ORDER OF BUSINESS — REGULAR MEETING
Wednesday, August 8, 2018
First Public Session 2:00 p.m. – 4:45 p.m.
Closed Session 5:00 p.m. – 7:00 p.m.
Second Public Session
(Immediately Following Closed Session)

Educational Services Center
Board Room – First Floor
770 Wilshire Blvd.
Los Angeles, CA 90017

I. Roll Call (2:00 p.m.) Location: Board Room
II. Flag Salute
III. Approval of Minutes:
   • Special Board Meeting, June 8, 2018
   • Special Board Meeting and Closed Session, June 18, 2018
   • Regular Board Meeting and Closed Session, July 11, 2018
   • Special Board Meeting and Closed Session, July 14, 2018
IV. Reports from Representatives of Employee Organizations at the Resource Table
V. Public Agenda Requests
   A. Oral Presentations
   B. Proposed Actions
VI. Report from the Title IX/Sexual Harassment Task Force
VII. Requests to Address the Board of Trustees – Multiple Agenda Matters
VIII. Reports and Recommendations from the Board
   A. Reports of Standing and Special Committees
   B. Proposed Actions
      BT1. Board Travel Authorizations
      BT2. Absence Ratification Authorization
      BT3. Resolution – District Academic Employees Retirement
IX. Report from the Chancellor
   • Report from the Chancellor regarding activities or pending issues in the District
X. Consent Calendar

Matters Requiring a Majority Vote

BF1. Ratify Budget Revisions and Appropriation Transfers
BF2. Approve 2017-18 Budget Adjustments to Income and Appropriations
BSD1. Ratify Business Services Actions
BSD2. Approve Business Services Actions
FPD1. Approve Facilities Planning and Development Report
HRD1A. Approve Personnel Services Routine Actions
HRD1B. Approve Personnel Services Routine Actions
HRD2. Authorize Executive Employment Actions
ISD1. Approve New Educational Courses and Programs
ISD2. Approve New Community Services Courses
PC1. Personnel Commission Actions
• Correspondence

XI. Recommendations from the Chancellor

• Public Hearing to Adopt the 2017-2018 Revised Spending Plan of the Education Protection Act (EPA)

BF3. Adopt the 2017-2018 Revised Spending Plan of the Education Protection Act (EPA)

CH1. Repeal Board Rule 10509

Matters Requiring a Super Majority Vote - None

XII. Notice Reports and Informatives

BT/A. [Informative] Meeting and Board Locations 2018-2019

XIII. Announcements and Indications of Future Proposed Actions by Members of the Board of Trustees

XIV. Requests to Address the Board of Trustees Regarding Closed Session Agenda Matters

XV. Recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5 (Refer to Attachment “A” for Closed Session agenda).

Location: Hearing Room

XVI. Reconvene Regular Meeting

Location: Hearing Room
XVII. Roll Call

XVIII. Report of Actions Taken in Closed Session – August 8, 2018

XIX. Consent Calendar
   Matters Requiring a Majority Vote
   HRD3. Approve Disciplinary Actions for Classified Permanent Employees

XX. Adjournment
Next Regularly Scheduled Board Committee Meetings

Wednesday, August 22, 2018
Educational Services Center
Board Room – First Floor
770 Wilshire Blvd.
Los Angeles, CA 90017

<table>
<thead>
<tr>
<th>Committee</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Institutional Effectiveness &amp; Student Success Committee</td>
<td>12:00 p.m. – 1:15 p.m.</td>
</tr>
<tr>
<td>Facilities Master Planning &amp; Oversight Committee</td>
<td>1:30 p.m. – 2:45 p.m.</td>
</tr>
<tr>
<td>Legislative and Public Affairs Committee</td>
<td>3:00 p.m. – 4:15 p.m.</td>
</tr>
<tr>
<td>Budget &amp; Finance Committee</td>
<td>4:30 p.m. – 5:45 p.m.</td>
</tr>
</tbody>
</table>

In compliance with Government Code section 54957.5(b), documents made available to the Board after the posting of the agenda that relate to an upcoming public session item will be made available by posting on the District’s official bulletin board located in the lobby of the Educational Services Center located at 770 Wilshire Boulevard, Los Angeles, California 90017. Members of the public wishing to view the material will need to make their own parking arrangements at another location.

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

To make such a request, please contact the Executive Secretary to the Board of Trustees at (213) 891-2044 no later than 12:00 p.m. (noon) on the Tuesday prior to the Board meeting.
CLOSED SESSION
Wednesday, August 8, 2018

Educational Services Center
Hearing Room – First Floor
770 Wilshire Boulevard
Los Angeles, CA 90017

I. Public Employee Evaluation
   (pursuant to Government Code section 54957)
   A. Position: Chancellor
   B. Position: College Presidents
   C. Position: Executive Staff

II. Conference with Labor Negotiator
    (pursuant to Government Code section 54957.6)
    A. District Negotiators: Albert Román

    Employee Units:  All Units
                    All Unrepresented Employees

III. Public Employee
     Discipline/Dismissal/Release/Charges/Complaints
     (pursuant to Government Code section 54957)

IV. Consideration of Student Discipline
    (pursuant to Government Code section 54962 and Education Code
     section 72122)

V. Conference with Legal Counsel – Existing Litigation
   (pursuant to Government Code section 54956.9(d)(1))
   A. Maria Iacobo v. LACCD
B. Yvonne Caycedo-Hernandez v. LACCD
C. Mercury Insurance v. LACCD
D. Mohamed Maged Youssef v. LACCD, et al.
E. Anahit Shirvanyan v. LACCD
F. Kristin Lassonde v. LACCD
G. Shalomon Duke v. LACCD
H. Gloria Urbina v. LACCD, et al.

VI. Conference with Legal Counsel - Anticipated Litigation
(pursuant to Government Code section 54956.9(d)(2) and (e)(1))
A. Potential litigation – 3 matters
Subject: BOARD TRAVEL AUTHORIZATIONS

A. Authorize payment of necessary expenses for Gabriel Buelna and Steven F. Veres, members of this Board of Trustees, to attend the Hispanic Association of Colleges & Universities (HACU) 32nd Annual Conference entitled "Championing Hispanic Education success: Building America's Future" to be held on October 6-8, 2018 Atlanta, Georgia.

Background: Funding will be from 2018-2019 Board Travel account.

B. Authorize payment of necessary expenses for Andra Hoffman, member of this Board of Trustees, to attend the Women in Leadership Higher Education to be held on October 2-3, 2018 in Cambridge, MA.

Background: Trustee Hoffman is a panelist for the program on the topic of "Strengthening Working Families" under the leadership of Dr. Erika Endrijonas, Los Angeles Valley College (LAVC).

Background: Funding will be from 2018-2019 Board Travel account.

C. Authorize payment of necessary expenses for Andra Hoffman and Steven F. Veres, members of this Board of Trustees, to attend the 2018 The Association of Community College Trustees Leadership Congress to be held on October 24-27, 2018 in New York City.

Background: Funding will be from 2018-2019 Board Travel account.
Subject: **ABSENCE RATIFICATION AUTHORIZATION**

That the Board of Trustees of the Los Angeles Community College District hereby compensate Trustee Scott J. Svonkin for the regular meeting of June 6, 2018 despite his absence pursuant to Board Rule 2104.12 Absence – Illness. Trustee Svonkin’s absence was due to illness.

By ________________________ Date

Chancellor and Secretary of the Board of Trustees

Buelna
Fong
Hoffman
Moreno

Svonkin
Velet
Veres
Williams

Student Trustee Advisory Vote
Subject: RESOLUTION - DISTRICT ACADEMIC EMPLOYEES RETIREMENT

WHEREAS, The academic employees identified below have been employed with the Los Angeles Community College District for many years; and

WHEREAS, Academic employees contribute significantly toward providing the highest quality of services to our students and the public on behalf of the Los Angeles Community College District; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District do hereby recognize the employees for their service and extend best wishes in their retirement.

SUMMARY OF RETIRED FULL-TIME REGULAR ACADEMIC EMPLOYEES
January 1st to June 30, 2018

<table>
<thead>
<tr>
<th>Name</th>
<th>Job Title</th>
<th>Location</th>
<th>Retirement Date</th>
<th>Years of Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charles Davis</td>
<td>Instructor</td>
<td>Harbor</td>
<td>6/6/2018</td>
<td>37</td>
</tr>
<tr>
<td>Eric Chavez</td>
<td>Instructor/ Vice Department Chair</td>
<td>Trade</td>
<td>6/5/2018</td>
<td>33</td>
</tr>
<tr>
<td>Patricia Farris</td>
<td>Instructor</td>
<td>Pierce</td>
<td>6/5/2018</td>
<td>29</td>
</tr>
</tbody>
</table>

Chancellor and Secretary of the Board of Trustees

By __________________________ Date __________________________

Buelna __________________________ Fong __________________________
Svonkin __________________________ Vela __________________________
Hoffman __________________________ Veras __________________________
Moreno __________________________ Williams __________________________

Student Trustee Advisory Vote
### SUMMARY OF RETIRED FULL-TIME REGULAR ACADEMIC EMPLOYEES
January 1st to June 30, 2018

<table>
<thead>
<tr>
<th>Name</th>
<th>Job Title</th>
<th>Location</th>
<th>Retirement Date</th>
<th>Years of Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>Steven Morris</td>
<td>Instructor</td>
<td>Harbor</td>
<td>6/7/2018</td>
<td>28</td>
</tr>
<tr>
<td>Carole Anderson</td>
<td>Instructor/ Instructor</td>
<td>Trade</td>
<td>6/30/2018</td>
<td>24</td>
</tr>
<tr>
<td></td>
<td>Special Assignment</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Carolie Parker</td>
<td>Instructor</td>
<td>Trade</td>
<td>6/5/2018</td>
<td>23</td>
</tr>
<tr>
<td>John Grimmer</td>
<td>Instructor/ Department Chair</td>
<td>East</td>
<td>6/30/2018</td>
<td>22</td>
</tr>
<tr>
<td>Richard Liao</td>
<td>Instructor</td>
<td>City</td>
<td>6/16/2018</td>
<td>21</td>
</tr>
<tr>
<td>David O'Shaughnessy</td>
<td>PACE Instructor</td>
<td>Harbor</td>
<td>6/5/2018</td>
<td>21</td>
</tr>
<tr>
<td>James Kanemaki</td>
<td>Instructor</td>
<td>Trade</td>
<td>6/5/2018</td>
<td>13</td>
</tr>
</tbody>
</table>
Subject: **RATIFY BUDGET REVISIONS AND APPROPRIATION TRANSFERS**

Ratify acceptance of $1,357,300 in income as recommended by the Chief Financial Officer/Treasurer. In accordance with Title 5 of the California Code of Regulations, Section 58307, authorize all the appropriation transfers between major expenditure categories (EXHIBIT I).
## EXHIBIT I

### BUDGET REVISIONS AND APPROPRIATION TRANSFERS

**ALL FUNDS, EXCLUDING BUILDING BOND FUND**

*August 8, 2018*

<table>
<thead>
<tr>
<th>NEW INCOME (Attachment I)</th>
<th>ACCOUNT</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td>810000-849900</td>
<td>257,464</td>
</tr>
<tr>
<td>State</td>
<td>860000-869999</td>
<td>1,069,066</td>
</tr>
<tr>
<td>Local</td>
<td>870000-889999</td>
<td>30,770</td>
</tr>
<tr>
<td>Interfund Transfer In</td>
<td>891000-892999</td>
<td>-</td>
</tr>
<tr>
<td>Other Financing Sources</td>
<td>893000-897999</td>
<td>-</td>
</tr>
<tr>
<td>Contribution to Restricted Program</td>
<td>898000-899999</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total New Income</strong></td>
<td></td>
<td><strong>1,387,300</strong></td>
</tr>
</tbody>
</table>

