I. Roll Call (2:00 p.m.) Location: Student Community Center – Great Hall, Building 1900

II. Flag Salute

III. Welcome Remarks by Kathleen Burke, President, Los Angeles Pierce College

IV. Approval of Minutes:
   - Regular Meeting and Closed Session – June 7, 2017
   - Regular Meeting and Closed Session – October 4, 2017
   - Special Meeting and Closed Session – October 18, 2017

V. Reports from Representatives of Employee Organizations at the Resource Table

VI. Public Agenda Requests
   A. Oral Presentations
   B. Proposed Actions

VII. Requests to Address the Board of Trustees – Multiple Agenda Matters

VIII. Reports and Recommendations from the Board
   A. Reports of Standing and Special Committees
   B. Proposed Actions
      BT1. Resolution – Dr. Martin Luther King, Jr. Week
      BT2. Resolution - Access and Equity Metrics in Contracts and Procurement – Equity Metrics Data Initiative (EDMI)
      BT3. Federal Policy Priorities 115th Congress – Second Session
      BT4. State Legislative Priorities 2018 – Second Session
      BT5. Board Travel Ratification/Authorizations
      BT6. Student Trustee Absence Ratification
IX. Report from the Chancellor

- Report from the Chancellor regarding activities or pending issues in the District
- LACCD Enrollment Trends: Current Challenges and Opportunities

X. Consent Calendar

Matters Requiring a Majority Vote

BF1. Adopt Budget Revisions and Appropriation Transfers
BF2. Amend the List of Organizational Memberships
BF3. Accept Receipt of Annual Audit
BF4. Accept Receipt of Program Performance Audit for Fiscal Year Ended June 30, 2017
BF5. Accept Receipt of General Obligation Bond Financial Audit
BSD1. Ratify Business Services Actions
BSD2. Approve Business Services Actions
FPD1. Approve Facilities Planning and Development Report
FPD2. Authorize Master Procurement Agreements
HRD1. Personnel Services Routine Actions
HRD2. Approve Agreement Between the Los Angeles Community College District and the Los Angeles/Orange Counties Building and Construction Trades Council
HRD3. Approve Agreement Between the Los Angeles Community College District and the AFT Los Angeles College Faculty Guild, Local 1521
HRD4. Approve Agreement Between the Los Angeles Community College District and the AFT College Staff Guild, Local 1521A
HRD5. Approve Agreement Between the Los Angeles Community College District and the Los Angeles Community College District Employee Members of the Service Employees International Union, Local 721
HRD6. Authorize Differential for Classified Management and Confidential Employees
HRD7. Approve Extension of Contracts and Step Increases for Presidents and District Executives
ISD1. Approve New Educational Courses and Programs
ISD2. Approve New Community Services Offerings
ISD3. Approve Out of State Student Travel
ISD4. Ratify Out of State Student Travel
PC1. Personnel Commission Actions
  - Correspondence
XI. Recommendations from the Chancellor – None

Matters Requiring a Super Majority Vote – None

XII. Notice Reports and Informatives

BF/A. [Informative] 2017-2018 First Quarter Financial Status Report

ISD5. [Notice] Approve College and Career Access Pathways Partnership Agreement Between the Culver City Unified School District and the Los Angeles Community College District

XIII. Announcements and Indications of Future Proposed Actions by Members of the Board of Trustees

XIV. Requests to Address the Board of Trustees Regarding Closed Session Agenda Matters

XV. Recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5 (Refer to Attachment “A” for Closed Session agenda).

Location: College Services Conference Room, Building 2100

XVI. Reconvene Regular Meeting

Location: College Services Conference Room, Building 2100

XVII. Roll Call

XVIII. Report of Actions Taken in Closed Session – December 6, 2017

XIX. Consent Calendar

Matters Requiring a Majority Vote

HRD8. Approve Disciplinary Action for Classified Permanent Employees

XX. Adjournment
Next Regularly Scheduled Board Committee Meetings

Wednesday, December 13, 2017
Educational Services Center
Board Room – First Floor
770 Wilshire Blvd.
Los Angeles, CA 90017

Institutional Effectiveness & Student Success Committee
12:00 p.m. – 1:15 p.m.

Facilities Master Planning & Oversight Committee
1:30 p.m. – 2:45 p.m.

Legislative and Public Affairs Committee
3:00 p.m. – 4:15 p.m.

Budget & Finance Committee
4:30 p.m. – 5:45 p.m.

In compliance with Government Code section 54957.5(b), documents made available to the Board after the posting of the agenda that relate to an upcoming public session item will be made available by posting on the District’s official bulletin board located in the lobby of the Educational Services Center located at 770 Wilshire Boulevard, Los Angeles, California 90017. Members of the public wishing to view the material will need to make their own parking arrangements at another location.

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

To make such a request, please contact the Executive Secretary to the Board of Trustees at (213) 891-2044 no later than 12:00 p.m. (noon) on the Tuesday prior to the Board meeting.
I. **Public Employee Evaluation**  
(pursuant to Government Code section 54957)

A. Chancellor

B. College Presidents

C. Executive Staff

II. **Conference with Labor Negotiator**  
(pursuant to Government Code section 54957.6)

A. District Negotiators: Albert Román  
Employee Units: All Units 
All Unrepresented Employees

III. **Public Employee Discipline/Dismissal/Release/Charges/Complaints**  
(pursuant to Government Code section 54957)

IV. **Consideration of Student Discipline**  
(pursuant to Government Code section 54962 and Education Code section 72122)

V. **Conference with Legal Counsel - Existing Litigation**  
(pursuant to Government Code section 54956.9(d)(1))

A. *Maria Iacobo v. LACCD*

B. *Charles Guerra, et al. v. LACCD*

C. *Jazmyne Goodwin v. Igor Daza and LACCD*
D. Rosie Shields v. LACCD
E. Brian Harp v. LACCD
F. Jaime Soto v. LACCD
G. LACCD v. County of Los Angeles
H. Kevin A. Shaw v. Burke, et al.
I. National Sign & Marketing Corp. v. LACCD
J. LACCD v. Universal Metro
K. FTR International v. LACCD

VI. Conference with Legal Counsel - Anticipated Litigation
(pursuant to Government Code section 54956.9(d)(2) and (e)(1))
A. Potential litigation – 3 matters

VII. Conference with Legal Counsel - Anticipated Litigation
(pursuant to Government Code section 54956.9(d)(2) and (e)(2))
A. Construction claim at Los Angeles Valley College.
B. Construction claim at Los Angeles Pierce College

VIII. Conference with Legal Counsel - Anticipated Litigation
(pursuant to Government Code section 54956.9(d)(4))
A. Potential litigation – 3 matters
Subject: RESOLUTION – DR. MARTIN LUTHER KING, JR. WEEK

The following resolution is presented by Board Members Fong, Kamlager, and Svonkin:

WHEREAS, Since 1986, the third Monday in January has been observed as a national holiday in commemoration of the birthday of Dr. Martin Luther King, Jr.; and

WHEREAS, Dr. Martin Luther King, Jr. had a dream to one day live in a nation where people would "not be judged by the color of their skin but by the content of their character"; and

WHEREAS, Dr. Martin Luther King, Jr. was a civil rights leader who believed in a philosophy of nonviolence in his efforts to secure justice and equal access for African-Americans as well as other underrepresented groups; and

WHEREAS, His movement brought about desegregation, the Civil Rights Act of 1964, the Voting Rights Act of 1965, and a national awareness of racial injustice and economic deprivation; and

WHEREAS, In 1964, he was awarded the Nobel Peace Prize for his pursuits; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby designates January 15-19, 2018 as Dr. Martin Luther King, Jr. Week to honor his many achievements and contributions to all Americans.
Subject: RESOLUTION – ACCESS AND EQUITY METRICS IN CONTRACTS AND PROCUREMENT – EQUITY METRICS DATA INITIATIVE (EDMI)

The following resolution is presented by Board Members Kamlager and Fong:

WHEREAS, The Los Angeles Community College District (LACCD) Board of Trustees seeks to continue and further its mission to provide access and equity to all businesses and vendors to contribute to the economic development of the local community; and

WHEREAS, The LACCD Board of Trustees believes that the growth and success of access and equity to businesses is critical to our local economic strength and to helping the greater Los Angeles area compete in today's global marketplace; and

WHEREAS, In examining the issue of fairness when allocating general or bond funds a public institution such as LACCD should examine access and equity disparities in construction, leasing, procurement and purchasing of goods, services and equipment; and

WHEREAS, In order to build trust between LACCD and the communities it serves, equity and fairness must be inculcated into the way LACCD administers programs and conducts its daily affairs; and

WHEREAS, A robust data collection program that monitors performance on metrics associated with access and equity is essential to effectuate the objectives stated above; and

Chancellor and Secretary of the Board of Trustees

By ____________________________ Date ____________________________

Buelna ____________________________ Moreno ____________________________
Fong ____________________________ Svonkin ____________________________
Hoffman ____________________________ Veres ____________________________
Kamlager ____________________________ Martinez ____________________________

Student Trustee Advisory Vote
WHEREAS, In order to evaluate the degree to which equity and access are priorities in the LACCD procurement and contracts operations, and to assess whether these operations have equitable impacts, specific pertinent data must be collected; and

WHEREAS, LACCD promotes accessible and equitable contracting opportunities at many public outreach and procurement events, in publications, and at contracting information meetings, and more; and

WHEREAS, LACCD businesses and vendors should have transparent access to this information so that perceived inequities can be disabused, and real disparities can be addressed; and

WHEREAS, The proposed Equity Metrics Data Initiative (EDMI) will establish the framework to compare procurement and contracts access and equity to demographics and service locations to determine whether geographic or other categorical disparities exist; and now therefore be it

RESOLVED That the Los Angeles Community College District Board of Trustees hereby establishes its EDMI that will advance LACCD' efforts to fairly and optimally serve all of the constituencies and communities within the District's service area based on the well-established precedent of fairness and equity in the delivery of services; and be it further

RESOLVED That the LACCD EDMI shall collect data and increase transparency in the two following core metrics categories pertaining to LACCD operations, namely:

**Procurement and Contracting:** to provide all LACCD service area businesses, including small, local, emerging, disabled and veterans enterprises, with fair and equitable opportunities to compete for contracts for goods and services; and

**Employment:** to ensure all service area residents have equal access to LACCD employment opportunities and training programs.
RESOLVED That LACCD shall establish five to ten defined metrics to provide information regarding implementation of the policies set forth herein; and be it further

RESOLVED That the LACCD shall obtain input from key stakeholders on the development of the EMDI and that the Chancellor shall report to the Board on the development, implementation, and results of the EMDI.
Subject: FEDERAL POLICY PRIORITIES 115TH CONGRESS – SECOND SESSION

The Los Angeles Community College District (LACCD) provides a world-class education and workforce training to a diverse student body to compete in the 21st century. To advance this important national objective, the Board of Trustees and the Chancellor for the District have set out the following federal priorities for the second session of the 115th Congress:

- **Support funding of core higher education funding programs that enable the District to recruit, retain and graduate a diverse and underrepresented student populations including year-round Pell:** While the Trump Administration has proposed reductions in higher education funding for several core programs, Congress has acted to restore these proposed cuts. Building off of final action on the FY 17 higher education appropriations, the House and Senate have each acted to reject the Trump Administration cuts for FY 18 and again restore the core program funding along with increases for College Work-Study and TRIO and full funding of Pell. Final action on the FY 18 appropriations is awaiting House-Senate conference and a final budget agreement between Congress and the Administration, with the expectation of being resolved later this year or early next year.

In addition, LACCD will need to continue to support these programs in FY 19 appropriations and ensure that they are authorized at the highest levels possible in the Higher Education Act (HEA) Reauthorization, which the House expects to release later this year.

- **Key Actions:**
  
  - Continue to support full funding in FY 18 and FY 19 Appropriations for programs under the U.S. Department of Education’s Office of Postsecondary Education, including:

  - **Chancellor and Secretary of the Board of Trustees**
    - Buelna
    - Fong
    - Hoffman
    - Kamlager

  - **Student Trustee Advisory Vote**
    - Kamlager
    - Martinez

  - **Moreno
    - Svonkin
    - Veres

By Date
- Year-round Pell
- Federal Work-Study
- TRIO
- Title V - Developing Hispanic-Serving Institutions (HSI) and Title III Part F HSI STEM Articulation
- Title III Asian-American and Native-American Pacific Islander Serving Institutions

  o Support the highest authorization levels for these programs in HEA Reauthorization.

- **Pass legislation that would give permanent legal status and a pathway to citizenship for undocumented students and their families:** The Trump Administration’s decision to withdraw legal protections for students benefiting from the Deferred Action for Childhood Arrivals (DACA) program disproportionately impacts the 11,000 undocumented students studying at LACCD colleges.

  ➢ **Key Actions:**

    o Continue to press for the Dream Act (S 1615; HR 3440) or similar legislation that would provide legal status for undocumented students and their families, and a pathway to citizenship for undocumented students.

- **Support legislation that would make college more accessible and affordable for students:** While LACCD seeks to provide affordable, accessible pathways to higher education, additional progress is needed to reduce financial and administrative barriers and expand student support services. LACCD supports national and local efforts that advance College Promise to help eliminate the cost of financing a postsecondary education. In addition, legislation to help offset the associated costs of attending community college, including transportation and childcare is needed. Finally, the process of applying for financial aid is unnecessary burdensome and must be simplified.

  ➢ **Key Actions:**

    o Support H.R.3709, America’s College Promise Act of 2017, and/or other legislation that would eliminate tuition and other financial barriers to attend
public institutions of higher education, as well as help to reduce the increasing burden of student debt.

- Support FAFSA simplification in Higher Education Act reauthorization to support greater participation, including the continued acceptance of prior-prior year earnings.

- **Strengthen support for workforce investment:** LACCD supports funding for programs to address the need to build institutional capacity in career and technical education and address workforce preparation, training and placement, targeting local workforce skills gaps and employment challenges in high demand sectors.

  - **Key Actions:**
    - Continue to press for adequate funding of the workforce programs in FY 19 appropriations, especially those administered by the Departments of Labor and Education, along with Commerce, Health and Human Services and Defense, to ensure that funding for community colleges is provided to develop and sustain apprenticeship and other workforce training initiatives, such as those in advanced logistics, healthcare, transportation and other high demand occupations, with strong linkages to and input from industry and employers.

- **Expanding STEM opportunities:** In response to the growing industry demand for STEM-skilled employees, LACCD is committed to augmenting the scope of programs in STEM related fields, projected to be the most critical for industry in the Southern California region. Of particular concern is meeting the challenge of increasing the percentage of students in STEM related fields among underrepresented groups. Legislative and administrative efforts are underway at the National Science Foundation (NSF) and the Departments of Education, Labor, Defense and Energy and at the National Aeronautics and Science Agency (NASA) to focus on STEM related education and workforce investment.

  - **Key Actions:**
    - Support adequate funding in FY 19 appropriations, of a new program, mandated by Congress in the America Competes Act reauthorization that
would require a competitive, merit-reviewed program at NSF to help HSI’s enhance undergraduate STEM education at their institutions and increase the retention and graduation rates of students pursuing associate or baccalaureate degrees in STEM.

- **Building capacity to meet essential services for at risk students:** LACCD serves a variety of high-risk student populations. A study released earlier this year shows more than 60% of student respondents experience food insecurity, 55% of student respondents experience some form of housing insecurity with more than 18% of students homeless the past year. In addition, LACCD serves more than 2,300 foster youth, as well as formerly incarcerated individuals. Veterans returning to their communities and seeking to jump-start their education and career objectives are also in need of services. As each of these students require dedicated services to ensure their successful graduation and employment, LACCD has taken actions to try to address these concerns and believes that in partnership with the federal and state governments can strengthen these efforts significantly.

➢ **Key Actions:**

- Support legislation that seeks to remove barriers to ensure more students from all walks of life have strong and clear pathways into and through higher education. For instance, S. 1795, the Higher Education Access and Success for Homeless and Foster Youth Act, would improve resources for building capacity in our colleges and universities to improve outreach, resources, and policies for homeless and foster youth. It would streamline eligibility for financial aid, provide housing options between terms, and designate a single point of contact to help provide valuable services for these vulnerable students.

- Support funding for re-entry grant programs in the FY 19 appropriation bills for the Departments of Justice and Labor with emphasis on the need to work directly with community colleges in their commitment to provide a quality education and workforce training opportunities for re-entry students.

- Develop legislation in partnership with congressional mental health caucuses to help strengthen student mental health services, especially in community colleges.
• **Seeking other key funding opportunities:** Continue to proactively identify funding opportunities for LACCD and its colleges to implement innovative programs that prepare students to successfully participate in the high demand industries and competitive marketplace. This may include pursuing congressionally-directed programmatic funding as well as new philanthropic partnerships. These could include:

   ➢ **Key Actions:**

   - Identify opportunities for LACCD to pursue its infrastructure needs as legislation moves forward on the infrastructure package later next year.

   - Expand LACCD’s partnerships and philanthropic relationships to strengthen LACCD student support services, academic programs and active linkages with industry.
Subject: STATE LEGISLATIVE PRIORITIES 2018 – SECOND SESSION

BUDGET PRIORITIES

Base Allocation Increase
Community colleges continue to grapple with operating cost increases (PERS, STRS, OPEB, CBAs, Health Benefits, and Minimum Wage) that are greater than the statutory COLA increase. Additionally, districts are still trying to catch up to cost increases that occurred during the “Great Recession,” a period when community colleges went without COLA increases. We anticipate that costs will continue to increase and the cost of educating a student will increase along with general operating cost increases.

Growth/Restoration & Transition/Stabilization Funding
LACCD has continued to believe that it is important to ensure that all students that are served are funded. Recently, many districts throughout the state, including LACCD have struggled to reach their funding cap. A compromise that provides a minimal level of growth with an extra year of stabilization would provide districts with the needed stability during the transition to a new funding formula that is being studied in the State Chancellor’s Office. Our colleges will continue to focus on adding courses to align with the missions of transfer, CTE and basic skills. Additionally, our colleges are partnering with local high school districts to improve student preparation. Finally, our colleges are increasing focus on student retention which will increase enrollments.

Proposition 98 Restoration of Test 3B Funding
In the Education Trailer bill last year, the Legislature approved language to reduce Proposition 98 Test 3B funding by $850 million over the next three years. According to the Legislative Analyst, the 2018-19 reduction will be $450 million of which the community colleges will absorb a $49 million cut. The LACCD share is estimated to be $4.1 million. This cut will impede progress the district is making to improve student success and ensure
financial stability of the district. We urge that the scheduled Test 3b reduction be repealed and that the $450 million be restored in the Proposition 98 budget.

**Funding for AB 19 (Santiago)/Community College Promise**
This year the Legislature passed, and the Governor signed AB 19 (Santiago), the Community College Promise Program. The program will allow community college districts to waive fees for one year for first-time students that take 12 units or more. Funding for the program was not included in the 2017-18 budget. We anticipate that the cost of the program will be $35-$40 million. The Governor should sufficiently fund the program to ensure that first-time, full-time students in every district can have their fees waived. Funding above that can then be used to address other access costs that students have. The State Promise Program is a great compliment to what we are doing in Los Angeles and can be integrated easily into the Los Angeles Promise Program.

**Mental Health**
This funding could potentially come from Proposition 63 and go to community colleges to help address the increasing mental health issues that community colleges are facing. Colleges could utilize the funds for various purposes including assistance in identifying issues and assistance in referral of students to mental health specialists.

**LEGISLATIVE/REGULATORY PRIORITIES**

**Dual Enrollment for All Students**
LACCD has been working closely with local school districts to develop a robust dual enrollment program that gets students on a college-going track early. The district has implemented AB 288 (Holden) with local districts and is offering a number of courses at local high schools. However, AB 288 does not allow community college districts to partner with certain charter schools or parochial schools. These are students that come to LACCD colleges and are in the district’s service area. LACCD ought to be able to serve all students that would potentially seek to access its courses.

