ORDER OF BUSINESS — REGULAR MEETING

Wednesday, November 1, 2017
First Public Session: 2:00 p.m. – 4:45 p.m.
Closed Session: 5:00 p.m. – 7:00 p.m.
Second Public Session: Immediately Following Closed Session

Los Angeles Harbor College
Music Recital Hall
1111 Figueroa Place
Wilmington, CA 90744

I. Roll Call (2:00 p.m.) Location: Music Recital Hall

II. Flag Salute

III. Welcome Remarks by Otto W. K. Lee, President, Los Angeles Harbor College

IV. Approval of Minutes:
   • Regular Meeting and Closed Session – July 12, 2017
   • Regular Meeting and Closed Session – August 9, 2017
   • Regular Meeting and Closed Session – September 6, 2017

V. Reports from Representatives of Employee Organizations at the Resource Table

VI. Public Agenda Requests
   A. Oral Presentations
   B. Proposed Actions

VII. Requests to Address the Board of Trustees – Multiple Agenda Matters

VIII. Reports and Recommendations from the Board
   A. Reports of Standing and Special Committees
   B. Proposed Actions
      BT1. Resolution – District Classified Employee Retirement
      BT2. Resolution – In Support of Urging Congress to Take Affirmative Steps Toward a Bipartisan Deferred Action Childhood Arrivals (DACA) Policy that Provides a Permanent Pathway to Citizenship
      BT3. Resolution – In Support to Restore the Proposition 98 Test 3B Cut
      BT4. Resolution – In Support of Los Angeles Community College District Board of Trustees to Join the National Movement to Increase Awareness of Hunger and Homelessness Awareness Week
BT5. Resolution – In Support of Senate Concurrent Resolution 160 (McGuire) Which Declares November 2017 as Runaway and Homeless Youth Month (RHYM)

BT6. Absence Ratification Authorization

IX. Report from the Chancellor
   • Report from the Chancellor regarding activities or pending issues in the District

X. Consent Calendar

   Matters Requiring a Majority Vote
   BF1. Adopt Budget Revisions and Appropriation Transfers
   BSD1. Ratify Business Services Actions
   BSD2. Approve Business Services Actions
   FPD1. Approve Facilities Planning and Development Report
   FPD2. Authorize Master Procurement and Master Service Agreements
   HRD1. Personnel Services Routine Actions
   ISD1. Approve New Educational Courses and Programs
   ISD2. Approve New Community Services Offerings
   ISD3. Approve Out of State Student Travel
   PC1. Personnel Commission Actions
         • Correspondence

XI. Recommendations from the Chancellor
   • Public Hearing to Adopt the 2017-18 Spending Plan of the Education Protection Act (EPA) of 2012

   BF2. Adopt the 2017-18 Spending Plan of the Education Protection Act (EPA) of 2012

   Matters Requiring a Super Majority Vote – None

XII. Notice Reports and Informatives
    ISD/A. [Informative] Notification of Out of State Student Travel
    ISD/B. [Informative] Ratify Out of State Student Travel

XIII. Announcements and Indications of Future Proposed Actions by Members of the Board of Trustees

XIV. Requests to Address the Board of Trustees Regarding Closed Session Agenda Matters
XV. Recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5 (Refer to Attachment “A” for Closed Session agenda). Location: Student Services Administration Building, 2nd Floor, Room 214

XVI. Reconvene Regular Meeting Location: Student Services Administration Building, 2nd Floor, Room 214

XVII. Roll Call

XVIII. Report of Actions Taken in Closed Session – November 1, 2017

XIX. Consent Calendar
   Matters Requiring a Majority Vote
   ISD4. Approve Student Discipline – Expulsion without Reconsideration

XX. Adjournment

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**Next Regularly Scheduled Board Committee Meetings**

<table>
<thead>
<tr>
<th>Date: Wednesday, November 15, 2017</th>
<th>9:30 a.m. – 10:45 a.m.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Educational Services Center</td>
<td>Board Room</td>
</tr>
<tr>
<td>770 Wilshire Blvd.</td>
<td>Los Angeles, CA 90017</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Committee</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget &amp; Finance Committee</td>
<td>12:00 p.m. – 1:15 p.m.</td>
<td>Board Room</td>
</tr>
<tr>
<td>Institutional Effectiveness &amp; Student Success Committee</td>
<td>1:30 p.m. – 2:45 p.m.</td>
<td>Board Room</td>
</tr>
<tr>
<td>Facilities Master Planning &amp; Oversight Committee</td>
<td>3:00 p.m. – 4:15 p.m.</td>
<td>Board Room</td>
</tr>
<tr>
<td>Legislative and Public Affairs Committee</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
In compliance with Government Code section 54957.5(b), documents made available to the Board after the posting of the agenda that relate to an upcoming public session item will be made available by posting on the District’s official bulletin board located in the lobby of the Educational Services Center located at 770 Wilshire Boulevard, Los Angeles, California 90017. Members of the public wishing to view the material will need to make their own parking arrangements at another location.

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

To make such a request, please contact the Executive Secretary to the Board of Trustees at (213) 891-2044 no later than 12:00 p.m. (noon) on the Tuesday prior to the Board meeting.
I. Public Employee Evaluation (pursuant to Government Code section 54957)
   A. College Presidents
   B. Executive Staff

II. Conference with Labor Negotiator (pursuant to Government Code section 54957.6)
    A. District Negotiators: Albert Román
       Employee Units: All Units
                       All Unrepresented Employees

III. Public Employee Discipline/Dismissal/Release/Charges/Complaints
     (pursuant to Government Code section 54957)

IV. Consideration of Student Discipline
    (pursuant to Government Code section 54962 and Education Code section 72122)

V. Conference with Legal Counsel - Existing Litigation (pursuant to Government Code section 54956.9(d)(1))
   A. LACCD v. County of Los Angeles
   B. Kristin Lassonde v. LACCD
   C. Charles Guerra, et al. v. LACCD
Kevin A. Shaw v. Burke, et al.

VI. Conference with Legal Counsel - Anticipated Litigation
   (pursuant to Government Code section 54956.9(d)(2) and (e)(1))
   A. Potential litigation – 3 matters

VII. Conference with Legal Counsel - Anticipated Litigation
   (pursuant to Government Code section 54956.9(d)(4))
   A. Potential litigation – 3 matters

VIII. Conference with Legal Counsel - Anticipated Litigation
      (pursuant to Government Code section 54956.9(d)(2) and (e)(2))
      A. Construction claim at Los Angeles Valley College.
RESOLUTION – DISTRICT CLASSIFIED EMPLOYEE RETIREMENT

WHEREAS, The classified employee identified below has been employed with the Los Angeles Community College District for many years; and

WHEREAS, Classified employee contribute significantly toward providing the highest quality of services to our students and the public on behalf of the Los Angeles Community College District; now, therefore, be it

RESOLVED, That the Personnel Commission and the Board of Trustees of the Los Angeles Community College District do hereby recognize the employee for her service and extend best wishes in her retirement.

SUMMARY OF RETIRED CLASSIFIED EMPLOYEES

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Job Classification</th>
<th>Years Of Service</th>
<th>Location</th>
<th>Retirement Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Henderson</td>
<td>Tracey</td>
<td>Accounting Assistant</td>
<td>20</td>
<td>ESC</td>
<td>08/04/2017</td>
</tr>
</tbody>
</table>

Sydney K. Kamlager, President  
Board of Trustees

David Iwata, Chair  
Personnel Commission

Chancellor and Secretary of the Board of Trustees

By ___________________________  Date ___________________________
RESOLUTION – IN SUPPORT OF URGING CONGRESS TO TAKE
AFFIRMATIVE STEPS TOWARD A BIPARTISAN DEFERRED ACTION
CHILDHOOD ARRIVALS (DACA) POLICY THAT PROVIDES A
PERMANENT PATHWAY TO CITIZENSHIP

The following resolution is presented by Board Members Buelna, Hoffman, and Kamlager:

Whereas, On September 5, 2017, the Trump Administration ordered an end to the program known as Deferred Action for Childhood Arrivals, or DACA, and the Administration has urged Congress to identify a replacement within six months before the Administration phases out DACA’s protections. The outcome will determine the legal status and ultimate fate of approximately 800,000 immigrants known as “Dreamers” who were brought to the United States as children and who are eligible—under the existing DACA program; and

Whereas, Existing DACA recipients with permits that expire on or before March 5, 2018 are eligible to apply for renewal, if they submit renewal applications by October 5, 2017; and

Whereas, In an act of faith and trust in America’s promise of opportunity and the historical legal principle of not punishing children for the actions of their parents and/or guardians, “Dreamers” gave their names, addresses and telephone numbers to the United States Government to participate in the DACA program; and

Whereas, The callous decision by the Trump Administration to end the Deferred Action for Childhood Arrivals (DACA) program is antithetical to American values and abandons the promise made to over 800,000 individuals pursuing the American Dream; and

Chancellor and
Secretary of the Board of Trustees

By
Date

Buelna
Fong
Hoffman
Kamlager

Moreno
Svonkin
Veres
Martine

Student Trustee Advisory Vote
Whereas, The average DACA recipient immigrated to the United States when they were six years old and has spent the majority of his or her life living in the U.S.; and

Whereas, The DACA program has offered the opportunity for hundreds of thousands of Americans to reach their educational goals regardless of their immigration status; and

Whereas, The shortsighted political calculation of ending DACA inhibits the aspirations of 222,795 Californians including the California community college students; and

Whereas, Our vision for California’s community colleges is to provide access to a quality public higher education for all Californians, and as the largest public system of higher education in the U.S., we take great pride in being the pathway to opportunity for Californians of all backgrounds; and

Whereas, A study of DACA recipients by the University of California, San Diego, found that the incomes of those participating in the program increased by 45%; and

Whereas, A recent analysis by the CATO Institute found that the U.S. economy could be reduced by $215 billion, and the federal government would lose $60 billion in tax revenues with the elimination of DACA; and

Whereas, DACA recipients are ineligible for federally funded financial aid program such as subsidized loans, grants, scholarships or work study, subsides provided by the Affordable Care Act, Medicaid, food stamps or cash assistance, despite paying income, sales and other taxes; and

Whereas, Seventy percent of DACA recipients are in school and 92% of them identify DACA as permitting them to pursue educational opportunities previously unavailable; and
Whereas, to qualify for DACA eligible applicants must not have committed a felony or significant misdemeanor, have been brought into the country under the age of 16, have lived continuously in the United States since 2007 and have to be either currently in school, have graduated from high school or have been honorably discharged from the U.S. Armed Forces; and

Whereas, President Trump has put the educational goals and career aspirations of hundreds of thousands of Californians on hold and their future and America’s economy at risk; and

Whereas, as a result, the Los Angeles Community College District has experienced a 15 percent decline in DACA student enrollment in the Fall 2017 semester, a significant decline in comparison to historical enrollment trends for this cohort of students, and

Whereas, The Los Angeles Community College District is committed to partnering with community based organizations to provide mental health and trauma-sensitive services and support for DACA students to reduce stress, develop emotional awareness and promote greater overall wellbeing, and

Whereas, We remain steadfast in our commitment to educational opportunity and will stand with “Dreamers” to protect quality public community colleges for all Californians; now, therefore, be it

Resolved, That the LACCD Board of Trustees support the DACA extension as part of a comprehensive national immigration reform policy and a permanent solution and pathway to citizenship for undocumented immigrants; and be it further

Resolved, That the LACCD Office of General Counsel is directed to explore all options to participate in existing litigation and to protect the confidentiality of all student records to the greatest extent allowed by law; and, be it further

Resolved, Resolved, That the LACCD Office of General Counsel is directed to identify organizations providing legal services and to facilitate workshops regarding students’ legal rights at College Dream Centers or other designated areas; and, be it further
Resolved, That the LACCD Board of Trustees urges California’s Congressional members to uphold California values, and to fill the leadership void created by President Trump’s decision, and to codify protections contained within the Deferred Action for Childhood Arrivals Program that will permit thousands of California “Dreamers” to achieve their highest potential and, be it further

Resolved, That the Board of Trustees of the Los Angeles Community College District hereby urges the Congress of the United States, and our State and local leaders—in keeping with the highest and best traditions of our pluralistic constitutional democracy—to acknowledge and accept the moral imperative of relieving these victims of circumstance from the fear of deportation, and to provide our nation’s “Dreamers” with continued relief from deportation, and a path to permanent citizenship.
RESOLUTION – IN SUPPORT TO RESTORE THE PROPOSITION 98 TEST 3B CUT

The following resolution is presented by Board Member Fong:

WHEREAS, The voters approved Proposition 98, a constitutional initiative to provide a minimum level of funding to K-12 schools and community colleges in 1998; and

WHEREAS, The voters approved Proposition 30 in 2012 to prevent $4.5 billion in cuts to K-12 and higher education by increasing the sales tax by one-half cent and income tax on high income earners; and

WHEREAS, The voters approved Proposition 55 in 2016 to increase the income tax on high income earners to support K-12 education; and

WHEREAS, Despite these efforts California still ranks 46th in per pupil funding based on data from Education Week; and

WHEREAS, One of the goals of Proposition 98 is to increase education funding to the average of the top 10 states in per pupil spending; and

WHEREAS, The education community is grateful for the Governor and Legislature’s effort to fully fund Proposition 98 pursuant to the Constitution and statute for the 2018-19 year; and

Chancellor and Secretary of the Board of Trustees

By [Signature] Date

Buelna Moreno
Fong Svonkin
Hoffman Veres
Kamikager Martinez
Student Trustee Advisory Vote
WHEREAS, The Governor and Legislature adopted language in the 2017-18 budget act to waive the statute for Proposition 98 Test 3B funding for the 2018-19, 2019-20, and 2020-21 years; and

WHEREAS, The action taken will reduce Proposition 98 funding by $450 million in 2018-1, $290 million in 2019-20, and $110 million in 2020-21; and

WHEREAS, No state agency and local government entity received a reduction in their budgets for the 2018-19; 2019-20 and 2020-21 years; and

WHEREAS, There are no estimates available on revenues or expenditures to demonstrate that this reduction is justified over the 2018-19; 2019-20; and 2020-21 years; and

WHEREAS, Over six million K-12 students and one million community college students will be directly affected from these reductions over the 2018-19; 2019-20; and 2020-21 years; and

WHEREAS, The Los Angeles Community College District with over 250,000 students could lose $4.1 million in funding for 2018-19; lose $2.7 million in 2019-20; and, lose $1.0 million in 2020-21; and now, therefore it be it

RESOLVED, That, the Los Angeles Community College Board of Trustees oppose the Proposition 98 Test 3B reduction for the 2018-19; 2019-20; and 2020-21 years; and, be it further

RESOLVED, That the reduction be restored in the 2018-19 budget, the 2019-20 budget and 2020-21 budget; and, be it further

RESOLVED, That a copy of this resolution be transmitted to the Governor, Department of Finance, Legislative Analyst Office, and to the respective California Assembly and Senate Budget, Appropriations and Legislative Policy Committees in the California State Legislature.
RESOLUTION – IN SUPPORT OF LOS ANGELES COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES TO JOIN THE NATIONAL MOVEMENT TO INCREASE AWARENESS OF HUNGER AND HOMELESSNESS AWARENESS WEEK

The following resolution is presented by Board Members Hoffman, Fong and Veres:

WHEREAS, National Hunger & Homelessness Awareness Week (HHAW) is held each year the week before Thanksgiving as a time for us all to start to think about what we are thankful for, and work toward a world where no one has to experience hunger or homelessness, and

WHEREAS, The US Department of Housing and Urban Development reports that more than half a million people experience on a given night, and that one-quarter of all homeless people are children under the age of 18, and

WHEREAS, More than 41 million Americans are dependent on food stamps and 43.1 million Americans are living below the poverty level, and

WHEREAS, Nearly 58,000 individuals in Los Angeles are homeless, including 4,828 veterans and 16,000 unsheltered individuals suffering from chronically homeless, and
WHEREAS, A 2015 survey of students at the university of California system found that 42% of students were food insecure, meaning that they lacked reliable access to sufficient amounts of affordable, nutritious food, and

WHEREAS, Nearly one in five students in the Los Angeles Community College District suffer from homelessness and 55% experience housing insecurity throughout the year, and

WHEREAS, 62.7% of students in the Los Angeles Community College District experience food insecurity, and

RESOLVED That LACCD promote awareness of hunger and homelessness issues and educate the communities we serve on these and other issues related to poverty; and, therefore be it

RESOLVED That LACCD promote engaging and positive solutions, including participating in local food and clothing drives; and, be it further

RESOLVED That LACCD continue its efforts to collaborate with public agencies and private nonprofit organizations in the development of strategies and actions to assist students suffering from homelessness, and housing and food insecurity; and, be it further

RESOLVED That the Los Angeles Community College District Board of Trustees joins the National Coalition for the Homeless and the National Student Campaign Against Hunger and Homelessness in declaring November 11-19, 2017 Hunger and Homeless Awareness Week.
Subject: RESOLUTION – IN SUPPORT OF SENATE CONCURRENT RESOLUTION 160 (McGUIRE) WHICH DECLARES NOVEMBER 2017 AS RUNAWAY AND HOMELESS YOUTH MONTH (RHYM)

The following resolution is presented by Board Members Hoffman, Buelna, and Kamlager:

WHEREAS, November is recognized both nationally and in California as Runaway and Homeless Youth Awareness Month; and

WHEREAS, Runaway and homeless youth are young people between the ages of twelve and twenty-four with the least access to essential opportunities and supports; and

WHEREAS, The prevalence of runaway and homelessness among youth is staggering, with studies nationally suggesting that between 1.6 and 2.8 million youth live on the street for at least one night in a one-year period; and

WHEREAS, An estimated 200,000 youth under the age of eighteen and thousands more ages eighteen to twenty-four experience homelessness each year in California; and

WHEREAS, Runaway and homeless youth are overwhelmingly youth who have been expelled from their homes by their families; physically, sexually and emotionally abused at home; discharged from foster care and other state custodial systems without adequate transition plans; separated from their parents by death and divorce; too poor to secure their own basic needs; and ineligible or unable to access adequate medical or mental health resources; and
WHEREAS, Runaway and homeless youth living on the street are victims of physical abuse, sexual exploitation and crime in untold numbers; and

WHEREAS, Runaway youth are on the street because they feel there are no other options open to them; and

WHEREAS, Youth who “age out” of the foster care system are at an increased risk of homelessness and represent an estimated twenty-five to forty percent of the youth who are currently homeless; and

WHEREAS, Providing safe, stable and permanent housing for runaway and homeless youth is a family, community, state and national priority; and

WHEREAS, The future wellbeing of our state depends on the value we place on our youth and in particular on our actions to provide these most vulnerable of our young people with opportunities to acquire the knowledge, skills and abilities they need to find and maintain stable housing and develop into healthy and productive adults; and

WHEREAS, The number of effective programs providing services and supports to runaway and homeless youth in California is a fraction of what is needed to fully address the needs of these young people; and

WHEREAS, The California Youth Crisis Line (1-800-843-5200) has been operated twenty-four hours a day, seven days a week for over twenty-four years by the California Coalition for Youth as the state’s only emergency response system for youth in crisis; and

WHEREAS, Awareness of the tragedy of youth homelessness and its causes must be heightened to ensure greater support for effective programs aimed at preventing homelessness and helping youth remain off the streets; and
WHEREAS, The California Community College system has made it a priority to serve homeless youth through the establishment of priority registration and fee waiver programs; now, therefore be it

RESOLVED, That the Los Angeles Community College District recognizes the need for individuals, schools, communities, businesses, local governments and the state—to take action on behalf of runaway and homeless youth; and, be it further

RESOLVED, That the Los Angeles Community College District Board of Trustees support Senate Concurrent Resolution 160 (McGuire) which declares November 2017 as Runaway and Homeless Youth Month (RHYM).
Subject: **ABSENCE RATIFICATION AUTHORIZATION**

I. That the Board of Trustees of the Los Angeles Community College District hereby compensate Trustee Ernest H. Moreno for the regular meeting of October 4, 2017 despite his absence pursuant to Board Rule 2104.12 Absence – Illness. Trustee Moreno’s absence was due to illness.
Subject: **ADOPT BUDGET REVISIONS AND APPROPRIATION TRANSFERS**

Ratify acceptance of $17,666,770 in income as recommended by the Chief Financial Officer/Treasurer. In accordance with Title 5 of the California Code of Regulations, Section 58307, authorize all the appropriation transfers between major expenditure categories (EXHIBIT I).

