ORDER OF BUSINESS – REGULAR MEETING
Wednesday, August 9, 2017
First Public Session 3:00 p.m.
Closed Session
(Immediately Following Public Session)
Second Public Session 6:30 p.m.

Educational Services Center
Board Room – First Floor
770 Wilshire Blvd.
Los Angeles, CA 90017

I. Roll Call (3:00 p.m.) Location: Board Room

II. Requests to Address the Board of Trustees Regarding Closed Session Agenda Matters

III. Recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5 (Refer to Attachment “A” for Closed Session agenda). Location: Hearing Room

IV. Reconvene Regular Meeting (6:30 p.m.) Location: Board Room

V. Roll Call

VI. Flag Salute

VII. Report of Actions Taken in Closed Session – August 9, 2017

VIII. Approval of Minutes – None

IX. Reports from Representatives of Employee Organizations at the Resource Table

X. Announcements from the College Presidents

XI. Public Agenda Requests
   A. Oral Presentations
   B. Proposed Actions
XII. Requests to Address the Board of Trustees – Multiple Agenda Matters

XIII. Reports and Recommendations from the Board
   A. Reports of Standing and Special Committees
   B. Proposed Actions
      BT1. Resolution – District Classified Employees Retirement
      BT2. Elect/Select Board of Trustees Representatives
      BT3. Adopt a Resolution Initiating a Motion to Sanction Trustee Scott J. Svonkin
      BT3A. Response to Com. No. BT3 (“Adopt a Resolution Initiating a Motion to Sanction Trustee Scott J. Svonkin”)
      BT4. Board Travel Authorizations
      BT5. Resolution – In Support of Eradicating Student Homelessness and Food Insecurity
      BT6. Public Hearing on Appeal of Award to Pacific Dining RFP No. 16-09 Districtwide Joint Occupancy Lease for Food and Vending Facilities

XIV. Report from the Chancellor
   • Report from the Chancellor regarding activities or pending issues in the District

XV. Consent Calendar
   Matters Requiring a Majority Vote
      BF1. Ratify Budget Revisions and Appropriation Transfers
      BSD1. Ratify Business Services Actions
      BSD2. Approve Business Services Actions
      FPD1. Approve Facilities Planning and Development Report
      FPD2. Authorize Master Procurement Agreement
      FPD3. Authorize Termination for Convenience
      FPD4. Authorize Agreement for Program Management Services
      HRD1A. Personnel Services Routine Actions
      HRD1B. Personnel Services Routine Actions
      HRD2. Approve Extension of the Collective Bargaining Agreement with the Los Angeles College Faculty Guild, AFT Local 1521
      HRD3. Ratify Employment Contract Extension
      HRD4. Approve Appointment for General Counsel
      ISD1. Approve New Educational Courses and Programs
      ISD2. Approve Out of State Student Travel
      ISD3. Approve Out of State Faculty Travel
      PC1. Personnel Commission Actions
         • Correspondence

XVI. Recommendations from the Chancellor – None
Matters Requiring a Super Majority Vote

BF2. Approve 2016-17 Budget Adjustments to Income/Appropriations and Use of Contingency Reserve

XVII. Notice Reports and Informatives


BT/A. [Informative] Meeting and Board Locations 2017-2018

CH/A. [Notice] Revise Board Rule Chapter VI, Article II. ET. Seq.

CH/B. [Notice] Revise Board Rule Chapter VI, Article VII, ET. Seq.

XVIII. Announcements and Indications of Future Proposed Actions by Members of the Board of Trustees

XIX. Adjournment

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Next Regularly Scheduled Board Meeting
Wednesday, August 23, 2017
Educational Services Center
770 Wilshire Blvd.
Los Angeles, CA 90017
* * * * * * * * * * * * * * * * * * * * * * * * * * * * * * *

In compliance with Government Code section 54957.5(b), documents made available to the Board after the posting of the agenda that relate to an upcoming public session item will be made available by posting on the District’s official bulletin board located in the lobby of the Educational Services Center located at 770 Wilshire Boulevard, Los Angeles, California 90017. Members of the public wishing to view the material will need to make their own parking arrangements at another location.

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

To make such a request, please contact the Executive Secretary to the Board of Trustees at (213) 891-2044 no later than 12:00 p.m. (noon) on the Tuesday prior to the Board meeting.
CONFERENCE WITH LABOR NEGOTIATOR (Pursuant to Government Code section 54957.6)
A. District Negotiators: Albert Roman
   Employee Units: All Units
                    All Unrepresented Employees

II. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/CHARGES/COMPLAINTS
(Pursuant to Government Code section 54957)

III. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
(Pursuant to Government Code section 54956.9(d)(1))
A. Jazmyne Goodwin v. Igor Daza and LACCD
B. Casey Nordberg v. LACCD
C. Vivian Henry v. LACCD
D. National Sign & Marketing Corporation v. LACCD

IV. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
(Pursuant to Government Code section 54956.9(d)(2) and (e)(1))
A. Potential litigation – 3 matters

V. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
(Pursuant to Government Code section 54956.9(d)(2) and (e)(2))
A. Complaint regarding California Voting Rights Act.
SUBJECT: RESOLUTION – DISTRICT CLASSIFIED EMPLOYEES RETIREMENT

WHEREAS, The classified employees identified have been employed with the Los Angeles Community College District for many years; and

WHEREAS, Classified employees contribute significantly toward providing the highest quality of services to our students and the public on behalf of the Los Angeles Community College District; now, therefore, be it

RESOLVED, That the Personnel Commission and the Board of Trustees of the Los Angeles Community College District do hereby recognize the employees for this service and extend best wishes in their retirement.

Sydney K. Kamlager, President
Board of Trustees

David Iwata, Chair
Personnel Commission

Chancellor and
Secretary of the Board of Trustees

By ____________________________ Date ____________________________

Buelna ____________________ Moreno ____________________
Fong ____________________ Svonkin ____________________
Hoffman ____________________ Veres ____________________
Kamlager ____________________ Martinez ____________________
Student Trustee Advisory Vote
### SUMMARY OF RETIRED CLASSIFIED EMPLOYEES

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Job Classification</th>
<th>Years Of Service</th>
<th>Location</th>
<th>Retirement Date</th>
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Subject: ELECT/SELECT BOARD OF TRUSTEES REPRESENTATIVES

A. ELECT REPRESENTATIVE TO ELECT MEMBERS TO THE LOS ANGELES COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION – 2017-2018

I move that Trustee__________ be elected to serve as the Los Angeles Community College District’s governing board voting representative to elect members to the Los Angeles County Committee on School District Organization. (Education Code §35023/72403).

**Background:** Education Code §35023. The governing board of each school district of every kind or class shall annually at its initial meeting select one of its members as its representative who shall have one vote for each member to be elected to the county committee provided by Article 1 (commencing with Section 4000) of Chapter 1 of Part 3. The secretary or clerk of the district shall furnish the county superintendent of schools with a certificate naming the representative selected by the board.

Education Code §72403. The governing board of each community college district shall annually at its initial meeting select one of its members to serve as its representative for purposes of Article 1 (commencing with Section 4000) of Chapter 1 of Part 3. The representative selected pursuant to this section shall have one vote for each member to be elected to the county committee pursuant to Article 1 (commencing with Section 4000) of Chapter 1 of Part 3.

B. SELECT ANNUAL REPRESENTATIVE TO THE LOS ANGELES COUNTY SCHOOL TRUSTEES ASSOCIATION (LACSTA) FOR 2017-2018

I move that Trustee__________ be selected to serve as the Los Angeles Community College District’s governing board Annual Representative to the Los Angeles County School Trustees Association for 2017-2018.

**Background:** The representative shall perform duties as described in Standing Rule Number 6 which states that each school board will be asked to select a board member at their organizational meeting to serve as the LACSTA representative. The representative’s role is to a) vote on all Association matters; and b) communicate between the Executive Board, the Association, and the local board.

This is a separate position from that of the voting delegate for the annual county committee election, unless the Board chooses to name the same person to handle both responsibilities.

Chancellor and Secretary of the Board of Trustees

By____________________ Date__________________
Subject: ADOPT A RESOLUTION INITIATING A MOTION TO SANCTION
TRUSTEE SCOTT J. SVONKIN

Adopt Resolution initiating Motion to Sanction Trustee Scott J. Svonkin
in accordance with Board Rules 2300.10 and 2300.11. See attached
Resolution.

Background: As set forth by Board Rule 2300.11 a board member may
be sanctioned for violation of District rules and regulations, including but
not limited to the Statement of Ethics and the Standards of Conduct on
Campus articulated in Chapter 9 of the Board Rules.
RESOLUTION – INITIATING A MOTION TO SANCTION AGAINST TRUSTEE, SCOTT J. SVONKIN

The following resolution is presented by Board Member Hoffman:

WHEREAS, The Board of Trustees of the Los Angeles Community College District consists of seven members elected at large and one Student Representative selected by the associated student organizations. In the performance of their governance responsibilities, individual members of the Board shall adhere to the following principles: trustworthiness, honesty, reliability, loyalty and respect, responsibility, fairness, caring, citizenship and integrity; and

WHEREAS, The Board of Trustees will adhere to a "Statement of Ethical Values" included herein:

The Board of Trustees of the Los Angeles Community College District endorses the following statement of ethical values, and asks each member of the Board to commit to adhering to these values:

Trustworthiness. As a Trustee, I will strive to earn the trust of others. Being trustworthy requires honesty, integrity, reliability, and loyalty.

- Honesty: I will be sincere, truthful, and straightforward.
- Reliability: I will keep my promises.
- Loyalty: I will promote and protect the interests of the District and its colleges

Respect. As a Trustee I will treat others with respect, even in disagreement, and do my best to earn the respect of others. Being respectful requires civility and courtesy, as well as tolerance for legitimate differences and a willingness to acknowledge that reasonable people can respectfully hold divergent views.

Responsibility. As a Trustee I am willing to make decisions and choices and I will be accountable for them. I will do the best I can by being careful, prepared, and informed. I will finish tasks that I have promised to do. I will lead by example.

Fairness. As a Trustee, I will use open and impartial processes for gathering and evaluating information so that those who disagree with a decision can understand how it was made. I will avoid favoritism or prejudice.

Caring. As a Trustee, I am genuinely concerned about the welfare of others. As public officials, we care about the common good and welfare of the communities and constituencies we serve.
Citizenship. As a Trustee, I will obey the Law, contribute to the community through service and leadership, advocate for the common good and the welfare of the communities we serve, and act in ways that manifest concern for the environment.

Integrity. As a Trustee, I will conform to the provisions of the Education Code as they relate to the award of contracts and employment. I will be consistent in decision-making and behavior and base decisions on a core set of values.

