Office of Education’s (LACOE) Greater Avenues for Independence (GAIN), General Relief Opportunities for Work (GROW), and Refugee Employment Program (REP) programs.

**Los Angeles Valley College Job Training**

To accept additional funding to provide employment training services to participants in the South Bay Service Delivery area. An estimated 82 individuals will receive this training at Los Angeles Valley College. Funding is from the South Bay Workforce Investment Board.

**TOTAL LOCAL**

$1,238,240

**TOTAL INCOME**

$17,292,159
Subject: **ADOPT THE 2017-18 REVISED SPENDING PLAN OF THE EDUCATION PROTECTION ACT (EPA)**

Adopt the 2017-18 Revised Spending Plan of the Education Protection Act (EPA) as detailed in **Attachment I** to reflect the increase in allocation for the EPA budget for fiscal year 2017-18 from $78,197,646 to $84,460,494. The plan revision includes $6,262,848 increase for the revised allocation for current fiscal year.

<table>
<thead>
<tr>
<th>COLLEGE</th>
<th>EPA FUNDING 1 (distributed to date) (A)</th>
<th>2016-2017 2 RECALC ADJUSTMENTS (B)</th>
<th>P2 3 INCREASED EPA FUNDS (C)</th>
<th>2017-2018 4 REVISED EPA FUND (D=A+B+C)</th>
</tr>
</thead>
<tbody>
<tr>
<td>City</td>
<td>$8,939,676</td>
<td>($28,534)</td>
<td>$295,013</td>
<td>$9,206,155</td>
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<tr>
<td>East</td>
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<td>($61,672)</td>
<td>$1,758,185</td>
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</tr>
<tr>
<td>Harbor</td>
<td>$4,812,739</td>
<td>($15,356)</td>
<td>$542,232</td>
<td>$5,339,615</td>
</tr>
<tr>
<td>Mission</td>
<td>$4,928,754</td>
<td>($15,727)</td>
<td>$707,727</td>
<td>$5,620,754</td>
</tr>
<tr>
<td>Pierce</td>
<td>$11,319,587</td>
<td>($36,118)</td>
<td>$289,386</td>
<td>$11,572,855</td>
</tr>
<tr>
<td>Southwest</td>
<td>$3,893,738</td>
<td>($12,423)</td>
<td>$152,968</td>
<td>$4,034,283</td>
</tr>
<tr>
<td>Trade-Tech</td>
<td>$9,227,060</td>
<td>($29,438)</td>
<td>$786,128</td>
<td>$9,983,750</td>
</tr>
<tr>
<td>Valley</td>
<td>$9,433,159</td>
<td>($30,101)</td>
<td>$1,109,404</td>
<td>$10,512,462</td>
</tr>
<tr>
<td>West</td>
<td>$6,002,423</td>
<td>($19,150)</td>
<td>$849,267</td>
<td>$6,832,540</td>
</tr>
<tr>
<td>ITV</td>
<td>$309,931</td>
<td>($989)</td>
<td>$22,046</td>
<td>$330,988</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$78,197,646</td>
<td>($249,506)</td>
<td>$6,512,356</td>
<td>$84,460,494</td>
</tr>
</tbody>
</table>

1 Includes funds provided at the Final Budget
2 Includes reduction of funding provided by the State Chancellor’s Office (Recalculation) as of April 16, 2018
3 Includes increase of funds provided by the State Chancellor’s Office (P2) as of June 25, 2018
4 EPA amount after P2 and Recalculation adjustment

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By

Date

Student Trustee Advisory Vote
Background: A public hearing must be conducted at the Board of Trustee’s meeting prior to the adoption of the revised Education Protection Act (EPA) Spending Plan. The spending plan is limited to instructional (classroom instruction) and other student support services (excluding general administration, campus administration) in accordance with the language of Proposition 30 and the State Chancellor’s Office’s Accounting Advisory: Proposition 30 Education Protection Account Guidelines dated April 3, 2013. Colleges are required to expend EPA funds according to the Board adopted revised EPA spending plan.

On November 1, 2017, the Board of Trustees approved the District’s initial EPA spending plan based on a preliminary estimate of $78,197,646. In the Second Principal Apportionment (P2) released by the state on June 25, 2018, the amount identified from the EPA funding source was increased to $84,710,002 for fiscal year 2017-2018. The state also reduced the funding for 2016-17 for the EPA fund in the Recalculation Adjustments by $249,508 (from $82,795,554 to $82,546,047). This increase in funding will require the colleges to revise their spending plans for EPA funds to match the amounts detailed on Attachment I.
<table>
<thead>
<tr>
<th>Activity Classification</th>
<th>Activity Code</th>
<th>Unrestricted</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016-2017 Recalculation EPA Adjustment (P1)</td>
<td>8630</td>
<td>(249,508)</td>
</tr>
<tr>
<td>District EPA Allocation</td>
<td>8630</td>
<td>84,710,002</td>
</tr>
<tr>
<td>TOTAL EPA ALLOCATION</td>
<td>8630</td>
<td>84,460,494</td>
</tr>
</tbody>
</table>

### Salaries and Benefits

<table>
<thead>
<tr>
<th>Activity Classification</th>
<th>Code</th>
<th>Operating Expenses</th>
<th>Capital Outlay</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instructional Activities</td>
<td>0100-5900</td>
<td>84,400,065</td>
<td>0</td>
<td>84,400,065</td>
</tr>
</tbody>
</table>

**Total Instructional Activities**

<table>
<thead>
<tr>
<th>Code</th>
<th>84,400,065</th>
</tr>
</thead>
</table>

**Total Other Support Activities (list below)**

<table>
<thead>
<tr>
<th>Code</th>
<th>60,429</th>
</tr>
</thead>
</table>

**Total Expenditures for EPA**

<table>
<thead>
<tr>
<th>Activity Code</th>
<th>84,460,494</th>
</tr>
</thead>
</table>

**Allocation less Proposed Plan**

<table>
<thead>
<tr>
<th>Activity Code</th>
<th>0</th>
</tr>
</thead>
</table>

*Total Expenditures for EPA may not include Administrator Salaries and Benefits or other administrative costs.*
## 2017-2018 Revised Spending Plan*

### Functional Area/Activity Costs

<table>
<thead>
<tr>
<th>Activity Classification</th>
<th>Functional Area/Activity Code</th>
<th>City</th>
<th>East</th>
<th>Harbor</th>
<th>Misson</th>
<th>Pierce</th>
<th>South</th>
<th>Trade-Tech</th>
<th>Valley</th>
<th>West</th>
<th>ITV</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer 2017</td>
<td>0100-5900</td>
<td>-</td>
<td>-</td>
<td>100,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>5,193,608</td>
</tr>
<tr>
<td>Fall 2017</td>
<td>0100-5900</td>
<td>5,856,731</td>
<td>13,551,926</td>
<td>2,236,000</td>
<td>3,686,178</td>
<td>6,123,437</td>
<td>1,946,869</td>
<td>4,054,482</td>
<td>-</td>
<td>3,001,213</td>
<td>125,405</td>
<td>41,205,228</td>
</tr>
<tr>
<td>Winter 2018</td>
<td>0100-5900</td>
<td>-</td>
<td>-</td>
<td>100,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>100,000</td>
</tr>
<tr>
<td>Spring 2018</td>
<td>0100-5900</td>
<td>3,546,424</td>
<td>7,435,156</td>
<td>2,803,616</td>
<td>1,954,576</td>
<td>5,368,889</td>
<td>2,097,414</td>
<td>5,129,270</td>
<td>5,418,556</td>
<td>3,831,329</td>
<td>204,403</td>
<td>37,798,631</td>
</tr>
<tr>
<td>Summer 2018</td>
<td>0100-5900</td>
<td>-</td>
<td>-</td>
<td>100,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>100,000</td>
</tr>
<tr>
<td>Total Instructional Activities</td>
<td>0100-5900</td>
<td>9,206,166</td>
<td>21,027,692</td>
<td>5,339,616</td>
<td>6,630,764</td>
<td>11,612,426</td>
<td>4,034,283</td>
<td>9,883,766</td>
<td>10,014,462</td>
<td>6,832,540</td>
<td>230,088</td>
<td>84,460,494</td>
</tr>
</tbody>
</table>

### Other Support Activities

<table>
<thead>
<tr>
<th>Functional Area/Activity Code</th>
<th>City</th>
<th>East</th>
<th>Harbor</th>
<th>Misson</th>
<th>Pierce</th>
<th>South</th>
<th>Trade-Tech</th>
<th>Valley</th>
<th>West</th>
<th>ITV</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Learning Center</td>
<td>8110</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>60,428</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>60,428</td>
</tr>
</tbody>
</table>

### Operating Expenses

<table>
<thead>
<tr>
<th>Functional Area/Activity Code</th>
<th>City</th>
<th>East</th>
<th>Harbor</th>
<th>Misson</th>
<th>Pierce</th>
<th>South</th>
<th>Trade-Tech</th>
<th>Valley</th>
<th>West</th>
<th>ITV</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Learning Center</td>
<td>8110</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>60,428</td>
</tr>
<tr>
<td>Total Other Support Activities</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>60,428</td>
</tr>
<tr>
<td>Total Planned Expenditures for EPA*</td>
<td>9,206,166</td>
<td>21,027,692</td>
<td>5,339,616</td>
<td>6,630,764</td>
<td>11,612,426</td>
<td>4,034,283</td>
<td>9,883,766</td>
<td>10,014,462</td>
<td>6,832,540</td>
<td>230,088</td>
<td>84,460,494</td>
</tr>
</tbody>
</table>

### Allocation to Proposed Plan

<table>
<thead>
<tr>
<th>Functional Area/Activity Code</th>
<th>City</th>
<th>East</th>
<th>Harbor</th>
<th>Misson</th>
<th>Pierce</th>
<th>South</th>
<th>Trade-Tech</th>
<th>Valley</th>
<th>West</th>
<th>ITV</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of Planned Classes</td>
<td>1,446</td>
<td>3,126</td>
<td>1,889</td>
<td>863</td>
<td>2,042</td>
<td>379</td>
<td>1,441</td>
<td>753</td>
<td>848</td>
<td>17</td>
<td>12,829</td>
</tr>
</tbody>
</table>

*Expenditures for EPA Fund are prohibited to be used for Administrator Salaries and Benefits or any other administrative costs. (Refer to State Chancellor's Office Accounting Advisory FS 13-03, April 17, 2013)
Subject: **ADOPT A RESOLUTION TO AUTHORIZE DEBT SERVICE ESTIMATE**

Adopt Resolution dated July 11, 2018 (here attached and identified as Attachment 1) entitled “Resolution Authorizing Debt Service Estimate” to be provided to the County regarding a portion of the $675,000,000 remaining authorized Los Angeles Community College District 2008 Election General Obligation Bonds in an amount not to exceed $300,000,000 and a portion of the $3.2 billion 2016 Election General Obligation Bonds in an amount not to exceed $250,000,000 during the period August 2018 - December 2019. This resolution is necessary so that the Los Angeles County can calculate an estimated tax rate for fiscal year 2018-2019 for both Measures J and CC.

**Background:** The adoption of the resolution by the Board of Trustees directs staff to provide data to the County regarding the possibility that the District will issue more of its Measure J authorization and its Measure CC authorization during 2018-2019. This resolution does not authorize the actual sale or issuance of general obligation bonds at this time.
RESOLUTION NO. BF3

RESOLUTION REQUESTING BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO ESTABLISH TAX RATE FOR BONDS OF LOS ANGELES COMMUNITY COLLEGE DISTRICT EXPECTED TO BE SOLD DURING FISCAL YEAR 2018-19, AND AUTHORIZING NECESSARY ACTIONS IN CONNECTION THEREWITH.

WHEREAS, this Board of Trustees (the "Board") of the Los Angeles Community College District (the "District"), located in Los Angeles County (the "County"), California, is authorized to, and intends to, issue three series of its bonds for purposes authorized by the voters of the District on November 4, 2008 ("Measure J") and November 8, 2016 ("Measure CC");

WHEREAS, the Board of Supervisors of the County is required to take action approving a tax rate for payment of indebtedness of the District during Fiscal Year 2018-19, and it is the responsibility of the Auditor-Controller of the County to calculate the several tax rates for the Board of Supervisors' action thereon;

WHEREAS, this Board has determined that it is not possible or advisable to sell the District's bonds in time to permit the Auditor-Controller, or other appropriate County official, of the County to calculate the tax rates necessary to pay debt service on such bonds in order that such tax rates may be reflected on 2018-2019 property tax bills of taxpayers in the District;

WHEREAS, the Education Code of the State of California provides that the Board of Supervisors of each county shall annually, at the time of making the levy of taxes for county purposes, estimate the amount of money required to meet the payment of the principal of and interest on the bonds authorized by the electors of the District and not sold, and which the Board of Trustees of the District informs the Board of Supervisors in their belief will be sold before the next tax levy, and further provides that said Board of Supervisors shall levy a tax sufficient to pay the principal and interest so estimated; and

WHEREAS, this Board deems it necessary and desirable to issue a series of the District's bonds during Fiscal Year 2018-19, as authorized by the Government Code, and that the County levy a tax for payment on debt service estimated to come due on such bonds during Fiscal Year 2018-19, and believes that said bonds will be sold during said Fiscal Year.
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF
LOS ANGELES COMMUNITY COLLEGE DISTRICT:

Section 1. Recitals. All of the above recitals are correct.

Section 2. Estimate of Tax Levy. The Chancellor or the Chief Financial
Officer/Treasurer of the District or such other officer of the District as either
authorized officer may designate (each, an “Authorized District
Representative”), are hereby authorized and directed to prepare, or cause the
financial advisor to the District, to prepare, an estimate of all payments of
principal and interest which shall become due on a series of Measure J bonds of
the District and on one or several series of Measure CC bonds expected to be
sold prior to the making of the tax levy for Fiscal Year 2018-19, and to cause
the debt service schedule so prepared to be provided to the Board of
Supervisors and the Auditor-Controller of the County and to any other officers
of the County responsible for preparing the tax levy for bonds of the District
and for levying said tax. The District estimates that the sale of its Measure J
bonds shall be in the amount of $300 million, an amount within the District’s
authorized but unissued bond allowance, and shall be issued in September
2018. The District estimates that the sale of its Measure CC notes and bonds
should be in combined amount of $250 million, an amount within the District’s
authorized but unissued bond allowance, and shall be issued in September
2018.

Section 3. Request to County to Levy Tax. The Board of Supervisors of
the County is hereby requested, in accordance with Education Code Section
15252-15254, to adopt tax rates for bonds and notes of the District expected
to be sold during Fiscal Year 2018-2019, based upon the estimated debt
service schedules prepared by officers of the District, and to levy a tax in Fiscal
Year 2018-19 on all taxable property in the District sufficient to pay said
estimated debt service. The proceeds of such tax shall be deposited into the
respective debt service funds of the District established pursuant to the
Education Code for bonds of the District.

Section 4: Application of Tax Proceeds. In the event that the bonds of
the District are not sold during Fiscal Year 2018-19, or sold in such amount
and on such terms that the proceeds of the tax requested in Section 3 hereof,
or any portion thereof, are not required for payment of debt service due on the
bonds, or payment of other outstanding bonds of the District payable from the
debt service fund of the District, this Board hereby requests that the Auditor-
Controller, or other appropriate official of the County cause the remaining
proceeds of the tax to be held in the respective debt service funds and applied
to debt service on outstanding bonds of the District coming due in Fiscal Year 2018-19.

Section 5. **Filing of Resolution.** The Secretary of this Board is hereby authorized and directed to file forthwith a certified copy of this Resolution with the Clerk of the Board of Supervisors of the County, and to cause copies of this Resolution to be delivered to the Auditor-Controller and the Treasurer-Tax Collector of the County.

Section 6. **Further Authorization.** The President of this Board, the Secretary of this Board, or any Authorized District Representative, shall be and they are hereby authorized and directed to take such additional actions consistent with the intent of this Resolution in connection with the sale of the bonds of the District, which any of them deem necessary and desirable to accomplish the purpose hereof.

Section 7. **Effective Date.** This resolution shall take effect from and after its adoption.

PASSED AND ADOPTED this __ day of ___, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

______________________________
President of the Board of Trustees

Attest:

______________________________
Secretary of the Board of Board of Trustees
Los Angeles Community College District

UNISSUED BONDS: AUTHORIZING RESOLUTION REQUIREMENT

In response to your letter dated March 1, 2018 regarding unissued bonds, we are confirming the following information:

☐ NO – The school district has no plans to issue bonds during Fiscal Year 2018-19.