**Student “Work Study” for Undocumented Students**
Due to federal rules, undocumented students are not able to participate in the federal work study program. LACCD serves the largest population of AB 540 students in the state. These are also some of the students that require the most support and financial aid. Legislation that would enable AB 540 students to “work” for a stipend or grant would provide another means of financial aid for these students.
CCCApply
The system by which students apply to courses is known to be cumbersome and create a barrier for access to many students that are seeking to access community college. There is a significant abandonment rate in regards for the number of students that begin the process, but fail to complete it. LACCD colleges have some of the highest abandonment rates in the state. There should be an examination of the data that is critical for the state to collect and a review of how that data is collected.

Faculty Obligation Number (FON)
Community college districts are required to increase their base number of full-time faculty over the prior year in proportion to the amount of growth in credit FTES. This is referred to as the Faculty Obligation Number (FON). The Los Angeles Community College District (LACCD) has hired over 500 full-time faculty over the last three years to meet its FON. There is an increasing need to offer more non-credit classes which do not count towards meeting the FON. Colleges are challenged with meeting the FON as a result of the financial uncertainties that lie ahead and have difficult decisions to make about where to place their priorities because of the restrictions in the law. The law needs to change to allow non-credit courses and noncredit faculty to count towards the FON.

Cal Grant Program Eligibility Extension
Currently students have a 6 year maximum eligibility in the Federal Pell grant program and a 4 year maximum eligibility in state’s Cal Grant program. As a result, some students do not apply for and use the Cal Grant at the Community College (CC) system in order to preserve financial aid eligibility at the higher cost four-year universities, like the UC/CSU. This proposal is designed to align the Cal Grant Program Eligibility with the Pell Grant Program by extending maximum Cal Grant eligibility to 6 years – 2 years of eligibility at the Community Colleges and 4 years of eligibility at the at the four-year university. This proposal would enable students to receive Cal Grants while completing their studies at a Community College and then at the four-year university with 4 years of remaining Cal Grant eligibility.
Subject: BOARD TRAVEL RATIFICATION/AUTHORIZATIONS

A. Ratify payment of necessary expenses for Steven F. Veres, member of this Board of Trustees, to have attended the Community College League of California (CCLC) Annual Convention--California Community Colleges: Creating, Adapting, Innovating that was held on November 16-18, 2017 in San Jose, California.

Background: Funding will be from the 2017-2018 Board Travel account.

B. Authorize payment of necessary expenses for Gabriel Buelna, Mike Fong, and Sydney K. Kamlager, members of this Board of Trustees, to attend the Community College League of California (CCLC) 2018 Annual Legislative Conference to be held on January 28-29, 2018 in Sacramento, California.

Background: Funding will be from the 2017-2018 Board Travel account.

C. Authorize payment of necessary expenses for Gabriel Buelna, Mike Fong, Andra Hoffman, Sydney K. Kamlager, and Steven F. Veres, members of this Board of Trustees, to attend the Association of Community College Trustees (ACCT) Community College National Legislative Summit to be held on February 11-14, 2018 in Washington, DC.

Background: Funding will be from the 2017-18 Board Travel account.
Subject: **STUDENT TRUSTEE ABSENCE RATIFICATION**

That the Board of Trustees of the Los Angeles Community College District hereby compensate Student Trustee Christopher Martinez for the Special Board meeting of November 15, 2017 despite his absence pursuant to Board Rule 2104.14 Absence–Hardship.

**Background:** The Special Board Meeting of November 15, 2017 was Closed Session only.
Subject: **ADOPT BUDGET REVISIONS AND APPROPRIATION TRANSFERS**

Ratify acceptance of $14,058,484 in income as recommended by the Chief Financial Officer/Treasurer. In accordance with Title 5 of the California Code of Regulations, Section 58307, authorize all the appropriation transfers between major expenditure categories (EXHIBIT I).

Recommended by:  
Robert B. Miller, Vice Chancellor

Approved by:  
Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By: ___________________  Date: ___________________

Buelna  Moreno
Fong  Svonkin
Hoffman  Veres
Kamlager  Martinez

Student Trustee Advisory Vote
## Budget Revisions and Appropriation Transfers

**All Funds, Excluding Building Bond Fund**

December 6, 2017

### New Income (Attachment I)

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<th>AMOUNT</th>
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<td>860000-869999</td>
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<tr>
<td>Local</td>
<td>870000-889999</td>
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<td>Interfund Transfer In</td>
<td>891000-892999</td>
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<td>Other Financing Sources</td>
<td>893000-897999</td>
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<td>Contribution to Restricted Program</td>
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<td><strong>Total New Income</strong></td>
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### Expenditures

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<tr>
<th>ACCOUNT</th>
<th>Approved Budget</th>
<th>Budget Revisions</th>
<th>Appropriation Transfers</th>
<th>Revised Budget</th>
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<td>Certificated Salaries</td>
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<td>Classified Salaries</td>
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<td>Other Debt Services</td>
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<td>Tuition Transfers</td>
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<td>Interfunds Transfers</td>
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<td>Direct Support/Indirect Costs</td>
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<td>Loan/Grants</td>
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<td>Other Financing Sources (Except 7902)</td>
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<td>(6,861,081)</td>
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<td><strong>14,058,484</strong></td>
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</table>

* Reserve for Contingency balance is $22.93 million, which is 3.5% of the Unrestricted General Fund revenue (excluding General Reserve)

All budget revisions and transfers herein are submitted for the Board of Trustees approval in accordance with Title 5 of California Regulations, Sections 58307 and 58308. Appropriation transfers between major expenditure categories are within funds/grants that have been previously received and approved by the Board of Trustees. These transfers have been reviewed by the college administrators and approved by the college Vice Presidents of Administration and College Presidents.

Reviewed by:

Jeanette L. Gordon
Chief Financial Officer/Treasurer
## NEW INCOME AND GRANTS

<table>
<thead>
<tr>
<th>BTA NUMBER:</th>
<th>FUND/GRANT NAME</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td></td>
<td></td>
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<tr>
<td>C-0115, C-0116</td>
<td><strong>Upward Bound</strong></td>
<td>$15,056</td>
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<td>To accept additional funding to provide college preparatory services including tutoring, academic advisement, study skills development and career guidance workshops, and a six-week summer academic program that incorporates college level courses to low-income youth from Belmont Senior High School, Hollywood Senior High School, Fairfax Senior High School, and Manual Arts Senior High School. These funds represent a 2.5% increase in funding and will be used to provide courses in math laboratory science. The program will continue to serve one hundred and thirty (130) students. Funding is from the United States Department of Education and increase the allocation for the program at Belmont and Hollywood to $263,938 and at Fairfax and Manual Arts to $353,319.</td>
<td></td>
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<tr>
<td>C-0126</td>
<td><strong>TRIO Student Support Services</strong></td>
<td>288,760</td>
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<td>To establish funding to provide assistance to low-income, first generation and/or disabled students through academic development opportunities, assistance with basic college requirements, and serving to motivate students toward the successful completion of their postsecondary education with the goal of increasing college retention and graduation rates. The program serves one hundred and sixty (160) students. Funding is from the United States Department of Education.</td>
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<tr>
<td>E-0285</td>
<td><strong>Title V – Gateway to Success</strong></td>
<td>524,999</td>
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<td>To accept additional funding to increase retention and pass rates, reduce the proportion of overall remedial enrollment, and decrease the number of students who fail courses during their first year of college. The program will serve approximately four thousand (4,000) students who assess at remedial levels in English and/or Math and five thousand (5,000) students in classrooms impacted by innovations developed in the new Innovation Lab. Funding is from the United States Department of Education and increases the allocation to $646,257.</td>
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</tbody>
</table>
**Student Support Services Grant**

To establish funding to provide activities and services that will improve the retention, graduation, and transfer rates of students with disabilities who are currently at-risk for academic failure. The program will serve one hundred and twenty-five (125) students eligible disabled students. Funding is from the United States Department of Education.

**Harbor Advantage to Harbor Success (HA2HS)**

To establish funding to assist Hispanic Serving Institutions (HSI) to expand educational opportunities and enhance academic offerings, program quality, and institutional stability for Hispanic students. The program will serve three hundred and seventy-nine (379) students. Funding is from the United States Department of Education.

**TRIO – Upward Bound Math and Science**

To establish funding to increase the attainment rate of post-secondary education for low-income, first generation students and to provide an array of services including assessment, enrichment courses, tutoring, advising, and mentoring. The program will serve sixty-three (63) students through these services. Funding is from the United States Department of Education.

**TRIO – Student Support Services**

To establish funding to aid low-income, first generation and/or disabled college students achieve an education, graduate, and transfer to a four year university in a timely manner. The program will serve one hundred and sixty (160) students. Funding is from the United States Department of Education.

**Child Care Access Means Parents in School**

To establish funding to increase college enrollment, persistence, and graduation transfer rates of student parents, develop a Parent as Educator certificate, and provide no-cost child care for children. The program will provide family resources services to two hundred and fifty (250) student parents per year and provide no-cost child care to fifty-six (56) children per semester. Funding is from the United States Department of Education.

**Engaging for Student Success**

To establish funding for the Teaching Innovation Academy that will improve academic practices and retention, develop new capacity for groups of faculty and students, provide research and pilot pre-assessment workshops, provide project-based teaching and online learning communities. The program will provide services to twenty (20) faculty members who will teach students who are at-risk of failing or repeating identified “bottleneck and gateway” courses. Funding is from the United States Department of Education.
W-0114  
**TRIO – Educational Opportunity Center**

To establish funding to serve educational and socio-economic disadvantaged students from community agencies and various Los Angeles Unified School District (LAUSD) middle and high schools. The services provided will include academic and financial aid assistance, academic counseling, and career exploration to one thousand (1,000) students. Funding is from the United States Department of Education.

W-0132  
**TRIO – Talent Search**

To establish funding to provide academic support such as tutoring, college advisement, and mentoring to students from Susan Miller Dorsey High School, Marina del Rey Middle School, and Daniel Webster Middle School. The program will serve five hundred and ninety-two (592) students. Funding is from the United States Department of Education.

E-0262  
**Scholarships in Science, Technology, Engineering, and Math (STEM) to Achieve Results (S-STAR)**

To accept additional funding to alleviate student economic burden, improve educational opportunities while increasing retention, and increasing the number of Science, Technology, Engineering, and Math (STEM) students ready to succeed in areas of national need. The program will provide one hundred and thirty two (132) scholarships in all STEM disciplines to economically disadvantaged students. Funding is from the National Science Foundation and increases the allocation to $225,057.

C-0102, C-0103  
**Gaining Early Awareness and Readiness for Undergraduate Programs 4 Los Angeles (GEAR UP 4 LA)**

To establish funding to provide services to increase the number of low-income students who are prepared to enter and succeed in postsecondary education. The program is serving a double cohort of three thousand eight hundred (3,800) low-income students that began the program in Spring 2012 as 6th and 7th graders. Additionally, the program is serving another double cohort of two thousand (2,000) low-income students that began the program in Fall 2015 as 6th and 7th graders. Funding is from the United States Department of Education.

E-0260  
**Child and Adult Care Food Program (CACFP)**

To establish funding to provide healthy meals to all children enrolled, increase awareness of healthy choices, decrease childhood obesity in young children, and serve as a supervision/field training site for instructional divisions. The program will serve one thousand four hundred and fifty (1,450) students/parents combined from the Los Angeles Community College District Child Development Centers. Funding is from the United States Department of Agriculture.
Building Infrastructure Leading to Diversity (BUILD) Promoting Opportunities for Diversity in Education and Research (PODER)@California State University Northridge (CSUN)

To accept additional funding to provide tutoring services at the Biology Tutoring Center, provide a one unit introductory class in basic research and health disparities, and support student mentees and faculty mentors from Los Angeles Valley College to conduct biomedical related research projects on campus. The program will serve two hundred (200) students through the tutoring center, forty-five (45) students through the introductory class, and four (4) student mentees. Funding is from the United States Department of Health and Human Services and increases the allocation to $151,355.

TOTAL FEDERAL $4,885,265

State

Extended Opportunity Programs and Services (EOPS) $844,760

To adjust funding to align with the State Chancellor's Office 2017-18 revised allocations released on October 5, 2017. Funding is from the California Community Colleges Chancellor's Office (CCCCO).

Extended Opportunity Programs and Services-Cooperative Agencies Resources for Education (EOPS-CARE) 115,123

To adjust funding to align with the State Chancellor's Office 2017-18 Cooperative Agencies Resources for Education (CARE) revised allocations released on October 5, 2017. Funding is from the California Community Colleges Chancellor's Office (CCCCO).

Student Equity 3,026,609

To adjust funding for Student Equity based on the Student Equity Allocation for 2017-18 memo provided by the California Community Colleges Chancellor's Office (CCCCO) on September 29, 2017. Funding is from the California Community Colleges Chancellor's Office (CCCCO).

Community College Completion Grant (CCCG) 1,636,500

To establish and accept 2017-18 budget for the Community College Completion Grant (CCCG). The CCCG is a $1,500 annual grant per student with at least fifteen (15) units per term and who are on pace to complete their program within the timeframe determined in their comprehensive Student Educational Plan (SEP). Funding is from the California Community Colleges Chancellor's Office (CCCCO).
**Cal Grant A**

To establish 2017-18 Cal Grant A budget for West Los Angeles College to offer to students enrolled in the Bachelor of Science degree in Dental Hygiene program this fiscal year. Funding is from the California Student Aid Commission.

**California Early Childhood Mentor Program**

To establish funding to provide better access to education and professional development opportunities for both classroom teachers and program administrators. The program will select fourteen (14) experienced classroom teachers to mentor thirty (30) student teachers from community colleges. Funding is from the California State Department of Education.

**Foster and Kinship Care Education (FKCE)**

To accept additional funding to augment the allocation for the Foster and Kinship Care Education (FKCE) program and to offer a maximum of five hundred and fifty (550) hours of training to licensed foster parents at Los Angeles Mission College and to offer a minimum of one hundred and fifty (150) hours of training at Los Angeles Trade-Technical College. The program will serve twenty-five (25) students per class at Los Angeles Trade-Technical College. Funding is from the California Community Colleges Chancellor's Office (CCCCO).

**Foster and Kinship Care Education (FKCE) – Commercial Sexual Exploitation of Children (CSEC)**

To establish funding to provide five (5) workshops on Commercial Sexual Exploitation of Children (CSEC) with a focus on awareness and identification, have participants attend a CSEC Forum, and provide CSEC regional coordination at Los Angeles Mission College. The program will offer fifteen (15) workshops for CSEC: Awareness and Identification training at Los Angeles Trade-Technical College. The program will serve twenty-five (25) students per workshop at Los Angeles Trade-Technical College. Funding is from the California Community Colleges Chancellor's Office (CCCCO).

**Resource Family Approval (RFA) Training**

To establish funding to provide training through twenty-two (22) modules for prospective Resource and/or Adoptive Parents in the community who wish to be foster or adoptive parents. The program will serve thirty (30) parents. Funding is from The Community College Foundation.

**Employment Training Program**

To establish funding to provide workforce training activities to potential frontline workers within industry sectors such as logistics and manufacturing, and to enhance their ability to compete in the global economy. Funding is from the California Employment Training Program.
D-0296  
**English as a Second Language (ESL)/Basic Skills Professional Development Grant**

To reduce the budget for Year 5 of the English as a Second Language (ESL)/Basic Skills Professional Development Grant based on the Approval of contracts and grants summary dated May 15, 2017. Funding is from the California Community Colleges Chancellor's Office (CCCCO) and the revised program budget is $2,000,000.

D-0347  
**Board Financial Assistance Program – Student Financial Aid Administration (BFAP-SFAA)**

To reduce the budget for the Board Financial Assistance Program – Student Financial Aid Administration (BFAP-SFAA) based on the Advance Allocation revision that was released by the State Chancellor's Office on August 7, 2017. Funding is from the California Community Colleges Chancellor's Office (CCCCO) and the revised program budget is $5,335,210.

**TOTAL STATE**  
$6,232,992

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**Local**

D-86  
**International Medical (IMED) Health Insurance**  
$2,876,362

To establish the budget for the 2017-18 International Medical (IMED) Health Insurance for international students. Funds are collected from IMED fees at the colleges.

M-0151, V-0206  
**Quality Rating and Improvement Scale (QRIS) Block Grant**  
24,000

To establish funding to increase and maintain high quality programming for low-income children within state preschool programs that will prepare these children for success in school and life. The program will serve one hundred and three (103) children and thirty-five (35) staff members at Los Angeles Mission College and one hundred and twenty (120) students and six (6) faculty members at Los Angeles Valley College. Funding is from the Child Care Alliance of Los Angeles.

T-0212, T-0213,  
**Technical & Career Education**  
6,441

To accept additional funding at Los Angeles Trade-Technical College to conduct non-credit instruction and vocational/extension training workshops and to purchase instructional equipment. Funding is from proctoring services by the Construction, Maintenance & Utilities (CMU) Department, Cosmetology Department fees, Diesel Exhaust After Treatment and Maintenance (DEAM) collections, and Periodic Smoke Inspection Program (PSIP) courses.
**California State Preschool Program (CSPP) Quality Improvement Block Grant**

To establish funding to provide child care to low-income children of parents who attend Los Angeles Trade-Technical College and provide materials and resources to prepare children for kindergarten. The program will serve ninety (90) children and families. Funding is from the Los Angeles Universal Preschool.

**AT&T Cell Tower Project**

To establish the budget for Project Inspection Services on the Los Angeles City College and East Los Angeles College AT&T Cell Tower Projects based on the construction schedule. Funding is from Bechtel Infrastructure and Power Corp.

**Journalism Budget**

To establish the budget for the Journalism program at Pierce College from funds collected from July through October.

**TOTAL LOCAL**

$2,940,227

**OTHERS:**

**Fund Redistribution**

**Extended Opportunity Programs and Services – Cooperating Agencies Foster Youth Educational Support (EOPS-CAFYES)**

To redistribute funds from EOPS-CAFYES fund number 10403 to EOPS-CAFYES fund number 20403 at West Los Angeles College.

**Extended Opportunity Programs and Services – Cooperating Agencies Foster Youth Educational Support (EOPS-CAFYES)**

To accept redistributed funds from EOPS-CAFYES fund number 10403 to EOPS-CAFYES fund number 20403 at West Los Angeles College.

**Extended Opportunity Programs and Services (EOPS)**

To redistribute funds from EOPS fund number 10486 to EOPS fund number 20486 at Los Angeles Valley College.
Extended Opportunity Programs and Services (EOPS)  369,537

To accept redistributed funds from EOPS fund number 10486 to EOPS fund number 20486 at Los Angeles Valley College.

Extended Opportunity Programs and Services-Cooperative Agencies Resources for Education (EOPS-CARE)  (30,131)

To redistribute funds from EOPS-CARE fund number 20867 to EOPS-CARE fund number 10867 at Los Angeles Valley College.

Extended Opportunity Programs and Services-Cooperative Agencies Resources for Education (EOPS-CARE)  30,131

To accept redistributed funds from EOPS-CARE fund number 20867 to EOPS-CARE fund number 10867 at Los Angeles Valley College.

TOTAL OTHERS

TOTAL INCOME

$14,058,484
Subject: **AMEND THE LIST OF ORGANIZATIONAL MEMBERSHIPS**

In accordance with Education Code 72670, the following organization is submitted for Board approval:

A. Amend the List of Organizational Membership to include the Association of Title IX Administrators with annual dues of $2,499. The request originated from the Educational Service Center.

**Background:** The Association of Title IX Administrators (ATIXA) is a professional association that provides up-to-date information, guidance, and training regarding Title IX policy, implementation, and compliance. Among other things, membership provides access to an expansive and ever-growing library of relevant materials, legal updates, Communities of Practice, and a private listserv which offers rapid responses to member questions from knowledgeable experts, including ATIXA’s executive Director. A Full Institutional Membership allows for an unlimited amount of Full Individual Members from the same District.
Subject: **ACCEPT RECEIPT OF ANNUAL AUDIT**

Accept the annual independent audit of the District’s financial records and accounts for the 2016-2017 fiscal year completed by the firm of KPMG LLP. The independent audit also includes the audit of the District’s schedule of expenditure of federal awards as well as the District’s compliance with Section 400 of the Chancellor’s Office’s California Community Colleges Contracted District Audit Manual for the 2016-2017 fiscal year completed by the firm of Vasquez & Company LLP.