WHEREAS, Trustee Scott J. Svonkin on March 8, 2017 at a closed session meeting at West Los Angeles College yelled at me in a threatening manner claiming I was staring at him and if I did not stop I would be dismissed from the room if I continued; and

WHEREAS, Trustee Scott J. Svonkin threatened me after I made comments related to a board resolution during a public board meeting on June 7, 2017 where his behavior frightened and intimidated me when he physically came close to me, raised his voice and shook his finger at me; and

WHEREAS, Trustee Scott J. Svonkin approached me at my seat on the dais on a break during the public board meeting on June 7, 2017 where he again stood over me and began verbally harassing and threatening me by stating that I just made the biggest mistake of my political career and he would make sure that I will never be elected to public office again; and

WHEREAS, Trustee Scott J. Svonkin engaged in such intimidating behavior in front of Chancellor Francisco Rodriguez this caused the Chancellor to remind Trustee Svonkin that we were in public and cease his behavior; and

WHEREAS, Trustee Scott J. Svonkin has threatened to call "every union" and tell "everyone" that supported me that I voted against the bond and they should never support me for public office again; and

WHEREAS, Beginning from the period of November 3, 2015 to the present, Trustee Scott J. Svonkin, has had a pattern of harassment including a history of voice mails and text messages, which I have saved and submit as evidence of his contempt, anger, hatred, and disfavour toward me as he continually reminds me that I did not vote for him for Board President; and

WHEREAS, I have observed in many circumstances his abusive conduct and dismissive behavior towards women on this board and in this district, including students who have come before the board to speak, and I feel extremely uncomfortable in his presence and he makes me afraid to perform my duties as an elected official and a member of the board of trustees for the Los Angeles Community College District for fear that he will attack me or use intimidation tactics to silence my opinion, vote, and/or voice; and
WHEREAS, Trustee Scott J. Svonkin does not consistently exhibit respect, responsibility, fairness, caring, citizenship or integrity; and

WHEREAS, Trustee Scott J. Svonkin does not adhere to the Statement of Ethical Values or the Ethical Code of Conduct, and because of his aggressive and threatening behavior towards me personally, I am very afraid; and

WHEREAS, Trustee Scott J. Svonkin violated the *Statement of Ethical Values* identified in Board Rule 2300.10 in threatening and disrespecting me and ignoring the requirements of civility and courtesy by the value of “Respect” in the Statement of Ethical Values as set forth as the following:

“As a trustee I will treat others with respect, even in disagreement, and do my best to earn the respect of others. Being respectful requires civility and courtesy, as well as tolerance for legitimate differences and a willingness to acknowledge that reasonable people can respectfully hold divergent views”; and

WHEREAS, Trustee Scott J. Svonkin violated the *Standards of Conduct on Campus* by exhibiting threatening behavior defined by Board Rule 9803.24 which states:

“A direct or implied expression of intent to inflict physical, mental or emotional harm and/or actions, such as stalking, which a reasonable person would perceive as a threat to personal safety or property. Threats may include verbal statement, written statements, telephone threats or physical threats”; now, therefore, be it

RESOLVED, That the Board of Trustees hereby adopts a motion to initiate sanctions against Trustee Scott J. Svonkin in accordance with the provisions of Board Rules, Chapter II, Article III, Section 2300.11.
Subject: RESPONSE TO COM. NO. BT3 (“ADOPT A RESOLUTION INITIATING A MOTION TO SANCTION TRUSTEE SCOTT J. SVONKIN”)

The following response is presented by Trustee Svonkin:

This is nothing short of a negative and politically charged smear attack, the likes of which reminds me of what we see from Donald Trump on a near daily basis.

We, here at this body, the governing institution for the most dynamic and respected community college district in the nation, can, should and ought to do better.

Do we, on this Board, have our differences? You bet.

And you know what, good debate, dialogue and discourse is a healthy thing for any governing body. Pure, relentless and unyielding consensus will never produce the best results for the taxpayers and the students that we serve.

We’ve seen that throughout our nation’s history -- from the halls of Congress to our State Capitol to the LACCD. It is great debate, passion, and competing conversations about ideas that is what often delivers the very best legislation and thus policies for the people who we all serve.

One very important thing you need to know is while I might not always be the most eloquent or artful speaker, know that my heart, my passion, my high-energy and the values that inspired me to run for this office, are what drive me every day. It is unrelenting zeal and a boundless commitment to protecting taxpayers and our students.

It’s why I am vigorously fighting corruption anywhere it lies, and that includes politicians who work in the shadows in order to advance the interests of corrupt entities that exploit and price gauge our taxpayers and students.

These are the reasons why I simply won’t stand for this deceitful and malicious political retribution by my colleague.
The fact is, for me, there is no gray area. There is only black and white when it comes to the issues of corruption, transparency and good government.

So as the board debated and will debate these issues publicly the issue of the bidding process and the hiring of a project management firm for the new LACCD bond, a bond campaign that I strongly endorsed and pushed for, including the bond monitor, and which my colleague, Andra Hoffman, repeatedly refused to support, I had a very strong opinion about the undertaking.

It's why as Board President, I helped form the Facilities Committee and an ad hoc to monitor the process and made sure they reviewed the timeline for the procurement and process in public, we should debate about who ought to oversee the bond projects. Knowing full well what it's like to have to grapple with and reform a corrupt bond project in the past, from day one of this process, I've been determined to ensure such wrongdoing and exploitation of our taxpayers and students never happens again.

As such, when my colleague, Andra Hoffman, who again, failed to endorse and push for the bond measure and bond monitor, refuses to set the highest standards for the program and only work with firms that hire executives that have zero history of fraud or improper activities, I was, am and continue to be shocked by her egregious hypocrisy.

Not only did she neglect to back the bond effort in the first place, but the resolute nature surrounding Andra Hoffman's advocacy for firms that have engaged in publicly reported inappropriate activities raised serious questions for me.

Regardless, there was a debate about the issue.

Clearly, Ms. Hoffman does not share my values and has not gone on record publicly that we will not hire a corporation with a past track record of greed and corruption. And I, as a warrior for taxpayers and as a fierce advocate for our students, debated back.

But let me tell you -- these baseless, unfounded and unjust claims of this conversation being anything else than a political debate, are nothing more than a fallacy and a cheap and desperate attempt to attack my character for political gain. It's just plain wrong -- and our taxpayers and students deserve better.

I'm not saying that I'm not sometimes both vigorous and very passionate about these issues. I recognize and admit that. But, what I am saying is that making something out of nothing -- a simple political debate like this -- is both disingenuous and deplorable.
Irrespective of these false and malicious attacks against me by my colleague, Andra Hoffman, I'm more than happy to apologize for my vigor, my passion and my high-energy in this political debate -- and any debate -- I have about the issues that drove me to run for this office.

My intention, of course, was not, nor has it ever been, of malice, but rather simply to safeguard our students and the monies that taxpayers are entrusting to this Board as we execute this $3.3 billion dollar project.
Subject: **BOARD TRAVEL AUTHORIZATIONS**

I. Authorize payment of necessary expenses for Gabriel Buelna and Steven F. Veres, members of this Board of Trustees, to attend the National Association of Latino Elected and Appointed Officials (NALEO) *California Statewide Policy Institute on Higher Education* to be held on September 22-23, 2017, in Carlsbad, California.

**Background:** Board members’ travel expenses will be paid with travel scholarships from NALEO.
Subject: **RESOLUTION - IN SUPPORT OF ERADICATING STUDENT HOMELESSNESS AND FOOD INSECURITY**

The following resolution is presented by Board Members Svonkin and Fong:

WHEREAS, Approximately 51% of Los Angeles Community College District (LACCD) students report an income at or below the poverty line; and

WHEREAS, Education is the great equalizer and we must do all we can to ensure that students in LACCD colleges are able to undertake their studies without worrying about a roof over their heads or enough food to eat; and

WHEREAS, To better assess the needs of LACCD students, the Board of Trustees requested a comprehensive needs assessment survey of the diverse LACCD student body using the best available sampling methods as the basis for making strategic and decisive improvements in student services; and

WHEREAS, In collaboration with the University of Wisconsin HOPE Lab and the Association of Community College Trustees, LACCD students were asked to take part in the Survey on Food and Housing Insecurity Among Community College Students; and

WHEREAS, Report findings indicate that of the over 230,000 students in the Los Angeles Community College District, 62.7% of students surveyed are experiencing food insecurity, 38.3% of those experiencing food insecurity were in the “very low food security” category, 55% of students surveyed are experiencing some form of housing insecurity, and 18.6% of students surveyed have experienced homelessness in the past year; and

WHEREAS, The report and its recommendations provide fresh impetus for LACCD and its partners to move forward in finding creative solutions to challenges faced by many LACCD students; and
WHEREAS, Specific recommendations set forth in the report include: trainings and workshops for faculty, staff, and administrators to increase awareness of student needs; expanded efforts to assist students in gaining access to federal and state financial aid; and increasing collaboration with local housing resources to improve student access to existing housing programs; and

WHEREAS, A critical component to realizing the recommendations contained in the report is the continued support of the Los Angeles County Board of Supervisors and agencies like the Los Angeles Homeless Services Authority which work to reduce incidents of homelessness and food insecurity which is vital to student educational attainment; and

WHEREAS, The Los Angeles County Board of Supervisors, in its efforts to eliminate homelessness, has committed to working with LACCD on tackling an issue that prevents students from fully achieving their educational goals in the community college system; and

WHEREAS, LACCD is committed to improving service to housing and food insecure students by embracing legislative changes; and

WHEREAS, LACCD will continue to refer students to EOPS, CalWorks, CARE, and other special programs to assist students in gaining access to federal and state financial aid in support of the completion of academic programs and to support education related costs; now, therefore, be it

RESOLVED, That LACCD will continue to collaborate with the County of Los Angeles, the Los Angeles Homeless Services Authority, and local homelessness services to improve student access to needed services; and be it further

RESOLVED, That the Chancellor will work with college presidents and report back to the Board of Trustees with updates and strategies focused on addressing the issues associated with student homelessness and food insecurity.
SUBJECT:  PUBLIC HEARING ON APPEAL OF AWARD TO PACIFIC DINING RFP NO. 16-09 – DISTRICTWIDE JOINT OCCUPANCY LEASE FOR FOOD AND VENDING FACILITIES

Receive information and hear testimony from Trimana, Falafelicious Catering and Pacific Dining Food Services regarding final appeal of the Chancellor's decision to affirm award of RFP No. 16-09 – District-Wide Joint Occupancy Lease for Food and Vending Facilities to Pacific Dining Food Services.

Background: On June 7, 2017, an award of the above-referenced RFP was made to Pacific Dining Food Services. (Item No. (BSD2 (IV)). On June 15, 2017, Trimana and Falafelicious Catering presented written protests of the award to Chancellor Rodriguez. On June 30, 2017, Chancellor Rodriguez denied both protests from Trimana and Falafelicious Catering and affirmed the original award. On July 6, 2017 Falafelicious filed a written appeal with the Board of Trustees of the Chancellor's decision. On July 10, 2017, Trimana filed a written appeal with the Board of Trustees of the Chancellor's decision. In accordance with PP 04-09, this is the Final Appeal.
Subject: **RATIFY BUDGET REVISIONS AND APPROPRIATION TRANSFERS**

Ratify acceptance of $3,382,906 in income as recommended by the Chief Financial Officer/Treasurer. In accordance with Title 5 of the California Code of Regulations, Section 58307, authorize all the appropriation transfers between major expenditure categories (EXHIBIT I).
BUDGET REVISIONS AND APPROPRIATION TRANSFERS
ALL FUNDS, EXCLUDING BUILDING BOND FUND
August 9, 2017

NEW INCOME (Attachment 1)

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td>810000-849999</td>
</tr>
<tr>
<td>State</td>
<td>860000-859999</td>
</tr>
<tr>
<td>Local</td>
<td>870000-889999</td>
</tr>
<tr>
<td>Interfund Transfer In</td>
<td>891000-892999</td>
</tr>
<tr>
<td>Other Financing Sources</td>
<td>893000-897999</td>
</tr>
<tr>
<td>Contribution to Restricted Program</td>
<td>898000-899999</td>
</tr>
<tr>
<td><strong>Total New Income</strong></td>
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</tr>
</tbody>
</table>

EXPENDITURES

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>Approved Budget</th>
<th>Budget Revisions</th>
<th>Appropriation Transfers</th>
<th>Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificated Salaries</td>
<td>100000-199999</td>
<td>330,269,733</td>
<td>360,850</td>
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<tr>
<td>Classified Salaries</td>
<td>200000-299999</td>
<td>195,242,050</td>
<td>906,834</td>
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<tr>
<td>Employee Benefits</td>
<td>300000-399999</td>
<td>158,473,049</td>
<td>253,140</td>
<td>-</td>
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<tr>
<td>Books/Supplies</td>
<td>400000-499999</td>
<td>49,306,776</td>
<td>133,768</td>
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<tr>
<td>Contract Services</td>
<td>500000-599999</td>
<td>201,268,687</td>
<td>1,537,486</td>
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<td>Capital Outlay</td>
<td>600000-699999</td>
<td>37,305,257</td>
<td>95,266</td>
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<td>Other Outgo</td>
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<td>-</td>
<td>-</td>
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<tr>
<td>Other Debt Services</td>
<td>710000-719999</td>
<td>-</td>
<td>-</td>
<td>-</td>
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<tr>
<td>Tuition Transfers</td>
<td>720000-729999</td>
<td>12,062</td>
<td>3,420</td>
<td>-</td>
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<td>Interfunds Transfers</td>
<td>730000-739999</td>
<td>9,391,045</td>
<td>-</td>
<td>-</td>
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<tr>
<td>Direct Support/Indirect Costs</td>
<td>740000-749999</td>
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<td>-</td>
<td>-</td>
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<tr>
<td>Loan/Grants</td>
<td>750000-759999</td>
<td>310,817,392</td>
<td>13,750</td>
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<td>Other Financing Sources (Except 7902)</td>
<td>760000-779999</td>
<td>142,871,690</td>
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<td>Reserve for Contingency*</td>
<td>780000-789999</td>
<td>15,931,349</td>
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<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>1,464,889,320</strong></td>
<td><strong>3,382,906</strong></td>
<td>-</td>
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</tbody>
</table>

* Reserve for Contingency balance is $19.93 million, which is 3.13% of the Unrestricted General Fund revenue (excluding General Reserve)

All budget revisions and transfers herein are submitted for the Board of Trustees approval in accordance with Title 5 of California Regulations, Sections 58307 and 58308. Appropriation transfers between major expenditure categories are within funds/grants that have been previously received and approved by the Board of Trustees. These transfers have been reviewed by the college administrators and approved by the college Vice Presidents of Administration and College Presidents.