☒ YES – The school district plans to issue bonds during Fiscal Year 2018-19. We are certifying the following information:

a. ☒ NO payment of bond principal and/or interest will be required for the period July 1, 2018 to December 31, 2019.

b. ☒ We anticipate payment of bond principal and/or interest for July 1, 2018 through December 31, 2019 and request this amount to be included in the tax levy for Fiscal Year 2018-19 (see information below):

Name of Bond to be Issued: 2008 Election GO Bonds, Series K "Measure J"

Amount of Bond to be Issued: $300,000,000

Estimated Payments:

<table>
<thead>
<tr>
<th>Period</th>
<th>Principal</th>
<th>Interest</th>
<th>Total Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>7/1/18 - 6/30/19</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>7/1/19 - 12/31/19</td>
<td>$22,000,000</td>
<td>$0</td>
<td>$22,000,000</td>
</tr>
</tbody>
</table>

*Certified copy of the resolution adopted by the governing Board is attached, as requested.

In compliance with your request, and in order to allow the County sufficient time to prepare the Fiscal Year 2018-19 tax levy, we are responding by the June 30, 2018 deadline.

Signature

Chief Financial Officer/Treasurer

Title (Please Print)

(213) 881-2090

Telephone #

Jeanette L. Gordon

Name (Please Print)

June 28, 2018

Date

gordonjl@email.laccd.edu

E-Mail Address

Please send your response to:

John Naimo, Auditor-Controller

County of Los Angeles

500 West Temple Street, Room 603

Los Angeles, CA 90012

Attn: Connie Yee, Assistant Auditor-Controller
Los Angeles Community College District

UNISSUED BONDS: AUTHORIZING RESOLUTION REQUIREMENT

In response to your letter dated March 1, 2018 regarding unissued bonds, we are confirming the following information:

☐ NO – The school district has no plans to issue bonds during Fiscal Year 2018-19.

☒ YES – The school district plans to issue bonds during Fiscal Year 2018-19. We are certifying the following information:

a. ☐ NO payment of bond principal and/or interest will be required for the period July 1, 2018 to December 31, 2019.

b. ☒ We anticipate payment of bond principal and/or interest for July 1, 2018 through December 31, 2019 and request this amount to be included in the tax levy for Fiscal Year 2018-19 (see information below):*

Name of Bond to be Issued: 2016 Election GO Bonds, Series B "Measure CC"

Amount of Bond to be Issued: $ 250,000,000

Estimated Payments:

<table>
<thead>
<tr>
<th>Period</th>
<th>Principal</th>
<th>Interest</th>
<th>Total Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>7/1/18-6/30/19</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>7/1/19-12/31/19</td>
<td>$113,000,000</td>
<td>$0</td>
<td>$113,000,000</td>
</tr>
</tbody>
</table>

*A certified copy of the resolution adopted by the governing Board is attached, as requested.

In compliance with your request, and in order to allow the County sufficient time to prepare the Fiscal Year 2018-19 tax levy, we are responding by the June 30, 2018 deadline.

Jeanette L. Gordon
Name (Please Print)
June 28, 2018
Date

gordonjl@email.laccd.edu
E-Mail Address

Please send your response to:

John Naimo, Auditor-Controller
County of Los Angeles
500 West Temple Street, Room 603
Los Angeles, CA 90012
Attn: Connie Yee, Assistant Auditor-Controller
Subject: RATIFY BUSINESS SERVICES ACTIONS

In accordance with the California Education Code and Los Angeles Community College District Board Rules, the following routine transactions are reported for ratifications:

A. PURCHASE ORDERS AND SHORT TERM AGREEMENTS

1,337 issued from May 1, 2018 to May 31, 2018 which totaled $6,615,286.

B. FACILITIES ORDER FORMS

62 issued from May 1, 2018 to May 31, 2018 which totaled $347,031.95.

C. PERMITS FOR USE AND CIVIC CENTER PERMITS UP TO 14 DAYS

2 issued from March 1, 2018 to March 31, 2018 for a total income of $13,750 at City.

3 issued from April 1, 2018 to April 30, 2018 for a total income of $819 at City.

4 issued from May 1, 2018 to May 31, 2018 for a total income of $6,666 at City.

12 issued from May 1, 2018 to May 31, 2018 for a total income of $85,707 at Harbor.
D. LEASES, USE PERMITS AND CIVIC CENTER PERMITS OF DISTRICT FACILITIES 14 DAYS OR LONGER

4500246893 Harbor. Amendment No. 1 to renew the agreement with Jackie To dba Kingston Technology for the use of the gymnasium and rental of the parking lot for Sunday basketball games and practices during the period June 25, 2018 to June 30, 2019. **Total income: $32,400.**

4500255304 Pierce. Agreement with Chatsworth Build Workforce Center, a branch of Build Rehabilitation Industries, to set up kiosks around campus at designated dates and times to provide job placement assistance for students enrolled in career and technical education programs, during the period May 1, 2018 to April 30, 2019, inclusive. Facilities fees are waived except for direct costs to be billed by the college.

4500258443 Southwest. Facilities Use agreement with Pacific Oaks College & Children’s School for use of the Child Development Center for Bachelor’s level Child Development classes, on designated days and times which do not conflict with LASC class schedule, during the period August 27, 2018 through April 17, 2019, inclusive. **Total estimated income: $9,902.**

4500257013 Valley. Amendment No. 1 to extend the agreement with Volunteers of America Los Angeles for the use of designated classrooms for tutoring sessions on designated days, during the period June 11, 2018 to July 12, 2018, inclusive. **Total income: $3,688.**

4500238238 Van De Kamp Innovation Center. Amendment No. 1 to extend agreement with Auto Auction Group Inc., (dba Cars 911) for the use of the unimproved parking lot (along San Fernando Road, measuring approximately 7,060 sq. ft.) to provide 60 parking spaces, on designated dates and times, during the period March 9, 2018 to July 18, 2018, inclusive. **Total estimated Income: $11,440.**

E. LICENSE AGREEMENTS

4500258177 East. Agreement with Newsela, Inc. for license to use its Pro Teacher software for the English Department during the period
December 1, 2017 to December 14, 2018, inclusive. **Total cost:** $12,000.

4500212022 **Pierce.** Amendment No. 1 to increase contract amount with Medicat, LLC for license to use its Medicat software, provide database subscription for electronic medical records, hosting services, annual support and maintenance for the Student Health Center during the period May 1, 2018 to April 30, 2019, inclusive. **Total increased cost:** $1,591.

4500200637 **Valley.** Amendment No. 4 to renew agreement with Augusoft, Inc. for license and subscription to use the Augusoft Lumens Pro internet/web registration program for the Community Services Department during the period July 1, 2018 to June 30, 2019, inclusive. **Total cost:** $11,898.

**F. MAINTENANCE AGREEMENTS**

4500258416 **East.** Agreement with Commercial Building Maintenance, Inc. to provide monthly service to maintain and replace all urinal fixture cartridges for the men’s restrooms on campus during the period April 1, 2018 to March 31, 2019, inclusive. **Total cost:** $36,000.

4500258641 **East.** Agreement with Prestige Office Solutions, Inc. for maintenance of one Canon digital image system in Plant Facilities during the period May 24, 2018 to May 23, 2021, inclusive. **Total cost:** $6,000.

4500241242 **East, Pierce, & Southwest.** Amendment No. 1 to extend agreement with OmniUpdate, Inc., to continue to provide web-based capability to update campus web pages to authorized users via a browser-based editor. Includes AD/LDAP (Active Directory/Lightweight Directory Access Protocol), Blogs, Document Comparison, Events Calendar, and RSS/What’s New Live, as well as support for one contact per college, under the auspices of the Office of Information Technology, during the period June 1, 2018 to May 31, 2019, inclusive. **Cost per college** $13,500 each. **Total cost:** $40,500.
Harbor. Amendment No. 1 to renew agreement with Viatron Systems, Inc. to provide annual maintenance service on scanning equipment to include software updates, data hosting, and help desk support for the Special Programs & Services Department during the period October 15, 2017 to October 14, 2018, inclusive. **Total cost:** $8,382.

Pierce. Agreement with Viatron Systems, Inc. for maintenance of its VTX Student Records Content Management Systems for the Student Services Department during the period July 1, 2017 to June 30, 2019, inclusive. **Total cost:** $34,956.

Trade-Technical. Agreement with Bibliotheca LLC to provide annual support and maintenance for radio frequency identification system in the Library during the period November 1, 2017 to October 31, 2019, inclusive. **Total cost:** $3,008.

Valley. Amendment No. 2 to renew agreement with International Business Machines Corporation for license to use its statistical package for the Social Sciences Statistical Analysis software including support and maintenance for the Academic Affairs Department during the period July 1, 2018 to June 30, 2019, inclusive. **Total cost:** $14,308.

Valley. Amendment No. 1 to renew agreement with Spitz, Inc. to provide maintenance, software updates and telephone support for one Spitz Model Scidome Planetarium projector in the Earth Science Department during the period July 1, 2018 to June 30, 2019, inclusive. **Total cost:** $6,710.

West. Agreement with VPLS Solutions to provide technical engineering resource to maintain equipment in the Information Technology Department during the period April 1, 2018 to March 31, 2019, inclusive. **Total cost:** $7,800.

G. STUDENT INTERN AGREEMENTS

Districtwide. No-cost Agreement with Los Angeles County Human Resources Department for Los Angeles Community College District
participation in the Academic Internship Program administered by the County of Los Angeles Department of Human Resources. This agreement is under the auspices of the Office of Educational Programs and Institutional Effectiveness and is available to all colleges through their co-operative education programs during the period July 12, 2018 to July 11, 2023, inclusive.

4500258171 **East.** No-cost agreement with Foothill Family Service for clinical training for students enrolled in the Health Information Technology Program during the period June 12, 2018 to June 11, 2022, inclusive.

4500258344 **Mission.** No-cost agreement with The Grove Post-Acute Care Center for clinical training for student enrolled in the Nurse Assistant and Home Health Aide Programs during the period June 22, 2018 to November 30, 2019, inclusive.

4500258165 **West.** No-cost agreement with South Bay Children’s Health Center to provide clinical training for students enrolled in the Dental Hygiene Program during the period January 12, 2017 to January 12, 2021, inclusive.

**Various**

**Mission.** No-cost agreements with the following contractors for internships for students enrolled in the Pharmacy Technician Program during the period June 11, 2018 to June 10, 2023, inclusive.

- 4500258051 Ocean Drug, Inc.
- 4500258053 Delta Drugs

**Various**

**Pierce.** No-cost agreements with the following contractors for internships for students enrolled in the Registered Veterinary Technician and/or Pre-Veterinary Science Program during the period May 1, 2018 to August 26, 2023, inclusive.

- 4500258062 Suresh V. Dogra DVM, Inc. Aloro Pet Clinic
- 4500258067 Kitty Bungalow Charm School for Wayward Cats
Various Valley. No-cost agreements with the following contractors to provide clinical training for students enrolled in the Nursing and Respiratory Therapy Programs during the period August 1, 2018 to July 31, 2023, inclusive.

4500246096 Cedars-Sinai Medical Center 9/1/18 – 8/31/19
4500258090 Pegasus Home Healthcare 8/1/18 – 7/31/23
4500258091 Sherman Oak Hospital & Health Center 8/1/18 – 7/31/23

H. SERVICE AGREEMENTS – OUTREACH AND MARKETING

4500257833 City. Agreement with The Walking Man, Inc. to perform door to door delivery service by distributing postcard advertisement to the local community to promote Fall 2018 semester enrollment during the period July 1, 2018 to August 31, 2018, inclusive. Total cost: $25,500.

Various Pierce. Agreements with the following contractors to provide bus shelters, cable, and digital media advertisements for college recruitment during the period April 30, 2018 to August 30, 2018, inclusive. Total cost: $101,555.

4500258064 Outfront Media LLC 60 posters $24,555
4500258068 Charter Communications Holdings/Spectrum Reach 1,793 spots $24,000
4500258069 Charter Communications Holdings/Spectrum Reach 1,165 spots $15,000
4500258070 Q1Media, Inc. 2,601,667 impressions $18,000
4500258071 Q1Media, Inc. 1,500,909 impressions $10,000
4500258072 Intercom Communications 280,000 impressions $10,000
4500257867 Trade-Technical. Agreement with Intersection Media LLC to provide rail car and rail station advertising on MTA's trains and stations during the period March 28, 2018 to December 4, 2018, inclusive. Total cost: $49,695.

I. SERVICE AGREEMENTS - FISCAL AGENT: STUDENT SUCCESS

4500258444 Educational Services Center. Agreement with Kellogg West Conference Center to provide accommodations, conference rooms, meals and beverages for 20 attendees of the AB705 3CSN Retreat, funded by the California Community Colleges Chancellor's Office ESL/Basic Skills Professional Development grant under the auspices of the Office of Educational Programs and Institutional Effectiveness, during the period June 29, 2018 to June 30, 2018, inclusive. The conference is being held in the Pomona area since it is a requirement under the grant to serve various statewide community college regions at rate of $235.59 per person. Total cost: $11,000.

4500258448 Educational Services Center. Agreement with Westin SFO Airport to provide accommodations, conference rooms, meals and beverages for 20 attendees of the ASCCC Part time Institute and Planning Retreat funded by the California Community Colleges Chancellor's Office ESL/Basic Skills Professional Development grant under the auspices of the Office of Educational Programs and Institutional Effectiveness, during the period August 1, 2018 to August 5, 2018, inclusive. The conference is being held in the San Francisco area since it is a requirement under the grant to serve various statewide community college regions at rate of $159 per person with banquet costs of $10,000. Total cost: $14,180.

J. SERVICE AGREEMENTS

4500257980 City. Agreement with National Institute of Women in Trades Technology and Science to provide services related to planning, facilitation, and administration of onsite cross-department Women Tech Plan Implementation meetings. Activities are required to fulfill deliverables associated with Science, Technology, Engineering and
Math Pathways grant during the period August 25, 2018 to June 30, 2019, inclusive. **Total cost: $13,992.**

4500201257 Districtwide. Amendment No. 4 to agreement with Time Warner Cable to provide additional telecommunication, phone, and internet services, during the period July 1, 2017 to October 30, 2018, inclusive. **Total cost: $4,115.**

4500258163 Districtwide. Agreement with 8x8 Inc., to provide a cloud based VoIP contact communications management system accessible via toll free numbers for Student Help Desk Center assistance for all nine colleges. System will include Help Desk support for inquiries related to student enrollment and SIS login support under the auspices of Information Technology department during the period of May 15, 2018 to May 14, 2019, inclusive. **Total cost: $15,201.**

4500258582 Districtwide. Agreement with The NCHERM (National Center for Higher Education Risk Management) Group, LLC., to provide up to six days of on-site training, fifteen hours of offsite consultation, membership in ATIXA (Association of Title IX Administrators) and NaBITA (National Behavioral Intervention Team Association) and access to the NCHERM Group Library under the auspices of the Office of Diversity, Equity and Inclusion during the period June 11, 2018 to June 10, 2019, inclusive. **Total cost: $75,000.**

4500258639 Educational Services Center. No-cost Agreement with the Linked Learning Alliance, a non-profit organization comprised of member California school districts, to allow secure, FERPA compliant sharing of LACCD student data for use in evaluative studies of students’ experiential and work-based learning. Research topics will be developed in collaboration with participating districts and representatives of the Linked Learning Alliance and analyses and findings will support continuous improvement in K-12 education and inform LACCD programs, services and policies during the period July 12, 2018 to June 30, 2020, inclusive.

4500199493 Educational Services Center. Amendment No. 4 to renew agreement with Directory Solutions Group to provide UnitySync software licenses and support that will enable LACCD to synchronize user
network identity and password data across all colleges to enable optimized secure access to the new PeopleSoft Student Information System (SIS) and related modules under the auspices of the Office of Information Technology SIS project, during the period July 1, 2018 to June 30, 2019, inclusive. **Total cost: $4,500.**

4500206201 **Educational Services Center.** Amendment No. 3 to agreement with CDW-Government LLC to provide VMWare support and subscription for the Van De Kamp site under the auspices of the Office of Information Technology during the period August 1, 2018 to June 30, 2019, inclusive. **Total cost: $7,240.**

4500214547 **Educational Services Center.** Amendment No. 3 to renew agreement with CDW Government LLC to provide VMWare vSphere 6 software support and subscription for Virtualization software licenses needed to operate and optimize the Windows servers in the Office of Information Technology. These licenses are used to support the new PeopleSoft Student Information System during the period August 1, 2018 to July 31, 2019, inclusive, NASPO ValuePoint Master Agreement No. ADSP016-130652 was utilized for this procurement. **Total cost: $39,195.**

4500258175 **East.** Agreement with B J Party Supplies for rental of tables, chairs, canopies for the Career and Workforce Development Job Fair Event on May 3, 2018. **Total cost: $6,617.**

4500248802 **Harbor.** Agreement with Etudes, Inc. to provide access to past live course sites with all content, student records, grades, and student submissions during the period July 1, 2018 to June 30, 2019, inclusive. **Total cost: $10,000.**

4500258386 **Harbor.** Agreement with CD Advantage, Inc. to design and develop an online orientation system during the period June 7, 2018 to November 19, 2019, inclusive. **Total cost: $75,000.**

4500234280 **Mission.** Amendment No. 2 to increase contract amount with Dr. Alberto "Al" Solano as one of the approved panelists to provide external evaluations services of the Title V grant activities as approved by the U.S. Department of Education during the period
October 1, 2017 to September 30, 2018, inclusive. Total cost: $8,000.