Recommended by:  
Robert B. Miller, Vice Chancellor

Approved by:  
Francisco C. Rodriguez, Chancellor
**EXHIBIT I**

**BUDGET REVISIONS AND APPROPRIATION TRANSFERS**
ALL FUNDS, EXCLUDING BUILDING BOND FUND
November 1, 2017

**NEW INCOME (Attachment I)**

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<thead>
<tr>
<th>ACCOUNT</th>
<th>AMOUNT</th>
</tr>
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<tbody>
<tr>
<td>Federal</td>
<td>3,174,977</td>
</tr>
<tr>
<td>State</td>
<td>12,716,728</td>
</tr>
<tr>
<td>Local</td>
<td>1,775,065</td>
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<tr>
<td>Interfund Transfer In</td>
<td>-</td>
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<tr>
<td>Other Financing Sources</td>
<td>-</td>
</tr>
<tr>
<td>Contribution to Restricted Program</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total New Income</strong></td>
<td><strong>17,666,770</strong></td>
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**EXPENDITURES**

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<tr>
<th>ACCOUNT</th>
<th>Approved Budget</th>
<th>Budget Revisions</th>
<th>Appropriation Transfers</th>
<th>Revised Budget</th>
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<tbody>
<tr>
<td>Certificated Salaries</td>
<td>100000-199999</td>
<td>304,019,895</td>
<td>1,409,327</td>
<td>(9,698,648)</td>
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<tr>
<td>Classified Salaries</td>
<td>200000-299999</td>
<td>186,793,219</td>
<td>1,533,651</td>
<td>3,050,101</td>
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<tr>
<td>Employee Benefits</td>
<td>300000-399999</td>
<td>157,585,551</td>
<td>750,176</td>
<td>1,115,448</td>
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<tr>
<td>Books/Supplies</td>
<td>400000-499999</td>
<td>41,783,445</td>
<td>200,634</td>
<td>205,476</td>
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<td>Contract Services</td>
<td>500000-599999</td>
<td>194,343,165</td>
<td>5,068,607</td>
<td>4,537,155</td>
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<td>Capital Outlay</td>
<td>600000-699999</td>
<td>22,000,867</td>
<td>173,114</td>
<td>2,125,521</td>
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<tr>
<td>Other Ongoing</td>
<td>700000-799999</td>
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<td>Other Debt Services</td>
<td>710000-719999</td>
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<td>Tuition Transfers</td>
<td>720000-729999</td>
<td>20,172</td>
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<tr>
<td>Interfunds Transfers</td>
<td>730000-739999</td>
<td>9,124,624</td>
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<td>Direct Support/Indirect Costs</td>
<td>740000-749999</td>
<td>230</td>
<td>-</td>
<td>-</td>
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<tr>
<td>Loan/Grants</td>
<td>750000-759999</td>
<td>313,276,184</td>
<td>188,080</td>
<td>22,200</td>
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<tr>
<td>Other Financing Sources (Except 7902)</td>
<td>760000-799999</td>
<td>154,956,969</td>
<td>8,343,181</td>
<td>(1,447,253)</td>
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<td>Reserve for Contingency*</td>
<td>790000</td>
<td>22,925,854</td>
<td>-</td>
<td>-</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>1,406,702,515</strong></td>
<td><strong>17,666,770</strong></td>
<td>-</td>
<td>-</td>
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</tbody>
</table>

* Reserve for Contingency balance is $22.93 million, which is 3.5% of the Unrestricted General Fund revenue (excluding General Reserve)

All budget revisions and transfers herein are submitted for the Board of Trustees approval in accordance with Title 5 of California Regulations, Sections 58307 and 58308. Appropriation transfers between major expenditure categories are within funds/grants that have been previously received and approved by the Board of Trustees. These transfers have been reviewed by the college administrators and approved by the college Vice Presidents of Administration and College Presidents.

Reviewed by:

[Signature]
Jeanette L. Gordon
Chief Financial Officer/Treasurer
## NEW INCOME AND GRANTS

<table>
<thead>
<tr>
<th>BTA NUMBER</th>
<th>FUND/GRANT NAME</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td></td>
<td></td>
</tr>
<tr>
<td>M-0150</td>
<td><strong>Title V Pathway to Success: Post-Secondary Persistence and Success</strong></td>
<td>$520,832</td>
</tr>
<tr>
<td></td>
<td>To establish funding to increase Hispanic and low-income student learning and achievement through greater awareness and usage of student support, academic, and career services. The program is expected to increase student graduation rates by twenty (20) percent, student transfer rates within three years by twenty (20) percent, and decrease the need for remedial courses to advance to college-level Math and English courses by ten (10) percent. Funding is from the U.S. Department of Education.</td>
<td></td>
</tr>
<tr>
<td>S-0064</td>
<td><strong>TRIO Science, Technology, Engineering, and Mathematics (STEM)</strong></td>
<td>232,266</td>
</tr>
<tr>
<td></td>
<td>To establish funding to assist low-income and first-generation college students and individuals with disabilities succeed in the subject areas of Science, Technology, Engineering, and Mathematics. The program is expected to serve one hundred and twenty eight (128) students. Funding is from the U.S. Department of Education.</td>
<td></td>
</tr>
<tr>
<td>S-0067</td>
<td><strong>TRIO – Educational Talent Search (ETS)</strong></td>
<td>295,200</td>
</tr>
<tr>
<td></td>
<td>To establish funding to prepare low-income, high school graduates for the rigors of college, enrolling into post-secondary educational programs, and completing their program within six years. The program will serve six hundred (600) students. Funding is from the U.S. Department of Education.</td>
<td></td>
</tr>
<tr>
<td>V-0143</td>
<td><strong>Promoting Awareness of Science, Technology, Engineering, and Mathematics (STEM) Opportunities</strong></td>
<td>1,195,267</td>
</tr>
<tr>
<td></td>
<td>To establish funding to promote Science, Technology, Engineering, and Mathematics (STEM) awareness in the college and surrounding community of San Fernando Valley, attract Latino and low-income students to enroll at Los Angeles Valley College, and encourage completion of STEM degrees, certificates, and transfers. The program is expected to benefit three thousand (3,000) students. Funding is from the U.S. Department of Education.</td>
<td></td>
</tr>
</tbody>
</table>
**TRIO – Upward Bound**

To establish funding to provide support to low-income and first-generation college students to prepare them for college success and graduate from a postsecondary institution. The program will serve seventy (70) students from Susan Miller Dorsey High School and fifty (50) students from Alexander Hamilton and Los Angeles High Schools. Funding is from the U.S. Department of Education.

**TRIO Student Support Services Program**

To establish funding to assist low-income, first-generation college and/or disabled students successfully transition from the community college level to the university level. The program will serve one hundred and sixty (160) students. Funding is from the U.S. Department of Education.

**Building Infrastructure Leading to Diversity Promoting Opportunities for Diversity in Education and Research (BUILD PODER) @ California State University Northridge (CSUN)**

To establish funding to develop a class designed to introduce students to biomedical careers and their role in generating equity in health and biomedical sciences. The program will serve one hundred (100) students per semester. Funding is from the National Institutes of Health.

**TOTAL FEDERAL**

$3,174,977

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**State**

**Adult Education Block Grant (AEBG)**

To establish funds for the Adult Education Block Grant to match the allocation provided by the California Community Colleges Chancellor's Office (CCCCO) on its 2017-2018 Advance Apportionment released on July 24, 2017. Funding is from the California Community Colleges Chancellor's Office (CCCCO).

**Enrollment Growth for Associate Degree Nursing Program**

To establish funding to increase the enrollment of students into Los Angeles City College's nursing program and to continue remediation to increase the retention rate. The program will help recruit ten (10) additional nursing students. Funding is from the California Community Colleges Chancellor's Office (CCCCO).


Child Development Training Consortium

To establish funding to enroll students into courses required by the California Commission on Teacher Credentialing to obtain a new or renew a currently held Child Development permit. The program is expected to serve thirty (30) to fifty (50) students. Funding is from the California Department of Education.

Song-Brown Capitation

To establish funding to support underrepresented minorities and disadvantaged students into the nursing program and placement of program graduates into Registered Nursing (RN) shortage areas. The program will admit an additional five (5) students. Funding is from the Office of Statewide Health Planning and Development (OSHPD).

Harbor Teacher Preparation Academy (HTPA)

To establish funding to support additional tutoring with the objective of increasing the number of Harbor Teacher Preparation Academy (HTPA) students succeed in Science, Technology, Engineering, and Mathematics (STEM) related courses. One (1) half-time counselor will be hired to assist students select concurrent enrollment classes, college electives, tutoring as needed, and other available student services. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).

Strong Workforce Program – Regional

To establish funding to increase student enrollment, course, certificate, and degree completions and credentials to enhance student knowledge, and prepare students for entry and mid-level jobs. The program will serve three thousand seven hundred and sixty five (3,765) students at Los Angeles Southwest College and five thousand (5,000) students at West Los Angeles College. Funding is from the California Community Colleges Chancellor's Office (CCCCO).

Assessment, Remediation and Retention for Associate Degree Nursing Program

To establish funding to assist students to succeed in the Associate Degree Nursing Program and pass the National Council Licensure Examination (NCLEX) on their first attempt. Funding is from the Board of Governor's, California Community Colleges Chancellor's Office (BOG-CCCCO).

California Apprenticeship Initiative New Innovative Grant

To establish funding to lead an Aero-Flex Apprenticeship program to educate and train students to become engineers to enter the aerospace industry. The program will recruit and enroll at least twenty (20) qualified apprentices into the program in 2018. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).
**Proposition 39**

To establish funding for the Proposition 39 program for the 2017-2018 fiscal year based on the Certified Apportionment per the California Community Colleges Chancellor's Office (CCCCO). Funding is from the California Community Colleges Chancellor's Office (CCCCO).

**TOTAL STATE**

$12,716,728

**Local**

E-0163, H-0129

**Quality Rating and Improvement Scale (QRIS)**

To establish funding for staff professional development, program needs, family engagement, repair of outdoor equipment, hiring of substitutes for teachers who attend training, workshops for families, and increase the number of low-income children participating in high-quality state preschool programs that prepare them for success in school and life. The program will benefit one hundred and seventy (170) children and sixty (60) practicum, student-employees at East Los Angeles College and seventy-five (75) children and four (4) faculty members at Los Angeles Harbor College. Funding is from the Child Care Alliance of Los Angeles.

**Technical & Career Education**

To accept additional funding at Los Angeles Trade-Technical College to conduct non-credit instruction and vocational/extension training workshops and to purchase instructional equipment. Funding is from Diesel Exhaust After Treatment and Maintenance (DEAM) collections, Foundation for California Community Colleges, I-CAR training, NCS Pearson, Peralta Colleges Foundation, and Periodic Smoke Inspection Program (PSIP) courses.

**Certified Nursing Assistant (CNA) Program**

To establish funding to provide educational scholarships to students for State Exam fees and program fees, provide financial assistance for CNA program costs, and hire additional instructional aide hours to assist CNA Program students. The program will benefit thirty (30) students with State Exam fees and twenty (20) students with program fees. Funding is from the Arthur N. Rupe Foundation.
Construction and Mechanical, Electrical, and Plumbing (MEP) Trades Workforce Training

To establish funding to provide trainings to assist at-risk and disadvantaged youth, adults, and veterans become employed in the construction and other related industries. The program will train approximately eighty (80) to two hundred and twenty (220) participants each year for the next three years. Funding is from Playa Vista Job Opportunities and Business Services (PVJOBS).

Department of Public Social Services (DPSS) – California Work Opportunity and Responsibility to Kids (CalWORKs)

To establish funding to provide the coordination of services to college students enrolled in the California Work Opportunity and Responsibility to Kids (CalWORKs) program such as assistance in preparing required paperwork for the Department of Social Services (DPSS) and completion of certificates and degrees. The program will serve approximately six thousand (6,000) student participants. Funding is from the Department of Public Social Services.

Street Maintenance Technology Program

To establish funding to provide the necessary technical knowledge and job skills such as report writing, issues and practices in Public Works, and heavy equipment operator to Bureau of Street Services employees who wish to advance to supervisor and superintendent levels. The program will serve approximately one hundred and twenty (120) participants each semester. Funding is from the City of Los Angeles Department of Public Works.

Emergency Medical Technician (EMT) Paramedic Training Program

To establish funding to provide training in Emergency Medical Technician (EMT) Paramedic to students. The program will provide training to forty (40) students each section and approximately seven hundred and fifty (750) students each year. Funding is from the University of California Los Angeles (UCLA) Center for Prehospital Care.

TOTAL LOCAL

$1,775,065
OTHERS:

Fund Redistribution

C-0075, H-0121, S-0070  
*Extended Opportunity Programs and Services – Cooperating Agencies Foster Youth Educational Support (EOPS-CAFYES)*  
($131,954)

To redistribute funds from EOPS-CAFYES fund number 10403 to EOPS-CAFYES fund number 20403 at Los Angeles City College, Los Angeles Harbor College, and Los Angeles Southwest College.

C-0076, H-0123, S-0071  
*Extended Opportunity Programs and Services – Cooperating Agencies Foster Youth Educational Support (EOPS-CAFYES)*  
131,954

To accept redistributed funds from EOPS-CAFYES fund number 10403 to EOPS-CAFYES fund number 20403 at Los Angeles City College, Los Angeles Harbor College, and Los Angeles Southwest College.

TOTAL OTHERS  
$0

TOTAL INCOME  
$17,666,770
Subject: **RATIFY BUSINESS SERVICES ACTIONS**

In accordance with the California Education Code and Los Angeles Community College District Board Rules, the following routine transactions are reported for ratifications:

A. **PURCHASE ORDERS AND SHORT TERM AGREEMENTS**

   1,037 issued from August 1, 2017 to August 31, 2017 which totaled $3,226,712.79.

B. **FACILITIES ORDER FORMS**

   58 issued from September 1, 2017 to September 30, 2017 which totaled $174,894.05.

C. **AGREEMENT FOR ART MODELING SERVICES**

   1 issued from September 5, 2017 to June 30, 2018 which totaled $5,500 - City.

D. **AGREEMENT FOR ATHLETIC OFFICIATING SERVICES**

   1 issued from September 1, 2017 to November 30, 2017 which totaled $4,825 - Southwest.

E. **PERMITS FOR USE AND CIVIC CENTER PERMITS UP TO 14 DAYS**

   6 issued from September 1, 2017 to September 30, 2017 for a total income of $13,369 at City.

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Recommended by:  
Robert Miller, Vice Chancellor

Approved by: Francisco C. Rodríguez, Chancellor

Chancellor and  
Secretary of the Board of Trustees

By ___________________________  
Date ___________________________

Buena  
Fong  
Hoffman  
Kamlager  
Moreno  
Svonkin  
Vares  
Martinez  
Student Trustee Advisory Vote
11 issued from September 1, 2017 to September 30, 2017 for a total income of $10,867 at Harbor.

2 issued from September 1, 2017 to September 30, 2017 for a total income of $2,195 at Pierce.

F. LEASE OF EQUIPMENT AGREEMENT

4500230450  Educational Services Center. Amendment No. 1 to agreement with Pitney Bowes, Inc. for rental of a postage meter for the Central Financial Aid Unit during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $264.

G. LEASE OF FACILITIES FOR DISTRICT USE AGREEMENTS

4500197874  East. Amendment No. 3 to extend the agreement with Mobile Modular Management for two modular buildings used as classrooms during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $13,440.

4500247947  East. No-cost Facilities Use Agreement with Downey Unified School District for use of a classroom at Warren High School on designated dates and times for the East Los Angeles Jaime Escalante Math Program. This agreement is from September 9, 2017 to May 12, 2018, inclusive.

4500231678  Mission. Amendment No. 2 to extend agreement with County of Los Angeles Department of Parks and Recreation for use of El Cariso Park for the college’s soccer athletic teams on additional dates and times during the period July 1, 2017 to June 30, 2018. Total cost: $10,000.

H. LEASES, USE PERMITS AND CIVIC CENTER PERMITS OF DISTRICT FACILITIES 14 DAYS OR LONGER

4500248191  City. Agreement with Los Angeles Unified Futbol Academy for the use of the athletic field for soccer practice and games at designated times and days. Included in the fees are the cost of supplies and
attendants, during the period September 8, 2017 to August 31, 2018, inclusive. Total income: $29,679.

4500248573  Pierce. Agreement with El Camino Real High School for use of the swimming pool for water polo practices and games on designated days and times during the period August 8, 2017 to November 30, 2017, inclusive. Total Income: $9,063.

I. LICENSE AGREEMENTS

4500248719  City. Agreement with American Society of Composers, Authors and Publishers (ASCAP) to provide license for the College to perform publicly and non-dramatically copyrighted musical compositions in ASCAP’s repertory during the period July 1 2017 to June 30, 2022, inclusive. Total cost: $15,000.

4500248889  City. Agreement with Essential Education to provide licenses for computer-based GED and HiSET Academy Study Programs for students to receive all the instructions, support and assessment that are needed to obtain high school equivalency credentials as allowed by the Adult Education Block grant during the period November 1, 2017 to October 31, 2018, inclusive. Total cost: $5,850.

4500248841  Districtwide. Agreement with Economic Modeling, LLC for software licenses that provide licenses for all colleges and the Educational Services Center to enable access to economic, labor market, demographic data, and web-based analytical tools for research and program evaluation. Under the auspices of the Office of Educational Programs and Institutional Effectiveness during the period of July 16, 2017 to July 15, 2018, inclusive. Total cost: $45,000.

4500248226  Mission. Agreement with College Central Network, Inc. for license to use its web-based Career Office Management Systems to access online job opportunities for students and employers for the Student Services Department during the period October 24, 2017 to October 23, 2020, inclusive. Total cost: $4,725.
Mission. Agreement with California Math Diagnostics Testing Project (MDTP) for license to use the MDTP tests used in the Assessment Center to place students into Math courses during the period July 1, 2017 to June 30, 2022, inclusive. **Total cost:** $4,000.

**J. MAINTENANCE AGREEMENTS**

4500233272  **East.** Amendment No. 1 to renew agreement with GMS Elevator to provide maintenance for 30 elevators and lifts on campus during the period July 1, 2017 to June 30, 2018, inclusive. **Total Cost:** $40,000.