Reviewed by:

Jeanette L. Gordon
Chief Financial Officer/Treasurer
## NEW INCOME AND GRANTS

<table>
<thead>
<tr>
<th>BTA NUMBER</th>
<th>FUND/GRANT NAME</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td></td>
<td></td>
</tr>
<tr>
<td>V-0830</td>
<td><em>Strengthening Working Families</em></td>
<td>$240,000</td>
</tr>
<tr>
<td></td>
<td>To establish funding to help low-income parents and single mothers access job training and reliable childcare, balance family obligations, and obtain living wage jobs. The program will serve two hundred and fifty-five (255) workforce training participants. Funding is from the United States Department of Labor.</td>
<td></td>
</tr>
<tr>
<td>C-0750</td>
<td><em>Gaining Early Awareness and Readiness for Undergraduate Programs 4 Los Angeles (GEAR UP 4 LA)</em></td>
<td>17,010</td>
</tr>
<tr>
<td></td>
<td>To accept additional funding to provide counseling services to incoming First Year Experience (FYE) students from GEAR UP high schools. The program will serve a double cohort of three thousand eight hundred (3,800) low-income students. Funding is from the United States Department of Education.</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL FEDERAL</strong></td>
<td><strong>$257,010</strong></td>
</tr>
<tr>
<td>State</td>
<td></td>
<td></td>
</tr>
<tr>
<td>D-1129</td>
<td><em>Disabled Students Programs and Services (DSPS)</em></td>
<td>$(15,299)</td>
</tr>
<tr>
<td></td>
<td>To adjust funding to align with the 2016-2017 Revised Budget Allocation for the Disabled Students Programs and Services (DSPS) program based on the 2016-2017 Second Principal Apportionment (P2) provided by the State Chancellor’s Office on June 23, 2017. This adjustment brings the program total allocation to $7,290,627. Funding is from the California Community Colleges Chancellor's Office (CCCCO).</td>
<td></td>
</tr>
<tr>
<td>D-1090, D-1105, D-1141, D-1142</td>
<td><em>California Work Opportunity and Responsibility to Kids (CalWORKS)</em></td>
<td>60,015</td>
</tr>
<tr>
<td></td>
<td>To adjust funding for the California Work Opportunity and Responsibility to Kids (CalWORKS) program to align with the allocation as approved by the State Chancellor’s Office for 2016-2017. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).</td>
<td></td>
</tr>
</tbody>
</table>
D-1089, D-1090  
**California Work Opportunity and Responsibility to Kids (CalWORKS) Work Study**

To adjust funding for the California Work Opportunity and Responsibility to Kids (CalWORKS) Work Study programs to align with the allocation as approved by the State Chancellor's Office for 2016-2017. Funding is from the California Community Colleges Chancellor's Office (CCCCO).

D-1088, D-1104, D-1143  
**California Work Opportunity and Responsibility to Kids (CalWORKS) Child Care**

To adjust funding for the California Work Opportunity and Responsibility to Kids (CalWORKS) Child Care programs to align with the allocation as approved by the State Chancellor's Office for 2016-2017. Funding is from the California Community Colleges Chancellor's Office (CCCCO).

D-1107, D-1108  
**Basic Skills Program**

To adjust funding for the Basic Skills Program to align with the allocation based on the 2016-17 Second Principal Apportionment (P2) provided by the State Chancellor's Office on June 2017. Funding is from the California Community Colleges Chancellor's Office (CCCCO).

C-0634, C-0635, C-0636, C-0651, C-0652, C-0653, E-0960  
**Strong Workforce Program**

To establish funding for the Strong Workforce Program at Los Angeles City College and East Los Angeles College. Funds will be used for a variety of programs and services including two weeks Bridge to Coding Training; Bioscience Collaborative; stipends to faculty and partners for participation and curriculum development during work group meetings; and development of Cybersecurity Certificate to address energy occupational demands and contribute outcome data to NetLab partnership. Funding is from the California Community Colleges Chancellor's Office (CCCCO).

E-0979  
**Senate Bill (SB) 1070 Career Technical Education Pathways**

To accept additional funding to create college pathways for high school and community college students into career opportunities and to develop bridge data systems across secondary/post-secondary institutions. Funding is from the California Community Colleges Chancellor's Office (CCCCO).

E-1007  
**Energy Efficiency and Utilities Sector Grant: Phase 4**

To establish funding to promote Science, Technology, Engineering, and Math (STEM) majors to under-represented populations and increase student success through engineering projects that foster knowledge, technical skills, and self-confidence. The program will benefit thirty (30) middle school students from East Los Angeles College middle school feeders. Funding is from the California Community Colleges Chancellor's Office (CCCCO).
### Middle College High School

To accept additional funding to provide quality trained tutoring services, provide a 9th grade orientation for the new incoming freshman class, and support the assessment and placement of Harbor Teacher Preparation Academy students in appropriate Math and English courses. Funding is from the California Community Colleges Chancellor's Office (CCCCO).

<table>
<thead>
<tr>
<th>Program Code</th>
<th>Program Name</th>
<th>Funding Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>H-0829</td>
<td>Middle College High School</td>
<td>$10,000</td>
</tr>
</tbody>
</table>

### Child Development Training Consortium

To accept additional funding to assist Child Development students meet the educational requirements for any of the California State Child Development permits. The program will benefit thirty to fifty (30-50) students. Funding is from the California Department of Education, Early Education and Support Division.

<table>
<thead>
<tr>
<th>Program Code</th>
<th>Program Name</th>
<th>Funding Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>P-0456</td>
<td>Child Development Training Consortium</td>
<td>$8,750</td>
</tr>
</tbody>
</table>

### Partnering for Permanence and Safety - Model Approach to Partnership in Parenting (PS-MAPP)

To adjust funding for the ending of the Partnering for Permanence and Safety - Model Approach Partnership in Parenting (PS-MAPP) program. The Los Angeles Trade-Technical College Foster and Kinship Care Education Program was granted $25,000 to facilitate three (3) PS-MAPP modules. Funding is from the Community College Foundation.

<table>
<thead>
<tr>
<th>Program Code</th>
<th>Program Name</th>
<th>Funding Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>T-0459</td>
<td>Partnering for Permanence and Safety - Model Approach to Partnership in Parenting (PS-MAPP)</td>
<td>$(17,000)</td>
</tr>
</tbody>
</table>

### Student Financial Aid Administration-Board Financial Assistant Program (SFAA-BFAP)

To adjust funding for the Student Financial Aid Administration-Board Financial Assistant Program (SFAA-BFAP) to align with the allocation based on the 2016-17 Second Principal Apportionment (P2) provided by the State Chancellor's Office on June 2017. Funding is from the California Community Colleges Chancellor's Office (CCCCO).

<table>
<thead>
<tr>
<th>Program Code</th>
<th>Program Name</th>
<th>Funding Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>D-1103</td>
<td>Student Financial Aid Administration-Board Financial Assistant Program (SFAA-BFAP)</td>
<td>$7,121</td>
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### TOTAL STATE

<table>
<thead>
<tr>
<th>Program Name</th>
<th>Funding Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOTAL STATE</td>
<td>$2,549,107</td>
</tr>
</tbody>
</table>

Local

**Los Angeles City College Child Development Center**

To accept funding to support professional development activities that focus on effective techniques, help teachers recognize and understand the power of their interaction with students, and to provide funding to repair or replace gross motor equipment or soft surface materials needed in the playground area to achieve an Early Childhood Environment Rating Scale (ECERS) score of 7. The program will benefit seventy (70) student parents. Funding is from the Child Care Alliance of Los Angeles.

$4,300

**Child Development Center**

To accept additional funding for program and curriculum enhancement and to improve and maintain quality programming for the Child Development Center and improve the developmental skills of children preparing for transition into kindergarten. The program will benefit eighty-five (85) children and twenty (20) faculty and staff members at Pierce College and over ninety-six (96) children and four (4) faculty members at Los Angeles Southwest College. Funding is from the Child Care Alliance of Los Angeles.

$40,000

**Technical & Career Education**

To accept additional funding to conduct non-credit instruction and vocational/extension training workshops and to purchase instructional equipment. Funding is from the Cosmetology Program, the Diesel Exhaust After Treatment and Maintenance (DEAM) collections, the Environmental Protection Agency (EPA), Foundation for California Community Colleges, Peralta Colleges Foundation, Periodic Smoke Inspection Program (PSIP) courses, Proctoring Services by the Occupational Safety and Health Administration (OSHA), and Welding Proctoring.

$18,062

**Los Angeles Universal Preschool Grant**

To accept funding to purchase equipment, supplies, and materials for the classroom, provide professional development for staff, and purchase assessment materials as required by the state. The program will benefit forty-two (42) infants and toddlers. Funding is from the Los Angeles County Office of Education.

$6,500

**Los Angeles Valley College Job Training**

To accept funding to provide training workshops to Los Angeles County employees in the areas of customer service, staff assistant training, vocational English, vocational math, written and oral communication, and technical training that relates to their specific areas of expertise. The program will benefit one thousand eight hundred (1,800) participants. Funding is from the Los Angeles County Human Resources Department.

$397,900
Los Angeles Valley College Job Training – South Bay Workforce Investment Board

To accept additional funding to provide employment training services including customer service, vocational English, and technical training in the areas of healthcare, transportation, manufacturing, and computer applications to participants in the South Bay Service Delivery area. The program will benefit eighty-two (82) participants. Funding is from the South Bay Workforce Investment Board.

| TOTAL LOCAL          | $576,789 |
| TOTAL INCOME        | $3,382,906 |
Subject: **RATIFY BUSINESS SERVICES ACTIONS**

In accordance with the California Education Code and Los Angeles Community College District Board Rules, the following routine transactions are reported for ratifications:

A. **PURCHASE ORDERS**

679 issued from June 1, 2017 to June 30, 2017 which totaled $6,094,858.

B. **FACILITIES ORDER FORMS**

51 issued from June 1, 2017 to June 30, 2017 which totaled $250,046.

C. **AGREEMENT FOR ART MODELING SERVICES**

2 issued which totaled $375.

D. **PERMITS FOR USE AND CIVIC CENTER PERMITS UP TO 14 DAYS**

8 issued from June 1, 2017 to June 30, 2017 for a total income of $21,999 at City.

20 issued from April 1, 2017 to July 14, 2017 for a total income of $56,163 at East.

Approved by: Francisco J. Rodriguez, Chancellor
6 issued from June 1, 2017 to June 30, 2017 for a total income of $38,215 at Harbor.

3 issued from March 1, 2017 to June 30, 2017 for a total income of $6,532 at Pierce.

2 issued from June 1, 2017 to June 30, 2017 for a total income of $8,793 at Southwest.

12 issued from June 1, 2017 to July 14, 2017 for a total income of $40,639 at Trade-Technical.