4500239473 Mission. Amendment No. 1 to extend agreement with Los Angeles Unified School District for John F. Kennedy High School to develop, align, support, recruit, and implement a career pathway in Patient Care as part of the Los Angeles Regional Career Pathways Project during the period July 1, 2018 to June 30, 2019, inclusive. No additional cost.

4500258052 Mission. Agreement with Authorize.Net to use its payment Gateway Merchant Service System for the purpose of collecting proceeds from bank account and credit card transactions for the Community Services Department during the period May 1, 2018 to April 30, 2019, inclusive. Total cost: $2,000.

4500202425 Pierce. Amendment No. 4 to renew agreement with Mitchell Masao Nishimoto, M.D. to provide direct medical care services for the Student Health Center during the period September 1, 2018 to August 31, 2019, inclusive. Total cost: $30,000.

4500207254 Pierce. Amendment No. 4 to renew agreement with Unilab Corporation dba Quest Diagnostics to provide laboratory services at prices contract by Council of Community Clinics and made available to the Student Health Center through membership in the Council during the period July 1, 2018 to June 30, 2019, inclusive. Total cost: $18,000.

4500214301 Pierce. Amendment No. 3 to renew agreement with Blackboard Connect, Inc. to provide unlimited outreach messaging notification system for students, faculty and staff for the Student Services Department during the period April 1, 2018 to March 31, 2019, inclusive. Total cost: $22,100.

4500228827 Pierce. Amendment No. 2 to renew agreement with Niaz Khani to provide psychosocial counseling services to students at the Student Health Center during the period July 1, 2018 to June 30, 2019, inclusive. Total cost: $64,000.
Pierce. Amendment No. 2 to renew agreement with Medical Billing Technologies, Inc. to act as the third party facilitator for the College Student Health Center for Local Education Agency Medi-Cal Billing Program OptiServices during the period July 1, 2018 to June 30, 2018, inclusive. **Total cost: $20,000.**

Pierce. Amendment No. 1 to renew agreement with Medical Billing Technologies, Inc. to act as the third party facilitator for the College Student Health Center for the Family PACT (Planning, Access, Care and Treatment) Program Electronic Billing Services during the period July 1, 2018 to June 30, 2019, inclusive. **Total cost: $3,000.**

Pierce. Amendment No. 1 to agreement with A Rental Connection for rental of additional tables and table cloths for the 2018 Commencement Ceremony during the period June 1, 2018 to June 6, 2018, inclusive. **Total: $40.**

Pierce. Agreement with Bernwood Productions to produce five videos titled “Why Pierce”, “Starting Out”, “Pierce College Promise”, “Support Programs Across Campus”, and “Counseling, Career & Transfer Services”, that will assist students with the orientation process and provide information on available student support services during the period April 16, 2018 to December 1, 2018, inclusive. **Total cost: $24,500.**

Pierce. No-cost agreement with American Institute for Foreign Study to provide transportation and program support services for the International Education Program, Biology 123 – Introduction to Marine Biology 2018 Summer Program in Bahia De Los Angeles, Baja California Mexico during the period July 28, 2018 to August 10, 2018, inclusive.

Pierce. Agreement with Positive Adventures LLC to design and implement activities that will assist high school students to successfully transition into post-secondary education in alignment with Los Angeles High Impact Technology, Entertainment & Entrepreneurship, and Communications Hubs (LA Hi TECH) Project
Career Technical Education pathways during the period June 1, 2018 to June 30, 2018, Inclusive. **Total cost:** $5,200.

4500258066 **Pierce.** Agreement with In-N-Out Burgers to provide meals for Go Days New Student Conference during the period August 21, 2018 to August 22, 2018, Inclusive. **Total cost:** $10,492.

4500258083 **Pierce.** Agreement with Portfolium, Inc. to assist campus with migrating from non-ADA compliant PWeb to an ADA compliant solution for department and faculty web pages during the period June 1, 2018 to May 31, 2021, inclusive. **Total cost:** $30,000.

4500258425 **Pierce.** Agreement with ETTA to provide consulting services and to develop new and innovative curricula, recruit and retain special needs student, and facilitate student job placement for Career Technical Education Program during the period March 1, 2018 to December 21, 2018, Inclusive. **Total cost:** $30,000.

4500230581 **Trade-Technical.** Amendment No. 1 to renew agreement with Monterey Institute for Technology and Education to provide access to its Network Resources Open College Library to be used as personalized learning resource and web tool for students during the period July 1, 2018 to June 30, 2021, inclusive. **Total cost:** $34,800.

4500258180 **Trade-Technical.** Agreement with Harman Press to provide printing of brochures and flyers for the Labor Center during the period July 1, 2018 to June 30, 2019, inclusive. **Total cost:** $13,841.

4500258181 **Trade-Technical.** Agreement with Enterprise Rent-A-Car for rental of passenger van for the Athletics Department’s intercollegiate competitions. Rental rates are per State of California Department of General Services Agreement. No. 5159905 corporate rates. All vehicles must meet California Standards for both safety and emissions and all operators of a 15-passenger van conduct a pre-trip inspection of the vehicles, during the period July 1, 2017 to June 30, 2018, inclusive. **Total cost:** $21,350.
4500195939 **Valley.** Amendment No. 4 to renew the agreement with Valley Presbyterian Hospital to provide student health and psychological services during the period July 1, 2018 to June 30, 2019 inclusive. Total cost: $397,815.

4500230258 **Valley.** Amendment No. 2 to renew agreement with Mind Body and Swim to conduct swimming classes previously approved by the Board of Trustees for the Community Services Department during the period July 1, 2018 to June 30, 2019, inclusive. Total cost: $8,250.

4500238845 **Valley.** Amendment No. 1 to renew agreement with David F. Trujillo & Associates LLC to provide external evaluation services for the Science Technology Engineering and Mathematics (STEM) Promoting Awareness of STEM Opportunities (PASO) Project as required by the STEM PASO grant during the period October 1, 2017 to September 30, 2018, inclusive. Total cost: $15,000.

4500253573 **Valley.** Amendment No. 1 to renew agreement with Education To Go to provide a variety of online classes previously approved by the Board of Trustees for the Community Services Department during the period July 1, 2018 to June 30, 2019, inclusive. Total cost: $12,000.

4500258093 **Valley.** No-cost agreement with Center for Cross Cultural Study to provide program support services for the International Program, Alicante, Spain Summer Program 2019 during the period June 29, 2019 to July 27, 2019, inclusive.

4500258095 **Valley.** Agreement with So Cal Industries for rental of two portable restrooms and one wheelchair accessible portable restroom for the Flea Market at the college during the period July 1, 2018 to June 30, 2019, inclusive. Total cost: $5,545.

4500258097 **Valley.** Agreement with Cynosure New Media, Inc. to update existing online Spanish, Armenian, and Russian orientation and advising multimedia presentation and provide conversion to HTML5 for the Counseling Department during the period July 12, 2018 to July 11, 2019, inclusive. Total cost: $18,125.
West, Amendment No. 1 to extend agreement with Sullivan International, Inc. to offer short-term workforce training programs in the Hospitality and Retail industries for the Academic Affairs Department during the period January 1, 2018 to December 31, 2018, inclusive. No additional cost.

West. Agreement with Gerber Tours, Inc. to provide educational and cultural enrichment tour of San Diego State University, University of California San Diego, University of San Diego, U.S.S. Midway Museum, Cabrillo National Monument, Hornblower Harbor Cruise, Seaport Village, San Diego Zoo and Sea World for Upward Bound Dorsey High School students during the period July 23, 2018 to July 25, 2018, inclusive. Total cost: $20,880.

West. Agreement with Link-Systems International, Inc. to provide online tutoring program for TRIO Upward Bound participants during the period June 1, 2018 to August 31, 2022, inclusive. Total cost: $5,000.

West. Agreement with Tried & True Tutoring LLC to provide a six-week SAT preparation for Upward Bound Math & Science Program participants during the period June 11, 2018 to July 20, 2018, inclusive. Total cost: $6,000.

West. Agreements with Pacific Dining to provide meals for Upward Bound (UB) and Talent Search Summer Academy and Summer Enrichment Programs, as allowed by the UB and Talent Search grants, during the period January 1, 2018 to August 31, 2018, inclusive. Total cost: $26,000.

Upward Bound $8,000
Talent Search $5,500
Upward Bound $12,500

K. SPECIAL GRANT FUNDED AGREEMENTS

Districtwide. Agreement with the California Community Colleges Chancellor's Office to fund the Districtwide Perkins Title 1 Part C

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allocation under the Carl D. Perkins Career and Technical Education Improvement Act of 2006 (Perkins IV). Funds will provide training and equipment in the Career and Technical Education (CTE) programs at the colleges during the period July 1, 2018 to June 30, 2019, inclusive. Total reflects the Title 1C allocation of $4,454,027 and the CTE allocation of $372,393. **Grand total: $4,826,420.**

4500258450 **Educational Services Center.** Agreement with the Los Angeles Unified School District (LAUSD), Division of Adult and Career Education (DACE), Fiscal Agent for the Los Angeles Regional Adult Education (LARAEC), and LARAEC’s Member-Districts: Burbank Unified School District (BUSD), Culver City Unified School District (CCUSD), Los Angeles Community College District (LACCD), Los Angeles Unified School District (LAUSD), and Montebello Unified School District (MUSD), collectively, "the Parties" for the purpose of redistributing unspent Data and Accountability Funding, originally designated for a Request for Proposals (RFP) to build a common data and accountability system for the consortium, to the Member-Districts of LARAEC, during the period July 1, 2017 to December 31, 2018, inclusive. **Total: $83,226.**

4500203700 **Harbor.** No-cost amendment No. 3 to renew agreement with Chabot-Las Positas Community College District to fund the California Early Childhood Mentor Program during the period August 1, 2017 to July 31, 2018, inclusive.

4500219325 **Harbor.** Amendment No. 3 to increase the funding amount on agreement with Yosemite Community College District to fund the Child Development Training Consortium Program. The College will generate additional 101 units of college credit by enrolling students in courses required by the California Commission on Teacher Credentialing to obtain or renew a currently held Child Development permit during the period August 1, 2017 to July 31, 2018, inclusive. **Total: $2,525.**

4500258373 **Harbor.** Agreement with the Office of Statewide Health Planning and Development to fund the Song-Brown Capitation Program grant to provide nursing education for eight nursing students during the period July 1, 2018 to August 15, 2020, inclusive. **Total: $80,000.**
4500136623 Mission. Amendment No. 20 to agreement with California Community Colleges Chancellor's Office to provide additional funding for the Foster and Kinship Care Education Program to provide 500 to 550 hour of training to licensed foster parents during the period July 1, 2017 to June 30, 2018, inclusive. Total: $2,681.

4500239481 Mission. Amendment No. 1 to renew agreement with Child Care Alliance of Los Angeles to fund the California State Preschool Program Quality Improvement Block Grant to improve the overall quality of State Preschool Programs in Los Angeles County and to provide technical assistance, coaching, and incentives in order to improve or maintain the college’s tier rating during the period December 1, 2016 to June 30, 2018, inclusive. Total: $4,000.


4500258057 Pierce. Agreement with California Community Colleges Chancellor’s Office to fund the Foster and Kinship Care Education Program during period July 1, 2017 to June 30, 2018, inclusive. Total: $120,803.

4500258058 Pierce. Agreement with California Community Colleges Chancellor’s Office to fund the Foster & Kinship Care Education Commercial Sexually Exploited Children Awareness and Intervention training during the period July 1, 2017 to June 30, 2018, inclusive. Total: $4,250.

4500246957 Valley. Amendment No. 1 to extend agreement with County of Los Angeles Human Resources Department to fund the Customized Training Courses and Workshops for approximately 1,800 county employees during the period July 1, 2018 to June 30, 2019, inclusive. No additional funding.

4500258092 Valley. Agreement with State of California Employment Development Department to fund Strengthening Working Families
Program to provide training for 300 workforce participants during the period March 1, 2018 to August 31, 2019, inclusive. Total: $150,000.

4500258096 Valley. Agreement with Los Angeles County Office of Education to fund the Vocational/Career Assessment and Learning Disability Evaluation Services for Greater Avenues for Independence (GAIN), General Relief Opportunities for Work (GROW) and Refugee Employment Program (REP) participants of Los Angeles Department of Public Social Services (LA DPSS) during the period July 1, 2018 to June 30, 2018, inclusive. Total: $182,000.

L. STUDENT TRANSPORTATION ITEMS

All buses are licensed by the Public Utilities Commission and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety.

Various West. Agreements and amendment with the following contractors to provide bus transportation services for the Upward Bound Math & Science (UBMS) Program field trips and six-week Summer Enrichment Program during the period during the period June 11, 2018 September 30, 2018, inclusive. Total cost: $24,055.

- 4500255183 American GTS, Inc. (Amendment No. 3) $12,000
- 4500258116 Nada Bus Company $5,055
- 4500258152 Honee Bee Transportation LLC $9,500
- 4500258153 Honee Bee Transportation LLC $9,500
Subject: APPROVE BUSINESS SERVICES ACTIONS

I. AUTHORIZE PLACEMENT OF INSURANCE

Authorize the placement of Professional Liability insurance (medical malpractice liability) for Los Angeles Community College District Athletic Trainers for policy year 2018-2019 through Healthcare Providers Services Organization for a premium of $6,357.

Background: In accordance with Bargaining Agreement with Local 1521A AFT College Staff Guild the District shall provide proof of medical malpractice liability insurance (also known as professional liability insurance) to all Local 1521A AFT Athletic Trainers. The Professional Liability limits are $1 million per occurrence/$3 million annual aggregate.

II. AUTHORIZE SERVICE AGREEMENTS

Authorize Student Health Care Center Service agreements to provide preventative and health maintenance referral services to health care providers including preventative screenings, medical care, and psychological counseling. During the period of these agreements new request for proposals shall be issued for longer term agreements. Period of service July 1, 2018 to June 30, 2019, inclusive.

Recommended by: 
Robert Miller, Vice Chancellor

Approved by: 
Francisco C. Rodriguez, Chancellor

By 

Date 

Chancellor and Secretary of the Board of Trustees

Buelna 
Svonkin
Fong 
Vela
Hoffman 
Vere
Moreno 
Williams

Student Trustee Advisory Vote
Board of Trustees
Los Angeles Community College District

Action

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4500258627  East.  $634,133
City.        $388,600
Southwest.  $212,749

4500258628  West.  $251,291
Total cost:  $1,235,482

Background: These service agreements are being issued as previous agreement has expired after its fifth year. A request for proposal will be issued during the duration of these agreements to then replace these agreements on July 1, 2019. Funding is through each college Student Health Center.

III. AUTHORIZE LEASE OF DISTRICT FACILITIES

Authorize a lease agreement with Grand G & G, Inc. for lease of approximately forty (40) 3'x3' vending machine pads for food and beverage vending services at the location, during the period November 1, 2017 to October 31, 2022, inclusive, on the campus of Los Angeles Valley College, 5800 Fulton Avenue, Valley Glen, California 91401. Approximate total rental income: $634,427.

Background: This agreement is being issued pursuant to California Education Code section 81378.1, which allows for the letting of the lease for a period of more than five days but less than five years. This Code provides for this lease to be made without the need to acquire formal or informal bids or proposals. In addition, the Code requires public notice of the intent to take this action and was advertised once a week for three (3) consecutive weeks prior to the board action. In reviewing comparison locations in the area, the college has arrived to a determination consistent with the methodology used for the District-wide food services award that the fair market value of year $35 per pad per month for years 1 & 2, $45 per pad per month for year 3, and $55 per pad per month for years 4 & 5 - $55 per month per pad and 35% of gross revenue which shall be the rent for the period of this lease.

IV. AUTHORIZE SOFTWARE LICENSE AND SUPPORT AGREEMENT

Authorize agreement with Oracle America, Inc. for the PeopleSoft Student Information System (SIS) software support package which includes product
critical security patches, fixes, functionality upgrades, and related software update license and software technical support related to Student Administration, Campus Self-Service, Grading, Data Warehouse and other supporting functionality, under the auspices of the Office for Information Technology, during the period July 18, 2018 to July 17, 2019, at a total cost of $1,277,310.