4500245352  **East.** Agreement with Nalco Company to provide water treatment services for the central plant at the college during the period August 1, 2017 to July 31, 2018, inclusive. **Total Cost:** $39,000.

4500192264  **Educational Services Center.** Amendment No. 4 to renew agreement with Cities Digital for the maintenance of four Fujitsu scanners (two for the Human Resources Division, one each for the Retirement Unit and Payroll Office), maintenance of the Laserfich licenses and Workflow software module, including the Silver Support package, during the period November 20, 2017 to November 19, 2018, inclusive. **Total cost:** $12,580.

4500229350  **Harbor.** Amendment No. 5 to increase the contract amount on agreement with Konica Minolta Business Solutions to provide monthly maintenance service on the new C308 multifunctional printer for the Administrative Services office during the period ending June 30, 2018, inclusive. **Total cost:** $480.

4500234336  **Pierce.** Amendment No. 1 to amend and renew agreement with Nebraska Book Company to include WebPrism maintenance and hosting services and to renew WinPrism maintenance and support services for the Bookstore during the period July 1, 2016 to June 30, 2018, inclusive. **Total cost:** $20,373.
4500235904  **Pierce.** Amendment No. 1 with Canon Solutions America, Inc. to remove two Canon IR7105 from the maintenance agreement during the period September 1, 2017 to December 31, 2017, inclusive.  **Total savings:** $13,055.

4500248276  **Pierce.** Agreement with Canon Solutions America, Inc. for maintenance of two Canon IR8595 digital imaging system in the CopyTech Department during the period September 1, 2017 to August 31, 2018, inclusive.  **Total cost:** $11,860.

4500248993  **Van De Kamp Innovation Center.** Agreement with Emergency Lighting Equipment Service Co., Inc. to provide preventative maintenance, cleaning, testing, calibration, replacement and disposal of expired and defective Life Safety System emergency light fixture batteries throughout the entire facility during the period November 1, 2017 to June 30, 2018, inclusive.  **Total cost:** $40,247.

4500233656  **West.** Amendment No, 1 to renew agreement with Ricoh USA, Inc. to provide maintenance for 3 copiers located in Administrative Services and the Bookstore during the period August 1, 2017 to July 31, 2018, inclusive.  **Total Cost:** $19,000.

**K. REVENUE SHARING AGREEMENTS**

**East.** Amendments and Agreements to provide jointly mutually agreed upon educational courses in an FTES-revenue-generation and apportionment-sharing partnership; and to compensate the agency use of its classroom facilities in providing the educational courses, based upon the number of students enrolled and conducted under the auspices of the College’s Affiliation Program during the period July 1, 2017 to June 30, 2018, inclusive:

4500195756 Amendment No. 4 to agreement with Monrovia Fire Department to provide educational courses to Fire Department Personnel at a cost of $4.25 per student instructional hour, during the fifth year of the agreement.  **Total Cost:** $25,000.
4500220654 Amendment No. 3 to agreement with the City of Alhambra to provide educational courses to Fire Department Personnel at a cost of $4.25 per student instructional hour, during the third year of the agreement. **Total Cost: $50,000.**

4500220894 Amendment No. 4 to agreement with Los Angeles Fire Department to provide educational courses to Fire Department Personnel at a cost of $4.25 per student instructional hour, during the third year of the agreement. **Total Cost: $2,500,000.**

4500220895 Amendment No. 4 to agreement with Los Angeles Sheriff’s Department to provide educational courses to Sheriff’s Department Personnel at a cost of $4.50 per student instructional hour, during the third year of the agreement. **Total Cost: $2,500,000.**

4500220896 Amendment No. 4 to agreement with Los Angeles County Probation Department to provide educational courses to Probation Department Personnel at a cost of $4.25 per student instructional hour, during the third year of the agreement. **Total Cost: $700,000.**

4500233575 Amendment No. 1 to agreement with the California State Firefighter’s Association (CSFA) to provide educational courses to CSFA employees at a cost of $3.75 per student instructional hour, during the second year of the agreement. **Total Cost: $45,000.**

4500233576 Amendment No. 1 to agreement with the California Gang Investigator’s Association (CGIA) to provide educational courses to CGIA employees at a cost of $3.75 per student instructional hour, during the second year of the agreement. **Total Cost: $40,000.**

4500241924 Amendment No. 1 to agreement with the City of Long Beach to provide educational courses to Fire Department Personnel at a cost of $4.25 per student instructional hour, during the second year of the agreement. **Total Cost: $300,000.**
4500248466 Agreement with Monterey Park Fire Department to provide educational courses for Fire Department Personnel at a cost of $4.25 per student instructional hour. Total Cost: $90,000.

L. STUDENT INTERN AGREEMENTS

4500248685 East. No-Cost agreement with California State University, Long Beach to allow up to 6 participants of their Athletic Training to complete clinical education training in ELAC Athletic Facilities during period August 1, 2017 to August 31, 2022, inclusive.

4500248228 Mission. No-cost agreement with Family Practice of Glendale, a Medical Corporation, for student internships in the Health Occupation Program during the period August 15, 2017 to August 14, 2022, inclusive.

M. SERVICE AGREEMENTS

4500215444 City. Amendment No. 2 to renew agreement with Waterline Technologies, Inc. to provide swimming pool supplies during the period September 1, 2017 to August 31, 2018, inclusive. Total cost: $23,000.

4500227834 City. Amendment No. 2 to renew agreement with Arbuckle Electric Motor, Inc. to provide repairs on motors, pumps, blowers and other specialized equipment for the Facilities department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $10,000.

4500246821 Districtwide. Agreement with the California Community Colleges Chancellor’s Office (CCCCO) to provide data and calculated metrics for LACCD colleges to the Integrated Postsecondary Educational Data System (IPEDS). Data and metrics meet the federal accountability requirements, including those mandated under the Student Right to Know Act. This is a participation agreement for the period July 1, 2017 to June 30, 2020, inclusive, under the auspices of the Office of Educational Program and Institutional Effectiveness. Total annual cost: $53,100.
4500228164  East. Amendment No.1 to renew agreement with Ameripride to provide shop towels and uniforms used in the Auto Tech department during the period July 1, 2017 to June 30, 2019, inclusive. **Total Cost: $9,000.**

4500228949  East. Amendment No.4 to renew agreement with SARS Software Products, Inc. to provide SARS Anywhere and SARS Call software licenses used by the Counseling Department during the period July 1, 2017 to June 30, 2018, inclusive. **Total Cost: $5,100.**

4500247568  East. **No cost** agreement with ATM Global for the placement of two ATM machines that will accept the AllPoint Surcharge Free Network. The surcharge for non-All Point members is $2.50. Income will be received monthly on all non Allpoint surcharge transactions, during the period November 2, 2017 to November 1, 2020, inclusive.

4500248461  East. Agreement with SHI to provide VMware Virtual Server Software used in the Information Technology Department during the period October 1, 2017 to September 30, 2018, inclusive. **Total Cost: $16,810.**

4500248462  East. Agreement with Midnight Rain to provide technical support and maintenance for the East Stadium Scoreboard used for home football and soccer games during the period September 2, 2017 to June 30, 2018, inclusive. **Total cost: $6,600.**

4500248463  East. Agreement with Follet School Solutions, Inc. to provide inventory management software to be used in the Student Activities Department during the period November 1, 2017 to October 31, 2018, inclusive. **Total cost: $7,500.**

4500248465  East. Agreement with Dreams for Schools to develop and implement the Jardin de STEM coding Academy for up to 25 participants during the period July 1, 2017 to September 30, 2017, inclusive. **Total cost: $15,400.**

4500224033  Educational Services Center. Amendment No. 1 to agreement with Tangent, Inc to provide email archiving appliance and software support used by all nine colleges and the Educational Services...
Center for compliance with the District three year email retention policy and public information requests, under the auspices of the Office of Information Technology during the period of October 20, 2017 to December 25, 2018, inclusive. Total cost: $29,455.

4500231129 Educational Services Center. Amendment No. 3 to agreement with Imprinta Communications to handle LACCD’s communication and media outreach including press conferences, press releases and relevant follow up, producing events, crafting district wide messaging to ensure consistency, providing crisis communication support, production of LACCD monthly newsletter, annual report and view book and coordinating districtwide media buys to leverage volume pricing during the period October 1, 2017 to March 31, 2018, inclusive. Total cost: $76,000.

4500245103 Educational Services Center. Amendment No.1 to agreement with GP Strategies Corporation one five-day and one three-day training sessions for PeopleSoft Lifecycle Management and Security for twelve students for each session, under the auspices of the Office of Information Technology, during the period October 9, 2017 to May 31, 2018, inclusive. Total cost: $43,336.

4500248843 Educational Services Center. Agreement with Association of Community College Trustees to provide support services to the Board of Trustees for the September 9, 2017 Board Retreat and beyond under the auspices of the Office of the Chancellor. Total cost: $27,500.

4500222811 Harbor. Amendment No. 2 to renew agreement with International Trade Education Program, an intermediary partner in the LA Regional Pathways Consortium to establish International Trade/Global Logistics career pathways as allowed by the California Career Pathways program grant during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $17,500.

4500229603 Harbor. Amendment No. 1 to renew agreement with Western Indoor Environmental Services to provide services to degrease and clean eight stoves and six rooftop exhaust fans, hoods, and accessible ductwork in the Culinary Kitchen and Child Development
Center during the period August 1, 2017 to July 31, 2018, inclusive. Total cost: $7,900.

4500248244 Harbor. Agreement with Equiry Inc. dba Eccono Tree Care to perform brush clearance work by removing debris and foliage around the golf driving range area for the Facilities Department during the period October 1, 2017 to December 15, 2017, inclusive. Total cost: $49,975.

4500248802 Harbor. Agreement with Etudes to provide access to the College’s past live Etudes course sites, project sites, and development sites during the school terms Fall 2015 to Summer 2017 for the Distance Education department in compliance with federal financial aid requirements during the period October 1, 2017 to June 30, 2018, inclusive. Total cost: $10,000.


4500224015 Mission. Amendment No. 3 to increase the total contract amount with Intelecom for use and broadcast rights of courses offered by Instructional Television. This will provide access to videos and streaming services during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $1,500.

4500234265 Mission. Amendment No. 1 to renew agreement with Ace Party Rents to provide tablecloths cleaning services for the Culinary Services Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $5,000.
4500248473 Mission. Agreement with Los Angeles Daily News to place ad campaigns of classes offered throughout the year to boost enrollment for the President’s Office during the period July 1, 2017 to June 30, 2018, inclusive. **Total cost: $10,000.**

4500188763 Pierce. Amendment No. 4 to renew agreement with Kyoko Kassarkian to conduct “Ikebana” classes previously approved by the Board for the Community Services Department during the period July 1, 2017 to June 30, 2018, inclusive. **Total cost: $20,000.**

4500216159 Pierce. Amendment No. 5 to increase the contract amount with Brit-West Soccer, Inc. to conduct “Tiny Pros Soccer” classes previously approved by the Board for the Community Services Department during the period July 1, 2017 to June 30, 2018, inclusive. **Total cost: $40,000.**

4500232743 Pierce. Amendment No. 1 to extend agreement with Ebsco Industries to provide periodical subscriptions for the Library during the period July 1, 2018 to September 1, 2018, inclusive. **Total cost: $8,000.**

4500235908 Pierce. Amendment No. 1 to renew agreement with Medical Billing Technologies, Inc. to act as the third party facilitator for the College Student Health Center for Local Education Agency Medi-Cal Billing Program OptiServices during the period July 1, 2017 to June 30, 2018, inclusive. **No additional cost.**

4500248273 Pierce. Agreement with Dr. Alberto “Al” Solano to serve as external evaluator of the Title V Cooperative Grant for the Distance Education Department during the period September 14, 2017 to September 30, 2017, inclusive. **Total cost: $6,000.**

4500248274 Pierce. Agreement with Medical Billing Technologies, Inc. to act as the third party facilitator for the College Student Health Center for the Family PACT (Planning, Access, Care and Treatment) Program Electronic Billing Services during the period July 1, 2017 to June 30, 2018, inclusive. **Total cost: $5,000.**
4500248970  Pierce. Agreement with Achieving the Dream, Inc. to participate in the Achieving the Dream Network and to provide leadership and data coaching services for the Student Success and Support Program during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $10,000.

4500222271  Southwest. Amendment No. 3 to renew agreement with Hurst Review to provide National Council Licensure Examination review for nursing students preparing for the Registered Nursing exam during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $15,750.

4500248006  Southwest. Agreement with Alabi Community Consulting LLC to provide professional development training on “A 360 Approach to Student Success in Degree Completion and Transfers” for the faculty and staff as allowed by the Student Equity Fund program. Training is provided to Behavioral and Social Science faculty, staff and students by Alabi Community Consulting Group which will assist Los Angeles Southwest College in serving client based students with an equity centered focus on success. This group will also conduct focus groups with the student participants. The Student Equity Committee allotted funds for this ongoing contract work. The dates for the contract are July 15 - July 17, 2017, August 30 - September 12, 2017, October 2 - November 22, 2017, inclusive. Total cost: $15,000.

4500248018  Southwest. Agreement with Achieving The Dream, Inc. to provide leadership and data coaching services for faculty and staff as allowed by the Student Equity Fund program during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $10,000.

4500248252  Southwest. Agreement with Eravision to provide events to promote Hispanic Heritage Month in an effort to promote community awareness and encourage students' pursuit of educational goals and aspirations as allowed by the Student Equity Fund program during the period September 16, 2017 to October 14, 2017, inclusive. Total cost: $10,850.
4500230240  **Trade-Technical.** Amendment No.1 to renew agreement with Presidio Network Solutions Group to provide Orion Network Software Program used in the Information Technology Department during the period August 1, 2017 to July 30, 2018, inclusive. **Total Cost:** $13,825.

4500246803  **Trade-Technical.** Agreement with Los Angeles Conservation Corporation where Los Angeles Trade-Technical College is the fiscal agent of a grant and subcontracts with other entities to provide the Green Landscaping course for up to 20 students enrolled in the Workforce for Environmental Restoration in Communities program. This agreement is during the period July 10, 2017 to September 30, 2017, inclusive. **Total Cost:** $44,916.

4500195939  **Valley.** Amendment No. 3 with Valley Presbyterian Hospital to increase the daily rate by $63 for student health and psychological services, during the period July 1, 2017 to June 30, 2018, inclusive. **Total increase:** $10,584.

4500248239  **Valley.** Agreement with University Corporation, California State University Northridge as a sub-award recipient of the Innovation in Higher Education Grant for the Los Angeles Reverse Transfer Pilot Program during the period July 1, 2017 to June 30, 2019, inclusive. **Total cost:** $100,000.

4500248240  **Valley.** Agreement with Unite-LA (Urban Network for Improving Training in Education for Los Angeles) Northridge as a sub-award recipient of the Innovation in Higher Education Grant for the Los Angeles Reverse Transfer Pilot Program during the period July 1, 2017 to June 30, 2019, inclusive. **Total cost:** $70,000.

4500248245  **Valley.** No-cost agreement with Center for Cross Cultural Study to provide program support services for the International Program, “Alicant, Spain Summer Program 2018” during the period June 30, 2018 to July 28, 2018, inclusive.
4500248246  Valley. Agreement with CollegeSource, Inc. for subscription to use the Transfer Evaluation System for the Counseling Department during the period July 30, 2017 to July 31, 2018, inclusive. **Total cost:** $10,548.

4500248247  Valley. Agreement with ListenToSee Incorporated to implement a statewide transfer evaluation system, which is a database of catalogs from universities and colleges. This is utilized in the Information Communications Technologies and Digital Media realm for review and analysis of transfer credits. This is a collaborative effort with ten other Deputy Sector Navigators from different regions in the state for the Institute for Developing Entertainment Arts & Studies Program during the period July 1, 2017 to June 30, 2018, inclusive. **Total cost:** $8,400.

4500201257  Van de Kamp Innovation Center. Amendment No. 1 to renew agreement with Time Warner Cable to provide telecommunication, phone, and internet services, during the period July 1, 2017 to October 30, 2018, inclusive. **Total cost:** $71,604.

4500185524  West. Amendment No.3 to renew agreement with Meet Each Need with Dignity to provide clinical experience for dental program students during the period September 1, 2017 to August 31, 2018, inclusive. **Total Cost:** $17,480.

Various  Valley. Agreements with the following contractors to provide display poster, bus interior and radio advertisements to promote classes and encourage enrollment for the 2018 Semesters for the Student Services Department during the period January 8, 2018 to December 2, 2018, inclusive. **Total cost:** $193,900.

<table>
<thead>
<tr>
<th>Contract No.</th>
<th>Company</th>
<th>Cost</th>
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</thead>
<tbody>
<tr>
<td>4500248257</td>
<td>CBS Outdoor Investments, Inc.</td>
<td>$11,600</td>
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<td>dba CBS Mall Media</td>
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<td>4500248489</td>
<td>KNX 1070 AM</td>
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</table>
N. SPECIAL GRANT FUNDED EXPENDITURES AGREEMENTS

4500209369 City. Amendment No. 5 to renew agreement with Los Angeles Unified School District to partner with agency to fund the Gear Up 4 LA 2 grant. During the fourth year of the grant, services will include tutoring, host student and parent campus visits, offer career technical education opportunities, provide summer stream academy, host mentor camps, provide current/dual enrollment classes, and offer writing weekend seminars during the period September 21, 2017 to September 22, 2018, inclusive. Total: $93,306.

4500217062 City. Amendment No. 1 to renew agreement with the U.S. Department of Education for that agency to fund the TRIO- Student Services Program to assist up to 160 eligible participants who have an interest in obtaining an Associate’s degree or Certificate and transferring to a four-year university during the period September 1, 2017 to August 31, 2018, inclusive. Total: $288,760.

4500227731 City. Amendment No. 3 to renew agreement with Los Angeles Unified School District for that agency to fund the Gear Up 4 LA 1 grant. During the seventh year of the grant, services will include 12th graders and college freshmen participation in City Pathway, concurrent enrollment courses, facilitation of the Mentor Summit, First Year Experience Summit, and First Year Experience Early Start during the period September 1, 2017 to September 25, 2018, inclusive. Total: $116,852.

4500236390 City. Amendment No. 2 to renew agreement with Child Care Alliance of Los Angeles for that agency to fund the California State Preschool Program Quality Improvement Block Grant to improve the overall quality of State Preschool programs in Los Angeles County during the period October 1, 2016 to September 30, 2017, inclusive. Total: $4,500.

4500248844 City. Agreement with Rancho Santiago Community College District as the fiscal agent for faculty and industry engagement, Institute for Integrated Careers & Academic Pathways (ICAPs) which include development of student video portfolios and a stipends to faculty
and industry partners for participation and curriculum development
and a dedicated coordinator/director to organize retreats and career
pathway workgroups. Performance and evaluation are based on
number of student completions and placements, during the period
July 1, 2016 to December 31, 2018, inclusive. Total: $137,600

4500201427 East. Amendment No. 4 to renew agreement with the California
Community Colleges Chancellors Office for that agency to fund the
Math, Engineering, and Science Academy (MESA) program up to 20
participants, during the period July 1, 2017 to June 30, 2018,
inclusive. Total: $70,250.