### EXPENDITURES

<table>
<thead>
<tr>
<th>EXPENDITURES</th>
<th>ACCOUNT</th>
<th>Approved Budget</th>
<th>Budget Revisions</th>
<th>Appropriation Transfers</th>
<th>Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Classified Salaries</td>
<td>100000-199999</td>
<td>329,104,700</td>
<td>516,523</td>
<td>-</td>
<td>329,621,313</td>
</tr>
<tr>
<td>Classified Salaries</td>
<td>200000-299999</td>
<td>205,123,074</td>
<td>77,200</td>
<td>-</td>
<td>205,200,274</td>
</tr>
<tr>
<td>Employee Benefits</td>
<td>300000-399999</td>
<td>168,309,406</td>
<td>126,972</td>
<td>-</td>
<td>185,286,378</td>
</tr>
<tr>
<td>Books/Supplies</td>
<td>400000-499999</td>
<td>47,327,094</td>
<td>59,050</td>
<td>-</td>
<td>47,386,144</td>
</tr>
<tr>
<td>Contract Services</td>
<td>500000-599999</td>
<td>237,346,878</td>
<td>382,829</td>
<td>-</td>
<td>227,619,707</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>600000-699999</td>
<td>29,898,687</td>
<td>11,042</td>
<td>-</td>
<td>20,990,729</td>
</tr>
<tr>
<td>Other Outgo</td>
<td>700000-709999</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Other Debt Services</td>
<td>710000-719999</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Tuition Transfers</td>
<td>720000-729999</td>
<td>22,422</td>
<td>-</td>
<td>-</td>
<td>22,422</td>
</tr>
<tr>
<td>Interfunds Transfers</td>
<td>730000-739999</td>
<td>22,049,619</td>
<td>-</td>
<td>-</td>
<td>22,049,619</td>
</tr>
<tr>
<td>Direct Support/Indirect Costs</td>
<td>740000-749999</td>
<td>230</td>
<td>-</td>
<td>-</td>
<td>230</td>
</tr>
<tr>
<td>Loan/Grants</td>
<td>750000-759999</td>
<td>318,328,251</td>
<td>100,000</td>
<td>-</td>
<td>318,428,251</td>
</tr>
<tr>
<td>Other Financing Sources (Except 7902)</td>
<td>760000-799999</td>
<td>132,515,746</td>
<td>63,684</td>
<td>-</td>
<td>132,599,430</td>
</tr>
<tr>
<td>Reserve for Contingency*</td>
<td>790200</td>
<td>27,925,894</td>
<td>-</td>
<td>-</td>
<td>22,925,894</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>1,903,647,091</strong></td>
<td><strong>1,387,300</strong></td>
<td>-</td>
<td><strong>1,904,204,391</strong></td>
</tr>
</tbody>
</table>

* Reserve for Contingency balance is $22.93 million, which is 3.5% of the Unrestricted General Fund revenue (excluding General Reserve)

All budget revisions and transfers herein are submitted for the Board of Trustees approval in accordance with Title 5 of California Regulations, Sections 58307 and 58308. Appropriation transfers between major expenditure categories are within funds/grants that have been previously received and approved by the Board of Trustees. These transfers have been reviewed by the college administrators and approved by the college Vice Presidents of Administration and College Presidents.
### NEW INCOME AND GRANTS

<table>
<thead>
<tr>
<th>BTA NUMBER:</th>
<th>FUND/GRANT NAME</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td><strong>Los Angeles Valley College Workforce Training</strong></td>
<td><strong>$95,000</strong></td>
</tr>
<tr>
<td>V-0785, V-0827</td>
<td>To accept additional funding to provide Bioscience/Biotechnical sector strategies and develop testing mechanisms resulting in industry-recognized credentialing for participants completing the program. The program will serve existing students enrolled in manufacturing-related programs and recently graduated incumbent workers employed by industry partners. Funding is from the United States Department of Labor through the City of Los Angeles Economic &amp; Workforce Development Department and increases the current year allocation to $105,351.</td>
<td></td>
</tr>
<tr>
<td>C-0527</td>
<td><strong>Consortium for Undergraduate Research Experiences (CURE)</strong></td>
<td><strong>162,464</strong></td>
</tr>
<tr>
<td></td>
<td>To accept additional funding to recruit 16 students per year, with an emphasis on underserved populations, for year-round research experiences in ongoing, cutting-edge projects in astronomy, astrophysics, and planetary science at NASA's Jet Propulsion Laboratory in Pasadena, CA. Funding is from the National Science Foundation and increases the current year allocation to $270,225.</td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL FEDERAL**

$257,464

<table>
<thead>
<tr>
<th>State</th>
<th><strong>Disabled Students Programs and Services</strong></th>
<th><strong>($4,226)</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>D-1097</td>
<td>To adjust funding for FY 2017-18 Disabled Students Programs and Services program based on FY 2017-18 Second Principal (P2) Apportionment Revision released by the State Chancellor's Office on June 25, 2018. Funding is from the California Community Colleges Chancellor's Office (CCCCO) and reduces the current year allocation to $7,491,269.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>D-1049</th>
<th><strong>Adult Education Block Grant</strong></th>
<th><strong>85,797</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>To adjust funding to improve literacy skills, job placement, wages, and completions of high school diplomas and/or GED, postsecondary certificates, degrees, or training programs. Funding is from the Board of Governor's, California Community Colleges Chancellor's Office (BOG-</td>
<td></td>
</tr>
</tbody>
</table>
Through the Montebello Unified School District and increases the current year allocation to $5,152,616.

**Information & Communications Technologies and Digital Media**

*Los Angeles Region Deputy Sector Navigator Grant*

To accept additional funding used to create greater alignment between education and the IT and digital media industries through program enhancement, curriculum development, professional development, and student internship opportunities. Funding is from the California Community Colleges Chancellor's Office (CCCCO) and increases the current year allocation to $235,000.

**Strong Workforce Program – Regional Share**

To accept additional funding to improve career pathways and student success by developing industry-relevant skills and workforce opportunities for low-wage working students at Los Angeles Southwest College. Funding is from the California Community Colleges Chancellor's Office (CCCCO) through the Rancho Santiago Community College District and increases the current year allocation to $1,668,485.

**Board Financial Assistance Program – Student Financial Aid Administration (BFAP-SFAA)**

To increase the budget for the Board Financial Assistance Program – Student Financial Aid Administration (BFAP-SFAA) based on the Second Principal Allocation revision that was released by the State Chancellor's Office on June 25, 2018. Funding is from the California Community Colleges Chancellor's Office (CCCCO) and increases the total current year allocation to $5,336,210.

**Technical & Career Education**

To accept additional funding at Los Angeles Trade-Technical College to conduct non-credit instruction and vocational/extension training workshops and to purchase instructional equipment. Funding is from income from Diesel Exhaust After Treatment and Maintenance (DEAM) collections, Periodic Smoke Inspection Program (PSIP) courses, and the Foundation for California Community Colleges.
**Los Angeles Valley College Job Training**

To accept additional funding to provide employment training services to participants in the South Bay Service Delivery area. An estimated 82 individuals will receive this training at Los Angeles Valley College. Funding is from the South Bay Workforce Investment Board.

| TOTAL LOCAL |  $30,770 |
| TOTAL INCOME | $1,357,300 |
Subject: **APPROVE 2017-18 BUDGET ADJUSTMENTS TO INCOME AND APPROPRIATIONS**

In the General Fund, a reduction of $3,141,746 of state revenues as revised and released by the State Chancellor’s Office for the 2017-18 Second Principal Apportionment (P2) and 2016-17 Recalculation Apportionment as shown in Attachment I, authorize a reduction of appropriations of $3,141,746.

The following actions are presented for approval.

**INCOME** - Reduce $3,141,746
- 2016-17 Recalculation Apportionment - $518,426
- 2015-16 Second Principal Apportionment - $(3,660,172)

**APPROPRIATIONS** - Reduce $3,141,746
- Reduce budgets by a net $3,141,746 as presented in Attachment I

**Background:** On February 23, 2018, the State Chancellor’s Office released the 2016-17 Recalculation Apportionment; funding all of the Districts FTES reported and on June 25, 2018 the State Chancellor’s Office released the 2017-18 Second Principal Apportionment (P2). The State funded all of the District’s reported 101,969 FTES. It should be noted that State funded FTES is not final and will change at Recalculation when updated FTES totals become available.

The income decrease is primarily due to the District returning unearned growth dollars.

Recommended by: Robert B. Miller, Vice Chancellor

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By Date

Buelna Svonkin
Fong Vela
Hoffman Veres
Moreno Williams

Student Trustee Advisory Vote
## STATE GENERAL REVENUE ADJUSTMENTS
### FROM 2017-18 P2

#### 2016-17

<table>
<thead>
<tr>
<th></th>
<th>ANNUAL</th>
<th>2ND RECALC</th>
<th>NET CHANGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base</td>
<td>487,230,276</td>
<td>487,480,678</td>
<td>250,402</td>
</tr>
<tr>
<td>EPA Funds</td>
<td>82,795,554</td>
<td>82,546,048</td>
<td>(249,506)</td>
</tr>
<tr>
<td>Base Allocation Increase</td>
<td>7,582,662</td>
<td>7,549,908</td>
<td>(33,154)</td>
</tr>
<tr>
<td>COLA</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Restoration/Growth</td>
<td>2,066,640</td>
<td>2,095,569</td>
<td>26,918</td>
</tr>
<tr>
<td>Deficit/Adjustment/Shortfall</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td><strong>579,675,132</strong></td>
<td><strong>579,669,792</strong></td>
<td><strong>(5,340)</strong></td>
</tr>
<tr>
<td>Apprenticeship Income</td>
<td>156,273</td>
<td>169,293</td>
<td>11,020</td>
</tr>
<tr>
<td>Other State (2015-16 surplus)</td>
<td>0</td>
<td>1,195,339</td>
<td>1,195,339</td>
</tr>
<tr>
<td>PT Fac Office Hours</td>
<td>2,694,482</td>
<td>2,019,943</td>
<td>(674,539)</td>
</tr>
<tr>
<td>PT Fac Health Benefits</td>
<td>40,997</td>
<td>32,943</td>
<td>(8,054)</td>
</tr>
<tr>
<td>PT Fac Compensation</td>
<td>2,216,671</td>
<td>2,216,671</td>
<td>0</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>584,787,555</strong></td>
<td><strong>585,305,981</strong></td>
<td><strong>518,426</strong></td>
</tr>
</tbody>
</table>

#### 2017-18

<table>
<thead>
<tr>
<th></th>
<th>FINAL BUDGET</th>
<th>P2</th>
<th>NET CHANGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base</td>
<td>501,476,028</td>
<td>494,959,858</td>
<td>(6,516,170)</td>
</tr>
<tr>
<td>EPA Funds</td>
<td>78,197,646</td>
<td>84,710,002</td>
<td>6,512,356</td>
</tr>
<tr>
<td>Base Allocation Increase</td>
<td>16,039,353</td>
<td>17,599,541</td>
<td>1,560,188</td>
</tr>
<tr>
<td>COLA</td>
<td>9,042,510</td>
<td>8,567,325</td>
<td>(475,585)</td>
</tr>
<tr>
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### TOTAL CHANGE

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Subject: **RATIFY BUSINESS SERVICES ACTIONS**

In accordance with the California Education Code and Los Angeles Community College District Board Rules, the following routine transactions are reported for ratifications:

A. **PURCHASE ORDERS AND SHORT TERM AGREEMENTS**

727 issued from June 1, 2018 to June 30, 2018 which totaled $4,062,991.

B. **FACILITIES ORDER FORMS**

50 issued from June 1, 2018 to June 30, 2018 which totaled $240,289.45.

C. **PERMITS FOR USE AND CIVIC CENTER PERMITS UP TO 14 DAYS**

1 issued from June 1, 2018 to June 30, 2018 for a total income of $1,680 at Harbor.

7 issued from June 1, 2018 to June 30, 2018 for a total income of $27,448 at Southwest.

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Recommended by:  
Robert B. Miller, Vice Chancellor  

Approved by:  
Francisco C. Rodriguez, Chancellor  

Chancellor and Secretary of the Board of Trustees  

By  
Date  

Buelna  
Fong  
Hoffman  
Moreno  
Svonkin  
Vela  
Veras  
Williams  
Student Trustee Advisory Vote  

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D. EDUCATIONAL PROGRAMS – FISCAL AGENT, STUDENT SUCCESS

4500259065  Educational Services Center. Agreement with Sportsmen's Lodge to provide conference rooms, meals, Audio Visual support for 65 attendees of the LA College Promise Design Retreat funded by the California Community Colleges Chancellor's Office ESL/Basic Skills Professional Development grant under the auspices of the Office of Educational Programs and Institutional Effectiveness, during the period July 24-25, 2018, inclusive. The conference is being held in the San Fernando Valley area since it is a requirement under the grant to serve various statewide community college regions. **Total estimated cost: $15,000.**

4500259286  Educational Services Center. Agreement with The RP Group to arrange for group conference registration, lodging, food and beverages for approximately 45 participants of the 2018 Strengthening Student Success Conference, funded by the California Community Colleges Chancellor's Office ESL/Basic Skills Professional Development grant under the auspices of the Office of Educational Programs and Institutional Effectiveness, during the period October 2-5, 2018 inclusive. The conference is being held in the Orange County area since it is a requirement under the grant to serve various statewide community college regions. **Total cost: $60,000.**

E. LEASE OF FACILITIES FOR DISTRICT USE

4500259301  Mission. **No-cost** agreement with Verdugo High School for use of three classrooms in order to offer LAMC/Sunland-Verdugo courses for English as Second Language on designated days and times during the period August 27, 2018 to June 30, 2019.