Background: The Request For Proposals (RFP) process was utilized and recommendation for contract with Oracle America which was approved by the Board of Trustees on July 12, 2012 (Com. No. FPD1) for PeopleSoft Campus Solutions as LACCD CO# 4500176577. This new agreement is for continued services and maintenance on the system in place procured by that RFP. PeopleSoft Campus Solutions will replace the forty-year old outdated DEC system currently in use. The SIS Project will empower the district’s students with modern tools to effectively manage their college careers from the Internet and Mobile devices. The new SIS will allow our students to track their own academic progress. The SIS system consists of five main modules that include the following functionality: Admission and Records, Assessment & Matriculation, Counseling, Curriculum & Scheduling, and Categorical Programs such as EOP&S, CalWORKs, DSP&S, Financial Aid, and Student Billing. PeopleSoft campus solution is being used at over 800 colleges and universities in more than 20 countries.

V. AUTHORIZE DESTRUCTION OF RECORDS

A. Authorize the destruction of the following Los Angeles Trade-Technical College Class 3 Disposable Records:

Four (4) boxes containing approximately 70,000 student financial aid documents from the academic years of 2014-2015.

Four (4) boxes containing approximately 20,000 student financial aid documents from the academic years of 2011-2012.

Four (4) boxes containing approximately 611 student scholarship documents from the academic years 2010-2011.

Background: In accordance with Title 5 of the California Code of Regulations and the Board Records Policy (Board Rule 7706 et. Seq.), the
Los Angeles Trade Technical College Vice President of Administrative Services has determined that the listed Class 3 Records are no longer needed in paper format since they have been preserved and maintained beyond their required retention period. No records included in the Action conflict with the Board’s Records Retention Policy.

B. Authorize the destruction of the following Educational Services Center - Accounting Department Class 3 Disposable Records:

Six (6) boxes of Adjustment Vouchers from calendar years 2004 – 2009.

Three (3) boxes of Trial Balance General Ledger Reports from calendar year 2007.

Two (2) boxes of SAP Line Item General Ledger Account documents from calendar year 2005.

One (1) box of copies of Board Minutes from calendar year 2007.

Four (4) boxes of Financial Aid Reports from calendar year 2007.


275 boxes of Check Copies from calendar years 1998-2006.

Two (2) boxes L.A. Foster Care Program from calendar years 1994 – 2003.

Two (2) boxes Federal Deposit Account Reconciliations from calendar years 1996 – 2003.


Two (2) boxes Requests for Vacation/Illness Leaves from calendar years 1994-2003.

One (1) box Miscellaneous Checks from calendar years 2007-2008.

**Background:** In accordance with Title 5 of the California Code of Regulations and the Board Records Policy (Board Rule 7706 et. Seq.), the Director of Accounting at the Educational Services Center has determined that the listed Class 3 Records are no longer needed in paper format since they have been preserved and maintained beyond their required retention period. No records included in the Action conflict with the Board’s Records Retention Policy.

**VI. AUTHORIZE MEMORANDUM OF UNDERSTANDING AGREEMENT**

Authorize an agreement with the Los Angeles Unified School District (LAUSD) for that operation of its Center for Advanced Transitional Skills (CATS) partnership program with LACCD to permit the limited use by LAUSD of office and classroom space on the grounds of the District’s colleges, including, but not limited to East, Harbor, Mission, Pierce, Trade-Technical, and West Los Angeles College (the “Colleges”), in specified locations included in the agreement, during the period of July 1, 2018 to June 30, 2023, inclusive. **No-cost.**

**Background:** This agreement and program between the LAUSD and LACCD has been an ongoing Memorandum of Understanding Partnership Agreement. This new agreement is to continue and enhance the program for the purpose of conducting CATS program independent living and employment skills-based instruction and education classes for students between 18 and 22 years of age with moderate to severe disabilities, under the auspices of the Educational Programs and Institutional Effectiveness (EPIE) Division.

**VII. RATIFY AMENDMENT OF SERVICE AGREEMENT**

Ratify Amendment No. 3 to revise total contract amount to Agreement 4500191679 with Xerox Corporation to include funds for per page overage costs associated with the continued maintenance service of digital imaging equipment at Los Angeles Trade-Technical College during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $110,000.
Background: Amendment No. 3 to this agreement was approved by the Board of Trustees on December 6, 2017 (Com. No. BSD2) for only the monthly fee for this term and did not include sufficient funding to pay for the additional overage costs. This revision is necessary in order to pay for copies already made and to provide sufficient funding until the end of the contract term. This amendment was being made pursuant to California Department of General Services Multiple Award Schedule Master Agreement 3-01-36-0030A. The extension of this maintenance Agreement was necessary until the college can procure new copiers.

VIII. RATIFY SERVICE AGREEMENT

Ratify agreement with St. John’s Well Child and Family Center to provide student health and psychological services for the Student Health Center at Los Angeles Trade-Technical College during the period July 1, 2018 to June 30, 2019, inclusive, at a total cost not to exceed $330,000.

Background: This agreement will allow the college and its Student Health Center to provide health services to students. Funding is through the Student Health Services fees.

IX. RATIFY ACCEPTANCE OF DONATIONS

Ratify the following donations and express appreciation to the donors for their contributions to the District’s educational program.

Two bins of fabric, two bags of zippers and buttons and 10 books, from Burton Bush, valued at $200 by the donor, to be used in the Fashion Design classes at Los Angeles Trade-Technical College by students and faculty.

X. AUTHORIZE PAYMENT

Authorize payment of the following expenditures:

$879.69 to East Los Angeles College Foundation to pay for the college’s portion of expenses for holding a Summit for the Academic Senate members and Administrators at Quiet Cannon Montebello on April 27, 2018.
**Background:** The East Los Angeles College Foundation paid the full cost of the event in advance. Funding is through the Districtwide Academic Senate fund.
Subject: **APPROVE FACILITIES PLANNING AND DEVELOPMENT REPORT**

The following items are recommended for approval by Facilities Planning and Development as part of the Consent Calendar for the Board of Trustees Meeting Agenda for the date shown.

The Consent Calendar may be approved with a single vote. Any member of the Board of Trustees has the authority to remove any item listed and have it included on the Action Calendar for a separate vote.

I. **AUTHORIZE PROFESSIONAL SERVICES AGREEMENTS**

A. **Action**

Ratify the following actions for an agreement with P2S Engineers to provide engineering services for the Repair Replace Central Plant Cooling Tower & Pump project at Los Angeles Harbor College from June 15, 2018 to June 15, 2019 at a cost not to exceed $45,000 inclusive of eligible reimbursable expenses.

**Background**

P2S Engineers has been selected through solicitation of proposals from no less than three (3) firms.

The purpose of this Agreement is to obtain engineering services for the Central Plant project at Los Angeles Harbor College.
Three (3) firms were issued the request for proposal (RFP). Of the two (2) proposals received, two (2) were determined to be responsive and were then evaluated by the project selection committee. The committee is composed of Facilities Project Management, Facilities Contract Administrator, and the Campus Facilities Director. As a result of this comprehensive review and selection process, P2S Engineers is recommended for award of this Agreement.

**Funding and Development Phase**

Funding is through 2017 – 2018 Scheduled Maintenance and Deferred Maintenance Funds. Work Order Nos. 40001913 and 40001886. **Design Phase.** Non-Bond project.

**B. Action**

Authorize an Agreement with CO Architects to provide continued design services for the Allied Health & Science Center project at Los Angeles Valley College from August 8, 2018 through August 20, 2020 at a cost not to exceed $154,500 inclusive of eligible reimbursable expenses.

**Background**

On August 7, 2013 (Com. No. FPD1), the Board of Trustees authorized Agreement No. 33728 with CO Architects to continue to serve as the Architect of Record for this project subsequent to the expiration of a previous agreement which had reached its maximum five-year limit. Agreement No. 33728 will expire at the end of a five-year term on August 8, 2018. A new agreement is requested to provide continued construction administration and close-out services through completion of the project.

**Award History**

This agreement represents the fourth awarded to this firm through the Bond Program and a cumulative original award total of $5,665,635.

**Funding and Development Phase**

Funding is through Proposition A Bond proceeds. Allied Health & Science Center 08V.6803.02.01. **Design and Construction Phase.**
II. AUTHORIZE AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

Action

Authorize funding for the continued issuance of Task Orders for staff augmentation services under the Multiple Award Task Order Contracts ("MATOC") in the amount of $6,000,000 within the existing five-year maximum term previously established which shall expire on July 9, 2019.

- Arcadis U. S., Inc.
- Cordoba Corporation
- Cumming
- Hill International, Inc.
- Vanir Construction Management, Inc.
- Yang Management, Inc.

Inclusive of this proposed action, the cumulative total funding established for these services since 2014 is $136,900,000.

Background

On July 9, 2014 (Com. No. FPD1), the Board of Trustees authorized the establishment of a Multiple Award Task Order Contract (MATOC) "bench" of qualified firms to provide Program Management staff augmentation services with individual assignments to be made on an as-needed Task Order basis. The authorization included the establishment of a pool of funding in the amount of $82,900,000 to pay for the Task Orders to be issued. On September 6, 2017 (Com. No. FPD1), the Board of Trustees authorized additional funding in the amount of $30,000,000 for continued funding through June 30, 2018. On May 9, 2018 (Com. No. FPD1), the Board of Trustees authorized additional funding in the amount of $18,000,000 for continued funding for six (6) months of operating time at current staffing levels for CPT personnel and 12 months for project support PMO services.

As of May 30, 2018, there are 115 active Task Orders awarded to seven (7) prime firms and 32 sub-consultant firms. Of these, 62% of the Task Orders are awarded to firms that self-identify as belonging to one (1) or more LSEDV categories.
This requested funding amount of $6,000,000 to be added to the established pool available for payment of Task Orders to be issued. This represents six (6) months of operating time at current staffing levels for CPT personnel.

**Funding and Development Phase**

Funding is through Propositions A/AA, Measures J/CC Bond proceeds, and other Non-Bond sources as applicable. Specific assignments to be made on an as-needed by Task Order. All Phases.

### III. AUTHORIZE CONSTRUCTION CONTRACTS

#### A. Action

Authorize a contract with ReGreen Corp. to provide general construction services for the West Parking Structure Lighting Retrofit project at Los Angeles Harbor College at a cost of $166,527. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

**Background**

This contract is the result of formal competitive bidding. Nineteen (19) contractors requested bid packets. Nine (9) responsive bids were received ranging from $166,527 to $273,194. This construction contract is for the West Parking Structure Lighting Retrofit project.

**Funding and Development Phase**


#### B. Action

Authorize a contract with ACCO Engineered Systems, Inc. to provide general construction services for the Central Plant Systems Maintenance II project at Los Angeles Southwest College at a cost of $124,863. Consistent with Board
Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. One (1) contractor requested bid packets. One (1) responsive bid was received ranging for $124,863. This construction contract is for repairing temperature sensors, pressure relays, variable frequency drives, glycol leaks, controllers, and connecting them to the campus energy management system to assure reliable cooling season operations.

Funding and Development Phase


C. Action

Authorize three (3) construction contracts with Access Pacific Inc. to provide general construction services for the three (3) projects listed below at Los Angeles Valley College at a cost of $5,315,650.

- Allied Health & Sciences Weatherization & Caulking Repairs
- Transportation and Accessibility Improvements
- Gym Complex Phase 2

Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders for each project, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

These three (3) contracts are the result of formal competitive bidding. Three (3) contractors attended the pre-bid conference. Three (3) responsive bids were received ranging from $5,315,650 to $7,375,500. The recommendation for award of these three (3) construction contracts was based on the lowest cumulative bid amount for all three (3) projects.
The scope of each project is as follows:

1. Allied Health & Sciences Weatherization & Caulking Repairs
   - Exterior building wall plaster repair work of selected areas including horizontal drift joints and vertical expansion joints.

2. Transportation and Accessibility Improvements
   - Improvements to address campus-wide transportation and accessibility deficiencies, including interior barrier removal, interior alterations, and site barrier removal.

3. Gym Complex Phase 2
   - Convert the existing restrooms and storage room into Fitness Room 500 in the North Gym and install new mechanical units, fire alarms, fire sprinklers, audio/visual equipment, and lighting in the North and South Gyms.

Award History

These contracts represent the seventh (7) awarded to this company through the Bond Program and a cumulative original award total of $9,975,441. Previous awards have been given to this company for the Exterior Transportation and Accessibility Improvements project at East Los Angeles College and the Transit Centers project at Los Angeles Southwest College.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Allied Health & Sciences Weatherization & Caulking Repairs 08V.6803.02; Transportation and Accessibility Improvements 40J.5802.03.01; Gym Complex Phase 2 18V.7825.03.01. Construction Phase.

D. Action

Authorize agreements with the firms listed below to provide construction services on a Task Order basis District-wide for Projects under $2,500,000
with assignments to be made by the Program Management Office for three (3) years from July 12, 2018 with two (2) one (1) year options through July 17, 2023 at a combined not-to-exceed cost of $40,000,000 previously approved by the Board of Trustees. The contracts shall be available for bond and non-bond construction projects.

- Axiom Group
- American Integrated Services
- Avin Construction
- Orr Industries

Background:

Small construction services were formerly solicited through individual Invitations for Bid (IFBs). This process is typically appropriate for larger construction efforts. This process does not enable the District to respond quickly on smaller projects or as-needed support work critical to keep projects on schedule and budget. Establishing a Pre-Qualified Service Provider (PQSP) bench for small construction projects allows the District to obtain these services via Task Order from a stable, pre-qualified, and available pool of contractors.

The District currently has eight (8) forecasted construction projects with a total estimated value of $7,360,000. However, each individual project construction budget is less than $2,500,000. These projects currently comprise small construction scope such as demolition, renovations, storm water improvements, barrier removal, parking lots and traffic mitigation, and HVAC upgrades.

Inclusion of Local, Small, Emerging, and Disabled Veteran-owned (LSEDV) businesses was a vital component of this procurement. The firms listed above meet the definition of an LSEDV firm as set forth by the Board of Trustees. This procurement will provide opportunity for the four (4) additional LSEDV General Contractors to perform construction work on the Bond Program in addition to the thirty-one (31) General Contractors currently under contract.

The firms listed above have been selected through a competitive Request for Qualifications (RFQ) process that was advertised for two (2) weeks. Nine (9) Statement of Qualification (SOQs) submissions were received and were determined to be responsive, however two (2) firms were deemed ineligible.
to continue to the evaluation phase as they currently possess active MATOCs. SOQs were then evaluated by the District-approved Evaluation Panel consisting of a District representative, a PMO Regional Program Director, and two Regional Program Managers. LSEDV scoring was performed by the PMO CED Department, and Safety scores were awarded by the PMO Safety Manager.

The four (4) firms achieved a score greater than the 275 points out of 400 points required for prequalification.

**Award History**

The table below lists the name of the awarded firm, each firm’s respective number of previous awards by the Board of Trustees, and cumulative original award total for the provision of general construction services:

<table>
<thead>
<tr>
<th>Name of Firm</th>
<th>Number of Previous Awards</th>
<th>Cumulative Original Award Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Axiom Group</td>
<td>0</td>
<td>N/A</td>
</tr>
<tr>
<td>American Integrated Services</td>
<td>0</td>
<td>N/A</td>
</tr>
<tr>
<td>Avin Construction</td>
<td>0</td>
<td>N/A</td>
</tr>
<tr>
<td>Orr Industries</td>
<td>0</td>
<td>N/A</td>
</tr>
</tbody>
</table>

**Funding and Development Phase**

Funding is through Propositions A/AA, Measures J/CC Bond proceeds, or through other funds as applicable. Specific assignments to be made as needed by Task Order. **Construction Phase.**

**IV. RATIFY CONSTRUCTION CONTRACT**

**Action**

Ratify a contract with ACCO Engineered Systems to provide general construction services for the Central Plant Systems Maintenance Project to repair Chillers, Cooling Towers, Air Handlers, and Controls at Los Angeles City College a cost of $223,572. Consistent with Board Rule 7100.10, ratify and authorize the Chief
Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Four contractors requested bid packets. Two (2) responsive bids were received ranging from $278,150 to $223,572. This construction contract is for repairing Chillers, Cooling Towers, Air Handlers, and Controls to repair equipment which was to be made redundant by a Bond project which has been delayed. The repair of the chillers and cooling towers in the Central Plant will restore their cooling performance in anticipation of the summer high demand for cooling. Repair of the controls will ensure adequate reliability of operation.