**Background:** An annual financial audit of the District is conducted every fiscal year by independent contract auditors as required Education Code Section 84040 and reported to the Board of Trustees.

The financial statement audit report received an “unmodified” opinion, which means that the basic financial statements referred to in the audit present fairly, in all material respects, the financial position of the District as of June 30, 2017, and the results of its operations and cash flows for the year then ended in conformity with U.S. generally accepted accounting principles.

Ten copies of the District’s report will be provided to each campus and a copy forwarded to the exclusive representative of each organization and the Academic Senate. The Financial Audit is available on the LACCD web site at [http://www.laccd.edu/Departments/CFO/CFO-Reports/Pages/default.aspx](http://www.laccd.edu/Departments/CFO/CFO-Reports/Pages/default.aspx).

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**Recommended by:**
Robert B. Miller, Vice Chancellor

**Approved by:**
Francisco C. Rodriguez, Chancellor

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<table>
<thead>
<tr>
<th>Chancellor and Secretary of the Board of Trustees</th>
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<tbody>
<tr>
<td>By: ______________________</td>
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</tbody>
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Com. No. **BF3** | Division: **BUSINESS AND FINANCE** | Date: December 6, 2017 | Page 1 of 1
Subject: ACCEPT RECEIPT OF PROGRAM PERFORMANCE AUDIT FOR FISCAL YEAR ENDED JUNE 30, 2017

Action

Accept the following:
Performance Audit of Los Angeles Community College District Proposition A, Proposition AA, and Measure J Programs.
Fiscal Year ended June 30, 2017
By KPMG LLP.

Background: An annual Performance Audit of the District’s Proposition A, Proposition AA, and Measure J Bond Programs is conducted every fiscal year by independent contract auditors as required by the California Constitutional Article 13A and Education Code 15278 and reported to the Board of Trustees.

The Performance Audit was conducted in accordance with General Accepted Government Auditing Standards (GAGAS) as a requirement for construction bond programs under California Proposition 39. Information collected for the report is for the fiscal year that ended on June 30, 2017.

The Performance Audit was presented to the Facilities Master Planning and Oversight Committee on November 15, 2017.
Subject: ACCEPT RECEIPT OF GENERAL OBLIGATION BOND FINANCIAL AUDIT

Accept the District’s annual General Obligation Bond Financial Audit completed by the firm of KPMG LLP for the 2016-2017 fiscal year.

Background: An annual General Obligation bond financial audit of the District’s Proposition A, Proposition AA, and Measure J bond program is conducted every fiscal year by independent contract auditors as required by California Constitutional Article 13A and Education Code 15278 and reported to the Board of Trustees.

The audit report received an “unmodified” opinion which means that the general purpose financial statements referred to in the audit present fairly, in all material respects, the financial position of the District as of June 30, 2017, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

The Bond Financial Audit is available on the LACCD web site at http://www.laccd.edu/Departments/CFO/CFO-Reports/Pages/default.aspx

Recommended by: Robert B. Miller, Vice Chancellor

Approved by: Francisco C. Rodriguez, Chancellor
Subject: **RATIFY BUSINESS SERVICES ACTIONS**

In accordance with the California Education Code and Los Angeles Community College District Board Rules, the following routine transactions are reported for ratifications:

**A. PURCHASE ORDERS AND SHORT TERM AGREEMENTS**

2,055 issued from September 1, 2017 to October 31, 2017 which totaled $5,697,769.

**B. FACILITIES ORDER FORMS**

76 issued from October 1, 2017 to October 31, 2017 which totaled $396,290.33.

**C. PERMITS FOR USE AND CIVIC CENTER PERMITS UP TO 14 DAYS**

8 issued from October 1, 2017 to October 31, 2017 for a total income of $12,831 at City.

6 issued from October 1, 2017 to October 31, 2017 for a total income of $6,275 at Harbor.

5 issued from October 1, 2017 to October 31, 2017 for a total income of $28,181 at Pierce.

3 issued from October 1, 2017 to October 31, 2017 for a total income of $23,490 at Southwest.
D. LEASE OF EQUIPMENT AGREEMENTS

4500186911 East. Amendment No. 2 to renew agreement with Williams Scotsman, Inc., to provide three Division of State Architect approved portable classroom mobile trailers, during the period July 1, 2017 to June 30, 2018. Total cost: $8,784.

4500181126 East. Revise term and cost of agreement with Xerox Corporation for lease including maintenance of a Xerox WC5740PT copier system from a period of 36 months to a period of 60 months beginning on January 13, 2013 or the actual date of delivery, whichever is later. Total cost: $3,850.

E. LEASE OF FACILITIES FOR DISTRICT USE

4500250110 City. Lease agreement between SMG Greek Theatre, a Pennsylvania General Partnership, as agent for the City of Los Angeles, acting through its Department of Recreation and Parks for the use of the Greek Theatre as the venue for the Los Angeles City College Graduation Services to be held on June 5, 2018. Price includes facility rent and all reimbursable expenses. Total cost: $16,000.

4500250137 Educational Services Center. Agreement with Crowne Plaza Ventura Beach to provide accommodations, conference rooms, meals and beverages for 80 attendees of the LINKS 2018 two-Conference, funded by the California Community Colleges Chancellor's Office ESL/Basic Skills Professional Development grant under the auspices of the Office of Educational Programs and Institutional Effectiveness, during the period April 19, 2018 to April 21, 2018, inclusive. The conference is being held in the Ventura area since it is a requirement under the grant to serve various statewide community college regions. Total cost: $40,000.

4500180388 Pierce. Amendment No. 8 to renew agreement with St. Martin in-the-Fields Episcopal Church to lease classroom facilities for Community Services classes on designated dates and times during the period August 1, 2017 to June 30, 2018. Total cost: $5,000.
4500216169  Pierce. Amendment No. 5 to renew agreement with Mill Creek Equestrian Center for use of its facilities to conduct Community Services classes on designated dates and times during the period July 1, 2017 to June 30, 2018, Inclusive. Total cost: $25,000.

F. LEASES, USE PERMITS AND CIVIC CENTER PERMITS OF DISTRICT FACILITIES 14 DAYS OR LONGER

4500250095  Educational Services Center. Agreement with the Kellogg West Conference Center and Lodge to provide use of meeting rooms, food and beverages for 200 workshop participants at the Equity Institute. Agreement under the auspices of the Office of Student Success, during the period of service May 10, 2018 to May 12, 2018, inclusive. The Equity Institute is part of the 3CSN Basic Skills/ESL Initiative grant activities. Total cost: $35,000.

4500250129  Pierce. Facilities Use agreement with West Valley Soccer League for use of the Stadium for soccer games on September 16, 2017. Total Income: $2,375.

4500250134  Pierce. Facilities Use agreement with Louisville High School for use of the Pool for water polo practice on designated times and dates during the period September 12, 2017 to November 30, 2017. Total Income: $7,790.

4500250135  Pierce. Facilities Use agreement with Louisville High School for use of the Field for soccer practice on designated times and dates during the period October 8, 2017 to February 6, 2018. Total Income: $5,288.

4500250138  Pierce. Facilities Use agreement with Valley Jewish Community Center for use of the North and South Gym for volleyball league games and practice on designated times and dates during the period November 7, 2017 to January 28, 2018. Total Income: $7,484.

4500228228  Valley. Amendment No. 1 to extend agreement with the Institute of Reading Development for use of classroom space to conduct non-credit developmental reading classes for Community Services on
designated dates and time during the period January 1, 2018 to December 31, 2018, inclusive. **Total income: $5,000.**

G. CONTRACT EDUCATION AGREEMENT

4500249543 **West.** Agreement with Playa Vista Jobs to provide 10 construction, mechanical, electrical and plumbing non-credit classes for up to 580 participants during the period July 1, 2017 to June 30, 2020, inclusive. **Total income: $400,000.**

H. LICENSE AGREEMENTS

4500249868 **City.** Amendment No. 1 to increase the contract amount with eLumen, Inc. to provide client services software that will enable the college to define, document and communicate data on individual student learning outcomes during the period July 1, 2017 to June 30, 2018, inclusive. **Total cost: $8,321.**

4500236366 **Districtwide.** Amendment No. 1 to extend agreement with Wolfram Research Inc., to provide a one-year site license agreement for their “Mathematica” software and their Faculty and Student Home Use applications at the nine College’s tutoring labs. Agreement under the auspices of the Office of Educational Programs and Institutional Effectiveness, during the period December 1, 2017 to November 30, 2018, inclusive. **Total cost: $54,020.**

4500250424 **Districtwide.** Agreement with EVERFI to license their Campus Clarity solutions software to provide an on-line training program for up to 150,000 students and 10,000 employees to meet the legal requirements of Title IX (Gender Equity Law) and the Violence Against Women Act. Agreement under the auspices of the Office of Diversity Programs during the period January 1, 2018 to December 31, 2018, inclusive. **Total cost: $88,000.**

4500221423 **East.** Amendment No. 3 to renew agreement with Bibliotheca LLC, to provide book security and tagging system for the Library during the period October 1, 2017 to September 30, 2018, inclusive. **Total cost: $8,300.**
4500221241 Educational Services Center. No-cost Amendment No. 3 with Redwood Software to provide a five-day training program to District Info Tech staff on Cronacle Server software. This program is used to automate data updates and batch jobs for Human Resources/Finance and student data under the auspices of the Office of Information Technology during the period November 27, 2017 to December 29, 2017, inclusive.

4500228918 Harbor. Agreement with Engineerica Systems, Inc. to provide annual subscription for campus-wide license including software upgrades, support and training for tracking students’ visits, managing appointments, and creating assessment reports during the period September 26, 2017 to September 25, 2018, inclusive. Total cost: $3,700.

4500249359 Mission. Agreement with Cranium Café LLC to license its ConexEd Cranium Café ADA and FERPA compliant software platform. Platform allows students to have an online real-time interactive conference with their counselors for the Counseling Department during the period January 1, 2018 to December 31, 2018, inclusive. Total cost: $18,750.

4500249309 Pierce. Agreement with Augusoft, Inc. for license to use its Augusoft Lumens internet/web registration program, including maintenance, for the Community Services Department during the period November 19, 2017 to November 20, 2018, inclusive. Total cost: $12,048.

4500191935 Valley. Amendment No. 4 to renew agreement with College Central Network, Inc. for license to use its web-based Career Office Management Systems to access online job opportunities for students and employers for the Career Technical Education Program during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $1,654.
I. MAINTENANCE AGREEMENTS

4500205840 Harbor. Amendment No. 3 to renew agreement with SirsiDynix to provide maintenance support on the Bibliotheca radio frequency identification system that supports the library’s automated check-out, check-in, security, and shelf reading system. Period December 1, 2017 to November 30, 2018, inclusive. Total cost: $6,800.

4500249066 Harbor. Agreement with Gaumard Scientific Co., Inc. to purchase adult female simulator to include training, installation and two-year maintenance service for the Nursing Department during the period November 1, 2017 to October 31, 2019, inclusive. Total cost: $46,035.

4500249498 Pierce. Agreement with Ascent Elevator Services, Inc. to provide maintenance of 17 elevators on campus for the Maintenance and Operations Department during the period December 1, 2017 to November 30, 2018, inclusive. Total cost: $21,696.

4500249441 Trade-Technical. Agreement with Rey Daniel Gomez to provide repair and maintenance services for 239 sewing machines used in classrooms for the Fashion Design Program during the period October 1, 2017 to September 30, 2018, inclusive. Total cost: $19,200.

4500234336 Valley. Amendment No. 1 to amend and renew agreement with Nebraska Book Company to include WebPrism maintenance and hosting services and to renew WinPrism maintenance and support services for the Bookstore during the period July 1, 2016 to June 30, 2018, inclusive. Total cost: $20,373.

4500249340 Valley. Agreement with Viatron Systems, Inc. for maintenance of Viatron Imaging System including document imaging and indexing, and technical support for the Student Services Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $22,960.
J. PARTNERSHIP AGREEMENT

4500221443 Valley. Amendment with Institute of Reading Development (IRD) to conduct a series of not-for-credit reading enrichment programs previously approved by the Board for the Community Services Department. IRD will provide registration services for all programs including collection of tuition fees ranging from $179 to $329 per student for classroom and distance programs. IRD will remit to the college 10% of the gross tuition income during the period January 1, 2017 to December 31, 2018, inclusive. Estimated total income: $10,000.

K. REVENUE SHARING AGREEMENTS

Amendments and Agreements to provide jointly mutually agreed upon educational courses in an FTES-revenue-generation and apportionment-sharing partnership; and to compensate the agency use of its classroom facilities in providing the educational courses, based upon the number of students enrolled and conducted under the auspices of the College’s Affiliation Program during the period July 1, 2017 to June 30, 2018, Inclusive:

4500220894 Amendment No. 4 to agreement with Los Angeles Fire Department to provide educational courses to Fire Department personnel at a cost of $4.25 per student instructional hour, during the fifth year of the agreement. Total Cost: $2,500,000.

4500249507 Agreement with the City of Long Beach to provide educational courses to Long Beach Police Department personnel at a cost of $4.25 per student instructional hour, during the first year of the agreement. Total Cost: $300,000.

L. SOCIAL WORK FIELD EDUCATION PRACTICUM AGREEMENT

4500249344 City. No-cost agreement with Loyola Marymount University (LMU) for the College to provide internship opportunities for LMU Counseling program students during the period November 1, 2017 to October 30, 2020, inclusive.
M. STUDENT INTERN AGREEMENTS

4500249625 Mission, No-cost agreement with Wyngate Nursing Center dba North Valley Nursing Center for clinical training of students enrolled in the Certified Nursing Assistant and Home Health Aide Programs during the period October 2, 2017 to November 30, 2019, inclusive.

4500249568 Valley, No-cost agreement with Southern California Ambulance for ride-along training of students enrolled in the Emergency Technician Certification Program during the period February 5, 2018 to February 4, 2023, inclusive.

4500249545 West, No-cost agreement with South Bay Children’s Health Center for clinical training of students enrolled in the Dental Assisting Program during the period August 12, 2017 to January 11, 2022, inclusive.

Various Pierce, No-cost agreements with the following contractors for internships of students enrolled in the Registered Veterinary Technician and/or Pre-Veterinary Science Program during the period September 20, 2017 to September 19, 2022, inclusive.

4500249293 Banfield Pet Hospital Chatsworth
4500249295 Los Feliz Small Animal Hospital, Inc.

N. SERVICE AGREEMENTS

4500196790 City, Amendment No. 4 to renew agreement with Ramona Munsell & Associates to provide grant writing services for the Title IV-Student Support Services program during the period September 1, 2017 to August 31, 2018, inclusive. Total cost: $14,860.

4500242881 City, Amendment No. 1 to increase the contract amount with Strindberg Laboratory to provide additional services and purchase supplies for the Freedom Festival held at the College on September 28, 2017. Funding provided by the Break It To Make It program grant during the period September 1, 2017 to September 30, 2017, inclusive. Total cost: $2,274.
City. Agreement with Adrian Huerta to perform evaluation services on the Break It To Make It program grant to support community reintegration experiences, social behaviors, and academic outcomes of formerly incarcerated individuals, during the period December 1, 2017 to June 1, 2018, inclusive. Total cost: $25,000.

East. Amendment No. 4 to renew agreement with Ebsco Industries to provide periodical subscriptions for the Library during the period January 1, 2018 to December 31, 2018, inclusive. Total cost: $9,500.

East. Amendment No. 3 to renew license agreement with Controltec, Inc. to use its internet-based case management software that enables agencies to manage childcare centers by accurately recording and reporting childcare attendance, during the period September 17, 2017 to September 16, 2018. Total cost: $8,880.

East. Amendment No. 1 to agreement with Gateways Hospital and Mental Health Center to fund 50% of the hourly rate of one Health Information Technology Apprenticeship program participant chosen by the Hospital, up to 1,000 hours, as allowed by the California Apprenticeship Initiative Grant during the period July 1, 2017 to February 28, 2018, inclusive. Total cost: $6,000.

East. No-cost amendment No. 1 to extend the agreement with James A. Garfield High School to provide assistance with the California Career Pathways Trust Grant to prepare students for 21st century careers after completing college during the period July 31, 2017 to June 30, 2019, inclusive.

East. Agreement with Convergeone, Inc. to provide Net Lab classroom computer management software used for instruction by the Engineering Department during the period October 2, 2017 to October 1, 2018, inclusive. Total Cost: $6,000.
4500249597 East. Agreement with D & B Power Associates, Inc. to provide the maintenance for one uninterruptable power supply used by the Information Technology Department for the E3 Building Data Center during the period December 30, 2017 to December 29, 2018, inclusive. Total cost: $14,200.

4500250239 Educational Services Center. Agreement with WestEd to provide in-person and online workshops on Reading Apprenticeship in an online environment for 19 faculty. Further, to provide a conference for 30 faculty on designated days and times. Both activities to occur between January 15, 2018 to March 2, 2018. This item is part of the ESL/Basic Skills Professional Development grant funded by the California Community Colleges Chancellor's Office. LACCD is the fiscal agent and is required to enter into and fund agreements with local agencies. Total Cost: $30,000.

4500250257 Educational Services Center. Agreement with Aon Consulting Inc to provide full actuarial valuation on biennial basis and its interim year update of the postretirement health benefits actuarial liabilities and cost projections that satisfy GASB 75. This includes Financial Statement notes disclosures and required supplementary information for the office of the Chief Financial Officer/Treasurer during the period October 1, 2017 to September 30, 2019. Actuarial valuation report is as of July 1, 2017 and as of July 1, 2019 for one full actuarial valuation and its interim year update. Total cost not-to-exceed: $43,500.

4500205875 Educational Services Center. Amendment No. 3 to renew agreement with Cities Digital, Inc. to provide annual support and updates of a Laserfiche server for the Central Financial Aid Unit, during the period November 21, 2017 to November 19, 2018, inclusive. Total cost not to exceed: $3,740.

4500215551 Educational Services Center. Amendment No. 2 to extend agreement with the Los Angeles Economic Development Corporation to provide additional services on economic trends, develop and to deploy Career Pathways Nonprofit Intermediary for Industry and Workforce, and to identify internships, under the auspices of the Economic and Workforce Development Office during
the period July 1, 2017 to September 30, 2017, inclusive. Total cost: $25,000.

4500225385 Educational Services Center. Ratify the following actions in regards to agreement with TouchNet Information Systems, Inc. to provide pursuant to RFP 15-11 credit card processing middleware software hosting services and support services including additional hosting for software developed in partnership with LACCD as authorized by the Board of Trustees on March 9, 2016 (Com. No. BSD2) under the auspices of the Office of Information Technology. Total cost reduction: $38,000.

Revise term of service to the period of May 2, 2016 to May 1, 2017, inclusive.

Revise the cost of Amendment No. 1 as authorized by the Board of Trustees on September 6, 2017 (Com. No. BSD1). Total cost reduction: $38,000.

4500225386 Educational Services Center. Ratify the following actions in regards to agreement with TouchNet Information Systems, Inc. to provide pursuant to RFP 15-11 to provide credit card processing middleware software license and software maintenance services including additional licensing and development of processing devices under the auspices of the Office of Information Technology. Total cost: $86,950.

Revise term of service of maintenance support to the period of May 2, 2016 to May 1, 2017, inclusive.