4500231511 East. Amendment No. 1 to renew agreement with the California
Community Colleges Chancellors Office for that agency to fund the
Enrollment Growth for Associate Degree Nursing program up to 77
participants, during the period July 1, 2017 to June 30, 2018,

4500237569 East. Amendment No. 2 to agreement with the Child Care Alliance
of Los Angeles for that agency to fund the Quality Improvement
Block Grant during the period July 1, 2017 to June 30, 2018,
inclusive. Total cost: $14,000.

Various Agreement with Rancho Santiago Community College District as the
fiscal agent for the Strong Workforce Regional projects that includes
multiple programs: LA Workforce Education Research Center and LA
Regional Marketing, Promotion and Showcasing and Innovative
Projects fund, Career Pathways Specialist, CTE Regional Internship &
Jobs Academy, TPP STEM/CTE Collaborative, Advanced
Transportation Regional Workforce Collaborative, BioScience
Collaborative, Regional NetLab Hub and Cybersecurity, LA High Tech
Bridge and Coding Boot Camp, Institute for Integrated Career &
Academic pathways and Professional Development Academy, during
the period July 1, 2016 to June 30, 2020, inclusive.

4500248846 East. Total: $384,250
4500249008 West. Total: $418,250
4500216895 Harbor. Amendment No. 2 to renew agreement with the California Office of Statewide Health Planning and Development for that agency to fund the Song-Brown Capitation Program grant to provide nursing education for additional six nursing students during the period July 1, 2017 to August 15, 2019, inclusive. Total: $100,000.

4500219325 Harbor. Amendment No. 3 to renew agreement with Yosemite Community College for that agency to fund the Child Development Training Consortium to address the critical shortage of qualified Early Childhood teachers during the period September 1, 2017 to June 30, 2018, inclusive. Total: $10,000.

4500248498 Harbor. Agreement with Child Care Alliance for that agency to fund the Infant Toddler Quality Improvement grant to improve the quality of State Preschool programs in Los Angeles County during the period July 1, 2016 to December 31, 2017, inclusive. Total: $6,500.

4500152193 Mission. Amendment No. 7 to renew agreement with Yosemite Community College District for that agency to fund the Child Development Consortium, Child Development Training Program for approximately 150 participants during the period July 1, 2017 to June 30, 2018, inclusive. Total: $17,500.

4500248222 Mission. Agreement with Los Angeles County Office of Education to participate in the California School Based Medi-Cal Administrative Activities Random Moment Time Survey Program. This will support efforts to enroll potential participants into the Medi-Cal Program for the Administrative Services Department during the period July 1, 2017 to June 30, 2020, inclusive. Estimated Total: $100,000.

4500248253 Valley. Agreement with California Community Colleges, Chancellor’s Office for that agency to fund the Assessment, Remediation and Retention for Associate Degree in Nursing Program during the period July 1, 2017 to June 30, 2018, inclusive. Total $57,000.
4500248797 Valley. Agreement with California Department of Finance to implement the LA Reverse Transfer pilot program as part of the Innovation for Higher Education Grant. The coordinating institution is Los Valley College with participating colleges:

Los Angeles Mission College
Los Angeles Pierce College
Los Angeles Valley College
California State University, Northridge
Los Angeles Chamber of Commerce, L.A. Compact
Student Success Workgroup
Los Angeles Community College District

These campus representatives have agreed to launch the pilot and collect the data, during the period July 1, 2017 to June 30, 2019, inclusive. **Total: $2,000,000.**

4500237149 West. Amendment No.1 to renew agreement with the Los Angeles County, Office of Education for that agency to fund the Child Development up to 70 participants, during the period July 1, 2017 to June 30, 2018, inclusive. **Total: $205,030.**

4500248762 West. Agreement with the California Community College Chancellor’s Office for that agency to fund the Aero Flex Apprenticeship up to 100 participants, during the period July 1, 2017 to June 30, 2018, inclusive. **Total: $400,000**

4500248763 West. Agreement with the Los Angeles Institute of Architecture and Design for that agency to fund the Architectural Awareness Program up to 20 participants, during the period July 1, 2017 to June 30, 2018, inclusive. **Total: $90,000.**

O. **STUDENT TRANSPORTATION ITEMS**

All buses are licensed by the Public Utilities Commission and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety.
4500248464 **East.** Agreement with Tour Coach Charter & Tours to provide bus transportation for the Transfer Center and Student Services department for various events during the period September 15, 2017 to December 30, 2017 **Total Cost:** $24,000.

4500248095 **Harbor.** Agreement with Starline Tours to provide bus transportation for student athletes and staff to off campus games during the period August 14, 2017 to June 30, 2018, inclusive. **Total:** $30,000.

4500248224 **Mission.** Agreement with The Bus to provide transportation services for the Outreach and Recruitment Office during the period August 18, 2017 to December 21, 2017, inclusive. **Total cost:** $7,875.

4500247420 **Valley.** Agreement with MyBus Corporation to provide bus transportation services for the Athletics Department's intercollegiate competitions during the period September 15, 2017 to June 30, 2018, inclusive. **Total cost:** $13,582.

4500248241 **Valley.** Agreement with Main Street Tours to provide bus transportation services for the Career/Transfer Center’s university visits to assist students to gain exposure to the transfer process and to explore university options, during the period September 1, 2017 to December 31, 2017, inclusive. **Total cost:** $6,300.
Subject:  APPROVE BUSINESS SERVICES ACTIONS

I. AUTHORIZER SERVICE AGREEMENTS

A. Authorize an Agreement with Interact Communications, Inc. to provide a comprehensive Spring 2018 strategic enrollment management campaign that targets non-enrollees (known as Failure to Appear students or FTA) at each of the Los Angeles Community College District’s (LACCD) nine colleges. The main outcome is to grow Spring 2018 enrollment by targeting potential students who have completed the application process within the past year and who have failed to enroll. Deliverables include a strategic plan based upon a data analysis of LACCD’s FTA rate, and a fully executed stratified campaign. A dedicated client site organized by college and campaign featuring all deliverables (over 250 collateral and digital pieces) in downloadable format for use by all LACCD colleges will be provided. The contract period shall be November 15, 2017 to May 30, 2018 inclusive to cover pre, during and post campaign design, implementation and review periods. Total cost: $134,000.

Background: This agreement will provide a fully designed and implemented strategic enrollment management campaign for each of our nine colleges focused on Failure to Appear students with the goal of efficiently increasing districtwide FTES. College Presidents will appoint a single point of contact representing the college cross-functional team responsible for developing each college’s efficient and effective enrollment strategies. These

Recommended by:  
Robert B. Miller, Vice Chancellor

Approved by:  
Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date ___________________________
individuals will work with Interact Communications, Inc. which will provide campaign design and direction, creative content, and social media delivery. Interact with the assistance of the District’s Educational Programs and Institutional Effectiveness Office will organize and attend weekly campaign update meetings. Interact and the District will provide monthly summaries of the campaign progress. Funding is through Districtwide Communications funds.

II. AUTHORIZE PAYMENT

A. $2,800 to the Santa Monica College CalWORKs for the registration payment of 58 CalWORKs staff from six of the LACCD colleges. These staff members attended the 2017 LAC-5 Training on June 16, 2017 at the College of the Canyons.

Background: The LAC-5 held its annual training bringing together 21 community college CalWORKs Programs within Los Angeles County. Funding through Public Social Services Coordination funds.

B. $36,901 to ServPro for services rendered during the period February 1, 2017 to March 31, 2017, due to water leak and damages caused from a plumbing leak on the 9th floor.

Background: The former Acting Director of Business Services, Leila Menzies, in conjunction with the building management company, were advised of a water leak onto the 8th floor and acted under an emergency situation and contacted ServPro to immediately come and remediate the damages that had occurred. Funding through Business Services building and maintenance funds.

III. RATIFY SERVICE AGREEMENTS

A. Ratify agreements to the following law firms to provide legal services to the District on an as-needed basis as directed by the General Counsel or his designee from July 1, 2017 to June 30, 2022, inclusive, at an hourly rate not to exceed each firm’s respective rate and indicated:
Maximum Hourly Rate

Leal & Trejo, APC.          $190  4500247986  
Olivarez, Madruga, LLP      $250  4500247988  
Littler Mendelson, PC       $475  4500247984  
Koeller Nebeker Carlson & Haluck  $185  4500247987

Background: These firms had previous agreements that recently expired and the issuance of these new agreements is pursuant to Government Code 53060. Code provides that for district special services and advice in financial, economic, accounting, engineering, legal, or administrative matters if such persons are specially trained and experienced and competent to perform the special services there is no requirement to perform a request for proposal. Funding is through Districtwide Legal funds.

B. Ratify agreement with Jonnell Agnew & Associates to provide the District as directed by the General Counsel or his designee on an as-needed basis, during the period September 1, 2017 to August 31, 2022, inclusive, at the following transcript fee rates, for one original and one certified copy, per page of regular testimony, and per page of expert witness testimony: $5.75 and $6.25.

Background: This proposed award is to be issued given that services its type are within the defined “professional and specialized services” and as defined by Government Code 53060 in the area of legal matters.” Funding from Districtwide Legal funds.

IV. **ADOPT FINDING OF BIDDING IMPRacticability AND AUTHORIZE SERVICE AGREEMENT**

Authorize the following actions to provide an exception to the public bidding requirements under Public Contract Code section 20651 due to impracticability and authorize a contract with Siemens Industry, Inc to provide preventive maintenance, software upgrades and maintenance, to Los Angeles Trade-Technical College with staff directed support, training and to help protect investment of already purchased and installed Siemens controls systems which that need maintenance, updates and upgrades during the period of August 15, 2017 to August 14, 2018, inclusive with the option to renew on a yearly basis at a cost of $112,280 for the first year.
A. Adopt a finding of bidding impracticability as established by case law authority in Graydon vs. Pasadena Redevelopment Agency which exempts a public agency from formal bidding if the process poses a significant disadvantage to the public entity and makes it impossible to obtain what is required in the procurement.

B. Authorize an agreement to provide support, training and maintenance support services to Los Angeles Trade-Technical College.

**Background:** The College has a campus-wide building management system (BMS) server and automation system campus-wide in current use. This contract is for factory certified training and support for the in-place system for replacement and repair to match existing equipment. An alternate product brand could cause control and/or interface issues which would impact operations campus-wide. At this time, a campus-wide conversion to a new system in not practical and would be unduly wasteful of the remaining useful life of the system already procured.

V. **AUTHORIZE DESTRUCTION OF RECORDS**

Authorize the destruction of the following Educational Services Center Class 3 records.

Mileage Claims 2 boxes, from all colleges from July 1, 2013 to June 30, 2015;

Specially Funded Program payments, 2 boxes including Perishables, ridesharing payments from July 1, 2013 to June 30, 2015;

Rideshare, Child Development, Tuition reimbursement, Student Travel, 2 boxes from July 1, 2013 to June 30, 2015;

ESL Requests, no postings, Perishables, 2 boxes from July 1, 2013 to June 30, 2015;

Bookstore invoices 31 boxes from all colleges from July 1, 2013 to June 30, 2015;

Conference attendants from ESC and all colleges, 23 boxes from July 1, 2010 to June 30, 2015;

Child Development from City, East, Harbor, Mission, 2 boxes from July 1, 2013 to June 30, 2015;
Board of Trustees  
Los Angeles Community College District

Cafeteria invoices, 6 boxes from July 1, 2013 to June 30, 2015;

Library, Stipends, State of California invoices, 2 boxes from July 1, 2013 to June 30, 2015;

Revolving Fund from City, East, Harbor, Mission, ESC, 2 boxes from July 1, 2013 to June 30, 2015;

CalCard from City, East, Harbor, Mission, ESC, 5 boxes from July 1, 2010 to June 30, 2015;

Maintenance payments & blocked documents, 2 boxes from July 1, 2012 to June 30, 2014;

ATP/Library Books, Revolving Fund, Stipends, 2 boxes from July 1, 2013 to June 30, 2015;

Student Travel, 3 boxes from July 1, 2013 to June 30, 2015;

Office Depot Invoices/PO’s, 1 box from July 1, 2013 to June 30, 2015;

Contracts and STA’s, 1 box from July 1, 2013 to June 30, 2015;

AP Vendors (A-Z), 2 boxes from July 1, 2013 to June 30, 2015;

Blank Check Stock unable to be used as paper too thin, 38,000 blank checks in 19 boxes from July 1, 2016 to June 30, 2017.

Background: In accordance with Title V of the California Code of Regulations and the Board Records Policy (Board Rule 7706 et. Seq.), the Director of Accounting has determined that the listed Class 3 Records are no longer needed in paper format since they have been preserved and maintained beyond their required retention, and that no record included in this action conflict with the Board’s Records Policy.
Subject: APPROVE FACILITIES PLANNING AND DEVELOPMENT REPORT

The following items are recommended for approval by Facilities Planning and Development as part of the Consent Calendar for the Board of Trustees Meeting Agenda for the date shown.

The Consent Calendar may be approved with a single vote. Any member of the Board of Trustees has the authority to remove any item listed and have it included on the Action Calendar for a separate vote.

I. AUTHORIZE AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

Action

Authorize Amendment No. 1 to Agreement No. 4500249060 with Jacobs Project Management Co. for the provision of construction management services for the Los Angeles Unified School District's ("LAUSD") Harbor Teacher Preparation Academy ("HTPA") at Los Angeles Harbor College ("Project") through LAUSD funding sources from October 16, 2017 through project completion at a not to exceed cost of $1,397,080.

Background

On August 9, 2017 (Com. No. FPD4), the Board of Trustees authorized Agreement No. 4500249060 with Jacobs Project Management Co. to provide program management services for the Proposition A/AA and Measures J/CC Bond Program on or around September 15, 2017 through on or around September 14, 2022. This proposed action is for an Amendment to the existing program management services contract with Jacobs Project Management Co. to provide construction
management services for the Project through the completion of the project which is anticipated to occur in the Fall of 2018.

Funding and Development Phase

Funding for HTPA construction management services is through the Escrow Account for the Project as funded by LAUSD. All Phases.

II. AUTHORIZE AMENDMENTS TO SERVICE AGREEMENTS

A. Action

Authorize the following actions for Amendment No. 2 to Agreement No. 33855 with Black O'Dowd and Associates, Inc d/b/a BOA Architecture to provide additional design services for the Transportation and Accessibility Improvements - East (Phase 1 - Exterior) project at East Los Angeles College from January 1, 2017 through December 31, 2018 at a cost not to exceed $6,000 inclusive of eligible reimbursable expenses.

1. Ratify this amendment to provide these services from January 1, 2017 through October 31, 2017 at a cost not to exceed $6,000.

2. Authorize this amendment to provide these services from November 1, 2017 through December 31, 2018 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $274,781.

Background

This agreement was authorized by the Board of Trustees on December 3, 2014 (Com. No. FPD1) with Black O'Dowd and Associates, Inc. d/b/a BOA Architecture to serve as the Architect of Record for this project. The scope of work completed is preparation of a new construction change documents (CCD) for approval by the Division of the State Architect (DSA). Due to the de-scoping of work due to changed conditions inside the Facilities Yard, it is requested the agreement be amended to allow for additional design services to update construction documents to certify project closeout with the DSA.
Funding and Development Phase

Funding is through Measure J Bond proceeds. Transportation and Accessibility Improvements - East (Phase 1 - Exterior) 40J.5202.03.01. Construction Phase.

B. Action

Authorize Amendment No. 2 to Agreement No. 33853 with Universal Reproductions, Inc. d/b/a Universal Reprographics, Inc. to provide construction related reprographics services from December 1, 2017 through November 30, 2019 District-wide for no additional cost.

Background

This agreement was authorized by the Board of Trustees on November 5, 2014 (Com. No. FPD1). Universal Reproductions, Inc. d/b/a Universal Reprographics, Inc. was retained originally to provide construction related reprographics. The Master Services Agreement was authorized for a period of three (3) years. Pursuant to Education Code section 81644, a contract for services may be for a period not to exceed five (5) years. This request is to amend the contract for the full five (5) allowed by the Education Code.

Funding and Development Phase

Funding is through Propositions A/AA and Measures J/CC Bond proceeds, and the General Fund. All Phases.

III. ADOPT FINDING OF BIDDING IMPRACTICABILITY AND AUTHORIZE AWARD OF CONTRACT

Action

Pursuant to Public Contract Code 20652:

1. Find it is in the best interest of the District to procure under the authority of a Master Agreement from the Foundation for California Community Colleges with KYA Services, LLC, contract No. CB 14-205, and
2. Authorize a construction contract with KYA Services LLC for the removal, disposal, and installation of flooring for Campus Center Foyer project at Los Angeles Mission College at a cost of $48,901.

Background

Under Public Contract Code 20652 the governing board of any community college district without advertising for bids, and when that board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order, any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the District in the manner in which the public corporation or agency is authorized by law to make the leases or purchases.

Los Angeles Community College District is authorized to utilize the above Master Agreement from the Foundation for California Community Colleges with KYA Services, LLC that was created to provide a material purchasing mechanism for community college districts. Delivery and setup are included.

Funding and Development Phase

Funding is through 2015 – 2016 Scheduled Maintenance funds. Work Order No. 4000170.

IV. ADOPT FINDING OF BIDDING IMPRACTICABILITY AND RATIFY AWARD OF CONTRACTS

A. Action

Ratify the following actions to provide an exception to the public bidding requirements under California Uniform Public Construction Cost Accounting Act (CUPCCAA) due to impracticability, and ratify a general construction contract with Mariscal Painting, Inc. for the Exterior Painting and Sealing of Instructional Administration, Campus Center, and Campus Services Buildings Project at Los Angeles Mission College at a cost of $31,500.

1. Adopt a finding of bidding impracticability as established by case law authority in Graydon vs. Pasadena Redevelopment Agency which exempts a public agency from formal bidding if the process poses a
significant disadvantage to the public entity and makes it impossible to effectively obtain what is required in the procurement; and

2. Ratify the award of a general construction contract to Mariscal Painting, Inc. to provide and install backer rods and calking at expansion joints at Instructional Administration, Campus Center, and Campus Services buildings at Los Angeles Mission College at a cost of $31,500.

Background

On June 8, 2017 (Com. No. FPD1), the Board of Trustees approved the award of a construction contract to Mariscal Painting, Inc. for the Exterior Painting and Sealing of Instructional Administration, Campus Center, and Campus Services at cost of $225,950.

During the construction process, the contractor discovered 2,517 linear feet of expansion joints where the calking has shrunk due to aging causing a potential rain water leak hazard into the buildings.

The contractor’s comprehensive estimate for the replacement of the 2,517 linear feet of calking is $31,500. The original commitment is $225,950. Since the additional amount exceeds the 10% limit for Change Orders and the public bidding process of this portion of the work is impractical due to the fact that Mariscal Painting has already started the original contract, we need to create a new contract (FOF) with Mariscal Painting in the amount of $31,500.

Funding and Development Phase

Funding for this project is through 2015 – 2016 Scheduled Maintenance Funds. Exterior Painting of Instructional Administration Building, Exterior Painting of Campus Center Building, Exterior Painting of Campus Services Building and Seal Building Envelopes of IA, CC and CS Buildings.. Work Order Nos. 40000790, 40000792, 40000870, and 40000871. Construction Phase.