Funding and Development Phase


V. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACT GREATER THAN $30,000 ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

Action

Ratify Change Order Nos. 1 and 2 to Construction Contract No. 4500244253 with Climelec, LLC for additional construction services for the Student Services Building Retro-commissioning-Controls Retrofit and Integration project at Los Angeles Southwest College at a cost of the amounts listed in the table below:

<table>
<thead>
<tr>
<th>Change Order No.</th>
<th>Cost</th>
<th>Percentage of Original Contract Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$19,281</td>
<td>8.00%</td>
</tr>
<tr>
<td>2</td>
<td>-$4,602</td>
<td>1.91%</td>
</tr>
</tbody>
</table>

Inclusive of these change orders, the total cost of this Construction Contract is $255,758.
Background

This agreement was authorized by the Board of Trustees on February 8, 2017 (Com. No. FPD1) with Climatec, LLC to provide construction services for this project. The original contract value is $241,079.

The following services have been completed and are requested to be ratified:

Due to unforeseen conditions:

- Change Order No. 1 – The contractor had to remove and replace aluminum slat suspended ceiling in the Bookstore as necessary to access sensors which needed to be replaced and install ceiling access panels for service; the Bookstore suspended ceiling was not part of the original construction and the improvements were not previously documented.
- Change Order No. 2 – A credit was issued for a BTU meter which was specified but not required to be replaced.

Funding and Development Phase


VI. RATIFY SUBSTITUTION OF CONSTRUCTION SUBCONTRACTOR

Action

Ratify the following substitution regarding Contract No. 33968 with Valle Grande Construction for the Performing Arts Building Improvements (Cheek Walls, Acoustical Ceilings and Exhaust Fan & Lighting) project at Los Angeles Pierce College:

- Substitute subcontractor Commercial Scaffolding of California, Inc. for subcontractor LA Scaffolding & Shoring, Inc. for scaffolding.
- Substitute subcontractor Genisa Iron, Inc for subcontractor Maya Steel Fabricators, Inc. for structural steel.

Background
This contract was authorized by the Board of Trustees on April 13, 2016 (Com. No. FPD1). This substitution was the result of the subcontractor’s refusal to execute their subcontract and will be at no additional cost to the District.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Performing Arts Building Improvements (Cheek Walls, Acoustical Ceilings and Exhaust Fan & Lighting) 35P.5518.03.04. Construction Phase.

VII. AUTHORIZE ACCEPTANCES OF COMPLETION OF CONSTRUCTION CONTRACTS

A. Action

Authorize Acceptance of Completion of Task Order No. 04CC-CS MATOC No. 33949 with Access Pacific, Inc. to provide general construction services for the Corporate Center project at East Los Angeles College with a substantial completion date of August 8, 2016.

Background

On April 13, 2016 (Com. No. FPD1), the Board of Trustees authorized the establishment of a pre-qualified list of construction contractors that could receive construction assignments by Task Order through a competitive bidding process to be conducted by the Program Management Office. The above Task Order 04CC-CS was issued to Access Pacific, Inc. on June 6, 2016 with a Task Order Notice to Proceed issued on June 6, 2016. Work commenced on July 8, 2016. The total cost of this contract is $20,550.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Corporate Center 40J.5J92.05. Construction Phase.

B. Action

Authorize Acceptance of Completion of Contract No. 4500244253 with Climatec LLC to provide general construction services for the Student Services
Building Retro-commissioning-Controls Retrofit and Integration project at Los Angeles Southwest College with a substantial completion date of May 21, 2018.

Background

This contract was authorized by the Board of Trustees on February 8, 2017 (Com. No. FPD1).

The total cost of this contract is $255,758.

Funding and Development Phase

Funding is through 2015 - 2016 Proposition 39 funds. Student Services Building Retro-commissioning-Controls Retrofit and Integration. Work Order No. 40001303. Construction Phase. Non-Bond project.

VIII. AUTHORIZE AMENDMENT TO LEASE AGREEMENT

Action

Authorize Amendment No. 2 to Lease Agreement No. 33893 with Williams Scotsman, Inc. for the School of Science (Academic Village) project at Los Angeles Southwest College.

A. Replace the flooring in six (6) labs at a cost of $37,602. If applicable, all tax shall be paid.

B. Extend the lease term by four (4) months for twenty-eight (28) modular units from June 10, 2019 through September 30, 2019 at the monthly not-to-exceed rate of $10,786 for a total additional cost of $43,144. If applicable, all tax shall be paid.

Inclusive of this amendment, the total amount of this lease agreement is $777,465.

Background

This agreement was authorized by the Board of Trustees on June 10, 2015 (Com. No. FPD1). An extension of this lease agreement and flooring replacement are
requested to allow continued use of the facilities as temporary swing space during construction of the School of Science.

Funding and Development Phase

Funding is through Measure J Bond proceeds. School of Science 36S.5618.03.01.

Construction Phase.

IX. AUTHORIZE AMENDMENTS TO DESIGN-BUILD AGREEMENTS

A. Action

Authorize Amendment No. 4 to Design-Build Agreement No. 33948 with Harper Construction Company, Inc. for additional Design-Build services for the School of Science project at Los Angeles Southwest College at a cost not to exceed $51,522 inclusive of eligible reimbursable expenses.

| Original Agreement | $15,499,000 |
| Approved Amendments | + $942,179 |
| Sub Total | $16,441,179 |
| Proposed Amendment | + $51,522 |
| Total | $16,492,701 |

Inclusive of this amendment, the total cost of this Design-Build agreement is $16,492,701.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This Design-Build agreement with Harper Construction was authorized by the Board of Trustees on March 9, 2016 (Com. No. FPD3).

The following additional Design-Build services are proposed and are requested to be authorized:

1. Due to unforeseen conditions:
   - Remove and replace hot water lines not shown on as-built drawings discovered during the field verification phase.
- Remove and replace soil from along the south side of the building pad discovered by the geotechnical specialist and not shown on as-built drawings to contain significant amounts of buried construction debris including concrete, steel studs, and plaster.

2. Due to additional requirements:

- Provide design and construction services to upgrade interior classroom door locks per Chancellor's Directive No. 185.

Amendment No. 3 to Agreement No. 33948 includes Change Order No. 4

Funding and Development Phase

Funding is through Measure J Bond proceeds. School of Science 06S-618.01. Design and Construction Phases.

X. RATIFY AMENDMENT TO LEASE LEASE-BACK AGREEMENT

Action

Ratify Amendment No. 4 to Lease Lease-Back Agreement No. 33894 with Pinner Construction Company, Inc. for additional construction services for the Valley Academic and Cultural Center project at Los Angeles Valley College at a cost not to exceed $104,210 inclusive of eligible reimbursable expenses.

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td>Original Agreement</td>
<td>$78,508,391</td>
</tr>
<tr>
<td>Approved Amendments</td>
<td>+ $73,865</td>
</tr>
<tr>
<td>Sub Total</td>
<td>$78,582,256</td>
</tr>
<tr>
<td>Proposed Amendment</td>
<td>+ $104,210</td>
</tr>
<tr>
<td>Total</td>
<td>$78,686,465</td>
</tr>
</tbody>
</table>

Inclusive of this amendment, the total cost of this Lease Lease-Back agreement is $78,686,465.

Background

This Lease Lease-Back agreement with Pinner Construction Company was authorized by the Board of Trustees on June 24, 2015 (Com. No. FPD3).
The following Design-Build services have been completed and are requested to be ratified:

Due to additional requirements:

- Provided concrete equipment pad underneath the 5KV Transformer per the Electrical Engineer of Record (EEOR).
- Provided additional fireproofing at structural steel members per the Architect of Record (AOR).
- Changed the ceiling type to avoid ductwork and structural steel conflicts per AOR.
- Provided missing steel reinforcement detail at a wall control joint per the Structural Engineer of Record (SEOR).
- Added steel reinforcement at the theater seating area deck where air conditioning diffusers were eliminated per AOR.
- Added additional structural steel support at the metal decking penetrations below electrical rooms per SEOR.
- Provided missing electrical disconnect switches at the wheelchair lift per EEOR.
- Fabricated additional sample panels of harvested wood for fire testing per AOR.

Amendment No. 4 to Agreement No. 1 includes Change Order Nos. 4 and 5.

Funding and Development Phase

Funding is through Proposition A and Measure J Bond proceeds. Valley Academic and Cultural Center 08V.5801.02, 08V.6801.02, and 38V.5801.02. Construction Phase.
Subject: RATIFY A RESOLUTION FOR AN EMERGENCY CONSTRUCTION CONTRACT TO REMOVE AND REPLACE HAZARDOUS LIGHT FIXTURES AT THE NEW EDUCATION BUILDING AT THE VAN DE KAMP INNOVATION CENTER

Action

Ratify a Resolution (Attachment 1) for a construction contract issued on an emergency basis pursuant to the provision of Public Contracts Code Sections 22035 and 22050 which permit the issuing of contracts for the making of repairs, alterations, or improvements without using the bid process when such action is determined to be an emergency necessary to permit the continuance of existing classes and campus operations, or to avoid danger to life or property.

The construction contract was issued on an emergency basis to Rosendin Electric for the removal of all potentially hazardous exterior light fixtures and the installation of temporary exterior light fixtures in the stairwells of the New Education Building at a cost of $14,506.

Background

On Thursday, May 3, 2018, an exterior light fixture fell in stairwell #3 on the northwest corner of the New Education Building (NEB) at the Van De Kamp Innovation Center. The Architect of Record for the NEB project performed a site investigation on Tuesday, May 8, 2018, and recommended to quarantine the exterior stair cases and remove all existing exterior light fixtures.

On Wednesday, May 9, 2018, scheduled classes were cancelled at NEB due to insufficient means of egress for classes, and the emergency repair contractor, Rosendin Electric, removed all existing exterior light fixtures in the stairwells of the New Education Building.
the NEB. Scheduled classes resumed on Thursday, May 10, 2018. Temporary light fixtures were subsequently installed on Saturday, May 12, 2018, until a permanent lighting solution can be designed, approved, and installed.

The repair was determined to be an emergency to ensure the safety of students and staff, and as such the work needed to replace exterior light fixtures for the resumption of scheduled classes is determined to be appropriate for the issuance of a construction contract on an emergency basis.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Legal – Van De Kamp 40J.5N86.05. Construction Phase.

REQUIRES SIX (6) AFFIRMATIVE VOTES
RESOLUTION FOR AN EMERGENCY CONSTRUCTION CONTRACT TO REMOVE AND REPLACE HAZARDOUS LIGHT FIXTURES AT THE NEW EDUCATION BUILDING AT THE VAN DE CAMP INNOVATION CENTER

WHEREAS, On May 3, 2018, an exterior light fixture fell in stairwell #3 in the northwest corner of the New Education Building (NEB) at the Van De Kamp Innovation Center.

WHEREAS, As a result of this incident, the Architect of Record for the NEB project performed a site investigation on May 8, 2018, and recommended to quarantine the exterior stair cases and remove all existing exterior light fixtures.

WHEREAS, In response to the Architect of Record’s warning, the Los Angeles Community College District determined the event was an emergency and cancelled all classes at the Van De Kamp Innovation Center on May 9, 2018.

WHEREAS, In order to allow scheduled classes to resume, it was necessary to remove all exterior light fixtures in the stairwells at NEB, and the Los Angeles Community College District determined to be appropriate for the issuance of a construction contract on an emergency basis.

WHEREAS, On May 9, 2018, the emergency repair contractor removed all existing exterior light fixtures in the stairwells at NEB, and scheduled classes were allowed to resume on May 10, 2018.

WHEREAS, On May 12, 2018, temporary light fixtures were installed until a permanent lighting solution can be designed, approved, and installed.

WHEREAS, It was essential and necessary to take immediate action on an emergency basis to remove and replace the electrical light fixtures and restore safe conditions for occupancy and use.

WHEREAS, The Board of Trustees of the Los Angeles Community College District is ensuring the safety of students and staff while continuing to meet the educational needs of the Van De Kamp Innovation Center, and the District.

WHEREAS, Pursuant to the provisions of Public Contracts Code Sections 22035 and 22050, the making of repairs, alterations, or improvements without using the bid process is permitted when such action is determined to be an emergency and necessary to continue existing scheduled classes and/or to avoid imminent danger to life or property.
RESOLVED, That the Board of Trustees finds that an emergency existed wherein the removal and replacement of potentially hazardous electrical fixtures was essential to ensure the safety of students and staffs and avoid the further interruption of scheduled classes; and further be it;

RESOLVED, That the Board of Trustees ratifies a written contract, or contracts to be entered into pursuant of Public Contract Code Sections 22035 and 22050 without the necessity of competitive bidding.

IN WITNESS, Of the passage of the foregoing resolution, as prescribed by law, we, the Members of said Board of Trustees, present and voting thereon, have hereunto set our hands this 11th day of July 2018.

_________________________________  _______________________________________
Member, Board of Trustees            Member, Board of Trustees

_________________________________  _______________________________________
Member, Board of Trustees            Member, Board of Trustees

_________________________________  _______________________________________
Member, Board of Trustees            Member, Board of Trustees

_________________________________
President, Board of Trustees
Subject: APPROVE ADDENDUM TO THE LOS ANGELES MISSION COLLEGE 2009 SUBSEQUENT ENVIRONMENTAL IMPACT REPORT AND APPROVE THE 2018 FACILITY MASTER PLAN UPDATE

Action

The following actions are required for approval of the proposed Los Angeles Mission College Facilities Master Plan Update:

- Adopt a resolution (Attachment 1) approving the Addendum to the 2007 Facilities Master Plan Final Program Environmental Impact Report and the 2009 Subsequent Environmental Impact Report; and
- Adopt a resolution (Attachment 2) approving the 2018 Los Angeles Mission College Facility Master Plan Update.

Background

A Facilities Master Plan was adopted for Los Angeles Mission College in 2007. The Facilities Master Plan was subsequently revised in 2009 and again in 2014. Analysis under the California Environmental Quality Act (CEQA) was completed for each of these iterations.

The 2007 Facilities Master Plan approved a 2-level (39,000 square foot [sf]) Student Services building in the northwest quadrant of the intersection of Pasha Street and Eldridge Avenue (Site) with a land area of 84,014 sf. The 2009 Facilities Master Plan contemplated a 3-level (55,000 sf) Student Services building at the Site and with the same land area. The 2014 Facility

Recommended by: David Salazar, Chief Facilities Executive

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By        Date

Bueno
Fong
Hoffman
Moreno

Svonkin
Vela
Veres
Williams

Student Trustee Advisory Vote
Master Plan Update deferred construction of the Student Services building. The proposed 2018 Facility Master Plan Update re-activates construction of the previously approved, and then subsequently deferred, Student Services building on the Site.

The new Student Services building contemplated by this 2018 Facility Master Plan Update would be 3-levels and 64,000 sf, representing an increase of 9,000 sf compared to the version of the same building approved in the 2009 Facilities Master Plan.

No other revisions to previous Master Plan documents are proposed, and the status of other Master Plan projects remains the same. The 2018 Facility Master Plan Update does not involve any changes to the projected campus enrollment, which was anticipated to be 15,000 students in the 2007 and 2009 Master Plans and in the environmental documentation for the 2014 Facility Master Plan Update. The previously approved dry-bed arroyo between the Student Services building and Eldridge Avenue will be constructed concurrently with the Student Services building; however, no changes to this feature are proposed in the 2018 Facility Master Plan Update.

The 2007 Facilities Master Plan and EIR, the 2009 Facilities Master Plan and Subsequent EIR and the 2014 Facility Master Plan and EIR Addendum can be found at http://www.lamission.edu/planning/.

The new Student Services building will serve as a new gateway building for the Main Campus with a new public entry along Eldridge Avenue. The building will house campus student services and administrative functions that are currently dispersed throughout the campus, including admissions and records; financial aid; bursar; assessment and orientation; services for disabled, veteran and international students; human resources; and the College President's office.

According to Section 15164(a) of the CEQA Guidelines, "the lead agency or a responsible agency shall prepare an addendum to a previously certified EIR if some changes or additions are necessary but none of the conditions described in Section 15162 calling for preparation of a subsequent EIR have occurred." Similarly, an addendum may be prepared if only minor technical changes or additions are necessary. A brief explanation of the decision not to prepare a
subsequent EIR must also be provided in the addendum, findings or the public record.

The proposed modifications to the 2018 Mission College Facility Master Plan have been reviewed by LACCD in light of Sections 15162 and 15164 of the CEQA Guidelines. LACCD has assessed how impacts would change with the currently proposed modification to the Facility Master Plan. As the CEQA Lead Agency, LACCD has determined that none of the conditions apply that would trigger a Supplemental or Subsequent EIR. Specifically, no new significant impacts will result from implementation of the modification, which consists of re-activation of a slightly larger Student Services building, compared to the previously-analyzed impacts. Nor are there any substantial increases in the severity of significant environmental impacts identified in the previous environmental documentation. The impacts would be the same as or similar to the impacts resulting from the impacts in previously approved versions of the Facilities Master Plan, which included development of the Student Services building. Applicable feasible mitigation measures identified in the 2009 Subsequent Environmental Impact Report, which incorporates mitigation measures from the 2007 Program Environmental Impact Report, will be incorporated into the resolutions approving the 2018 Facility Master Plan Update.

