ORDER OF BUSINESS — REGULAR MEETING
Wednesday, April 4, 2018
First Public Session 2:00 p.m. – 4:45 p.m.
Closed Session 5:00 p.m. – 7:00 p.m.
Second Public Session
(Immediately Following Closed Session)

Los Angeles Valley College
Monarch Hall – Campus Center
5800 Fulton Avenue
Valley Glen, CA 90101

I. Roll Call (2:00 p.m.) Location: Monarch Hall – Campus Center

II. Flag Salute

III. Welcome Remarks by Erika A. Endrijonas, President, Los Angeles Valley College

IV. Approval of Minutes:
   • Special Meeting, September 9, 2017
   • Special Closed Session, November 15, 2017
   • Special Closed Session, January 31, 2018
   • Regular Meeting and Closed Session, March 7, 2018

V. Reports from Representatives of Employee Organizations at the Resource Table

VI. Public Agenda Requests
   A. Oral Presentations
   B. Proposed Actions

VII. Requests to Address the Board of Trustees – Multiple Agenda Matters

VIII. Reports and Recommendations from the Board
   A. Reports of Standing and Special Committees
   B. Proposed Actions
      BT1. Resolution – District Classified Employee Retirement
      BT2. 2018 California Community College Trustees Board of Directors Election
      BT3. Resolution - Sexual Harassment Awareness Month
      BT4. Resolution - Observance of Denim Day 2018
      BT5. Resolution - In Support of a Fully Funded and Equitable 2020 Census Count
      BT6. Resolution – Observance of National Community College Month
BT7. Resolution – Commending the 2018 Los Angeles Community College District Jack Kent Cooke Foundation Scholarship Semifinalists

BT8. Resolution – Asian/Pacific American Heritage Month

BT9. Resolution – Classified School Employee Week

BT10. Resolution – Day of Remembrance: Armenian Genocide

IX. Report from the Chancellor
   • Report from the Chancellor regarding activities or pending issues in the District

X. Recess to the Committee of the Whole
   A. Roll Call
   B. Public Speakers
   C. Presentations/Initiatives Reviews
      • Bond Program Update
      • Implementation of Measure CC
      • Multiple Award Task Order Contract (MATOC) Options
   D. Other Business
   E. Adjournment of the Committee of the Whole

XI. Reconvene Regular Meeting of the Board of Trustees

XII. Roll Call

XIII. Consent Calendar
   **Matters Requiring a Majority Vote**
   BF1. Adopt Budget Revisions and Appropriation Transfers
   BF2. Amend the List of Organizational Memberships
   BSD1. Ratify Business Services Actions
   BSD2. Approve Business Services Actions
   FPD1. Approve Facilities Planning and Development Report
   FPD2. Authorize Master Procurement Agreements and Authorize Rescission of Master Procurement Agreements
   HRD1. Approve Personnel Services Routine Actions
   ISD1. Approve New Educational Courses and Programs
   ISD2. Approve New Community Services Offerings
   ISD3. Approve Out of State Student Travel
   ISD4. Ratify out of State Student Travel
   • Correspondence

XIV. Recommendations from the Chancellor
   CH1. Authorize Resolution Renaming Building at Los Angeles Pierce College from Agriculture Science Building to Earth Science Building
Matters Requiring a Super Majority Vote – None

XV. Notice Reports and Informatives
    ISD/A. [Informative] Notification of Out of State Student Travel

XVI. Announcements and Indications of Future Proposed Actions by Members of the Board of Trustees

XVII. Requests to Address the Board of Trustees Regarding Closed Session Agenda Matters

XVIII. Recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5 (Refer to Attachment “A” for Closed Session agenda).

    Location: Campus Center – Fireside Room

XIX. Reconvene Regular Meeting

    Location: Campus Center – Fireside Room

XX. Roll Call

XXI. Report of Actions Taken in Closed Session – April 4, 2018

XXII. Consent Calendar

    Matters Requiring a Majority Vote
    ISD5. Approve Student Discipline – Expulsion Without Reconsideration

XXIII. Adjournment
### Next Regularly Scheduled Board Committee Meetings

**Wednesday, April 18, 2018**  
Educational Services Center  
Board Room – First Floor  
770 Wilshire Blvd.  
Los Angeles, CA 90017

<table>
<thead>
<tr>
<th>Committee</th>
<th>Time</th>
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<tbody>
<tr>
<td>Institutional Effectiveness &amp; Student Success</td>
<td>12:00 p.m. – 1:15 p.m.</td>
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<tr>
<td>Facilities Master Planning &amp; Oversight</td>
<td>1:30 p.m. – 2:45 p.m.</td>
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<tr>
<td>Legislative and Public Affairs</td>
<td>3:00 p.m. – 4:15 p.m.</td>
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<tr>
<td>Budget &amp; Finance</td>
<td>4:30 p.m. – 5:45 p.m.</td>
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In compliance with [Government Code](#) section 54957.5(b), documents made available to the Board after the posting of the agenda that relate to an upcoming public session item will be made available by posting on the District’s official bulletin board located in the lobby of the Educational Services Center located at 770 Wilshire Boulevard, Los Angeles, California 90017. Members of the public wishing to view the material will need to make their own parking arrangements at another location.

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

To make such a request, please contact the Executive Secretary to the Board of Trustees at (213) 891-2044 no later than 12:00 p.m. (noon) on the Tuesday prior to the Board meeting.
I. **Public Employee Evaluation**  
(pursuant to Government Code section 54957)  
A. Chancellor  
B. College Presidents  
C. Executive Staff  

II. **Conference with Labor Negotiator**  
(pursuant to Government Code section 54957.6)  
A. District Negotiators: Albert Román  

Employee Units: All Units  
All Unrepresented Employees  

III. **Public Employee Discipline/Dismissal/Release/Charges/Complaints**  
(pursuant to Government Code section 54957)  

IV. **Consideration of Student Discipline**  
(pursuant to Government Code section 54962 and Education Code section 72122)  

V. **Conference with Legal Counsel - Existing Litigation**  
(pursuant to Government Code section 54956.9(d)(1))  
A. Maria Iacobo v. LACCD  
B. Mohamed Maged Youssef v. LACCD, et al.
VI. Conference with Legal Counsel - Existing Litigation
(pursuant to Government Code section 54956.9(d)(2) and (e)(2))

A. Construction claim at Los Angeles Valley College.

B. Construction claim at Los Angeles Pierce College.
Subject: RESOLUTION – DISTRICT CLASSIFIED EMPLOYEE RETIREMENT

WHEREAS, The classified employee identified below has been employed with the Los Angeles Community College District for many years; and

WHEREAS, Classified employees contribute significantly toward providing the highest quality of services to our students and the public on behalf of the Los Angeles Community College District; now, therefore, be it

RESOLVED, That the Personnel Commission and the Board of Trustees of the Los Angeles Community College District do hereby recognize the employee for his service and extend best wishes in his retirement.

SUMMARY OF RETIRED CLASSIFIED EMPLOYEES

| Last Name | First Name | Job Classification       | Years Of Service | Location | Retirement Date |
|-----------|------------|--------------------------|------------------|----------|----------------|}
| Rankin    | Calvin     | Financial Aid Supervisor | 16               | City     | 2/25/2018       |

Sydney K. Kamler, President
Board of Trustees

David Iwata, Chair
Personnel Commission

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date ___________________________
Subject: **2018 CALIFORNIA COMMUNITY COLLEGE TRUSTEES BOARD OF DIRECTORS ELECTION**

I move that the following individual(s) be elected to the California Community College Trustees (CCCT) Board of Directors for 2018:

**Background:** Pursuant to the CCCT Board Governing Policies, the election of members of the CCCT Board of the League will take place between March 10 and April 25, 2018. This year there are five (5) seats up for reelection on the Board with three incumbents running and two vacancies due to three-term limit.

Each community college district governing board **shall have one vote for each of the five seats** on the CCCT Board. Only one vote may be cast for any nominee or write-in candidate. The five candidates who receive the most votes will serve a three-year term.

Official ballots must be signed and returned to the **CCCT Elections Committee**, League Office, **with a postmark dated no later than April 25, 2018**. Election results will be announced at the CCCT Annual Conference, May 3-6, 2018 in Valencia, California.

2018 CCCT Board Election
Candidates Listed in Secretary of State’s Random Drawing Order of February 9, 2018

1. *Ann Ransford, Glendale CCD
2. Eric Payne, State Center CCD
3. Greg Pensa, Allan Hancock CCD
4. Greg Bonaccorsi, Ohlone CCD
5. *Brent Hastey, Yuba CCD
6. *Don Edgar, Sonoma County CCD
7. Suzanne Woods, Palo Verde CCD

* Incumbent

<table>
<thead>
<tr>
<th>Chancellor and Secretary of the Board of Trustees</th>
<th>Buelna</th>
<th>Moreno</th>
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<tr>
<td>Fong</td>
<td>Svonkin</td>
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<td>Hoffman</td>
<td>Veres</td>
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<tr>
<td>Kamlager</td>
<td>Martinez</td>
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**Student Trustee Advisory Vote**
SUBJECT: RESOLUTION – SEXUAL HARASSMENT AWARENESS MONTH

The following resolution is presented by Trustees Hoffman:

WHEREAS, Sexual harassment is illegal, a form of sex discrimination, and is a violation of Title VII of the Civil Rights Act of 1964; and

WHEREAS, April has been declared National “Sexual Harassment Awareness Month” and is intended as a means of educating employees to the many actions and behaviors and their consequences that can contribute to and cause a hostile or offensive work and learning environment; and

WHEREAS, The "Me Too" movement spread virally in October 2017 as a hashtag used on social media to help demonstrate the widespread prevalence of sexual assault and harassment, especially in the workplace has brought about vital conversations about sexual violence into the mainstream; and

WHEREAS, California Law AB1825 mandates sexual harassment training for supervisors and the Los Angeles Community College District’s Prohibited Discrimination and Harassment Policy supports an education and training program for all employees; and

WHEREAS, The Los Angeles Community College District’s Chancellor and College Presidents support having all employees educated and trained about federal and state laws concerning sexual harassment violations; and

Chancellor and
Secretary of the Board of Trustees

By ___________________________ Date ___________________________

Buelna
Fong
Hoffman
Kamlager

Moreno
Svonkin
Veres
Martinez
Student Trustee Advisory Vote
WHEREAS, Under the leadership of Trustee Andra Hoffman, the Title IX/Sexual Harassment Task Force was constituted by districtwide constituency, employee group leaders, and staff resource personnel from the Human Resources Division, Office of General Counsel and the Chancellor’s Office; and

WHEREAS, The Title IX/Sexual Harassment Task Force first met on December 13, 2017 to:
- Review District Title IX/Sexual Harassment policies and administrative regulations,
- Provide recommendations that strengthen district policies and administrative regulations with the goal of promoting a safe educational, employment, and business environment free from prohibited discrimination and unlawful harassment, and
- Create greater awareness of Title IX and Sexual Harassment at LACCD; and

WHEREAS, Since its conception, the Title IX/Sexual Harassment Task Force has engaged in robust conversations about Title IX policies and procedures, has participated in three presentations regarding Title IX, and has reviewed and discussed both real-life and fictional scenarios issues pertaining to Title IX, hostile work, environment and bullying; and

WHEREAS, Creating a harassment free community requires the ongoing commitment on the part of everyone to foster an environment that recognizes the worth and potential of every individual and promote the highest degree of respect among members of our college community; and

WHEREAS, The Board of Trustees of the Los Angeles Community College District strongly supports the efforts of the Title IX/Sexual Harassment Task Force, the District’s Office of Diversity Programs, and the Employee Assistance Program (EAP) to educate the college community about the significant impact and legal and liability ramifications of sexual harassment in the workplace and on our campuses; now, therefore, be it
RESOLVED, That the Board of Trustees of the Los Angeles Community College District does hereby proclaim the month of April 2018 as “Sexual Harassment Awareness Month,” and encourages all employees to increase their knowledge of the many types of sexual harassment and to engage in and promote an environment of mutual respect and dignity in the workplace; and be it further

RESOLVED, That the Board applauds the work of the Title IX/Sexual Harassment Task Force headed by Trustee Hoffman and advised by President Kathleen Burke, and looks forward to the recommendations of the Task Force to further strengthen and improve the District’s policies to eradicate all forms of harassment in the LACCD workplace.
SUBJECT: RESOLUTION – OBSERVANCE OF DENIM DAY 2018

The following resolution is presented by Trustee Hoffman:

WHEREAS, The United States Government has declared April as "Sexual Assault Awareness Month" and the Peace Over Violence has declared April 25, 2018 as "Denim Day" in Los Angeles County; and

WHEREAS, In April 2017 over 12 million individuals in all 50 states and 118 foreign countries observed the 18th Annual Denim Day and wore jeans with a purpose and commitment to educating themselves and others about sexual violence; and

WHEREAS, Both events are intended to draw attention to the fact that rape and sexual assault remains a serious issue in our society; and

WHEREAS, Harmful attitudes about rape and sexual assault allow these crimes to persist and allow victims/survivors to be re-victimized; and

WHEREAS, Denim Day is also intended as a means of calling attention to misconceptions and misinformation about rape and sexual assault and the reality that many in today's society remain disturbingly uninformed with respect to issues of assault and forcible rape; and

WHEREAS, With proper education on the matter, there is compelling evidence that we can be successful in reducing incidents of this alarming and psychologically damaging crime; and

Chancellor and
Secretary of the Board of Trustees

By

Date

Buelna
Fong
Hoffman
Kamlager
Moreno
Svonkin
Veres
Martinez
Student Trustee Advisory Vote
WHEREAS, The Board of Trustees of the Los Angeles Community College District strongly supports the efforts of Peace Over Violence to educate the community about the significant impact of rape and sexual assault; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District encourages all employees to wear denim on April 25, 2018 in observance of Denim Day 2018 and in recognition of this international symbol of protest against erroneous and destructive attitudes about sexual assault.
SUBJECT: RESOLUTION – IN SUPPORT OF A FULLY FUNDED AND EQUITABLE 2020 CENSUS COUNT

The following resolution is presented by Board Trustees Buelna, Fong, and Veres:

WHEREAS, The Los Angeles Community College District (LACCD) is committed to ensuring that all of our students have equal access to an affordable education and receive the financial and supportive resources needed to excel academically and to be prepared for careers in today’s highly competitive marketplace; and

WHEREAS, In order to help achieve this essential purpose, we as a nation must take immediate steps to meet the constitutional mandate that the decennial census counts everyone living in the United States; and

WHEREAS, The decennial census provides the baseline for not only the apportionment of House of Representative seats impacting our county and state; but also the distribution of federal assistance – an impact that is estimated at well over $600 billion yearly in grants and direct assistance to state and local public entities; and

WHEREAS, In an official report to Congress regarding risks associated with the 2020 census, the General Accountability Office (GAO) raised “serious concerns about the [U.S. Census] Bureau’s ability to conduct a cost-effective enumeration” and classified the Bureau’s management and oversight of the census as a “high-risk area”; and

Chancellor and Secretary of the Board of Trustees

By

Date

Buelna
Fong
Hoffman
Kamlager

Moreno
Svonkin
Veres
Martinez

Student Trustee Advisory Vote
WHEREAS, The GAO pointed out a series of critical uncertainties surrounding the Census Bureau’s IT programs, systems and contractors (including the use of online surveys, follow-up on non-responses and ensuring that respondent’s personal information is secured); and

WHEREAS, Congressional concerns have also been raised over the Administration’s budget for funding the 2020 census, which would result in reducing the number of partnership specialists needed in the field to follow up on a projected higher number of non-response households that require personal visits; and

WHEREAS, In response to these funding and operational concerns, Congress included in the recently enacted FY 18 Omnibus Agreement $2.8 billion for the Census Bureau, which is $1.3 billion higher than last fiscal year, to fund urgent preparations for the 2020 census; and

WHEREAS, There is growing public concern that the herculean task of ensuring a thorough and fair census count is having to be conducted in an atmosphere of fear and intimidation as a result of current Administration immigration policies, especially for our DACA students and families in the communities LACCD serves; and

WHEREAS, The U.S. Department of Justice requested the Census Bureau to add a totally untested citizenship question to the 2020 census, which is contrary to our constitutional mandate requiring a count of all persons living in the U.S. and threatens the Bureau’s ability to achieve an inclusive and equitable enumeration across the U.S.; and

WHEREAS, In light of the Administration approval to include the citizenship question in the 2020 census, the state of California Attorney General filed suit this March 26, 2018, challenging the inclusion as unconstitutional, thereby undermining the requirement to obtain an accurate census count; and

WHEREAS, Congressional, state and local public and community leaders and census experts have called for the rejection of this Justice Department’s request in the strongest terms, citing the heightened level of fear and intimidation this question would generate, resulting in lower response rates and serious undercount; now, therefore, be it
RESOLVED, That the Board of Trustees fully supports the state of California’s lawsuit challenging the inclusion of the citizenship question in the 2020 census as unconstitutional, thereby heightening the level of fear and intimidation among immigrant households and communities and leading to lower response rates and undercount; and be it further