26 issued from March 1, 2017 to July 5, 2017 for a total income of $36,079 Valley.

E. CONTRACT EDUCATION AGREEMENTS

4500201009 City. Amendment No. 3 to renew agreement with Korean American Children & Parents Service Center to provide child development credit courses for up to 60 participants per semester during the period July 1, 2017 to June 30, 2018, inclusive. Total income: $59,544.

4500218338 City. Amendment No. 4 to renew the agreement with Los Angeles County Office of Education (LACOE) for the College to provide Pharmacy Technician training for up to 15 participants in LACOE’s Greater Avenues for Independence (GAIN) and General Relief Opportunity for Work (GROW) programs during the period March 1, 2017 to October 31, 2017, inclusive. Total income: $35,000.

Various

City. No-cost agreements with the following organizations for the College to provide non-credit English as a Second Language, vocational education, and/or Basic Skills courses for up to 35 students at each location during the period April 1, 2017 to June 30, 2018, inclusive.

- Pace Care, Inc. (4500244817)
- Our Lady Queen of Angels Church, (4500244819)
- Los Angeles Unified School District/ Rosemont Avenue Elementary School (4500244822)
- Puente Learning Center, during the period June 1, 2017 to December 30, 2018, inclusive. (4500245097)
- McCormack Baron Management dba Pueblo Del Sol Community Service Center (4500245439)
- Alliance Kory Hunter Middle School (4500245517)

Various

Two no-cost agreements with the following contractors to offer Dual Enrollment Program at these sites during the period July 1, 2017 to June 30, 2020, inclusive.

- Mission OFL-WSH, LLC dba Opportunities For Learning – William S. Hart (4500245407)
- Las Virgenes Unified School District (4500245181)

F. LEASE OF FACILITIES FOR DISTRICT USE

- Educational Services Center. Agreement with City of Santa Monica – Annenberg Community Event House to be used for the Chancellor’s Retreat. The focus of this retreat will be to develop a strategy for addressing LACCD’s student enrollment for next academic year. Included is the room rental, parking, insurance and security for the event to be held during the period...
September 7, 2017 to September 8, 2017, inclusive.  
Total cost: $5,000.

G. LEASES, USE PERMITS AND CIVIC CENTER PERMITS OF DISTRICT FACILITIES 14 DAYS OR LONGER

4500241340  City. Permit for Use with the Los Angeles City College Foundation for the use of Parking Lot No. 1 at Los Angeles City College for the Open-Air Market, for use on every Saturday and Sunday from 7:00 am to 5:00 pm during the period September 1, 2016 to August 31, 2020, inclusive.  Monthly income: $3,000.  Monthly in-kind income: $10,750 comprised of emergency loans, stipends and grants to approximately 120 students, book grants for students, President’s Scholar Program providing tuition and books to 35 students and a laptop. Additional funding from sources such as the Hollywood Foreign Press Association, the Herb Alpert Foundation, the Eichholz Foundation and other support provided to the college.

4500244418  Pierce. Permit for Use with Viewpoint School for use of the stadium track for track practice on designated dates and times during the period January 23, 2017 to May 4, 2017.  Total income: $8,244.

4500244419  Pierce. Permit for Use with Crespi High School for use of the swimming pool for swim meets and practices on designated dates and times during the period February 1, 2017 to May 18, 2017.  Total income: $10,430.

H. LICENSE AGREEMENTS

4500228732  Educational Services Center. Amendment No. 1 to agreement with CDW Government LLC to provide VMTurbo software licenses and support. This software is used to monitor, manage and accelerate the virtual environment, under the auspices of the Office of
Information Technology during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $19,955.

4500230749 Harbor. Amendment No. 3 to renew agreement with Regents of the University of California to provide Mathematics Diagnostic Testing Project license to allow duplication of camera ready test booklets used to place students in Math courses during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $800.

4500245210 Valley. Agreement with Cranium Café LLC for license to use its ConexEd Cranium Café ADA and FERPA compliant software platform that creates the in-office experience for off-campus students. This software will allow students to have an online real-time interactive conference with their counselors for the Counseling Department during the period October 1, 2017 to September 30, 2018, inclusive. Total cost: $16,250.

I. LOAN AGREEMENT

4500245004 Pierce. Agreement with Dohnel Bros., Inc. for the loan of 18 riding horses that will be cared for and fed by the Equestrian Program during the period July 1, 2017 to June 30, 2018, inclusive.

J. MAINTENANCE AGREEMENTS

4500233215 City. Amendment No. 1 to renew agreement with Steris Corporation to provide preventative maintenance service on the autoclave located in the Life Science Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $7,678.

4500244805 East. Agreement with Ricoh to provide copier maintenance for a Ricoh Model MP C7504 copier located in the Financial Aid Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $1,000.
4500244806  East. Agreement with Varitek, Inc. to provide copier maintenance for a Canon Imagerunner 5050 copier located in the Community Services Department during the period July 1, 2017 to June 30, 2018, inclusive. Total Cost: $750.

4500244807  East. Agreement with Konica Minolta Business solutions to provide copier maintenance for a Konica Bizhub C658 located in the Student Services Department during the period July 1, 2017 to June 30, 2018, inclusive. Total Cost: $1,000.

4500244809  East. Agreement with Xerox Corporation to provide copier maintenance for a Xerox W7855PT Tandem Multifunction located at ELAC Corporate Center Plaza during the period July 1, 2017 to June 30, 2018, inclusive. Total Cost: $2,000.

4500245024  East. Agreement with Cell Business Equipment to provide copier maintenance for a Canon Model IR4235 copier located in the Student Services Department during the period July 1, 2017 to June 30, 2018, inclusive. Total Cost: $500.

4500245663  Educational Services Center. Agreement with Golden State Technology to provide maintenance and remote support of the Student Information System computer system used for financial aid, student records, class scheduling and grades, under the auspices of the Information Technology Department. During the period July 15, 2017 to July 14, 2018, inclusive. Total cost: $11,077.

4500229350  Harbor. Amendment No. 4 to renew agreement with Konica Minolta to provide maintenance service on five digital imaging devices, including parts, consumables and toner located in the Personnel/Payroll, Assessment, EOPS, Math and Counseling departments during the period July 1, 2017 to June 30, 2018, inclusive. Total cost not-to-exceed: $10,000.
4500230089 Harbor. Amendment No. 1 to renew agreement with Image IV Systems, Inc. to provide campus wide maintenance service on 33 digital imaging devices, including parts, consumables and toner during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $30,000.

4500218343 Mission. Amendment No. 2 to renew agreement with Optiv Security to provide the Palo Alto Firewall Network Technical support and software upgrade for internal security hardware between the College and the Internet. This firewall provides internet threat protection to computers on campus. Support includes a replacement firewall image in the event of hardware failure. This agreement has been entered into under the authority of the competitively bid State of California Department of General Services Multiple Award Schedule Contract No. 3-09-70-2428M, during the period August 4, 2017 to August 3, 2018, inclusive. Total cost: $33,980.

4500195765 Pierce. Amendment No. 4 to renew agreement with Pacific Parking Systems, Inc. for maintenance of seven Student Pay 'N Display parking ticket machines and four M400 permit dispensers for the Administrative Services Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $9,800.

4500216416 Southwest. Amendment No. 3 to renew agreement with Otis Elevator Company to provide monthly maintenance service on six elevators for the Facilities Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $21,043.

4500231131 Southwest. Amendment No. 1 to renew agreement with GMS Elevator Services, Inc. to provide monthly maintenance service on one passenger elevator and two handicapped lifts for the Facilities Department during
the period July 1, 2017 to June 30, 2018, inclusive.
Total cost: $6,000.

4500188784  Valley. Amendment No. 4 to renew agreement with Amtech Elevator Services for maintenance of ten elevators located in various buildings on campus for the Maintenance and Operations Department during the period August 1, 2017 to June 30, 2018, inclusive. Total cost: $15,840.

4500225173  Valley. Amendment No. 2 to renew agreement with Puretec Industrial Water to provide deionized and soft water tanks exchanges including rental for the Allied Health & Science Building and Child Care Center during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $4,696.

4500230257  Valley. Amendment No. 1 to renew agreement with Lincoln Aquatics to provide bulk swimming pool chemicals for the Maintenance and Operations Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $45,000.

4500234337  Valley. Amendment No. 1 to renew agreement with Aqua Serv Engineers, Inc. to provide maintenance and complete chemical treatment program for the Central Plant cooling and heating systems for the Maintenance and Operations Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $10,920.

4500235905  Valley. Amendment No. 1 to renew agreement with Emcor Mesa Energy Systems for preventive maintenance and inspections services of two McQuay, one Broad and two Daikin chillers for the Maintenance and Operations Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $14,920.
Amendment No. 1 to renew agreement with Coast Carbonic to supply bulk carbon dioxide (CO$_2$) for the swimming pool CO$_2$ system on an as needed basis for the Maintenance and Operations Department during the July 1, 2017 to June 30, 2018, inclusive. **Total cost:** $6,000.

Agreement with Zaretsky Engineering Solutions dba Zaretsky Building Solutions to monitor sensors and maintain the AirCuity Optinet system installed in the Allied Health and Science Building. This system takes samples of air remotely throughout the building and routes them to a centralized suite of sensors. The sensors measure critical indoor environment parameters, it provides input to building ventilation system, optimizes ventilation rates, and provides energy efficiency and high indoor air quality. Included in the Optinet Assurance Services is the access to data, graphs, and charts using a web browser for the Maintenance and Operations Department during the period July 1, 2017 to June 30, 2018, inclusive. **Total cost:** $20,700.

Agreement with Majestic Fire, Inc. to provide semi-annual preventive maintenance services of the automatic fire sprinkler systems and stand pipes for the Maintenance and Operations Department during the period July 1, 2017 to June 30, 2018, inclusive. **Total cost:** $9,450.

Agreement with Emergency Lighting Equipment Service Company, Inc. to provide semi-annual preventive maintenance of campuswide Life Safety System for the Maintenance and Operations Department during the period July 1, 2017 to June 30, 2018, inclusive. **Total cost:** $6,417.
K. STUDENT INTERN AGREEMENTS

4500214972 City. No-cost Amendment No. 1 to renew agreement with Providence Health System to provide clinical training for students enrolled in the Dietetics Technician program during the period July 1, 2017 to June 30, 2019, inclusive.

4500244939 City. No-cost agreement with Los Angeles Unified School District Nursing Services to provide clinical training for students enrolled in the Nursing program during the period July 17, 2017 to July 16, 2022, inclusive.

4500245496 East. No-Cost agreement with Santa Monica College (SMC) to develop a Consortium under the guidelines of the Commission on Accreditation of Respiratory Care (CoARC) that allows students from both ELAC and SMC to complete classes for a program of study in Respiratory Therapy (RT) at either campus. Upon completion of the program, students will be eligible to receive an Associate Degree from their respective college. The consortium is effective during period the July 1, 2017 to June 30, 2022, inclusive.

4500245498 East. No-Cost agreement with PIH Health for clinical training of students enrolled in the Respiratory Therapy program during the period August 7, 2017 to August 6, 2019, inclusive.

4500215230 Mission. No-cost Amendment No. 1 to agreement with MaClay Healthcare Center to provide clinical training for students enrolled in the Certified Nursing Assistant Program during the period September 2, 2017 to November 30, 2019, inclusive.
Various Mission. Two no-cost agreements with the following contractors to provide clinical training for students enrolled in the Certified Nursing Assistant and Home Health Aide during the period June 20, 2017 to June 19, 2018, inclusive.

4500245403 Country Villa Westwood Convalescent Center
4500245404 Marycrest Manor

Various Pierce. Four no-cost agreements with the following contractors for internships of students enrolled in the Registered Veterinary Technician and/or Pre-Veterinary Science Program during the period August 27, 2017 to August 26, 2022, inclusive.

4500245054 VCA Animal Hospitals, Inc.
4500245182 Westside Animal Medical Associates
4500245183 Berkley Pet Hospital
4500245185 University of California Los Angeles Division of Lab Animal Medicine

L. SERVICE AGREEMENTS

4500214974 City. Amendment No. 2 to renew agreement with Libca, Inc. to provide “Medical Terminology”, “How to Start a Home-Based Medical Insurance Billing Service” and “Coding for Medical Insurance” classes, previously approved by the Board for the Community Services Department, during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $5,100.