Before considering approval of the 2018 Facility Master Plan Update, the Board must first approve the Addendum. After the Board adopts the attached resolutions, District staff will file a Notice of Determination with the Los Angeles County Clerk and the State Clearinghouse.
RESOLUTION APPROVING THE ADDENDUM TO THE LOS ANGELES MISSION COLLEGE 2007 FACILITIES MASTER PLAN FINAL PROGRAM ENVIRONMENTAL IMPACT REPORT AND 2009 SUBSEQUENT ENVIRONMENTAL IMPACT REPORT FOR THE 2018 LOS ANGELES MISSION COLLEGE FACILITY MASTER PLAN UPDATE

WHEREAS, Los Angeles Mission College ("College") is part of the Los Angeles Community College District ("District"); and

WHEREAS, a Facilities Master Plan ("Master Plan" or "Project") was approved in 2007 and subsequently amended in 2009 and 2014 by the District's Board of Trustees ("Board"); and

WHEREAS, a Program Environmental Impact Report was prepared and certified in 2007 (2007 EIR) for the Master Plan, along with a Subsequent EIR in 2009 (2009 SEIR) and an addendum in 2014 for revisions to the Master Plan (collectively, the "Previous Environmental Documentation"); and

WHEREAS, the 2007 and 2009 versions of the Master Plan included construction of a Student Services building on campus, which was analyzed in the 2007 EIR and the 2009 SEIR. However, construction of that building was deferred in the 2014 revision of the Master Plan. The Board now desires to re-activate construction of the Student Services Building. Therefore, an update to the Master Plan is proposed; and

WHEREAS, the District has prepared the 2018 Los Angeles Mission College Facility Master Plan ("2018 Update" or "Modified Project") to re-activate construction of the Student Services building; and

WHEREAS, the 2018 Update is limited to re-activating construction of the Student Services building; and

WHEREAS, the District has reviewed the 2018 Update in light of the standards for subsequent environmental review outlined in Public Resources Code section 21166 subparts (a) through (c) and State CEQA Guidelines section 15162; and

WHEREAS, based on that analysis, the District has concluded that approval of the 2018 Update does not require preparation of a subsequent EIR because there is no possibility for new significant environmental effects or an increase in the severity of previously identified environmental effects; and
WHEREAS, the District, as lead agency, has caused to be prepared pursuant to the provisions of the California Environmental Quality Act (Pub. Resources Code, § 21000 et seq. ("CEQA"); and the State CEQA Guidelines (Title 14, Cal. Code of Regs., § 15000 et seq. ("State CEQA Guidelines") an Addendum to the Previous Environmental Documentation; and

WHEREAS, the Addendum demonstrates that no new significant environmental impacts would occur and no substantially increased significant impacts disclosed in the Previous Environmental Documentation would occur as a result of the 2018 Update; and

WHEREAS, the Addendum for the 2018 Update was prepared in accordance with CEQA and the State CEQA Guidelines; and

WHEREAS, the Board has independently reviewed and analyzed the information contained in the Addendum together with the Previous Environmental Documentation, all other information in the administrative record, and all oral and written testimony from interested parties, and has determined that all environmental effects of the 2018 Update were fully examined and the conclusions of the Addendum reflect the independent judgment of the Board.

WHEREAS, all other legal prerequisites to the adoption of this Resolution have occurred.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Los Angeles Community College District, at a meeting held on July 11, 2018, the following:

RESOLVED, that the above recitals are true and correct; and be it further

RESOLVED, State CEQA Guidelines section 15164 requires lead agencies to prepare an addendum to a previously certified EIR if some changes or additions to the project are necessary, but none of the conditions requiring preparation of a subsequent EIR are present. The Board has reviewed and considered the Previous Environmental Documentation and the Addendum, and finds that together they contain a complete and accurate reporting of the environmental impacts associated with the Modified Project. The Board further finds that the Addendum and administrative record have been completed in compliance with CEQA, the State CEQA Guidelines, and the City’s Local Guidelines.
RESOLVED, based on the Previous Environmental Documentation, the Addendum, and all related information presented to the Board, the Board finds that the preparation of a subsequent or supplemental EIR is not required for the 2018 Update because it: (1) does not constitute a substantial change to the Master Plan that will require major revisions of the Previous Environmental Documentation due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects; (2) does not constitute a substantial change with respect to the circumstances under which the Project is undertaken that will require major revisions of the Previous Environmental Documentation due to the involvement of new significant environmental effects or a substantial increase in the severity of the previously identified significant effects; and (3) does not contain new information of substantial importance that was not known and could not have been known with the exercise of reasonable diligence at the time the Previous Environmental Documentation was certified/approved, that shows any of the following: (a) the 2018 Update will have one or more significant effects not discussed in the Previous Environmental Documentation; (b) significant effects previously examined will be substantially more severe than shown in the Previous Environmental Documentation; (c) mitigation measures or alternatives previously found not to be feasible would in fact be feasible and would substantially reduce one or more significant effects of the 2018 Update, but the lead agency declined to adopt such measures; or (d) mitigation measures or alternatives considerably different from those analyzed in the Previous Environmental Documentation would substantially reduce one or more significant effects on the environment, but which the lead agency declined to adopt; and be it further

RESOLVED, based on the Addendum, the administrative record, and having considered the Previous Environmental Documentation, and all written and oral evidence presented to the Board, the Board finds that all environmental impacts of the Modified Project have been addressed within the Previous Environmental Documentation and the associated mitigation monitoring and reporting program, as incorporated by the Addendum. The Board finds that no new or additional mitigation measures or alternatives are required.

RESOLVED, that the Addendum has been completed in accordance with
CEQA and the State CEQA Guidelines; and be it further

RESOLVED, that the Board hereby finds that the Addendum, its reference documents, the staff report, and the whole of the record of proceedings, and this Resolution reflect the independent judgment and analysis of the Board and the District; and be it further

RESOLVED, that these actions recited herein having been taken and findings having been made, the Board hereby approves the Addendum; and be it further

RESOLVED, that the Addendum and the record of this proceeding are on file and available at the District's Education Services Center, located at 770 Wilshire Boulevard, Los Angeles, CA 90017.

IN WITNESS of the passage of this Resolution, as prescribed by law, we the members of said Board of Trustees, present and voting thereon, have hereunto set our hands this 11th day of July 2018.

__________________________________________  ________________________________________
Member, Board of Trustees                       Member, Board of Trustees

__________________________________________  ________________________________________
Member, Board of Trustees                       Member, Board of Trustees

__________________________________________
Member, Board of Trustees

__________________________________________
Member, Board of Trustees

__________________________________________
President, Board of Trustees
RESOLUTION APPROVING THE 2018 LOS ANGELES MISSION COLLEGE FACILITY MASTER PLAN UPDATE

WHEREAS, Los Angeles Mission College ("College") is part of the Los Angeles Community College District ("District"); and

WHEREAS, a Facilities Master Plan ("Master Plan" or "Project") was approved in 2007 and subsequently amended in 2009 and 2014 by the District's Board of Trustees ("Board"); and

WHEREAS, a Program Environmental Impact Report was prepared and certified in 2007 (2007 EIR) for the Master Plan, along with a Subsequent EIR in 2009 (2009 SEIR) and an addendum in 2014 for revisions to the Master Plan (collectively, the "Previous Environmental Documentation"); and

WHEREAS, the 2007 and 2009 versions of the Master Plan included construction of a Student Services building on campus. However, construction of that building was deferred in the 2014 revision of the Master Plan. The Board now desires to re-activate construction of the Student Services Building. Therefore, an update to the Master Plan is proposed; and

WHEREAS, the District has prepared the 2018 Los Angeles Mission College Facility Master Plan Update ("2018 Update" or "Modified Project") to re-activate construction of the Student Services building; and

WHEREAS, the 2018 Update is limited to re-activating construction of the Student Services building; and

WHEREAS, with compliance with the requirements under the California Environmental Quality Act (Pub. Resources Code, § 21000 et seq. "CEQA") and the State CEQA Guidelines (Title 14, Cal. Code of Regs., § 15000 et seq. "State CEQA Guidelines") the Board is authorized to approve the proposed 2018 Update; and

WHEREAS, the Board now determines it is appropriate to approve and move forward with the proposed 2018 Update.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Los Angeles Community College District, at a meeting held on July 11, 2018, the following:

RESOLVED, that the above recitals are true and correct; and be it further
RESOLVED, that the Board does hereby find that the environmental impacts of the proposed 2018 Update have been analyzed in accordance with CEQA and the State CEQA Guidelines via the concurrently-adopted Addendum to the 2007 Facilities Master Plan Program Environmental Impact Report and 2009 Subsequent Environmental Impact Report; and be it further

RESOLVED, that the Board does hereby find that the 2018 Update is necessary to set forth and clarify those aspects of the Facilities Plan that remain to be implemented to meet the projected facilities needs of Los Angeles Mission College; and be it further

RESOLVED, that the Board does hereby approve the 2018 Update; and be it further

RESOLVED, that the Board directs staff to prepare, execute, and file a Notice of Determination with the Los Angeles County Clerk within five (5) working days of the passage and adoption of this Resolution.

IN WITNESS of the passage of this Resolution, as prescribed by law, we the members of said Board of Trustees, present and voting thereon, have hereunto set our hands this 11th day of July 2018.

__________________________________  ____________________________________
Member, Board of Trustees               Member, Board of Trustees

__________________________________  ____________________________________
Member, Board of Trustees               Member, Board of Trustees

__________________________________  ____________________________________
Member, Board of Trustees               Member, Board of Trustees

__________________________________
President, Board of Trustees
Subject: ADOPT RESOLUTION OF INTENT TO DEDICATE PROPERTY TO CITY OF SOUTH GATE FOR STREET WIDENING PROJECT

Action

Adopt a Resolution of Intent pursuant to Education Code Sections 81310-81313 to dedicate an eight (8) foot wide strip of property to City of South Gate for a street widening project. The District owns approximately 18 acres of property located at 2525 Firestone Boulevard in the City of South Gate ("Property"), on which it plans to develop a satellite college campus. An eight (8) foot wide portion of the southern portion of Property along Firestone Boulevard identified in the attached Legal Description (Exhibit A), is required by the City of South Gate for the street widening project.

Background

As part of the Environmental Impact Report approved by the Board on 2016, which provides for the development of the South Gate Education Center on the Property, the District committed to dedicate to the City of South Gate an eight (8) foot wide strip of property along the Property’s border with Firestone Boulevard, excluding the portion of the Property adjacent to Building 2, located at the intersection of Firestone Boulevard and Santa Fe Street. The City of South Gate recently informed the District that it is ready to proceed with its street widening project and install a bus stop in front of the Property, and has therefore asked the District to dedicate the eight (8) foot wide strip of the Property along Firestone Boulevard at this time.

REQUIRES FIVE (5) AFFIRMATIVE VOTES

Recommended by: Francisco C. Rodriguez, Chancellor

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

Buelna

Svonkin

Fong

Vela

Hoffman

Veras

Moreno

Williams

Student Trustee Advisory Vote
RESOLUTION OF INTENT TO DEDICATE PROPERTY TO CITY SOUTH GATE

WHEREAS, Education Code section 81311 requires that before a governing board of a community college district orders the dedication or conveyance of any real property owned by the district for public street or highway purposes, the governing board shall in a regular open meeting by two-thirds vote of all its members adopt a resolution declaring its intention to dedicate or convey the property; and

WHEREAS, It is the intention of the Los Angeles Community College District ("District") Board of Trustees to consider dedicating an eight (8) foot wide strip of property for street widening purposes, from the District’s property located at 2525 Firestone Boulevard in the City of South Gate ("Property"). The Property is the site of the District’s planned permanent home for the South Gate Education Center, which is located a temporary facility nearby. The dedication will allow for the construction of a bus stop in front of the Property, which will facilitate public transit access for staff and students to the planned satellite college campus. The proposed dedication will run from the western edge of the Property east to the vicinity of Building 2 on the Property, west of the intersection of Firestone Boulevard and Santa Fe Avenue, comprising approximately 6,166 feet, as identified in the map and "Legal Description" attached herein as Exhibit A; and

WHEREAS, The District shall hold a public hearing on the adoption of the Resolution to Dedicate during a regularly scheduled board meeting on Wednesday, September 12, 2018, the location TBD, thereafter the Board of Trustees may consider an action to adopt the Resolution to dedicate the property to City of South Gate; and

WHEREAS, The District will provide notices of the public hearing and the action to adopt the Resolution to Dedicate and the time and place of the Board meeting by publishing this Resolution in a newspaper of general circulation five (5) days before the public hearing and proposed action; as well as not less than ten (10) days before post copies of this Resolution in three public places in the District as prescribed by Education Code section 81312.

NOW, THEREFORE, BE IT:

RESOLVED, That the Los Angeles Community College District Board of Trustees declares its intent to dedicate an eight (8) foot wide strip of property abutting Firestone Boulevard for street and highway purposes to the City of South Gate, from District’s Property, located at 2525 Firestone Boulevard in the City of South Gate. The dedication is for street widening purposes and is located at the southern boundary of the Property
along Firestone Boulevard, west of the intersection of Firestone Boulevard and Santa Fe Avenue and west of Building 2 at the Property, encompassing a total of approximately about 6,166 square feet (See Exhibit A).

**IN WITNESS**, of the passage of the foregoing resolution, as prescribed by law, we, the members of said Board of Trustees, present and voting thereon, have hereunto set our hands this 11th day of July, 2018.

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

President, Board of Trustees
EXHIBIT A

LEGAL DESCRIPTION

A strip of land, 8.00 feet wide, over that portion of Parcel 2 of Parcel Map No. 40, in the City of South Gate, County of Los Angeles, State of California, as per Map recorded in Book 165, Pages 70 through 75, inclusive, of Parcel Maps, in the Office of the County Recorder of said County, being described as follows:

Commencing at the most westerly corner of said Parcel, being also the intersection of the northerly right of way line of Firestone Boulevard, 100.00 feet wide, and the center line of that street shown thereon as “Future Street,” 64.00 feet wide; thence southeasterly along said northerly right of way line, South 72°05'30” East 32.07 feet to the True Point of Beginning; thence continuing southeasterly along said northerly right of way line, South 72°05'30” East 770.45 feet; thence northeasterly, at a right angle to said northerly right of way line, North 17°54'30” East 8.00 feet to a line lying 8.00 feet northeasterly of and parallel with said northerly right of way line; thence northwesterly along said parallel line, North 72°05'30” West 770.99 feet to the easterly line of said “Future Street”; thence along said easterly line, South 14°03'47” West 8.02 feet to the True Point of Beginning;

Containing 6,166 square feet, more or less.

This legal description is delineated on accompanying “Exhibit B” and is made a part hereof for reference purposes and is not intended to be used in the conveyance of land in violation of the Subdivision Map Act of the State of California.

Prepared under the direction of

Thomas P. McDermott, PLS 8555

PSOMAS

Date: 6/28/18

Sheet 1 of 1
Subject: **APPROVE PERSONNEL SERVICES ROUTINE ACTIONS**

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<td>(Student Workers, Professional Experts Community Services Staff, Community Recreation)</td>
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<td>16731</td>
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</table>

DATE RANGE: May 9, 2018 – June 11, 2018

All personnel actions reported herein are in accordance with the Board of Trustees Rules and are within the approved budget. Personnel actions include retirements, employment, leaves, separations/resignations and assignment changes.

The classified assignments noted above have not been certified by the Personnel Commission and are subject to further audit by the Personnel Commission due to SAP transition issues and may be subject to change.

Recommended by: Albert J Román, Vice Chancellor

Approved by: Francisco C Rodriguez, Chancellor
Subject: APPROVE EMPLOYMENT ACTIONS FOR PRESIDENT, INTERIM PRESIDENTS, AND INTERIM DEPUTY CHANCELLOR

I. APPROVE EMPLOYMENT CONTRACT FOR COLLEGE PRESIDENT

Approve employment contract with Seher Awan, Ed.D. as College President from July 16, 2018 through June 30, 2021, with a starting salary at Step 1 of the President’s Salary Schedule and will receive the $500 per month transportation allowance. Dr. Awan will also be reimbursed for relocation expenses not to exceed $10,000.

Background: Dr. Awan was selected by the Board of Trustees to serve as President for Los Angeles Southwest College after a comprehensive and competitive search process.