RESOLVED, That the Board of Trustees calls on the Administration and Congress to fully fund the needed system and operational improvements including expanding the number of partnership specialists in the field and funding a larger field operation to address nonresponse follow-up promptly and efficiently; and be it further

RESOLVED, That the Board of Trustees calls on the Administration to expand its outreach resources to educational, community, state and local government, community, faith, union and business leadership to maximize a fair and accurate 2020 count of all persons living in the U.S.; and be it further

RESOLVED, That the Board of Trustees calls on the Administration to fully disclose how it intends to implement online survey submissions and ensure that there is both technical and operational support in the field as well as information security protections for respondents; and be it further

RESOLVED, That the Administration and Congress work together to ensure that the integrity of the 2020 census count is performed in a nonpartisan manner that enhances the public trust and results in a full count reflective of the extraordinary diversity and at the same time, inclusiveness of our nation.
SUBJECT: RESOLUTION – OBSERVANCE OF NATIONAL COMMUNITY COLLEGE MONTH

The following resolution is presented by Trustee Fong:

Whereas The Los Angeles College Board of Trustees is in support of the goals and ideals of National Community College Month; and

Whereas There are more than 1,462 public and private community colleges in the United States, and 114 Community Colleges in California; and

Whereas There are more than 2.4 million students enrolled in for-credit and not-for-credit programs in California community colleges; and

Whereas Community college students are a more diverse group in terms of age, income, race, and ethnicity than students attending traditional colleges and universities, making community colleges essential to providing access to postsecondary education; and

Whereas Community colleges enrich and enhance communities across the country, socially, culturally, and politically; and

Whereas Community colleges are affordable and close to home for most people in the United States; and

Whereas Community colleges allow students to take courses part-time while working full-time, creating opportunities for educational and career advancement that otherwise would not be available; and
Whereas  The community colleges provide job training for workers who have lost their jobs or are hoping to find better jobs, helping millions of people in the United States support themselves and their families; and

Whereas  The community colleges contribute annually to the Nation's economic growth by helping to provide a skilled workforce, critical to our Nation's continued success and prosperity in the global economy of the 21st century; and

Whereas  The Association of Community College Trustees, and community colleges nationwide recognize April as National Community College Month: Now, therefore, be it

Resolved  That the LACCD Board of Trustees supports the goals and ideals of National Community College Month; and be it further

Resolved  that the LACCD Board of Trustees congratulates the State and Nation's community colleges, and their students, governing boards, faculty, and staff, for their contributions to education and workforce development, and for their vital role in ensuring a brighter, stronger future for our communities.
SUBJECT: RESOLUTION COMMENDING THE 2018 LOS ANGELES COMMUNITY COLLEGE DISTRICT JACK KENT COOKE FOUNDATION SCHOLARSHIP SEMIFINALISTS

The following resolution is presented by Trustee Steven Veres:

WHEREAS, The Jack Kent Cooke Foundation is a private, independent foundation dedicated to advancing the education of exceptionally promising students who have financial need; and

WHEREAS, The Jack Kent Cooke Foundation supports exceptional students from elementary school to graduate school through scholarships, grants, direct service, and knowledge creation and dissemination; and

WHEREAS, Since 2000, the foundation has awarded $175 million in scholarships to more than 2,300 students from 8th grade through graduate school, along with comprehensive counseling and other support services, in addition to providing over $97 million in grants to organizations that serve such students; and

WHEREAS, The Jack Kent Cooke Foundation Undergraduate Transfer Scholarship honors excellence by supporting outstanding community college students with financial need to transfer to and complete their bachelor's degrees at the nation's top four-year colleges and universities; and

WHEREAS, The selection process is rigorous and highly competitive with thousands of applicants across the nation; and
WHEREAS, Twelve LACCD students out of a pool of nearly 2,500 have been selected as semifinalists for the Jack Kent Cooke Undergraduate Transfer Foundation Scholarship; and

WHEREAS, Each selected recipient will receive up to $40,000 per year for up to three years of study to complete their bachelor’s degree and then will be eligible to apply for a scholarship to graduate school worth up to a total of $75,000; and

WHEREAS, The twelve LACCD semifinalists were selected on the basis of their academic performance, leadership, perseverance, and service to others; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District does hereby commends and congratulates

Georgine Akpuh of Los Angeles Valley College
Kevin Bernal-Rivera of Los Angeles Trade Technical College
Tahmineh Dehbozorgi of Los Angeles Pierce College
Hannah Gehrels of Los Angeles City College
Matin Ghavamizadeh of Los Angeles Valley College
Nefry Godoy of West Los Angeles College
Daniel Gomez of East Los Angeles College
Jasmine Hernandez of Los Angeles Valley College
Lily Keshishian of Los Angeles Pierce College
Tara Makabi of Los Angeles Pierce College
Adriana Perez-Munuzuri of East Los Angeles College
Jonathan Portillo of Los Angeles Valley College

in recognition of their achievement of being selected as semifinalists for the Jack Kent Cooke Undergraduate Transfer Foundation Scholarship; and be it further

RESOLVED, That the LACCD Board of Trustees and Chancellor congratulate the 2018 Jack Kent Cooke Undergraduate Transfer Foundation Scholarship semifinalists for their outstanding success and commitment to excellence, hard work and expresses their gratitude and appreciation to them for being outstanding representatives of the Los Angeles Community College District.
SUBJECT: RESOLUTION – ASIAN/PACIFIC AMERICAN HERITAGE MONTH

The following resolution is presented by Board Members Fong, Moreno, and Svonkin:

WHEREAS, In May 1990, President George H. W. Bush declared the month of May as Asian/Pacific American Heritage Month; and

WHEREAS, In May 1991, Governor Pete Wilson proclaimed the month of May as Asian/Pacific Islander Heritage Month in California—the Golden State; and

WHEREAS, The city of Los Angeles has declared the month of May as Asian/Pacific American Heritage Month; and

WHEREAS, The Los Angeles Community College District (LACCD) currently employs 478 full-time personnel of Asian/Pacific ancestry; and

WHEREAS, Asian/Pacific students comprise 12.3 percent of the District’s total enrollment; and

WHEREAS, The history of the United States encompasses the unique culture and rich legacy passed down from the ancestry of the Asians and Pacific Islanders; and

WHEREAS, The Board of Trustees of the Los Angeles Community College District recognizes the many contributions and accomplishments of the Asians and Pacific Islanders for their tenacity in pursuing the highest standards and ideals attainable; and

WHEREAS, The Board of Trustees of the Los Angeles Community College District encourages the illumination of the rich cultural heritage and ethnic diversity within the greater Los Angeles area as part of the District's commitment to cultural awareness programs; now, therefore, be it

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date ___________________________

Buelna

Fong

Hoffman

Kamlager

Moreno

Svonkin

Veres

Martinez

Student Trustee Advisory Vote
RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby declares May as Asian/Pacific American Heritage Month in the Los Angeles Community College District in appreciation of the achievements and contributions made by the Asians and Pacific Islanders to the educational programs of the LACCD and encourages all of its offices and colleges to promote and join in the appropriate celebrations and observances throughout the LACCD community, city, state, and nation.
SUBJECT: RESOLUTION – CLASSIFIED SCHOOL EMPLOYEE WEEK

The following resolution is presented by Board Members Moreno, Fong, and Svonkin:

WHEREAS, The week of May 20-26, 2018 has been designated by the State of California as Classified School Employee Week: The Heartbeat of our Schools; and

WHEREAS, Classified employees of the Los Angeles Community College District (LACCD) most often provide the initial contact and meaningfully contribute to the impression that students, faculty, staff, and the community receive of the LACCD; and

WHEREAS, Classified employees, through their skills, strengthen the mission of our colleges by providing the expertise that facilitates the academic and administrative processes that enable students to successfully participate in their chosen educational program; and

WHEREAS, Classified employees provide services that enhance the quality of life at our colleges for our students, faculty, administration, staff, and communities; and

WHEREAS, Classified employees provide service to our diverse student population with dedication, competence, and professionalism; and

WHEREAS, Classified employees direct and assist all levels of District personnel in meeting the needs of the educational community; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby recognizes and expresses its sincere appreciation and respect to these employees and the organizations that represent them for their outstanding efforts and invaluable service and loyalty.
RESOLUTION – DAY OF REMEMBRANCE: ARMENIAN GENOCIDE

The following resolution is presented by Board Members Fong, Moreno, and Svonkin:

WHEREAS, In the early part of the twentieth century, a systematic destruction of thousands of Armenian communities, through massacres and death marches in which some 1.5 million Armenians perished and hundreds of thousands more were uprooted from their homes and ancient homeland, was carried out from 1915 to 1923; and

WHEREAS, Any such systematic destruction of a culture must be remembered and acknowledged in the hope of preventing all such events in the future; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby designates April 24 of each year as “Day of Remembrance for the Armenian Genocide of 1915 to 1923”; and be it further

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby encourages the colleges and all of the employees and students to commemorate this historic tragedy and to learn from it.
Subject: **ADOPT BUDGET REVISIONS AND APPROPRIATION TRANSFERS**

Ratify acceptance of $14,992,684 in income as recommended by the Chief Financial Officer/Treasurer. In accordance with Title 5 of the California Code of Regulations, Section 58307, authorize all the appropriation transfers between major expenditure categories (EXHIBIT I).
# EXHIBIT I

## BUDGET REVISIONS AND APPROPRIATION TRANSFERS

**ALL FUNDS, EXCLUDING BUILDING BOND FUND**

April 4, 2018

### NEW INCOME (Attachment J)

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<td>Other Financing Sources</td>
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**Total New Income**

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### EXPENDITURES

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<td>219,997,079</td>
<td>7,617,000</td>
<td>236,114,081</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>600000-699995</td>
<td>27,606,410</td>
<td>34,500</td>
<td>26,677,907</td>
</tr>
<tr>
<td>Other Outgo</td>
<td>700000-799995</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Other Debt Services</td>
<td>710000-719995</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Tuition Transfers</td>
<td>720000-729995</td>
<td>20,172</td>
<td>-</td>
<td>(500)</td>
</tr>
<tr>
<td>Interfund Transfers</td>
<td>730000-739995</td>
<td>9,451,856</td>
<td>-</td>
<td>16,729,339</td>
</tr>
<tr>
<td>Direct Support/Indirect Costs</td>
<td>740000-749995</td>
<td>230</td>
<td>-</td>
<td>230</td>
</tr>
<tr>
<td>Loan/Grants</td>
<td>750000-759995</td>
<td>317,608,152</td>
<td>187,618</td>
<td>5,252</td>
</tr>
<tr>
<td>Other Financing Sources (Except 7902)</td>
<td>760000-799995</td>
<td>147,576,346</td>
<td>217,861,222</td>
<td>(13,138,588)</td>
</tr>
<tr>
<td>Reserve for Contingency*</td>
<td>790200</td>
<td>22,925,894</td>
<td>-</td>
<td>22,925,894</td>
</tr>
</tbody>
</table>

**Total**

|                | 1,457,603,853| 14,992,684       | -                       | 1,472,596,537 |

* Reserve for Contingency balance is $22.93 million, which is 3.5% of the Unrestricted General Fund revenue (excluding General Reserve)

All budget revisions and transfers herein are submitted for the Board of Trustees approval in accordance with Title 5 of California Regulations, Sections 58307 and 58308. Appropriation transfers between major expenditure categories are within funds/grants that have been previously received and approved by the Board of Trustees. These transfers have been reviewed by the college administrators and approved by the college Vice Presidents of Administration and College Presidents.

Reviewed by:

Jeannette L. Gordon
Chief Financial Officer/Treasurer
# NEW INCOME AND GRANTS

<table>
<thead>
<tr>
<th>BTA NUMBER</th>
<th>FUND/GRANT NAME</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td></td>
<td></td>
</tr>
<tr>
<td>C-0253</td>
<td><strong>Hispanic Serving Institutions (HSI) Science, Technology, Engineering and Mathematics (STEM) &amp; Articulation Program</strong></td>
<td>$1,195,267</td>
</tr>
<tr>
<td>P-0303</td>
<td><strong>Developing California’s Workforce: Creating Pathways for Latino Transfer Students in High Demand Careers</strong></td>
<td>$199,746</td>
</tr>
<tr>
<td>E-0576</td>
<td><strong>Dwight David Eisenhower Transportation Fellowship Program</strong></td>
<td>$15,000</td>
</tr>
</tbody>
</table>

**TOTAL FEDERAL**

$1,410,013
State

D-0589

One Time State Mandate Revenue

To accept additional funds for One Time State Mandate Revenue based on the Preliminary 2017-18 P1 Adjustment. Funding is from the California Community Colleges Chancellor’s Office.

C-0241

Resource Family Approval (RFA) Program

To reduce funding due to the Resource Family Approval (RFA) Agreement 892-120 Amendment B between The Community College Foundation (TCCF) and Los Angeles City College (LACC) ending on December 31, 2017. Funding is from The Community College Foundation and reduces the allocation to $22,224.

E-0596

Industry Driven Regional Collaborative (IDRC)

To accept additional funding to enhance alternative fuel vehicles curriculum through employer input and engagement, addressing both the technical skills and the 21st Century skills needed by students to be successful as automotive technicians. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).

E-0654, W-0252

Foster and Kinship Care Education (FKCE) Program

To establish additional funding to provide quality education and support opportunities to caregivers of children and youth in out-of-home care so that these providers may meet the educational, emotional, behavioral, and developmental needs of children and youth in the foster care system. This program will be offered to over eight hundred (800) caregivers at East Los Angeles College and one hundred to one hundred fifty (100-150) care providers at West Los Angeles College. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).

W-0240

Resource Family Approval (RFA) Program

To establish funding to prepare individuals and families to make an informed decision about becoming foster or adoptive families. The program will train and develop the skills of at least three hundred (300) potential resource parents to become proper caregivers in the foster system. Funding is from The Community College Foundation.

W-0247

Foster and Kinship Care Education – Commercialized Sexual Exploitation of Children

To accept additional funding to provide educational commercialized sexual exploitation of Children workshops to care providers. The program will serve between one hundred to one hundred fifty (100-150) participants. Funding is from the California Community Colleges Chancellor's Office (CCCCO).
**Proposition 39**

To establish funding from Proposition 39, The California Clean Energy Jobs Act, passed by the voters in 2012 to fund energy-efficient projects for the California Community College system. LACCD is the fiscal agent for the Orange and Los Angeles County. Funding is from the California Community College Chancellor’s Office (CCCCO).

**TOTAL STATE**

<table>
<thead>
<tr>
<th>D-0628</th>
<th>Proposition 39</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>3,176,374</td>
</tr>
</tbody>
</table>

|        | $6,233,822     |

**Local**

<table>
<thead>
<tr>
<th>E-0630, W-0256</th>
<th>Puente Project</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$6,000</td>
</tr>
</tbody>
</table>

To accept funding to serve under-represented community college students and helps them enroll in four-year colleges, earn degrees, and return to the community as leaders and mentors to future generations. The program will serve approximately forty-five (45) students at East Los Angeles College and assign one (1) full-time English instructor and one (1) counselor to assist students at West Los Angeles College. Funding is from The Regents of the University of California.

<table>
<thead>
<tr>
<th>S-0196</th>
<th>Foster Care Counts – Los Angeles Southwest College (LASC)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>15,000</td>
</tr>
</tbody>
</table>

To accept additional funding to buy books and flash drives for Guardian Scholars and to assist them with emergency housing supplies and transportation bus passes. Funding is from Foster Care Counts.

<table>
<thead>
<tr>
<th>T-0556</th>
<th>Technical &amp; Career Education</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1,000</td>
</tr>
</tbody>
</table>

To accept additional funding at Los Angeles Trade-Technical College to conduct non-credit instruction and vocational/extension training workshops and to purchase instructional equipment. Funding is from Foundation for California Community Colleges.

<table>
<thead>
<tr>
<th>W-0246</th>
<th>Foster Youth – Guardian Scholars</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>30,000</td>
</tr>
</tbody>
</table>

To accept additional funding to increase access and increase graduation rates for foster youth by covering out of pocket emergency expenses. The program will serve thirty-five to fifty (35-50) students. Funding is from The Anthony and Jeanne Pritzker Foundation.

<table>
<thead>
<tr>
<th>W-0248</th>
<th>Foster Care Counts – West Los Angeles College (WLAC)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>5,000</td>
</tr>
</tbody>
</table>

To accept additional funding to provide support services to current and former foster youth at the college by engaging them in a variety of activities such as workshops, mentoring, and case management. The program is expected to serve thirty-five to fifty (35-50) students. Funding is from Foster Care Counts.
Child Care Resource Center

To accept funding to prepare individuals for entry-level careers in the Child Development industry and to meet professional requirements for incumbent workers. The program will serve forty (40) students. Funding is from the Child Care Resource Center.