B. Action

Ratify the following actions to provide an exception to the public bidding requirements under California Uniform Public Construction Cost Accounting Act (CUPCCAA) due to impracticability, and ratify a general construction
contract with The Nazerian Group for the Swimming Pool Deck Replacement project at Los Angeles Trade-Technical College at a cost of $77,573.

1. Adopt a finding of bidding impracticability as established by case law authority in Graydon vs. Pasadena Redevelopment Agency which exempts a public agency from formal bidding if the process poses a significant disadvantage to the public entity and makes it impossible to effectively obtain what is required in the procurement; and

2. Ratify the award of a general construction contract to The Nazerian Group to remove asbestos-containing area drainage piping around the swimming pool at Los Angeles Trade Technical College at a cost of $77,573.

Background

On March 8, 2017 (Com. No. FPD1), the Board of Trustees approved the award of a construction contract to The Nazerian Group for the Swimming Pool Deck and Tile Repair Project at cost of $344,123.

During the construction process, the contractor discovered 450 linear feet of asbestos containing transite area drainage piping that needs to be removed in order to replace the concrete deck around the swimming pool.

The contractor’s comprehensive estimate for the removal of the 450 linear feet of piping is $77,573. The original commitment is $344,123. Since the additional amount exceeds the 10% limit for Change Orders and the public bidding process of this portion of the work is impractical due to the fact that The Nazerian Group has already started the original contract, we need to create a new contract with The Nazerian Group in the amount of $77,573.

Funding and Development Phase

V. AUTHORIZE CONSTRUCTION CONTRACTS

A. Action

Authorize a contract with Eberhard to provide general construction services for the Repair Roof - Fine Arts, Theater and Music Buildings project at Los Angeles Harbor College at a cost of $796,670. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Six (6) contractors requested bid packets. Four (4) responsive bids were received ranging from $796,670 to $1,035,641. This construction contract is for roof repair of the Fine Arts, Theater, and Music Buildings.

Funding and Development Phase


B. Action

Authorize a contract with Power Testing and Energization, Inc. to provide general construction services for the Replace Electrical Infrastructure Campus Wide - Phase 1 project at Los Angeles Pierce College at a cost of $48,256. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Eight (8) contractors requested bid packets. Two (2) responsive bids were received ranging from $48,256 to $52,600. This construction contract is for the inspection, high
voltage testing, and implementation of corrective measures for 5kV load interrupting switches.

**Funding and Development Phase**


**C. Action**

Ratify a contract with Duthie Power Services to provide general construction services for the Repair Emergency Generator project at Los Angeles Valley College at a cost of $69,087. Consistent with Board Rule 7100.10, ratify and authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

**Background**

This contract is the result of informal competitive bidding. Seven (7) contractors requested bid packets. Two (2) responsive bids were received ranging from $69,087 to $178,708. This construction contract is for the repair of the emergency generator (supports the Sheriff and Maintenance and Operations facility) to comply with emission reduction requirements stipulated in Rule 1470 noted by the South Coast Air Quality Management District (SCAQMD).

**Funding and Development Phase**


**D. Action**

Authorize a contract with Best Contracting Services, Inc. to provide general construction services for the Physical Education Complex -Replacement of Roofs project at West Los Angeles College at a cost of $673,375. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the
original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Seven (7) contractors requested bid packets. Seven (7) responsive bids were received ranging from $673,375 to $925,000. This construction contract is for the removal and replacement of all roofs at the Physical Education Complex.

Funding and Development Phase

Funding is through 2016 – 2017 Deferred Maintenance funds. Replace Roofs at PE Complex. Work Order Nos. 40001580, 40001633, and 40001634.

Construction Phase. Non-Bond project.

E. Action

Authorize a contract with West Coast Arborists, Inc. to provide general construction services for the Remove Dead Trees-Bark Beetle project at West Los Angeles College at a cost of $159,320. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Four (4) contractors requested bid packets. Three (3) responsive bids were received ranging from $159,320 to $244,250. This construction contract is for the removal of dead and diseased trees from various locations on the West Los Angeles College campus.

Funding and Development Phase

VI. RATIFY CHANGE ORDER FOR CONSTRUCTION CONTRACT GREATER THAN $30,000 ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

A. Action

Ratify Change Order No. 1 to Construction Contract No. 4500243813 with The Nazerian Group for additional labor and material services for the Replacement of Kinesiology South Gym Flooring project at Los Angeles City College at a cost of $12,534.

Inclusive of this change order, the total cost of this Construction Contract is $189,657.

Background

This contract was authorized by the Board of Trustees on May 10, 2017 (Com. No. FPD1) with The Nazerian Group to provide construction services for this project. This change order represents 7.08% of the original contract value of $177,123.

The following services have been completed and are requested to be ratified:

Due to requests by the college:

- Installed vinyl composition tile flooring and removed epoxy paint in the Women's Locker room.

Funding and Development Phase


B. Action

Ratify Change Order Nos. 1 through 3 to Construction Contract No. 4500237215 with Air Treatment Corporation for additional construction services for the Cooling Tower Refurbishment with Fill Replacement at East Los Angeles College at a cost of $26,663.
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<thead>
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<th>Cost</th>
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</table>

Inclusive of these change orders, the total cost of this Construction Contract is $169,663.

Background

This agreement was authorized by the Board of Trustees on January 11, 2017 (Com. No. FPD1) with Air Treatment Corporation to provide general construction services for the Cooling Tower Refurbishment with Fill Replacement project. The original contract value is $143,000.

The following services have been completed and are requested to be ratified:

1. Due to unforeseen conditions:
   - Change Order No. 2 – Upon cleaning of the cooling tower basin, the source of its leakage was identified allowing repair. Leakage increases cooling tower water usage. It was not practicable to delay reinstallation of the fill to select another party to grind and patch the basin and maintain the installation schedule to yield full cooling capacity by summer.
   - Change Order No. 3 – The water level fill control valves were found to be defective during the repair of the cooling tower fill causing poor evaporative capacity. Replacement of the valves will improve performance and fill life. It was not practicable to delay reinstallation of the fill to select another party to install the valves and maintain the installation schedule to yield full cooling capacity by summer.

2. Due to additional requirements:
   - Change Order No. 1 – The existing cooling towers did not have connections to allow use of temporary cooling tower during maintenance
or emergency repair of the towers. This placed effective central plant operations at risk. It was not practicable to delay reinstallation of the fill to select another party to install the valves and maintain the installation schedule to yield full cooling capacity by summer.

Funding and Development Phase


C. Action

Ratify Change Order Nos. 1 through 3 to Construction Contract No. 4500237220 with Axiom Group for additional repair and rehabilitation services for the Repair Emergency Generators at Various Buildings project at East Los Angeles College at a cost of $30,921.

<table>
<thead>
<tr>
<th>Change Order No.</th>
<th>Cost</th>
<th>Percentage of Original Contract Cost</th>
</tr>
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<tbody>
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<td>$7,550</td>
<td>4.85%</td>
</tr>
<tr>
<td>3</td>
<td>$8,516</td>
<td>5.47%</td>
</tr>
</tbody>
</table>

Inclusive of these change orders, the total cost of this Construction Contract is $186,425.

Background

This agreement was authorized by the Board of Trustees on January 11, 2017 (Com. No. FPD1) with Axiom Group to provide general construction services for this project. The original contract value is $155,505.

The following services have been completed and are requested to be ratified:

Due to unforeseen conditions:

- Change Order No. 1 – During maintenance and inspection of Generator #6, the conduit and wiring to the automatic bus transfer was found to be
inadequate. Replacements were made. The generator had not been run at load for several years and no record of deficiency existed.

- **Change Order No. 2** – During maintenance and inspection of Generator #7, the conduit and wiring to the automatic bus transfer was found to be inadequate. Replacements were made. The generator had not been run at load for several years and no record of deficiency existed.

- **Change Order No. 3** – Miscellaneous routine repairs on the generators were more numerous than expected and exceeded the Base Bid Allowances for repairs.

### Funding and Development Phase


### D. Action

Ratify Change Order No. 1 to Construction Contract No. 4500236332 with First Fire Systems for additional repair and rehabilitation services for the Fire Alarm Repair project at East Los Angeles College at a cost of $3,705.

Inclusive of these change orders, the total cost of this Construction Contract is $102,056.

### Background

This agreement was authorized by the Board of Trustees on December 7, 2016 (Com. No. FPD1) with First Fire Systems to provide general construction services for this project. This change order represents 3.77% of the original contract value of $98,351.

The following services have been completed and are requested to be ratified:

Due to unforeseen conditions:

- During the repairs, the cause of a ground fault was found to be corrosion of conduit hangers. The repair required removal of the conduit and installation of new hangers, conduit, and wiring.
Funding and Development Phase


E. Action

Ratify Change Order Nos. 1 through 7 to Construction Contract No. 4500239355 with ABM Building Solutions for additional repair and rehabilitation services for the G3 Chillers Repair/Replace Main Controls project at East Los Angeles College at a cost of $43,140.

<table>
<thead>
<tr>
<th>Change Order No.</th>
<th>Cost</th>
<th>Percentage of Original Contract Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$7,660</td>
<td>9.25%</td>
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<tr>
<td>2</td>
<td>$7,650</td>
<td>9.24%</td>
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<tr>
<td>3</td>
<td>$8,100</td>
<td>9.78%</td>
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<tr>
<td>4</td>
<td>$6,060</td>
<td>7.32%</td>
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<tr>
<td>5</td>
<td>$8,100</td>
<td>9.78%</td>
</tr>
<tr>
<td>6</td>
<td>$3,425</td>
<td>4.14%</td>
</tr>
<tr>
<td>7</td>
<td>$2,145</td>
<td>2.59%</td>
</tr>
</tbody>
</table>

Inclusive of these change orders, the total cost of this Construction Contract is $125,941.

Background

This agreement was authorized by the Board of Trustees on March 8, 2017 (Com. No. FPD1) with ABM Building Solutions to provide general construction services for this project. The original contract value is $82,801.

The following services have been completed and are requested to be ratified:

Due to unforeseen conditions:

- Change Order No. 1 – During start-up the air handler coils for both circuits were found to be plugged with sediments and dirt requiring extensive labor to clean. Units had been idle for several years and no record of fouling existed.
• Change Order No. 2 – During start-up, the three way control valves necessary for integrated operation with the central plant were found to be inoperative requiring replacement. Units had been idle for several years and no record of inoperability existed.

• Change Order No. 3 – After cleaning air handler unit #1, the isolation valves were found to be defective and were replaced to prevent future fouling.

• Change Order No. 4 – After cleaning air handler unit #2, the isolation valves were found to be defective and were replaced to prevent future fouling.

• Change Order No. 5 – During the intended routine maintenance, the slide valves in both chillers were found to be defective and substantial amounts of new refrigerant was required (158 pounds). The units had been idle for several years and no leakage had been noted.

• Change Order No. 6 – During start-up, the three way control valves necessary for integrated operation with the central plant required replacement under Change Order No. 2. The initially obtained valves were not correctly specified by the engineer and an upgraded valve was required.

• Change Order No. 7 – During start-up, the three way control valves necessary for integrated operation with the central plant required replacement under Change Order No. 5. During the replacement their insulation was found to be not reusable and also required replacement.

Funding and Development Phase

Funding is through 2016 – 2017 Scheduled Maintenance project. G3 Chillers Repair/Replace Main Controls. Work Order No. 40001327. Construction Phase. Non-Bond project.

F. Action

Ratify Change Order Nos. 1 through 2 to Construction Contract No. 4500218468 with South Coast Mechanical for additional construction services for the K-5 Boiler Replacement project at East Los Angeles College at a cost of $17,950.

<table>
<thead>
<tr>
<th>Change Order No.</th>
<th>Cost</th>
<th>Percentage of Original Contract Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$3,745</td>
<td>2.10%</td>
</tr>
<tr>
<td>2</td>
<td>$14,205</td>
<td>7.99%</td>
</tr>
</tbody>
</table>
Inclusive of these change orders, the total cost of this Construction Contract is $195,689.

Background

This agreement was authorized by the Board of Trustees on September 1, 2015 (Com. No. FPD1) with South Coast Mechanical to provide general construction services for this project. The original contract value is $177,739.

The following services have been completed and are requested to be ratified:

1. Due to unforeseen conditions:
   - Change Order No. 1 – The system had two regulators installed. One of the regulators had operating characteristics incompatible with the new regulator required by the new boiler equipment. This required its removal and the rerouting of some piping.

2. Due to additional requirements:
   - Change Order No. 2 – The new boiler required a higher minimum operating pressure which was difficult to achieve with existing piping arrangements. The regulator and the supply piping has been upsized. A gas flow meter was required to assure proper data collection of the campus Energy Management System and was added at the same time.

Funding and Development Phase


G. Action

Ratify Change Order Nos. 1 through 3 to Construction Contract No. 4500240833 with Neubauer Electric, Inc. for additional construction services for the Parking Structures 3 and 4 Lighting Upgrades project at East Los Angeles College at a cost of $80,445:
Inclusive of these change orders, the total cost of this Construction Contract is $375,445.

Background

This agreement was authorized by the Board of Trustees on April 5, 2017 (Com. No. FPD1) with Neubauer Electric, Inc. to provide general construction services for the Parking Structures 3 and 4 Lighting Upgrade project. The original contract value is $295,000.

The following services have been completed and are requested to be ratified:

1. Due to unforeseen conditions:

   - Change Order No. 2 – The lighting fixtures for structure 3 were originally intended to be shipped with motion sensors installed. The contract for installation of the lighting fixtures was negotiated without sensor installation. Upon the change of manufacturer practice after award the need for the installer to assemble the sensors arose. It was not practicable to identify another party to assemble the fixtures and the sensors and maintain the installation schedule.

   - Change Order No. 3 – The lighting fixtures for structure 3 were originally intended to be shipped with motion sensors installed. The contract for installation of the lighting fixtures was negotiated without sensor installation. Upon the change of manufacturer practice after award the need for the installer to assemble the sensors arose. It was not practicable to identify another party to assemble the fixtures and the sensors and maintain the installation schedule.

2. Due to additional requirements:

   - Change Order No. 1 – The existing lighting fixtures were wider than the new fixtures to be installed. To cover the penetrations, it required

<table>
<thead>
<tr>
<th>Change Order No.</th>
<th>Cost</th>
<th>Percentage of Original Contract Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$23,445</td>
<td>7.94%</td>
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<tr>
<td>2</td>
<td>$28,500</td>
<td>9.66%</td>
</tr>
<tr>
<td>3</td>
<td>$28,500</td>
<td>9.66%</td>
</tr>
</tbody>
</table>
obtaining and installing plates and grommets in the concrete. Covering the penetrations is necessary to prevent birds and insects entering the penetrations and damaging the electrical connections.

Funding and Development Phase


H. Action

Ratify Change Orders Nos. 1 through 3 to Construction Contract No. 4500244287 with Hampton Tedder Technical Services for additional repair and rehabilitation services for the 5kV Switchgear Cleaning and Inspection project at East Los Angeles College at a cost of $15,838:

<table>
<thead>
<tr>
<th>Change Order No.</th>
<th>Cost</th>
<th>Percentage of Original Contract Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$5,600</td>
<td>4.05%</td>
</tr>
<tr>
<td>2</td>
<td>$7,600</td>
<td>5.51%</td>
</tr>
<tr>
<td>3</td>
<td>$2,638</td>
<td>1.91%</td>
</tr>
</tbody>
</table>

Inclusive of these change orders, the total cost of this Construction Contract is $153,876.

Background

This agreement was authorized by the Board of Trustees on June 7, 2017 (Com. No. FPD1) with Hampton Tedder Technical Services to provide general construction services for this project. The original contract value is $138,038.

The following services have been completed and are requested to be ratified:

Due to unforeseen conditions:

- Change Order No. 1 – During maintenance, a transformer was found in the old stadium switchgear room which no longer had a connected load. The transformer was disconnected and removed.
• Change Order No. 2 – During maintenance, four (4) transformers were identified in building complexes C2 and B1 that did not appear on the campus single line drawings of the 5 kV electrical system. These transformers needed similar maintenance as the others and it was cost efficient to conduct the work while the pertinent buildings were without power. The transformers have been added to the drawings with appropriate identification.

• Change Order No. 3 – After due consideration, the unloaded transformer in stadium switchgear room was determined to be of no value for the campus and was removed and disposed.

Funding and Development Phase


I. Action

Ratify Change Order Nos. 1 through 2 to Construction Contract No. 4500214594 with Otis Elevator for additional construction services for the Elevator Modernization project at Educational Services Center at a cost of $4,464.

<table>
<thead>
<tr>
<th>Change Order No.</th>
<th>Cost</th>
<th>Percentage of Original Contract Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$2,243</td>
<td>0.23%</td>
</tr>
<tr>
<td>2</td>
<td>$2,221</td>
<td>0.22%</td>
</tr>
</tbody>
</table>

Inclusive of these change orders, the total cost of this Construction Contract is $996,584.

Background

This agreement was authorized by the Board of Trustees on May 27, 2015 (Com. No. FPD1) with Otis Elevator Company to provide general construction services for this project. The original contract value is $992,120.
The following services have been completed and are requested to be ratified:

Due to additional requirements:

- Change Order No. 1 – Drywall penetrations for the elevator call boxes required modification that required coordination between the elevator manufacturer and the drywall contractor. The District determined that the work needed to be conducted on a weekend to avoid impacting building operations during the week. This overtime work was not authorized in the original contract.

- Change Order No. 2 – Upon completion of the passenger elevators portion of the contract, an inspection of the Fire Life Safety aspects of the work is required by the Fire Marshal. This inspection requires initiating sirens and flashing light alarms in the building. The District determined that the work needed conduct on a weekend to avoid impacting building operations during the week. Overtime work was not authorized in the original contract.

Funding and Development Phase

Funding is through 2015 – 2016 Deferred Maintenance funds and Measure J Bond funds. Elevator Modernization project. Construction Phase. Non-Bond project.

J. Action

Ratify Change Order No. 1 to Construction Contract No. 4500244571 with Mariscal Painting Inc. for additional labor and material services for the Exterior Painting and Sealing of Instructional Administration, Campus Center and Campus Services Buildings project at Los Angeles Mission College at a cost of $22,320.

Inclusive of this change order, the total cost of this Construction Contract is $248,270.

Background

This contract was authorized by the Board of Trustees on June 7, 2017 (Com. No. FPD1) with Mariscal Painting, Inc. to provide construction services for this project. This change order represents 9.8% of the original contract value of $225,950.
The following services have been completed and are requested to be ratified:

Due to requests by the college:

- Applied a different paint type than the type originally specified.

**Funding and Development Phase**

Funding is through 2015 – 2016 Scheduled Maintenance and Deferred Maintenance funds. Exterior Painting and Sealing of Instructional Administration, Campus Center and Campus Services Buildings. Work Order Nos. 40000790, 40000792, 40000870, and 40000871. **Construction Phase. Non-Bond project.**

**K. Action**

Ratify Change Order Nos. 3 and 4 to Construction Contract No. 33980 with GMZ Engineering, Inc. for additional general construction services for the Transportation and Accessibility Improvements project at Los Angeles Trade-Technical College at a cost of $78,466.

<table>
<thead>
<tr>
<th>Change Order No.</th>
<th>Cost</th>
<th>Percentage of Original Contract Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>$41,251</td>
<td>1.08%</td>
</tr>
<tr>
<td>4</td>
<td>$37,215</td>
<td>0.97%</td>
</tr>
</tbody>
</table>

Inclusive of this change order, the total cost of this Construction Contract is $4,014,894.