II. RATIFY EMPLOYMENT CONTRACT FOR INTERIM PRESIDENT

Ratify extension of contract of employment for Denise Noldon, Ph.D. to serve as interim President of Los Angeles Southwest College through July 15, 2018. Dr. Noldon is placed on Step 4 of the President’s Salary Schedule and receives the $500 per month car allowance.

III. RATIFY EMPLOYMENT CONTRACT FOR INTERIM PRESIDENT

Ratify contract of employment for Sherri Berger to serve as interim President of Los Angeles Pierce College from July 1, 2018 through July 31, 2018. Ms. Berger is placed on Step 2 of the President’s Salary Schedule and receives the $500 per month car allowance.

Recommended by: Albert J Román, Vice Chancellor

Approved by: Francisco C Rodríguez, Chancellor
IV. APPROVE EMPLOYMENT CONTRACT FOR INTERIM DEPUTY CHANCELLOR

Ratify contract of employment for Melinda Nish, Ed.D. to serve as the interim Deputy Chancellor of the Los Angeles Community College District for the period July 2, 2018 through June 30, 2019. Dr. Nish will be placed on the Deputy Chancellor's Salary Schedule, will be eligible for employee benefits during the duration of her assignment with LACCD, and will receive the $500 per month transportation allowance. Dr. Nish will also be reimbursed for relocation expenses not to exceed $10,000.

Background: The retirement of the incumbent Deputy Chancellor created a vacancy in the District's senior administration. Dr. Nish was selected to serve as Deputy Chancellor on an interim basis during the period required to conduct the search for a regular Deputy Chancellor candidate.
Subject: **APPROVE NEW EDUCATIONAL COURSES AND PROGRAMS**

### I. APPROVE NEW CREDIT COURSES

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<tr>
<th>Course</th>
<th>Title, Units and College</th>
<th>Transferability</th>
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<tbody>
<tr>
<td>ACCTG</td>
<td>Special Enrollment Examination Preparation - Individuals (2 Units) EAST</td>
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<td>Special Enrollment Examination Preparation - Businesses (2 Units) EAST</td>
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<td>ADDICST</td>
<td>Substance Abuse Assessment Strategies And Techniques (2 Units) EAST</td>
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<tr>
<td>CHEM</td>
<td>Certified Quality Improvement Associate and the Industry (3 Units) EAST</td>
<td>NT</td>
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Recommended by:
- Angela Echeverri, President, DAS
- Ryan Comner, Vice Chancellor, EPIE

Approved by:
- Francisco C. Rodriguez, Chancellor

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Chancellor and Secretary of the Board of Trustees

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<tr>
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<th>Svonkin</th>
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<tbody>
<tr>
<td>Fong</td>
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<tr>
<td>Hoffman</td>
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Student Trustee Advisory Vote
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<td>Introduction To Cloud Computing (3 Units) EAST</td>
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<td>Database Essentials in Amazon Web Services (3 Units) EAST</td>
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<td>Computer Engines in the Cloud (3 Units) EAST</td>
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<td>HEALTH 105</td>
<td>Breast Cancer Screening, Tests, Prevention, and Treatment Options (3 Units) TRADE</td>
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<td>ACCTG 008</td>
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<td>KIN 374-2</td>
<td>Rock Climbing for Fitness (1 Unit) VALLEY</td>
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<td>MUSIC 270</td>
<td>DJ Workshop (3 Units) VALLEY</td>
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<tr>
<td>FLM PRD 103</td>
<td>Tools and Rigging for Production Crafts (3 Units) WEST</td>
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<td>Tech Literacy for Production &amp; Post (3 Units) WEST</td>
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<td>2D Digital Production (3 Units) WEST</td>
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<td>CG Production (4 Units) WEST</td>
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<td>FLM PRD</td>
<td>Production Team (3 Units) WEST</td>
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<td>Demo Reel (2 Units) WEST</td>
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<td>Production Crafts Lab A (1 Unit) WEST</td>
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<td>Production Crafts Lab B (1 Unit) WEST</td>
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<td>FLM PRD</td>
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II. APPROVE NEW NONCREDIT COURSES

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<thead>
<tr>
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<tr>
<td>TUTOR</td>
<td>Methods and Materials of Tutoring (0 Units) EAST</td>
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<tr>
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<td>College Readiness: Math Skills III (0 Units) HARBOR</td>
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<td>College Readiness: Writing Skills I (0 Units) HARBOR</td>
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<td>BSICSKL</td>
<td>208CE College Readiness: Reading Skills I</td>
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<td>209CE College Readiness: Reading Skills II</td>
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<td>210CE College Readiness: Reading Skills III</td>
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<td>ESL NC</td>
<td>361CE VESL: English for Special Uses: Warehousing and Distribution</td>
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<td>VOC ED</td>
<td>530CE Fundamentals of Warehousing and Distribution 1: Material Handling</td>
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<td>531CE Fundamentals of Warehousing and Distribution 2: Warehouse Operations</td>
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<td>532CE Fundamentals of Warehousing and Distribution 3: Warehouse and Personal Performance</td>
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<td>533CE Fundamentals of Warehousing and Distribution 4: Developing Your Soft Skills</td>
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<td>534CE Career Education Skills Lab</td>
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<td>VOC ED 536CE</td>
<td>International Marketing I: The Global Business Environment</td>
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<td>VOC ED 537CE</td>
<td>International Marketing II: Global Marketing Management</td>
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<td>VOC ED 538CE</td>
<td>International Marketing III: Global Marketing, Strategy, Planning</td>
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<td>VOC ED 539CE</td>
<td>Culinary: Food Handler’s Card</td>
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<td>Culinary: Elements of Cooking</td>
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<td>Culinary: Baking Skills</td>
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<td>VOC ED 542CE</td>
<td>Culinary: Dining Room Management and The Garde Manger</td>
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<td>549CE</td>
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<td>385CE</td>
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<td>008CE</td>
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<td>OLD ADL</td>
<td>501CE</td>
<td>Community Chorus</td>
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<tr>
<td>VOC ED</td>
<td>152CE</td>
<td>Gig Economy Careers in Entertainment – The Development Department</td>
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<td>VOC ED</td>
<td>153CE</td>
<td>Gig Economy Careers in Entertainment – The First Assistant Director</td>
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<td>154CE</td>
<td>Gig Economy Careers in Entertainment – Post Production</td>
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<td>155CE</td>
<td>Gig Economy Careers in Entertainment – Entrepreneurial Mindset</td>
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<td>BSICSKL</td>
<td>101CE</td>
<td>Introduction to Workforce Opportunities</td>
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<tr>
<td>BSICSKL</td>
<td>102CE</td>
<td>Workforce Opportunities I</td>
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### III. RATIFY ADDITION TO EXISTING CREDIT COURSES

The following is a college addition of individual credit courses which have been previously adopted by the Board of Trustees.

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<thead>
<tr>
<th>Course</th>
<th>Title, Units and College</th>
<th>Transferability</th>
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<tbody>
<tr>
<td>ALD HTH</td>
<td>Communication &amp; Customer Service Skills in Healthcare</td>
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<td>ALD HTH</td>
<td>Computers in Health Occupations</td>
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<td>BUS</td>
<td>Job Retention and Responsibility</td>
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<td>HOSPT</td>
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<td>HOSPT</td>
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<td>HOSPT</td>
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<td>LAW 021</td>
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<td>Songwriters' Workshop I (3 Units) EAST</td>
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<td>Retail Products for Pharmacy Clerks (3 Units) EAST</td>
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<td>Introduction to Pharmacy (2 Units) EAST</td>
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<td>Body System I (3 Units) EAST</td>
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<td>PHRMCTK 031</td>
<td>Pharmacy Calculations (2 Units) EAST</td>
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<td>PHILOS 009</td>
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<td>Electrical Circuits (4 Units) PIERCE</td>
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<td>Japanese Civilization (3 Units) PIERCE</td>
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<td>College Writing Skills and Support (3 Units) SOUTHWEST</td>
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<td>CH DEV 055</td>
<td>Home Visitation Programs (3 Units) TRADE</td>
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<td>HISTORY 002</td>
<td>Introduction to Western Civilization II (3 Units) TRADE</td>
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<td>LIB SCI 100</td>
<td>Critical Approaches To Research In College And Beyond (3 Units) TRADE</td>
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<td>KIN 317-1</td>
<td>Self-Defense Skills (1 Unit) TRADE</td>
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<td>MATH 125S</td>
<td>Intermediate Algebra With Support (5 Units) TRADE</td>
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<td>Pre-Statistics Algebra (5 Units) TRADE</td>
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<td>Methods of Discrete Mathematics (5 Units) TRADE</td>
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<td>Spin &amp; Sculpt I (1 Unit) VALLEY</td>
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<td>Badminton Skills I (1 Unit) VALLEY</td>
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<td>Ultimate Frisbee (1 Unit) VALLEY</td>
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<td>KIN MAJ</td>
<td>First Aid and CPR (3 Units) VALLEY</td>
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<td>Microcomputer Office Applications: Spreadsheet (3 Units) WEST</td>
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<td>ENG GEN</td>
<td>Directed Study – Engineering, General (1 Unit) WEST</td>
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<td>Survey of Mexican Literature (3 Units) WEST</td>
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### IV. RATIFY ADDITION TO EXISTING NONCREDIT COURSES

The following is a college addition of individual noncredit courses which have been previously adopted by the Board of Trustees.

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<td>GED Preparation: Social Studies (0 Units) HARBOR</td>
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<td>BSICSKL 087CE</td>
<td>GED Preparation: Writing Skills (0 Units) HARBOR</td>
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<td>Introduction to Post-Secondary Education (0 Units) MISSION</td>
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<td>Academic Guidance (0 Units) SOUTHWEST</td>
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<td>BSICSKL 034CE</td>
<td>High School Equivalency Test Preparation (0 Units) SOUTHWEST</td>
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<td>ESL NC 044CE</td>
<td>Conversation (0 Units) SOUTHWEST</td>
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V. APPROVE NEW EDUCATIONAL CREDIT PROGRAMS

LOS ANGELES CITY COLLEGE
A. Certificate of Achievement in Animation (18 Units)
B. Certificate of Achievement in Children with Special Needs (18 Units)
C. Associate of Arts in Film, Television and Electronics Media – Transfer Degree, AA-T (60 Units)
D. Certificate of Achievement in Infant and Toddler Studies (18 Units)
E. Associate of Arts in Kinesiology – Transfer Degree, AA-T (60 Units)
F. Certificate of Achievement in Music Technology (47 Units)
G. Certificate of Achievement in Technical Theatre – Entertainment Technology (56 Units)

EAST LOS ANGELES COLLEGE
A. Certificate of Achievement in Administration of Justice, Law Emphasis (16 Units)
B. Certificate of Achievement in Advanced Manufacturing Engineering Technician (26 Units)
C. Certificate of Achievement in Basic Police Academy Preparation (16 Units)
D. Certificate of Achievement in Basic Training Academy (18 Units)
E. Certificate of Achievement in Business Information Worker II (17 Units)
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<td>F. Certificate of Achievement in Chemical Dependency Specialist in Criminal Justice</td>
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<tr>
<td>G. Certificate of Achievement in Cloud Computing</td>
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<tr>
<td>H. Associate of Arts in Commercial Music and Recording Arts</td>
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<tr>
<td>I. Certificate of Achievement in Commercial Music: Instrumental/Vocal Performer</td>
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<tr>
<td>J. Certificate of Achievement in Commercial Music: Jazz Studies</td>
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<tr>
<td>K. Certificate of Achievement in Commercial Music: Music Arranging</td>
<td>29</td>
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<tr>
<td>L. Certificate of Achievement in Commercial Music: Music Notation</td>
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<tr>
<td>M. Certificate of Achievement in Commercial Music: Music Technology</td>
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<tr>
<td>N. Certificate of Achievement in Company Officer</td>
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<td>O. Certificate of Achievement in Costume Design and Technology</td>
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<tr>
<td>P. Certificate of Achievement in Custody Assistant Training</td>
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<tr>
<td>Q. Certificate of Achievement in Cyber Security Support</td>
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<tr>
<td>R. Certificate of Achievement in Enrolled Agent I</td>
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<tr>
<td>S. Certificate of Achievement in Enrolled Agent II</td>
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<tr>
<td>T. Certificate of Achievement in Executive Legal Assistant</td>
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<tr>
<td>U. Certificate of Achievement in Fire Academy Training</td>
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<tr>
<td>V. Certificate of Achievement in Forensic Crime Scene Investigation</td>
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<tr>
<td>W. Certificate of Achievement in Hospitality</td>
<td>18</td>
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<tr>
<td>X. Certificate of Achievement in Industry Safety Standards</td>
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</tr>
<tr>
<td>Y. Certificate of Achievement in International Law and Public Policy Administration</td>
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<tr>
<td>Z. Associate of Science in IT Technician Pathway</td>
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<tr>
<td>AA. Certificate of Achievement in IT Technician Pathway: Stage 2 Help Desk User Support</td>
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<tr>
<td>BB. Certificate of Achievement in IT Technician Pathway: Stage 3 IT Technician</td>
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<td>CC. Certificate of Achievement in Juvenile Corrections Officer Core</td>
<td>12</td>
</tr>
<tr>
<td>DD. Associate of Science in Pharmacy Technology</td>
<td>70.25</td>
</tr>
<tr>
<td>EE. Certificate of Achievement in Pharmacy Technology</td>
<td>30.25</td>
</tr>
<tr>
<td>FF. Certificate of Achievement in Police Academy Extended</td>
<td>23.5</td>
</tr>
<tr>
<td>GG. Certificate of Achievement in Probation Officer Core</td>
<td>12</td>
</tr>
<tr>
<td>HH. Certificate of Achievement in Substance Abuse Assessor Certificate (SAAC)</td>
<td>17</td>
</tr>
<tr>
<td>II. Certificate of Achievement in Technical Theatre and Entertainment Technology</td>
<td>19-21</td>
</tr>
<tr>
<td>JJ. Certificate of Achievement in Theatre in the Community</td>
<td>19</td>
</tr>
<tr>
<td>KK. Certificate of Achievement in Web Development Programming</td>
<td>18</td>
</tr>
</tbody>
</table>
LOS ANGELES MISSION COLLEGE
A. Certificate of Achievement in Video for Live Entertainment (37 Units)

LOS ANGELES SOUTHWEST COLLEGE
A. Certificate of Achievement in Business Information Worker I (23 Units)
B. Certificate of Achievement in Business Information Worker II (16 Units)
C. Certificate of Achievement in Public Service (12 Units)

LOS ANGELES TRADE TECHNICAL COLLEGE
A. Associate of Science in Civil (84-85 Units)
B. Associate of Science in Electrical Engineering (74 Units)
C. Associate of Science in Mechanical, Aerospace, and Manufacturing Engineering (80 Units)
D. Associate of Science – Transfer in Biology (60 Units)
E. Associate of Science – Transfer in Environmental Science (60 Units)
F. Associate of Science – Transfer in Public Health (60 Units)

WEST LOS ANGELES COLLEGE
A. Associate of Arts in Climate Change and Environmental Studies (60 Units)
B. Certificate of Achievement in Biotechnology Lab Technician I (20 Units)
C. Certificate of Achievement in Biotechnology Lab Technician II (23 Units)
D. Certificate of Achievement in Cloud Computing-Amazon Web Services (12 Units)
E. Certificate of Achievement in Real Estate Appraiser II (46 Units)
F. Certificate of Achievement in Real Estate Broker (24 Units)

VI. APPROVE NEW EDUCATIONAL NONCREDIT PROGRAMS

LOS ANGELES CITY COLLEGE
A. Certificate of Competency in Child Development Readiness (0 Units)

LOS ANGELES HARBOR COLLEGE
A. Certificate of Completion in Bookkeeping (0 Units)
B. Certificate of Competency in College Readiness: Math Skills (0 Units)
C. Certificate of Competency in College Readiness: Reading Skills (0 Units)
D. Certificate of Competency in College Readiness: Writing Skills (0 Units)
E. Certificate of Completion in Culinary Basics Training (0 Units)
F. Certificate of Completion in Emergency Medical Technician Preparation (0 Units)
G. Certificate of Completion in International Sales and Marketing Professional (0 Units)
H. Certificate of Competency in ESL Certificate of Competency I (0 Units)
I. Certificate of Competency in ESL Certificate of Competency II (0 Units)
J. Certificate of Competency in ESL Civics Certificate of Competency (0 Units)
K. Certificate of Completion in Fundamentals of Warehousing and Distribution (0 Units)
L. Certificate of Competency in General Education Diploma (0 Units)

LOS ANGELES SOUTHWEST COLLEGE
A. Certificate of Competency in ESL Transition (0 Units)
B. Certificate of Competency in Foundations for Academic Success (0 Units)

WEST LOS ANGELES COLLEGE
A. Certificate of Completion in Facilities Management (0 Units)
B. Certificate of Competency in Science Preparation (0 Units)
C. Certificate of Competency in Workforce Preparation and Career Success (0 Units)

VII. DISCONTINUANCE OF EXISTING EDUCATIONAL PROGRAMS

Los Angeles Harbor College

Los Angeles Harbor College is requesting the discontinuance of the following programs:

A. Certificate of Achievement in Music Arranging

The number of majors in this program has decreased steadily. Thus, it is no longer feasible to offer some of the required courses.