TOTAL LOCAL

<table>
<thead>
<tr>
<th>Others:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interfund</td>
</tr>
<tr>
<td>D-0578, D-0580 Increase – 2017-18 Deferred Maintenance</td>
</tr>
<tr>
<td>$7,277,483</td>
</tr>
</tbody>
</table>

To set up an Interfund transfer for the new projects under the “2017-18 Deferred Maintenance” program per the request of Facilities Planning and Development Department. These funds will be transferred from the Deferred Maintenance Reserve Fund to the Special Reserve Fund.

Fund Redistribution

<table>
<thead>
<tr>
<th>H-0384</th>
</tr>
</thead>
<tbody>
<tr>
<td>Extended Opportunity Programs and Services (EOPS)</td>
</tr>
<tr>
<td>($7,500)</td>
</tr>
</tbody>
</table>

To redistribute funds from EOPS fund number 10486 to EOPS fund number 20486 at Los Angeles Harbor College.

<table>
<thead>
<tr>
<th>H-0385</th>
</tr>
</thead>
<tbody>
<tr>
<td>Extended Opportunity Programs and Services (EOPS)</td>
</tr>
<tr>
<td>7,500</td>
</tr>
</tbody>
</table>

To accept redistributed funds from EOPS fund number 10486 to EOPS fund number 20486 at Los Angeles Harbor College.

<table>
<thead>
<tr>
<th>V-0384</th>
</tr>
</thead>
<tbody>
<tr>
<td>Extended Opportunity Programs and Services – Cooperating Agencies Foster Youth Educational Support (EOPS-CAFYES)</td>
</tr>
<tr>
<td>(45,830)</td>
</tr>
</tbody>
</table>

To redistribute funds from EOPS-CAFYES fund number 10403 to EOPS-CAFYES fund number 20403 at Los Angeles Valley College.

<table>
<thead>
<tr>
<th>V-0385</th>
</tr>
</thead>
<tbody>
<tr>
<td>Extended Opportunity Programs and Services – Cooperating Agencies Foster Youth Educational Support (EOPS-CAFYES)</td>
</tr>
<tr>
<td>45,830</td>
</tr>
</tbody>
</table>

To accept redistributed funds from EOPS-CAFYES fund number 10403 to EOPS-CAFYES fund number 20403 at Los Angeles Valley College.

TOTAL OTHERS

| $7,277,483 |

TOTAL INCOME

| $14,992,684 |
Subject: **AMEND THE LIST OF ORGANIZATIONAL MEMBERSHIPS**

In accordance with Education Code 72670, the following organization is submitted for Board approval:

I. Amend the List of Organizational Membership to include the United States of America Gymnastics with annual dues of $516. The request originated from Los Angeles Valley College.

Background: Membership in this organization is required in order that the Community Services Gymnastic team is able to compete in sanctioned competitions. The team must be registered with the United States of America Gymnastics (USAG) and any coach that is “on the floor” during competition must be a member of USAG and have completed USAG safety certification training.
Subject: RATIFY BUSINESS SERVICES ACTIONS

In accordance with the California Education Code and Los Angeles Community College District Board Rules, the following routine transactions are reported for ratifications:

A. PURCHASE ORDERS AND SHORT TERM AGREEMENTS

896 issued from February 1, 2018 to February 28, 2018 which totaled $2,909,874.

B. FACILITIES ORDER FORMS

57 issued from February 1, 2018 to February 28, 2018 which totaled $270,259.60.

C. AGREEMENT FOR ATHLETIC OFFICIATING SERVICES

1 issued which totaled $1,200.

D. PERMITS FOR USE AND CIVIC CENTER PERMITS UP TO 14 DAYS

4 issued from January 1, 2018 to January 31, 2018 for a total income of $9,070 at City.

4 issued from February 1, 2018 to February 28, 2018 for a total income of 12,748 at City.

Recommended by: Robert B. Miller, Vice Chancellor

Approved by: Francisco C. Rodriguez, Chancellor
13 issued from February 1, 2018 to February 28, 2018 for a total income of $35,969 at Harbor.

1 issued from February 1, 2018 to February 28, 2018 for a total income of $3,166 at Southwest.

E. LEASE OF EQUIPMENT AGREEMENTS

4500176218 City. Amendment No. 1 to extend agreement with Ricoh Americas Corporation for the lease and maintenance of five self-serve Ricoh copiers. Period of service August 23, 2017 to June 30, 2018, inclusive. Total cost: $24,586.

4500192237 East. Amendment No. 5 to renew agreement with Williams Scotsman, Inc. for lease of one portable restroom facility approved by, the Division of State Architect during the period January 1, 2018 to December 31, 2018, inclusive. This restroom is located behind the Men's Gym in the C2 complex for use by faculty, staff and students. Total Cost: $6,000.

4500254350 Harbor. Agreement with Konica Minolta Business Solutions for lease including maintenance of one Bizhub Pro 1100 and two Bizhub C558 devices for the reprographics/mailroom pursuant to Foundation for California Community Colleges Master Agreement CB 13-011 for a period 60 months beginning on March 1, 2018, or the date of actual delivery, whichever is later. Total Cost: $60,000.

4500254217 Trade-Technical. Agreement with Pitney Bowes for lease of a Pitney Bowes SendPro P series postage meter machine system for a 60-month period beginning March 14, 2018 or the actual date of delivery, whichever is later. Total Cost: $5,276 plus applicable taxes.

F. LEASE OF FACILITIES FOR DISTRICT USE AGREEMENTS

4500253727 East. No-Cost Facilities Use Agreement with KIPP LA Prep (Knowledge Is Power Program) for use of classroom space to provide Jaime Escalante Math Program classes to KIPP LA Prep
students on designated dates and times during the period June 11, 2018 to July 27, 2018, inclusive.

4500253731  East. No-Cost Facilities Use Agreement with Whittier Union High School District (WUHSD) for use of classroom space to provide Jaime Escalante Math Program classes to (WUHSD) students on designated dates and times during the period June 11, 2018 to July 19, 2018, inclusive.

G. LEASES, USE PERMITS AND CIVIC CENTER PERMITS OF DISTRICT FACILITIES 14 DAYS OR LONGER

4500253705  City. Agreement with Marlborough School for the use of the athletic field for soccer practice and games on designated dates and times during the period February 5, 2018 to May 24, 2018, inclusive. Total estimated income: $2,625.

H. EDUCATIONAL PROGRAMS – FISCAL AGENT, STUDENT SUCCESS

4500251063  Educational Services Center. Amendment No. 1 to extend the agreement with Dr. Veronica A. K. Neal to provide Equity Institute keynote addresses and facilitate panel discussions for approximately 75 faculty throughout the state, during the period November 17, 2017 to January 19, 2018. This item is part of a partnership under the ESL/Basic Skills Professional Development grant funded by California Community Colleges Chancellor’s Office. Total cost: $2,500.

4500253588  Educational Services Center. No-cost agreement with West Valley-Mission Community College District for the lease of facilities for the two day NorCal Equity Institute, funded by the California Community Colleges Chancellor’s Office ESL/Basic Skills Professional Development grant. During the period March 9, 2018 to March 10, 2018 inclusive. The Institute is being held in the Santa Clara area since it is a requirement under the grant to serve various statewide community college regions.
Educational Services Center. Agreement with Center for Organizational Responsibility and Advancement (CORA), on behalf of Dr. Luke Wood, to provide the keynote address and facilitate an application session at the NorCal Equity Institute for approx. 75 faculty. Faculty are from various community colleges throughout the state convening on March 9, 2018, under the auspices of the Office of Educational Programs and Institutional Effectiveness. The Equity Institute is part of the Equity Community of Practice of the ESL/Basic Skills Professional Development Grant. **Total Cost:** $7,250.

### LICENSE AGREEMENTS

4500253589 East. Agreement with International Business Machines Corporation to provide SPSS Statistics Standard Campus Edition software licenses to be used by Academic Departments during the period April 1, 2018 to March 31, 2019, inclusive. **Total Cost:** $16,580.

4500205884 Educational Services Center. Agreement with Education at Work LLC dba Student Connections to provide Funds Borrower Connect software for use by the Central Financial Aid Unit. This software assists with the management of cohort default rate and other communication activities which enables the District to create borrower contact campaigns using various mediums of communications during the period January 1, 2018 to December 31, 2018, inclusive. **Total cost:** $7,500.

4500211683 Mission. Amendment No. 3 with Coast Learning Systems to provide additional license to broadcast and cablecast telecourses and provide video materials for delivery to ITV students during the period January 1, 2016 to June 30, 2019, inclusive. **Total cost:** $11,500.

4500251786 Pierce. Revise dates of Agreement with Asure Software for license to use its Resource Scheduler On Demand room scheduling software including set-up, data migration, updates and support for the Administrative Services Department during the period March 15, 2018 to March 14, 2019, inclusive. **Total cost:** $5,880.
4500227778  **Southwest.** Amendment No. 2 to renew agreement with College Source to provide Transfer Evaluation System license subscription for the Student Support Services Program Counselors to research transfer institution course descriptions, educational programs, and requirements during the period February 28, 2018 to February 27, 2019, inclusive. **Total cost:** $5,208.

4500218672  **Trade-Technical.** Amendment No. 2 to renew agreement with Frontline Technologies Group LLC to provide software to develop, record and track professional development of staff and faculty. This program will also facilitate reporting FLEX hours to the State Chancellor’s Office ensuring that faculty meet their FLEX obligation for the Information Technology Department during the period October 1, 2017 to September 30, 2018, inclusive. **Total cost:** $4,968.

4500192931  **City.** Amendment No. 2 to renew agreement with First Fire Systems to provide diagnostics, repairs and programming on the buildings’ fire alarm systems throughout the college during the period September 1, 2017 to August 31, 2018, inclusive. **Total cost:** $28,900.

4500253276  **City.** Agreement with Electromechanical Services to provide maintenance service on photographic enlargers for the Media Arts department during the period February 13, 2018 to June 30, 2022, inclusive. **Total cost:** $10,000.

4500253582  **East.** Agreement with Otis Elevator Company for maintenance of three gearless elevators located in F5/Campus Center Bookstore and four geared and one hydraulic elevator located in E3 Building during the period March 1, 2018 to February 28, 2019, inclusive. **Total cost:** $23,520.

4500253596  **East.** Agreement with Mitsubishi Electric & Electronics USA dba Elevator & Escalator Division for maintenance of two passenger elevators located in the G5 Building during the period February 1, 2018 to January 31, 2021, inclusive. **Total cost:** $14,400.
Educational Services Center. Amendment No. 2 to renew agreement with GXS, Inc. for maintenance of its TrustedLink Enterprise software used to electronically transfer LACCD Student transcripts to the California State Universities. This program is under the auspices of the Office of Information Technology during the period during March 1, 2018 to February 28, 2019, inclusive. **Total cost: $4,642.**

Harbor. Amendment No. 7 to increase the contract amount on agreement with Konica Minolta Business Solutions to provide monthly maintenance service on new multifunctional printers, Bizhub 558 for the Swap Meet Office and Bizhub C308 for the Harbor Advantage Office during the period ending June 30, 2018, inclusive. **Total cost: $450.**

Harbor. No-cost amendment No. 2 to cancel maintenance service on multifunctional printer located in the Student Services Office, effective April 16, 2018. **Total savings: $1,131.**

Mission. Amendment No. 2 to renew agreement with Steris Corporation for maintenance of two autoclaves in the Life Science Department during the period March 1, 2018 to February 28, 2019, inclusive. **Total cost: $7,442.**

Pierce. Agreement with Canon Solutions America, Inc. for maintenance, supplies and support of two Canon imaging systems in the CopyTech Department during the period January 1, 2018 to December 31, 2018, inclusive. **Total cost: $53,417.**

Trade-Technical. Agreement with XMedius Solutions, Inc. to provide maintenance, technical support and software upgrade for XMedius fax system for the Information Technology Department during the period February 9, 2018 to February 8, 2019, inclusive. **Total cost: $5,168.**
4500253600  Trade-Technical. Agreement with Gerber Technology, Inc. for maintenance of two plotters, two digitizers and two silhouette tables located in the Fashion Department during the period October 1, 2017 to October 31, 2018, inclusive. Total cost: $7,512.

K. PARTNERSHIP AGREEMENT

4500253580  Pierce. Agreement with Fun Under the Sun (FUTS) to offer a Summer Day Camp in partnership with the Community Services Department. FUTS will provide daily programming and curriculum, camp staff, training, field trip scheduling and coordination, marketing and camper/parent orientation. FUTS will remit to the college 12% of the total gross income, plus reimbursement for six lifeguards and camp lunches during the period January 1, 2018 to August 30, 2018, inclusive. Total estimated income: $60,000.

L. SOCIAL WORK FIELD EDUCATION PRACTICUM AGREEMENT

4500253860  Southwest. No-cost agreement with Grand Canyon University (GSU) for the College to provide internship opportunities to selected Master’s and Bachelor’s GSU students in the Nursing program during the period March 16, 2018 to March 14, 2023, inclusive.

M. STUDENT INTERN AGREEMENTS

4500203326  City. No-cost amendment No. 1 to assign affiliation agreement with Silver Lake Medical Center to Los Angeles Downtown Medical Center LLC who will be responsible for the performance of providing clinical training for students enrolled in the Nursing program during the period March 20, 2018 to December 31, 2018, inclusive.

4500250605  City. No-cost agreement with Hollywood Presbyterian Medical Center for clinical training of students enrolled in the Radiological, Ultrasound and Medical Assistant programs during the period April 1, 2018 to March 31, 2023, inclusive.
4500253584 East. No-cost agreement with Barlow Respiratory Hospital to provide clinical training for students enrolled in the Respiratory Therapy Program during the period June 1, 2018 to May 31, 2022, inclusive.

4500253585 East. No-cost agreement with Southern California Ambulance Services to provide clinical training for students enrolled in the Emergency Medical Technician Program during the period February 1, 2018 to February 1, 2022, inclusive.

4500253928 Harbor. No-cost agreement with Care Ambulance Service, Inc. to provide ambulance ride along experience for the Emergency Medical Technician students during the period May 1, 2018 to April 30, 2019, inclusive.

Various Pierce. No-cost agreement with the following contractors for internship of students enrolled in the Registered Veterinary Technician and/or Pre-Veterinary Science Program during the period June 4, 2018 to August 26, 2023, inclusive.

4500253575 Agoura Animal Clinic
4500253576 Adopt & Shop Operations LLC

4500253858 Southwest. No-cost agreement with Centinela Hospital Medical Center to provide clinical training in Nursing and Phlebotomy for students enrolled in the Nursing program during the period February 12, 2018 to December 31, 2023, inclusive.

4500226111 Valley. No-cost Amendment No. 1 to renew agreement with Providence Health System Southern California dba Providence Health System for clinical training of students enrolled in the Nursing and Respiratory Therapy Programs during the period May 1, 2017 to April 30, 2020, inclusive.

4500244406 Valley. No-cost agreement with Hollywood Presbyterian Medical Center for clinical training of students enrolled in the Nursing and Respiratory Therapy Programs during the period March 1, 2018 to February 28, 2023, inclusive.
N. SERVICE AGREEMENTS – OUTREACH AND MARKETING

4500243851  Pierce. Amendment No. 1 to agreement with Charter Communication Holdings/Spectrum Reach to change the contract start date to July 3, 2017 to allow for production of cable ads for the Public Relations Office. No additional cost.

4500253956  Southwest. Agreement with AM/FM Broadcasting Inc. dba iHeart Media to provide radio spots to advertise Southwest Daze event to promote enrollment during the period January 17, 2017 to January 25, 2017, inclusive. Total cost: $5,431.

4500253975  Valley. Agreement with Blackboard Connect, Inc. to provide unlimited student outreach notification services as well as online training and support for the Student Services Department during the period April 2, 2018 to April 1, 2019, inclusive. Total cost: $26,600.

O. SERVICE AGREEMENTS

4500212733  City. Amendment No. 3 to renew agreement with Park Place Technologies, LLC to provide warranty extension to include parts and labor on 20 servers and 2 routers in the Data Center for the Information Technology department during the period March 1, 2018 to February 28, 2019, inclusive. Total cost: $4,744.

4500236418  City. Amendment No. 1 to renew the agreement with Managed Career Solutions (MCS) to facilitate the recruitment of – approximately 150 students and place them in a 16 week intensive training/internship programming and coding boot camp, as funded by Los Angeles High Impact Information Technology, Entertainment & Entrepreneurship, and Communications Hubs (LA Hi-TECH) Coding Boot Camp. This project is under the auspices of the Office of Academic and Career Pathways. MCS is a funded partner in the Industry-Driven Regional Collaborative grant award, during the period January 1, 2018 to December 31, 2018, inclusive. Total cost: $179,000.
4500253847 City. Agreement with Universal Waste Systems to provide waste hauling services for the college during the period March 1, 2018 to February 28, 2023, inclusive. Total cost: $50,000.