Ratify Amendment No. 1 to agreement to include partnership for development of new software and terminal devices with perpetual license of such intellectual property (cost of $54,700 waived) for maintenance support service of such licensed software during the period May 2, 2017 to May 1, 2018, inclusive. Total cost: $47,028.
4500249216  Educational Services Center. Agreement with Kenneth Cloke to provide arbitration services between LACCD and any/all labor unions recognized by the District, during the period July 1, 2017 to June 30, 2018. **Total cost: $5,475.**

4500249449  Educational Services Center. Agreement with Los Angeles Economic Development Corporation (LAEDC) to identify employers that offers internship locations. LAEDC will share information on the latest industry trends so colleges and high schools can update educational strategies. Funding is through the California Department of Education. Agreement under the auspices of the Economic and Workforce Development Office during the period July 1, 2016 to June 30, 2017, inclusive. **Total cost: $20,000.**

4500250096  Educational Services Center. Agreement with Community College Search Services (CCSS) to provide executive search service for the position of President of Los Angeles City College. CCSS will consult with appropriate staff at the Educational Services Center and will conduct a national mailing, provide comprehensive reference reports of the finalists and provide background checks during the period October 4, 2017 to August 30, 2018, inclusive. **Total cost including reimbursable travel expenses: $25,000.**

4500250097  Educational Services Center. Agreement with PPL Incorporated to provide executive search service for the position of President of Los Angeles Southwest College. PPL will consult with appropriate staff at the Educational Services Center and will conduct a national mailing, provide comprehensive reference reports of the finalists and provide background checks during the period November 8, 2017 to June 30, 2018, inclusive. **Total cost including reimbursable travel expenses: $28,000.**

4500249232  Harbor. Agreement with Ventionworks, LLC to provide ongoing support on the Student Support Services Program grant to include monitoring program and fiscal controls, technical assistance with program implementation, and assistance with annual performance reports during the period September 1, 2017 to August 31, 2020, inclusive. **Total cost: $52,620.**
4500249983 Harbor. Agreement with Achieving The Dream, Inc. to provide leadership and data coaching services for faculty and staff as allowed by the Student Equity Fund program during the period July 1, 2017 to June 30, 2018, inclusive. **Total cost:** $10,000.

4500249342 Mission. Agreement with SCV Party Rental to provide rental of table cloths used by the Culinary Arts Institute during the period July 1, 2017 to June 30, 2018, inclusive. **Total cost:** $5,000.

4500187843 Pierce. Amendment No. 4 to renew agreement with World Instructor Training Schools to conduct “Personal Trainer Fitness Certification” classes previously approved by the Board for the Community Services Department during the period July 1, 2017 to June 30, 2018, inclusive. **Total cost:** $40,000.

4500218459 Pierce. Amendment No. 4 to agreement with Shinebright to conduct additional 20 workshops on strength-based education and provide subsequent ongoing support for the Industrial Technology Department during the period July 1, 2017 to June 30, 2018, inclusive. **Total cost:** $30,000.

4500245199 Pierce. Agreement with Notary Public Seminars to conduct “Certified Loan Signing Agent” and “Become a Notary in One Day” classes previously approved by the Board for the Community Services Department during the period July 1, 2017 to June 30, 2018, inclusive. **Total cost:** $30,000.

4500249298 Pierce. Agreement with Advantage Mailing, Inc. to provide printing of “the Bull” magazine for the Media Arts Department during the period October 1, 2017 to June 30, 2018, inclusive. **Total cost:** $9,569.

4500250070 Southwest. Agreement with AVR Van Rental Solutions to provide van rental services for athletic teams to games during the period November 16, 2017 to February 28, 2018, inclusive. **Total cost:** $8,398.
4500248838  **Trade-Technical.** Agreement with Time Warner Spectrum to provide advertising to promote the College during the period July 20, 2017 to January 1, 2018, inclusive. **Total Cost:** $32,000.

4500249371  **Trade-Technical.** Agreement with Tutor.com to provide customized tutoring services for students needing assistance with core subjects during the period November 1, 2017 to October 31, 2018, inclusive. **Total Cost:** $13,500.

4500249551  **Trade-Technical.** Agreement with Meltwater News to provide on-line media monitoring service used in the Public Relations Department during the period October 1, 2017 to July 1, 2018, inclusive. **Total Cost:** $8,000.

4500249552  **Trade-Technical.** Agreement with Signature Graphics to provide targeted mailing services promoting the Spring Semester classes during the period October 15, 2017 to November 15, 2017, inclusive. **Total Cost:** $32,000.

4500238849  **Valley.** Terminate agreement with Nexusedge Education, Inc. to provide a mentor-centric fully integrated career service software platform to allow for online mentoring services for the Los Angeles High Impact Technology, Entertainment & Entrepreneurship, and Communications Hubs (LA HI-TECH) grant effective September 21, 2017. **Total savings:** $23,550.

4500245212  **Valley.** Agreement with Educational Testing Service to provide Test of English for International Communication testing services for the College’s Testing Center during the period January 1, 2018 to December 31, 2018, inclusive. **Estimated total cost:** $9,600.

4500249360  **Valley.** Agreement with American Foothill Publishing Co., Inc. to provide printing of the college’s newspaper “The Valley Star” for the Media Arts Department during the period September 1, 2017 to August 31, 2020, inclusive. **Total cost:** $36,621.
West. Amendment No. 2 to renew agreement with Morpho Trust to provide live scans as required by the Department of Health Services for Nursing Program students during the period July 1, 2017 to June 30, 2019, inclusive. **Total cost: $11,000.**

West. Amendment No. 1 to extend agreement with Hollywood Cinema Production Resources, as specified in the Los Angeles Hi-Tech Grant to provide career training for under-represented minorities and veterans during the period July 1, 2017 to June 30, 2019, inclusive. **Total cost: $130,000.**

West. Amendment No. 3 to renew agreement with Augusoft to provide Lumens software program used by the Westside Extension during the period November 19, 2017 to November 18, 2019, inclusive. **Total cost: $33,000.**

West. Amendment No. 1 to renew agreement with Career America, LLC to provide on-line video programming to assist students with the Financial Aid process during the period October 1, 2017 to September 30, 2018, inclusive. **Total cost: $10,000.**

West. Agreement with South Bay Workforce Investment Board as specified in the Aero Flex Apprenticeship Grant, to provide training for 25 students and coordination with eight industry partners during the period January 18, 2017 to January 17, 2019, inclusive. **Total Cost: $77,000.**

West. Agreement with Training Funding Partners, Inc. as specified in the Aero Flex Apprenticeship Grant, to provide support, marketing assistance and coordination with eight industry partners during the period February 1, 2017 to January 31, 2019, inclusive. **Total Cost: $77,000.**

West. Agreement with Jet Spring, LLC. to provide text messaging service using the One Reach platform for the college, during the period July 1, 2017 to June 30, 2018, inclusive. **Total Cost: $11,000.**
4500249550 West. Agreement with Achieving The Dream to provide workshops and leadership coaching services to help students define their educational goals during the period January 18, 2017 to January 17, 2019, inclusive. **Total Cost: $10,000.**

Various Educational Services Center. Amendment No. 2 with the following contractors to extend services for Risk Management in providing Workers' Compensation legal services on an as needed basis. The Risk Manager or his designee directs the use of these services during the period October 1, 2017 to September 30, 2020, inclusive. Funding is from the District self-administration Workers’ Compensation Trust, as applicable.

4500221173 The Law Offices of Weitzman & Estes
4500221179 The Ivey Law Firm
4500221196 Kegel, Tobin and Truce
4500221198 Laughlin, Falbo, Levy & Mooresi
4500221199 Black and Rose, LLP
4500221201 Domingo, Elias & Vu
4500225262 Armstrong & Sigel
4500226607 Hayford & Felchin, LLP
4500228809 Manning & Kass, Ellrod, Ramirez, Trester, LLP
4500228811 Mullen & Filippi

O. SPECIAL GRANT FUNDED EXPENDITURES AGREEMENTS

4500204821 City. No-cost agreement with Chabot-Las Positas Community College District for that agency to fund the California Early Childhood Mentor Program during the period August 1, 2017 to July 31, 2018, inclusive.

4500219349 City. Amendment No. 2 to renew agreement with California Community Colleges Chancellor’s Office for that agency to fund the special allocation on Commercial Sexual Exploitation of Children in Foster and Kinship Education Program during the period July 1, 2017 to June 30, 2018, inclusive. **Total: $4,250.**
4500136411  **Districtwide.** Renewal of agreement with the California Department of Education, Nutrition Services Division, for that agency to provide funding for healthy meals to all children enrolled at the Colleges' Child Development Centers allocated below, increasing awareness in healthy choices for the enrolled children and their families, and decreasing the effects of childhood obesity, through the State's Child and Adult Care Food Program (04056-CACFP-19-CC-CS), during the period of October 1, 2017 to September 30, 2018 inclusive. **Total income: $901,880.**

- L.A. City College  $61,269
- East L.A. College  $154,791
- L.A. Harbor College  $92,423
- L.A. Mission College  $119,350
- L.A. Pierce College  $81,452
- L.A. South West College  $104,245
- L.A. Trade-Tech College  $103,137
- L.A. Valley College  $130,505
- West L.A. College  $54,708

4500218019  **East.** Amendment No. 2 to renew agreement with Chabot Las Positas Community College District for that agency to fund the California Mentor Teacher Program for up to 30 students during the period August 1, 2017 to July 31, 2018, inclusive. **Total: $3,600.**

4500233581  **East.** No-cost amendment No. 1 to extend agreement with California Community Colleges Chancellor’s Office for that agency to fund the Basic Skills and Student Outcomes Transformation grant during the period June 1, 2017 to June 30, 2018, inclusive.

4500234386  **East.** Amendment No. 1 to renew agreement Yosemite Community College District for that agency to fund the Child Development Training Consortium program, during the period September 1, 2017 to June 30, 2018, inclusive. **Total: $10,000.**

4500249502  **East.** Agreement with Solano Community College District for that agency to fund the Self-Employment Pathways in the Gig Economy Project during the period July 20, 2017 to December 31, 2018, inclusive. **Total: $15,000.**
4500250464  **East.** Agreement with Rio Hondo Community College District for that agency to fund the Energy Construction and Utilities Sector Champion Mini-Grant for up to 30 students from feeder Middle schools during the period May 11, 2017 to November 1, 2017, inclusive. **Total: $15,000.**

4500203192  **Southwest.** Amendment No. 3 to renew agreement with U.S. Department of Education for that agency to fund the TRIO Student Support Services Project to provide the following comprehensive services: academic tutoring in Reading, Math, Science, writing, study skills, information on student financial aid programs, finding scholarships, college tours and assistance in completing college applications for four-year institutions during the period September 1, 2017 to August 31, 2018, inclusive. **Total: $464,088.**

4500249874  **Southwest.** Agreement with California Community Colleges Chancellor’s Office for that agency to fund the Basic Skills Student Outcome Transformation Program to increase student success through basic skills in English, Math, Reading and counseling during the period July 1, 2016 to June 30, 2018, inclusive. **Total: $1,499,992.**

4500136623  **Mission.** Amendment No. 19 to renew agreement with California Community Colleges Chancellor’s Office for that agency to fund the Foster and Kinship Care Education Program to provide 500 to 550 hours of training to licensed foster parents during the period July 1, 2017 to June 30, 2018, inclusive. **Total: $231,471.**

4500249553  **Trade-Technical.** Agreement with Los Angeles Universal Preschool for that agency to fund the Quality Childcare program during the period July 1, 2017 to June 30, 2018, inclusive. **Total: $6,000.**

4500234334  **Valley.** Amendment No. 1 to renew agreement with the California Community Colleges Chancellor’s Office for that agency to fund the Community Colleges Basic Skills and Student Outcomes Transformation Program. Approximately 1,940 students are expected to receive services during the period July 1, 2017 to June 30, 2018, inclusive. **No additional funding.**
4500235386  **Valley.** Amendment No. 1 to extend agreement with City of Los Angeles Economic & Workforce Development Department for that agency to fund the LAVC Workforce Training to provide Bioscience/Biotechnical Strategies for the Greater Los Angeles Area during the period August 1, 2017 to October 31, 2017, inclusive. **No additional funding.**

4500249612  **Valley.** Agreement with U.S. Department of Education for that agency to fund the Child Care Access Means Parents in School Program to provide family resource services to 250 students per year for the Family Resource Center during the period October 1, 2017 to September 30, 2021, inclusive. **Total: $961,456.**

4500249845  **Valley.** Agreement with Child Care Alliance of Los Angeles for that agency to fund the California State Preschool Program Quality Rating and Improvement Systems grant. This is to improve the overall quality of State Preschool Programs in Los Angeles County and to provide technical assistance, coaching, and incentives in order to improve or maintain the college’s quality rating tier position for the Child Development Department during the period October 1, 2016 to September 30, 2017, inclusive. **Total: $14,000.**

4500249547  **West.** Agreement with U.S. Department of Education for that agency to fund the Upward Bound Math and Science Program-Dorsey High School for up to 60 students during the period October 1, 2017 to September 30, 2022, inclusive. **Total: $263,938.**

4500249548  **West.** Agreement with U.S. Department of Education for that agency to fund the Upward Bound Math and Science Program-Los Angeles High School for up to 60 students during the period October 1, 2017 to September 30, 2022, inclusive. **Total: $263,938.**
Various City. Amendment No. 2 to renew agreements with the U.S. Department of Education for that agency to fund the Upward Bound program with the following high schools to provide college preparatory services to low-income youths during the period September 1, 2017 to August 31, 2018, inclusive. Total: $15,056.

Agreement No. 4500231441, Belmont and Hollywood High Schools - Total: $6,438.

Agreement No. 4500231442, Fairfax and Manual Arts High Schools - Total: $8,618.

Various Amendment No. 1 to renew agreements with The Community College Foundation for that agency to fund the Resource Family Approval Training Program to provide training for up to 30 participants who are in the process of becoming resource (foster and/or adoptive) parents with the Department of Children and Family Services of the Los Angeles County during the period January 1, 2018 to December 31, 2018, inclusive. Total: $81,300.

City. Amendment to Agreement No. 4500236927 - Total: $39,500.

Southwest. Amendment to Agreement No. 4500239703, - Total: $41,800.

Various Amendments to renew agreements with the California Community Colleges Chancellor’s Office for that agency to fund the Foster and Kinship Care Education Program to provide workshops on parenting skills for caregivers taking care of children placed in out-of-home care during the period July 1, 2017 to June 30, 2018, inclusive. Total: $269,052.

City. Amendment No. 7 to Agreement 4500191739, Total: $135,378.

Southwest. Amendment No. 6 to Agreement 4500193333, Total: $133,674.
P. STUDENT TRANSPORTATION ITEMS

All buses are licensed by the Public Utilities Commission and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety.

4500223433 East. Amendment No. 3 to renew agreement with American Transportation Systems, to provide additional bus transportation services for various events and field trips for the Engineering Department and Transfer Center during the period July 1, 2017 to June 30, 2018 Total Cost: $15,400.

4500244183 West. Amendment No. 1 to agreement renew with American GTS, Inc. to provide bus transportation services for the Upward Bound Program during the period September 1, 2017 to August 31, 2018 Total Cost: $30,000.
Subject: APPROVE BUSINESS SERVICES ACTIONS

I. AUTHORIZE SERVICE AGREEMENTS

A. Authorize agreement with SAP Public Services, Inc., for maintenance of mySAP, Payroll Tax, Employee Self Services (ESS), Mercury QC software, NetWeaver, Public Budget formulation, Adobe enabled interactive Forms, Manufacturing Integration and Intelligence (MII), Multi-Resource Scheduling (MRS), and dashboard reporting features modules of the SAP Enterprise System software, utilized at the Educational Services Center (ESC) under the auspices of ESC Information Technology, from January 1, 2018 to December 31, 2018, inclusive, at a total cost not to exceed $738,000.

Background: Funding is through District Office Information Technology funds.

B. Authorize a subcontract agreement with PVJOBS (Playa Vista Jobs) to provide short-term WIOA (Workforce Innovation and Opportunity Act) funded workforce training programs in Construction and MEP (Mechanical, Engineering and Plumbing) trades. PVJOBS will provide marketing, student-recruitment services, instructional space instructors, record keeping and other responsibilities. PVJOBS will receive 85% of the program revenues. Estimated cost is based on approximately 300 registrations over three years, July 1, 2017 to June 30, 2020 at a total cost not to exceed $340,000.

Recommended by: Robert Miller, Vice Chancellor

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By Date

Buelna Moreno
Fong Svonkin
Hoffman Veres
Kamjager Martinez

Student Trustee Advisory Vote
Background: This is part of the Westside Extension and Contract Education Programs (West Los Angeles College). Programs 1 and 2 are priced at $1,195 per student, Program 3 is $2,295 per student.

C. Authorize an Agreement with Huron Consulting Group to perform an evaluation of Information Technology (IT) Organizational Structure, Staffing and Cyber Security to support the current and anticipated future District and Colleges IT environments. The assessment would utilize industry standards, including IT Infrastructure Library (ITIL) framework, the NIST Cyber security framework and the ISO/IEC 27000 series for benchmarking and gauging specific risk areas including information security compliance (e.g., ePHI, PCI, FERPA). Specific recommendations leading to improved efficiency and effectiveness will be delivered to the District including recommendations for improvements in the District and Colleges IT as follows: organizational structures, staffing models tied to best practices identified in process assessment, a training plan to upgrade skillsets of current staff, guidance to improving process maturity and process redesign for desired areas of system management, cyber security and support, monitoring, change management, service catalog, policy recommendations, security and data center operations recommendations, and technical solution options for disaster recovery and business continuity. All recommendations will include a roadmap toward implementation in consideration of current fiscal and other resource limitations, from January 2, 2018 to December 31, 2018, at a total cost not to exceed $340,550.

Background: The proposed award is the result of RFP No. 17-08 issued July 27, 2017. The Request for Proposal was advertised for a period of two consecutive weeks and was posted on the District’s website and was accessible to prospective Bidders. Seventeen responses were received, one was No bid, and two were Non-Responsive, leaving a balance of fourteen responsive, responsible proposers. Huron Consulting has a depth of knowledge and extensive experience providing similar services to public education entities of the same or similar size to the Los Angeles Community College District. Funding is through the Chancellor’s Funds.

D. Authorize an Agreement with WageWorks to provide third-party administration of the District’s Flexible Spending Account (FSA) and
Health Reimbursement Account (HRA) during the period January 1, 2018 to December 31, 2018, inclusive. Total cost: $176,000.

**Background:** This agreement is necessary to provide uninterrupted services to the employees of the District during the period of the issuance and evaluation of RFP submittals for a new contract. The RFP is being reissued as a result of the prior RFP being cancelled with only a few responses and one vendor failing to disclose a merger, and another vendor not pricing for all elements in the RFP. The revised RFP makes these items more clear as to the requirements.

E. Authorize Agreement with Client Advantage Group for print management services including industry-specific assessment of district-wide needs for multi-functional printing devices (MFD), development of procurement specifications, Request for Proposal process monitoring, contracts negotiation and MFD costs administration at the Educational Services Center and all nine Colleges to maximize the utilization and cost effectiveness of multi-functional devices throughout the District. The monthly cost for the services is $789.00 per each of the nine colleges plus Educational Services Center at a total annual amount of $94,680. The initial term of the Agreement shall be for two (2) years with three (3) annual renewal options exercised at the sole discretion of the District. Initial period of service is January 2, 2018 to January 1, 2020, inclusive.

**Background:** Under Government Code section 53060, this agreement involves professional and specialized services and is the result of a request for qualifications for print management services. Two submittals were received. Client Advantage Group was selected by a panel of evaluators as best meeting the needs of the requested professional and specialized services.

Client Advantage Group has over 15 years of experience in the printing management industry with the Foundation for California Community Colleges, community college and school districts and other public agencies. Recently, it assisted the Foundation for California Community Colleges in procuring a state-wide multi-functional device agreement on its behalf and its constituent colleges within the Foundation. Funding to be provided through the General Funds of the nine Colleges and the Educational Services Center.
F. Authorize Amendment No. 1 to agreement with Arthur J. Gallagher and Company to serve as the District’s Insurance Broker of Record/Consultant for the LACCD Employee Benefits program. This amendment is necessary to provide uninterrupted services to the employees of the District during the period of the issuance and evaluation of Request for Proposal submittals for a new contract. During the period of service December 1, 2017 to November 30, 2018, inclusive. Total cost: $120,000.