**Background**

This contract was authorized by the Board of Trustees on September 7, 2016 (Com. No. FPD1) with GMZ Engineering, Inc. to provide general construction services for this project. This change order represents 2.05% of the original contract value of $3,820,000. The negotiated reduction from contractor demand is $10,490.
The following services have been completed and are requested to be ratified:

1. Due to unforeseen conditions:
   - Reframed a partition wall to support new code-compliant plumbing fixtures and relocated a new stair handrail from the existing wall location to the reframed partition wall.
   - Built a new wall to provide access for new plumbing due to the discovery that the existing wall was smaller than shown on as-built drawings.
   - Relocated a toilet in Willow Hall Room J-211 due to an existing concrete floor beam not shown on as-built drawings that interfered with the installation of the new plumbing.
   - Demolished an existing footing not shown on the as-built drawings that interfered with construction of a new accessibility ramp at the southeast corner of Cypress Hall.
   - Reinforced an existing wall discovered to not be strong enough to support a new accessibility ramp at the southeast corner of Cypress Hall.
   - Attached new metal studs on to existing wrought iron studs discovered to be non-code compliant and rerouted existing plumbing lines in Willow Hall Room J-101 to provide support for new sinks.
   - Patched an opening created by the removal of a door for greater accessibility when it was discovered that the opening was within a concrete wall.

2. Due to additional requirements:
   - Installed an additional floor drain due to an increase of number of fixtures in the locker room in Laurel Gym to meet California building code requirements per the Architect of Record (AOR).
   - Saw cut concrete locker bases in Willow Hall & Laurel Gym to allow required accessibility clearances for new benches per the AOR.
   - Demolished and replaced 200 additional square feet of sidewalk between Cedar Hall and Cypress Hall to meet accessibility code requirements per the Architect of Record.
   - Removed and reinstalled existing toilet partition doors to swing outwards and removed an existing toilet to provide 4 more inches of clearance to meet ADA code per the direction of Division of the State Architect Field Inspector and Access Specialist.
Funding and Development Phase

Funding is through Measure J Bond proceeds. Transportation and Accessibility Improvements 40J.5702.03.01. Construction Phase.

VII. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACT

A. Action

Authorize Acceptance of Completion of Contract No. 4500243813 with The Nazerian Group to provide general construction services for the Replacement of Kinesiology South Gym Flooring project at Los Angeles City College with a substantial completion date of August 30, 2017.

Background

This contract was authorized by the Board of Trustees on May 10, 2017 (Com. No. FPD1).

The total cost of this contract is $189,654.

Funding and Development Phase


B. Action

Authorize Acceptance of Completion of Contract No. 4500237220 with Axiom Group to provide general construction services for the Repair Emergency Generators at Various Buildings project at East Los Angeles College with a substantial completion date of July 23, 2017.

Background

This contract was authorized by the Board of Trustees on January 11, 2017 (Com. No. FPD1).
The total cost of this contract is $186,425.

Funding and Development Phase


C. Action

Authorize Acceptance of Completion of Contract No. 33966-03ECS with TIS, Inc. to provide general construction services for the Plant Facilities Building Fire Line project at East Los Angeles College with a substantial completion date of March 24, 2017.

Background

This contract was authorized by the Board of Trustees on April 13, 2016 (Com. No. FPD1).

The total cost of this contract is $147,370.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Plant Facilities Building Fire Line 2E-203 02E.6203.03.01. Construction Phase.

D. Action

Authorize Acceptance of Completion of Contract No. 4500244287 with Hampton Tedder to provide general construction services for the 5kV Switchgear Cleaning and Inspection project at East Los Angeles College with a substantial completion date of October 6, 2017.

Background

This contract was authorized by the Board of Trustees on June 7, 2017 (Com. No. FPD1).

The total cost of this contract is $153,876.
Funding and Development Phase

Funding is through 2014 – 2015 Scheduled Maintenance Project funds. 5kV Switchgear Cleaning and Inspection. Work Order No. 40001241. Construction Phase. Non-Bond project.

E. Action

Authorize Acceptance of Completion of Contract No. 4500239355 with ABM Building Solutions to provide general construction services for the G3 Chillers Repair/Replace Main Controls project at East Los Angeles College with a substantial completion date of August 30, 2017.

Background

This contract was authorized by the Board of Trustees on March 8, 2017 (Com. No. FPD1).

The total cost of this contract is $125,941.

Funding and Development Phase

Funding is through 2016-2017 Scheduled Maintenance funds. G3 Chillers Repair/Replace Main Controls project. Work Order No 40001327. Construction Phase. Non-Bond project.

F. Action

Authorize Acceptance of Completion of Contract No. 4500239381 with Pacifica Electrical Services, Inc. to provide general construction services for the Repair Emergency Inverters project at Los Angeles Harbor College with a substantial completion date of August 29, 2017.

Background

This contract was authorized by the Board of Trustees on March 8, 2017 (Com. No. FPD1).

The total cost of this contract is $138,900.
Funding and Development Phase


G. Action

Authorize Acceptance of Completion of Contract No. 4500244571 with Mariscal Painting, Inc. to provide general construction services for the Exterior Painting and Sealing of Instructional Administration, Campus Center, and Campus Services buildings project at Los Angeles Mission College with a substantial completion date of October 2, 2017.

Background

This contract was authorized by the Board of Trustees on June 8, 2017 (Com. No. FPD1).

The total cost of this contract is $248,270.

Funding and Development Phase

Funding is through 2015 – 2016 Scheduled Maintenance and Deferred Maintenance funds. Exterior Painting and Sealing of Instructional Administration, Campus Center, and Campus Services buildings. Work Order Nos. 40000790, 40000792, 40000870, and 40000871. Construction Phase. Non-Bond project.

H. Action

Authorize Acceptance of Completion of Task Order No. 25MCS MATOC No. 33966 with TIS, Inc. to provide general construction services for the Zone 4 Storm Chamber Retention System project at Los Angeles Mission College with a substantial completion date of July 21, 2017.

Background

On April 13, 2016 (Com. No. FPD1), the Board of Trustees authorized the establishment of a pre-qualified list of construction contractors that could
receive construction assignments by Task Order through a competitive bidding process to be conducted by the Program Management Office. The above Task Order No. 25MCS was issued to TIS, Inc. on December 28, 2016 with a Task Order Notice to Proceed issued on January 3, 2017. Work commenced on January 3, 2017. The total cost of this contract is $548,000.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Zone 4 Storm Chamber Retention System 40J.5409.05.02. Construction Phase.

I. Action

Authorize Acceptance of Completion of Task Order No. 13P7 MATOC No. 33955 with GMZ Engineering, Inc. to provide general construction services for the FTA Bus Rapid Transit Extension & Winnetka/Mason DeSoto Entrances (Marquee Welding) project at Los Angeles Pierce College with a substantial completion date of August 17, 2017.

Background

On April 13, 2016 (Com. No. FPD1), the Board of Trustees authorized the establishment of a pre-qualified list of construction contractors that could receive construction assignments by Task Order through a competitive bidding process to be conducted by the Program Management Office. The above Task Order 13P7 was issued to GMZ Engineering, Inc. on July 21, 2017 with a Task Order Notice to Proceed issued on July 25, 2017. Work commenced on July 31, 2017. The total cost of this contract is $19,700.

Funding and Development Phase

Funding is through Proposition AA Bond proceeds. FTA Bus Rapid Transit Extension & Winnetka/Mason DeSoto Entrances (Marquee Welding) 15P.7588.05.03. Construction Phase.

J. Action

Authorize Acceptance of Completion of Task Order No. 21P6 MATOC No. 33955 with GMZ Engineering, Inc. to provide general construction services for the FTA Bus Rapid Transit Extension & Winnetka/Mason DeSoto Entrances project
at Los Angeles Pierce College with a substantial completion date of March 14, 2017.

Background

On April 13, 2016 (Com. No. FPD1), the Board of Trustees authorized the establishment of a pre-qualified list of construction contractors that could receive construction assignments by Task Order through a competitive bidding process to be conducted by the Program Management Office. The above Task Order 21P6 was issued to GMZ Engineering, Inc. on February 2, 2017 with a Task Order Notice to Proceed issued on February 9, 2017. Work commenced on February 13, 2017. The total cost of this contract is $10,950.

Funding and Development Phase

Funding is through Proposition AA Bond proceeds. FTA Bus Rapid Transit Extension & Winnetka/Mason DeSoto Entrances 15P.7588.05.03. Construction Phase.

K. Action

Authorize Acceptance of Completion of Contract No. 33864 with Balfour Beatty Construction to provide general construction services for the Stadium ADA Improvements project at Los Angeles Pierce College with a substantial completion date of October 2, 2015.

Background

This contract was authorized by the Board of Trustees on December 3, 2014 (Com. No. FPD2).

The total cost of this contract is $4,044,923.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Stadium ADA Improvements 35P.5537.03. Construction Phase.
VIII. AUTHORIZE AMENDMENT TO LEASE AGREEMENT

Action

Authorize Amendment No. 5 to Lease Agreement No. 32616 with Modern Building Systems for the option to purchase eight (8) 12' x 48' modular buildings and two (2) 14' x 48' modular units for the Furniture, Fixtures, and Equipment (FF&E)-Pierce project at Los Angeles Pierce College from January 10, 2018 through duration of the Build-LACCD Bond Program at a cost of $221,696. If applicable, all sales tax shall be paid.

Inclusive of this amendment, the total amount of this lease agreement is $958,165.

Background

This agreement was authorized by the Board of Trustees on October 7, 2009 (Com. No. FPD1). The lease was originally with M/Space Holdings a Delaware LLC. Assignment Agreement with Modern Building Systems, Inc. was authorized by the Board of Trustees on February 8, 2017 (Com. No. FPD1). An amendment of this lease agreement is requested to purchase eight (8) 12’ x 48’ and two (2) 14’ x 48’ modular buildings for continued use by the College Project Team (CPT) at Los Angeles Pierce College for the duration of the Build-LACCD Bond Program.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Furniture, Fixtures and Equipment (FF&E)-Pierce 40J.5555.05. All Phases.

IX. AUTHORIZE AMENDMENTS TO DESIGN-BUILD AGREEMENTS

A. Action

Authorize Amendment No. 5 to Design-Build Agreement No. 80000 with Harper Construction Company, Inc. for additional Design-Build services for the Harbor Teacher Preparation Academy (HTPA) project at Los Angeles Harbor College at a cost not to exceed $93,283 inclusive of eligible reimbursable expenses.
Inclusive of this amendment, the total cost of this Design-Build agreement is $23,684,690.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on June 24, 2015 (Com. No. FPD2). This Design-Build agreement with Harper Construction Company, Inc. was authorized by the Board of Trustees on June 24, 2015 (Com. No. FPD2). The project is entirely funded by LAUSD. No funding is provided by the Los Angeles Community College District for this project.

The following additional Design-Build services have been approved by LAUSD and are requested to be authorized:

Due to requests by the LAUSD:

- Provide projector screens per updated specification section.
- Construction costs only for the LAUSD IP convergence updated specification.
- Multi-Purpose Room flooring specification change from VCT to MONDO.

Amendment No. 5 to Agreement No. 80000 includes Change Order No. 6.

Funding and Development Phase

Funding is entirely through LAUSD proceeds. No funding is provided by LACCD. Harbor Teacher Preparation Academy. Design and Construction Phases.

B. Action

Authorize Amendment No. 2 to Design-Build Agreement No. 33948 with Harper Construction Company, Inc. for additional Design-Build services for the School of Science project at Los Angeles Southwest College at a cost not to exceed $540,000 inclusive of eligible reimbursable expenses.
Inclusive of this amendment, the total cost of this Design-Build agreement is $16,232,970.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on March 9, 2016 (Com. No. FPD3). This Design-Build agreement with Harper Construction was authorized by the Board of Trustees on March 9, 2016 (Com. No. FPD3).

The following additional Design-Build services are proposed and are requested to be authorized:

Due to unforeseen conditions:

- Design and construction a methane mitigation system after a methane investigation report revealed a high concentration of methane on the project site. The original contract did not require the design-builder to investigate for methane.
- Connect a sewer pipe to another manhole located approximately 30 feet further from the originally intended point of connection after it was discovered that the manhole’s invert elevation was higher than indicated on campus as-built drawings.

Amendment No. 2 to Agreement No. 33948 includes Change Order No. 2.

Funding and Development Phase

Funding is through Measure J Bond proceeds. School of Science 06S-618.01. Design and Construction Phases.
X. RATIFY AMENDMENTS TO DESIGN-BUILD AGREEMENTS

A. Action

Ratify Amendment No. 6 to Design-Build Agreement No. 33785 with Davis Reed Construction, Inc. for additional Design-Build services for the Campus Wide ADA Transition and Access Compliance project at Los Angeles Harbor College at no additional cost.

<table>
<thead>
<tr>
<th>Original Agreement</th>
<th>$13,696,590</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved Amendments</td>
<td>- $8,696,128</td>
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<tr>
<td>Sub Total</td>
<td>$5,000,462</td>
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<tr>
<td>Proposed Amendment</td>
<td>+ $0</td>
</tr>
<tr>
<td>Total</td>
<td>$5,000,462</td>
</tr>
</tbody>
</table>

Inclusive of this amendment, the total cost of this Design-Build agreement remains $5,000,462.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on December 5, 2012 (Com. No. FPD1). This Design-Build agreement with Davis Reed Construction, Inc. was authorized by the Board of Trustees on February 12, 2014 (Com. No. FPD1).

The following Design-Build services have been completed and are requested to be ratified:

Due to unforeseen conditions:

- Adjust the start date of the agreement at no additional cost from December 19, 2016 to April 6, 2017 due to rain events and a delay in subcontractor enrollment in the Owner-Controlled Insurance Program (OCIP). The contract duration remains the same and will be substantially completed on February 11, 2018.

Amendment No. 6 to Agreement No. 33785 includes Change Order No. 8.
Funding and Development Phase

Funding is through Measure J Bond proceeds. Campus Wide ADA Transition and Access Compliance 33H.5338.02.01, 40J.5302.03.01. Construction Phase.

B. Action

Ratify Amendment No. 8 to Design-Build Agreement No. 33349 with McCarthy Building Companies for additional Design-Build services for the Monarch Center (Student Union) and Parking Structure project at Los Angeles Valley College at a cost not to exceed $450,991 inclusive of eligible reimbursable expenses.

<table>
<thead>
<tr>
<th></th>
<th>Original Agreement</th>
<th>$45,377,997</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved Amendments</td>
<td>+ $1,329,784</td>
<td></td>
</tr>
<tr>
<td>Sub Total</td>
<td></td>
<td>$46,707,781</td>
</tr>
<tr>
<td>Proposed Amendment</td>
<td>+ $450,991</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>$47,158,772</td>
</tr>
</tbody>
</table>

Inclusive of this amendment, the total cost of this Design-Build agreement is $47,158,772.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on November 2, 2010 (Com. No. FPD2). This Design-Build agreement with McCarthy Building Companies was authorized by the Board of Trustees on July 13, 2011 (Com. No. FPD1).

The following Design-Build services have been completed and are requested to be ratified:

1. Due to requests by the college:

   - Installed six (6) exterior wireless access points and 29 owner-furnished interior wireless access points.
• Integrated four (4) automatic doors with the College's security access control system.
• Provided a new lighting controller to integrate new Student Union with the College's lighting control system.
• Deleted the scope of work for the addition of manhole access to a utility tunnel.
• Installed nine (9) glazed windows at the Health Department interior locations to maintain privacy and confidentiality of the students visiting the Health Center.

2. Due to unforeseen conditions:

• Replaced the existing irrigation control wires that were demolished with old cafeteria building and not shown on as-built drawings.
• Removed and replaced a broken glass window to Student Union that was found damaged after building occupancy.
• Provided a new concrete blanket over existing shallow clay sewer pipe and electrical duct bank not shown on utility as-built drawings.

3. Due to additional requirements:

• Revised existing noncompliant ramp and path of travel originally shown on the design documents to be completed by another project.
• Added carbon monoxide detection above fireplace in the Study Hall as required by Division of the State Architect Field Engineer.
• Provided a non-compensable time extension of (169) total calendar days.

Amendment No. 8 to Agreement No. 33349 includes Change Order No. 10.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Monarch Center (Student Union) 38V.5842.02. Design and Construction Phases.
XI. AUTHORIZE ACCEPTANCES OF COMPLETION OF DESIGN-BUILD AGREEMENTS

A. Action

Authorize Acceptance of Completion to Design-Build Agreement No. 33074 with Pankow Special Projects, L.P. for the Theater Drama Speech Building project at Los Angeles Harbor College with a substantial completion date of September 30, 2016.

The total cost of this Design Build Agreement was $9,201,503.

Background

This agreement was authorized by the Board of Trustees on September 1, 2010 (Com. No. FPD1). The Theater Drama Speech Bldg. is an existing 22,000 sq.ft. campus facility. Project included modernization work to include interior upgrades, roof replacement, HVAC upgrades, restroom ADA upgrades, theatrical rigging, lighting, and sound renovations.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Theater Drama Speech Building 13H.7307.03, 33H.5307.02, 33H.5307.03. Design & Construction Phases.

B. Action

Authorize Acceptance of Completion to Design-Build Agreement No. 33349 with McCarthy Building Companies for the Monarch Center (Student Services Annex) and Parking Structure project at Los Angeles Valley College with the following substantial completion dates:

a. Monarch Center (Student Union Annex) – May 31, 2016

The total cost of this Design-Build Agreement was $47,158,772.
Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on November 2, 2010 (Com. No. FPD2). This Design-Build agreement with McCarthy Building Companies was authorized by the Board of Trustees on July 13, 2011 (Com. No. FPD1) for the design and construction of the Monarch Center (Student Services Annex) and Parking Structure.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Monarch Center (Student Services Annex) and Parking Structure 38V.5842.02, 08V.6842.02, 38V.5841.02. Design and Construction Phase.

XII. AUTHORIZE PURCHASE OF BUILDING PROGRAM INSURANCE COVERAGE

Action

Authorize the purchase of an Owner Protective Professional Indemnity Insurance policy in support of the Bond funded Building Program from Berkley Assurance Company for a not to exceed premium cost of $200,000 for a one year period starting November 15, 2017 through November 15, 2018.

Background

The Owner Protective Professional Indemnity Insurance policy ("OPPI") is one of the various insurances provided through the program-wide Owner Controlled Insurance Program (OCIP). The OPPI policy is required to provide greater protection from losses due to design errors through higher limits than those provided by District professional service providers.

The current OPPI policy expires November 15, 2017. To ensure there was no lapse in coverage, the District’s OCIP Broker, Alliant Insurance Services, recently solicited proposals for OPPI coverage from the insurance markets. Out of the two companies that submitted proposals, Berkley Assurance Company provided the lowest premium rate schedule for maximum coverage with the most favorable terms and conditions to the District.
The policy premium amount is based on the value of construction expected to start during the policy period. Based on construction values projections provided by the Program Management Office, the premium can vary from less than $140,480 to a maximum of $200,000.

The OPPI policy maximum premium of $200,000 indicated above is estimated to be sufficient to cover the policy premium during the next year under the new policy based on the expected value of construction starts during the policy period.