4500215171 City. Amendment No. 2 to renew agreement with Mel Dangcil to provide “Singer’s Workshop” classes, previously approved by the Board for the Community Services Department, during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $5,001.
City. Amendment No. 1 to renew agreement with Mike Holley to conduct “Off-the-Cuff: Comedy Improv” classes previously approved by the Board for the Community Services Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $5,001.

City. Agreement with National Institute of Women in Trades Technology and Science to provide two-day training called “Women Tech” that focuses on strategies recruiting and retaining female students in the Science, Engineering, Technology and Mathematics (STEM) program. Vendor will provide up to 28.5 hours of team development and customized feedback calls to assist with plan development and implementation. Activity is required to fulfill deliverables associated with STEM Pathways grant during the period September 1, 2017 to December 1, 2017, inclusive. Total cost: $28,000.

City. Agreement with Wayne Williams to conduct “Auto Wholesale Business from Home” classes previously approved by the Board for the Community Services Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $5,280.

City. Agreement with CreatorUp, Inc. to perform as a collaborative partner in the Institute for Career & Academic Pathways (ICAPS) on behalf of the lead college Los Angeles City College and its Office of Economic Development and Workforce Education to conduct the ICAPS industry Orientation Workshop Stage 1: “How to get a job in the creative & entertainment industries” and Stage 2: “Making a video resume and standing out on social medial to get work”. The workshops will be presented at each of the nine Los Angeles Community College District campuses as well as Santa Monica College, Glendale College and El Camino College as allowed by the Strong Force Regional grant during the period July 1, 2017 to December 31, 2018, inclusive. Total cost: $75,000.
4500221680  East, No-cost amendment 1 to agreement with Instructure, Inc. for the use of the fully hosted Learning Management Systems provided as a subscription cloud service over the internet and commonly known as Canvas for the Distance Learning Education Department during the period July 1, 2017 to June 30, 2018, inclusive. The Chancellor's Office of the California Community Colleges will be covering the costs through Butte Glenn Community College District.

4500244845  East. Agreement with Economic Modeling LLC to provide a customized Career Coach Site, Program Demand Gap Analysis, and Economic Impact Study for the Continuing Education and Workforce Development department during the period June 12, 2017 to June 11, 2018. Total Cost: $39,000.

4500245502  East. Agreement with Social Solutions Inc. to provide use of the Efforts-To-Outcomes software used to monitor the effectiveness of Student Equity initiatives during the period July 1, 2017 to June 30, 2018, inclusive. Total Cost: $42,180.

4500177170  Educational Services Center. Amendment No. 4 to extend agreement with Xerox Educational Services to provide student financial aid collection management services for the Central Financial Aid Unit while transitioning to new awardee, during the period July 1, 2017 to December 31, 2017, inclusive. Total cost: $12,000.

4500202915  Educational Services Center. Amendment No. 3 with Pasadena Area Community College District to extend BSI Coordinator work as part of the 3CSN ESL/Basic Skills Professional Development Grant. This item is part of partnership under the ESL/Basic Skills Professional Development Grant funded by California Community Colleges Chancellor's Office. LACCD is the fiscal agent
for the grant and as such, is required to enter into and fund agreements with districts to coordinate grant activities across the state, during the period July 1, 2017 to June 30, 2018, inclusive. **Total cost: $110,000.**

4500214547 **Educational Services Center.** Amendment No. 2 to renew agreement with CDW Government LLC to provide VMWare vSphere 6 software support and subscription for Virtualization software licenses needed to operate and optimize the Windows servers in the Office of Information Technology. These licenses are used to support the new Peoplesoft Student Information System, during the period August 1, 2017 to July 31, 2018, inclusive. NASPO ValuePoint Master Agreement No. ADSP016-130652 was utilized for this procurement. **Total cost: $38,205.**

4500215551 **Educational Services Center.** Amendment No. 1 to agreement with the Los Angeles Economic Development Corporation to continue their efforts to identify employers that can offer internship locations. They will share information on the latest industry trends so that colleges and high schools can update their educational strategies. Funding is through the California Department of Education. Under the auspices of the Economic and Workforce Development Office during the period July 1, 2016 to June 30, 2017, inclusive. **Total cost: $20,000.**

4500228642 **Educational Services Center.** Amendment No. 1 to extend agreement with Instructure, Inc. for the continued configuration services to the ilearn.laccd.edu CANVAS URL, a learning management system the colleges have migrated to, based on the California Community Colleges Chancellor’s Office project entitled Online Education Initiative, under the auspices of the Office of Information Technology. During the period July 1, 2017 to June 30, 2019, inclusive. **Total cost: $2,000.**
4500231129  Educational Services Center. No-cost Amendment No. 2 to extend agreement with Imprenta Communications Group Inc., to allow for completion of services including updates to existing brochures to include new Board members. Included is the creation of an editorial calendar and securing price quotations to leverage annual media buys under the auspices of the Institutional Advancement Department. During the period July 1, 2017 to September 30, 2017, inclusive.

4500242170  Educational Services Center. Amendment No. 1 to Agreement with Campus Consortium to continue to contract for their BlackBelt 24 x 7 1-800 Support call number, chat and email help line for up to an additional 5,000 interactions to support students during off hours and weekends to assist them with login to the new Student Information System (SIS) needed to register for classes, under the auspices of the Office of Educational Programs and Institutional Effectiveness. During the period of July 10, 2017 to April 18, 2018, inclusive. Total cost: $42,200.

4500245262  Educational Services Center. Agreement with Paul J. Lane, PhD to provide Psychological Fitness for Duty exams services under the auspices of the Office of Human Resources during the period of July 1, 2017 to June 30, 2018, inclusive. Total cost: $10,000.

4500245580  Educational Services Center. Agreement with Edenred Commuter Benefits, Inc to provide Commuter checks on a dollar per dollar basis up to $220,000 per year under the auspices of the Business Services Department during the period of July 1, 2017 to June 30, 2018, inclusive. Total cost: 3.5% of the total transaction not to exceed $7,000.

4500189921  Harbor. Amendment No. 4 to renew agreement with PV Family & Immediate Medical Care to provide medical services for the Student Health Center during the period
July 1, 2017 to June 30, 2018, inclusive. **Total cost:** $35,604.

4500245010 Harbor. Agreement with GradGears dba GradGuru to provide mobile platform that delivers free nudge notifications to remind students about upcoming important dates and events as allowed by Science, Technology, Engineering, Mathematics Strategies To Empower and Prepare Students for Success (STEM S.T.E.P.S), Harbor Advantage to Harbor Success (HA2HS), California Career Pathways, Working Families Success Network (WFSN), and Student Success & Support (SSSP) program funds during the period May 1, 2017 to April 30, 2020, inclusive. **Total cost:** $16,398.

4500190177 Mission. Amendment No. 6 to renew agreement with Dallas County Community College District for license to broadcast and cablecast telecourses and provide video materials for delivery to students for the Instructional Television Department during the period July 1, 2017 to June 30, 2018, inclusive. **Total cost:** $3,000.

4500224015 Mission. Amendment No. 2 to renew agreement with Intelevision for use and broadcast rights of courses offered by Instructional Television. This renewal will provide access to videos and streaming services during the period July 1, 2017 to June 30, 2018, inclusive. **Total cost:** $26,780.

4500245428 Mission. No-cost agreement with Child and Family Guidance Center to provide mental health services for eligible CalWORKs, Foster Youth and Medi-Cal recipients for the Student Services Department during the period July 1, 2017 to June 30, 2018, inclusive.

4500187842 Pierce. Amendment No. 4 to renew agreement with Freshi Film LLC to conduct "Animation Basics with PC" and "I Made My Own Video Game" classes previously approved by the Board for the Community Services
Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $20,000.

4500188762 Pierce. Amendment No. 4 to renew agreement with Rounds, Miller and Associates to conduct “Using Your Computer to Make Money”, “Cash for Your Clutter”, “E-Commerce”, and “E-Publishing” classes previously approved by the Board for the Community Services Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $20,000.

4500216159 Pierce. Amendment No. 4 to renew agreement with Brit-West Soccer, Inc. to conduct “Tiny Pros Soccer” classes previously approved by the Board for the Community Services Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $20,000.

4500229276 Pierce. Amendment No. 1 to renew agreement with Southern California Marine Institute for use of a research vessel to conduct Biology and Oceanography classes for the Life Science Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $6,925.

4500245186 Pierce. Agreement with Conejo Valley Youth Sports LLC to conduct "Gold Camp Sessions I-VI" classes previously approved by the Board for the Community Services Department during the period June 12, 2017 to July 28, 2017, inclusive. Total cost: $20,000.

4500245191 Pierce. Agreement with Chris Murphy to conduct "Microsoft Excel", "Microsoft Word" and "Microsoft Excel Level 2 & 3" classes previously approved by the Board for the Community Services Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $30,000.

4500245193 Pierce. Agreement with Curtis Adney to conduct "What Were You Born To Do?" and "Natural A's" classes previously approved by the Board for the Community Services Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $20,000.

4500245196 Pierce. Agreement with Accent Art & Frame to conduct "Digital Photography I, II, III" classes previously approved by the Board for the Community Services Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $20,000.

4500245199 Pierce. Agreement with Notary Public Seminars to conduct "Certified Loan Signing Agent" and "Become a Notary in One Day" classes previously approved by the Board for the Community Services Department during the period July 1, 2017 to June 30, 2018, inclusive.

4500245413 Pierce. Agreement with NexusEdge Education, Inc. to provide a mentor-centric fully integrated career service software platform specifically designed for the California Community College System to allow for an online mentoring services as required by the Los Angeles Regional Career Pathways grant for the Institutional Advancement Office during the period June 1, 2017 to June 30, 2019, inclusive. Total cost: $37,100.
Southwest. Amendment No. 1 to renew agreement with Thinklogic to provide hosting services on the College’s main website during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $2,340.

Southwest. Amendment No. 1 to renew agreement with Chem Aqua, Inc. to provide monthly chemical water treatment for the Central Plant during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $4,632.

Valley. Amendment No. 4 to renew agreement with Career America LLC for license to use its custom version of Financial Aid TV services including support, maintenance, updates, and upgrade for the Financial Aid Office during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $10,500.

Valley. No cost Amendment No. 2 to extend agreement with Birmingham Community Charter High School to develop, align and implement a career pathway program in information and Communications Technologies in particular design, visual, media arts in the implementation of the High Impact Information Technology Entrepreneurship and Communication (LA Hi-Tech) grant, during the period July 1, 2017 to June 30, 2018, inclusive.

Valley. Amendment No. 1 to renew agreement with Mind Body and Swim to conduct swimming classes previously approved by the Board for the Community Services Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $8,250.

Valley. Agreement with Broadcast Music, Inc. to license non-dramatic public performance of copyrighted musical compositions for the Administrative Services Department during the period July 1, 2017 to June 30, 2022, inclusive. Total cost: $17,500.
4500244182  West. Agreement with Edmentum, Inc. to provide use of the Core Library and Higher Education and Career Readiness programs to be used in the Library during the period July 1, 2017 to June 30, 2018, inclusive. Total Cost: $28,200.

M. SPECIAL GRANT FUNDED AGREEMENTS

4500227731  City. Amendment No. 2 to increase the amount of the partner match on agreement with Los Angeles Unified School District for that agency to fund the Gear Up 4 LA program to provide tutoring services, host campus visits, provide college preparation and financial literacy workshops during the period June 30, 2016 to August 31, 2017, inclusive. Total: $60,400.

4500245661  Districtwide. Agreement with the California Community Colleges Chancellor’s Office (CCCCO) for that agency to fund the District-wide Program Year 2017-2018 Perkins Title I Part C allocation under the Carl D. Perkins Career and Technical Education Improvement Act of 2006 (Perkins IV); funds will provide training and equipment in Career and Technical Education (CTE) programs at the colleges during the period July 1, 2017 to June 30, 2018. Total Amount: $5,109,832 this total reflects the Title IC allocation of $4,735,504 and the CTE Transitions Allocation of $374,328.