F. LEASES, USE PERMITS AND CIVIC CENTER PERMITS OF DISTRICT FACILITIES 14 DAYS OR LONGER

4500251081  City. Amendment No. 1 to renew the agreement with Rose and Alex Pilibos Armenian School for the use of the athletic field for soccer practice and games on designated days and times. The permit
includes supplies and attendants during the period July 24, 2018 to December 14, 2018. Total income: $8,402.

4500259763 Educational Services Center. Agreement with the UCLA Meyer & Renee Luskin Conference Center to provide a location for the Chancellor’s Retreat during the period of September 6, 2018 to September 7, 2018, inclusive. The Planning Retreat will address critical issues facing the District this upcoming academic year, including: the new state funding formula, communication strategies, and will build upon the current District and college enrollment management plans. Total cost: $8,810.

4500259051 Harbor. Agreement with South Bay Force FC, Inc. for use of the football field for soccer practice on designated days and times during the period July 11, 2018 to December 6, 2018. Total income: $24,832.

4500259045 Pierce. Agreement with Louisville High School for use of the swimming pool for girls’ water polo practice on designated days and times during the period June 25, 2018 to July 25, 2018. Total income: $1,845.

G. LICENSE AGREEMENTS

4500259288 Districtwide. Agreement with Computerland of Silicon Valley to provide eight perpetual software licenses of Microsoft Windows Server 16 core Academic version under the auspices of the Office of Information Technology. Total cost: $10,120.

4500255215 East. Revise the period of services of agreement with Rosetta Stone to provide 15 Rosetta Stone Foundation for Higher Education software licenses to be used by the Modern Languages Department during the period February 5, 2018 to February 4, 2021, inclusive. No additional cost.

4500241240 Educational Services Center. Amendment No.1 with Bomgar Corporation to renew the agreement for remote and technical support and collaboration tools for 40 licenses for the colleges and Educational Services Center, under the auspices of the Office of
Information of Technology, during the period July 1, 2018 to June 30, 2019, inclusive. Total cost: $27,636.

4500259213 West. Agreement with Kentico Software LLC for license to use its CMS Website Content Management software including support and maintenance for the Information Technology Department during the period April 3, 2018 to April 2, 2019, inclusive. Total cost: $6,599.

H. LOAN AGREEMENT

4500245004 Pierce. Amendment No.1 to renew loan agreement with Dohnel Bros., Inc. for up to 21 horses that will be cared for and boarded by the Equestrian Program during the period July 1, 2018 to June 30, 2021, inclusive.

I. MAINTENANCE AGREEMENTS

4500229351 City. Amendment No. 2 to renew agreement with Nebraska Book Company to upgrade 12 point-of-sale terminals and provide annual software license support, maintenance and hosting services for the Winprism college bookstore inventory control point-of-sale cashiering and e-commerce systems during the period May 1, 2018 to June 30, 2019, inclusive. Total cost: $70,442.

4500233215 City. Amendment No. 2 to renew agreement with Steris Corporation to provide preventive maintenance service on the autoclave located in the Life Science Department during the period July 1, 2018 to June 30, 2019, inclusive. Total cost: $7,908.

4500244221 City. Amendment No. 1 to renew agreement with Amtech Elevator Services to provide monthly maintenance elevator service on 29 units for the Facilities Department during the period June 1, 2018 to May 31, 2019, inclusive. Total cost: $51,672.

4500258899 City. Agreement with Vivo Aquatics to manage the swimming pool water balance remotely using VivoPoint pool management system. Service includes monthly preventative maintenance service to inspect control systems and perform complete digital water tests
during the period July 1, 2018 to June 30, 2019, inclusive. **Total cost: $1,800.**

**4500245352 East.** Amendment No. 1 to renew agreement with Nalco Company to provide maintenance and complete chemical treatment program for the Central Plant cooling and heating systems during the period July 1, 2018 to June 30, 2019, inclusive. **Total cost: $43,176.**

**4500207225 Harbor.** Amendment No. 4 to renew agreement with Schindler Elevator Corporation to provide monthly maintenance elevator service on 22 units for the Facilities Department during the period July 1, 2018 to June 30, 2019, inclusive. **Total cost: $34,374.**

**4500215423 Harbor.** Amendment No. 2 to renew agreement with Viatron Systems, Inc. to provide maintenance on the scanning system for the Extended Opportunity Programs and Services, Financial Aid, Admissions, Counseling and Assessment departments during the period August 13, 2017 to August 12, 2018, inclusive. **Total cost: $9,788.**

**4500218469 Harbor.** Amendment No. 1 to renew agreement with Pacific Parking Systems for preventative maintenance service on 17 automated parking pay station machines during the period October 1, 2018 to September 30, 2019, inclusive. **Total cost: $9,350.**

**4500229350 Harbor.** Amendment No. 8 to renew agreement with Konica Minolta to provide maintenance service on digital imaging devices, including parts, consumables and toner located in the offices of Personnel, Payroll, Assessment, Student Services, EOPS, Math, Counseling, Harbor Advantage, and Swap Meet during the period July 1, 2018 to June 30, 2019, inclusive. **Total cost not-to-exceed: $15,000.**

**4500259025 Harbor.** Agreement with Climatec to provide bi-monthly preventative maintenance service on the energy management and control system for the Facilities Department during the period August 1, 2018 to July 31, 2023, inclusive. **Total cost: $81,660.**

**4500238823 Mission.** Amendment No. 1 to agreement with Canon Solutions America, Inc. to allow for overages on one Canon copier in the
Outreach Department during the period March 1, 2017 to February 28, 2022, inclusive. Total cost: $6,000.

4500242664 Mission. Amendment No. 1 to renew agreement with Jensen Systems to provide annual services for the point of sale system including web update and subscription for the Culinary Arts Institute during the period June 9, 2018 to June 8, 2019 inclusive. Total cost: $2,344.

4500234337 Valley. Amendment No. 2 to renew agreement with Aqua Serv Engineers, Inc. to provide maintenance and complete chemical treatment program for the Central Plant cooling and heating systems during the period July 1, 2018 to June 30, 2021, inclusive. Total cost: $33,634.

4500258190 Valley. Agreement with Digital Telecommunications Corporation for maintenance of the college’s NEC SV8500 telephone system utilizing the competitively-bid State of California Multiple Award Schedule (CMAS) Contract Number 3-13-70-0310F, during the period July 1, 2018 to June 30, 2019, inclusive. Total cost: $23,128.

4500258868 Valley. Agreement with Flue Steam for maintenance of the grease exhaust duct system in the Cafeteria during the period July 1, 2018 to June 30, 2021, inclusive. Total cost: $6,498.

4500258870 Valley. Agreement with Docuproducts Corporation to allow for overages on two Canon copiers in Reprographics during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $2,069.

4500258872 Valley. Agreement with Zaretsky Engineering Solutions dba Zaretsky Building Solutions to monitor sensors and maintain the Aircuity Optinet energy efficiency and air quality optimization and reporting system installed in the Allied Health and Science Building, for the Maintenance and Operations Department during the period July 1, 2018 to June 30, 2021, inclusive. Total cost: $74,850.
J. STUDENT INTERN AGREEMENTS

4500218074  City. No-cost amendment No. 1 to renew agreement with Mission Community Hospital to provide clinical training for students enrolled in the Nursing Program during the period September 1, 2018 to August 31, 2020, inclusive.

4500258865  City. No-cost agreement with Good Samaritan Hospital to provide clinical training for students enrolled in the Radiologic Technology program during the period April 1, 2018 to April 1, 2021, inclusive.

4500258867  City. No-cost agreement with Olympia Medical Center to provide clinical training for students enrolled in the Nursing program during the period August 1, 2018 to July 31, 2023, inclusive.

Various  Mission. No-cost agreements with the following contractors for clinical training for students enrolled in the Home Health Aid and Nurse Assistant Programs during the period July 26, 2018 to November 30, 2019, inclusive.

4500258891  13000 Victory Blvd LLC dba Windsor Gardens Care 4500254893  St. Elizabeth Homes CLHF, Inc.

Various  Pierce. No-cost agreements with the following contractors for internships for students enrolled in the Registered Veterinary Technician and/or Pre-Veterinary Science Program during the period August 27, 2018 to August 26, 2023, inclusive.

4500258912  Nordhoff Veterinary Hospital 4500258913  Keith Youn DVM, Inc. dba Crescenta Valley Vet Hospital

K. SERVICES AGREEMENT – FISCAL AGENT: WORKFORCE DEVELOPMENT

4500259324  Educational Services Center. Agreement with CEES-Advisors to provide Advisory Services as it relates to Representing the California Community Colleges Chancellors Office as a "Statewide-Liaison" in facilitating existing Facility Management Training Programs at LACCD, new programs and Statewide with reaching out
to the Commercial Real Estate (CRE) Industry, the International Facility Management Association (IFMA) and the community colleges during the period February 1, 2018 to December 30, 2018, inclusive and funded by the California Prop 39 Budget Allocation. **Total cost: $89,940**

L. SERVICES AGREEMENTS

4500214974 City. Amendment No. 3 to renew agreement with Libca, Inc. to provide “Medical Terminology”, “How to Start a Home-Based Medical Insurance Billing Service” and “Coding for Medical Insurance” classes, previously approved by the Board for the Community Services Department, during the period July 1, 2018 to June 30, 2019, inclusive. **Total cost: $6,375.**

4500215171 City. Amendment No. 3 to renew agreement with Mel Dangcil to conduct “Singer’s Workshop” classes previously approved by the Board for the Community Services Department during July 1, 2018 to June 30, 2019, inclusive. **Total cost: $8,000.**

4500215444 City. Amendment No. 3 to renew agreement with Waterline Technologies Inc. to provide swimming pool supplies during the period September 1, 2018 to August 31, 2019, inclusive. **Total cost: $22,000.**

4500250608 City. No-cost amendment No. 1 to extend agreement with Pacific Dining to provide catering services for Gear Up 4 LA activities for up to 400 participants for breakfasts and lunches during the period ending June 30, 2018.

4500229109 City. Amendment No. 2 to renew agreement with Mike Holley to conduct “Off-the-Cuff: Comedy Improv” classes previously approved by the Board for the Community Services Department during the period July 1, 2018 to June 30, 2019, inclusive. **Total cost: $6,250.**

4500231152 City. No-cost amendment No. 1 to renew agreement with Staff Garden, Inc. to provide access on the web to create and manage free ePortfolio for the Nursing students to chronicle information
such as certifications, continuing education credits, cover letter, resume and explore career opportunities during the period September 1, 2018 to August 31, 2021, inclusive.

4500258678  **City.** Agreement with Penny Panettiere to conduct a series of “Management of Assaultive Behavior” workshops previously approved by the Board for the Community Services Department during the period July 1, 2018 to June 30, 2019, inclusive. **Total cost:** $7,000.

4500258979  **City.** Agreement with Prudential Overall Supply to provide rental and cleaning service of uniform and dust mops for the Facilities Department during the period July 1, 2018 to June 30, 2021, inclusive. **Total cost:** $53,514.

4500251242  **Districtwide.** **No-cost** amendment No. 1 to extend agreement with E911 for knowledge transfer and services to migrate colleges and Educational Services Center on premise Microsoft Exchange email to cloud email Microsoft Office 365 to extend the end date of the period of performance from June 30, 2018 to August 12, 2018 to provide the nine colleges with more time to plan and participate in the knowledge transfer. Under the auspices of the Office of Information Technology.

4500224248  **East.** Amendment No. 3 to renew agreement with Prudential Overall Supply to provide uniforms for Physical Plant employees during the period April 1, 2018 to March 31, 2019, inclusive. **Total cost:** $30,000.

4500199493  **Educational Services Center.** Amendment No. 6 to renew agreement with Directory Solutions Group to provide UnitySync software licenses, support, configuration and knowledge transfer to internal staff that will enable LACCD to synchronize user network identity and password data across all colleges to enable secure access to the Portal, new unified Office 365 Cloud email system and related modules. Under the auspices of the Office of Information Technology during the period July 1, 2018 to June 30, 2019, inclusive. **Total cost:** $29,500.
4500216168 **Educational Services Center.** Amendment No. 3 to renew agreement with Deborah M. Hill to provide mobile live scan fingerprint services under the auspices of the Office of Human Resources during the period of July 1, 2018 to June 30, 2019, inclusive. **Total cost:** $10,000.

4500225232 **Educational Services Center.** Amendment No. 2 to renew Agreement with Verizon Wireless to provide four hotspots and an unlimited data plan with monthly recurring charges for the financial aid team. This agreement will assist them in their ability to perform corrective actions required to retain the go-live date for the Student Information System Modernization Project during the period March 15, 2018 to March 14, 2022, inclusive. **Total cost:** $3,500.

4500246755 **Educational Services Center.** Amendment No. 1 to extend agreement with Druva, Inc. to provide software to back up and protect mobile devices and encrypt and secure confidential student and employee information on District and college computers, tablets and cell phones and share that information during the period May 1, 2018 to August 30, 2018, inclusive, under the auspices of the Office of Information Technology. **Total cost:** $6,000.