4500191908 East. Amendment No. 3 to renew agreement with Nebraska Book Company to provide maintenance and support for the WinPrism software used in the Bookstore during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $11,650.

4500253590 East. Agreement with Red8, LLC to provide various technological support services for the Netapp FAS3210 Storage Array used by the Information Technology department during the period April 1, 2018 to December 31, 2018, inclusive. Total cost: $28,680.

4500253591 East. Agreement with Total Online Protection to provide and install replacement batteries for the uninterruptible power supply system used by the Information Technology Department during the period April 5, 2018 to June 30, 2018, inclusive. Total cost: $10,110.

4500254211 Educational Services Center. Agreement with Zomo Health LLC to facilitate an online wellness portal and provide health engagement support for participants in the workplace health and fitness challenge during the period March 8, 2018 to April 7, 2018, inclusive under the auspices of the Office of Human Resources. Total Cost: $10,000.

4500254212 Educational Services Center. Agreement with United States Green Building Council to source, train, and perform outreach and certification activities resulting in 36 business registrations for the LA Green Business Certification Program during the period February 1, 2018 to July 31, 2018, inclusive under the auspices of the Office of Business and Workforce Development. Total Cost: $36,000.

4500254436 Educational Services Center. Agreement with Narcisa A. Polonio to facilitate a board development and leadership program for the Los Angeles Community College District Board of Trustees and the Chancellor. The engagement will implement a customized board development and technical assistance program that aims to build common purpose for the board and establish clear priorities for the
LACCD. The purpose of the engagement is to continue to clarify
board/trustee roles and responsibilities, establish the role of the
board president, provide ongoing technical assistance, coaching
services, promote good governance practices that support the
leadership of LACCD, enhance board effectiveness, build an
effective board-chancellor team, and cultivate a strong board-
chancellor relationship. Includes a full-day retreat in July, 2018
with the Board and Chancellor to finalize the 2017-2018 Chancellor
evaluation. During the period March 1, 2018 to September 15,
2018, inclusive. Total cost: $50,000, plus travel expenses.

4500251067 Educational Services Center. Amendment No. 1 with Educational
Computer Systems Inc., Heartland (ESCI) to provide for additional
services required to merge the 1098-T tax data. During the period
November 1, 2017 to March 31, 2018. Total cost: $8,800.

4500253966 Educational Services Center. Agreement with Brunstein &
Manasevit, PLLC for a training presentation to the District-wide
Career Technical Education Deans and staff. The program discusses
the administrative, cost and audit rules in the new Uniform Grants
Guidance and Education Department General Administrative
Regulations, to be conducted on April 12, 2018. Total cost: $6,500.

4500253968 Educational Services Center. Agreement with MSRCOSMOS to
provide an upgrade and patch to the LACCD Portal landscape in
accordance with the latest General Release. This includes the EP
upgrade or create new if appropriate, EP testing, application
testing, knowledge transfer, documentation and help desk support,
during the period March 15, 2018 to May 31, 2018, inclusive. Total
cost not to exceed: $40,000.

4500254092 Harbor. Agreement with Educational Student Tours to provide tours
of Historically Black Colleges and Universities (HBCUs) promoting
transfers to four-year colleges. The tour provides students with
first-hand knowledge and information about HBCUs during the
period April 1, 2018 to April 6, 2018, inclusive. Total cost: $8,326.
4500253972  Mission.  **No cost.** Agreement with Learning Genie to provide a childcare and preschool daily report application.

4500197934  Pierce.  Amendment No. 4 to renew agreement with Ventek International to host and provide a secured credit card processing system and 11 parking ticket machines during the period October 1, 2017 to September 30, 2018, inclusive.  **Total cost: $13,200.**

4500254296  Southwest.  Agreement with Omni Update, Inc. to update the College’s website to meet goals of a modern responsively designed site that enables current and prospective students to easily find relevant content while meeting ADA requirements during the period April 20, 2018 to April 19, 2019, inclusive.  **Total cost: $30,000.**

4500022354  Trade-Technical.  Amendment No. 2 to agreement with Unifirst Corporation to provide additional uniform shirts, mats and dust mops rental services for Physical Plant Department during the period April 2, 2018 to April 1, 2019, inclusive.  **Total cost: $18,864.**

4500218239  Valley.  Amendment No. 3 to add funds to the agreement with Birmingham Community Charter High School to develop, align and implement a career pathway program in information and Communications Technologies in the areas of design, visual, and media arts.  Funding is provided by the High Impact Information Technology Entrepreneurship and Communications (LA Hi-TECH) grant, during the period July 1, 2017 to June 30, 2018, inclusive.  **Total cost: $100,000.**

4500253573  Valley.  Agreement with Education To Go to provide a variety of online classes previously approved by the Board of Trustees for the Community Services Department during the period January 1, 2018 to December 31, 2018, inclusive.  **Total cost: $12,000.**

4500228919  Van de Kamp Innovation Center.  Amendment No. 2 to extend agreement with First Fire Systems Inc. and to provide for additional fire protection repairs. Period of service August 1, 2017 to June 30, 2018, inclusive.  **Total cost: $905.**
Various Educational Services Center. Amendments No. 2 to extend agreements with the state lobbyist panel (McCallum Group, Mercury Public Affairs and Chavez Shimasaki aka Strategic Education Services), to provide legislative and consulting services to assist the Los Angeles Community College District. These agreements were established as a result of a Request for Qualifications (RFQ) process. The panel will continue to execute the District’s strategic plan for short and long-range legislative and budgetary priorities through the close of the 2018 state legislative session and the beginning of the 2019 legislative year. Assistance also provided with the government and public service outreach activities in all areas of state government, during the period October 31, 2017 to February 28, 2019, inclusive. Total amount not to exceed: $209,000, plus $20,000 for approved expenses between the three providers.

4500227259 McCallum Group Inc. $10,000 per month
4500227263 Chavez Shimaski aka. Strategic Education Services $6,000 per month
4500227264 Mercury Public Affairs $3,000 per month

Various West. Agreements with Pacific Dining to provide on-campus catering services for Upward Bound Math & Science (UBMS) participants and six-week Summer Enrichment Programs during the period October 1, 2017 to September 30, 2018, inclusive. Total cost: $15,000.

4500253601 UBMS-Dorsey High School $7,500
4500253602 UBMS-LA High School $7,500

P. SPECIAL GRANT FUNDED AGREEMENTS

4500191739 City. Amendment No. 8 with the California Community Colleges Chancellor’s Office to receive additional funding for the Foster and Kinship Care Education Program. Funding to provide workshops on parenting skills for caregivers taking care of children placed in out-of-home care during the period July 1, 2017 to June 30, 2018, inclusive. Total: $1,006.
4500253917  **City**. Agreement with the California Community Colleges Chancellor’s Office to fund the Foster and Kinship Care Education Program to provide workshops on parenting skills for caregivers taking care of children placed in out-of-home care during the period July 1, 2017 to June 30, 2018, inclusive. **Total: $187,213.**

4500254136  **City**. Agreement with the Santa Clarita Community College District to fund the Innovation and Effectiveness grant to improve its enrollment management practices by evaluating its academic programs, developing a strategic marketing plan, and building a culture of respect among campus practitioners. In addition, the campus will identify barriers to student success toward creating a “student first” culture in and out of the classroom during the period January 25, 2018 to January 24, 2019, inclusive. **Total: $200,000.**

4500254215  **Districtwide**. Agreement with the Board of Governor’s, California Community Colleges Chancellor’s Office to establish the Prop 39-Clean Energy Workforce Grant as part of the Prop 39 - California Clean Energy Jobs Act. The purpose of the Clean Energy Workforce Program is to fund eligible projects to create jobs in California improving energy efficiency and expanding clean energy generation through renewables. The current allocation of $3,176,341 provides funding to 27 community colleges in Los Angeles and Orange Counties, which $400K is allocated for regional projects through the assigned Sector Navigator. Funds will be available for projects under approved TOP codes that further the objectives of the Prop 39 (California Clean Energy Jobs Act). Funds will be made available through approved mini grants. Mini-grant applications will be reviewed and approved on a rolling basis. The Objectives of Prop 39 (California Clean Energy Jobs Act) is to build and sustain a regional network of colleges to better serve the needs of students and industries in the Energy, Construction, and Utilities Sector. It is focused on preparing the workforce to meet state objectives for future zero net energy standards. Four focus areas will be given special consideration: Building Science, HVACR, Lighting, Energy Auditing and Analysis. Mini grant proposals that address one or more of these subject areas as well as the attached Prop 39 objectives supporting energy efficiency & sustainability will be given top priority for approval. Prop 39 grant director will review applications in collaboration with Sector Navigator, Grant Monitor,
and other regional directors. Contract during the period July 1, 2017 to June 30, 2018, inclusive, under the auspices of the Office of Finance and Workforce Development. Total: $3,176,374.

4500201427 East. Amendment No. 6 to agreement with the California Community Colleges Chancellor’s Office to provide additional funding for the Math, Engineering, and Science Achievement program for up to 30 students during the period July 1, 2017 to June 30, 2018, inclusive. Total: $4,265.

4500238780 East. Amendment No. 1 to extend agreement with the City of Los Angeles- Economic & Workforce Development to fund the Drone and Unmanned Vehicle Academy program to provide comprehensive training and internships for up to 75 students recruited from local area Work Source Centers during the period October 1, 2017 to June 20, 2018 inclusive. No additional funding.

4500253594 East. Agreement with the Regents of the University of California to support the Puente Project to serve up to 120 under-represented students annually during the period July 1, 2017 to June 30, 2020, inclusive. Total: $4,500.

4500253595 East. Agreement with the U.S. Department of Transportation Federal Highway Administration to fund the Dwight D. Eisenhower Fellowship Program for up to three students during the period December 12, 2017 to August 31, 2018, inclusive. Total: $15,000.

4500222333 Harbor. Amendment No. 2 to renew agreement with California Community Colleges Chancellor’s Office for that agency to fund the special allocation on Commercial Sexual Exploitation of Children in Foster and Kinship Education Program during the period July 1, 2017 to June 30, 2018, inclusive. Total: $4,250.

4500254088 Harbor. Agreement with Child Care Alliance of Los Angeles to fund the California State Preschool Program Quality Improvement Block Grant to improve the overall quality of State Preschool programs in Los Angeles County and to provide technical assistance, coaching, and incentives in order to improve or maintain the College’s tier
rating during the period January 1, 2018 to June 30, 2018, inclusive. Total: $6,000.

4500241221 Pierce. Amendment No. 1 to renew agreement with University Corporation, California State University Northridge to fund the Developing California’s Workforce: Creating Pathways for Latino Transfer Students in High Demand Careers Program. A minimum of 70 students are expected to participate in the program during the period October 1, 2018 to September 30, 2021, inclusive. No Additional funding.

4500253577 Pierce. Agreement with California Community Colleges Chancellor’s Office to fund CalWORKs Region 7 Coordination. This is to encourage collaboration and regional activities amongst all CalWORKs programs in region seven during the period December 1, 2017 to June 30, 2018, inclusive. Total: $10,000.

4500253578 Pierce. Agreement with The JBA Foundation to fund the Japanese Reading Program and purchase 68 titles of authentic Japanese books for the Modern Languages Department during the period January 1, 2018 to June 30, 2018, inclusive. Total: $962.

4500254175 Southwest. Agreement with Courtyard by Marriott, Culver City to provide banquet services for up to 100 people to include breakfast and parking for the Extended Opportunity Programs and Services/Care/Cooperating Agencies Foster Youth Education Support Programs awards ceremony on May 11, 2018. Total: $5,533.

4500235386 Valley. Amendment No. 2 to extend agreement with City of Los Angeles Economic & Workforce Development Department to fund the LAVC Workforce Training Bioscience/Biotechnical Sector Strategies for the greater Los Angeles Area during the period November 1, 2017 to June 30, 2018, inclusive. Total: $10,000.

Q. STUDENT TRANSPORTATION ITEMS

All buses are licensed by the Public Utilities Commission and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety.
4500254133 City. Agreement with American Transportation to provide bus transportation for Los Angeles Unified School District high school students to participate in the College’s Outreach and Recruitment Program at the 4th Annual City Promise Day event during the period March 21, 2018 to March 22, 2018, inclusive. Total cost: $8,988.
Subject: APPROVE BUSINESS SERVICES ACTIONS

I. AUTHORIZE LEASE OF DISTRICT FACILITIES

Authorize a lease agreement with Intelecom Learning, a 501 (C) (3) Corporation and leading developer of online content and technology solutions for California’s community colleges. Intelecom Learning combines instructional design, content development and educational technology to offer faculty and students a range of learning solutions and tools for undergraduate, career and adult learning. Intelecom Learning will lease a portion of the Van De Kamp Innovation Center located at 2930 Fletcher Drive, Los Angeles, California 90065 to house their administrative, development and production offices. 2,788 square ft. will be occupied providing seven office spaces, three production areas, and storage. Eight parking spaces will be provided. Lessee will have exclusive use of the area during the hours of 8:00 am to 7:00 pm Monday through Sunday. The lease agreement period is April 2, 2018 to April 1, 2020, inclusive, with three one-year renewal options. Rental income: $4,182 per month for first 24 months or $100,368.

Background: The lease will generate income and provide educational benefit to the Los Angeles Community College District. Intelecom Learning is a primary source of student educational online and face-to-face instructional content used by all nine colleges. Agreement is issued pursuant to California Education Code No. 81378.1, which allows for the lease of facilities for a
period of more than five days, but less than five years. The code allows District facilities to be leased without formal bids or proposals. Rental market surveys for comparable office and industrial space in the immediate vicinity indicates a fair market value of between $1.15 per square foot, per month and $1.75 per square foot, per month. The rental rate for this transaction is $1.50 per square foot, per month.

II. AUTHORIZE SERVICE AGREEMENTS

A. Authorize an Agreement with Ruffalo Noel Levitz to perform an in-depth assessment and develop a strategic enrollment marketing plan for enrollment growth at Los Angeles Pierce College as Phase 1, during the period April 1, 2018 to September 30, 2018, inclusive, at a total cost not to exceed $80,000.

Background: The contract is being issued pursuant to RFP No. 17-02, which was advertised and posted to the District website and directly sent to prospective providers. A task force to the Enrollment Management Committee, which was comprised of seven individuals in positions including faculty, staff, and administrators, reviewed and scored two responsive proposals. The final proposal was approved by both the Enrollment Management Committee and the Pierce College Council Committee prior to approval by the president. While the overall cost of the RFP as presented amounts to approximately $200,000, we stipulated that the format of the Solicitation of Qualifications (SOQ) was structured to identify the price for each of the tasks to be performed. Based on this criteria the College identified specific tasks to allow it stay within its allotted budget, thus controlling the actual cost for services rendered. The College will only proceed with tasks 1b, 1c, 1d, 1e, 1f, and 1g, all of which totals $79,800. These task include those areas that will assist the College in determining how best to target prospective students and their level of interest in programs offered at the College by conducting surveys and focus groups as well as reviewing and analyzing internal and external data. This information will allow the College to develop targeted marketing materials to increase student enrollment.
B. Authorize agreements with the following entities to provide funding for the SEIU Early Educator Training Center to provide job training, mentoring, and college courses through the Early Care and Education Apprenticeship Pilot Program during the period November 1, 2017 to June 30, 2019, inclusive at a total cost of $765,278.

Service Employees International Union 1021 Education and Support Fund (SEIU) for a total cost of $649,098.
YMCA of the East Bay (YMCA) for a total cost of $116,180.

**Background:** As part of the 2016-2017 Final Budget Act published by the California Department of Finance, a sum of $1,400,000 was allocated to Los Angeles Trade-Tech College as a pass-through agent for the funding of program design, administration and implementation of apprenticeship programs for early educators under the auspices of the College’s Office of Workforce Education. These contracts are made pursuant to the design of the Early Care and Education Apprenticeship Program under the supervision and approval of the California Department of Industrial Relations Division of Apprenticeship Standards.