B. Certificate of Achievement in Music: Recording Arts

This area of specialization is now an option in the Certificate of Achievement in Music Technology. Thus, it is not necessary to offer two awards with the same content.

C. Certificate of Achievement in Songwriting
This area of specialization is now an option in the Certificate of Achievement in Music Technology. Thus, it is not necessary to offer two awards with the same content.

Students will be able to complete all of the previous music programs because Harbor is continuing to offer all of the courses. The music faculty are willing to grant substitutions of other music classes that will be offered with greater frequency.

**West Los Angeles College**

West Los Angeles College is requesting the discontinuance of the following programs:

A. Associate of Arts in Travel  
B. Certificate of Achievement in Travel: Advanced  
C. Skills Certificate in Basic Travel

The certificate in Travel is a high-unit certificate, when considering that the Travel certificate requires 30 units and the state minimum for Certificates of Achievement is 12 units. Due to low demand, the College has not been able to offer more than one three-unit Travel class since fall 2014. Because there is insufficient enrollment leading to class cancellation, a student cannot complete a certificate in two years, which is in direct contradiction to the 2015 recommendation of the Program Viability Workgroup.

Further, the most current data from Salary Surfer shows that the median annual salary of students completing degrees and certificates in travel-related disciplines decreases two years after the completion of said degree or certificate. The median annual salary for a person with an AA degree in Travel is $18,078 two years after completing. The median annual salary for a person with a Certificate of Achievement in Travel is $17,932 two years after completing.
Subject: **APPROVE NEW COMMUNITY SERVICES COURSES**

I. Approve the following new Community Services course offerings as submitted by Los Angeles Mission College and West Los Angeles College, as listed in Attachment 1.

Recommended by:  
Vice Chancellor, Ryan M. Comer

Approved by:  
Chancellor, Francisco C. Rodriguez

Chancellor and Secretary of the Board of Trustees

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<tr>
<th>Buelna</th>
<th>Svonkin</th>
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<tr>
<td>Fong</td>
<td>Vela</td>
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<td>Hoffman</td>
<td>Veres</td>
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<td>Moreno</td>
<td>Williams</td>
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Student Trustee Advisory Vote
<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>DESCRIPTION</th>
</tr>
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<tbody>
<tr>
<td>ADA Recognized Community Dental Health Coordinator Program, Course 1: Dental Health Advocacy and Outreach</td>
<td>Students in this class will learn about community advocacy and outreach strategies, with an emphasis on advocating for health and social services among underserved populations. Students will also develop a personal health and wellness plan of their own.</td>
</tr>
<tr>
<td>ADA Recognized Community Dental Health Coordinator Program, Course 2: Oral Health Communication</td>
<td>Students in this class will learn the fundamentals of oral health literacy and communication skills -both verbal and nonverbal- for the Community Dental Health Coordinator. This course will emphasize the impact of oral health literacy on one's health.</td>
</tr>
<tr>
<td>ADA Recognized Community Dental Health Coordinator Program, Course 3: Interviewing Skills for Dental Health Advocacy</td>
<td>Students in this class will learn the fundamentals of oral health communication and oral health literacy for the Community Dental Health Coordinator. This course will emphasize the impact of oral health literacy on one's health.</td>
</tr>
<tr>
<td>ADA Recognized Community Dental Health Coordinator Program, Course 4: Dental Health Legal and Ethical Issues</td>
<td>Students in this class will learn the fundamentals of oral health communication and oral health literacy for the Community Dental Health Coordinator. This course will emphasize the impact of oral health literacy on health, communication strategies, and skills.</td>
</tr>
<tr>
<td>ADA Recognized Community Dental Health Coordinator Program, Course 5: Dental Care Finance</td>
<td>Students in this class will learn about the procedures for determining dental care payment eligibility, public financing available to clients, as well as non-governmental third party insurance.</td>
</tr>
</tbody>
</table>
**ADA Recognized Community Dental Health Coordinator Program, Course 6: Community Dental Health Coordinator Project**

Students in this class will learn about the practical application and implementation of a Community Dental Health Coordinator (CDHC) project.

**HEALTH**

<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>DESCRIPTION</th>
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<tbody>
<tr>
<td>Emergency Medical Technician</td>
<td>Students in this class will learn through the cognitive, psychomotor, and effective instructional methods about how and where emergency medical technicians respond to emergencies. They will also be introduced other topics, including physiology, injury assessment, terrorism response, and the 'Incident Command System'.</td>
</tr>
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</table>

**GENERAL EDUCATION**

<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>DESCRIPTION</th>
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</thead>
<tbody>
<tr>
<td>Ed2Go</td>
<td>Students in this class will learn from various online career enhancement courses in areas such as art, design, business, health, fitness, and information technology.</td>
</tr>
<tr>
<td>Minecraft Modding</td>
<td>Students in this class will learn how to make their own mods by using 'Modding Tools' to program popular video games the fun and easy way! Students will learn how to build and share mods based on the weekly artistic concepts in a course that will emphasize creative thinking, analysis, design, and development.</td>
</tr>
<tr>
<td>COURSE NAME</td>
<td>DESCRIPTION</td>
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</tr>
<tr>
<td>LEGO Robotics</td>
<td>Students in this class will learn how they can unleash their creativity with LEGO Robotics, as they use various LEGO bricks and electronic modules to build and program robots. This course will emphasize hands-on building of robotics each week, based on simple machines, core robotic components, sensors, and intuitive programming modules.</td>
</tr>
<tr>
<td>Digital Illustration</td>
<td>Students in this class will learn how they can design artwork without the mess, by using natural painting software and artistic tablet pens to take their drawing art to the next level!</td>
</tr>
<tr>
<td>Python Coding</td>
<td>Students in this class will learn how they can introduce programming logic and coding using Python, a system that was used to build Google, YouTube, Instagram, etc. Students will analyze and build computer games and business applications based on weekly design concepts.</td>
</tr>
</tbody>
</table>

WEST LOS ANGELES COLLEGE

GENERAL EDUCATION

<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Happy Harmonica</td>
<td>Students in this class will learn rock and roll, train rhythms, folk and pop songs, and special effects of the harmonica in a hands on environment.</td>
</tr>
<tr>
<td>Introduction to Mindfulness Meditation</td>
<td>Students in this class will learn about guided meditation in a supportive class that will include simple instructions and brief guided meditations sessions where they will learn how to enhance clarity, self-perception, build up their concentration, and develop equanimity and restfulness in ways that can be applied directly to daily life.</td>
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<tr>
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</tr>
<tr>
<td>How to Start a Mobile Bar Service</td>
<td>Students in this class learn how to start their mobile bar service for parties and events.</td>
</tr>
<tr>
<td>The Basics of Wine Service</td>
<td>Students in this class will learn how to serve wine in a bar.</td>
</tr>
<tr>
<td>Kids Improv Camp</td>
<td>Students in this class will learn how to use games to teach kids how to work together, learn to trust their decisions, and become more confident in making them. They will also learn methods that will help kids develop improve skills in listening, agreement, heightening, and emotion.</td>
</tr>
<tr>
<td>Scratch Squad (for children)</td>
<td>Students in this class will learn basic music theory and song structure, how to mix songs together (&quot;beat matching&quot;), and popular scratching techniques. Industry-standard equipment will be used to explore and rearrange music from a variety of genres.</td>
</tr>
<tr>
<td>3-D Paper Sculpture</td>
<td>Students in this class will how to use a variety of materials to create 3-D art pieces such as sculptures and dioramas.</td>
</tr>
<tr>
<td>Adulting in a #Hashtag World: Life Skills for Young Adults</td>
<td>Students in this class will learn the skills that young adults should know before going to college or moving out on their own. They will participate in a workshop that will empower them and improve how they manage their lives.</td>
</tr>
</tbody>
</table>
| Interview Skills to Get the Job | Students in this class will learn how to create answers that maximize the strengths and qualifications that set them apart from the
Students in this class will learn the active style of Kundalini yoga, which works with the body, breath, and mind to increase strength, flexibility, and a sense of well-being.

Students in this class will learn the basics of songwriting and/or music with the idea of expressing themselves in ways that will resonate with others.

Students in this class will learn the common ways that people make decisions, when those decisions tend to be made, and why making decisions is challenging. Participants will learn usable skills to make more decisions.

Students in this class will learn how to clean up their mental clutter and stop the chatter in their minds by choosing a different way of thinking. They will also learn how to utilize breathing, meditation, and qigong to quiet their minds, focus, and be still.
Subject: REAPPOINTMENTS TO THE DISTRICT CITIZENS’ OVERSIGHT COMMITTEE FOR PROPOSITIONS A/AA, J BOND, AND MEASURE CC BOND PROGRAMS

A. Reappoint the following individual for membership on the District Citizens’ Oversight Committee (DCOC) to serve as the College Representative (Valleymd): Donna "Obie" Slamon

Background: Ms. Slamon has served in several volunteer assignments including Board Member of the El Camino Real (ECR) Charter High School, member of the Safety Collaborative for ECR family schools, member of the Safety Collaborative for LAUSD District 1 and 2, and member of the LAUSD Discipline Policy Implementation Committee.

Ms. Slamon has served as a member of the Pierce College Citizens’ Oversight and is currently serving as the Chair of the Los Angeles District Citizens’ Oversight Committee.

In accordance with Administrative Regulation C-7, the Board shall appoint the DCOC members. Ms. Slamon’s third term will begin on August 8th, 2018 and will expire on August 7th, 2020.

B. Reappoint the following individual for membership on the District Citizens’ Oversight Committee (DCOC) to serve as the College Representative (Cityside): David Morin

Background:
Mr. Morin is a graduate of Roosevelt High School and East Los Angeles College. He earned a Master of Art in Mathematics Education from Stanford University.

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

Buona Svonkin
Fong Vela
Hoffman Vores
Moreno Williams
Student Trustee Advisory Vote
Mr. Morin has held various teaching positions in the field of Mathematics at Garfield High School and East Los Angeles College (ELAC). While at ELAC he served for three years as the Chair of the Mathematics Department and he served for three years as Dean of Academic Affairs.

In accordance with Administrative Regulation C-7, the Board shall appoint the DCOC members. Mr. Morin’s third term will begin on August 8th, 2018 and will expire on August 7th, 2020.
Subject: **APPROVE LOS ANGELES VALLEY COLLEGE MISSION STATEMENT**

Background: Accreditation standards require that colleges regularly review their mission statements to ensure that they continue to reflect the institution’s broad educational purpose, its intended population, and its commitment to achieving student learning. Accreditation standards also require Board of Trustees approval of the mission statement since it is central to institutional planning and decision-making. On June 20, 2018, the Board’s Institutional Effectiveness & Student Success Committee reviewed the “Los Angeles Valley College Mission Statement” (Attachment I) and recommended its approval by the Board.
Current College Mission Statement

Los Angeles Valley College serves as a leader in student success, with pathways for certificates, degrees, transfer, and continuing education. We enable students to advance their education, personal development, and quality of life, empowering them to be productive and engaged members of the global community.

Core Values

- **Student Success and Innovation in Teaching and Learning.** The College creates a learning-centered environment that offers a broad range of academic programs and services in an atmosphere of academic freedom and collaboration responsive to students, faculty, staff, and the community. Los Angeles Valley College encourages each student to successfully complete all courses attempted, persist from term to term, and fulfill his or her educational goals.

- **Mutual Respect, Diversity, and Access to Education.** The college promotes access to educational opportunities for all in a welcoming, supportive, and respectful environment that provides a place for critical thinking, learning, and personal growth.

- **Resourcefulness and Environmental Stewardship.** The College strives to be effective stewards of our physical, technological, and financial resources to maximize institutional effectiveness. The college fosters sustainability and pride in our vibrant and evolving campus.

New Proposed Mission Statement

Los Angeles Valley College serves as our students’ pathway to their success and career goals. We embrace the diversity of our community and strive to empower all members to be engaged, confident, and productive. Our comprehensive curriculum and support services enrich learning and inspire our students to achieve their personal goals, including completion of certificates, degrees, and transfer requirements. We are dedicated to providing continuing education, and enhancing personal development and quality of life.

Core Values

- **Respect, Diversity, Openness, and Support**

  Los Angeles Valley College is a respectful and supportive community, open to all learners. We recognize diversity by offering extensive resources and pathways within a vibrant and evolving campus.
Executive Summary

Student Growth through Innovative Teaching and Learning

The college creates a learning-centered environment that offers a broad range of academic pathways and services in an atmosphere of academic freedom and collaboration response to students, faculty, staff, and community. This supports students' growth to fulfill their educational goals through innovative teaching and learning.

Resourcefulness and Environmental Stewardship

The college strives to be effective stewards of our physical, technological, and financial resources to maximize institutional effectiveness. The college fosters sustainability and pride in our vibrant and evolving campus.

Rationale for Change

As part of its ongoing monitoring of the implementation of the College's 2014-2020 Educational Master Plan (EMP), the Educational Planning Committee (EPC) reviews the college's Mission Statement and supporting Core Values for continued appropriateness each spring semester. The College Mission and Core Values is the philosophical description of what the College strives to be and sets the groundwork for the data to be reviewed during development of next iteration of the EMP's goals and objectives.

The revised Mission Statement and Core Values articulate the institution's broad educational purpose, degree and certificate granting authority, and commitment to creating pathways for student learning and achievement.

The EPC assigns revisions to a workgroup. This process includes input from stakeholders (students, faculty, administrators, and staff), who are represented on the EPC. Changes were approved by the Academic Senate in May 2018 and the College's Institutional Effectiveness Council in June 2018.
Subject: **REPEAL BOARD RULE 10509**

**10509.** **LOCATION OF ACADEMIC ADMINISTRATORS TO A SALARY SCHEDULE.** A new employee hired to an academic class or a current employee promoted, reclassified, or reallocated to a higher class which is academic shall be placed on the salary schedule for that class at a pay period rate which, including applicable differentials and increments, is closest to five percent above the salary rate to which the employee was entitled in his/her former class or position (including status on the schedule, career increments, degree, certificate and responsibility differentials); subject to the following provisions:

- Adopted 08-30-72
- Amended 12-19-79
- Amended 04-25-84
- Amended 07-11-90
- Amended 12-06-00

A. If the employee is returning to a higher class to which he/she had been assigned earlier in the same school year, the salary in the higher class shall not be greater than it would have been had he/she remained in this class during the entire school year.

- Adopted 08-30-72

B. If an employee is promoted to a position on an assignment basis which begins before the assignment basis of his/her former position after the close of a school year and prior to the opening of school in the following school year he/she shall be allocated to the salary schedule.
for the higher class according to the step and columnar placement to which he/she would be entitled had he/she remained in the position he/she held at the close of school and on the basis of study completed and point applications and verifying documents on file by the effective date of assignment to the higher class.

Adopted—08-30-72
Subject: **APPROVE DISCIPLINARY ACTION FOR CLASSIFIED PERMANENT EMPLOYEE**

**SUSPENSION OF CLASSIFIED PERMANENT EMPLOYEE**

The ten (10) day suspension of employee (EN 1049569) assigned to Los Angeles Trade Technical College (LATTC) as a Custodian is based on the following causes:

- Dishonesty
- Absent Without Leave Or Abandonment Of Position
- Frequent Unexcused Absence and Tardiness
- Abuse of Leave Privileges by Habitual Use of Leave for Trivial Indispositions or by Absence so Frequent that Efficiency of the Service is Impaired

**Background:** The above recommendation is in accordance with procedures listed in Education Code Section 88123 and Personnel Commission Rule 735. Evidence is on file in the Employer-Employee Relations Unit of the Human Resources Division to support the above recommendation.

Due process rights guaranteed by Skelly v. State Personnel Board, 15 Cal. 3d 194 (1975) have been afforded the above listed permanent employee.

Recommended by: [Signature]

Approved by: [Signature]

Albert J. Román, Vice Chancellor

Francisco C. Rodríguez, Chancellor

Chancellor and Secretary of the Board of Trustees

Buellna

Svonkin

Fong

Vela

Hoffman

Velas

Moreno

Williams

Student Trustee Advisory Vote