4500247631 **Educational Services Center.** Amendment No. 1 to extend agreement with MDRC to continue conducting full-scale external evaluation services (including formal recommendation paper and summative white paper) and technical assistance (including college visits, workshops and trainings) for the LA College Promise Program as specified by the Grant during the period of September 4, 2018 to June 30, 2019, inclusive, under the auspices of the Office of Educational Programs and Institutional Effectiveness and funded by the Innovation Grant funding the LA College Promise **Total cost:** $150,000.

4500259027 **Educational Services Center.** No-cost agreement with the California Department of Motor Vehicles to obtain information on delinquent and defaulted student loan borrowers in order to reduce the quantity of outstanding loans and the frequency of student loan defaults for the Central Financial Aid Unit during the period during the period June 7, 2018 to June 13, 2022, inclusive.
4500259283  Educational Services Center. Agreement with Barr Mediation Services to provide services on employee matters during the period July 1, 2018 to June 30, 2019, inclusive under the auspices of the Office of Human Resources. Total cost not to exceed: $10,000.

4500259284  Educational Services Center. Agreement with Christopher Ruiz Cameron for the services of acting as a hearing officer on employment matters during the period of July 1, 2018 to June 30, 2019, inclusive. Total cost not to exceed: $10,000.

4500259285  Educational Services Center. Agreement with Paul J- Lane, Ph.D., to perform psychological fitness-for-duty examinations of permanent District employees, under the auspices of the Office of Human Resources, during the period July 1, 2018 to June 30, 2019, inclusive. Total cost: $10,000.

4500259500  Educational Services Center. Agreement with Meltwater News US, Inc. to provide a 10-user, Districtwide account for multi-platform media monitoring and analysis services including print, online, broadcast and social media for District and all nine colleges from August 1, 2018 to July 31, 2019, inclusive. Total cost: $11,000.

4500203109  Harbor. Amendment No. 4 to renew agreement with South Coast Water to provide monthly service on the reverse osmosis deionized water system in the Science Complex during the period July 1, 2018 to June 30, 2019, inclusive. Total cost: $8,870.

4500229603  Harbor. Amendment No. 2 to renew agreement with Western Indoor Environmental Services to provide services to degrease and clean eight stoves and six rooftop exhaust fans, hoods, and accessible ductwork in the Culinary Kitchen and Child Development Center during the period July 1, 2018 to October 31, 2018, inclusive. Total cost: $1,975.

4500246783  Harbor. Amendment No. 4 to increase the contract amount on agreement with AVR Van Rental Solutions to provide van rental services for athletic teams to games during the period August 1, 2018 to June 30, 2019, inclusive. Total cost: $25,000.
4500214557 **Mission.** Amendment No. 1 to renew agreement with Blackboard Connect, Inc. to provide outreach messaging notification system for students, faculty and staff during the period July 1, 2018 to June 30, 2019, inclusive. **Total cost:** $8,925.

4500224015 **Mission.** Amendment No. 4 to renew agreement with Intelecom Intelligent Telecommunications for use and broadcast rights of courses offered by Instructional Television. This renewal will provide access to videos and streaming services during the period July 1, 2018 to June 30, 2019, inclusive. **Total cost:** $20,672.

4500258903 **Mission.** No-cost agreement with Los Angeles County Office of Education (LACOE) to provide data sharing of foster youth education records to improve the coordination of services to youth served by LAMC and LACOE Programs during the period July 1, 2018 to June 30, 2024, inclusive.

4500259397 **Mission.** Agreement with Etudes, Inc. to provide access to past course sites in 2015, 2016 and 2017 including live, development and project sites for the Instructional Television Department during the period July 1, 2018 to June 30, 2019, inclusive. **Total cost:** $5,000.

Various **Mission.** Thirteen amendments to renew and four new agreements with the following contractors to provide child care services for the Family Child Care Home Networks Program during the period July 1, 2018 to June 30, 2019, inclusive. **Total cost:** $1,533,400.

- 4500215420 Agustina Garcia $90,200
- 4500215421 Aroutin, Inc. $90,200
- 4500215422 Beatriz Elena Velez $90,200
- 4500215427 Hernandez Family Child Care, Inc. $90,200
- 4500215429 Luz Ruiz $90,200
- 4500215431 Maria A. Rodriguez $90,200
- 4500215432 Mercedes Mejia $90,200
- 4500215433 Ramona R. Aguila $90,200
- 4500215434 Violeta Razuri $90,200
- 4500218850 Batres Family Day Care, Inc. $90,200
4500218852  Julia Hensch dba Hensch Family Child Care  $90,200
4500218853  Carolina Felman dba Step by Step Family Childcare  $90,200
4500230991  R and J Services Group, Inc.  $90,200
4500246081  Leyanis Majuan  $90,200
4500246556  Deborah Haire dba Haire Family Child Care  $90,200
4500258894  Barrera Peraza Family Day Care, Inc.  $90,200
4500258895  Gabriela Sanchez  $90,200
4500258896  Joaquina Garcia dba Gonzalez Family Child Care  $90,200
4500258897  Carmen Del Alamo  $90,200

4500259251  Pierce. Agreement with Pacific Dining Food Service Management to provide approximately 12,491 lunches for participants of the 2018 Summer Fun Under the Sun Day Camp for the Community Services Department during the period June 11, 2018 to August 3, 2018, inclusive. **Total cost:** $74,946.

4500202358  Southwest. Amendment No. 2 to renew agreement with Thinklogic to provide hosting services of the College’s main website during the period July 1, 2018 to June 30, 2019, inclusive. **Total cost:** $2,340.

4500247493  Southwest. Amendment No. 1 to renew agreement with Koje Enterprises LLC to increase resources for small businesses/entrepreneurs, cultivate the innovation and gig economy, promote an inclusive Entrepreneur Network, and provide ongoing training and mentoring opportunities for target groups including students, faculty and community groups. These key activities support the goals of the Entrepreneurial Mindset project as allowed by the Strong Workforce Regional grant during the period October 9, 2018 to June 30, 2019, inclusive. **Total cost:** $67,900.

4500258511  Southwest. Agreement with Explore Colleges to provide college tours for 22 students and staff to visit California State Universities-
Channel Islands, East Bay, San Jose State, San Francisco State, University of San Francisco, and University of California, Berkeley. Tour included hotel, transportation, meals, snacks, university tours, and security during the period April 4, 2018 to April 7, 2018, inclusive. **Total cost: $15,488.**

4500258869 **Southwest.** Agreement with DS Waters of America, Inc., to provide monthly rental of three hot and cold water dispensing units for the President's Office, Child Development and Natural Science departments during the period August 1, 2018 to July 31, 2019, inclusive. **Total cost: $9,000.**

4500259409 **Southwest.** Agreement with Alabi Community Consulting LLC to conduct professional development workshops and coordinate field trips to support the “A 360 Approach to Student Success in Degree Completion and Transfers” as allowed by the Student Equity program during the period March 5, 2018 to April 30, 2018, inclusive. **Total cost: $5,000.**

4500259030 **Trade-Technical.** Agreement with Planet Speck to provide photography for college special events during the period July 1, 2018 to June 30, 2019, inclusive. **Total cost: $9,250.**

4500259269 **Trade-Technical.** Agreement with National Association of Training Environmental Consulting International, Inc. to provide “Hazardous Waste Operations and Emergency Response 8 Hour Refresher” training for the Academic Affairs & Workforce Development Department during the period July 1, 2018 to December 31, 2018, inclusive. **Total cost: $4,500.**

4500235028 **Valley.** Amendment No. 1 to agreement with Academic Vision LLC to add Los Angeles Valley College (LAVC) to contract which currently includes East Los Angeles College (ELAC). Academic Vision LLC will provide F1 Visa student recruitment services from the countries of Chile, Ecuador, Brazil and Colombia and will recruit ten (10) students per year for LAVC at a cost of $750 per student, payable upon each student attempting 24 units. Period of service from July 1, 2018 to June 30, 2019, inclusive.
4500235913 Valley. Amendment No. 1 to renew agreement with Tierra Del Sol Foundation to provide job training for four developmental disabled adults. One supervisor and the adults will pick-up litter and leaves on campus for the Maintenance and Operations Department during the period July 1, 2018 to June 30, 2019, inclusive. **Total:** $23,664.

4500243798 Valley. Amendment No. 1 to renew agreement with Turbo Data Systems to provide parking citation process and collections services including use of four TicketPro Magic Rugby hand-held ticket machines for the Business Office during the period July 1, 2018 to June 30, 2019, inclusive. **Total cost:** $4,500.

4500252939 Valley. Amendment No. 1 to agreement with International Students Placement to add Los Angeles Valley College (LAVC) to contract which currently includes East Los Angeles College (ELAC). International Students Placement will provide F1 Visa student recruitment services from the countries of Vietnam, Cambodia, Thailand, and Laos and will recruit ten (10) students per year for LAVC at a cost of $750 per student, payable upon each student attempting 24 units. Period of service from July 1, 2018 to June 30, 2019, inclusive.

**M. SPECIAL GRANT FUNDED AGREEMENTS**

4500259554 Districtwide. Agreement with the County of Los Angeles, Department of Public Social Services, fund the Community College CalWORKs Program, with services to an estimated 6,000 college-enrolled CalWORKs Program participants, providing completion of their educational requirements and acquiring employment, under the auspices of the CalWORKs Program of the Educational Programs and Institutional Effectiveness Division during the period July 1, 2018 to June 30, 2021, inclusive, at an annual income of $1,233,500. **Total income:** $3,700,500.

4500189528 Harbor. Amendment No. 5 to renew agreement with the Arthur N. Rupe Foundation to fund a part-time Coordinator for the Certified Nursing Assistant Program to assist with grant reporting and student recruitment, enrollment, clinical assignments, and
preparation for CNA licensure examinations during the period July 1, 2018 to June 30, 2019, inclusive. Total: $37,850.

4500201730 Harbor. Amendment No. 1 to extend agreement with the State of California Office of Statewide Health Planning and Development to fund the Song Brown Program grant which supports training of physicians and nurses to address unmet needs within the State during the period August 15, 2018 to February 5, 2019, inclusive. Total: $125,000.

4500202165 Harbor. Amendment No. 4 to renew agreement with California Community Colleges Chancellor’s Office to fund the Assessment, Remediation, and Retention for Associate Degree Nursing Program grant. The grant will expand the provision of remedial coursework and test preparation assistance for students taking the National Council Licensure Examination, which is required for occupational licensing of registered nurses, during the period July 1, 2018 to June 30, 2019, inclusive. Total: $170,055.

4500147645 Mission. Amendment No. 4 to renew agreement with California Department of Education to fund the Family Child Care Homes Network Program during the period July 1, 2018 to June 30, 2019, inclusive. Total: $764,133.

4500259017 Southwest. Agreement with Rancho Santiago Community College District to fund the Industry Sector Projects in Common (ISPIC), the Self-employment Pathways in the Gig Economy & Linking Business Advising to the Classroom project to support Career Technical Education program development by providing tools, training, technical assistance and labor market data under the auspices of the CTE Data Unlocked initiative during the period January 1, 2018 to December 31, 2018, inclusive. Total: $40,000.

4500160216 Valley. Amendment No. 9 to renew agreement with Los Angeles County Department of Health Services to fund the Tutoring and Mentoring Program for the Nursing Department during the period July 1, 2018 to June 30, 2020, inclusive. Total: $180,000.
4500235386 Valley. Amendment No. 3 to with City of Los Angeles Economic & Workforce Development Department to increase funding for the LAVC Workforce Training Bioscience/Biotechnical Sector Strategies for the greater Los Angeles Area during the period November 1, 2017 to June 30, 2018, inclusive. Total $95,000.

N. SETTLEMENT OF CLAIM

18STLC07875 Mission. Settlement of a lawsuit for damage to personal property in the amount of $3,711.23.