**Funding and Development**

Funding is through Measure J/CC Bond proceeds.  Construction Phase.
Subject: AUTHORIZE MASTER PROCUREMENT AND MASTER SERVICE AGREEMENTS

1. AUTHORIZE MASTER PROCUREMENT AGREEMENTS

A. RFID Equipment and Supplies

Action

Authorize Master Procurement Agreements for the entire catalog, with Quake Global, Inc. and Ritmo Investments, Inc. for RFID Equipment and Supplies for use District-wide for a period of three (3) years, plus two (2) one-year options, from start date of November 2, 2017 or as soon thereafter as possible in consideration of the guaranteed individual unit pricing as stated.

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Handheld Mobile Computer, Pistol Grip, with Barcode Scanning and UHF RFID Read Capability</td>
<td>$4,502.85</td>
</tr>
<tr>
<td>2</td>
<td>Passive UHF RFID Add-On Handle for Mobile Computer, Handle Only</td>
<td>$2,017.11</td>
</tr>
<tr>
<td>3</td>
<td>Handheld Mobile Computer, with Barcode Scanning and UHF RFID Read Capability</td>
<td>$3,640.56</td>
</tr>
</tbody>
</table>

AGREEMENT WITH: QUAKE GLOBAL, INC.

Recommended by: [Signature]
David Salazar, Chief Facilities Executive

Approved by: [Signature]
Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

Buelna
Fong
Hoffman
Kamlager
Moreno
Svonkin
Veres
Martinez
Student Trustee Advisory Vote
## AGREEMENT WITH: QUAKE GLOBAL, INC.

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Dock Power Cable</td>
<td>$19.50</td>
</tr>
<tr>
<td>5</td>
<td>USB Cable for Units</td>
<td>$22.25</td>
</tr>
<tr>
<td>6</td>
<td>Spare Battery</td>
<td>$93.50</td>
</tr>
<tr>
<td>7</td>
<td>Spare Battery Charger</td>
<td>$318.75</td>
</tr>
<tr>
<td>8</td>
<td>Snap-On Magnetic Stripe Reader</td>
<td>$427.52</td>
</tr>
<tr>
<td>9</td>
<td>Mobile Handheld Computer Protective Equipment</td>
<td>$13.11</td>
</tr>
<tr>
<td>10</td>
<td>Modular Docking System for Handheld Computers, Dual</td>
<td>$591.21</td>
</tr>
<tr>
<td>11</td>
<td>Flat, Metal Surface, Adhesive Attached Passive RFID Tags</td>
<td>$1.59</td>
</tr>
<tr>
<td>12</td>
<td>Plastic Surface, Adhesive Attached Passive UHF RFID Special Labels</td>
<td>$1.03</td>
</tr>
<tr>
<td>13</td>
<td>Non-Metallic Surface, Adhesive Attached Passive UHF RFID Special Labels</td>
<td>$0.77</td>
</tr>
</tbody>
</table>

## AGREEMENT WITH: RITMO INVESTMENTS, INC.

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Handheld Mobile Computer, Pistol Grip, with Barcode Scanning and UHF RFID Read Capability</td>
<td>$1,200.00</td>
</tr>
<tr>
<td>2</td>
<td>Passive UHF RFID Add-On Handle for Mobile Computer, Handle Only</td>
<td>$70.00</td>
</tr>
<tr>
<td>3</td>
<td>Handheld Mobile Computer, with Barcode Scanning and UHF RFID Read Capability</td>
<td>$825.00</td>
</tr>
<tr>
<td>4</td>
<td>Dock Power Cable</td>
<td>$200.00</td>
</tr>
<tr>
<td>5</td>
<td>USB Cable for Units</td>
<td>$31.00</td>
</tr>
<tr>
<td>6</td>
<td>Spare Battery</td>
<td>$73.00</td>
</tr>
<tr>
<td>7</td>
<td>Spare Battery Charger</td>
<td>$365.00</td>
</tr>
<tr>
<td>Item No</td>
<td>Bid Item Description</td>
<td>Unit Price</td>
</tr>
<tr>
<td>--------</td>
<td>--------------------------------------------------------------------------------------</td>
<td>------------</td>
</tr>
<tr>
<td>8</td>
<td>Snap-On Magnetic Stripe Reader</td>
<td>$170.00</td>
</tr>
<tr>
<td>9</td>
<td>Mobile Handheld Computer Protective Equipment</td>
<td>$20.00</td>
</tr>
<tr>
<td>10</td>
<td>Modular Docking System for Handheld Computers, Dual</td>
<td>$440.00</td>
</tr>
<tr>
<td>11</td>
<td>IT Asset Tag w/10-Second Beacon</td>
<td>$500.00</td>
</tr>
<tr>
<td>12</td>
<td>Flex-Mount Asset Tag w/10-Second Beacon</td>
<td>$500.00</td>
</tr>
<tr>
<td>13</td>
<td>Infrared-Enabled IT Asset Tag Only w/Tamper Firmware but No Tab Installed, 10-50 Second Beacon</td>
<td>$500.00</td>
</tr>
<tr>
<td>14</td>
<td>Fixed 433 MHz Reader Kit for US</td>
<td>$500.00</td>
</tr>
<tr>
<td>15</td>
<td>Flag Tab, Non-Tamper, 10-Pk</td>
<td>$500.00</td>
</tr>
<tr>
<td>16</td>
<td>Flag Tab, Non-Tamper, 25-Pk</td>
<td>$500.00</td>
</tr>
<tr>
<td>17</td>
<td>Flag Tab, Non-Tamper, 50-Pk</td>
<td>$500.00</td>
</tr>
<tr>
<td>18</td>
<td>Flag Tab, Non-Tamper, 100-Pk</td>
<td>$500.00</td>
</tr>
<tr>
<td>19</td>
<td>Thin Loop Tab, Non-Tamper, 10-Pk</td>
<td>$500.00</td>
</tr>
<tr>
<td>20</td>
<td>Thin Loop Tab, Non-Tamper, 25-Pk</td>
<td>$500.00</td>
</tr>
<tr>
<td>21</td>
<td>Thin Loop Tab, Non-Tamper, 50-Pk</td>
<td>$500.00</td>
</tr>
<tr>
<td>22</td>
<td>Thin Loop Tab, Non-Tamper, 100-Pk</td>
<td>$500.00</td>
</tr>
<tr>
<td>23</td>
<td>Thumbscrew Tab, Non-Tamper, 10-Pk</td>
<td>$500.00</td>
</tr>
<tr>
<td>24</td>
<td>Thumbscrew Tab, Non-Tamper, 25-Pk</td>
<td>$500.00</td>
</tr>
<tr>
<td>25</td>
<td>Thumbscrew Tab, Non-Tamper, 50-Pk</td>
<td>$500.00</td>
</tr>
<tr>
<td>26</td>
<td>Thumbscrew Tab, Non-Tamper, 100-Pk</td>
<td>$500.00</td>
</tr>
<tr>
<td>27</td>
<td>Tab Install Key for M174 IT Asset Tag Deployment, 1 Key</td>
<td>$500.00</td>
</tr>
<tr>
<td>28</td>
<td>Tab Install Key for M174 IT Asset Tag Deployment, 5 Key</td>
<td>$500.00</td>
</tr>
<tr>
<td>29</td>
<td>Flat, Metal Surface, Adhesive Attached Passive RFID Tags</td>
<td>$1.16</td>
</tr>
</tbody>
</table>
AGREEMENT WITH: RITMO INVESTMENTS, INC.

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>30</td>
<td>Plastic Surface, Adhesive Attached Passive UHF RFID Special Labels</td>
<td>$0.76</td>
</tr>
<tr>
<td>31</td>
<td>Non-Metallic Surface, Adhesive Attached Passive UHF RFID Special Labels</td>
<td>$0.66</td>
</tr>
</tbody>
</table>

Background

This proposed Agreement is identified for award at the not to exceed amount of $2,000,000 to three (3) vendors because it is a Catalogue Agreement.

Catalogue Agreements are the result of formal competitive bidding and are priced at the responsive bids received using the price for benchmark items, freight costs, discount from the bidders’ catalogue and warranty coverage. Participants in the bidding process are advised in advance of this selection process and they must agree to abide by it in order to participate. Catalogue Agreements may be awarded to more than one bidder.

There were two (2) bidders and the awardees are:

1. Quake Global, Inc.
2. RITMO Investments, Inc.

The award is for thirty-one (31) items.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J/CC Bond proceeds or through General Funds as applicable. This procurement is initially for the Asset Management project and is available for use District-wide. District-wide RFID Equipment and Supplies #FE-04-17-D. All Phases.
B. Computing Equipment, Mobile and Print Devices and Peripheral Products

Action

Authorize a Master Procurement Agreement for the entire catalog, with Golden Star Technology Inc. D/B/A GST, Konica Minolta Business Solutions U.S.A., Inc., Ricoh USA, Inc., Canon Solutions America, Inc., for Computing Equipment, Mobile and Print Devices and Peripheral Products for use District-wide for three (3) base years, plus two (2) one (1) year option periods, from start date of November 2, 2017 or as soon thereafter as possible in consideration of the guaranteed product discounts as stated.

AGREEMENT WITH: GOLDEN STAR TECHNOLOGY INC.
D/B/A GST

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Classification Discount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Desktop Computer -- All in-one</td>
<td>45%</td>
</tr>
<tr>
<td>2</td>
<td>Desktop Computer -- No Monitor</td>
<td>45%</td>
</tr>
<tr>
<td>3</td>
<td>Laptop Computer</td>
<td>45%</td>
</tr>
<tr>
<td>4</td>
<td>WorkStation Computer (6 Display)</td>
<td>45%</td>
</tr>
<tr>
<td>5</td>
<td>WorkStation Computer (2 Display)</td>
<td>45%</td>
</tr>
<tr>
<td>6</td>
<td>Tablet -- Wi-Fi Connectivity Only</td>
<td>40%</td>
</tr>
<tr>
<td>7</td>
<td>Tablet -- Wi-Fi and Cellular Connectivity</td>
<td>40%</td>
</tr>
<tr>
<td>8</td>
<td>Notebook -- Rugged</td>
<td>40%</td>
</tr>
<tr>
<td>9</td>
<td>Tablet -- Rugged</td>
<td>35%</td>
</tr>
<tr>
<td>10</td>
<td>Handheld -- Rugged</td>
<td>30%</td>
</tr>
<tr>
<td>11</td>
<td>Display Devices</td>
<td>60%</td>
</tr>
<tr>
<td>12</td>
<td>Input Devices</td>
<td>20%</td>
</tr>
<tr>
<td>13</td>
<td>Docking Stations</td>
<td>20%</td>
</tr>
<tr>
<td>14</td>
<td>Additional Memory (All in-one, Workstation and Laptop)</td>
<td>10%</td>
</tr>
<tr>
<td>15</td>
<td>Tracking Software -- Desktop Computer, All in One Computers,</td>
<td>45%</td>
</tr>
</tbody>
</table>
### AGREEMENT WITH: GOLDEN STAR TECHNOLOGY INC. D/B/A GST

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Classification Discount</th>
</tr>
</thead>
<tbody>
<tr>
<td>16</td>
<td>Tracking Software -- Laptop Computers and Portable Devices</td>
<td>45%</td>
</tr>
<tr>
<td>17</td>
<td>Multifunctional Devices--Workgroup Black and White</td>
<td>35%</td>
</tr>
<tr>
<td>18</td>
<td>Multifunctional Devices--Workgroup Color and Black and White (CMYK)</td>
<td>35%</td>
</tr>
<tr>
<td>19</td>
<td>LaserJet - Black &amp; White</td>
<td>35%</td>
</tr>
<tr>
<td>20</td>
<td>LaserJet -- Color</td>
<td>35%</td>
</tr>
</tbody>
</table>

### AGREEMENT WITH: KONICA MINOLTA BUSINESS SOLUTIONS U.S.A., INC.

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Classification Discount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Additional Memory (All in-one, Workstation and Laptop)</td>
<td>10%</td>
</tr>
<tr>
<td>2</td>
<td>Multifunctional Devices--Workgroup Black and White</td>
<td>87.11%</td>
</tr>
<tr>
<td>3</td>
<td>Multifunctional Devices--Workgroup Color and Black and White (CMYK)</td>
<td>84.29%</td>
</tr>
<tr>
<td>4</td>
<td>LaserJet - Black &amp; White</td>
<td>69.55%</td>
</tr>
<tr>
<td>5</td>
<td>LaserJet -- Color</td>
<td>47.76%</td>
</tr>
</tbody>
</table>
AGREEMENT WITH: RICOH USA, INC.

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Classification Discount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Multifunctional Devices--Workgroup Black and White</td>
<td>82.00%</td>
</tr>
<tr>
<td>2</td>
<td>Multifunctional Devices--Workgroup Color and Black and White (CMYK)</td>
<td>79.00%</td>
</tr>
<tr>
<td>3</td>
<td>LaserJet - Black &amp; White</td>
<td>66.25%</td>
</tr>
<tr>
<td>4</td>
<td>LaserJet -- Color</td>
<td>54.00%</td>
</tr>
</tbody>
</table>

AGREEMENT WITH: CANON SOLUTIONS AMERICA, INC.

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Classification Discount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Multifunctional Devices--Workgroup Black and White</td>
<td>54.32%</td>
</tr>
<tr>
<td>2</td>
<td>Multifunctional Devices--Workgroup Color and Black and White (CMYK)</td>
<td>54.41%</td>
</tr>
</tbody>
</table>

Background

These proposed Agreements are identified for award at the not to exceed amount of $8,000,000 to four (4) vendors because they are Catalogue Agreements.

Catalogue Agreements are the result of a formal competitive request for bids and are priced at the responsive bids received using the discount for benchmark items, discount from the bidders’ catalogue and warranty coverage. Participants in the request for bid process are advised in advance of this selection process and they must agree to abide by it in order to participate. Catalogue Agreements may be awarded to more than one bidder.

There were five (5) bidders and the awardees are:

1. Golden Star Technology Inc. D/B/A GST
2. Konica Minolta Business Solutions U.S.A., Inc  
3. Ricoh USA, Inc.  
4. Canon Solutions America, Inc.

The award is for twenty three (23) items.

Funding and Development Phase

Funding is through Proposition A/AA, Measures J/CC Bond proceeds, General Funds, and all other funding sources as applicable. This procurement is initially for the Furniture, Fixtures and Equipment (FF&E) project and is available for use District-wide. District-wide Computing Equipment, Mobile and Print Devices and Peripheral Products #FE-03-17-D. All Phases.

2. AUTHORIZE RECISSION MASTER PROCUREMENT AGREEMENTS

Action

Authorize the rescission of Master Procurement Agreements in the table below originally intended for the Furniture, Fixtures and Equipment project District-wide:

<table>
<thead>
<tr>
<th>Contract No.</th>
<th>Vendor Name</th>
<th>Equipment Type</th>
<th>BOT Date</th>
<th>COM. No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>40389</td>
<td>World Wide Technology, Inc.</td>
<td>Network, Server, Storage and Peripheral Equipment</td>
<td>April 5, 2017</td>
<td>FPD2</td>
</tr>
<tr>
<td>40392</td>
<td>Neiman/Holler, Inc. d/b/a Neiman &amp; Company</td>
<td>Wayfinding Signage, Banners and Decorative Signs</td>
<td>May 10, 2017</td>
<td>FPD2</td>
</tr>
</tbody>
</table>

Background

These Master Procurement Agreements were authorized by the Board of Trustees on the dates identified in the table above for the Furniture, Fixtures and Equipment (FF&E) project District-wide. Subsequent to the Board’s authorization of the above agreements the awardees declined to
execute the contract documents provided as part of the bidding process and the awards are proposed to be rescinded.

Funding and Development Phase

Funding for purchases to have been made through these Master Procurement Agreements were to be through Propositions A/AA, Measures J/CC and the General Funds. Furniture, Fixtures and Equipment (FF&E). All Phases.

3. AUTHORIZE RECISSION OF MASTER SERVICE AGREEMENT

Action

Authorize the rescission of Master Service Agreement No. 50501 with Imagenet, LLC for document scanning, storage and destruction services originally intended for the Furniture, Fixtures and Equipment project District-wide.

Background

This Master Service Agreement was authorized by the Board of Trustees on June 7, 2017 (Com. No. FPD2). Subsequent to the Board’s authorization of the above agreement the awardee declined to execute the contract documents provided as part of the bidding process and the award is proposed to be rescinded.

Funding and Development Phase

Funding for purchases to have been made through these Master Procurement Agreements were to be through Propositions A/AA, Measures J/CC and the General Funds. Furniture, Fixtures and Equipment (FF&E). All Phases.
Subject: APPROVE PERSONNEL SERVICES ROUTINE ACTIONS

1. Academic Service:
   (Faculty, Academic Administration, Academic Supervisors)
   Total: 978
   (This Report) 2672
   (07-01-17 to Date)

2. Classified Service:
   (Clerical, technical, supervisors, maintenance & operations, trades, classified managers, confidential)
   Total: 234
   596

3. Unclassified Service:
   (Student workers, professional experts, community services staff, community recreation)
   Total: 3104
   7624

Total:
4316
10892

DATE RANGE: August 31, 2017 – October 2, 2017

All personnel actions reported herein are in accordance with the Board of Trustees Rules and are within the approved budget. Personnel actions include retirements, employment, leaves, separations/resignations and assignment changes.

The classified assignments noted above have not been certified by the Personnel Commission and are subject to further audit by the Personnel Commission due to SAP transition issues and may be subject to change.