City $544,237
East $1,011,258
Harbor $337,431
Mission $376,330
Pierce $528,308
Southwest $323,901
Trade-Technical $709,372
Valley $515,081
West $489,408
District Admin. overhead $236,775
4500202165 Harbor. Amendment No. 3 to renew agreement with California Community Colleges Chancellor's Office for that agency to fund the Assessment, Remediation and Retention for Associate Degree Nursing Program grant. The grant will expand current enrollment capacity by providing resources to demonstrate readiness through remedial pre-nursing coursework and provide support services to assist graduating students to prepare for the National Council Licensure Examination to become eligible for licensure as a registered nurse during the period July 1, 2017 to June 30, 2018, inclusive. Total: $171,000.

4500147645 Mission. Amendment No. 2 to renew agreement with California Department of Education for that agency to provide funding for the Family Child Care Homes Network Program during the period July 1, 2017 to June 30, 2018, inclusive. Total: $679,328.

4500218274 Mission. Amendment No. 1 to renew agreement with Los Angeles County Office of Education to participate in the California School-Based Medi-Cal Administrative Activities Random Moment Time Survey Program. This agreement will guarantee reimbursement of administrative activities that directly support efforts to identify and enroll potential eligible participants into the Medi-Cal Program for the Administrative Services Department during the period July 1, 2017 to June 30, 2019, inclusive. Total: $10,000.

4500245170 Mission. Agreement with Child Care Alliance of Los Angeles for that agency to fund the Quality Improvement Block Grant. This is to improve and/or maintain the quality of programming for the Child Development Center during the period March 38, 2017 to June 30, 2018, inclusive. Total: $20,000.
4500245173 Mission. Agreement with Arthur N. Rupe Foundation for that agency to fund the Certified Nursing Assistant Program Scholarship. This will provide additional support and scholarships to help students that are unable to pay their state licensing exam fees during the period July 1, 2017 to June 30, 2018, inclusive. Total: $30,000.

4500245175 Mission. Agreement with National Science Foundation for that agency to fund the Advance Technological Education Biotechnology Project. The college, in collaboration with industry, high school, and four-year university partners will implement a new academic pathway in biotechnology that will offer stackable certificates and an Associate of Science degree program with internship opportunities for the Life Sciences Department during the period May 1, 2017 to April 30, 2020, inclusive. Total: $199,980.

4500245188 Pierce. Agreement with Yosemite Community College District, Child Development Training Consortium for that agency to fund the Child Development Training Program to conduct classes for students who are working toward their California Child Development permit for the Child Development Department during the period September 1, 2016 to June 30, 2017, inclusive. Total: $8,750.

4500241812 Trade-Technical. Agreement with Los Angeles Universal Preschool for that agency to fund the Child Care Quality Continuum Framework program to assist children and families during the period September 1, 2016 to August 31, 2017, inclusive.

4500245414 Valley. Agreement with State of California Employment Development Department for that agency to fund the Strengthening Working Families Program. This program is to help low-income parents, particularly single mothers, access job training and reliable childcare, balance family obligations, as well as obtaining living
wage jobs. Estimated 255 workforce training participants will be served during the period June 30, 2017 to December 31, 2018, inclusive. **Total: $240,000.**

**N. SHORT TERM AGREEMENTS PREPARED AT SITE LOCALATIONS FOR SERVICES, RENTAL & MAINTENANCE OF EQUIPMENT, AND LICENSE & MAINTENANCE OF SOFTWARE $5,000 OR LESS PER YEAR**

- **4500243469 City.** Agreement with Ricoh Americas Corporation to provide maintenance service on a digital imaging device located in the Student Services building during the period November 8, 2016 to November 7, 2017, inclusive. **Total cost: $887.**

- **4500244523 City.** Agreement with E3: Education, Excellence & Equity to conduct a workshop titled "Putting Language to Our Experience" as allowed by the CalWORKs program on June 16, 2017. **Total cost: $4,350.**

- **4500244540 City.** Agreement with McBain Systems to provide maintenance service on 100 Leica microscopes located in the Life Science Department during the period July 1, 2017 to June 30, 2018, inclusive. **Total cost: $4,275.**

- **4500244566 City.** Agreement with Daniel Walker to create an introduction video on recruitment and orientation for the CalWORKs program to include two days production, two videographers, lighting, sound and 5-minute highlight reel during the period May 31, 2017 to June 26, 2017, inclusive. **Total cost: $5,000.**

- **4500244726 City.** Agreement with Xerox Corporation to provide maintenance service on a digital imaging device located in the Community Services Office during the period July 1, 2017 to June 30, 2018, inclusive. **Total cost: $892.**
4500244727  City. Agreement with Toros Pottery to conduct “Pottery Making” classes previously approved by the Board for the Community Services Department during the period June 15, 2017 to June 30, 2018, inclusive. Total cost: $4,000.

4500244728  City. Agreement with Victor P. Lozano to conduct “Hospital Fire Safety” classes previously approved by the Board for the Community Services Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $3,000.

4500244729  City. Agreement with 1st CNC, Inc. to conduct “Notary and Loan Signing” classes previously approved by the Board for the Community Services Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $2,800.

4500244730  City. Agreement with Robin Calderon to conduct “Apartment Management” classes previously approved by the Board for the Community Services Department during the period July 12, 2017 to June 30, 2018, inclusive. Total cost: $3,360.

4500244734  City. Agreement with Juanita Diaz to conduct “Medical Insurance Billing” and “Medical Coding” classes previously approved by the Board for the Community Services Department during the period June 15, 2017 to June 30, 2018, inclusive. Total cost: $3,000.

4500244752  City. Agreement with Penny Panettiere to conduct “Management of Assaultive Behavior” classes previously approved by the Board for the Community Services Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $4,500.

4500244781  City. Agreement with Jason M. Sanchez to conduct “Make-Up Artistry 101” and “Make-Up Artistry Beginner’s Course” classes previously approved by the
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Board for the Community Services Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $3,800.

4500245057 City. Agreement with Sven Hansen to conduct “Barista Training for Beginners” classes previously approved by the Board for the Community Services Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $4,920.

4500245061 City. Agreement with Christian Rene Gastelum to conduct “Compradores De Casa Por La Primera Vez!” “Homebuyer/VA Education”, and “Real Estate Investing” classes previously approved by the Board for the Community Services Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $2,820.

4500245259 City. Agreement with CI Solutions to provide maintenance support on two ID card systems and three printers located in the Student Services Building, Welcome Center during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $3,180.

4500245406 City. Agreement with Safely Ever After, Inc. to provide workshop on “Growing Up Digital” to teach students about Internet lingo, navigating the cyber world and become more informed as to how to keep from being vulnerable targets online as allowed by the Extended Opportunity Programs and Services-Care program on October 27, 2017. Total cost: $600.

4500245442 City. Agreement with Patricia Rassouli to conduct “Everything You Need to Know About Chakra Systems” and “Reiki I: Energy Healing” classes previously approved by the Board for the Community Services Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $2,500.
East. Agreement with Edward Yoon to provide Retirement Planning classes, previously approved by the Board for Community Services Classes, during the period July 1, 2017 to June 30, 2018, inclusive. Total Cost: $1,380.

East. Agreement with Chinese Floral Arts Foundation to provide Chinese Flower Arrangement classes, previously approved by the Board for the Community Services Department, during the period July 1, 2017 to June 30, 2018, inclusive. Total Cost: $2,700.

East. Agreement with Kevin Norwall to provide Golf Courses for Kids, as previously approved by the Board for Community Services Department, during the period July 1, 2017 to June 30, 2018, inclusive. Total Cost: $2,520.

East. No-Cost Agreement with Kay K. Hashimoto to provide Japanese Bunka Embroidery classes, previously approved by the Board for Community Services Classes, during the period July 1, 2017 to June 30, 2018, inclusive.

East. Agreement with Presidio Networked Solutions to provide Cisco Prime Network management software used in the Information Technology department, during the period August 18, 2017 to December 31, 2017, inclusive. Total Cost: $1,820.

East. Agreement with Golden Star Technology to provide Solarwinds Engineers Toolset software used in the Information Technology department, during the period July 1, 2017 to June 30, 2018, inclusive. Total Cost: $780.

Educational Services Center. Agreement with Gravic Inc – Remark Products Group to provide technical support for the creation of web surveys, forms and
assessments, with the office design, branding and URL of the Office of Educational Programs and Institutional Effectiveness. During the period of service June 1, 2017 to May 31, 2018, inclusive. **Total cost: $250.**

<table>
<thead>
<tr>
<th>Agreement Number</th>
<th>Service Location</th>
<th>Agreement Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>4500244144</td>
<td>Educational Services Center</td>
<td>Agreement with Pitney Bowes, Inc. for the repair of a Pitney Bowes printer no longer under warranty nor on a service contract. During the period of service June 6, 2017 to June 30, 2017, inclusive. <strong>Total cost: $1,470.</strong></td>
</tr>
<tr>
<td>4500244544</td>
<td>Educational Services Center</td>
<td>Agreement with IBE Digital for the repair of a Konica Minolta digital imaging device Model C652 that is no longer under a warranty agreement. Service provided on June 13, 2017. <strong>Total cost: $1,705.</strong></td>
</tr>
<tr>
<td>4500244705</td>
<td>Educational Services Center</td>
<td>Agreement with Speakers You Need LLC., lecturer for Staff Development training for AFT 1521A members during the period June 23, 2017 to July 28, 2017. <strong>Total cost: $3,000.</strong></td>
</tr>
<tr>
<td>4500244848</td>
<td>Educational Services Center</td>
<td>Agreement with One Call Now to provide their One Call Now notification broadcast system licensing and service package for use by the District Personnel Commission. One Call Now enables college hiring authorities to send automated notifications via voice, text, or email to individuals in temporary employment pools to determine their availability for assignments in job classifications such as Sign Language Interpreter, Custodian, Bookstore Assistant, and Registration Assistant. During the period August 6, 2017 to August 5, 2018, inclusive. <strong>Total cost: $466.</strong></td>
</tr>
<tr>
<td>4500245003</td>
<td>Educational Services Center</td>
<td>Agreement with IBE Digital for the repair of two Konica Minolta digital imaging devices, Model C652 and C423 that are no longer under a warranty agreement. During the period of service</td>
</tr>
</tbody>
</table>

4500245299 Educational Services Center. Agreement with IBE Digital for the repair of a Konica Minolta digital imaging device, Model C280 that is no longer under a warranty agreement. During the period of service April 4, 2017 to April 5, 2017, inclusive. Total cost: $211.

4500244417 Harbor. Agreement with Lakeshore Learning Materials to provide professional development training for Child Development students and staff as allowed by the California State Preschool Program (CSPP) Quality Improvement Block grant on June 30, 2017. Total cost: $2,500.


4500245140 Harbor. Agreement with Wayne Williams to conduct “Auto Wholesale Business from Home” classes previously approved by the Board for the Community Services Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $4,000.

4500245142 Harbor. Agreement with Dramatists Play Services, Inc. to receive royalties on theatrical production called “After the Fall” performed by the students during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $600.

4500245144 Harbor. Agreement with Julie Bender to conduct “Introduction to Mosaic Art” classes previously approved by the Board for the Community Services Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $2,500.
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4500245145 Harbor. Agreement with Play-Well TEKnologies to provide classes to teach children the fundamentals of engineering with Lego pieces, previously approved by the Board for the Community Services Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $2,500.

4500245150 Harbor. Agreement with Notary Public Seminars to provide workshops to prepare participants for the state notary exam previously approved by the Board for the Community Services Department during the period of July 1, 2017 to June 30, 2018, inclusive. Total cost: $4,897.

4500244526 Mission. Agreement with North Valley Storage for rental of one storage unit to store records for the Administrative Services Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $3,941.

4500243996 Pierce. Agreement with Robert Gates to conduct "Salsa Red Hot" and "Beginning Ballroom" classes previously approved by the Board for the Community Services Department during the period May 5, 2017 to June 9, 2017, inclusive. Total cost: $300.