Background: This amendment will continue to provide support to the Employee Health and Welfare Benefits program and the Joint Labor Management Benefits Committee. This agreement was authorized by the Board of Trustees on December 1, 2016 (Com. BSD2). Funding is through Districtwide Employee Benefits funds.

II. AUTHORIZE DESTRUCTION OF RECORDS

Authorize the destruction of the following Los Angeles Southwest College Class 3 records, defined as all Records, other than continuing Records, not classified as Class 1 (Permanent) or as Class 2 (Optional) shall be classified as Class 3 (Disposable). These Records include but are not limited to: Records basic to audit, including those relating to attendance, full-time equivalent student, or a business or financial transaction (purchase orders, invoices, warrants, ledger sheets and canceled check stubs, student body and cafeteria fund Records, etc.); detail Records used in the preparation of any other report; and periodic reports, including daily, weekly and monthly reports, bulletins and instructions.

398 boxes containing student financial aid documents from the academic years July 1, 2006 through June 30, 2014.

Background: In accordance with Title V of the California Code of Regulations and the Board Records Policy (Board Rule 7706 et. Seq.), The Vice President of Administrative Services has determined that the listed Class 3 Records are no longer needed in paper format since they have been preserved and maintained beyond their required retention, and that no record included in this action conflict with the Board’s Records Policy.
III. AUTHORIZE LEASE OF DISTRICT FACILITIES AGREEMENT

Authorize lease agreement with Unavco, Inc, a non-profit university governed consortium and funded by the National Science Foundation, to install, operate, maintain, and service a Global Positioning System monument which measures ground shifts caused by earthquakes and slow fault slip between earthquakes at the location for a Plate Boundary Observatory (PBO)/UNAVCO, Inc. GPS Monitoring Station on the campus of Los Angeles Pierce College. This lease agreement shall be from April 11, 2018 through April 21, 2023, inclusive in exchange for in-kind contributions to the education of Pierce students, public research and the well-being of the District’s constituency as it relates to Earthquake safety.

Background: The Plate Boundary Observatory (PBO) includes a Global Positioning System (GPS) station and is part of EarthScope which deploys thousands of seismic and other geophysical instruments across the United States to study the structure and evolution of the North American continent and the process which causes earthquakes. Operated by UNAVCO, this organization allows academic programs in the earth sciences to use the data gleaned from the PBO for classroom instruction. UNAVCO shall assist to obtain access to GPS data gathered by this, and other, GPS stations in PBO, and products created by PBO researchers.

This agreement is being issued pursuant to California Education Code section 81378.1, which allows for the letting of the lease for a period of more than five days but less than five years. This Code provides for this lease to be made without the need to acquire formal or informal bids or proposals. In addition, the Code requires public notice of the intent to take this action and was advertised once a week for three (3) consecutive weeks prior to the board action. The location being leased is not being used for any other educational purposes nor are there plans for any other use for the space. In reviewing comparison locations in the area and the purpose of its use, the in-kind contributions to the education of Pierce students, public research and the well-being of the District’s constituency as it relates to Earthquake safety were considered sufficient as market rent for this agreement by the College Administration.
IV. **RATIFY LEASE OF DISTRICT FACILITIES AGREEMENT**

Authorize a lease agreement with Archdiocese Youth Employment of Catholic Charities (AYE) in partnership with the County of Los Angeles Workforce Development, Aging & Community Services (WDACS) acting as guarantor for use of the allotted space designated as first floor northwest wing in the School of Career and Technical Education Building (SoCTE) at Los Angeles Southwest College. Cost of $2.90 per sq. ft. includes utilities, custodial, maintenance and debt services. A total of 3,132 sq. ft. in offices 101, 102, 104, 105, and cubicles 1-3, in addition to shared spaces, 103, 109, 115 and 117, at Los Angeles Southwest College (LASC) located at 1600 West Imperial Highway. The lease agreement shall be during the term of November 2, 2017 through September 15, 2022, inclusive at a rental rate of $7,252 per month. Total rental income for the lease term is $87,024 per year.

**Background:** The area to be leased is first floor northwest wing of the SoCTE Building at Los Angeles Southwest College. The County of Los Angeles and LASC have partnered to provide American Job Center of California (AJCC) workforce development services from ages 14 to seniors. County approved City of Los Angeles Workforce development groups (AYE & JVS) will co-enroll hundreds of job seekers into credential and certificate programs into AJCC and LASC Career Pathway Center Programs. Integrated services define this partnership for community members in the South Los Angeles Region. Veterans, foster youth, reentry employment workers, and those looking for entrepreneurial training qualify for these services as they are unemployed or underemployed.

This agreement is being issued pursuant to California Education Code section 81378.1, which allows for the letting of the lease for a period of more than five days but less than five years. This Code provides for this lease to be made without the need to acquire formal or informal bids or proposals. In addition, the Code requires public notice of the intent to take this action and was advertised once a week for three (3) consecutive weeks prior to the board action. In reviewing comparison locations in the area, the college arrived at the fair market value of the location to be leased by analyzing the rates paid per square foot on other LACCD campuses by WorkSource partners. Rent to be provided for this lease is at $7,252 per month. Total rental income for the lease term is $87,024 per year.
V. **RATIFY SERVICE AGREEMENT**

Ratify amendment No. 3 to Agreement 4500191679 with Xerox Corporation for the continued maintenance service of digital imaging equipment at Los Angeles Trade-Technical College during the period July 1, 2017 to June 30, 2018, inclusive, at a monthly cost of $15,262.06. Total cost: $183,145.

**Background:** This amendment is being made pursuant to California Department of General Services Multiple Award Schedule Master Agreement 3-01-36-0030A. The extension of this maintenance Agreement Is necessary until the college can procure new copiers.

VI. **RATIFY EQUIPMENT LEASE AGREEMENT**

Ratify Agreement with Canon Financial Services for ten (10) digital imaging units including software and maintenance at Los Angeles City College during the period October 16, 2017 to October 15, 2019, inclusive. Total estimated cost $140,962.

**Background:** This contract is being issued pursuant to the NASPO State Contract #7157023. The proposed contract will replace outdated equipment in the college copy center, various instructional and student services departments, and the administrative services area. The current equipment is at or approaching the end of useful service. Replacement of this equipment is required.
Subject: **APPROVE FACILITIES PLANNING AND DEVELOPMENT REPORT**

The following items are recommended for approval by Facilities Planning and Development as part of the Consent Calendar for the Board of Trustees Meeting Agenda for the date shown.

The Consent Calendar may be approved with a single vote. Any member of the Board of Trustees has the authority to remove any item listed and have it included on the Action Calendar for a separate vote.

I. **RATIFY NAME CHANGE**

**Action**

Ratify use of a change of name to Agreement No. 40278 with Unisource Worldwide, Inc. to now use the formal and legal business name Veritiv Operating Company. There are no other changes.

**Background**

This agreement was authorized by the Board of Trustees on January 16, 2013 (Com. No. FPD2). Pursuant to notification from the company previously known as Unisource Worldwide, Inc. this item authorizes staff to revise the legal business name to Veritiv Operating Company.

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Recommended by: [Signature]  
David Shekar, Chief Facilities Executive

Approved by: [Signature]  
Francisco C. Rodriguez, Chancellor

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Chancellor and  
Secretary of the Board of Trustees

By: [Signature]  
Date: [Date]

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Buelna  
Fong  
Hoffman  
Kamlager  
Martinez  
Svonkin  
Veres  
Student Trustee Advisory Vote

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Com. No. FPD1  
Division: Facilities Planning and Development  
Date: December 6, 2017  
Page 1 of 17
II. **AUTHORIZE AMENDMENTS TO PROFESSIONAL SERVICES AGREEMENTS**

A. **Action**

Authorize Amendment No. 1 to Agreement No. 4500246586 with TDM Architects to provide additional architectural and engineering services for the Replacement of AHU and Domestic Hot Water System project at Los Angeles City College from December 7, 2017 through December 6, 2018 at a cost not to exceed $12,500 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $73,754.

**Background**

This agreement was approved by the Board of Trustees on August 9, 2017 (Com. No. FPD1) with TDM Architects to serve as the Architect of Record for this project. Due to additional scope of work added to the project (replacement of existing roof vents and exhaust fans), it is requested the agreement be amended to allow additional design services. Fees shall be within the District guidelines established for these services.

**Funding and Development Phase**

Funding is through 2015 – 2016 Deferred Maintenance funds. Replace AHU Kinesiology South & Replace Hot Water Boilers Kinesiology South projects. Work Order Nos. 40000865 and 40000866. **Design Phase**. Non-Bond project.

B. **Action**

Authorize Amendment No. 1 to Agreement 4500221084 with Steven Fader Architects to provide Architectural services for the Swimming Pool Deck and Tile Replacement project at Los Angeles Trade-Technical College from December 30, 2017 through December 6, 2018 at a cost not to exceed $18,090 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment the total amount of this agreement approved by the Board of Trustees is $50,890.
Background

This agreement was approved by the Board of Trustees on January 13, 2016 (Com. No. FPD1) with Steven Fader Architects to serve as the Architect of Record for this project. The scope of work is for additional architectural and engineering services associated with the installation of diving boards, starting blocks and life guard stations. Fees shall be within the District guidelines established for these services.

Funding and Development Phase

Funding is through 2015 - 2016 Scheduled Maintenance funds. Swimming Pool Deck and Tile Replacement. Work Order No. 4000809. Design Phase, Non-Bond project.

C. Action

Authorize Amendment No. 2 to Agreement No. 50351 with Tabbara Corporation to provide continued environmental services on a Task Order basis District Wide with assignments to be made incrementally at the direction of the Program Management Office from January 1, 2018 through December 31, 2018 at no additional cost.

Inclusive of this proposed amendment, the total cost of this agreement approved by the Board of Trustees is $158,000.

Background

This Agreement was approved by the Board of Trustees on November 6, 2013 (Com. No. FPD1) with Tabbara Corporation for environmental services including Phase I and Phase II Environmental Site Assessments. Proposed Amendment No. 2 is requested to allow the continued issuance of Task Orders. The current need is for the S.A.I.L.S. Student Union project at Los Angeles Harbor College. The fee is within the Design and Specialty Consultant Fee Guidelines.
Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds along with non-Bond funds. Specific assignments to be made as needed by Task Order determined on an as-needed basis. All Phases.

III. RATIFY AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

Action

Authorize the following actions for Amendment No. 3 to Agreement No. 34000 with NBBJ LP ("NBBJ") to provide continued design services at Los Angeles Mission College from April 4, 2017 through March 31, 2018 at a cost not to exceed $54,000 inclusive of eligible reimbursable expenses.

1. Ratify this agreement to provide these services from April 4, 2017 to December 6, 2017 at a cost not to exceed $32,000.

2. Authorize this agreement to provide these services from December 7, 2017 to March 31, 2018 at a cost not to exceed $22,000.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $339,325.

Background

This agreement was authorized by the Board of Trustees on July 12, 2017 (Com. No. FPD1) with NBBJ LP ("NBBJ") to serve as the Architect of Record for this project. It is requested the agreement be amended to allow continued design services to oversee the installation of site lighting; the pouring of concrete; installation of signs, truncating domes, and striping; and project closeout.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Student Services Center / Administration Building 34M.5406.02. Design Phase.
IV. AUTHORIZE CONSTRUCTION CONTRACTS

A. Action

Authorize a contract with Monaco Mechanical, Inc d/b/a All Areas Services to provide general construction services for the B5 Domestic Boiler (2) Replacement(s) project at East Los Angeles College at a cost of $98,700. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Three (3) contractors requested bid packets. Two (2) responsive bids were received ranging from $98,700 to $124,000. This construction contract is for the replacement of two (2) existing lochinvar boilers at two (2) locations in our B5 Stadium.

Funding and Development Phase

Funding is through 2015 - 2016 Deferred Maintenance funds. B5 Domestic Boiler (2) Replacement(s). Work Order No. 40000863. Construction Phase. Non-Bond project.

B. Action

Authorize a contract with Commercial Paving & Coating to provide general construction services for the Phase 1 Asphalt Repair/Remediation & Replacement project at East Los Angeles College at a cost of $149,140. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.
Background

This contract is the result of formal competitive bidding. One (1) contractor requested bid packets. One (1) responsive bid was received for $149,140. This construction contract is for the repair, removal, and installation of asphalt and concrete surfaces in various areas around the campus.

Funding and Development Phase


V. RATIFY CONSTRUCTION CONTRACT

Action

Ratify a contract with Epsilon Engineering to provide general construction services for the Child Development Center (CDC) – Remove and Replace Rain Gutters project at West Los Angeles College at a cost of $50,700. Consistent with Board Rule 7100.10, ratify and authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of informal competitive bidding. Four (4) contractors requested bid packets. Two (2) responsive bids were received ranging from $50,700 to $51,000. This construction contract is for the removal and replacement of rain gutters and downspouts at the CDC Facility.

Funding and Development Phase

VI. **RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS GREATER THAN $30,000 ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY**

A. **Action**

Ratify Change Order No. 4 to Construction Contract No. 33970 with Access Pacific Inc. for reduced general construction services for the Exterior Transportation and Accessibility Improvements project at East Los Angeles College for a credit of ($7,500).

Inclusive of this change order, the total cost of this Construction Contract is $4,426,641.

**Background**

This contract was authorized by the Board of Trustees on April 13, 2016 (Com. No. FPD1) with Access Pacific Inc. to provide general construction services for this project. This change order represents 0.18% of the original contract value of $4,164,092.

The following services have been completed and are requested to be ratified:

Due to unforeseen conditions:

- Deleted scope for the installation of five (5) replacement oak trees at the north side of the north fire road due to the discovery of existing underground utility lines. The existing 40-foot high pine trees shall remain in place.

**Funding and Development Phase**

Funding is through A/AA and Measure J Bond proceeds. Exterior Transportation and Accessibility Improvements 40J.5202.03.01. Construction Phase.

B. **Action**

Ratify Change Order Nos. 1-3 to Construction Contract No. 4500213224 with ACCO Engineered Systems for additional HVAC construction services for the
D5 Swim Stadium Mechanical System Replacement project at East Los Angeles College at a cost not to exceed the amounts listed in the table below:

<table>
<thead>
<tr>
<th>Change Order No.</th>
<th>Cost</th>
<th>Percentage of Original Contract Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$56,760.68</td>
<td>9.52%</td>
</tr>
<tr>
<td>2</td>
<td>$11,388.34</td>
<td>1.91%</td>
</tr>
<tr>
<td>3</td>
<td>$52,641.16</td>
<td>8.83%</td>
</tr>
</tbody>
</table>

Inclusive of these change orders, the total cost of this Construction Contract is $717,166.

Background

This agreement was authorized by the Board of Trustees on May 13, 2015 (Com. No. FPD 1) with ACCO Engineered Systems to provide HVAC construction services for this project. The original contract value is $596,376.00. The negotiated reduction from contractor demand is $0.00. NOTE: Although there is no negotiated reduction, LACCD worked with contractor so that the first submittal would be comprised of: (1) verified and acceptable costs and (2) no additional costs for impact due to LACCD delay for a period of approximately one (1) year.

The following services have been completed and are requested to be ratified:

1. Due to requests by the college:
   - Change Order No. 2 – Campus requested that a crane lift operation be rescheduled for a Saturday (weekend) effort rather than a Friday (weekday) effort to ease parking and pedestrian congestion issues.

2. Due to additional requirements:
   - Change Order No. 1 – Additional Division of the State Architect (DSA) requirements required postponement of project for approximately one (1) year, which included equipment storage costs, additional
requirements for structural safety assurance, additional materials, and labor not required per the original non-DSA approved design.

- Change Order No. 3 - Additional material and labor to satisfy DSA Field Engineer requirements over and beyond original DSA approved drawings.

Funding and Development Phase


C. Action

Ratify Change Order No. 1 to Construction Contract No. 33993 with Masters Construction for additional construction services for the Van De Kamp project at a cost of $69,578.

Inclusive of this change order, the total cost of this Construction Contract is $1,333,328.

Background

This contract was authorized by the Board of Trustees on December 7, 2016 (Com. No. FPD1) with Masters Contracting Corporation to provide weather proofing repair services for this project. This change order represents 5.5% of the original contract value of $1,263,750. The negotiated reduction from contractor demand is $6,435.

The following services have been completed and are requested to be ratified:

Due to unforeseen conditions:

- Replaced rotted framing and sheathing, provided extra waterproofing to underground pipes, applied anti-fungicide to water stained sheathing, replaced missing fascia board, and added extra nails to existing sheathing.
- Conducted water testing support services to review other building conditions.
Purchased additional roofing tiles found to be damaged during the removal scope of work.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Legal - Van De Kamp 40J.5N86.05. Construction Phase.

**D. Action**

Ratify Change Order Nos. 1 through 7 to Construction Contract No. 4500239386 with ACCO Engineered Solutions for additional repair and rehabilitation services for the Central Plant Systems Maintenance project at Los Angeles Southwest College at a cost of $48,286:

<table>
<thead>
<tr>
<th>Change Order No.</th>
<th>Cost</th>
<th>Percentage of Original Contract Cost</th>
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<tr>
<td>1</td>
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<tr>
<td>2</td>
<td>$9,052</td>
<td>9.96%</td>
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<td>3</td>
<td>$9,052</td>
<td>9.96%</td>
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<tr>
<td>4</td>
<td>$6,843</td>
<td>7.53%</td>
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<tr>
<td>5</td>
<td>$1,959</td>
<td>2.16%</td>
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<tr>
<td>6</td>
<td>$7,109</td>
<td>7.83%</td>
</tr>
<tr>
<td>7</td>
<td>$8,278</td>
<td>9.11%</td>
</tr>
</tbody>
</table>

Inclusive of these change orders, the total cost of this Construction Contract is $139,109.

**Background**

This agreement was authorized by the Board of Trustees on March 8, 2017 (Com. No. FPD1) with ACCO Engineered Solutions to provide general construction services for this project. The original contract value is $90,823.

The scope of this project was to repair numerous known deficiencies in central plant operational reliability. Various unknown deficiencies were unmasked in the repair process.
The following services have been completed and are requested to be ratified:

1. Due to unforeseen conditions:
   - Change Order No. 1 - During the construction project on the chillers, the related equipment Variable Frequency Drive for the central plant cooling tower fan failed. The contractor immediately replaced and commissioned a new VFD.
   - Change Order No. 2 - During the planned replacement of insulation on Chiller No. 2 its condenser body was found to be more severely corroded than expected with some existing penetrations and some near penetrations observed. The contractor immediately sand blasted and coated the unit.
   - Change Order No. 3 - After rebuilding Chill Water Pumps, the insulation on Chiller No. 1 was removed for inspection and replacement. Its condenser body was unexpectedly found to be heavily corroded. The contractor immediately sand blasted and coated the unit.
   - Change Order No. 4 - The original scope of work had all chill water pumps receive vibration analysis after maintenance. Chill Water Pump #4 was found to have excessive imbalance vibration indicating near term failure. The pump was disassembled and balanced and reinstalled.

2. Due to additional requirements:
   - Change Order No. 5 - The original scope of work upgraded the campus Energy Management System software to the Campus Standard. The existing electronic hardware was found to be inadequate to support all of the new buildings. The contractor installed and commissioned the hardware.
   - Change Order No. 6 - After upgrading the campus Energy Management System software to the Campus Standard the commissioning process identified additional functions that allowed effective management of all buildings. The contractor added the functionality.
   - Change Order No. 7 - The existing chill water pump controls system was poorly compatible with the Campus Standard causing inefficient
operation with unnecessary energy use. The contractor replaced the
controls system.

Funding and Development Phase


Construction Phase. Non-Bond Project.