Karen Martin, Personnel Director
Personnel Commission

Recommended by:
Albert J. Roman, Vice Chancellor

Approved by:
Francisco G. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By __________________________ Date __________________________

Buslna
Fong
Hoffman
Kamlager
Moreno
Svonkin
Veres
Martinez
Student Trustee Advisory Vote
Subject: APPROVE NEW EDUCATIONAL COURSES AND PROGRAMS

I. APPROVE NEW CREDIT COURSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units and College</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>CO INFO</td>
<td>Introduction to Computer Hardware (3 Units) HARBOR</td>
<td>CSU</td>
</tr>
<tr>
<td></td>
<td>Computer Operating Systems (3 Units) HARBOR</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Introduction to Computer and Information Security (3 Units) HARBOR</td>
<td></td>
</tr>
<tr>
<td>ENTREP</td>
<td>Entrepreneur Manager/Leader (3 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>ENTREP</td>
<td>Social Tech (digital) Entrepreneurship (3 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>ENTREP</td>
<td>Startup Global Entrepreneurship (3 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>KIN MAJ</td>
<td>History of Physical Education, Kinesiology and Sport (3 Units) TRADE</td>
<td></td>
</tr>
</tbody>
</table>

Recommended by:  
Angeles Echeverri, President, DAS  
Ryan Comier, Vice Chancellor, EPID

Approved by:  
Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By _________________ Date _________________

Busch
Fong
Hoffman
Kamlager

Moreno
Svonkin
Vores
Martinez

Student Trustee Advisory Vote
## II. RATIFY ADDITIONS TO EXISTING CREDIT COURSES

The following is a college addition of individual credit courses which have been previously adopted by the Board of Trustees.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units and College</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYCH</td>
<td>Health Psychology (3 Units) VALLEY</td>
<td>CSU</td>
</tr>
<tr>
<td>COMM</td>
<td>Small Group Communication (3 Units) CITY</td>
<td>CSU</td>
</tr>
<tr>
<td>JOURNAL</td>
<td>Techniques for Staff Editors I (1 Unit) HARBOR</td>
<td>NT</td>
</tr>
<tr>
<td>JOURNAL</td>
<td>Techniques for Staff Editors II (1 Unit) HARBOR</td>
<td>NT</td>
</tr>
<tr>
<td>JOURNAL</td>
<td>Directed Study - Journalism (2 Units) HARBOR</td>
<td>CSU</td>
</tr>
<tr>
<td>CAOT</td>
<td>Introduction to Medical Coding/Billing (3 Units) SOUTHWEST</td>
<td>NT</td>
</tr>
<tr>
<td>DANCEST</td>
<td>Dance Production III (2 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>DANCETQ</td>
<td>Modern Dance Techniques III (1 Unit) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>EARTH</td>
<td>Earth Science (3 Units) SOUTHWEST</td>
<td>NT</td>
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<tr>
<td>NUTRTN</td>
<td>Nutrition (3 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>PSYCH</td>
<td>Introduction to Counseling (3 Units) VALLEY</td>
<td>UC/CSU</td>
</tr>
</tbody>
</table>
III. RATIFY ADDITIONS TO EXISTING NONCREDIT COURSES

The following are college additions of individual noncredit courses which have been previously adopted by the Board of Trustees.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units and College</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>ESLCVCS</td>
<td>ESL and Civics IV (0 Unit) HARBOR</td>
<td>NT</td>
</tr>
<tr>
<td>ESLCVCS</td>
<td>ESL and Civics V (0 Unit) HARBOR</td>
<td>NT</td>
</tr>
<tr>
<td>ESL NC</td>
<td>English as Second Language I (0 Unit) WEST</td>
<td>NT</td>
</tr>
</tbody>
</table>

IV. APPROVE NEW EDUCATIONAL CREDIT PROGRAMS

Los Angeles Mission College

A. Certificate of Achievement in Computer Programmer (18 Units)
B. Certificate of Achievement in Cyber Security Associate (18 Units)
C. Certificate of Achievement in Full Stack Developer (18 Units)

Los Angeles Southwest College

A. AA-T degree in Social Justice Studies: Inequalities and Diversity (60 Units)
Subject: APPROVE NEW COMMUNITY SERVICES OFFERINGS

I. Approve the following new Community Services course offerings as submitted by Los Angeles City College, Los Angeles Pierce College, and Los Angeles Valley College, as listed in Attachment 1.
## Los Angeles City College

### VOCATIONAL

<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hair Color at the Next Level</td>
<td>Students in this class will learn about the artistic and financial aspects of being a professional hair colorist, from how to apply different methods and applications of hair color, pigmentation, and shading, to how they can best utilize social media to market entrepreneurial endeavors. Ingridette Pope, one of the industry’s best color specialists, will also provide them with valuable insight.</td>
</tr>
<tr>
<td>Job Search Strategies</td>
<td>Students in this class will learn how to make their job searches more effective in an interactive environment that will help them to improve their interviewing skills, broaden their networking strategies, prepare strong resumes, and leave positive first impressions.</td>
</tr>
</tbody>
</table>

### GENERAL EDUCATION

<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Save Time &amp; Money When Buying and Leasing a Car</td>
<td>Students in this class will learn how an automobile lease works, what their consumer rights are when it pertains to purchasing a vehicle, and how smart buying decisions can help them to better negotiate at the dealership.</td>
</tr>
</tbody>
</table>

## Los Angeles Pierce College

### TECHNICAL

<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sterile Processing Technician</td>
<td>Students in this class will learn about the practices, principles, and methods of sterilization processes, while preparing for the Certification Board for Sterile Processing and Distribution, Sterile Processing</td>
</tr>
</tbody>
</table>
Understanding and Preventing Cyber Bullying

Students in this class will learn the negative effects of cyberbullying, while examining student rights, responsibilities, and the best preventative practices.

### VOCATIONAL

<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pharmacy Technician - CA</td>
<td>Students in this class will learn how to practice and apply the duties of pharmacy technicians that will help them to prepare for the National Health Career Association Certification Exam.</td>
</tr>
<tr>
<td>CIW Social Media Strategist</td>
<td>Students in this class will learn about the foundations of social media, and how to use technology to engage consumers with various social media platforms.</td>
</tr>
<tr>
<td>Fiber Optics</td>
<td>Students in this class will learn the skills and abilities needed to work in the fiber optics industry, as well as those needed to take the Fiber Optics Association Certified Fiber Optics Technician (FOA CFOT) Exam.</td>
</tr>
<tr>
<td>Legal Court Interpreter - Spanish (Basic)</td>
<td>Students in this class will learn fundamental legal concepts, such as the stages of criminal procedure, and the Interpreter Code of Ethics and Interpretation Theory.</td>
</tr>
<tr>
<td>Spanish for Construction</td>
<td>Students in this class will learn how to improve their Spanish skills in order to better communicate on the job.</td>
</tr>
<tr>
<td>Spanish for Law Enforcement</td>
<td>Students in this class will learn Spanish in a self-paced, online course that is designed for law enforcement personnel seeking to improve their communication skills with Spanish speaking members of the public.</td>
</tr>
</tbody>
</table>
Los Angeles Valley College

HEALTH

<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fit 4 Life (For Seniors)</td>
<td>Students in this class will learn a variety of exercises that they can do to help them to maintain active, independent lifestyles as they mature. They will learn about a wide range of activities that will focus on building muscle and improving strength, beneficial both for beginners to physical activity and those who are already physically active.</td>
</tr>
<tr>
<td>Precision Cardio Core</td>
<td>Students in this class will learn the different aspects of energy barre-fusion, using mats, chairs, resistance bands, and free weights, for a workout that will leave them feeling an immediate difference. They will also learn how to do balance conditioning and cardio floor work in a progressive core series for a fast paced workout.</td>
</tr>
</tbody>
</table>
Subject: APPROVE OUT OF STATE STUDENT TRAVEL

I. East Los Angeles College

Eighteen students and three faculty members will travel to the Joan Weill Center for Dance Event in New York, New York during the period of December 6 to December 10, 2017.

Background: The Joan Weill Center for Dance Event, sponsored by the Joan Weill Center for Dance and Alvin Ailey American Dance Theater, will offer students and faculty an opportunity to take master classes with world renowned dance instructors, tour the Performing Arts Complex, and attend a performance of the Alvin Ailey American Dance Theater.

FISCAL IMPLICATION: The estimated total cost of the trip is $24,420. A total of $2,250 in college general funds, $12,900 in college ASU funds and $9270 in personal funds and fundraising will be used for this travel.
Subject: PERSONNEL COMMISSION ACTION

I. Salary Reallocation

Reallocate salary of the class of Executive Assistant to the Chancellor from salary schedule (7512.18) to salary schedule (6749.32), effective January 1, 2018.

<table>
<thead>
<tr>
<th>Current</th>
<th>Proposed</th>
</tr>
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<tbody>
<tr>
<td>$7,512.18</td>
<td>$6,749.32</td>
</tr>
<tr>
<td>$7,925.34</td>
<td>$7,120.53</td>
</tr>
<tr>
<td>$8,361.24</td>
<td>$7,512.16</td>
</tr>
<tr>
<td>$8,821.10</td>
<td>$7,925.33</td>
</tr>
<tr>
<td>$9,306.36</td>
<td>$8,361.22</td>
</tr>
<tr>
<td>Monthly</td>
<td>Monthly</td>
</tr>
<tr>
<td>$90,146.16</td>
<td>$80,991.84</td>
</tr>
<tr>
<td>$95,104.08</td>
<td>$85,446.48</td>
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<td>$100,334.88</td>
<td>$90,145.92</td>
</tr>
<tr>
<td>$105,853.20</td>
<td>$95,103.96</td>
</tr>
<tr>
<td>$111,676.32</td>
<td>$100,334.64</td>
</tr>
<tr>
<td>Annually</td>
<td></td>
</tr>
</tbody>
</table>

BACKGROUND: A classification and salary review for the class of Executive Assistant to the Chancellor was conducted in conjunction with an upcoming recruitment and examination process for the position. It is anticipated that the current incumbent will be retiring in December. A salary reallocation for the class is being recommended to account for the reorganizations that have taken place in the Chancellor’s Office that impacted the duties assigned to this position. It is recommended to reverse the prior 11% salary increase that was allocated to the class in 2000 to recognize the addition of supervisory responsibilities for the secretaries assigned to the Board of Trustees Office. This function is no longer performed by this position and was incorporated into the new class of Administrative Officer to the Chancellor in 2016. A salary survey determined that the proposed new salary schedule represents a highly competitive salary rate for comparable positions in the job market.

Recommended by: [Signature]  
Karen J. Martin, Personnel Director
II. Establishment of a New Classification

Concur with the action of the Personnel Commission to establish the new classification of Director of Human Resources, and allocate the new class to salary schedule (12391.95) effective October 11, 2017.

Salary Schedule  12,391.95
$12,391.95  $13,073.51  $13,792.55  $14,551.14  $15,351.45  Monthly
$148,703.40  $156,882.12  $165,510.60  $174,613.68  $184,217.40  Annually

BACKGROUND: The new classification was established at the request of the Chancellor. His request is based on the need to provide the Vice Chancellor of Human Resources with assistance in resolving outstanding audit findings and improving ongoing general management of the Division. The recommended salary for the new job classification is based on direct alignment with other business director positions in the Classified Service. It is anticipated that the establishment of the new class will have an impact on other job classifications currently and historically assigned to the Division whose class concepts were to be second-in-command positions to the Vice Chancellor.

III. Claims for Temporary Work Out of Classification

Concur with the action of the Personnel Commission to approve payment for temporary work out of classification for EN 1055087 for the period of July 16, 2017 to September 15, 2017.

BACKGROUND: EN 1055087, an Agricultural Assistant at Los Angeles Pierce College, was performing duties outside of his current classification. It was found that the duties temporarily assigned to the employee during the specified period were consistent with the level of duties and responsibilities assigned to the class of Agricultural Technician. The estimated cost of this action is $2,420.45.
Subject: ADOPT THE 2017-18 SPENDING PLAN OF THE EDUCATION PROTECTION ACT (EPA) OF 2012

Adopt the District’s spending plan as submitted by the colleges in the chart below and as shown in more detail in Attachment I.

<table>
<thead>
<tr>
<th>COLLEGE</th>
<th>TOTAL EPA FUNDS</th>
</tr>
</thead>
<tbody>
<tr>
<td>City</td>
<td>$8,939,676</td>
</tr>
<tr>
<td>East</td>
<td>$19,330,579</td>
</tr>
<tr>
<td>Harbor</td>
<td>$4,812,739</td>
</tr>
<tr>
<td>Mission</td>
<td>$4,928,754</td>
</tr>
<tr>
<td>Pierce</td>
<td>$11,319,587</td>
</tr>
<tr>
<td>Southwest</td>
<td>$3,893,738</td>
</tr>
<tr>
<td>Trade-Tech</td>
<td>$9,227,060</td>
</tr>
<tr>
<td>Valley</td>
<td>$9,433,159</td>
</tr>
<tr>
<td>West</td>
<td>$6,002,423</td>
</tr>
<tr>
<td>ITV</td>
<td>$309,931</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$78,197,647</td>
</tr>
</tbody>
</table>

Background: On November 6, 2012, voters passed Proposition 30 to provide funding for K-12, community colleges, and public safety. Districts have sole authority to determine how the moneys received from the EPA are spent, provided that the governing board makes these spending determinations in open session of a public meeting of the governing board. The Act specifically prohibits the expenditure of EPA funds for administrative salaries and benefits or any other administrative costs. In accordance with Proposition 30, the District must hold a public hearing before approving the EPA spending plan.

Recommended by: Robert B. Miller, Vice Chancellor

Approved by: Francisco C. Rodríguez, Chancellor
<table>
<thead>
<tr>
<th>Activity Classification</th>
<th>Activity Code</th>
<th>Salaries and Benefits (1000 - 3000)</th>
<th>Operating Expenses (4000 - 5000)</th>
<th>Capital Outlay (6000)</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>District EPA Allocation</td>
<td>8630</td>
<td>78,197,647</td>
<td>0</td>
<td>0</td>
<td>78,197,647</td>
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<tr>
<td>Instructional Activities</td>
<td>0100-5900</td>
<td>78,197,647</td>
<td>0</td>
<td>0</td>
<td>78,197,647</td>
</tr>
<tr>
<td>Total Instructional Activities</td>
<td>0100-5900</td>
<td>78,197,647</td>
<td>0</td>
<td>0</td>
<td>78,197,647</td>
</tr>
<tr>
<td>Other Support Activities (list below)</td>
<td>6XXX</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Total Other Support Activities</td>
<td>6XXX</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Total Expenditures for EPA*</td>
<td></td>
<td>78,197,647</td>
<td>0</td>
<td>0</td>
<td>78,197,647</td>
</tr>
<tr>
<td>Allocation less Proposed Plan</td>
<td></td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

*Total Expenditures for EPA may not include Administrator Salaries and Benefits or other administrative costs.
# Schools and Local Public Safety Protection Act (Prop 30)  
**Fund 10106**  
2017-2018 Proposed Spending Plan*

<table>
<thead>
<tr>
<th>Activity Classification</th>
<th>Functional Area/Activity Code</th>
<th>City</th>
<th>East</th>
<th>Harbor</th>
<th>Mission</th>
<th>Pierce</th>
<th>Southwest</th>
<th>Trade-Tech</th>
<th>Valley</th>
<th>West</th>
<th>ITT</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instructional Activities</td>
<td>0100-5900</td>
<td></td>
<td></td>
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<tr>
<td>Summer 2017</td>
<td>6100-5900</td>
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<td>-</td>
<td>100,000</td>
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<td>5,193,908</td>
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<td>Fall 2018</td>
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<td>4,475,000</td>
<td>13,591,926</td>
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<td>4,654,405</td>
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<td>Winter 2016</td>
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<td>4,339,253</td>
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<td>4,339,253</td>
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<tr>
<td>Spring 2018</td>
<td>0100-5900</td>
<td>4,464,676</td>
<td>5,738,653</td>
<td>2,276,739</td>
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<td>4,372,582</td>
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<td>-</td>
<td>-</td>
<td>-</td>
<td>100,000</td>
<td></td>
</tr>
<tr>
<td><strong>Total Instructional Activities</strong></td>
<td></td>
<td>8,039,676</td>
<td>19,330,579</td>
<td>4,812,739</td>
<td>4,928,754</td>
<td>11,319,587</td>
<td>3,893,738</td>
<td>9,227,060</td>
<td>9,433,159</td>
<td>6,002,424</td>
<td>309,931</td>
<td></td>
</tr>
<tr>
<td>Other Support Activities (list below)***</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Learning Center</td>
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</tr>
<tr>
<td>Operating Expenses (4XXXX - 5XXXXX)</td>
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<td>Learning Center</td>
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</tr>
<tr>
<td><strong>Total Other Support Activities</strong></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Total Planned Expenditures for EPA*</td>
<td></td>
<td>8,039,676</td>
<td>19,330,579</td>
<td>4,812,739</td>
<td>4,928,754</td>
<td>11,319,587</td>
<td>3,893,738</td>
<td>9,227,060</td>
<td>9,433,159</td>
<td>6,002,424</td>
<td>309,931</td>
<td></td>
</tr>
<tr>
<td>Allocation less Proposed Plan</td>
<td></td>
<td>-</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Number of Planned Classes</td>
<td></td>
<td>1,375</td>
<td>3,125</td>
<td>1,880</td>
<td>745</td>
<td>1,722</td>
<td>370</td>
<td>1,441</td>
<td>753</td>
<td>848</td>
<td>19</td>
<td>12,278</td>
</tr>
</tbody>
</table>

*Expenditures for EPA Fund are prohibited to be used for Administrator Salaries and Benefits or any other administrative costs. (Refer to State Chancellor's Office Accounting Advisory FS 13-03, April 17, 2013)
### 2017-2018 PROPOSED PROP 30 EPA SPENDING PLAN

**Number of Class Offerings and Students Served**

<table>
<thead>
<tr>
<th></th>
<th>City</th>
<th>East</th>
<th>Harbor</th>
<th>Mission</th>
<th>Pierce</th>
<th>Southwest</th>
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Subject: **NOTIFICATION OF OUT OF STATE STUDENT TRAVEL**

**I. East Los Angeles College**

Twelve students and two faculty members will travel to the Norton Tournament in Peoria, IL during the period of November 2 to November 6, 2017.

**Background:** The Norton Tournament, sponsored by Bradley University, is a speech and debate tournament. Students will have the opportunity to participate in this tournament which will include various forms of public communication including skills of focus such as critical thinking, leadership, argumentation, and networking. Additionally, students will have the opportunity to interact with 4-year institutions and thus increase the likelihood of transferring to a 4-year institution.

**FISCAL IMPLICATION:** The estimated total cost of the trip is $8486. Funds from the college ASU fund were used for this travel. No District funds were used for this travel.

**II. Los Angeles Pierce College**

Twenty-five students and one faculty member will travel to Esterto de Punta Banda, Baja California, Mexico for the class Biology 11B: The Marine Biology of the Rocky Intertidal Community Environment of the Punta Banda, Baja California, Mexico during the period of November 4 to November 5, 2017.

**Background:** Biology 11B is a field study class that examines the ecology of the rocky intertidal community in the Estero de Punta Banda region of the Baja California peninsula.

**FISCAL IMPLICATION:** The estimated total cost of the trip is $3375. Funds from students’ personal funds were used for this travel. No District funds were used for this travel.
Subject: RATIFY OUT OF STATE STUDENT TRAVEL

I. East Los Angeles College

Ten students and one faculty member travelled to the 39th Annual National Leadership Conference on Student Government in St. Louis, MO during the period of October 5 to October 8, 2017.

Background: Students participated in a nationwide conference attending workshops, forums, and one-on-one consulting sessions with advocacy leaders regarding issues that the ELAC campus was facing. Main topics were DACA and what can ASU do in the next six months and issues facing LGBT student leaders.

FISCAL IMPLICATION: The estimated total cost of the trip was $16,384. Funds from the college ASU fund were used for this travel. No District funds were used for this travel.
Subject: **APPROVE STUDENT DISCIPLINE – EXPULSION WITHOUT RECONSIDERATION**

I. Expel East Los Angeles College Student, SID # XX-XXX-2839, from all colleges in the Los Angeles Community College District without reconsideration.

The student has violated the following Standards of Student Conduct:

**Board Rule 9803.11 – Violation of College Rules and Regulations**  
**Board Rule 9803.17 – Interference with Peace of the College**  
**Board Rule 9803.18 – Assault or Battery**  
**Board Rule 9803.24 – Threatening Behavior**  
**Board Rule 9803.27 – Performance of an Illegal Act**

**Background:** Education Code 72122 requires that the final action of the Board shall be taken in a public meeting. The above recommendations are made in accordance with Board Rule 91101.6 and 91101.18.

II. Expel Los Angeles Pierce College Student, SID # XX-XXX-6949, from all colleges in the Los Angeles Community College District without reconsideration.

The student has violated the following Standards of Student Conduct:

**Board Rule 9803.24 – Threatening Behavior**  
**Board Rule 9806 – Unsafe Conduct**

**Background:** Education Code 72122 requires that the final action of the Board shall be taken in a public meeting. The above recommendations are made in accordance with Board Rule 91101.6 and 91101.18.