4500244146 Pierce. Agreement with Verizon Wireless to provide Mifi6620L Verizon Jetpack mobile hotspot which will be used in the Emergency Communications Center as an alternate communications device during college emergencies. In the event that electrical power or data communications is lost on the campus, this device will allow for immediate connections to Blackboard Connect and to other emergency communications applications, for the Administrative Services Department during the period April 1, 2017 to March 31, 2018, inclusive. WSCA Contract No. 1907 was utilized for this procurement. Total cost: $474.
Agreement with Greg Elliott dba Bottom Scratcher Diving Charter for rental of a charter boat to conduct Biology 11A classes for the Life Science Department. Charter includes two full-day 12-hour trips to Catalina Island during the period July 1, 2017 to June 30, 2018, inclusive. **Total cost:** $4,600.

Agreement with Canon Solutions America, Inc. for maintenance of two Canon digital imaging systems for the Administrative Services during the period April 1, 2017 to March 31, 2018, inclusive. **Total cost:** $1,000.

Agreement with Dreammaker Publishing, Inc. to conduct a one-day in-service training for counselors on “Career Strategies”. This training will provide counselors the tools that they need to help students explore and decide on a career goal for the Counseling Office held on January 26, 2017. **Total cost:** $4,000.

Agreement with Henry Aguilar to serve as parking citation hearing appeals officer for the Administrative Services Department during the period July 1, 2017 to June 30, 2018, inclusive. **Total cost:** $4,500.

Agreement with Canon Solutions America, Inc. for maintenance of Canon digital imaging system for the Administrative Services Department during the period May 1, 2017 to April 30, 2018, inclusive. **Total cost:** $800.

No-cost agreement with GradImages to provide photography services to include capturing multiple photos of graduates. Students have the option to purchase photos following graduation during the period March 10, 2017 to December 31, 2017, inclusive.
4500244546 **Southwest.** Agreement with CI Solutions to provide support on ID card system for the Assessment Office during the period July 10, 2017 to June 30, 2018, inclusive. **Total cost:** $1,695.

4500245237 **Southwest.** Agreement with Dr. William Vega to be a guest speaker at the Spring Flex Day event as allowed by Student Equity Fund on February 2, 2017. **Total cost:** $500.

4500245386 **Southwest.** Agreement with Trudy Walton to conduct customer service, disability and multicultural awareness training for the Disabled Student Services staff as allowed by the Student Equity funds on July 7, 2017. **Total cost:** $2,500.

4500245609 **Southwest.** Agreement with Patrice Weldon dba W&W Catering to provide lunch and snacks for up to 70 students in the Summer Youth Program as allowed by the TRIO-Talent Search funds during the period June 19, 2017 to June 22, 2017, inclusive. **Total cost:** $2,030.

4500244847 **Trade-Technical.** Agreement with Diablo Valley College to provide operational support for the Cisco Academy used in the Information Technology Department during the period July 1, 2017 to June 30, 2018, inclusive. **Total Cost:** $300.

4500244122 **Valley.** Agreement with Hue Steam to clean the grease duct system in the Cafeteria during the period July 1, 2017 to June 30, 2018, inclusive. **Total cost:** $1,970.

4500244148 **Valley.** Agreement with Myron Dembo to conduct a one-day training on “Barriers and Solutions for Improving Students’ Engagement and Academic Performance: A Focus on Self-Regulated Learning”, for 31 faculty and three administrators participating in the

4500244149 Valley. Agreement with Carrie Elizabeth Bonfitto to conduct “Healthy Cooking 101”, “Kids Nutrition”, “Hormone Balancing”, and “Knife Skills” classes previously approved by the Board for the Community Services Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $3,500.

4500244152 Valley. Agreement with Mark Perry Weber to conduct “Karate” classes previously approved by the Board for the Community Services Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $2,680.

4500244212 Valley. Agreement with Technical Safety Services, Inc. to provide testing and calibration of airflow for 44 fume hoods in the Allied Health & Science Building during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $3,960.

4500244214 Valley. Agreement with Coast Carbonic for rental of CO2 tanks for the Maintenance and Operations Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $600.

4500244246 Valley. Agreement with David Broida to conduct “Harmonica” classes previously approved by the Board for the Community Services Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $2,760.

4500244247 Valley. Agreement with Trust Auto Sales to conduct “Auto Wholesaler” classes previously approved by the Board for the Community Services Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $3,500.
Valley. Agreement with Cohen Naglestad Enterprises LLC to conduct various computer education classes previously approved by the Board for the Community Services Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $4,840.

Valley. Agreement with Elaine Moran to conduct “You’re Retired, Now What?” and “Mystery Shopper” classes previously approved by the Board for the Community Services Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $888.

Valley. Agreement with William Maze dba San-Mar Dog Obedience School to conduct “Dog Obedience” classes previously approved by the Board for the Community Services Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $1,800.

Valley. Agreement with Randy Martin to conduct “Holistic Health” classes previously approved by the Board for the Community Services Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $840.

Valley. Agreement with Harvest Financial to conduct “Retirement Planning” classes previously approved by the Board for the Community Services Department during the period September 1, 2017 to August 31, 2018, inclusive. Total cost: $2,160.

Valley. Agreement with One Person LLC dba Ember Living to conduct “Cooking” and “Baking” classes previously approved by the Board for the Community Services Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $5,000.

Valley. Agreement with Conejo Technical Services, Inc. for maintenance on one Steris Amsco Century scientific pre-vacuum sterilizer in the Allied Health & Science
Building during the period July 1, 2017 to June 30, 2018, inclusive. **Total cost: $1,400.**

4500244390 Valley. Agreement with AV Graphics, Inc. for printing of business cards for various departments at the college during the period July 1, 2017 to June 30, 2018, inclusive. **Total cost: $2,400.**

4500244504 Valley. Agreement with Intelecom for subscription to its academic online resources for the President's Office during the period July 1, 2017 to June 30, 2018, inclusive. **Total cost: $1,500.**

4500244580 Valley. Agreement with Juan E. Carrillo for a musical performance for the Youth Leadership Conference, in line with the Student Equity plan and expenditure guidelines on March 30, 2017. **Total cost: $250.**

4500244596 Valley. Agreement with Capital Industrial Medical Supply Co., Inc. dba Zee Medical Services to supply and re-stock the first aid kit in the Sheriff's Office during the period July 1, 2017 to June 30, 2018, inclusive. **Total cost: $2,400.**

4500245021 Valley. Agreement with Texthelp Systems, Inc. to provide Read & Write subscription including support and upgrade for the Services for Students with Disabilities Office during the period July 1, 2017 to June 30, 2018, inclusive. **Total cost: $1,250.**

4500245028 Valley. Agreement with Thomas Lee Delgado to serve as parking citation hearing appeals officer for the Administrative Services Department during the period August 1, 2017 to July 31, 2018, inclusive. **Total cost: $2,500.**

Various Mission. Two agreements with the following contractors to conduct workshops on the topics of core practice model, trauma informed care, discipline, and other placement issues involving child welfare for the
O. STUDENT TRANSPORTATION ITEMS

All buses are licensed by the Public Utilities Commission and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety.

4500245395 City. Agreement with American Transportation Systems to provide bus transportation for students and staff in the TRIO-Student Support Services program to visit the Museum of Tolerance on July 28, 2017. **Total cost: $553.**

4500244844 East. Agreement with The Bus to provide shuttle bus services between the South Gate educational Center and the Main Campus for students and faculty during the period August 28, 2017 to December 14, 2017, inclusive. **Total Cost: $60,450.**

4500244538 Mission. Agreement with Cal Tours, Inc. to provide bus transportation services for the Summer Bridge Program participants’ overnight trip to California State University Northridge during the period June 23, 2017 to June 24, 2017, inclusive. **Total cost: $3,001.**

4500244573 Mission. Agreement with The Bus to provide bus transportation for the Athletics Department’s baseball playoffs during the period May 1, 2017 to June 30, 2017, inclusive. **Total cost: $2,053.**

4500242785 Southwest. Agreement with Mayfield Bus Lines to provide bus transportation for students and staff in the Upward Bound Fremont program for cultural field trip to Marina Market Place Theater 6 and Baldwin Scenic Outlook on April 29, 2017. **Total cost: $415.**

4500244642 Southwest. Agreement with American Transportation Systems to provide bus transportation for students and staff in the TRIO-Talent Search Summer program to
visit Santa Monica pier on June 30, 2017. **Total cost:** $495.

**4500245211 Valley.** Agreement with Main Street Tours to provide bus transportation services for the Athletics Department’s intercollegiate games during the period July 1, 2017 to June 30, 2018, inclusive. **Total cost:** $12,460.

**Various Harbor.** Three agreements with MyBus Corporation. **Total combined cost:** $2,481.

- **4500244737** – Agreement to provide bus transportation for students and staff in the Industrial Design Summer Program to tour three ACE Clearwater Enterprises’ facilities located in Paramount, Compton, and Torrance as allowed by the Career Advanced Academy program funds on June 28, 2017. **The total cost:** $475.

- **4500245287** – Agreement to provide bus transportation for students and staff in the Industrial Design Summer Program to visit the following locations, Pasadena Art Center, Rotational Molding and USC Viterbi School of Engineering as allowed by the Career Advancement Academy program funds during the period July 19, 2017 to August 16, 2017, inclusive. **Total cost:** $1,531.

- **4500245290** – Agreement to provide bus transportation for students and staff in the Science, Technology, Engineering, Mathematics Strategies To Empower and Prepare Students for Success program to tour the Port of Los Angeles on July 28, 2017. **Total cost:** $475.

**Various Southwest.** Two agreements with National Charter Lines. **Total combined cost:** $4,500.

- **4500242587** – Agreement to provide bus transportation for students and staff in the Upward Bound Fremont
Program to attend the 16th Annual International Festival at Soka University on May 6, 2017. Total cost: $1,050.

4500244502 – Agreement to provide bus transportation for students and staff in the Puente Program for campus tour at University of California, Berkeley, Santa Cruz and Santa Barbara during the period April 27, 2017 to April 28, 2017, inclusive. Total cost: $3,450.

4500244183 West. Agreement with American GTS, Inc. to provide bus services for students traveling to various events during the TRIO 2017 Summer Program during the period May 1, 2017 to August 31, 2017, inclusive. Total Cost: $31,000.
Subject: APPROVE BUSINESS SERVICES ACTIONS

I. AUTHORIZE DESTRUCTION OF RECORDS

Authorize the destruction of the following Los Angeles Mission College (LAMC) Class 3 Disposable Records:

There are a total of 4 boxes of approximately 41,250 LAMC documents from Academic period 2016/2017 that include the following type of documents for destruction:

Student Financial Aid documents.

Background: In accordance with Title V of the California Code of Regulations, the Board’s Record Policy (Board rule 7706 et seq.), Health and Safety Code 123145, and Chancellor’s Administrative Regulation E-106, the Vice President of Administrative Services for Los Angeles Mission College has determined that the above-referenced Class 3 Disposable Records are no longer needed in paper format since they have been preserved and maintained beyond their required retention period. No records included in the Action conflict with the Board’s Records Policy.

II. AUTHORIZE ASSIGNMENT OF AND AMENDMENT TO AGREEMENT

Authorize the assignment of Agreement No. 4500182429 from Ciber Inc. to Ciber Global LLC and approve Amendment No. 5 to include programming and configuration of additional functionality to support the State mandated data processing requirements for

Approved by:

Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By ____________________ Date ________
homeless youth in CCC Apply and the Financial Aid module, Return to Title IV functionality, Student Aid Plan programming and Universal Productivity Kit enhancements in the PeopleSoft Campus Solutions Student Information System (SIS) at an additional cost of $135,861.

**Background:** The original agreement was issued to Ciber Inc. and authorized by the Board of Trustees on December 5, 2012 (Com. No. FPD1). Ciber Inc. has been purchased by HTC Global Services renaming the newly acquired consulting company as Ciber Global, LLC. In a written notification to District’s counsel on July 18, 2017, the attorneys for HTC Global Services confirmed the purchase of the entire contract between Ciber Inc. and LACCD by HTC Global Services assuming all contractual obligations, payments and liabilities set forth in Agreement No. 4500182429.