VII. RATIFY SUBSTITUTIONS OF CONSTRUCTION SUBCONTRACTS

A. Action

Ratify the following substitution regarding Contract No. 33981 with S.J. Amoroso Construction Company, Inc. for the DaVinci Hall Modernization project at Los Angeles City College:

- Substitute subcontractor J. Colavin & Sons, Inc., for subcontractor TSI Company for Tile Scope of Work.

Background

This contract was authorized by the Board of Trustees on September 7, 2016 (Com. No. FPD1). This substitution was the result of Subcontractor’s refusal to execute their subcontract and will be at no additional cost to the District.

Funding and Development Phase

Funding is through Proposition A and Measure J Bond proceeds. Da Vinci Hall Modernization 31C.5108.03, 01C.6108.03. Construction Phase.

B. Action

Ratify the following substitution regarding Contract No. 33968-TO- with Valley Grand Construction for the Jefferson Hall Modernization Fire Sprinkler project at Los Angeles City College:

Background

This contract was authorized by the Board of Trustees on April 13, 2016 (Com. No. FPD1). This substitution was the result of Subcontractor's refusal to execute their subcontract and will be at no additional cost to the District.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Jefferson Hall Modernization 31C.5111.03. Construction Phase.

VIII. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACT

A. Action

Authorize Acceptance of Completion of Contract No. 33970 with Access Pacific Inc. to provide general construction services for the Exterior Transportation and Accessibility Improvements project at East Los Angeles College with a substantial completion date of July 14, 2017.

Background

This contract was authorized by the Board of Trustees on April 13, 2017 (Com. No. FPD1).

The total cost of this contract is $4,426,641.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Exterior Transportation and Accessibility Improvements 40J.5202.03.01. Construction Phase.

B. Action

Authorize Acceptance of Completion of Contract No. 4500239356 with ACCO Engineered Systems to provide general construction services for the F3 Chillers Condenser Tube Replacements project at East Los Angeles College with a substantial completion date of September 22, 2017.
Background

This contract was authorized by the Board of Trustees on March 8, 2017 (Com. No. FPD1).

The total cost of this contract is $116,488.

Funding and Development Phase


C. Action

Authorize Acceptance of Completion of Contract No. 4500240833 with Neubauer Electric to provide general construction services for the Parking Structures 3 and 4 Lighting Upgrades project at East Los Angeles College with a substantial completion date of October 31, 2017.

Background

This contract was authorized by the Board of Trustees on April 5, 2017 (Com. No. FPD1).

The total cost of this contract is $375,445.

Funding and Development Phase


IX. AUTHORIZE AMENDMENT TO LEASE AGREEMENT

Action

Authorize Amendment No. 6 to Agreement No. 32450 with McGrath Rent Corp, d/b/a Mobile Modular Management Corporation for the Furnitures, Fixtures, and Equipment (FF&E) project – College Project Team (CPT) offices at Los Angeles
Southwest College by extending the term thirty-six (36) additional months for five (5) 12’ X 60’ modular buildings from January 1, 2018 through December 31, 2020 at a cost of $69,416. If applicable, all sales tax shall be paid.

Inclusive of this amendment, the total amount of this lease agreement is $283,989.

Background

This agreement was authorized by the Board of Trustees on May 13, 2009 (Corn. No. FPD1). It is requested the term of the lease be extended to allow the continued use of the modular buildings as the on-site location of the CPT offices. The lease agreement can be terminated within 30 days written notice.

Funding and Development Phase

Funding is through Measure J Bond proceeds. FF&E – Southwest 401.5655.05.

X. RATIFY AMENDMENT TO DESIGN-BUILD AGREEMENT

Action

Ratify Amendment No. 19 to Design-Build Agreement No. 33741 with Harper Construction Company, Inc. for additional Design-Build services for the Student Services Building and the Roadway, Walkway, Grounds, Parking Lot (RWGPL) – Street Improvements – Monroe Street Plaza projects at Los Angeles City College at a cost not to exceed $206,874 inclusive of eligible reimbursable expenses:

<table>
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<tr>
<th>Description</th>
<th>Amount</th>
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<tr>
<td>Original Agreement</td>
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<td>Approved Amendments</td>
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<td>Sub Total</td>
<td>$45,521,302</td>
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<tr>
<td>Proposed Amendment</td>
<td>+ $206,874</td>
</tr>
<tr>
<td>Total</td>
<td>$45,728,176</td>
</tr>
</tbody>
</table>

Inclusive of this amendment, the total cost of this Design-Build agreement is $45,728,176.
Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on January 16, 2013 (Com. No. FPD1). This Design-Build agreement with Harper Construction Company, Inc. was authorized by the Board of Trustees on September 11, 2013 (Com. No. FPD1). The Roadway, Walkway, Grounds, Parking Lot (RWGPL) - Street Improvements - Monroe Street Plaza was added to this Agreement in Amendment No. 14 on May 11, 2016 (Com. No. FPD1).

The following Design-Build services have been completed and are requested to be ratified:

1. Due to unforeseen conditions:
   - Removed additional asphalt, brick, curb and gutter, and railroad tracks not shown on as-built drawings discovered under the existing asphalt roadway at the Monroe Street fire lane near Holmes Hall and Student Services Building.
   - Demolished an existing concrete gutter between Holmes Hall and Student Services discovered to be non-code compliant to meet slope requirements.
   - Constructed a low wall and handrail at the fire lane on the west side of the Student Services Building to meet the slope requirements of the fire lane while also keeping the existing tree planter area soils from spilling onto the fire lane.

2. Due to additional requirements:
   - Installed fire rated corridors at second and third floors per requirements made by the Division of State Architect (DSA).

Amendment No. 19 to Agreement No. 33741 includes Change Order Nos. 21-SS and 22-SS.
Funding and Development Phase

Funding is through Proposition AA Bond and Measure J Bond proceeds. Student Services Building 31C.5134.02 and Roadway, Walkway, Grounds, Parking Lot (RWGPL) - Street Improvements - Monroe Street Plaza 11C.7144.03. Construction Phase.
Subject: AUTHORIZE MASTER PROCUREMENT AGREEMENTS

Hardware and Software

Action

Pursuant to Public Contract Code Section 20652, a) find it is in the best interest of the District to procure under the authority of Master Procurement Agreements established by the Foundation for California Community Colleges (FCCC) and, b) authorize the purchase of hardware and software from the following established FCCC agreement as stipulated below. If applicable, all sales tax shall be paid.

**SHI International Corporation**
Contract No. FCCC CB-194-16
Effective Dates: December 7, 2017 – November 24, 2018
Not to Exceed Amount: $10,000,000

**Dropbox, Inc.**
Contract No. FCCC CB-226-17
Effective Dates: December 7, 2017 – July 23, 2020
Not to Exceed Amount: $10,000,000

This authorization allows the procurement of hardware and software through the above agreements established by the FCCC as stipulated above. For use District-wide at all college campuses at a total not to exceed as identified above.
Background

LACCD is authorized to utilize the above Master Procurement Agreements established by the Foundation for California Community Colleges as stipulated above. Delivery is included in the total cost. If applicable, all sales tax shall be paid.

Funding and Development Phase

Funding is through Proposition A/AA, Measure J and Measure CC Bond proceeds or through General Funds as applicable. These Master Procurement Agreements are available for use District-wide. District-wide FCCC Hardware and Software Project No. 40J.5J55.05. All Phases.
Subject: APPROVE PERSONNEL SERVICES ROUTINE ACTIONS

<table>
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<th></th>
<th>Total (This Report)</th>
<th>Total (07-01-17 to Date)</th>
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</thead>
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<td>1. Academic Service:</td>
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<td>3134</td>
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<tr>
<td>(Faculty, Academic Admin, Academic Supervisors)</td>
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<td>2. Classified Service:</td>
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<td>778</td>
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<tr>
<td>(Clerical, technical, supervisors, maintenance &amp; operations, trades, classified managers, confidential)</td>
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<td>3. Unclassified Service:</td>
<td>1196</td>
<td>8820</td>
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<tr>
<td>(Student workers, professional experts, community services staff, community recreation)</td>
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<td></td>
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<tr>
<td>Total:</td>
<td>1840</td>
<td>12732</td>
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DATE RANGE: October 3, 2017 – November 6, 2017

All personnel actions reported herein are in accordance with the Board of Trustees Rules and are within the approved budget. Personnel actions include retirements, employment, leaves, separations/resignations and assignment changes.

The classified assignments noted above have not been certified by the Personnel Commission and are subject to further audit by the Personnel Commission due to SAP transition issues and may be subject to change.

Karen Martin, Personnel Director
Personnel Commission

Recommended by: Albert J. Román, Vice Chancellor

Approved by: Francisco C. Rodríguez, Chancellor

Chancellor and Secretary of the Board of Trustees
Subject: **APPROVE AGREEMENT BETWEEN THE LOS ANGELES COMMUNITY COLLEGE DISTRICT AND THE LOS ANGELES/ORANGE COUNTIES BUILDING AND CONSTRUCTION TRADES COUNCIL**

Approve agreement between the District and the Los Angeles/Orange Counties Building and Construction Trades Council governing wages, hours and other terms and conditions of employment for the period July 1, 2017 through June 30, 2020.

**Background:** In accordance with the Government Code, the designated representatives of the Los Angeles Community College District and the Los Angeles/Orange Counties Building and Construction Trades Council have met and negotiated in a good faith effort and have reached agreement on matters governing wages, hours and other terms and conditions of employment for the period July 1, 2017 through June 30, 2020. A copy of the agreement is available from the Vice Chancellor’s Office, Human Resources, and will be posted on the district website.

Recommended by: [Signature]
Albert J. Román, Vice Chancellor

Approved by: [Signature]
Francisco, C. Rodriguez, Chancellor

<table>
<thead>
<tr>
<th>Chancellor and Secretary of the Board of Trustees</th>
<th>Buena</th>
<th>Moreno</th>
</tr>
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<tbody>
<tr>
<td>Fong</td>
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<td>Hoffman</td>
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<tr>
<td>Student Trustee Advisory Vote</td>
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</tr>
</tbody>
</table>
Subject: **APPROVE AGREEMENT BETWEEN THE LOS ANGELES COMMUNITY COLLEGE DISTRICT AND THE AFT LOS ANGELES COLLEGE FACULTY GUILD, LOCAL 1521**

Approve an agreement between the Los Angeles Community College District and the AFT College Faculty Guild, Local 1521, CFT, AFT, AFL-CIO, governing wages, hours and other terms and conditions of employment for the period July 1, 2017 through June 30, 2020. The approval of the agreement is subject to ratification of the Faculty Guild.

**Background:** In accordance with the Government Code, the designated representatives of the Los Angeles Community College District and the Los Angeles College Faculty Guild, Local 1521, CFT, AFT, AFL-CIO have met and negotiated in a good faith effort and have reached agreement on matters governing wages, hours and other terms and conditions of employment for the period July 1, 2017 through June 30, 2020. A copy of the agreement is available from the Vice Chancellor’s Office, Human Resources, and will be posted on the district web site.

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**Recommended by:**
Albert J. Román, Vice Chancellor

**Approved by:**
Francisco C. Rodriguez, Chancellor

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Chancellor and Secretary of the Board of Trustees

By __________________________ Date __________________________

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<tr>
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<th>Moreno</th>
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<tr>
<td>Hoffman</td>
<td>Veres</td>
</tr>
<tr>
<td>Kamlager</td>
<td>Martinez</td>
</tr>
</tbody>
</table>

Student Trustee Advisory Vote
Subject: APPROVE AGREEMENT BETWEEN THE LOS ANGELES COMMUNITY COLLEGE DISTRICT AND THE AFT COLLEGE STAFF GUILD, LOCAL 1521A

Approve an agreement between the Los Angeles Community College District and the AFT College Staff Guild, Local 1521A, governing wages, hours and other terms and conditions of employment for the period July 1, 2017 through June 30, 2020.

Background: In accordance with the Government Code, the designated representatives of the Los Angeles Community College District and the AFT College Staff Guild, Local 1521A, have met and negotiated in a good faith effort and have reached agreement on matters governing wages, hours and other terms and conditions of employment for the period July 1, 2017 through June 30, 2020. A copy of the agreement is available from the Vice Chancellor’s Office, Human Resources, and will be posted on the district web site.
Subject: APPROVE AGREEMENT BETWEEN THE LOS ANGELES COMMUNITY COLLEGE DISTRICT AND THE LOS ANGELES COMMUNITY COLLEGE DISTRICT EMPLOYEE MEMBERS OF THE SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 721

Approve an agreement between the District and the Los Angeles Community College District employee members of the Service Employees International Union, Local 721, governing wages, hours and other terms and conditions of employment for the period July 1, 2017 through June 30, 2020.

Background: In accordance with the Government Code, the designated representatives of the Los Angeles Community College District and the Los Angeles Community College District employee members of the Service Employees International Union, Local 721 have met and negotiated in a good faith effort and have reached agreement on matters governing wages, hours and other terms and conditions of employment for the period July 1, 2017 through June 30, 2020. A copy of the agreement is available from the Vice Chancellor’s Office, Human Resources, and will be posted on the district web site.
Subject: **AUTHORIZE DIFFERENTIAL FOR CLASSIFIED MANAGEMENT AND CONFIDENTIAL EMPLOYEES**

Authorize differential for classified unrepresented management and confidential employees as follows:

I. Correct the first and second career increment rates of classified management and confidential employees to match the rates of the supervisory differentials in effect during the time period of December of 2004 through June of 2013.

II. Correct the educational differential rates for classified confidential employees to match the rates of their counterpart clerical/technical educational differentials in effect during the time period of July of 2005 through June of 2013.

III. Correct the doctorate differential rates for classified management employees to match the rates in effect for academic administrators during the time period of July of 2005 through June of 2013.

IV. Add a third career increment for classified management and confidential employees matching the rates of the supervisory differentials in effect during the time period of July of 2006 through June of 2013.

Approved by: Francisco C. Rodriguez, Chancellor
Background: Historically, the District maintained career increment and educational differential compensation for classified management and confidential employees at a level that equaled or exceeded that received by other represented classified employee groups. This approach was taken in recognition of the fact that confidential and management employees provide unique types of service to the employer but cannot be represented by a collective bargaining representative and should out of equity and fairness receive compensation at a level that equals or exceeds that of comparable represented employees and/or the employees they manage.

As illustrated in the attached exhibit, beginning in 2004 there were discussions and negotiations between the Personnel Commission, and its representatives, and the Board, and its representatives, regarding confidential and management employees not receiving differential compensation in accordance with the policy and past practice noted above. In November 2013, the Board of Trustees took action to prospectively correct differential inequities for the period of July 1, 2013 forward but due to financial uncertainties of the time did not address the entire period of time during which the inequities existed. The recommendations above are intended to make corrections for the period of December 2004 through June 30, 2013. There are 50 current management and confidential employees impacted by these recommendations at an estimated cost of $327,891.
Exhibit

Career and Educational Differentials Inequities between Represented Supervisors/Academic Administrators and Unrepresented Classified Management and Confidential Employees

Fiscal Years 2004 – 2013

<table>
<thead>
<tr>
<th></th>
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<td>113</td>
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<td>5 years of service in the applicable employee group or 10 years of overall service with the LACCD</td>
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<td>Acad.Admin</td>
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<td>217</td>
<td>236</td>
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<td>332.69</td>
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<td></td>
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</table>

* Differential amounts for fiscal year 2004/05 are based on a tour-week pay period. The differential amounts for all other fiscal years are listed on a monthly basis.

** Correction of inequities was prospectively made.
Subject: **APPROVE EXTENSION OF CONTRACTS AND STEP INCREASES FOR COLLEGE PRESIDENTS AND DISTRICT EXECUTIVES**

Approve employment contracts for College Presidents Kathleen Burke, Erika Endrijonas, Laurence Frank, Otto Lee, James Limbaugh, Marvin Martinez, Monte Perez and Vice Chancellors Ryan Cornner and Albert J. Román through June 30, 2020.

Authorize one-step advancements for College Presidents Kathleen Burke, Laurence Frank, Otto Lee, James Limbaugh, and Vice Chancellor Ryan Cornner, effective July 1, 2017.

Authorize two-step advancements for College Presidents Erika Endrijonas and Denise Noldon, effective July 1, 2017.

Background: As the result of a formal evaluation process, the Chancellor recommends that the Board approve the contracts and increase the salary and/or step placements as listed above.
Subject: **APPROVE NEW EDUCATIONAL COURSES AND PROGRAMS**

### I. APPROVE NEW CREDIT COURSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units and College</th>
<th>Transferability</th>
</tr>
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<tbody>
<tr>
<td>ARMEN 035</td>
<td>Armenian for Armenian Speakers (5 Units) CITY</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>CO TECH 002</td>
<td>Introduction to Electronics (3 Units) CITY</td>
<td>CSU</td>
</tr>
<tr>
<td>CO TECH 018</td>
<td>Linux+ Certification Preparation (4 Units) CITY</td>
<td>CSU</td>
</tr>
<tr>
<td>CO TECH 031</td>
<td>Introduction to Ethical Hacking (3 Units) CITY</td>
<td>CSU</td>
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<tr>
<td>MULTIMD 285</td>
<td>Directed Study – Multimedia (2 Units) PIERCE</td>
<td>CSU</td>
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<tr>
<td>MULTIMD 385</td>
<td>Directed Study – Multimedia (3 Units) PIERCE</td>
<td>CSU</td>
</tr>
<tr>
<td>MULTIMD 651</td>
<td>Animation for the Web (3 Units) PIERCE</td>
<td>CSU</td>
</tr>
<tr>
<td>ENTREP 606</td>
<td>Sales &amp; Marketing for Entrepreneurs (3 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
</tbody>
</table>

Recommended by:  
Angela Echeverri, President, DAS  
Francisco C. Rodriguez, Chancellor

Approved by:  
Bryan Conner, Vice Chancellor, EPfE

### Chancellor and Secretary of the Board of Trustees

<table>
<thead>
<tr>
<th>By</th>
<th>Date</th>
<th>Veleres</th>
<th>Moreno</th>
<th>Buelna</th>
<th>Fong</th>
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<td>Svonkin</td>
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</tbody>
</table>

By:  
Kamlager  
Martinez  
Student Trustee Advisory Vote
## II. RATIFY ADDITIONS TO EXISTING CREDIT COURSES

The following is a college addition of individual credit courses which have been previously adopted by the Board of Trustees.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units and College</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEOLOGY</td>
<td>Earth History Laboratory (2 Units) CITY</td>
<td>CSU/UC</td>
</tr>
<tr>
<td>LRNFDTN</td>
<td>Adaptive Computer Operations (1 Unit) CITY</td>
<td>NT</td>
</tr>
<tr>
<td>LRNFDTN</td>
<td>Study Strategies for Students with Learning Difficulties (3 Units) CITY</td>
<td>NT</td>
</tr>
<tr>
<td>LRNFDTN</td>
<td>Fundamentals of Arithmetic Laboratory (1 Unit) CITY</td>
<td>NT</td>
</tr>
<tr>
<td>SOC</td>
<td>Sociology of Gender (3 Units) CITY</td>
<td>CSU</td>
</tr>
<tr>
<td>MUSIC</td>
<td>Elementary Voice III (2 Units) MISSION</td>
<td>CSU</td>
</tr>
<tr>
<td>Course</td>
<td>Title, Units and College</td>
<td>Transferability</td>
</tr>
<tr>
<td>----------</td>
<td>-------------------------------------------------------------</td>
<td>-----------------</td>
</tr>
<tr>
<td>MUSIC</td>
<td>Elementary Voice IV (2 Units) MISSION</td>
<td>CSU</td>
</tr>
<tr>
<td>ARC</td>
<td>Computers for Designers (3 Units) PIERCE</td>
<td>NT</td>
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<tr>
<td>ARC</td>
<td>Introduction to Computer-aided Architectural Design (2 Units) PIERCE</td>
<td>CSU</td>
</tr>
<tr>
<td>KIN</td>
<td>Kinesiology (1 Unit) PIERCE</td>
<td>CSU</td>
</tr>
<tr>
<td>STAT</td>
<td>Statistics for the Social Sciences (4 Units) PIERCE</td>
<td>CSU</td>
</tr>
<tr>
<td>ADDICST</td>
<td>Introduction to Alcohol and Drug Abuse (3 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>ADDICST</td>
<td>Counseling Techniques for the Chemically Addicted (3 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>ADDICST</td>
<td>Principles of Group Dynamics I (3 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>ADDICST</td>
<td>Chemical Dependency: Intervention, Treatment and Recovery (3 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>ADDICST</td>
<td>Psychology of Codependency and Family Systems (3 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>BIOLOGY</td>
<td>Marine Biology (4 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>PHYS SC</td>
<td>Physical Science and Laboratory (4 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>PLNT SC</td>
<td>Plant Propagation and Production (3 Units) SOUTHWEST</td>
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### III. RATIFY ADDITIONS TO EXISTING NONCREDIT COURSES

The following are college additions of individual noncredit courses which have been previously adopted by the Board of Trustees.