C. Authorize Amendment No. 2 to extend agreement 4500249959 with Interact Communications to work collaboratively with the District and all nine colleges for a multi-platform Strategic Enrollment Campaign for Summer 2018 and Fall 2018 semesters. This campaign builds upon the successfully documented Spring 2018 campaign. Interact will provide a templated enrollment campaign suite of materials to be used by the Public Information Officers and/or Public Relations personnel at all 9 LACCD colleges with on-site training to help each college replicate the campaign for future terms. The Fall 2018 campaign to non-enrollees at each of LACCD’s nine colleges will message potential students who have completed the application process within the past year but who have not enrolled in a course, as well as potential continuing students who completed Spring 2018 semester but who have not re-enrolled for Fall 2018. Period of service is May 8, 2018 to October 1, 2018, inclusive at a total of $159,000.
Background: Building upon Interact Communication’s documented success from its initial strategic enrollment campaign for Spring 2018, the primary objective is to further enhance the colleges’ enrollment efforts for the Summer and Fall 2018 sessions, and beyond. The efforts include coordinated outreach with timed emails, social media postings and targeted visual advertising that carries a district-wide enrollment message branded to each college. Tracking and data analysis by Interact for the first 10-week campaign (Dec. 4, 2017 to Feb. 5, 2018) indicated approximately 73,000 enrollments occurred during the campaign. This demonstrates the need to sustain the marketing with additional efforts for Summer and Fall 2018. Campaign enhancements include the addition of videos for social media platforms and a specialized “train the trainer” component by Interact Communications for the colleges’ Public Information Officers and/or PR Managers. This gives them the skill sets, tools and hands-on experience to use the template and process for future campaigns beginning with Late-Start Fall 2018 and into 2019 and beyond. The training is crucial for development of a coordinated, year-round marketing campaign with consistent, thematic messaging unique to each college that will leverage limited resources to a district-wide scale that includes performance standards, response rates and enrollment data that are consistently tracked and documented. Funding is through Districtwide Communications funds.

III. WORKFORCE DEVELOPMENT PROGRAMS – FISCAL AGENT, TRADE-TECHNICAL

Authorize agreement with KRPA Corporation to work collaboratively with Career Technical Education Internship & Jobs Academy (CDA) led by Los Angeles City College in partnership with the Center for a Competitive Workforce (CCW) to develop industry-focused internship programs and job opportunities and place a minimum 100 internships and jobs per academic year/ per sector throughout the region during the period January 1, 2018 to March 31, 2019, inclusive, at a total cost of $175,000.

Background: This agreement is awarded pursuant to Government Code 53060 which allows for the contracting of professional and specializes without the requirement for formal public procurement when the District determines it to be in its best interest. Kish Rajan, Principal of Kish Rajan Public Affairs (KRPA Corporation), is a collaborative partner of the Regional CTE Internships & Jobs
Academy (CIJA) and is contracted to serve as the expert industry intermediary to integrate CIJA into the Center for a Competitive Workforce (CCW), another Strong Workforce regional project led by Santa Monica College and Mt. SAC. Mr. Rajan is a well-established economic development, policy and industry leader in Southern California and across the state. KRPA is engaged with several clients in Southern California and across the state including the California Community College’s Chancellor’s Office. KRPA is being contracted to serve as the industry intermediary for the CIJA Work-Based Learning project as it is an industry-focus project designed to coordinate internships and job opportunities for students across 19 community college campuses and partners in the region with other collaborative partners to include but not limited to LAEDC, LA Chamber, Bixel-Exchange, Goodwill Southern California, San Gabriel Valley Economic Partnership, SCLC, and LA Biz Fed.

IV. AUTHORIZE PAYMENTS

Authorize payments of the following expenditures:

A. $425 to reimburse Angelita Salas, TRIO-Student Support Services, Science, Technology, Engineering & Math (STEM) Director/Counselor at Los Angeles Southwest College, in reimbursement of expenses incurred on January 24, 2018.

Background: Ms. Salas paid National Student Clearinghouse the annual fee to reinstate the Student Tracker Outreach Program used to report the TRIO programs educational progress of prior year participations in order to complete the Department of Education directive annual program report. Funding is split between the Student Support Service and TRIO-Student Support Services STEM program funds.

B. $19,500 to the State of California Department of General Services, Office of Administrative Hearings (OAH) for conducting a hearing under an administrative law judge during the month of November 2017.

Background: The services of an administrative law judge were required to adjudicate legal action filed by a District employee. Funding is through the Districtwide Legal Fund Account No. D000-Z0024B-10059-571100-6600 SAP.
C. $260 to the State of California Department of General Services, Office of Administrative Hearings (OAH) for conducting a hearing under an administrative law judge during the month of October 2017.

**Background:** The services of an administrative law judge were required to adjudicate legal action filed by a District employee. Funding is through the Districtwide Legal Fund Account No. D000-Z0024B-10059-571100-6600 SAP.

V. **RATIFY ENDOWMENT AGREEMENT**

Ratify an endowment agreement No. 4500253758 between the Los Angeles Community College District (LACCD) on behalf of Los Angeles Harbor College (LAHC) and Los Angeles Harbor College Foundation (LAHCF). LAHC was awarded a Title V Cooperative Grant titled “Harbor Advantage to Harbor Success HA2HS” by the U.S. Department of Education on October 1, 2016. The grant provides for a Title V Technology Initiative Endowment or Title V Tech Endowment. The endowment matches’ funds between the LAHCF and grant funds on a dollar to dollar basis at $30,000 for year-one; $30,000 for year-two; $30,000 for year-three; $30,000 for year-four; and $30,000 in year-five. In order for the LAHCF to be provided the drawdown of these endowment funds, the Foundation must raise an equal amount through their fund raising programs. Period of agreement is from October 1, 2016 to September 30, 2021, inclusive. The endowment period is during the period of October 1, 2016 to September 30, 2036, inclusive. Total cost of agreement: $150,000.

**Background:** This agreement is being awarded in order to provide the Los Angeles Harbor College Foundation with matching endowment funds as provided by the Department of Education through the Title V Cooperative Grant Title “Harbor Advantage to Harbor Success HA2HS” Grant #P031S160232 awarded to LAHC. These endowment funds are to be deposited into a Foundation account in conjunction with the matching funds raised through the Foundation and only the interest incurred may be used during the period of the agreement for Foundation purposes. At the end of the Endowment Agreement period, the Foundation may then have access to both the principal and any interest accrued to then be used for Foundation purposes. Funding is through Title V Student Activity funds.
VI. **ACCEPT DONATION OF OUTDOOR SCULPTURE AT LOS ANGELES CITY COLLEGE FROM THE LOS ANGELES CITY COLLEGE FOUNDATION AND AUTHORIZE DONATION AGREEMENT**

1. Accept Ken Bortolazzo sculpture, Square Slanted Rectangle III 1991 donation from Los Angeles City College Foundation.

2. Authorize donation agreement with Los Angeles City College Foundation and Elaine Freund.

**Background:** Los Angeles City College Foundation will donate the Ken Bortolazzo sculpture, Square Slanted Rectangle III 1991 to the College from donor, Elaine Freund valued at $40,000 to be used as visual art piece added to the campus landscape.
Subject: **APPROVE FACILITIES PLANNING AND DEVELOPMENT REPORT**

The following items are recommended for approval by Facilities Planning and Development as part of the Consent Calendar for the Board of Trustees Meeting Agenda for the date shown.

The Consent Calendar may be approved with a single vote. Any member of the Board of Trustees has the authority to remove any item listed and have it included on the Action Calendar for a separate vote.

I. **AUTHORIZE PROFESSIONAL SERVICES AGREEMENTS**

**Action**

Authorize an agreement with Walter P. Moore to provide Architectural/Engineering services for the 2018 Repair Water Sealing Building Envelope Fine Arts and Aviation Complex project at West Los Angeles College from April 5, 2018 through December 30, 2018 at a cost not to exceed $62,500 inclusive of eligible reimbursable expenses.

**Background**

The purpose of this Agreement is to obtain Architectural/Engineering services for the pre-construction phase to conduct an integrated assessment and testing program to repair numerous leaks for the 2018 Repair Water Sealing Building Envelope Fine Arts and Aviation Complex project at West Los Angeles College.

**Recommended by:**

David Salazar, Chief Facilities Executive

**Approved by:**

Francisco C. Rodriguez, Chancellor
Of the four (4) Architectural/Engineering firms invited, three (3) submitted proposals. Two (2) were responsive. Walter P. Moore proposal was the lower cost and, thus, recommended for award of this Agreement.

**Funding and Development Phase**


**II. AUTHORIZE AMENDMENTS TO PROFESSIONAL SERVICES AGREEMENTS**

**A. Action**

Authorize the following actions for Amendment No. 3 to Agreement No. 4500215463 with KPFF Consulting Engineers to extend the duration of the contract for the Physical Education (PE) Stadium Walkway, Pepper Tree Roadway, and Faculty Office Roadway project at Los Angeles Pierce College from January 1, 2018 through February 1, 2019 at no additional cost.

1. Ratify this amendment to this agreement to extend the duration of the contract from January 1, 2018 through April 4, 2018 at no additional cost.

2. Authorize this amendment to this agreement to extend the duration of the contract from April 5, 2018 through February 1, 2019 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains $133,358.

**Background**

This agreement was authorized by the Board of Trustees on July 8, 2015 (Com. No. FPD1) with KPFF Consulting Engineers to serve as the Engineer of Record for the PE Stadium Walkway, Pepper Tree Roadway, and Faculty Office Roadway project.
Funding and Development Phase

Funding is through Scheduled Maintenance Project funds. PE Stadium Walkway, Pepper Tree Roadway, and Faculty Office Roadway. Work Order Nos. 40000401, 40000402, and 40000404. Design Phase. Non-Bond project.

B. Action

Authorize the following actions for Amendment No. 1 to Agreement No. 4500245318 with James Heimler Architect/Inc. to extend the duration of the contract for the 2017 Nonslip Flooring project in North and South Gym and Pool Deck at Los Angeles Pierce College from March 2, 2018 through July 1, 2018 at no additional cost.

1. Ratify this amendment to this agreement to extend the duration of the contract from March 2, 2018 through April 4, 2018 at no additional cost.

2. Authorize this amendment to this agreement to extend the duration of the contract from April 5, 2018 through July 1, 2018 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains $45,000.

Background

This agreement was authorized by the Board of Trustees on July 12, 2017 (Com. No. FPD1) for James Heimler Architect, Inc. to serve as the Architect of Record for the 2017 Nonslip Flooring project.

Funding and Development Phase


C. Action

Authorize the following actions for Amendment No. 2 to Agreement No. 50463 with P2S Engineering, Inc. to provide continued engineering services on a Task
Order basis at East Los Angeles College from January 1, 2018 through December 31, 2018 at no additional cost.

1. Ratify this amendment to this agreement to provide these services from January 1, 2018 through April 4, 2018 at no additional cost.

2. Authorize this amendment this agreement to provide these services from April 5, 2018 through December 31, 2018 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains $75,000.

Background

On December 1, 2010 (Com. No. FPD1), the Board of Trustees authorized Agreement No. 50221 with P2S Engineering, Inc. to provide mechanical, electrical, plumbing, and telecommunication engineering services on a Task Order basis campus-wide. The agreement expired on December 2, 2015 at the end of a five year term. Agreement No. 50463 was authorized by the Board of Trustees on November 4, 2015 (Com. No. FPD1) with P2S Engineering, Inc. to provide continued engineering services on a Task Order Basis campus-wide with a current need for the completion of the Academic Network Backbone and Campus Wide Fire Pump projects. The current need is for additional design services for the installation of a tamper switch between the existing main fire water supply and the new Campus Fire Pump Building to meet closeout requirements made by the Division of the State Architect.

Funding and Development Phase

Funding is through Propositions A/AA and Measure J Bond proceeds. Projects to be determined on an as-needed basis. Design Phase.

D. Action

Authorize additional funding for the continued issuance of Task Orders District-Wide for Laboratory of Record (LOR) services in the amount of $5,500,000 within the existing five year maximum term previously established to expire on December 3, 2019 with the firms listed below:
Board of Trustees
Los Angeles Community College District

- American Engineering Laboratories
- California Testing & Inspections, Inc.
- Koury Engineering & Testing, Inc.
- MTGL, Inc.
- RMA Group, Inc.
- Smith-Emery laboratories, Inc.
- Southwest Inspection and Testing
- Twining, Inc.
- United Testing Corporation d/b/a United Inspection & Testing

Task Order assignments to be made by the Program Management Office or the appropriate District entity. Inclusive of this amount, the total cumulative funding established for these services is $16,350,000.

Background

On December 3, 2014 (Com. No. FPD1), the Board of Trustees authorized the establishment of a “bench” of qualified firms for the provision of Laboratory of Record (LOR) services. This bench provided the successful benefit of targeting projects based on firm size and ability with emphasis on Local, Small, Emerging, and Disabled Veteran-owned (LSEDV) businesses. Five (5) firms listed above meet the definition of an LSEDV firm as set forth by the Board of Trustees.

This request for further funding authorization is to allow:

- Completion of current ongoing projects funded under Propositions A/AA and Measure J;
- Projects funded by the release of program reserves under Propositions A/AA and Measure J;
- New projects under Measure CC

Examples of the types of LOR service needs identified include, but are not limited to: field soils testing, water testing, geotechnical testing, field infiltration testing, or as-needed field services critical to ensuring project schedule and budget.

The inclusion of Local, Small, Emerging, and Disabled Veteran-owned (LSEDV) businesses is a vital component of this MATOC effort. Five (5) firms listed
above meet the definition of an LSEDV firm as set forth by the Board of Trustees.

Funding and Development Phase

Funding is through Propositions A/AA and Measures J/CC Bond proceeds, and non-Bond funds. Specific assignments to be made as needed by Task Order. All Phases.

III. AUTHORIZE CONSTRUCTION CONTRACTS

A. Action

Authorize a contract with Kitson Contracting, Inc. to provide general construction services for the Repair Replace Facilities Deck project at Los Angeles City College at a cost of $44,000. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Eleven (11) contractors requested bid packets. One (1) responsive bid was received for $44,000. This construction contract is for the repair and replacement of a roof deck.

Funding and Development Phase


B. Action

Authorize a contract with RenewAge Energy Solutions, Inc. to provide general construction services for the Exterior Stadium and Parking LED Retrofit project at Los Angeles City College at a cost of $1,239,990. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change
orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Twelve (12) contractors requested bid packets. Six (6) responsive bids were received ranging from $1,239,990 to $1,377,123. This construction contract is for the replacement of LED lighting in the parking lot and exterior stadium.

Funding and Development Phase


IV. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS GREATER THAN $30,000 ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

A. Action

Ratify Change Order No. 5 to Construction Contract No. 33980 with GMZ Engineering, Inc. for additional general construction services for the Transportation and Accessibility Improvements project at Los Angeles Trade-Technical College at a cost of $132,557.

Inclusive of this change order, the total cost of this Construction Contract is $4,147,451.

Background

This contract was authorized by the Board of Trustees on September 7, 2016 (Com. No. FPD1) with GMZ Engineering, Inc. to provide general construction services for this project. This change order represents 3.47% of the original contract value of $3,820,000. The negotiated reduction from contractor demand is $13,502.
The following services have been completed and are requested to be ratified:

1. Due to unforeseen conditions:
   - Replaced existing plumbing waste lines discovered to have become deteriorated and unusable in Cedar Hall and Willow Hall.
   - Replaced non-code compliant restroom floor drains, re-built a wall to the required width and clearance, and provided additional structural steel supports for bathroom partitions.
   - Relocated an existing 3" water line inside Cedar Hall not shown on as-built drawings.

2. Due to additional requirements:
   - Furnished and installed two (2) galvanized rails for a sink, replaced an eyewash sink, and installed toilet tissue dispensers in Oak Hall to meet accessibility codes and California Building Code (CBC) requirements per the Architect of Record.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Transportation and Accessibility Improvements 401.5702.03.01. Construction Phase.

B. Action

Ratify Change Order No. 1 to Construction Contract No. 4500249971 with West Coast Arborists, Inc. for additional dead tree removal services for the Removal of Dead Trees - Bark Beetle project at West Los Angeles College at a cost of $15,500.

Inclusive of this change order, the total cost of this Construction Contract is $174,820.

Background

This agreement was authorized by the Board of Trustees on November 1, 2018 (Com. No. FPD1) with West Coast Arborists, Inc. to provide the removal of dead trees for this project.
The following services have been completed and are requested to be ratified:

Due to unforeseen conditions:

- Since the original job scoping, additional damaged and diseased trees were found by the registered arborist needing trimming or removal.

Funding and Development Phase


V. AUTHORIZE ACCEPTANCES OF COMPLETION OF CONSTRUCTION CONTRACTS

A. Action

Authorize Acceptance of Completion of Contract No. 4500250861 with Monaco Mechanical Inc. d/b/a All Area Service to provide general construction services for the B5 Domestic Boiler (2) Replacement(s) project at East Los Angeles College with a substantial completion date of February 9, 2018.

Background

This contract was authorized by the Board of Trustees on December 6, 2017 (Com. No. FPD1).

The total cost of this contract is $98,700.

Funding and Development Phase

B. Action

Authorize Acceptance of Completion of Contract No. 4500249971 with West Coast Arborists, Inc. to provide general construction services for the Removal of Dead Trees - Bark Beetle project at West Los Angeles College with a substantial completion date of February 23, 2018.