Background. Settlement of a lawsuit filed by Mercury Insurance for damage to policyholder’s automobile
Subject: **APPROVE BUSINESS SERVICES ACTIONS**

I. **AUTHORIZE LEASE OF DISTRICT FACILITIES**

Authorize an agreement with Mr. Bones Pumpkin Patch to lease a portion of land of the facility known as the 10100 Jefferson Property, Culver City, CA. at West Los Angeles College. The sole purpose is to provide a pumpkin patch and entertainment facilities for young children and their families. Premises are approximately 1.4 acres of non-improved land. Lessee will have exclusive use of the area and open during the hours of 9:00 am to 9:00 pm Monday through Sunday. The lease agreement period is from September 17, 2018 to November 9, 2018, inclusive. **Total rental income: $23,125.**

Continue this lease agreement with Mr. Greentrees Christmas Trees a subsidiary of Mr. Bones for the use of these 1.4 acres of land to set-up and provide the sale of seasonal decorative trees. Lessee will have exclusive use of the area and open during the hours of 9:00 am to 9:00 pm Monday through Sunday. The lease agreement base period is from November 11, 2018 to December 31, 2018, inclusive. **Total rental income: $20,102.**

**Background:** This lease of space will generate income to benefit the college. Agreement is being issued pursuant to California Education Code No. 81378.1, which allows for the letting of the lease for a period of more than five days, but less than five years with a fair market value. This code provides for this lease to
be made without the need to acquire formal bids or proposals. Reviewing comparison industrial locations in the area arrived at the fair market value of the location to be leased that is an open air location used currently for parking new vehicles. The range of rent for this type of events is between $9.94 per sq. ft. per month and $10.22 per sq. ft. per month. This lease amount is at $1.02 per square foot or $5,080 per month for a total of $43,226.50 Pursuant to the about Education Code No. 81378.1, an advertisement making notice of this action was placed and has run for three consecutive weeks, on July 23, 2018, July 30, 2018 and August 6, 2018 in the Los Angeles Daily Journal.

II. AUTHORIZE SERVICE AGREEMENTS

A. Authorize Agreement with Xerox Corporation to provide continued maintenance service of digital imaging equipment at Los Angeles Trade-Technical College, including funds for per page overage costs associated with the agreement during the period July 1, 2018 to June 30, 2019, inclusive. Total estimated cost: $300,000.

Background: Agreement 4500191679 was approved by the Board of Trustees on December 6, 2017 (Com. No. BSD2) for service and maintenance for the devices covered by this new agreement. As Agreement 4500191679 has reach the five year limit for services contracts per California Educational Code, this agreement is necessary in order for the college to operate until new imaging devices can be procured utilizing the intended master agreement awarded pursuant to a forthcoming LACCD RFP for Imaging Devices and Services. This agreement is being made pursuant to California Department of General Services Multiple Award Schedule Master Agreement 3-01-36-0030A. This agreement is funded by the College’s General funds.

B. Authorize an agreement with KNN Public Finance, on behalf of the District Chief Financial Officer/Treasurer’s Office, to provide financial advisory services in regards to the sale of bond related matters during the period of September 1, 2018 to August 31, 2020, inclusive with three one-year renewal options; at a fee of $50,000 per each $400 million dollar general obligation bond sale contingent upon completion of transaction, plus expenses, not to exceed $2,500 per sale.
Background: This agreement is being awarded pursuant to Board policy. Six solicitations were sent and six responses received. A committee reviewed and ranked all proposals and interviewed the top three and has selected KNN Public Finance as the provider of these services. Funding is through Measure J and Measure CC bond funds.

C. Authorize amendment No. 1 to agreement with Huron Consulting Group to do the following:

1) Initiate the establishment of a long-term foundation to transform the District-wide information technology (IT) functional organization to a more strategic, high performing, customer-centric based organization; and

2) Provide immediate operational leadership over existing IT services and resources to meet the core needs of stakeholders throughout the District without major disruption; and

3) When only necessary and essential, coordinate a path to bring additional higher education IT experts and resources to lead the critical activities and projects required as part of the overall IT organizational transformation plan and objectives.

These additional services will be provided during the current contract period of July 30, 2018 to December 31, 2018, inclusive, at a total additional cost not to exceed $350,000.

Background: Huron Consulting Group was awarded its initial contract as a result of RFP No. 17-08 on July 27, 2017. Seventeen proposals were received of which fourteen were deemed responsive.

Huron will provide a senior IT professional with additional resources who have vast experience in higher education-specific technology services in the areas of strategic planning and leadership, transformation management, technology solutions, security management and service desk implementation.

The procurement of these resource services is in support of and aligns with the comprehensive needs of the District identified in the in-depth LACCD IT
Organization, Staff and Process Evaluation presented to the Board of Trustees on July 11, 2018. Funding is through Districtwide Cyber Security funds.

III. AUTHORIZE AMENDMENT TO SERVICE AGREEMENT

Authorize amendment No 3. to agreement with Charles Dunn Real Estate Services Inc., for property management services at 770 Wilshire Boulevard, Los Angeles, for an additional one-year period of services during the period July 1, 2018 to June 30, 2019, inclusive during which time a Request for Proposal will be issued and finalized for Board of Trustee authorization. Monthly cost: $120,000 per month and an estimated cost of an additional $100,000 for extraordinary and unforeseen costs to correct necessary safety and operational situations of the building for this period.

Background: Agreement No. 4500224987 was authorized by the Board of Trustees on May 9, 2016. The monthly management fee is $3,950. The balance of the contract amount is pass-through for operating and administrative costs for the building. This amendment will provide for the continued effective operations of the Educational Services Center facility. Funding is through District Office General funds.

IV. AUTHORIZE PLACEMENT OF INSURANCE

Authorize placement of improved vision plan insurance specified in Attachment A, OPTION 2.1 below, for the policy period of January 1, 2019 to June 30, 2023, through Arthur J. Gallagher & Company Insurance Brokers of California, Inc., the District’s broker of record, which will result in a cost saving to the District of approximately $55,000 (3.7%) on the vision plan benefit.

Background: The Los Angeles Community College District (LACCD) vision program is up for review. The JLMBC, in the performance of its due diligence, coordinated with the Arthur J. Gallagher & Company Insurance Brokers of California, Inc. to do a thorough review of the current LACCD Vision Health Benefits Plan, currently administered through Vision Service Plan (VSP). Vision plan options were reviewed by the Joint Labor Management Benefits Committee and brought for a vote to recommend to the Board the improved vision program for 2019 thus reducing cost for LACCD while improving benefit components. Option 2.1 in Attachment A offered the best combination of cost
and coverage to the District. The coverage is being placed pursuant to Board Rule 7300.

ATTACHMENT A

<table>
<thead>
<tr>
<th>Vision</th>
<th>VSP Current 1/1/18-12/31/2020</th>
<th>VSP Option 2.1* 1/1/19 - 12/31/2023</th>
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<tbody>
<tr>
<td>ASO Fees (PEPM)</td>
<td>$1.84</td>
<td>$0.80</td>
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<tr>
<td>% Difference</td>
<td>8.2%</td>
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<td>Claims Cost</td>
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<tr>
<td>% Difference</td>
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<tr>
<td>Fixed Fee + Claim Cost</td>
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<tr>
<td>Annual Cost</td>
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<td>$1,432,651</td>
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<tr>
<td>% Difference</td>
<td>5.8%</td>
<td>-3.7%</td>
</tr>
</tbody>
</table>

Option 2.1 will provide the following benefit changes:
1. Polycarbonate lenses will be fully covered
2. Office copay changes from $10 to $0
3. Frame and contacts allowance increases from $150 to $200
4. Improved network access with new value network (current signature program)
5. Savings of $55,000 to LACCD.
V. **RATIFY SERVICES AGREEMENT**

Agreement with Applied Learning Science to provide The CareerQuest Enrollment Program as a unique opportunity to engage, attract and enroll students designed to prepare our future workforce for some of the fastest growing occupations within the Energy, Construction, and Utility (ECU) Sector during the period February 1, 2018 to December 30, 2018, inclusive and funded by the California Prop 39 Budget Allocation at a total cost of $174,000.

**Background:** Los Angeles Community College District has implemented Proposition 39 (California Clean Energy Jobs Act), as a pass-through agent, to fund eligible projects to create jobs in California improving energy efficiency and expanding clean energy generation through renewables. The current allocation of $3,176,341 provides for the allocation of funds to public school facilities, university and college facilities, and other public buildings as well as job training workforce development and public-private partnerships, for eligible projects in Los Angeles and Orange Counties region, which $400K is allocated for regional projects through the assigned Sector Navigator. Funds will be available for projects under approved TOP codes that further the objectives of the Prop 39 (California Clean Energy Jobs Act). The Objectives of Prop 39 (California Clean Energy Jobs Act) is to build and sustain a regional network of colleges to better serve the needs of students and industries in the Energy, Construction, and Utilities Sector. It is focused on preparing the workforce to meet state objectives for future zero net energy standards. Four focus areas will be given special consideration: Building Science, HVACR, Lighting, Energy Auditing and Analysis. Applied Learning is a named participant in this project and funded utilizing LACCD as a pass-through agent by the California Colleges’ Workforce & Economic Development Department.

VI. **RATIFY ACCEPTANCE OF DONATIONS**

Ratify the following donations and express appreciation to the donors for their contributions to the District’s educational program.

**Los Angeles Trade-Technical College**

Three bags of wool fabrics, assorted trims and four yards of leather, from Charlene Carnadhan, valued at $1,000 by the donor, to be used in the Fashion Design classes by students and faculty.
VII. AUTHORIZE PAYMENTS

Authorize payments of the following expenditures:

A. $250 to Monica Alfaro, Administrative Secretary at Los Angeles Mission College for reimbursement of expenses incurred during the period January 30, 2018 to February 2, 2018.

Background: Ms. Alfaro purchase banners and flowers used during the Los Angeles Unified School District Parent Engagement Professional Summit held at the college on February 2, 2018. Funding is through College General Fund.

B. $545.09 to Paul McBurnett, Physics and Planetary Sciences Adjunct Faculty at Los Angeles Pierce College for reimbursement of expenses incurred during the period April 27, 2018 to April 29, 2018, inclusive.

Background: Mr. McBurnett paid for campground reservations for 22 persons at Big Bear Lake, Serrano Campground for the Geology 22A field course. He also paid for gas to fill three vehicles when the college’s gas cards failed to work at multiple locations. Funding is through the College General Fund.

C. $3,284 to reimburse Xerox for maintenance service on copier located in the Admissions Office at Los Angeles City for expenses incurred during the period January 1, 2017 to February 28, 2018, inclusive.

Background: Short term agreements were sent to Xerox but were never signed and returned back to the College. Service on the equipment continued but the college could not pay without the signed agreements. Funding is through the College General fund.

**Background:** Mr. Clarke purchased an external hard drive and flash drives needed for immediate copy of material requested by the Office of General Counsel. Funding is through the College General fund.
Subject: APPROVE FACILITIES PLANNING AND DEVELOPMENT REPORT

The following items are recommended for approval by Facilities Planning and Development as part of the Consent Calendar for the Board of Trustees Meeting Agenda for the date shown.

The Consent Calendar may be approved with a single vote. Any member of the Board of Trustees has the authority to remove any item listed and have it included on the Action Calendar for a separate vote.

I. AUTHORIZE AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

Action

Authorize Amendment No. 1 to Agreement No. 4500230408 with kW Engineering to provide Phase 2 Retro Commissioning services for the Student Services Building (SSA) Heating Ventilation Air Conditioning Repair and Energy Management System Upgrade project at Los Angeles Southwest College from July 16, 2017 to July 15, 2019 at a cost not to exceed $36,000 inclusive of eligible reimbursable expenses.

Background

On July 13, 2016 (Com. No. FPD1), the Board of Trustees authorized the above agreement to provide services for the Phase 1 Retro Commissioning services for the Student Services Building.
The purpose of this Agreement is to complete Phase 2 Retro Commissioning Services for the SSA Building and its environmental controls at Los Angeles Southwest College.

Funding and Development Phase

Funding is through 2015 – 2016 Proposition 39 funds. Phase 2 Retro Commissioning Services for Student Services Building. Work Order No. 400001080. All Phases. Non-Bond project.

II. AUTHORIZE CONSTRUCTION CONTRACT

Action

Authorize a contract with Environmental Construction, Inc. to provide general construction services for the Replacement of Water Intensive Landscaping – Campus Entry and D1/E1 project at East Los Angeles College at a cost of $897,574. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Eight (8) contractors requested bid packets. One (1) responsive bid was received for $897,574. This construction contract is for the replacement of water intensive landscaping materials and replacement of existing deteriorated irrigation systems to lower water consumption at project areas.

Funding and Development Phase

Funding is through State Matching Program funds. Replace Water Intensive Landscaping – Campus Entry and D1/E1 Areas. Work Order Nos. 40000780 and 40000781. Construction Phase. Non-Bond project.

III. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS GREATER THAN $30,000 ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY
Action

Ratify Change Order No. 1 to Construction Contract No. 33981 with S.J. Amoroso Construction Company, Inc. for additional general construction services for the Da Vinci Hall Modernization project at Los Angeles City College at a cost of $1,069,395.

Inclusive of this change order, the total cost of this Construction Contract is $18,730,395.

Background

This contract was authorized by the Board of Trustees on September 7, 2016 (Com. No. FPD1) with S.J. Amoroso Construction Company, Inc. to provide construction services for this project. This change order represents 6.06% of the original contract value of $17,661,000. The negotiated reduction from contractor demand is $498,683.

The following services have been completed and are requested to be ratified:

1. Due to requests by the college:
   - Provided LED lighting fixture package in lieu of the originally-specified fluorescent light fixtures.