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<tr>
<th>Course</th>
<th>Title, Units and College</th>
<th>Transferability</th>
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<tbody>
<tr>
<td>VOC ED 060CE</td>
<td>Custodial Technician Training (0 Unit) PIERCE</td>
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<tr>
<td>VOC ED 060CE</td>
<td>Custodial Technician Training (0 Unit) SOUTHWEST</td>
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<tr>
<td>VOC ED 096CE</td>
<td>Blueprint for Workplace Success (0 Unit) SOUTHWEST</td>
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<tr>
<td>VOC ED 290CE</td>
<td>Computer Literacy for College (0 Unit) SOUTHWEST</td>
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IV. APPROVE NEW NONCREDIT COURSES

<table>
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<td>Geriatric Home Care Basics (0 Unit) PIERCE</td>
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<tr>
<td>VOC ED 371CE</td>
<td>Nutrition for Aging Adults (0 Unit) PIERCE</td>
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<td>VOC ED 377CE</td>
<td>Basic Medical Terminology, Pathophysiology and Pharmacology (0 Unit) PIERCE</td>
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<td>VOC ED 381CE</td>
<td>Phlebotomy Technician I (0 Unit) PIERCE</td>
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<td>VOC ED 382CE</td>
<td>Phlebotomy Technician I Work Experience (0 Unit) PIERCE</td>
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<tr>
<td>VOC ED 450CE</td>
<td>Overview of Unions (0 Unit) TRADE</td>
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</table>

V. APPROVE NEW EDUCATIONAL CREDIT PROGRAMS

**Los Angeles City College**

A. **Associate of Science in Biology - A.S.-T (60 Units)**
B. **Associate of Science in Cybersecurity (66 Units)**
C. **Certificate of Achievement in Cybersecurity (36 Units)**
D. **Certificate of Achievement in Russian Language and Culture: Elementary Level (15 Units)**
E. **Certificate of Achievement in Russian Language and Culture: Intermediate Level (15 Units)**
Los Angeles Southwest College

A. Associate of Arts in Ethnic Studies (60 Units)
B. Certificate of Achievement in Administration of Justice: Forensics, Evidence and Investigation (27 Units)
C. Certificate of Achievement in Global Trade & Logistics Management 1 (18 Units)
D. Certificate of Achievement in Global Trade & Logistics Management 2 (33 Units)

West Los Angeles College

A. Associate of Science in Autism Services Technician (60 Units)

VI. APPROVE NEW EDUCATIONAL NONCREDIT PROGRAMS

Los Angeles Pierce College

A. Custodial Technician Certificate of Completion (0 Unit)
B. Geriatric Caregiver Certificate of Completion (0 Unit)
C. Medical Assisting: Front and Back Office Certificate of Completion (0 Unit)
D. Phlebotomy Technician I Certificate of Completion (0 Unit)
Subject: APPROVE NEW COMMUNITY SERVICES OFFERINGS

I. Approve the following new Community Services course offerings as submitted by Los Angeles Valley College and West Los Angeles College, as listed in Attachment 1.

Recommended by: Ryan Comner, Vice Chancellor
Approved by: Francisc C. Rodriguez, Chancellor
## Los Angeles Valley College

### GENERAL EDUCATION

<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spanish for Travelers to Peru</td>
<td>Students in this class will learn basic Spanish conversational skills that will allow them to communicate effectively when visiting Peru. They will also get an introduction to different aspects of Peruvian culture with insightful information about landmarks, festivities, and foods. At the conclusion of the class, students will have the voluntary option to seek the expertise of the instructor, a professional travel agent, to plan their own visit to Peru.</td>
</tr>
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</table>

## West Los Angeles College

### VOCATIONAL

<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>DESCRIPTION</th>
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</thead>
<tbody>
<tr>
<td>Construction Technical Math</td>
<td>Students in this class will learn the algebraic concepts and reading skills required for Mechanical, Electrical and Plumbing (MEP) construction trade apprenticeship programs, while also satisfying the Algebra prerequisite, and preparing for the entrance exam and oral interview for the electrical union.</td>
</tr>
<tr>
<td>Introduction to Construction 101</td>
<td>Students in this class will learn the basics of the construction industry, including tools and materials recognition, math and measurements, hazardous material handling, and construction workplace skills. They will also receive an overview of the electrical union application process, while also gaining industry-recognized OSHA certifications.</td>
</tr>
</tbody>
</table>
Construction 101 and Technical Math

Students in this class will learn the basics of the construction industry, including tools and materials recognition, math and measurements, hazardous material handling, and construction workplace skills. Students will also gain industry-recognized OSHA certifications, and satisfy the Algebra prerequisite for the entrance exam and oral interview for the electrical union.
Subject: **APPROVE OUT OF STATE STUDENT TRAVEL**

I. **Los Angeles City College**

Thirty students and three faculty members will travel to the Kennedy Center American College Theatre Festival 50 Region VIII in Mesa, Arizona during the period of February 18 to February 18, 2018.

**Background:** The Kennedy Center American College Theatre Festival 50 Region VIII, sponsored by Mesa Community College, will offer students an opportunity to present and showcase work, view other the work of other students and schools, take master classes and workshops, receive outside assistance by KCACTF respondents, and develop their theater skills and gain insight to achieve professional success.

**FISCAL IMPLICATION:** The estimated total cost of the trip is $25,000. A total of $3,600 in SFP/Categorical Staff Development funds, and $21,400 in LACC Foundation funds and fundraising will be used for this travel.
Subject: RATIFY OUT OF STATE STUDENT TRAVEL

I. East Los Angeles College

Twelve students and two faculty members travelled to the National Diversity in STEM Conference in Salt Lake City, Utah during the period of October 19 to October 21, 2017.

Background: The National Diversity in STEM Conference, sponsored by the Society for Advancement of Chicanos/Hispanic and Native Americans in Science, enabled students to learn skills in training and mentoring, and to participate in cultural activities for scientists at all levels and disciplines. Students were exposed to three days of cutting edge science.

FISCAL IMPLICATION: The estimated total cost of the trip was $16,259. A total of $16,259 in SFP/Categorical S-STAR NSF and Jardin de STEM funds were used for this travel.
Subject: **PERSONNEL COMMISSION ACTION**

I. **Classification Study**

Concur with the action of the Personnel Commission to reclassify EN 1049761 from Public Information Officer to College Public Relations Manager, effective September 13, 2017.

**Public Information Officer**

$6,183.46  $6,523.56  $6,882.36  $7,260.88  $7,660.24  Monthly  
$74,201.52  $78,282.72  $82,588.32  $87,130.56  $91,922.88  Annually

**College Public Relations Manager**

$8,213.96  $8,665.73  $9,142.34  $9,645.17  $10,175.65  Monthly  
$98,567.52  $103,988.76  $109,708.08  $115,742.04  $122,107.80  Annually

**BACKGROUND:** In accordance with provisions of the SEIU Local 721 Contract and Education Code, Personnel Commission staff conducted an audit. The audit determined that the duties and responsibilities of the incumbent fall within the classification of College Public Relations Manager. The position is located in the President's Office, Public Relations at Los Angeles Mission College. The 2017-18 fiscal year cost of this action is approximately $5,260.34.

Recommended by:  
Karen Martin, Personnel Director

Chancellor and  
Secretary of the Board of Trustees  

By __________________________  Date __________________________

Buelna  
Feng  
Hoffman  
Kamlager  
Moreno  
Svenkin  
Veres  
Martinez  
Student Trustee Advisory Vote
II. Establishment of New Classifications

Concur with the action of the Personnel Commission to establish the new classifications of Senior Procurement Specialist, Procurement Specialist, and Assistant Procurement Specialist and allocate the new classes to the salary schedules noted below to be effective November 22, 2017.

**Senior Procurement Specialist**

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<tr>
<td>$91,922.76</td>
<td>$96,978.48</td>
</tr>
</tbody>
</table>

**Procurement Specialist**

<table>
<thead>
<tr>
<th>Salary Schedule</th>
<th>6183.47</th>
</tr>
</thead>
<tbody>
<tr>
<td>$6,183.47</td>
<td>$6,523.56</td>
</tr>
<tr>
<td>$74,201.64</td>
<td>$78,282.72</td>
</tr>
</tbody>
</table>

**Assistant Procurement Specialist**

<table>
<thead>
<tr>
<th>Salary Schedule</th>
<th>4991.40</th>
</tr>
</thead>
<tbody>
<tr>
<td>$4,991.40</td>
<td>$5,265.92</td>
</tr>
<tr>
<td>$59,896.80</td>
<td>$63,191.04</td>
</tr>
</tbody>
</table>

**BACKGROUND:** The new classifications were established at the request of the Vice Chancellor of Finance and Resources Development in conjunction with a planned reorganization of this business area. External data and internal salary relationships were both considered in establishing the recommended salary setting bases for the new classes. The recommended salary for the new job classifications are consistent with the ones used for similar family groups in other occupational areas and are tied to the benchmark of Personnel Analyst.
Subject: **2017-2018 FIRST QUARTER FINANCIAL STATUS REPORT**

I. In accordance with Title 5, California Code of Regulations, Section 58310, each district is required to report the financial and budgetary conditions of the District at least once every three months. Following this summary is a copy of the report filed with the State (**Attachment I**). This report provides a status of cash balances and quarterly revenue and expenditure activity. It also allows districts an opportunity to identify significant events affecting their financial condition.
### District: (740) LOS ANGELES

**Quarterly Financial Status Report, CCFS-311Q**

**VIEW QUARTERLY DATA**

**As of June 30 for the fiscal year specified**

#### I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

**A. Revenues:**

<table>
<thead>
<tr>
<th>Line</th>
<th>Description</th>
<th>Actual 2016-17</th>
<th>Actual 2016-17</th>
<th>Actual 2016-17</th>
<th>Projected 2017-18</th>
</tr>
</thead>
<tbody>
<tr>
<td>A 1</td>
<td>Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)</td>
<td>567,201,539</td>
<td>691,823,193</td>
<td>648,916,698</td>
<td>659,586,016</td>
</tr>
<tr>
<td>A 2</td>
<td>Other Financing Sources (Object 8900)</td>
<td>157,669</td>
<td>334,779</td>
<td>3,974</td>
<td>0</td>
</tr>
<tr>
<td>A 3</td>
<td>Total Unrestricted Revenue (A 1 + A 2)</td>
<td>567,361,208</td>
<td>691,823,193</td>
<td>648,916,698</td>
<td>659,586,016</td>
</tr>
</tbody>
</table>

**B. Expenditures:**

<table>
<thead>
<tr>
<th>Line</th>
<th>Description</th>
<th>Actual 2016-17</th>
<th>Actual 2016-17</th>
<th>Actual 2016-17</th>
<th>Projected 2017-18</th>
</tr>
</thead>
<tbody>
<tr>
<td>B 1</td>
<td>Unrestricted General Fund Expenditures (Objects 1000-6000)</td>
<td>554,634,651</td>
<td>612,404,579</td>
<td>544,446,292</td>
<td>569,222,424</td>
</tr>
<tr>
<td>B 2</td>
<td>Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)</td>
<td>15,508,528</td>
<td>23,991,378</td>
<td>21,229,434</td>
<td>20,665,521</td>
</tr>
<tr>
<td>B 3</td>
<td>Total Unrestricted Expenditures (B 1 + B 2)</td>
<td>570,143,179</td>
<td>636,396,957</td>
<td>565,675,726</td>
<td>590,888,945</td>
</tr>
</tbody>
</table>

**C. Revenues Over(Under) Expenditures (A 3 - B 3):**

<table>
<thead>
<tr>
<th>Line</th>
<th>Description</th>
<th>Actual 2016-17</th>
<th>Actual 2016-17</th>
<th>Actual 2016-17</th>
<th>Projected 2017-18</th>
</tr>
</thead>
<tbody>
<tr>
<td>C 1</td>
<td>Adjusted Fund Balance, Beginning</td>
<td>73,310,915</td>
<td>76,249,525</td>
<td>133,215,513</td>
<td>129,065,942</td>
</tr>
<tr>
<td>C 2</td>
<td>Prior Year Adjustments (-)</td>
<td>6,230,248</td>
<td>1,566,784</td>
<td>-3,940,176</td>
<td>165,051</td>
</tr>
<tr>
<td>C 3</td>
<td>Adjusted Fund Balance, Beginning (D 1 + D 2)</td>
<td>79,541,163</td>
<td>77,806,309</td>
<td>137,155,389</td>
<td>122,121,093</td>
</tr>
</tbody>
</table>

**D. Fund Balances, Ending (C + D 2):**

<table>
<thead>
<tr>
<th>Line</th>
<th>Description</th>
<th>Actual 2016-17</th>
<th>Actual 2016-17</th>
<th>Actual 2016-17</th>
<th>Projected 2017-18</th>
</tr>
</thead>
<tbody>
<tr>
<td>D 1</td>
<td>Percentage of GF Fund Balance to GF Expenditures (E / B 3)</td>
<td>13.4%</td>
<td>20.9%</td>
<td>17%</td>
<td>12%</td>
</tr>
</tbody>
</table>

#### II. Annualized Attendance FTES:

<table>
<thead>
<tr>
<th>Line</th>
<th>Description</th>
<th>Actual 2016-17</th>
<th>Actual 2016-17</th>
<th>Actual 2016-17</th>
<th>Projected 2017-18</th>
</tr>
</thead>
<tbody>
<tr>
<td>G 1</td>
<td>Annualized FTES (excluding apprentice and non-resident)</td>
<td>104,995</td>
<td>107,601</td>
<td>107,978</td>
<td>107,997</td>
</tr>
</tbody>
</table>

#### III. Total General Fund Cash Balance (Unrestricted and Restricted)

<table>
<thead>
<tr>
<th>Line</th>
<th>Description</th>
<th>Actual 2016-17</th>
<th>Actual 2016-17</th>
<th>Actual 2016-17</th>
<th>Projected 2017-18</th>
</tr>
</thead>
<tbody>
<tr>
<td>H 1</td>
<td>Cash, excluding borrowed funds</td>
<td>156,374,902</td>
<td>216,492,853</td>
<td>219,086,728</td>
<td></td>
</tr>
<tr>
<td>H 2</td>
<td>Cash, borrowed funds only</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>H 3</td>
<td>Total Cash (H 1 + H 2)</td>
<td>156,374,902</td>
<td>216,492,853</td>
<td>219,086,728</td>
<td></td>
</tr>
</tbody>
</table>

#### IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

<table>
<thead>
<tr>
<th>Line</th>
<th>Description</th>
<th>Actual 2016-17</th>
<th>Actual 2016-17</th>
<th>Actual 2016-17</th>
<th>Projected 2017-18</th>
</tr>
</thead>
<tbody>
<tr>
<td>I 1</td>
<td>Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)</td>
<td>655,025,550</td>
<td>655,097,220</td>
<td>152,381,939</td>
<td>23.3%</td>
</tr>
<tr>
<td>I 2</td>
<td>Other Financing Sources (Object 8900)</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>I 3</td>
<td>Total Unrestricted Revenue (I 1 + I 2)</td>
<td>655,025,550</td>
<td>655,097,220</td>
<td>152,381,939</td>
<td>23.3%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Line</th>
<th>Description</th>
<th>Actual 2016-17</th>
<th>Actual 2016-17</th>
<th>Actual 2016-17</th>
<th>Projected 2017-18</th>
</tr>
</thead>
<tbody>
<tr>
<td>J 1</td>
<td>Unrestricted General Fund Expenditures (Objects 1000-6000)</td>
<td>760,299,018</td>
<td>760,370,688</td>
<td>139,279,389</td>
<td>18.3%</td>
</tr>
<tr>
<td>J 2</td>
<td>Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)</td>
<td>7,794,802</td>
<td>7,794,802</td>
<td>7,532,695</td>
<td>98.8%</td>
</tr>
<tr>
<td>J 3</td>
<td>Total Unrestricted Expenditures (J 1 + J 2)</td>
<td>768,093,820</td>
<td>768,165,490</td>
<td>146,812,084</td>
<td>19.1%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Line</th>
<th>Description</th>
<th>Actual 2016-17</th>
<th>Actual 2016-17</th>
<th>Actual 2016-17</th>
<th>Projected 2017-18</th>
</tr>
</thead>
<tbody>
<tr>
<td>K 1</td>
<td>Revenues Over(Under) Expenditures (I 3 - J 3)</td>
<td>113,068,270</td>
<td>113,068,270</td>
<td>113,151,932</td>
<td></td>
</tr>
<tr>
<td>K 2</td>
<td>Adjusted Fund Balance, Beginning</td>
<td>0</td>
<td>0</td>
<td>113,151,932</td>
<td></td>
</tr>
<tr>
<td>K 3</td>
<td>Fund Balances, Ending (C + D 2)</td>
<td>0</td>
<td>0</td>
<td>113,151,932</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Line</th>
<th>Description</th>
<th>Actual 2016-17</th>
<th>Actual 2016-17</th>
<th>Actual 2016-17</th>
<th>Projected 2017-18</th>
</tr>
</thead>
<tbody>
<tr>
<td>M 1</td>
<td>Percentage of GF Fund Balance to GF Expenditures (L 1 / J 3)</td>
<td>0%</td>
<td>0%</td>
<td>0%</td>
<td>0%</td>
</tr>
</tbody>
</table>
V. Has the district settled any employee contracts during this quarter?  

**NO**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

<table>
<thead>
<tr>
<th>Contract Period Settled (Specify) YYY:YY</th>
<th>Management</th>
<th>Permanent</th>
<th>Academic</th>
<th>Temporary Classification</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Total Cost Increase</td>
<td>% *</td>
<td>Total Cost Increase</td>
<td>% *</td>
</tr>
<tr>
<td>a. SALARIES:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 1:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 2:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 3:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. BENEFITS:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 1:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 2:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 3:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/ object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANs), issuance of COPs, etc.)?

**NO**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed?

This year? **NO**

Next year? **NO**

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)
Your Quarterly Data is Certified for this quarter.

Chief Business Officer: Jeanette L. Gordon
CBO Phone: 213-691-2080
CBO Signature: [Signature]
Date Signed: [Date]

Chief Executive Officer Name: Dr. Francisco Rodriguez
CEO Signature: [Signature]
Date Signed: [Date]

Electronic Cert Date: 11/15/2017

District Contact Person
Name: Deborah LaTeer
Title: Director of Budget and Management Analysis
Telephone: 213-691-2085
Fax: 213-691-2413
E-Mail: LateerDA@email.laccd.edu

Fiscal Year: 2017-2018
Quarter Ended: (Q1) Sep 30, 2017
SUBJECT: APPROVE COLLEGE AND CAREER ACCESS PATHWAY PARTNERSHIP AGREEMENT BETWEEN THE CULVER CITY UNIFIED SCHOOL DISTRICT AND THE LOS ANGELES COMMUNITY COLLEGE DISTRICT

Assembly Bill 288 (Education Code Section 76004), effective January 1, 2016, authorizes the governing board of a community college district to enter into a College and Career Access Pathways partnership with the governing board of a school district with the goal of developing seamless pathways from high school to community college for career technical education, preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness. The Culver City Unified School District ("CCUSD") and the Los Angeles Community College District ("LACCD") propose to execute a College and Career Access Pathway Partnership Agreement, a copy of which is attached as Attachment A.