Background

This contract was authorized by the Board of Trustees on November 1, 2017 (Com. No. FPD1).

The total cost of this contract is $174,820.

Funding and Development Phase


VI. AUTHORIZE AMENDMENT TO DESIGN-BUILD AGREEMENT

Action

Authorize Amendment No. 2 to Design-Build Agreement No. 33996 with Harper Construction Company, Inc. for additional Design-Build services for the Technology Learning Center 2 ("TLC 2") project at West Los Angeles College at a cost not to exceed $9,181 inclusive of eligible reimbursable expenses.

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<thead>
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<th>Original Agreement</th>
<th>$22,156,361</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved Amendments</td>
<td>- $237,775</td>
</tr>
<tr>
<td>Sub Total</td>
<td>$21,918,586</td>
</tr>
<tr>
<td>Proposed Amendment</td>
<td>+ $9,181</td>
</tr>
<tr>
<td>Total</td>
<td>$21,927,767</td>
</tr>
</tbody>
</table>

Inclusive of this amendment, the total cost of this Design-Build agreement is $21,927,767.
Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This Design-Build agreement with Harper Construction Company, Inc. was authorized by the Board of Trustees on December 7, 2016 (Com. No. FPD3).

The following additional Design-Build services are proposed and are requested to be authorized:

Due to requests by the college:
- Design and install an additional third exit door in the Campus Security Office.

Amendment No. 2 to Agreement No. 33996 includes Change Order No. 2.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Technology Learning Center 39W.5951.02.01. Design and Construction Phases.

VII. RATIFY AMENDMENT TO DESIGN-BUILD AGREEMENT

Action

Ratify Amendment No. 6 to Design-Build Agreement No. 33436 with Charles Pankow Builders, Ltd. for additional Design-Build services for the Community Workforce Development Center and Administration Building project at Los Angeles Valley College at a cost not to exceed $135,000 inclusive of eligible reimbursable expenses.

<table>
<thead>
<tr>
<th>Original Agreement</th>
<th>$35,719,112</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved Amendments</td>
<td>+ $1,871,569</td>
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<tr>
<td>Sub Total</td>
<td>$37,590,681</td>
</tr>
<tr>
<td>Proposed Amendment</td>
<td>+ $135,000</td>
</tr>
<tr>
<td>Total</td>
<td>$37,725,681</td>
</tr>
</tbody>
</table>
Inclusive of this amendment, the total cost of this Design-Build agreement is $37,725,681.

**Background**

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on November 3, 2010 (Com. No. FPD2). This Design-Build agreement with Charles Pankow Builders, Ltd. was authorized by the Board of Trustees on December 7, 2011 (Com. No. FPD1).

The following additional Design-Build services have been completed and are requested to be ratified:

Due to unforeseen conditions:

- Compensable delays of 37 days due to delays in assigning an Inspector of Record (IOR) for the project subsequent to mobilization by the contractor.
- Compensable delays of 17 days due to delays for the procurement and commissioning of a router for the Omega Data Center.

Amendment No. 6 to Agreement No. 33436 includes Change Order No. 13.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Community Workforce Development Center/New Administration 38V.5836.02. Design and Construction Phase.

**VIII. AUTHORIZE AMENDMENT TO LEASE LEASE-BACK AGREEMENT**

**Action**

Authorize Amendment No. 2 to Lease Lease-Back Agreement No. 33894 with Pinner Construction Company, Inc. for additional construction services for the Valley Academic and Cultural Center project at Los Angeles Valley College at a cost not to exceed $38,038 inclusive of eligible reimbursable expenses.
Inclusive of this amendment, the total cost of this Lease Lease-Back agreement is $78,546,429.

Background

This Lease Lease-Back agreement with Pinner Construction Company, Inc. was authorized by the Board of Trustees on June 24, 2015 (Com. No. FPD3). On August 10, 2016 (Com. No. FPD2), the Board of Trustees adopted a resolution (Amendment No. 1) to accept the proposed Guaranteed Maximum Price (GMP) of $78,508,391 proposed by Pinner Construction Company, Inc. for the Valley Academic and Cultural Center project.

The following additional construction services are proposed and are requested to be authorized:

Due to additional requirements per the Structural Engineer of Record (SEOR):

- Increase the size of concrete columns in the basement to fit the size of the rebar layout.
- Adjust the location of wall openings for the installation of ductwork due to the discovery of conflicts with the existing ceiling height.
- Add new beam penetrations to accommodate the installation of a roof drain pipe.
- Add new reinforcement dowels for the installation of a sewer pipe sleeve.
- Provide additional steel reinforcement for the installation of an air handler unit.
- Provide additional steel reinforcement at the west wall of the digital film studio.

Amendment No. 2 to Agreement No. 33894 includes Change Order Nos. 1 and 2.

Funding and Development Phase

Funding is through Proposition A and Measure J Bond proceeds. Valley Academic and Cultural Center 08V.5801.02, 08V.6801.02, and 38V.5801.02. Construction Phase.
IX. **AUTHORIZE PURCHASE ORDERS**

A. **Action**

Pursuant to Public Contract Code 20653:

a) Find it is in the best interest of the District to procure under the authority of a Master Agreement from the California Department of General Services (DGS) with Wall2Wall Sport, contract No. 4-16-78-0079A, and

b) Authorize the purchase of a track resurfacing material and installation for the Resurface Track project at Los Angeles Harbor College at a cost of $885,739. If applicable, all sales tax shall be paid.

**Background**

Los Angeles Community College District is authorized to utilize the above CMAS contract from the DGS with Wall2Wall Sport that was created to provide a material purchasing mechanism for community college districts. Agency CMAS purchase orders may allow for public works installation only when it is incidental to the total purchase order amount. The total dollar value of all public works services included in the purchase order must not exceed the dollar value of the products. It is in the best interest of the District to make such purchase as the pricing negotiated for the materials under the CMAS contract have been assessed to be fair, reasonable, competitive and favorable to the District.

Under Public Contract Code 20653 nothing in this code shall preclude the governing board of any community college district from purchasing materials, equipment or supplies through the Department of General Services pursuant to Section 14814 of the Government Code.

**Funding and Development Phase**

Funding is through 2017 – 2018 Deferred Maintenance funds. Work Order No. 40001891. **Construction Phase.** Non-Bond project.
B. Action

Pursuant to Public Contract Code 20652:

a) Find it is in the best interest of the District to procure under the authority of a Master Agreement from the Foundation for California Community Colleges with KYA Services LLC, contract No. CB 14-206, and

b) Authorize a construction contract with KYA Services, LLC for the delivery and setup of flooring for the Replace Wooden Floor – Laurel Hall project at Los Angeles Trade-Technical College at a cost of $340,522.

Background

The Los Angeles Community College District is authorized to utilize the above Master Agreement from the Foundation for California Community Colleges with KYA Services, LLC that was created to provide a material purchasing mechanism for community college districts. Delivery and setup are included. It is in the best interest of the District to make such purchase as the pricing negotiated and warranty conditions for the materials under this Master Agreement are reasonable and favorable to the District.

Under Public Contract Code 20652 the governing board of any community college district without advertising for bids, and when that board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order, any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases.

Funding and Development Phase

Funding is through 2017 – 2018 Scheduled Maintenance funds. Construction Phase. Non-Bond project.

C. Action

Pursuant to Public Contract Code 20652:
a) Find it is in the best interest of the District to procure under the authority of a Master Agreement from the Foundation for California Community Colleges with KYA Services LLC, contract No. CB 14-207, and

b) Authorize a purchase order with KYA Services, LLC for the purchase of swimming pool equipment for Swimming Pool Deck and Tile Repair project at Los Angeles Trade Technical College at a cost of $130,571.

Background

The Los Angeles Community College District is authorized to utilize the above Master Agreement from the Foundation for California Community Colleges with KYA Services, LLC that was created to provide a material purchasing mechanism for community college districts. Delivery and setup are included. It is in the best interest of the District to make such purchase as the pricing negotiated and warranty conditions for the materials under this Master Agreement are reasonable and favorable to the District.

Under Public Contract Code 20652 the governing board of any community college district, without advertising for bids, and when that board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order, any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases.

Funding and Development Phase


X. RATIFY WAIVER OF PROHIBITION ON RESTRICTIVE BIDDING

Action

Ratify the following actions to provide an exception to the public bidding requirements under California Uniform Public Construction cost Accounting Act
(CUPCCAA) due to impracticability, and ratify a contract with Charles Pankow Builders, LTD to repair the structure, windows, doors, door operators, and other minor components of the entrance to the lobby at the Educational Services Center which were damaged by the vehicle collision for $311,181.

1. Ratify adoption of a finding of bidding impracticability as established by case law authority in Graydon vs. Pasadena Redevelopment Agency which exempts a public agency from formal bidding if the process poses a significant disadvantage to the public entity and makes it impossible to effectively obtain what is required in the procurement.

2. Ratify contract 4500251871 with Charles Pankow Builders, LTD to provide general construction services for the Front Entry Door project at Educational Services Center to repair the structure, windows, doors, door operators, and other minor components of the entrance to the lobby for $311,181.

Background

As a result of a traffic accident on Wilshire Boulevard, vehicle crashed into the Front Entry of the ESC rendering it unusable.

It is requested that the Board ratify the exemption of this work in repairing the entrance to service from the bidding requirements established by CUPCCAA because of the impracticability as follows:

1. The insurance company has evaluated the damage and approved the scope of repairs.
2. The repairs need to be conducted promptly to return the ESC to normal operations and reduce security costs.
3. Charles Pankow Builders, LTD provided the General Contractor work for the ESC renovations in 2012. Pankow was able to reassemble the key engineers and consultants from that renovation effort with all of their drawings and specifications which will ensure compliance with state ADA and energy conservation and Los Angeles City permit requirements for the systems.

Staff recommends ratification of the contract with Charles Pankow Builders, LTD. at a not to exceed cost of $311,181.
Funding and Development Phase

Funding for this project will be through Insurance proceeds. Construction Phase. Non-Bond project.

XI. AUTHORIZE EXTENSION OF BUILDERS’ RISK INSURANCE POLICY

Action

Authorize the following actions for the extension of the Builders’ Risk Insurance Policy with Zurich American Insurance Company from April 1, 2018 through April 30, 2018 at no additional cost:

1. Ratify this extension to this agreement from April 2, 2018 through April 4, 2018 at no additional cost.

2. Authorize this extension to this agreement from April 5, 2018 through April 30, 2018 at no additional cost.

Background

On March 8, 2016 (Com. No. FPD1), the Board of Trustees authorized the purchase of a Builders’ Risk Insurance Policy in support of the Bond funding Building Program with Zurich American Insurance Company (“Zurich”) for a two-year period starting April 1, 2016 through April 1, 2018. An extension of this policy for one month at no additional cost is requested to allow for builders’ risk insurance coverage through to the commencement of a new builders’ risk insurance policy.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Projects to be assigned as needed with charges allocated to each project. All Phases.

XII. AUTHORIZE PURCHASE OF BUILDERS’ RISK INSURANCE POLICY

Action

Authorize the purchase of a Builders’ Risk Insurance Policy in support of the Bond funded Building Program with Liberty Mutual Insurance Company for a premium
cost of $2,566,276 maximum for a two year period starting May 1, 2018 through April 30, 2020. All payments due under the policy are to be paid to Alliant Insurance Services, Inc. or the Broker of Record (if not Alliant).

Background

The Builders’ Risk Insurance is one of the various insurances provided through the program-wide Owner Controlled Insurance Program (OCIP). The Builders’ Risk Insurance policy is required to provide coverage for Bond related construction projects and covers physical damage to property. Projects are added to the policy as construction begins and as property under construction is at risk.

The current Builders’ Risk Insurance policy expires on April 30, 2018. In the first quarter of 2018, the District’s OCIP Broker and Administrator, Alliant Insurance Services, Inc., solicited proposals for Builders’ Risk Insurance coverage from the insurance markets. Liberty Mutual Insurance Company provided the lowest premium rate schedule for maximum coverage with the most favorable terms and conditions to the District.

Given the project specific policies, the total value of the aggregate policy premium can vary from a $0 minimum total policy premium to $2,566,276 maximum total policy premium. The total policy premium is based on the number of projects, project types, project values and the project durations that start construction during the policy period.

Policy coverage for projects that commence during the two (2) years beginning on May 1, 2018, may be extended beyond the (2) year policy period, if needed.

The Builders’ Risk Insurance maximum premium indicated above is estimated to be sufficient to cover (through completion) those projects that start during the next two (2) years under the new policy based on expected construction value.

Funding and Development Phase

Funding is through Propositions A/AA and Measures J/CC Bond proceeds. Projects to be assigned as needed with charges allocated to each project. All Phases.
XIII. AUTHORIZE PAYMENT OF BUILDERS’ RISK CLAIM DEDUCTIBLE

Action

Authorize payment of a Builders’ Risk Claim Deductible to Harper Construction Company, Inc. for the Science Career & Mathematics Building project at East Los Angeles College in the amount of $45,000.

Background

On April 23, 2014 (Com. No. FPD1), the Board of Trustees authorized Design-Build Agreement No. 33801 with Harper Construction Company, Inc. to provide design and construction services for the Science Career & Mathematics Building project at East Los Angeles College.

On December 21, 2016, a rain event caused the footings and the foundation of the project to be flooded, resulting in damage to work that had been completed. The total cost to repair the damage has been determined to be $160,472. This cost has been accepted as a legitimate claim per the Bond Program’s builders’ risk insurance policy with Zurich American Insurance Company (“Zurich”). Per the terms of the insurance policy, a deductible of $50,000 is required to be paid to Zurich, of which $5,000 will be paid by Harper Construction Company, Inc. and $45,000 by the District. This action reimburses Harper Construction Company, Inc. for the District’s share of the deductible.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Science Career & Mathematics Complex 32E.5222.02.03, 32E.5222.02.05. Construction Phase.
Subject: **AUTHORIZE MASTER PROCUREMENT AGREEMENTS AND AUTHORIZE RESCISSION OF MASTER PROCUREMENT AGREEMENTS**

I. **AUTHORIZE MASTER PROCUREMENT AGREEMENTS**

A. **MANAGEMENT AND APPLICATION SOFTWARE**

**Action**


---

Recommended by:  
David Salazar, Chief Facilities Executive

Approved by:  
Francisco G. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date ___________________________

Buelna  
Fong  
Hoffman  
Kamlager  
Moreno  
Svonkin  
Veres  
Martinez  
Student Trustee Advisory Vote
### AGREEMENT WITH: CDW LLC d/b/a CDW Government LLC, d/b/a CDW Government

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Security Information and Event Management</td>
<td>$24,665</td>
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### AGREEMENT WITH: Annams Systems Corporation

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<thead>
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<tbody>
<tr>
<td>1</td>
<td>Asset Management</td>
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### AGREEMENT WITH: Card Integrators d/b/a CI Solutions

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</tr>
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<tbody>
<tr>
<td>1</td>
<td>Badging and Tracking</td>
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### AGREEMENT WITH: Uteology Corporation

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<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Audio Visual Automation</td>
<td>$938</td>
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</table>

### AGREEMENT WITH: Harris Geospatial Solutions, Inc.

<table>
<thead>
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<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Geographic Information for Imagery and Data</td>
<td>$1,400</td>
</tr>
<tr>
<td>Item No</td>
<td>Bid Item Description</td>
<td>Unit Price</td>
</tr>
<tr>
<td>---------</td>
<td>----------------------------------------------------------------</td>
<td>------------</td>
</tr>
<tr>
<td>1</td>
<td>Mobile Tracking of Equipment (Patron Initiated Reservation)</td>
<td>$4,800</td>
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<td></td>
<td></td>
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</tr>
<tr>
<td>1</td>
<td>Diversity Management Software</td>
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<td></td>
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<tr>
<td>1</td>
<td>Accounting</td>
<td>$870</td>
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<tr>
<td>2</td>
<td>Desktop Computer Asset Management</td>
<td>$36</td>
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<tr>
<td>3</td>
<td>Desktop Computer Energy Management</td>
<td>$17</td>
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<tr>
<td>4</td>
<td>Mobile Tracking of Equipment (Cloud)</td>
<td>$4,200</td>
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<tr>
<td>5</td>
<td>Enterprise Security Software</td>
<td>$115</td>
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<tr>
<td>6</td>
<td>Digital Signage</td>
<td>$5,400</td>
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<tr>
<td>7</td>
<td>Video Recording Software</td>
<td>$275</td>
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<tr>
<td>8</td>
<td>Wireless Policy Manager</td>
<td>$3,225</td>
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<tr>
<td>1</td>
<td>Labor Compliance Software</td>
<td>$19,575</td>
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</table>
### AGREEMENT WITH: Archway Systems, Inc.