2. Due to unforeseen conditions:
   - Removed and replaced the existing underground sewer and storm water drain system discovered to be beyond its useful lifespan.
   - Removed concrete discovered to be larger than anticipated for the installation of new structural framing.
   - Infilled slab areas in existing restroom areas throughout the building discovered to require additional concrete post-demolition.
   - Removed four (4) trees adjacent to the project site determined by the arborist to require removal.
   - Removed metal framing discovered between the ceiling system and the deck not identified on as-built documents.
• Pre-drilled clips and installed screw anchors in lieu of shot pins. The shot pins were damaging the existing concrete and did not provide sufficient attachment.
• Installed wood nailer throughout the perimeter edge of the building and infilled the existing gap left by the uneven surface discovered post-demolition.
• Modified the support steel framing for an air handling unit due to the unit being discontinued and the new air handling unit requiring a different support steel frame.
• Provided additional shotcrete infills, Fiber Reinforced Polymer (FRP) system, c-channels, plated jambs along the four (4) floors of the building. Additional penetrations were discovered post-demolition.

3. Due to additional requirements:

• Provided and installed two (2) surface-mounted multi-purpose fire extinguishers per the Architect of Record (AOR).
• Modified two (2) existing kiln ducts in order to install new structural beams per AOR.
• Provided structural reinforcement for a new door opening, infilled the existing concrete wall, and provided a new duct opening per AOR.
• Removed and reinstalled a wedging table, furred additional columns and walls to accommodate electrical work, revised electrical units, rerouted pipe, added plaster at columns, added ductwork, and modified sewer and storm drain lines per AOR.

Funding and Development Phase

Funding is through Proposition A and Measure J Bond proceeds. Da Vinci Hall Modernization 31C.5108.03; 01C.6108.03. Construction Phase.

IV. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACT

Action

Authorize Acceptance of Completion of Contract No. 33968-08E7 with Valle Grande Construction to provide general construction services for the Ernest H.
Moreno Building (Signage) project at East Los Angeles College with a substantial completion date of March 30, 2018.

Background

This contract was authorized by the Board of Trustees on April 13, 2016 (Com. No. FPD1).

The total cost of this contract is $139,306. The total cost of the signage is $219,306.

Funding and Development Phase

Funding is through Capital Outlay funds. Ernest H. Moreno Building (Signage) 32E.5234.02. Construction Phase.

V. AUTHORIZE AMENDMENTS TO LEASE AGREEMENTS

A. Action

Authorize Amendment No. 5 to Lease Agreement No. 33491 with Koam Construction Inc. for the Science Career & Mathematics - Site Restoration project at East Los Angeles College to extend the term three (3) months for seven (7) modular units from September 1, 2018 through November 30, 2018 at a cost of $54,000. If applicable, all sales tax shall be paid.

Inclusive of this amendment, the total amount of this lease agreement is $1,776,820.

Background

This agreement was authorized by the Board of Trustees on March 7, 2012 (Com. No. FPD1). An extension of this lease agreement is needed to disconnect the underground utilities and other necessary work prior to the removal of the modular units.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Science Career & Mathematics - Site Restoration 32E.5222.02.07. Construction Phase.
B. **Action**

Authorize Amendment No. 6 to Lease Agreement No. 33112 with Reliant Asset Management, LLC for the Science Career & Mathematics - Site Restoration project at East Los Angeles College to extend the term by two (2) months including eligible costs for damages to the six (6) modular units from September 1, 2018 through October 31, 2018 at a cost of $36,560. If applicable, all sales tax shall be paid.

Inclusive of this amendment, the total amount of this lease agreement is $4,616,426.

**Background**

This agreement was authorized by the Board of Trustees on September 15, 2010 and implemented on June 30, 2011 (Com. No. FPD1). An extension of this lease agreement is needed to disconnect the underground utilities prior to the removal of the modular units.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Science Career & Mathematics - Site Restoration 32E.5222.02.07. **Construction Phase.**

**VI. AUTHORIZE AMENDMENT TO DESIGN-BUILD AGREEMENT**

**Action**

Authorize Amendment No. 14 to Design-Build Agreement No. 33064 with Bernards Bros, Inc. for additional Design-Build services for the S.A.I.L.S. - Student Union project at Los Angeles Harbor College at a cost not to exceed $21,063 inclusive of eligible reimbursable expenses.

<table>
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<tr>
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<tbody>
<tr>
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<tr>
<td>Approved Amendments</td>
<td>$8,490,772</td>
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<tr>
<td>Sub Total</td>
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<tr>
<td>Proposed Amendment</td>
<td>$21,063</td>
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<td><strong>Total</strong></td>
<td>$73,709,835</td>
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</table>
Inclusive of this amendment, the total cost of this Design-Build agreement is $73,709,835.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on May 12, 2010 (Com. No. FPD1). This Design-Build agreement with Bernards Bros, Inc. was authorized by the Board of Trustees on August 11, 2010 (Com. No. FPD1).

The following additional Design-Build services are proposed and are requested to be authorized:

Due to requests by the college:

- Provide design and construction services to upgrade interior classroom door locks per Chancellor's Directive No. 185.

Amendment No. 14 to Agreement No. 33064 includes Change Order No. 28.

Funding and Development Phase

Funding is through Measure J Bond proceeds. SAILS - Student Union 33H.5350.02.01. Design and Construction Phases.

VII. RATIFY AMENDMENT TO DESIGN-BUILD AGREEMENT

Action

Ratify Amendment No. 19 to Design-Build Agreement No. 33801 with Harper Construction Company for additional Design-Build services for the Science Career & Mathematics Complex project at East Los Angeles College at a cost not to exceed $116,825 inclusive of eligible reimbursable expenses.

<table>
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<th>Description</th>
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<tr>
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<td>Sub Total</td>
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Proposed Amendment + $116,825
Total $61,595,303

Inclusive of this amendment, the total cost of this Design-Build agreement is $61,595,303.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on July 11, 2012 (Com. No. FPD1). This Design-Build agreement with Harper Construction Company was authorized by the Board of Trustees on April 23, 2014 (Com. No. FPD1).

The following Design-Build services have been completed and are requested to be ratified:

Due to unforeseen conditions:

- Raised the elevation of a manhole and water line valve cover discovered to be buried under pavement and align with the elevation of the new road.
- Provided additional excavation, backfill, and slurry seal for existing asphalt discovered to not comply with accessibility path-of-travel requirements.
- Repaired an unforeseen water leak discovered on an existing shut off valve at the road west of the Physics and Science Building (G8 Building).

Amendment No. 19 to Agreement No. 33801 includes Change Order No. 28.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Science Career & Mathematics Complex 32E.5222.02.03, 32E.5222.02.04, 32E.5222.02.05. Construction Phase.

VIII. AUTHORIZE THE CORRECTION OF THE FINAL NEGOTIATED COST

Action
Authorize the correction of the final negotiated cost with ReGreen Corp. to provide general construction services for the West Parking Structure Lighting Retrofit project at Los Angeles Harbor College for a total cost of $168,527.

**Background**

This agreement was authorized by the Board of Trustees on July 11, 2018 (Com. No. FPD1) with the total cost incorrectly shown as $166,527. The authorization is proposed to be corrected due to a typographical error transposing the incorrect total cost for the construction contract.

**Funding and Development Phase**

Subject: **APPROVE PERSONNEL SERVICES ROUTINE ACTIONS**

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<th>Service Type</th>
<th>TOTAL</th>
<th>TOTAL</th>
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<tr>
<td>1. Academic Service: (Faculty, Academic Administration, Academic Supervisors)</td>
<td>689</td>
<td>4433</td>
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<tr>
<td>2. Classified Service: (Clerical, Technical, Supervisors, Maintenance &amp; Operations, Trades, Classified Managers, Confidential)</td>
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<td>2472</td>
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<tr>
<td>3. Unclassified Service: (Student Workers, Professional Experts Community Services Staff, Community Recreation)</td>
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<td>12496</td>
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<td><strong>TOTAL</strong></td>
<td>2670</td>
<td>19401</td>
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**DATE RANGE:** June 12, 2018 – June 30, 2018

All personnel actions reported herein are in accordance with the Board of Trustees Rules and are within the approved budget. Personnel actions include retirements, employment, leaves, separations/resignations and assignment changes.

The classified assignments noted above have not been certified by the Personnel Commission and are subject to further audit by the Personnel Commission due to SAP transition issues and may be subject to change.

Recommended by: [Signature]
Albert J Román, Vice Chancellor

Approved by: [Signature]
Francisco C Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

<table>
<thead>
<tr>
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<tbody>
<tr>
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<tr>
<td>Fong</td>
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Subject: **APPROVE PERSONNEL SERVICES ROUTINE ACTIONS**

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<td>(Faculty, Academic Administration, Academic Supervisors)</td>
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<td>2. Classified Service:</td>
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<td>3. Unclassified Service:</td>
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<td>(Student Workers, Professional Experts Community Services Staff, Community Recreation)</td>
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<td>TOTAL</td>
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DATE RANGE: July 1, 2018 – July 16, 2018

All personnel actions reported herein are in accordance with the Board of Trustees Rules and are within the approved budget. Personnel actions include retirements, employment, leaves, separations/resignations and assignment changes.

The classified assignments noted above have not been certified by the Personnel Commission and are subject to further audit by the Personnel Commission due to SAP transition issues and may be subject to change.

Recommended by: Albert J Roman, Vice Chancellor

Approved by: Francisco C Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees
Subject: AUTHORIZE EXECUTIVE EMPLOYMENT ACTIONS

I. RATIFY EMPLOYMENT CONTRACT FOR INTERIM COLLEGE PRESIDENT

Ratify employment contract with Lawrence G. Buckley Ph.D. as Interim College President of Los Angeles Pierce College from August 6, 2018 through January 31, 2019. Dr. Buckley will be placed at Step 4 ($19,600.68 per month) of the President's Salary Schedule, will be eligible for employee benefits during the duration of his assignment with LACCD, and will receive the $500 per month transportation allowance. Dr. Buckley will also be eligible for reimbursement for relocation expenses not to exceed $10,000.

II. RATIFY EMPLOYMENT CONTRACT FOR INTERIM COLLEGE PRESIDENT

Ratify extension of contract of employment for Sherri Berger to serve as interim President of Los Angeles Pierce College. Ms. Berger will be paid $2,296.99 from August 1, 2018 through August 5, 2018.

<table>
<thead>
<tr>
<th>President's Salary Pay Scale</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
</tr>
<tr>
<td>$16,692.20</td>
</tr>
</tbody>
</table>

Recommended by: Albert J Román, Vice Chancellor

Approved by: Francisco C Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By [Signature] Date [Date]

Buelna
Fong
Hoffman
Moreno

Svonkin
Vela
Veres
Williams

Student Trustee Advisory Vote
III. AUTHORIZE PRESIDENTIAL SELECTION PROCESS FOR LOS ANGELES PIERCE COLLEGE

Authorize the Chancellor to conduct a search for a new President at Los Angeles Pierce College, with a target date for completion of January 31, 2019. The search will be conducted pursuant to Board Rule 10308.
Subject: **APPROVE NEW EDUCATIONAL COURSES AND PROGRAMS**

**I. RATIFY ADDITION TO EXISTING CREDIT COURSES**

The following is a college addition of individual credit courses which have been previously adopted by the Board of Trustees.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units and College</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 134</td>
<td>Accelerated Elementary and Intermediate Algebra (6 Units) HARBOR</td>
<td>NT</td>
</tr>
<tr>
<td>SPANISH 037</td>
<td>Composition and Conversation for Spanish Speakers (5 Units) HARBOR</td>
<td>UC/CSU</td>
</tr>
</tbody>
</table>

Recommended by:  
Angela Echeverri, President, DAS  
Ryan Corrner, Vice Chancellor, EPIE

Approved by:  
Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

<table>
<thead>
<tr>
<th>Buelna</th>
<th>Svonkin</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fong</td>
<td>Vela</td>
</tr>
<tr>
<td>Hoffman</td>
<td>Veres</td>
</tr>
<tr>
<td>Moreno</td>
<td>Williams</td>
</tr>
</tbody>
</table>

By __________________________ Date __________________________

Student Trustee Advisory Vote
II. RATIFY ADDITION TO EXISTING NONCREDIT COURSES

The following is a college addition of individual noncredit courses which have been previously adopted by the Board of Trustees.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units and College</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC ED</td>
<td>Introduction to Medical Terminology (0 Units)</td>
<td>NT</td>
</tr>
<tr>
<td>BSICSKL</td>
<td>Introduction to Post-Secondary Education (0 Units)</td>
<td>NT</td>
</tr>
</tbody>
</table>

III. APPROVE NEW EDUCATIONAL CREDIT PROGRAMS

WEST LOS ANGELES COLLEGE
A. Associate of Arts – Transfer in Elementary Teacher Education (60 Units)
B. Associate of Arts – Transfer in Law, Public Policy, and Society (60 Units)

IV. APPROVE NEW EDUCATIONAL NONCREDIT PROGRAMS

EAST LOS ANGELES COLLEGE
A. Certificate of Completion in Aquatic Fitness (0 Units)
B. Certificate of Completion in Lifelong Fitness for Adults (0 Units)
C. Certificate of Completion in Successful Aging for Older Adults (0 Units)
Subject: APPROVE NEW COMMUNITY SERVICES COURSES

I. Approve the following new Community Services course offerings as submitted by Los Angeles Valley College, as listed in Attachment 1.