The attached Agreement is being presented as an informational item. At its meeting on January 10, 2018, the Board of Trustees for the LACCD will take public comment regarding the attached Agreement and will then vote to approve or disapprove the Agreement.

Background: Assembly Bill 288 (Education Code Section 76004(b)) requires the governing board of each district to hold an open public meeting and to present their proposed College and Career Access Pathway Partnership agreement as an informational item prior to adopting the agreement. At a subsequent open public meeting, both governing boards of must take comments from the public and shall thereafter approve or disapprove the proposed agreement. Pursuant to this requirement, LACCD hereby presents its proposed College and Career Access Pathway Partnership Agreement (Attachment A) between LACCD and CCUSD as an informational item.
COLLEGE AND CAREER ACCESS PATHWAYS

PARTNERSHIP AGREEMENT

BETWEEN

LOS ANGELES COMMUNITY COLLEGE DISTRICT,

a community college district duly organized and existing under the laws

of the State of California

AND

CULVER CITY UNIFIED SCHOOL DISTRICT,

a school district duly organized and existing under the laws

of the State of California

DATED

January 31, 2018
COLLEGE AND CAREER ACCESS PATHWAYS

PARTNERSHIP AGREEMENT

This College and Career Access Pathways Partnership Agreement (“Agreement”) is made as of the ____ day of ______________ 2017 (“Commencement Date”), by and between the LOS ANGELES COMMUNITY COLLEGE DISTRICT, a community college district duly organized and existing under the laws of the State of California (“LACCD”), and the CULVER CITY UNIFIED SCHOOL DISTRICT, a school district duly organized and existing under the laws of the State of California (“CCUSD”). LACCD and CCUSD hereby agree as follows:

RECITALS

A. Assembly Bill 288, effective January 1, 2016, authorizes the governing board of a community college district to enter into a College and Career Access Pathways partnership with the governing board of a school district for the purpose of offering or expanding dual enrollment opportunities for students who may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness.

B. Assembly Bill 288 allows community college districts to enter into partnership agreements with high school to outline the terms of the partnership and to establish protocols for information sharing, joint facilities use, and parental consent for high school pupils to enroll in community college courses.

C. Assembly Bill 288 authorizes specified high school pupils to enroll in up to 15 units per term if those units constitute no more than four community college courses per term, are required for the pupils’ partnership programs, are part of an academic program designed to award students both a high school diploma and an associated degree or a certificate or credential, and would authorize a community college district to exempt special part-time and special full-time students taking up to a maximum of 15 units per term from specified fee requirements.

AGREEMENT:

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. Terms of the Partnership:

1.1. Term of the Agreement: The term of this Agreement shall be five (5) years from the Commencement Date, unless otherwise terminated as provided herein.

1.2. Submission and Amendments: Pursuant to Education Code Section 76004(c)(3), copies of this Agreement shall be filed with both the Chancellor of the California
Community Colleges (“State Chancellor”) and with the Department of Education before the start of the partnership created by this Agreement. The State Chancellor may void this Agreement if it is determined that this Agreement does not comply with the intent of Education Code Section 76004. Any amendment to this Agreement shall be filed with the State Chancellor and the Department of Education. The parties may meet on an annual basis to determine if the Agreement should be amended, to include but not be limited to adding additional courses and pathways that have been developed.

1.3. Courses Offered Under this Agreement: LACCD shall offer courses to CCUSD students who are dual enrolled at both CCUSD and LACCD. LACCD shall offer courses at Culver City High School, Culver Park High School, Culver City Middle School and/or on the West Los Angeles College campus, a LACCD campus. LACCD will offer these courses to CCUSD’s students for college credit and limit courses to CCUSD students pursuant to Education Code Section 76004(o). Courses will be offered during the 2017-18 school year through the 2021-22 school year on any of the campuses listed in this paragraph, or as added, removed, and/or otherwise modified by amendment to this Agreement.

1.3.1. Minimum Class size: CCUSD and LACCD will work collaboratively to ensure a class size of at least 30 students. In circumstances in which fewer than 30 students are enrolled in the course, LACCD retains the right to cancel the course until such time that the class size threshold is met.

1.4. Employer of Record: All courses offered under this Agreement shall be taught by faculty employed by LACCD. LACCD shall be the employer of records for these faculty members and shall be responsible for all assignment monitoring and reporting obligations to the county office of education and under applicable federal teacher quality mandates, if any.

1.5. Collective Bargaining: LACCD and CCUSD certify that all actions taken pursuant to this Agreement are in compliance with all local collective bargaining agreements.

1.6. Criteria for Assessing Pupils’ Ability to Benefit: In developing the educational program created under this Agreement, LACCD and CCUSD shall make assessments as to whether the participating CCUSD students have the ability to benefit from the courses offered in this Agreement. LACCD and CCUSD shall apply the following criteria in making this assessment: 1) Students will demonstrate that they have met any identified pre-requisites for courses. 2) Counselors or high school administration will recommend students to be placed in courses based on their having met course pre-requisites or having demonstrated readiness for college-level courses.

1.7. Total Number of High School Student Served Per Year is projected to be: 500.

1.8. Total Number of FTES Projected to be Claimed by LACCD Per Year: 60

1.9. Apportionment: Pursuant to Education Code Section 76004(s), LACCD shall request and receive state apportionment funding for all college courses offered under this Agreement. Pursuant to Education Code Section 76004(r), CCUSD shall not seek or receive a state allowance or apportionment funding for any instructional activity for which LACCD
requests or receives state apportionment funding. Any courses offered under this Agreement shall be offered at such times to ensure that CCUSD students are scheduled to meet minimum day requirements to receive average daily attendance funding.

1.10. Student Fee Exemptions: Pursuant to Education Code Section 76004(q), LAUSD students admitted to LACCD under this Agreement as special part-time students shall be exempt from the following student fees: Student Representation Fee (Education Code Section 76060.5); Nonresident Tuition Fee (Education Code Section 76140); Transcript Fee (Education Code Section 76223); Enrollment Fee (Education Code Section 76300); Apprentice Fee (Education Code Section 76350); and Child Development Center Fee (Education Code Section 79121). A high school pupil enrolled in a course offered through this Agreement shall not be assessed any fee that is prohibited by Education Code Section 49011. (Education Code Section 76004(f).)

1.11. Protocol for Information Sharing: Any education records or personally identifiable information pertaining to any CCUSD students taking courses under this Agreement shall be exchanged between CCUSD and LACCD in compliance with the Family Educational Privacy Rights Act (FERPA), Education Code Sections 76200-76246, and LACCD Board Rules. LACCD shall provide a dual enrollment application form on which the parent or guardian of the CCUSD student will provide written consent to information sharing between CCUSD and LACCD. Education records and personally identifiable information regarding CCUSD students shall be shared between the Points of Contact identified in Paragraph 6 below. CCUSD’s and LACCD’s Points of Contact shall then further share that information within their respective institutions as necessary.

1.12. Parental Consent: CCUSD shall obtain any required parental consent for any CCUSD student taking LACCD courses under this Agreement. Parental consent will be part of the application process, which includes the dual enrollment/ special part-time student approval form.

2. Courses Offered under this agreement

2.1. Courses Offered: Appendix A to this Agreement lists the courses that LACCD shall offer on CCUSD campuses. Each course listed in Appendix A is offered for the purpose of: 1) preparing students for transfer; or 2) completing a CTE (career technical education) Pathway. Courses are offered to expand dual enrollment opportunities for students who may not already be college bound or who are underrepresented in higher education with the goal of developing seamless pathways from high school to community college for career technical education. All courses listed in Appendix A are offered to attain these specific goals.

2.2. Use of CCUSD Facilities: When LACCD offers any course specified in Appendix A at a CCUSD site, CCUSD shall provide the classrooms in which LACCD’s faculty shall conduct the courses and provide parking spaces for use by LACCD faculty.

2.3 Materials Fees: In compliance with Education Code Sections 76004(f) and 49011, CCUSD shall provide to its students, at no cost to the students, all textbooks, equipment, and any materials needed in connection with any course specified in Appendix A. LACCD will seek to minimize costs of textbooks through methods such as ensuring that textbooks can be used for at least three years. LACCD will provide class sets of textbooks
and materials for students to use during the course and return to CCUSD at the conclusion of
the course during the first calendar year of this agreement. Each year thereafter, LACCD will
loan textbooks and materials for 50% of the courses and CCUSD will provide textbooks and
materials for the other 50% of the courses.

2.5 LACCD Faculty: No LACCD or community college instructor who has been
convicted of any sex offense, as defined in Education Code Section 87010, or any controlled
substance offense, as defined in Education Code Section 87011, shall be retained by LACCD
to teach any course on any CCUSD campus. All LACCD faculty teaching courses under this
Agreement shall meet all required minimum qualifications and conditions including clearance
through a Live Scan process.

2.6 No Displacement of CCUSD Faculty: CCUSD certifies that no CCUSD faculty
member who was teaching a course similar to one offered under this Agreement has been
displaced or terminated because a course is being offered by and/or through LACCD under
this Agreement.

2.7 Admission of Special Part-Time or Full-Time Students: CCUSD students who
are selected to take courses at LACCD campuses under this Agreement shall be admitted to
LACCD as special part-time or special full-time students pursuant to Education Code Section
76001 and applicable regulations and LACCD Board Rules. CCUSD students admitted to
the LACCD under this Agreement, or otherwise permitted to enroll in LACCD courses, shall
be subject to LACCD’s student Code of Conduct, LACCD student discipline rules and
regulations, and applicable Education Code sections, or other laws, governing community
college student discipline.

2.8 Unit Limit: Pursuant to Education Code Section 76004(p), CCUSD students
admitted as special part-time students and taking courses under this Agreement, may enroll
in up to a maximum of 15 units per term if: 1) the units constitute no more than four
community college courses per term; 2) the units are part of an academic program under this
Agreement; and 3) the units are part of an academic program that is designed to award
students both a high school diploma and an associate degree or a certificate or credential.

3. Certifications: LACCD hereby certifies that: 1) the community college courses
offered for college credit on CCUSD’s campus do not reduce access to the same course
offered on LACCD’s campus; 2) community college courses that are oversubscribed or have
waiting lists shall not be offered in this Agreement; 3) participation in this partnership and this
Agreement is consistent with LACCD’s core mission pursuant to Education Code Section
66010.4; and 4) CCUSD students participating in this partnership and this Agreement will not
cause otherwise eligible adults to be displaced from LACCD courses.

4. Remedial Courses: Any remedial course taught by LACCD faculty at CCUSD’s
campus shall be offered only to CCUSD’s high school students who do not meet their grade
level standard in math, English, or both, as demonstrated by a “D” or “F” grade in grade 10 or
11 as determined by CCUSD. LACCD and CCUSD faculty shall engage in a collaborative
effort to deliver an innovative remediation course as an intervention in the student’s junior or
senior year to ensure the student is prepared for college-level work upon graduation.
Students may not take such courses in order to accelerate their course selection at the high
school under any circumstances. These courses will only be accepted to remediate a “D” or “F” grade in a high school English and/or math class.

5. **Points of Contact at LACCD and CCUSD:** The following officials shall serve as the point of contact under this Agreement:

**CCUSD:**

Dr. Lisa Michel  
Director, Secondary Teaching & Learning  
CULVER CITY Unified School District  
4034 Irving Place  
Culver City, CA 90232  
Phone: (310) 842-4220 x 4250  
Fax: (310) 842-4274  
Email: lisamichel@ccusd.org

**LACCD:**

Dr. Ryan Corner  
Vice Chancellor  
L. A. Community College District  
770 Wilshire Boulevard  
Los Angeles, CA 90017  
Phone: (213) 891-8801  
Fax: (213) 891-2278  
Email: cornnerm@email.laccd.edu

Or

Ara Aguiar  
Vice President, Academic Affairs  
West Los Angeles College  
9000 Overland Ave., Culver City, CA 90230  
Phone: (310) 287-4238  
Fax: (310) 841-0396  
Email: AguiarA@wlac.edu

6. **Annual Reporting to the State Chancellor:** During the term of this Agreement, on or before January 1 of each year, CCUSD and LACCD shall submit a joint report to the State Chancellor. The report shall state: 1) the total number of CCUSD students, by schoolsite, taking courses under this Agreement, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws; 2) the total number of community college courses offered under this Agreement by course category and type and by schoolsite; 3) the total number and percentage of successful course completions, by course category and type and by schoolsite; and 4) the total number of full-time equivalent students generated through courses offered under this Agreement. By October 1 of each year of this Agreement, the Points of Contact from CCUSD and LACCD shall meet to plan and commence the preparation of the joint report.

7. **Mutual Defense and Indemnity:** LACCD shall indemnify and hold harmless CCUSD, its governing board, officers, representatives, trustees, agents, consultants, employees, and volunteers for any and all loss, cost, expense, claims, or liability for injury to or death of any person, or damage to any property, caused by the negligence and/or tortious conduct of LACCD in the performance of LACCD’s responsibilities under this Agreement. In such an event, LACCD, at its own expense, shall also defend all actions, suits, or other proceedings brought against CCUSD, its governing board, its officers, representatives, trustees, agents, consultants, employees, or volunteers and satisfy any judgment rendered against CCUSD, its officers, agents, or employees because of such negligence and/or tortious conduct. Similarly, CCUSD shall indemnify and hold harmless LACCD, its governing board, officers,
representatives, trustees, agents, consultants, employees, and volunteers for any and all loss, cost, expense, claims or liability for injury to or death of any person, or damage to any property, caused by the negligence and/or tortious conduct of CCUSD in the performance of CCUSD's responsibilities under this Agreement. In such an event, CCUSD, at its own expense, shall also defend all actions, suits, or other proceedings brought against LACCD, its governing board, officers, representatives, trustees, agents, consultants, employees, or volunteers and satisfy any judgment rendered against LACCD, its officers, agents, or employees because of such negligence and/or tortious conduct.

8. **Insurance:** Without limiting the parties' indemnification obligations herein and as a material condition of this Agreement, each party shall maintain, at its expense and for the duration of this Agreement, a program of insurance or self-insurance and provide evidence thereof, as required below, against claims for injury, damage or loss that may arise from or in connection with this Agreement and/or the use of facilities under the Agreement. Each party shall furnish the other party with certificates of insurance or other satisfactory documentation of all insurance or self-insurance required by this Agreement. Each party shall have the other party added as additional insureds to all of the following policies. The Minimum Scope and Limits of Insurance shall be as follows (coverage shall be at least as broad):

   A. **Commercial General Liability Insurance** "occurrence" form only to provide defense and indemnity coverage to the insured for liability for bodily injury, personal injury, and property damage, of not less than a combined single limit of Five Million Dollars ($5,000,000.00) per occurrence. The general aggregate limit shall be twice the required per occurrence limit. If such insurance is obtained from a third party insurer and not self-insured, the insuring party shall name the other party as an additional insured on the policy.

   B. **Business Automobile Liability Insurance** to provide defense and indemnity coverage to the insured for liability for bodily injury and property damage covering owned, non-owned, and hired automobiles of not less than a combined single limit of One Million Dollars ($1,000,000) per occurrence. If such insurance is obtained from a third party insurer and not self-insured, the insuring party shall name the other party as an additional insured on the policy.

   C. **Workers' Compensation Insurance** as required by the Labor Code of the State of California, and Employers' Liability insurance with limits of not less than One Million Dollars ($1,000,000.00) per accident. Any notice required to be served hereunder shall be in writing.

9. **Choice of Law and Venue:** This Agreement, its interpretations, performance or any breach thereof, shall be governed by, and the rights, duties, and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. Any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Los Angeles County, California.

10. **Termination:** Either party shall have the right to terminate this Agreement without cause by providing to the non-terminating party a written notice of termination. In the event of
termination without cause mid-semester, all reasonable efforts shall be made to ensure the effective date of termination is not until after the end of the semester to enable students to complete, and receive full credit for, the classes then underway. Notice of termination shall be provided at least sixty (60) days prior to the termination date. Each party shall continue to fulfill its obligations under this Agreement until date of termination.

11. Notices: Any notices to be given pursuant to this Agreement shall be in writing and such notices, as well as any other document to be delivered, shall be delivered by personal service or by deposit in the U.S. Mail, certified or registered, return receipt requested, postage prepaid, and addressed to the party for whom intended as follows:

To CCUSD:

CULVER CITY Unified School District
CCUSD Administrative Offices
4034 Irving Place
Culver City, CA 90232
ATTN: Assistant Superintendent, Business Services

To LACCD:

Los Angeles Community College District
Contracts Office - 3rd Floor
770 Wilshire Boulevard
Los Angeles, California 90017

12. Miscellaneous: This Agreement constitutes the entire agreement between the parties hereto pertaining to the subject matter hereof and all prior and contemporaneous agreements, representations and understandings of the parties hereto, oral or written, are hereby superseded and merged herein. No supplement, modification or amendment of this Agreement shall be binding unless in writing and executed by all parties hereto. No waiver of any of the provisions of this Agreement shall be deemed or shall constitute a waiver of any other provisions, whether or not similar, nor shall any waiver be a continuing waiver. No waiver shall be binding unless executed in writing by the party making the waiver. The headings of this Agreement are for purposes of reference only and shall not limit or define the meaning of the provisions hereof. This Agreement may be executed in any number of counterparts, each of which shall be an original and all of which shall constitute one and the same instrument.

13. Board Approval Required. This Agreement is conditioned upon the approval of the governing boards of both CCUSD and LACCD as set forth by Education Code Section 76004.

IN WITNESS WHEREOF, LACCD and CCUSD have executed this Agreement as of the date first above written.
CULVER CITY UNIFIED SCHOOL DISTRICT

By: 
Name: 
Title: 

LOS ANGELES COMMUNITY COLLEGE DISTRICT,

By: 
Name: 
Title: 

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Appendix A

Courses Offered by LACCD on CCUSD Campuses

1. Courses offered to prepare students for transfer (Education Code Section 76004(a) and (d))

<table>
<thead>
<tr>
<th>COURSE</th>
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2. Courses offered to help high school complete a Career Pathway (Education Code Section 76004(a) and (d))

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Subject: APPROVE DISCIPLINARY ACTION FOR CLASSIFIED PERMANENT EMPLOYEES

I. SUSPENSION OF CLASSIFIED PERMANENT EMPLOYEE

The ten (10) day suspension of employee (EN 1054423) assigned to Los Angeles Trade-Technical College (LATTC) as a Custodian is based on the following causes:

- Frequent Unexcused Absence and Tardiness
- Abuse of Leave Privileges by Habitual Use of Leave for Trivial Indispositions or by Absence so Frequent that Efficiency of the Service is Impaired

Background: The above recommendation is in accordance with procedures listed in Education Code Section 88123 and Personnel Commission Rule 735. Evidence is on file in the Employer-Employee Relations Unit of the Human Resources Division to support the above recommendation.

Due process rights guaranteed by Skelly v. State Personnel Board, 15 Cal. 3d l94 (1975) have been afforded the above listed permanent employee.
II. DISMISSAL OF CLASSIFIED PERMANENT EMPLOYEE

The dismissal of employee (EN 795664) assigned to Los Angeles Trade-Technical College (LATTCC) as an Instructional Assistant - Information Technology is based on the following cause:

- Absent without Leave or Abandonment of Position

Background: The above recommendation is in accordance with procedures listed in Education Code Section 88123 and Personnel Commission Rule 735. Evidence is on file in the Employer-Employee Relations Unit of the Human Resources Division to support the above recommendation.

Due process rights guaranteed by Skelly v. State Personnel Board, 15 Cal. 3d 194 (1975) have been afforded the above listed permanent employee.