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<th>Item No</th>
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<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Capital Program Management</td>
<td>$806</td>
</tr>
<tr>
<td>2</td>
<td>Building Information Modeling (BIM) and Computer Aided Design (CAD)</td>
<td>$3,451</td>
</tr>
<tr>
<td>3</td>
<td>Design Documents and Archival</td>
<td>$806</td>
</tr>
<tr>
<td>4</td>
<td>Building Model Checking</td>
<td>$6,720</td>
</tr>
<tr>
<td>5</td>
<td>Building Information Modeling (BIM) Scheduling and Clash</td>
<td>$806</td>
</tr>
<tr>
<td>6</td>
<td>Geographic Information Tool for Mapping and Reasoning</td>
<td>$2,862</td>
</tr>
</tbody>
</table>

### AGREEMENT WITH: Applied Software Technology, Inc. d/b/a Applied Software, d/b/a The DCCADD Company, d/b/a Enceptia, d/b/a Technical Sales International, d/b/a TSI

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Design Documents Collaboration and Quality Control</td>
<td>$15,000</td>
</tr>
<tr>
<td>2</td>
<td>Collaborative Design Review</td>
<td>$973</td>
</tr>
</tbody>
</table>

### AGREEMENT WITH: ITS Systems (USA), Inc.

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Print Management Software for Networked Multi-Function Devices</td>
<td>$30,284</td>
</tr>
<tr>
<td>2</td>
<td>Print Management Software for College owned computers and personal devices for Networked Multi-Function Devices</td>
<td>$2,499</td>
</tr>
</tbody>
</table>
**AGREEMENT WITH: Kinetic Software, Inc. d/b/a Webcheckout**

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Mobile Tracking of Equipment (On-site)</td>
<td>$12,600</td>
</tr>
</tbody>
</table>

**AGREEMENT WITH: PlanetBids, Inc.**

<table>
<thead>
<tr>
<th>Item No</th>
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<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Bid Management</td>
<td>$47,125</td>
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</tbody>
</table>

**AGREEMENT WITH: Golden Star Technology, Inc.**

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Audio Visual Automation</td>
<td>$4,950</td>
</tr>
<tr>
<td>2</td>
<td>Mass Notification</td>
<td>$14</td>
</tr>
<tr>
<td>3</td>
<td>Heating, Ventilation and Air Condition (HVAC) Management</td>
<td>$1,650</td>
</tr>
<tr>
<td>4</td>
<td>Energy Management Title 24 Compliance</td>
<td>$12,787</td>
</tr>
<tr>
<td>5</td>
<td>Digital Signage</td>
<td>$1,700</td>
</tr>
<tr>
<td>6</td>
<td>Virtualization Software</td>
<td>$420</td>
</tr>
</tbody>
</table>

**Background**

This proposed Agreement is identified for award at the not to exceed amount of $2,000,000 to fifteen (15) vendors because it is a Catalogue Agreement.

Catalogue Agreements are the result of formal competitive bidding and are priced at the responsive bids received using the price for benchmark items, freight costs, discount from the bidders’ catalogue and warranty coverage. Participants in the bidding process are advised in advance of...
this selection process and they must agree to abide by it in order to participate. Catalogue Agreements may be awarded to more than one (1) bidder.

There were nineteen (19) bidders and the awardees are:

1. CDW LLC d/b/a CDW Government LLC, d/b/a CDW Government
2. Annams Systems Corporation
3. Card Integrators d/b/a CI Solutions
4. Uteology Corporation
5. Harris Geospatial Solutions, Inc.
6. Lorensbergs Limited,
7. AskReply, Inc. d/b/a B2GNow,
8. CCT Technologies, Inc. d/b/a ComputerLand of Silicon Valley
9. LCPtracker, Inc.
10. Archway Systems, Inc.
12. ITS Systems (USA), Inc.
13. Kinetic Software, Inc. d/b/a Webcheckout
14. PlanetBids, Inc.

The award is for thirty-eight (38) items.

Funding and Development Phase

Funding is through Propositions A/AA and Measures J/CC Bond proceeds, or through General Funds as applicable. This procurement is initially for the Furniture, Fixtures and Equipment project and is available for use District-wide. District-wide Floor Management and Application Software #FE-01-18-RFB. All Phases.
B. INFORMATION TECHNOLOGY EQUIPMENT AND ENGINEERING SERVICES

Action

Pursuant to Public Contract Code Section 20652, a) find it is in the best interest of the District to procure under the authority of Master Procurement Agreements established by the Foundation for California Community Colleges ("Foundation") and, b) authorize the purchase of information technology equipment and engineering services from the following established Foundation agreement as stipulated below. If applicable, all sales tax shall be paid.

AT&T Corp.
Contract No. Foundation CB-225-17
Effective Dates: April 5, 2018 – December 30, 2020
Not to Exceed Amount: $5,000,000

This authorization allows the procurement of information technology equipment and engineering services through the above agreement established by the Foundation as stipulated above. For use District-wide at all college campuses at a total not to exceed as identified above.

Background

LACCD is authorized to utilize the above Master Procurement Agreements established by the Foundation for California Community Colleges as stipulated above. Delivery is included in the total cost. If applicable, all sales tax shall be paid.

Funding and Development Phase

Funding is through Propositions A/AA and Measures J/CC Bond proceeds, or through General Funds as applicable. These Master Procurement Agreements are available for use District-wide. District-wide Foundation Information Technology Equipment and Engineering Services 40J.5J55.05. All Phases.
II. AUTHORIZE RESCISSION OF MASTER PROCUREMENT AGREEMENTS

Action

Authorize the rescission of the following Master Procurement Agreement listed below:

<table>
<thead>
<tr>
<th>Agreement No.</th>
<th>Vendor</th>
<th>Project</th>
<th>Com. No., Date, and Project Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>40387</td>
<td>Presidio Networked Solutions Group, LLC</td>
<td>Network, Server, Storage, and Peripheral Equipment</td>
<td>Com. No. FPD2 April 5, 2017 40J-5J55.05</td>
</tr>
</tbody>
</table>

Background

This Master Procurement Agreement was authorized for District-wide Furniture, Fixtures and Equipment projects as noted in the above table. The authorization to establish this Master Procurement Agreements is requested to be rescinded because the supplier would not accept the District’s terms and conditions.

Funding and Development Phase

Funding is through Propositions A/AA and Measures J/CC Bond proceeds, or through General Funds as applicable. All Phases.
Subject: APPROVE PERSONNEL SERVICES ROUTINE ACTIONS

<table>
<thead>
<tr>
<th>Service Type</th>
<th>TOTAL (This Report)</th>
<th>TOTAL (07-01-17 to Date)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Academic Service:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Faculty, Academic Administration, Academic Supervisors)</td>
<td>83</td>
<td>3717</td>
</tr>
<tr>
<td>2. Classified Service:</td>
<td></td>
<td></td>
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<tr>
<td>(Clerical, Technical, Supervisors, Maintenance &amp; Operations, Trades, Classified Managers, Confidential)</td>
<td>333</td>
<td>1588</td>
</tr>
<tr>
<td>3. Unclassified Service:</td>
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</tr>
<tr>
<td>(Student Workers, Professional Experts Community Services Staff, Community Recreation)</td>
<td>92</td>
<td>10708</td>
</tr>
<tr>
<td>TOTAL</td>
<td>511</td>
<td>16013</td>
</tr>
</tbody>
</table>

DATE RANGE: February 6, 2018 – March 5, 2018

All personnel actions reported herein are in accordance with the Board of Trustees Rules and are within the approved budget. Personnel actions include retirements, employment, leaves, separations/resignations and assignment changes.

The classified assignments noted above have not been certified by the Personnel Commission and are subject to further audit by the Personnel Commission due to SAP transition issues and may be subject to change.

Recommended by: Albert J Román, Vice Chancellor

Approved by: Francisco C Rodriguez, Chancellor

By ___________________________ Date ___________________________
Subject: **APPROVE NEW EDUCATIONAL COURSES AND PROGRAMS**

### I. APPROVE NEW CREDIT COURSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units and College</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>HTHTEK</td>
<td>Abstracting Principles And Practice I (3 Units) EAST</td>
<td>NT</td>
</tr>
<tr>
<td>CO INFO</td>
<td>Introduction To Cloud Computing (3 Units) PIERCE</td>
<td>CSU</td>
</tr>
<tr>
<td>CO INFO</td>
<td>Cloud Computing Architecture (3 Units) PIERCE</td>
<td>CSU</td>
</tr>
<tr>
<td>MULTIMD</td>
<td>Designing For The Web (3 Units) PIERCE</td>
<td>CSU</td>
</tr>
</tbody>
</table>

### II. APPROVE NEW NONCREDIT COURSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units and College</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>ESL NC</td>
<td>Beginning ESL Skills, Part A (0 Units) EAST</td>
<td>NT</td>
</tr>
</tbody>
</table>

Recommended by: Angela Echeverri, President, DAS

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By: Kamlager

Student Trustee Advisory Vote
<table>
<thead>
<tr>
<th>Code</th>
<th>Course Description</th>
<th>Units</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>ESL NC 057CE</td>
<td>Beginning ESL Skills, Part B (0 Units) EAST</td>
<td>NT</td>
<td>EAST</td>
</tr>
<tr>
<td>ESL NC 058CE</td>
<td>Beginning ESL Skills, Part C (0 Units) EAST</td>
<td>NT</td>
<td>EAST</td>
</tr>
<tr>
<td>VOC ED 197CE</td>
<td>Individual Taxation and Schedules A &amp; B (0 Units) EAST</td>
<td>NT</td>
<td>EAST</td>
</tr>
<tr>
<td>VOC ED 198CE</td>
<td>Sole Proprietor Small Business Taxation (0 Units) EAST</td>
<td>NT</td>
<td>EAST</td>
</tr>
<tr>
<td>VOC ED 362CE</td>
<td>Costume Tailoring I (0 Units) EAST</td>
<td>NT</td>
<td>EAST</td>
</tr>
<tr>
<td>VOC ED 363CE</td>
<td>Costume Tailoring II (0 Units) EAST</td>
<td>NT</td>
<td>EAST</td>
</tr>
<tr>
<td>VOC ED 372CE</td>
<td>Fundamentals Of Medical Assisting (0 Units) PIERCE</td>
<td>NT</td>
<td>PIERCE</td>
</tr>
<tr>
<td>VOC ED 373CE</td>
<td>Medical Assisting Front Office (0 Units) PIERCE</td>
<td>NT</td>
<td>PIERCE</td>
</tr>
<tr>
<td>VOC ED 374CE</td>
<td>Computer Usage Skills For The Medical Office (0 Units) PIERCE</td>
<td>NT</td>
<td>PIERCE</td>
</tr>
<tr>
<td>VOC ED 375CE</td>
<td>Medical Assisting Back Office I (0 Units) PIERCE</td>
<td>NT</td>
<td>PIERCE</td>
</tr>
<tr>
<td>VOC ED 376CE</td>
<td>Medical Assisting Back Office II (0 Units) PIERCE</td>
<td>NT</td>
<td>PIERCE</td>
</tr>
<tr>
<td>VOC ED 378CE</td>
<td>Essential Skills In Medical Insurance Coding And Billing For Medical Assistant (0 Units) PIERCE</td>
<td>NT</td>
<td>PIERCE</td>
</tr>
<tr>
<td>VOC ED 379CE</td>
<td>Basic Life Support And First Aid For Medical Assistants (0 Units) PIERCE</td>
<td>NT</td>
<td>PIERCE</td>
</tr>
<tr>
<td>VOC ED 380CE</td>
<td>Medical Assistant Practicum (0 Units) PIERCE</td>
<td>NT</td>
<td>PIERCE</td>
</tr>
</tbody>
</table>
### III. RATIFY ADDITION TO EXISTING CREDIT COURSES

The following is a college addition of individual credit courses which have been previously adopted by the Board of Trustees.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units and College</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAOT</td>
<td>Customer Service (3 Units) CITY</td>
<td>NT</td>
</tr>
<tr>
<td>ART</td>
<td>Oil Painting II (3 Units) MISSION</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>DANCETQ</td>
<td>Ballet Techniques I (1 Unit) PIERCE</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>DANCETQ</td>
<td>Ballet Techniques II (1 Unit) PIERCE</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>DANCETQ</td>
<td>Ballet Techniques III (1 Unit) PIERCE</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>DANCETQ</td>
<td>Ballet Techniques IV (1 Unit) PIERCE</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>DANCETQ</td>
<td>Jazz Dance Techniques I (1 Unit) PIERCE</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>DANCETQ</td>
<td>Jazz Dance Techniques II (1 Unit) PIERCE</td>
<td>NT</td>
</tr>
<tr>
<td>Course</td>
<td>Title, Units and College</td>
<td>Transferability</td>
</tr>
<tr>
<td>------------</td>
<td>-------------------------------------------------------</td>
<td>-----------------</td>
</tr>
<tr>
<td>DANCETQ 123</td>
<td>Jazz Dance Techniques III (1 Unit) PIERCE</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>DANCETQ 124</td>
<td>Jazz Dance Techniques IV (1 Unit) PIERCE</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>DANCETQ 141</td>
<td>Modern Dance Techniques I (1 Unit) PIERCE</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>DANCETQ 142</td>
<td>Modern Dance Techniques II (1 Unit) PIERCE</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>DANCETQ 143</td>
<td>Modern Dance Techniques III (1 Unit) PIERCE</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>DANCETQ 144</td>
<td>Modern Dance Techniques IV (1 Unit) PIERCE</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>DANCETQ 231</td>
<td>Conditioning for Dance I (1 Unit) PIERCE</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>DANCETQ 232</td>
<td>Conditioning for Dance II (1 Unit) PIERCE</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>DANCETQ 233</td>
<td>Conditioning for Dance III (1 Unit) PIERCE</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>DANCETQ 234</td>
<td>Conditioning for Dance IV (1 Unit) PIERCE</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>DNCESPC 171</td>
<td>Hip-Hop Dance Techniques I (1 Unit) PIERCE</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>DNCESPC 172</td>
<td>Hip-Hop Dance Techniques II (1 Unit) PIERCE</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>DNCESPC 173</td>
<td>Hip-Hop Dance Techniques III (1 Unit) PIERCE</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>Course</td>
<td>Title, Units and College</td>
<td>Transferability</td>
</tr>
<tr>
<td>--------------</td>
<td>-------------------------------------------------------------</td>
<td>-----------------</td>
</tr>
<tr>
<td>DNCESPC 174</td>
<td>Hip-Hop Dance Techniques IV (1 Unit) PIERCE</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>DNCESPC 333</td>
<td>Tap Dance Techniques III (1 Unit) PIERCE</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>DNCESPC 334</td>
<td>Tap Dance Techniques IV (1 Unit) PIERCE</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>DNCESPC 443</td>
<td>Latin Social and Salsa Dance III (1 Unit) PIERCE</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>DNCESPC 444</td>
<td>Latin Social and Salsa Dance IV (1 Unit) PIERCE</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>EGD TEK 131</td>
<td>CAD-Advanced Applications 3-D (1 Unit) SOUTHWEST</td>
<td>NT</td>
</tr>
<tr>
<td>GEOG 005</td>
<td>Physical Geography And Laboratory (4 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>KIN MAJ 135</td>
<td>Water Safety Instruction (3 Units) TRADE</td>
<td>NT</td>
</tr>
<tr>
<td>MATH 134</td>
<td>Accelerated Elementary And Intermediate Algebra (6 Units) VALLEY</td>
<td>NT</td>
</tr>
<tr>
<td>ENG GEN 225</td>
<td>Digital Circuit Analysis (4 Units) WEST</td>
<td>UC/CSU</td>
</tr>
</tbody>
</table>
IV. RATIFY ADDITION TO EXISTING NONCREDIT COURSES

The following is a college addition of individual noncredit courses which have been previously adopted by the Board of Trustees.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units and College</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSICSKL 065CE</td>
<td>Financial Literacy - Credit Basics (0 Unit) PIERCE</td>
<td>NT</td>
</tr>
<tr>
<td>BSICSKL 066CE</td>
<td>Financial Literacy - Personal Money Management (0 Unit) PIERCE</td>
<td>NT</td>
</tr>
<tr>
<td>VOC ED 060CE</td>
<td>Custodial Technician Training (0 Unit) TRADE</td>
<td>NT</td>
</tr>
<tr>
<td>BSICSKL 073CE</td>
<td>Industry Overview and Career Opportunities (0 Unit) WEST</td>
<td>NT</td>
</tr>
</tbody>
</table>

V. APPROVE NEW EDUCATIONAL CREDIT PROGRAMS

Southwest Los Angeles College
A. Associate of Science in Agricultural Plant Science – Transfer Degree, AS-T (60 Units)
B. Associate of Science in Chemistry – Transfer Degree, AS-T (60 Units)
C. Associate of Science in Environmental Science – Transfer Degree, AS-T, (60 Units)
D. Associate of Arts in Kinesiology – Transfer Degree, AA-T (60 Units)
E. Associate of Science in Nutrition and Dietetics – Transfer Degree, AS-T, (60 Units)
F. Associate of Science in Public Health – Transfer Degree, AS-T (60 Units)
G. Associate of Arts in Dance Teaching – A.A. (60 Units)