Recommended by: Vice Chancellor, Ryan M. Cornner

Approved by: Chancellor, Francisco C. Rodriguez

Chancellor and Secretary of the Board of Trustees

By ___________________ Date ___________________
<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>I Fight for My Life (ages 8-15 years)</td>
<td>Students in this class will learn street smart survival skills, awareness, prevention, and preparedness techniques. Students will also learn how to prevent and disarm an attacker in a variety of situations.</td>
</tr>
<tr>
<td>I Fight for my Life (ages 16 and up)</td>
<td>Students in this class will learn street smart survival skills, awareness, prevention, and preparedness techniques. Students will also learn how to prevent and disarm an attacker in a variety of situations.</td>
</tr>
</tbody>
</table>
Subject: **PERSONNEL COMMISSION ACTIONS**

I. Establishment of New Classifications and Salary Studies

A. Concur with the action of the Personnel Commission to establish the new classifications of Payroll Systems Coordinator and Senior Payroll Systems Technician and allocate the new classes to the salary schedules noted below, effective July 25, 2018.

**Payroll Systems Coordinator**

<table>
<thead>
<tr>
<th>Salary Schedule</th>
<th>$7,210.25</th>
<th>$7,606.81</th>
<th>$8,025.81</th>
<th>$8,466.57</th>
<th>$8,932.23</th>
<th>Monthly</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$86,523.00</td>
<td>$91,281.72</td>
<td>$96,302.16</td>
<td>$101,598.84</td>
<td>$107,186.76</td>
<td>Annually</td>
</tr>
</tbody>
</table>

**Senior Payroll Systems Technician**

<table>
<thead>
<tr>
<th>Salary Schedule</th>
<th>$4,401.20</th>
<th>$4,643.28</th>
<th>$4,898.66</th>
<th>$5,168.08</th>
<th>$5,452.32</th>
<th>Monthly</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$52,814.40</td>
<td>$55,719.36</td>
<td>$58,783.92</td>
<td>$62,016.96</td>
<td>$65,427.84</td>
<td>Annually</td>
</tr>
</tbody>
</table>

Recommended by: [Signature]
Karen Martin, Personnel Director

[Chancellor and Secretary of the Board of Trustees]

By [Signature] Date

[Student Trustee Advisory Vote]

[Signature] Student Trustee Advisory Vote

[Com. No. PC1] Division: Personnel Commission Date: August 8, 2018 Page 1 of 3
B. Concur with the action of the Personnel Commission to reallocate the salary schedule for the class of Payroll Systems Analyst, as follows, and place EN 1008042 on a starred salary rate of 8179.14/month (step 5), effective July 25, 2018.

<table>
<thead>
<tr>
<th>Current Salary Schedule: 6602.34</th>
</tr>
</thead>
<tbody>
<tr>
<td>$6,602.34 $6,965.47 $7,348.57 $7,752.74 $8,179.14 Monthly</td>
</tr>
<tr>
<td>$79,228.08 $83,585.64 $88,182.84 $93,032.88 $98,149.68 Annually</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Proposed Salary Schedule: 6478.06</th>
</tr>
</thead>
<tbody>
<tr>
<td>$6,478.06 $6,834.36 $7,210.25 $7,606.81 $8,025.18 Monthly</td>
</tr>
<tr>
<td>$77,736.72 $82,012.32 $86,523.00 $91,281.72 $96,302.16 Annually</td>
</tr>
</tbody>
</table>
BACKGROUND:

The classification study of the payroll department was requested by the Vice Chancellor of Finance and Resource Development and the Chief Financial Officer/Treasurer based on the need to better integrate units in the department, enable staff cross-training, and create a better career path for employees.

The study resulted in the establishment of two new job classes, job title changes, and a downward salary reallocation for one class. External data and internal salary relationships were considered in setting these salaries. A starred rate has been recommended for EN 1008042 because the reduction in pay has been caused by organizational changes. The starred rate shall be in effect only as long as the incumbent remains in the same position and until the starred rate falls within the schedule of the class to which reallocated by virtue of future upward salary movement.
Subject: **ADOPT THE 2017-18 REVISED SPENDING PLAN OF THE EDUCATION PROTECTION ACT (EPA)**

Adopt the 2017-18 Revised Spending Plan of the Education Protection Act (EPA) as detailed in Attachment I to reflect the increase in allocation for the EPA budget for fiscal year 2017-18 from $78,197,646 to $84,460,496. The plan revision includes $6,262,850 increase for the revised allocation for current fiscal year.

<table>
<thead>
<tr>
<th>COLLEGE</th>
<th>EPA FUNDING 1 (distributed to date) (A)</th>
<th>2016-2017 2 RECALC ADJUSTMENTS (B)</th>
<th>P2 3 INCREASED EPA FUNDS (C)</th>
<th>2017-2018 4 REVISED EPA FUND (D=A+B+C)</th>
</tr>
</thead>
<tbody>
<tr>
<td>City</td>
<td>$8,939,676</td>
<td>$(688,828)</td>
<td>$748,731</td>
<td>$8,999,579</td>
</tr>
<tr>
<td>East</td>
<td>$19,330,579</td>
<td>$1,431,241</td>
<td>$1,609,078</td>
<td>$22,370,898</td>
</tr>
<tr>
<td>Harbor</td>
<td>$4,812,739</td>
<td>$(318,467)</td>
<td>$400,767</td>
<td>$4,895,039</td>
</tr>
<tr>
<td>Mission</td>
<td>$4,928,754</td>
<td>$76,425</td>
<td>$411,012</td>
<td>$5,416,191</td>
</tr>
<tr>
<td>Pierce</td>
<td>$11,319,587</td>
<td>$13,051</td>
<td>$943,774</td>
<td>$12,276,412</td>
</tr>
<tr>
<td>Southwest</td>
<td>$3,893,738</td>
<td>$(282,959)</td>
<td>$324,034</td>
<td>$3,934,813</td>
</tr>
<tr>
<td>Trade-Tech</td>
<td>$9,227,060</td>
<td>$(537,822)</td>
<td>$768,229</td>
<td>$9,457,467</td>
</tr>
<tr>
<td>Valley</td>
<td>$9,433,159</td>
<td>$(386,655)</td>
<td>$781,098</td>
<td>$9,827,602</td>
</tr>
<tr>
<td>West</td>
<td>$6,002,423</td>
<td>$374,501</td>
<td>$499,765</td>
<td>$6,876,689</td>
</tr>
<tr>
<td>ITV</td>
<td>$309,931</td>
<td>$70,007</td>
<td>$25,868</td>
<td>$405,806</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$78,197,646</td>
<td>$(249,508)</td>
<td>$6,512,356</td>
<td>$84,460,496</td>
</tr>
</tbody>
</table>

1. Includes funds provided at the Final Budget
2. Includes reduction of funding provided by the State Chancellor’s Office (Recalculation) as of April 16, 2018
3. Includes increase of funds provided by the State Chancellor’s Office (P2) as of June 25, 2018
4. EPA amount after P2 and Recalculation adjustment

Recommended by: Robert B. Miller, Vice Chancellor
Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

Buelna
Fong
Hoffman
Moreno

Svonkin
Vela
Veres
Williams

Student Trustee Advisory Vote
**Background:** A public hearing must be conducted at the Board of Trustee’s meeting prior to the adoption of the revised Education Protection Act (EPA) Spending Plan. The spending plan is limited to instructional (classroom instruction) and other student support services (excluding general administration, campus administration) in accordance with the language of Proposition 30 and the State Chancellor’s Office’s Accounting Advisory: Proposition 30 Education Protection Account Guidelines dated April 3, 2013. Colleges are required to expend EPA funds according to the Board adopted revised EPA spending plan.

On November 1, 2017, the Board of Trustees approved the District’s initial EPA spending plan based on a preliminary estimate of $78,197,646. In the Second Principal Apportionment (P2) released by the state on June 25, 2018, the amount identified from the EPA funding source was increased to $84,710,002 for fiscal year 2017-2018. The state also reduced the funding for 2016-17 for the EPA fund in the Recalculation Adjustments by $249,506 (from $82,795,554 to $82,546,048). This increase in funding will require the colleges to revise their spending plans for EPA funds to match the amounts detailed on **Attachment I.**
<table>
<thead>
<tr>
<th>Activity Classification</th>
<th>Activity Code</th>
<th>Unrestricted</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016-2017 Recalculation EPA Adjustment (P1)</td>
<td>8630</td>
<td>(249,508)</td>
</tr>
<tr>
<td>District EPA Allocation</td>
<td>8630</td>
<td>84,710,004</td>
</tr>
<tr>
<td>TOTAL EPA ALLOCATION</td>
<td>8630</td>
<td>84,460,496</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Activity Classification</th>
<th>Code</th>
<th>Salaries and Benefits</th>
<th>Operating Expenses</th>
<th>Capital Outlay</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instructional Activities</td>
<td>0100-5900</td>
<td>(1000 - 3000)</td>
<td>(4000 - 5000)</td>
<td>(8000)</td>
<td></td>
</tr>
<tr>
<td>Total Instructional Activities</td>
<td>0100-5900</td>
<td>84,400,067</td>
<td>0</td>
<td>0</td>
<td>84,400,067</td>
</tr>
</tbody>
</table>

| Other Support Activities (list below)                       | 6XXX          | 60,429                | 0                  | 0             | 60,429 |

| Total Expenditures for EPA*                                  |               |                       | 0                  | 0             | 84,460,496 |

Allocation less Proposed Plan

*Total Expenditures for EPA may not include Administrator Salaries and Benefits or other administrative costs.
## Schools and Local Public Safety Protection Act (Prop 30)
### Fund 10106
#### 2017-2018 Revised Spending Plan*

### Attachment I

#### Allocation
- **of EPA**: $84,460,496

### Table: 2017-2018 Revised Spending Plan*

<table>
<thead>
<tr>
<th>Activity Classification</th>
<th>Functional Area Activity Code</th>
<th>Salaries and Benefits (1XXXXX - 3XXXXX)</th>
<th>Operating Expenses (4XXXXX - 5XXXXX)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>City</td>
<td>East</td>
</tr>
<tr>
<td>Instructional Activities</td>
<td>0100-5900</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Summer 2017</td>
<td>0100-5900</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fall 2017</td>
<td>0100-5900</td>
<td>5,659,756</td>
<td>13,591,522</td>
</tr>
<tr>
<td>Winter 2018</td>
<td>0100-5900</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Spring 2018</td>
<td>0100-5900</td>
<td>3,339,640</td>
<td>8,778,872</td>
</tr>
<tr>
<td>Summer 2018</td>
<td>0100-5900</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Instructional Activities</td>
<td>0100-5900</td>
<td>8,990,576</td>
<td>22,279,396</td>
</tr>
<tr>
<td>Other Support Activities (List below)**</td>
<td>6110</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Learning Center</td>
<td>6110</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Other Support Activities</td>
<td>6110</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Planned Expenditures for EPA*</td>
<td>8,890,576</td>
<td>22,339,828</td>
<td>4,898,038</td>
</tr>
<tr>
<td>Allocation less Proposed Plan</td>
<td>1,448</td>
<td>3,888</td>
<td>1,889</td>
</tr>
</tbody>
</table>

*Expenditures for EPA Fund are prohibited to be used for Admin Salaries and Benefits or any other administrative costs. (Refer to State Chancellor's Office Accounting Advisory FS 13-03, April 17, 2013)
Subject: **REPEAL BOARD RULE 10509**

The Chancellor recommends suspension of Board Rule 10509, pursuant to Labor Code section 432.3, which prohibits the use of a candidate's salary history to decide placement on the corresponding salary schedule. The Human Resources Council will consider revisions to the rule and forward recommendations to the Board of Trustees for approval.

10509. **ALLOCATION OF ACADEMIC ADMINISTRATORS TO A SALARY SCHEDULE.** A new employee hired to an academic class or a current employee promoted, reclassified, or reallocated to a higher class which is academic shall be placed on the salary schedule for that class at a pay period rate which, including applicable differentials and increments, is closest to five percent above the salary rate to which the employee was entitled in his/her former class or position (including status on the schedule, career increments, degree, certificate and responsibility differentials); subject to the following provisions:

- Adopted 08-30-72
- Amended 12-19-79
- Amended 04-25-84
- Amended 07-11-90
- Amended 12-06-00

A. If the employee is returning to a higher class to which he/she had been assigned earlier in the same school year, the salary in the higher class shall not be greater than it would have been had he/she remained in this class during the entire school year.

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

- Buelna
- Fong
- Hoffman
- Moreno

By ___________________________ Date ___________________________

Student Trustee Advisory Vote

- Svonkin
- Vela
- Veres
- Williams
B. If an employee is promoted to a position on an assignment basis which begins before the assignment basis of his/her former position after the close of a school year and prior to the opening of school in the following school year he/she shall be allocated to the salary schedule for the higher class according to the step and columnar placement to which he/she would be entitled had he/she remained in the position he/she held at the close of school and on the basis of study completed and point applications and verifying documents on file by the effective date of assignment to the higher class.

Adopted—08-30-72
Subject: **MEETING AND BOARD LOCATIONS 2018-2019**

The Board meeting locations have been scheduled as follows:

<table>
<thead>
<tr>
<th>Board Meeting</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday, July 11, 2018</td>
<td>Educational Services Center</td>
</tr>
<tr>
<td>(Annual Organizational Meeting)</td>
<td>Educational Services Center</td>
</tr>
<tr>
<td>Wednesday, August 8, 2018</td>
<td>Educational Services Center</td>
</tr>
<tr>
<td>Wednesday, September 12, 2018</td>
<td>Los Angeles City College</td>
</tr>
<tr>
<td>Wednesday, October 10, 2018</td>
<td>Los Angeles Southwest College</td>
</tr>
<tr>
<td>Wednesday, November 14, 2018</td>
<td>Los Angeles Mission College</td>
</tr>
<tr>
<td>Wednesday, December 12, 2018</td>
<td>West Los Angeles College</td>
</tr>
<tr>
<td>Wednesday, January 9, 2019</td>
<td>East Los Angeles College</td>
</tr>
<tr>
<td>Wednesday, February 6, 2019</td>
<td>Los Angeles Harbor College</td>
</tr>
<tr>
<td>Wednesday, March 6, 2019</td>
<td>Los Angeles Trade-Technical College</td>
</tr>
<tr>
<td>Wednesday, April 3, 2019</td>
<td>Los Angeles Valley College</td>
</tr>
<tr>
<td>Wednesday, May 1, 2019</td>
<td>Los Angeles Pierce College</td>
</tr>
<tr>
<td>Wednesday, June 5, 2019</td>
<td>Educational Services Center</td>
</tr>
<tr>
<td>Wednesday, July 10, 2019</td>
<td>Educational Services Center</td>
</tr>
<tr>
<td>(Annual Organizational Meeting)</td>
<td>Educational Services Center</td>
</tr>
</tbody>
</table>
Subject: **2017-2018 FOURTH QUARTER FINANCIAL STATUS REPORT**

In accordance with Title 5, California Code of Regulations, Section 58310, each district is required to report the financial and budgetary conditions of the District at least once every three months. Following this summary is a copy of the report filed with the State (**Attachment I**). This report provides a status of cash balances and quarterly revenue and expenditure activity. It also allows districts an opportunity to identify significant events affecting their financial condition.


**California Community Colleges Chancellor's Office**

Quarterly Financial Status Report, CCFS-311Q

**VIEW QUARTERLY DATA**

**District**: (740) LOS ANGELES

**As of June 30 for the fiscal year specified**

<table>
<thead>
<tr>
<th>Line</th>
<th>Description</th>
<th>Actual 2014-15</th>
<th>Actual 2015-16</th>
<th>Actual 2016-17</th>
<th>Projected 2017-18</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Revenues:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A.1</td>
<td>Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)</td>
<td>567,193,860</td>
<td>691,288,374</td>
<td>648,914,685</td>
<td>676,344,055</td>
</tr>
<tr>
<td>A.2</td>
<td>Other Financing Sources (Object 8900)</td>
<td>107,659</td>
<td>534,779</td>
<td>594,799</td>
<td>902,034</td>
</tr>
<tr>
<td>A.3</td>
<td>Total Unrestricted Revenue (A.1 + A.2)</td>
<td>567,301,539</td>
<td>691,823,153</td>
<td>648,914,685</td>
<td>677,246,089</td>
</tr>
<tr>
<td></td>
<td><strong>Expenditures:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B.1</td>
<td>Unrestricted General Fund Expenditures (Objects 1000-6000)</td>
<td>554,634,651</td>
<td>612,454,579</td>
<td>644,446,292</td>
<td>636,167,857</td>
</tr>
<tr>
<td>B.2</td>
<td>Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)</td>
<td>15,908,526</td>
<td>23,999,370</td>
<td>21,729,434</td>
<td>20,571,146</td>
</tr>
<tr>
<td>B.3</td>
<td>Total Unrestricted Expenditures (B.1 + B.2)</td>
<td>570,543,177</td>
<td>636,453,949</td>
<td>666,175,726</td>
<td>659,739,003</td>
</tr>
<tr>
<td></td>
<td><strong>Revenues Over(Under) Expenditures (A.3 - B.3)</strong></td>
<td>-3,241,638</td>
<td>55,369,204</td>
<td>-17,257,067</td>
<td>17,507,066</td>
</tr>
<tr>
<td></td>
<td><strong>Fund Balance, Beginning</strong></td>
<td>73,310,915</td>
<td>76,299,525</td>
<td>133,215,513</td>
<td>112,935,982</td>
</tr>
<tr>
<td>D.1</td>
<td>Prior Year Adjustments + (-)</td>
<td>6,230,248</td>
<td>1,546,784</td>
<td>-2,890,176</td>
<td>-3,445,344</td>
</tr>
<tr>
<td>D.2</td>
<td>Adjusted Fund Balance, Beginning (D + D.1)</td>
<td>79,541,163</td>
<td>77,846,309</td>
<td>130,325,337</td>
<td>109,540,638</td>
</tr>
<tr>
<td></td>
<td><strong>Fund Balance, Ending (C. + D.2)</strong></td>
<td>76,299,525</td>
<td>133,215,513</td>
<td>113,068,270</td>
<td>127,047,724</td>
</tr>
<tr>
<td></td>
<td><strong>Percentage of GF Fund Balance to GF Expenditures (E. / B.3)</strong></td>
<td>13.4%</td>
<td>20.9%</td>
<td>17.1%</td>
<td>19.3%</td>
</tr>
<tr>
<td><strong>II. Annualized Attendance FTES:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>G.1</td>
<td>Annualized FTES (excluding apprentice and non-resident)</td>
<td>104,995</td>
<td>107,601</td>
<td>107,978</td>
<td>99,994</td>
</tr>
</tbody>
</table>

**III. General Fund Cash Balance (Unrestricted and Restricted):**

<table>
<thead>
<tr>
<th>Line</th>
<th>Description</th>
<th>As of the specified quarter ended for each fiscal year</th>
</tr>
</thead>
<tbody>
<tr>
<td>H.1</td>
<td>Cash, excluding borrowed funds</td>
<td>208,723,602</td>
</tr>
<tr>
<td>H.2</td>
<td>Cash, borrowed funds only</td>
<td>0</td>
</tr>
<tr>
<td>H.3</td>
<td>Total Cash (H.1 + H.2)</td>
<td>208,723,602</td>
</tr>
</tbody>
</table>

**IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:**

<table>
<thead>
<tr>
<th>Line</th>
<th>Description</th>
<th>Adopted Budget (Col. 1)</th>
<th>Annual Current Budget (Col. 2)</th>
<th>Year-To-Date Actuals (Col. 3)</th>
<th>Percentage (Col. 3/Col. 1)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>Revenues:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>I.1</td>
<td>Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)</td>
<td>655,025,550</td>
<td>663,269,886</td>
<td>677,246,089</td>
<td>102.1%</td>
</tr>
<tr>
<td>I.2</td>
<td>Other Financing Sources (Object 8900)</td>
<td>0</td>
<td>602,034</td>
<td>902,034</td>
<td>100%</td>
</tr>
<tr>
<td>I.3</td>
<td>Total Unrestricted Revenue (I.1 + I.2)</td>
<td>655,025,550</td>
<td>663,171,920</td>
<td>677,246,089</td>
<td>102.1%</td>
</tr>
<tr>
<td></td>
<td><strong>Expenditures:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>J.1</td>
<td>Unrestricted General Fund Expenditures (Objects 1000-6000)</td>
<td>760,299,018</td>
<td>759,299,299</td>
<td>639,167,857</td>
<td>84.2%</td>
</tr>
<tr>
<td>J.2</td>
<td>Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)</td>
<td>7,794,802</td>
<td>10,333,253</td>
<td>20,571,146</td>
<td>98.7%</td>
</tr>
<tr>
<td>J.3</td>
<td>Total Unrestricted Expenditures (J.1 + J.2)</td>
<td>768,093,820</td>
<td>769,632,552</td>
<td>659,739,003</td>
<td>84.6%</td>
</tr>
<tr>
<td>K</td>
<td>Revenues Over(Under) Expenditures (I.3 - J.3)</td>
<td>-113,068,270</td>
<td>-116,951,632</td>
<td>17,507,066</td>
<td>15.9%</td>
</tr>
<tr>
<td>L</td>
<td>Adjusted Fund Balance, Beginning</td>
<td>113,068,270</td>
<td>116,951,632</td>
<td>109,540,638</td>
<td></td>
</tr>
<tr>
<td>M</td>
<td>Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)</td>
<td>0%</td>
<td>0%</td>
<td>0%</td>
<td></td>
</tr>
</tbody>
</table>
V. Has the district settled any employee contracts during this quarter?  

NO

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

<table>
<thead>
<tr>
<th>Contract Period Settled (Specify YYYY)</th>
<th>Management</th>
<th>Permanent</th>
<th>Academic</th>
<th>Temporary</th>
<th>Classified</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Total Cost Increase</td>
<td>% *</td>
<td>Total Cost Increase</td>
<td>% *</td>
<td>Total Cost Increase</td>
</tr>
<tr>
<td>a. SALARIES:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 1:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 2:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 3:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. BENEFITS:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 1:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 2:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 3:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANs), issuance of COPs, etc.)?  

NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed?  

This year? NO  
Next year? NO

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)
Quarterly Financial Status Report, CCFS-311Q
CERTIFY QUARTERLY DATA

District: (740) LOS ANGELES

Your Quarterly Data is Certified for this quarter.

Chief Business Officer
CBO Name: Jeanette L. Gordon
CBO Phone: 213-891-2090
CBO Signature: [Signature]
Date Signed: [Signature]

District Contact Person
Name: Deborah La Teer
Title: Director of Budget and Management Analysis
Telephone: 213-891-2085
Fax: 213-861-2413
E-Mail: lateerda@email.laccd.edu

Chief Executive Officer Name: Dr. Francisco Rodriguez
CEO Signature: [Signature]
Date Signed: [Signature]

Electronic Cert Date: 08/01/2018

California Community Colleges, Chancellor's Office
Financial Services Unit
1100 Q Street, Suite 4550
Sacramento, California 95811

Send questions to:
Christina Abilig (916)327-5772 cabilig@ccccco.edu or Tracy Brittan (916)324-9794 tbrittan@ccccco.edu
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Subject: **APPROVE DISCIPLINARY ACTIONS FOR CLASSIFIED PERMANENT EMPLOYEES**

**SUSPENSION OF CLASSIFIED PERMANENT EMPLOYEES**

A. The ten (10) day suspension of employee (EN 1059817) assigned to West Los Angeles College (WLAC) as a Custodian is based on the following causes:

- Frequent Unexcused Absence and Tardiness
- Abuse of Leave Privileges by Habitual Use of Leave for Trivial Indispositions or by Absence so Frequent that Efficiency of the Service is Impaired

**Background:** The above recommendation is in accordance with procedures listed in Education Code Section 88123 and Personnel Commission Rule 735. Evidence is on file in the Employer-Employee Relations Unit of the Human Resources Division to support the above recommendation.

Due process rights guaranteed by Skelly v. State Personnel Board, 15 Cal. 3d 194 (1975) have been afforded the above listed permanent employee.

Recommended by:  
Albert J. Román, Vice Chancellor

Approved by:  
Francisco C. Rodríguez, Chancellor
B. The fifteen (15) day suspension of employee (EN 777540) assigned to Los Angeles Harbor College (LAHC) as a Custodian is based on the following cause:

- Frequent Unexcused Absence and Tardiness
- Abuse of Leave Privileges by Habitual Use of Leave for Trivial Indispositions or by Absence so Frequent that Efficiency of the Service is Impaired

**Background:** The above recommendation is in accordance with procedures listed in Education Code Section 88123 and Personnel Commission Rule 735. Evidence is on file in the Employer-Employee Relations Unit of the Human Resources Division to support the above recommendation.

Due process rights guaranteed by Skelly v. State Personnel Board, 15 Cal. 3d 194 (1975) have been afforded the above listed permanent employee.