Los Angeles Trade-Tech College
A. Associate of Arts in History – Transfer Degree, AA-T (60 Units)
VI. APPROVE NEW EDUCATIONAL NONCREDIT PROGRAMS

East Los Angeles College
A. Certificate of Completion in Basic Individual Taxation Skills (0 Units)
B. Certificate of Completion in Accounting Clerk/Bookkeeping (0 Units)

Los Angeles Trade-Tech College
A. Certificate of Completion in Water Safety Instructor (0 Units)
B. Certificate of Completion in Lifeguard Training (0 Units)
C. Certificate of Completion in Custodial Technician Training (0 Units)
Subject: **APPROVE NEW COMMUNITY SERVICES OFFERINGS**

I. Approve the following new Community Services course offerings as submitted by Los Angeles Mission College, Los Angeles Southwest College, and West Los Angeles College, as listed in Attachment 1.
<table>
<thead>
<tr>
<th>COURSE</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Become a Notary</td>
<td>Students in this class will learn how to become a Notary Public, including information about legal implications, best practices, different business models, and the certification process.</td>
</tr>
<tr>
<td>Start Your Own Family Child Care Business</td>
<td>Students in this class will learn how to start a licensed family child care program, with topics including the application process, how to prepare for home inspection, and some affordable ways to obtain start-up materials.</td>
</tr>
<tr>
<td>Makeup 101</td>
<td>Students in this class will learn the essential principles of makeup artistry in an intensive program that will provide students with a solid foundation from which to enhance their skills for careers in makeup artistry. Students will learn the fundamentals of color theory, skin preparation and color correction. They will also learn how to use different tools and brushes to shape eye brows, apply lashes, foundations, eyeshadows, eye liners, blushes, bronzers, and more.</td>
</tr>
<tr>
<td>Phlebotomy Technician Training</td>
<td>Students in this class will learn the fundamentals of how to start a career as a Certified Phlebotomy Technician, from collecting patients’ blood samples in clinical laboratories, medical offices, and other clinical settings, to learning about the circulatory system, venipuncture technique, specimen collection, risk factors, complications, and quality assurance. Students will learn through classroom instruction and hands-on externship in order to prepare for the National Certification required to become a California Certified Phlebotomy Technician (CPT1).</td>
</tr>
<tr>
<td>Personal Makeup</td>
<td>Students in this class will learn how to apply makeup quickly and effectively, as well as how to use different color schemes to create professional and personalized makeup applications.</td>
</tr>
<tr>
<td>-----------------</td>
<td>--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Special Effects Makeup</td>
<td>Students in this class will learn using hands on application, how to use makeup to create awesome and gruesome facial effects, like burns, zombie flesh, bullet holes, fresh scabs, bruises, blood, and more.</td>
</tr>
</tbody>
</table>

**HEALTH**

<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Heart Saver CPR AED CPR</td>
<td>Students in this class will learn how to perform CPR, including the correct methods to use in different choking scenarios, how to use an automated external defibrillator (AED), and how to recognize the warning signs of a heart attack or stroke. Students will receive a certification from the American Heart Association upon completion of the course.</td>
</tr>
<tr>
<td>Salsa Dancing</td>
<td>Students in this class will learn all of the beginning basics and variations of Salsa dancing, including proper posture, footwork, timing, turns, and patterns.</td>
</tr>
<tr>
<td>Line Dancing</td>
<td>Students in this class will learn how to line dance, or improve their line dancing technique, as they get a workout with slow to moderately paced line dancing in a relaxed and pleasant atmosphere.</td>
</tr>
<tr>
<td>Ballroom Dancing</td>
<td>Students in this class will learn the fundamentals of Ballroom dancing as they focus on musical rhythm and the proper techniques of leading and following.</td>
</tr>
<tr>
<td>Meditation</td>
<td>Students in this class will learn the basics of mindful meditation in a simple and practical workshop that will include tips on how to start a daily practice.</td>
</tr>
</tbody>
</table>

---

**Community Services Courses 4/4/18**

**ATTACHMENT 1**

**Page 2 of 6**
**TECHNICAL**

<table>
<thead>
<tr>
<th>COURSE</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Animation Fundamentals</strong></td>
<td>Students in this class will learn how to create 3D animations using 3D modeling to create unique characters and dynamic shapes.</td>
</tr>
<tr>
<td><strong>Game Coding for Kids</strong></td>
<td>Students in this class will learn the basic principles of video game coding, including how to create characters and game environments, etc., with the use of a computer.</td>
</tr>
<tr>
<td><strong>QuickBooks</strong></td>
<td>Students in this class will learn fundamental ways that they can navigate QuickBooks to perform a variety of tasks, like tracking and paying sales taxes, entering and paying bills, and setting up lists for bank accounts, company files, etc.</td>
</tr>
</tbody>
</table>

**GENERAL EDUCATION**

<table>
<thead>
<tr>
<th>COURSE</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Beginning Piano/Keyboard for Kids</strong></td>
<td>Students in this class will learn the fundamentals of piano, such as how to read notes, rhythms, and musical symbols.</td>
</tr>
<tr>
<td><strong>Beginning Piano/Keyboard for Ages 12+</strong></td>
<td>Students in this class will learn the fundamentals of piano, such as how to read notes, rhythms, and musical symbols.</td>
</tr>
<tr>
<td><strong>Beginning Guitar for Ages 13+</strong></td>
<td>Students in this class will develop a solid foundation of the basics of guitar, including an introduction to chords and power chords, single note melodies, strum styles, how to read basic notes, and tablature.</td>
</tr>
<tr>
<td><strong>Cooking with a Friend</strong></td>
<td>Students in this class will learn in teams of two about different aspects of cooking, such as kitchen preparation, easy ways to increase variety in meals, meat butchering methods, and how to properly store</td>
</tr>
</tbody>
</table>
the leftovers of their creations, with the option of taking them home.

**Cooking Quick & Healthy Meals**

Students in this class will learn how to prepare quick and easy meals for a fast-paced lifestyle, by sharing inspiring ways to make several meals with easy-to-find ingredients at their local market. They will discover how flavors can be used in different recipes, as well as the benefits of fermentation and sprouting.

**Baking Essentials**

Students in this class will learn the core essentials of baking that they can incorporate their favorite ingredients with, to create cookies, cakes, pies, bread pudding, etc.

**Drawing for Kids (Ages 7-14)**

Students in this class will learn various drawing techniques that will focus on color theory, design principles, and the use of charcoal.

**Painting with Watercolors for Kids (Ages 7-14)**

Students in this class will learn basic techniques about painting with watercolors, such as different brush strokes for color mixing, shading, color composition, and color application.

**Drawing for Everyone**

Students in this class will learn how to use graphite pencils and charcoal for a variety of drawing and sketching techniques, such as creating composition, perspective, cross contouring, and more.

**Painting with Watercolors (Ages 17+)**

Students in this class will learn the basics of watercolor painting through demonstrations of color mixing, color shading, proper watercolor application, and different brush stroke techniques.

**Conversational Spanish**

Students in this class will learn how to communicate with native Spanish speakers by focusing on listening skills, conversational skills, and overall Spanish comprehension.
## Los Angeles Southwest College

### HEALTH

<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certified Phlebotomy Technician 1</td>
<td>Students in this class will learn how to use the latest information, techniques, skills, and equipment, to obtain blood and other specimens needed for diagnostic and therapeutic laboratory testing in today’s health care field. It will emphasize legal and ethical behaviors, clerical functions, computer skills, interpersonal skills, safety standards, and quality control procedures. Students must perform on patients of varying ages and physical conditions. Students must complete 10 successful skin punctures and 50 successful venipunctures at the clinical site component of their training. After completion of all program and State requirements, Certification of Completion of the course will be issued with approval to sit for National Boards with American Medical Technologists. (AMT). After successful passage of the National Boards, the student may apply for their California State license.</td>
</tr>
</tbody>
</table>

## West Los Angeles College

### VOCATIONAL

<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certified Phlebotomy Technician 1</td>
<td>Students in this class will learn through classroom and clinical instruction, about the training and knowledge that is necessary to take the National Certification Phlebotomy Technician 1 exam.</td>
</tr>
</tbody>
</table>
**Real Estate License Test Preparation**

Students in this class will learn solid industry principles, as well as learn the latest information specific to the state of California, in order to pass the California real estate licensing exam.

---

**GENERAL EDUCATION**

<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Motorcycle Safety Workshop</td>
<td>Students in this class will learn three or four topics involving motorcycling, such as street strategies, and how to become a safer, more skilled rider.</td>
</tr>
<tr>
<td>Running for Life</td>
<td>Students in this class will learn tips and tricks to enhance their running experience.</td>
</tr>
<tr>
<td>Coding for Kids</td>
<td>Students in this class will learn basic foundational computer coding knowledge through a variety of fun and engaging exercises.</td>
</tr>
<tr>
<td>Baseball Camp (for children)</td>
<td>Students in this class will learn how to execute the fundamentals of baseball through practice.</td>
</tr>
<tr>
<td>How to Hang in L.A.: A Practical Guide for Emerging Artists</td>
<td>Students in this class will learn all of the aspects of building an art career, including how to sell their work in different capacities, from art galleries and consultants, to corporate collectors.</td>
</tr>
</tbody>
</table>

---

**TECHNICAL**

<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Microsoft Project</td>
<td>Students in this class will learn the basic and advanced features and functions of Microsoft Project so that they can use the program effectively and efficiently in a real world environment.</td>
</tr>
</tbody>
</table>
Subject: **APPROVE OUT OF STATE STUDENT TRAVEL**

I. **East Los Angeles College**

Fourteen students and four faculty members will travel to the Phi Rho Pi National Tournament in Daytona Beach, FL during the period of April 6 to April 15, 2018.

**Background:** The Phi Rho Pi Tournament, sponsored by Phi Rho Pi, is a speech and debate tournament where students will participate in various forms of public communication. Skills of focus include critical thinking, leadership, argumentation, and networking. Students will have an opportunity to interact with 4-year institutions and thus increase the likelihood of transferring to a 4-year institution.

**FISCAL IMPLICATION:** The estimated total cost of the trip is $29,670. A total of $24,270 in SFP/Categorical Student Equity funds and $5,400 in college ASU funds will be used for this travel.

---

Recommended by: [Signature]

Ryan M. Commer, Vice Chancellor

Approved by: [Signature]

Francisco G. Rodriguez, Chancellor

Chancellor and
Secretary of the Board of Trustees

<table>
<thead>
<tr>
<th>By</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

By: [Signature]

Date: [Signature]
Subject: **RATIFY OUT OF STATE STUDENT TRAVEL**

I. **Los Angeles Trade-Technical College**

Eighteen students and two faculty members will travel on the Historically Black Colleges and Universities Tour to Morehouse College, Spelman College, and Clark Atlanta College in Atlanta, GA, Fort Valley State University in Albany, Georgia, Virginia State University in St. Petersburg, VA, Hampton University in Hampton, VA, Norfolk State University in Norfolk, VA, Howard University and Trinity College in Washington DC, Bowie State University in Bowie, MD and Morgan State University in Baltimore, MD during the period of March 31 to April 5, 2018.

**Background:** The Historically Black Colleges and Universities Tour, sponsored by Heritage Empowered, will expose students to Historically Black Colleges and Universities and their transfer requirements with the goal of increasing transfers for disproportionately African-American, Hispanic/Latino, American Indian, Asian/Pacific Islander, and economically disadvantaged students.

**FISCAL IMPLICATION:** The estimated total cost of the trip is $39,900. A total of $39,900 in SFP/Categorical Student Equity funds will be used for this travel.

---

**Recommended by:**
Ryan M. Comner, Vice Chancellor

**Approved by:**
Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

<table>
<thead>
<tr>
<th>By</th>
<th>Date</th>
</tr>
</thead>
</table>

Buelna Moreno
Fong Svonkin
Hoffman Veres
Kamlager Martinez

Student Trustee Advisory Vote
Subject: AUTHORIZE RESOLUTION RENAMING BUILDING AT LOS ANGELES PIERCE COLLEGE FROM AGRICULTURE SCIENCE BUILDING TO EARTH SCIENCES BUILDING

Action

Pursuant to the authority of the Board of Trustees under Education Code section 70902(b)(6) and Board Rule 2801, authorize resolution renaming “Agricultural Science Building” (previous name) at Los Angeles Pierce College to “Earth Sciences Building” (proposed name).

Background

Per Education Code section 70902(b)(6), the Board of Trustees is vested with the authority to control and manage the property of the District, and Board Rule 2801 provides that at the recommendation of the College President, the Board may change the names of existing college buildings.

In previous iterations of the Master Plan, this building was referred to as “Agriculture Science” because the agricultural science programs used the building. The Agriculture Science programs moved into the Center for Sciences in 2010. To accurately represent the instructional programs that will be housed in the renovated building, a recommendation was presented at the November 17, 2016 Pierce College Council meeting to rename the building “Earth Sciences,” which will consist of instructional space for Environmental Science, Geology and Oceanography.

Recommended and approved by:

Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By Kamlager Date

Buelna Moreno

Fong Svonkin

Hoffman Veres

Kamlager Martinez

Student Trustee Advisory Vote
RESOLUTION RENAMING BUILDING AT LOS ANGELES PIERCE COLLEGE FROM AGRICULTURE SCIENCE BUILDING TO EARTH SCIENCES BUILDING

WHEREAS, Education code section 70902(b)(6) establishes the authority of the Board of Trustees to control and manage the property of the District; and

WHEREAS, Board Rule 2801 provides that at the recommendation of the College President, the Board of Trustees may change the names of existing buildings; and

WHEREAS, The current building name of "Agricultural Science Building" does not properly represent the primary function of the building; and

WHEREAS, On November 17, 2016, the College Planning Council considered the name change to "Earth Sciences Building" and recommended approval to the College President; and

WHEREAS, The College Planning Council and Los Angeles Pierce College President Dr. Kathleen F. Burke recommend to the Board of Trustees the renaming of the "Agricultural Science Building" (previous name) to "Earth Sciences Building" (proposed name); now, therefore, be it

RESOLVED, That in keeping with the provision of Education Code section 70902(b)(6) and Board Rule 2801, the Board of Trustees of the Los Angeles Community College District hereby approves the renaming of the College building as identified above.

IN WITNESS of the passage of this Resolution, as prescribed by law, we the members of the Board of Trustees of the Los Angeles Community College District, present and voting thereon, have hereunto set our hands this 4th day of April 2018.

_________________________________________  __________________________________________
Member, Board of Trustees                  Member, Board of Trustees

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Member, Board of Trustees

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Member, Board of Trustees

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Member, Board of Trustees

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President, Board of Trustees
Subject: **NOTIFICATION OF OUT OF STATE STUDENT TRAVEL**

**I. East Los Angeles College**

Nine students and one faculty member will travel to the National Forensic Association (NFA) National Championship Tournament in Oshkosh, Wisconsin during the period of April 17 to April 24, 2018.

Background: Students will attend a speech and debate tournament and benefit from participation in the activity, gaining skills in various forms of public communication including critical thinking, leadership, argumentation, and networking. Additionally, students will have the opportunity to interact with four-year institutions and thus increase the likelihood of transferring to a four-year institution.

**FISCAL IMPLICATION:** The estimated total cost of the trip is $8,152. A total of $8,152 in ELAC ASU funds will be used for this travel. No District funds will be used for this travel.

**II. Los Angeles Valley College**

Four students and one faculty member will travel to the National Convention Diversity Conference in Chicago, Illinois during the period of April 4 to April 8, 2018.

Background: Students will be led through facilitated workshops to develop a Campus Action Plan for a program or event that the teams select to work on together in order to bring back a piece of the National Student Leadership Diversity Convention experience to their own campuses. Topics related to diversity and social justice will be discussed.

**FISCAL IMPLICATION:** The estimated total cost of the trip is $8,000. A total of $8,000 in LAVC ASU funds will be used for this travel. No District funds will be used for this travel.
Subject: APPROVE STUDENT DISCIPLINE – EXPULSION WITHOUT RECONSIDERATION

I. Expel Los Angeles Trade-Technical College Student, SID # XX-XXX-7501, from all colleges in the Los Angeles Community College District without reconsideration.

The student has violated the following Standards of Student Conduct:

- Board Rule 9803.11 – Violation of College Rules and Regulations
- Board Rule 9803.17 – Interference with Peace of the College
- Board Rule 9803.18 – Assault or Battery
- Board Rule 9803.20 – Lethal Weapons
- Board Rule 9803.24 – Threatening Behavior

Background: Education Code 72122 requires that the final action of the Board shall be taken in a public meeting. The above recommendations are made in accordance with Board Rule 91101.6 and 91101.18.