Amendment No. 5 provides for additional functionality and programming services necessary to comply with new State requirements including compliance with California State Assembly Bill No. 801. The State has recently implemented changes to the CCCApply Domestic state-wide applications and has added new fields to capture an applicant declaring that he or she is homeless. To accommodate these recently added State requirements, modifications to the PeopleSoft system, that include but are not limited to, the application process and the automated communications to the students are needed.

This proposed amendment was evaluated by staff from the Office of Educational Programs and Institutional Effectiveness, Office of Information Technology and the SIS Steering Committee and a recommendation to proceed was made by the Vice Chancellor of Educational Programs and Institutional Effectiveness. Funding is through the Office of Educational Programs and Institutional Effectiveness.

**III. AUTHORIZE SERVICE AGREEMENT**

Authorize Amendment No. 1 to Agreement 4500176153 with Consolidated Disposal Services, LLC for Districtwide waste
management services during the period August 1, 2017 to July 31, 2018, inclusive, during which time the Contracts Unit will be issuing a new Districtwide Invitation for Bid. The per-ton fee is $34.75 and a per-pickup fee $99, for an estimated total cost of $156,837, based on the tonnage of 3,180 for the 2011 calendar year.

Background: Due to a staffing situation the Invitation for Bid has been delayed and this extension would provide for sufficient time to process a new Districtwide Invitation for Bid. The current agreement is the result of a competitive bidding in which five response bids were received ranging from $16,823 to $217,512 annually. Each District location submitted an Integrated Waste Management Program Annual Report for calendar year 2011 to the California Department of Resources Recycling and Recovery (CalRecycle). The total waste disposal reported for all nine District colleges was 3,180 tons. Funding is through the Colleges’ general funds.

IV. AUTHORIZE PAYMENTS

Authorize payments of the following expenditures:

A. $773 to reimburse Mary Vargas, Facilities Assistant at Los Angeles Harbor College, in reimbursement of expenses incurred during the period May 25, 2017 to June 2, 2017, inclusive.

Background: Ms. Vargas purchased food and supplies for Graduation ceremony and Employee luncheon event. Funding is through the College General fund.

B. $440.20 to Dale Lloyd Fields, Physics & Planetary Sciences Department Chair at Los Angeles Pierce College, in reimbursement of expense incurred for Geology 22D class field trips to Death Valley during the period April 28, 2017 to April 30, 2018, inclusive.

Background: Mr. Fields purchased gasoline for four rented vans used for class field trips to Death Valley. The gas cards that are available to the college to use does not cover independently-
owned gas stations found in inland California. Funding is through the College General fund.

C. $2,800 to Los Angeles County Community College CalWORKs Consortium (LAC-5) as payment for 58 LACCD CalWORKs staff from six of the colleges to attend the 2017 LAC-5 Training held June 17, 2017 at the College of the Canyons.

**Background:** This request is for the payment of registration fees for the CalWORKs staff that attended the day-long training that featured a presentation by Dr. Jacquelyn Reza, an internationally recognized consultant in the areas of diversity, inclusion, culturally responsive education, social justice and equity. Funding through the Department of Public Social Services Coordination funds.

D. $9,600 to Ms. Irene Ayala as payment for services rendered as a Hearing Officer for a disciplinary action taken on an employee during the period January 26, 2017 to June 24, 2017, inclusive.

**Background:** These services were requested by the Personnel Commission in an employee disciplinary matter. The hearing officer’s report and invoice were provided to the Personnel Commission July 5, 2017. Funding through Personnel Commission General funds.

V. **RATIFY SERVICE AGREEMENT**

Ratify Agreement with Huron Consulting Group LLC., to provide post go-live stabilization work of the recent implementation of our Student Information System (SIS) to include support design, content development and facilitation of the LACCD SIS Mentor Summit, and follow up activities; review cyber security, associated access mapping by actor/business process, and recommendations; support LACCD prerequisite use, assist in organizing correction tasks as required; develop training for staff; build prerequisites; and build job aids for campus staff to manage error messages; review current training plan and materials and identify materials missing or updates. Agreement under the auspices of the Office of
Information Technology during the period July 1, 2017 to August 30, 2017, inclusive. Total cost not to exceed $87,000.

Background: This agreement will provide the necessary support needed to enhance the LACCD staff's ability to make the best use of the SIS system and the ability to respond to situations beyond the training currently provided Districtwide. Funding is through the SIS Completion funds.

VI. RATIFY AMENDMENT TO SERVICE AGREEMENT

Ratify amendment No. 1 to Agreement with University of Southern California on behalf of the Center for Urban Education (CUE) to provide specialized experience-based coaching and the tools and support needed for LATTC to succeed in fully implementing its student success strategy known as PACTS (Pathways to Academic, Career and Transfer Success) for Los Angeles Trade-Technical College (LATTC). CUE has already invested over 12 months researching the practices and policies of LATTC as part of a Ford Foundation grant. The experience, along with CUE’s nationally recognized Equity Scorecard® process and tools, make it uniquely positioned to support change at LATTC. This amendment will allow for the continued work provided through the Ford Foundation funded research. During the period January 1, 2017 to June 30, 2019, inclusive. Total annual cost: $175,000.

Background: This amendment to Agreement previously authorized by the Board of Trustees on January 13, 2016 (Com. BSD2) will continue to provide for four staff strategic planning retreats, coordinate four Change Labs among all of the college constituencies that support the outreach, enrollment and orientation of students. It will identify outcomes that can be expected to be achieved for students once PACTS is fully implemented. Funding is through the College Student Equity funds.
Subject: **APPROVE FACILITIES PLANNING AND DEVELOPMENT REPORT**

The following items are recommended for approval by Facilities Planning and Development as part of the Consent Calendar for the Board of Trustees Meeting Agenda for the date shown.

The Consent Calendar may be approved with a single vote. Any member of the Board of Trustees has the authority to remove any item listed and have it included on the Action Calendar for a separate vote.

Information regarding each item on the Consent Calendar can be found in FPD1 – Resource Document.

I. **AUTHORIZE PROFESSIONAL SERVICES AGREEMENTS**

A. Authorize an Agreement with TDM Architects, Inc. to provide architectural and engineering services for the Replacement of Air Handling Unit and Domestic Hot Water System project for the Kinesiology South building at Los Angeles City College (Amount $61,254).

B. Authorize an Agreement with Clerkin and Clerkin Architects, Inc. to provide architectural services for the Replacement of IA Building Atrium Skylights project at Los Angeles Mission College (Amount $52,200).

C. Authorize an agreement with Bickmore to provide owner controlled insurance program (OCIP) administration services for the Owner Controlled Insurance Program (OCIP) Administrator project District-wide (Amount $1,500,000).

Recommended by: [Signature]

Thomas Hall, Interim Chief Facilities Executive

Approved by: [Signature]

Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By __________________________ Date __________
D. Authorize the following actions: establish Agreements on a Task Order basis to join the established Design Bench (also referred to as the Architecture/Engineering Multiple Award Task Order Contracts) with certain firms to provide staff and design services for program/project criteria; architectural and engineering design services; and/or Architect of Record services for a variety of projects District-wide; establish new agreements with 10 firms currently on the Design Bench under the terms of the 2014 agreement who have agreed to accept new terms and who have certified that their qualifications have not changed; approve funding of $35,000,000 to be added to the existing pool of funding established in 2014 in the amount of $25,000,000 to pay for Task Orders anticipated to be issued (Amount $35,000,000).

II. AUTHORIZE CONSTRUCTION CONTRACT

Authorize a contract with Z Best Hardwood Floors to provide general construction services for the Refinish South Gym Floor project at Los Angeles Valley College (Amount $38,999).

III. RATIFY CHANGE ORDER FOR CONSTRUCTION CONTRACT GREATER THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD "DESIGN-BID-BUILD" METHOD OF PROJECT DELIVERY

A. Ratify Change Order No. 1 to Construction Contract No. 4500230648 with Xcel Mechanical Systems, Inc. for additional labor and material for construction services for the Replace Air Handlers Communication Building project at Los Angeles City College (Amount $5,186).

B. Ratify Change Order Nos. 1 through 3 and 5 through 12 to Construction Contract No. 4500234283 with SCR Builders, Inc. for additional construction services for the F9 Modular Buildings project at East Los Angeles College (Amount $51,198).

C. Ratify Change Order Nos. 1 and 2 to Construction Contract No. 4500237789 with SCR Builders, Inc. for additional construction services for the provision and installation of a fire alarm system at the F9 Modular project at East Los Angeles College (Amount $6,950).
D. Ratify Change Order Nos. 1 through 5 to Construction Contract No. 4500239355 with ABM Building Solutions for additional repair and rehabilitation services for the Auditorium (G3 Building) Chillers Repair/Replace Main Controls project at East Los Angeles College (Amount $37,570).

E. Ratify Change Order Nos. 1 and 2 to Construction Contract No. 4500236388 with Axiom Group for additional inverters repair and replacement services for the Lighting Inverters Repair and Replacement project at East Los Angeles College (Amount $34,804).

F. Ratify Change Order No. 1 to Construction Contract No. 4500239356 with ACCO Engineered Systems for additional construction services for the Bailey Library (F3 building) Chillers Condenser Tube Replacements project at East Los Angeles College (Amount $1,104).

G. Ratify Change Order No. 1 to Construction Contract No. 4500228617 with Ascent Elevator, Inc. for additional labor and material for construction services for the Cedar Hall Freight Elevator Electrical, Mechanical and Fire Alarm Systems Upgrade project at Los Angeles Trade-Technical College (Amount $1,337).

H. Ratify Change Order Nos. 1 and 2 to Construction Contract No. 4500237223 with Color New Co. for additional labor and material required for construction services for the Repainting of Willow Hall and Laurel Hall project at Los Angeles Trade-Technical College (Amount $11,000).

IV. AUTHORIZE ACCEPTANCES OF COMPLETION OF CONSTRUCTION CONTRACTS

A. Authorize Acceptance of Completion of Contract No. 4500230648 with Xcel Mechanical Systems, Inc. to provide general construction services for the Replace Air Handlers Communications Building project at Los Angeles City College (No cost).

B. Authorize Acceptance of Completion of Contract No. 4500234283 with SCR Builders, Inc. to provide general construction services for the F9 Modular Buildings project at East Los Angeles College (No cost).
C. Authorize Acceptance of Completion of Contract No. 4500237789 with SCR Builders, Inc. to provide general construction services for the Provision and Installation of a Fire Alarm System at the F9 Modular project at East Los Angeles College (No cost).

D. Authorize Acceptance of Completion of Contract No. 4500236329 with ACCO Engineered Systems to provide general construction services for the Central Plant Chilled Water System Addition of Third Circulating Water Pump project at East Los Angeles College (No cost).

E. Authorize Acceptance of Completion of Contract No. 4500239355 with ABM Building Solutions to provide general construction services for the Auditorium (G3 building) Chillers Repair/Replace Main Controls project at East Los Angeles College (No cost).

F. Authorize Acceptance of Completion of Contract No. 4500236388 with Axiom Group to provide general construction services for the Lighting Inverters Repair and Replacement project at East Los Angeles College (No cost).

G. Authorize Acceptance of Completion of Contract No. 33995 with Valle Grande Construction to provide general construction services for the Demolish Planters and Stairs project at Los Angeles Mission College (No cost).

H. Authorize Acceptance of Completion of Contract No. 4500238525 with ACCO Engineered Systems, Inc. issued on an emergency basis for construction services to improve Central Plant chiller efficiency at Los Angeles Southwest College (No cost).

I. Authorize Acceptance of Completion of Contract No. 4500228617 with Ascent Elevator, Inc. to provide general construction services for the Cedar Hall Freight Elevator Electrical, Mechanical and Fire Alarm Systems Upgrade project at Los Angeles Trade-Technical College (No cost).

J. Authorize Acceptance of Completion of Contract No. 4500237223 with Color New Co. to provide general construction services for the Repainting of Willow Hall and Laurel Hall project at Los Angeles Trade-Technical College (No cost).
V. **RATIFY AMENDMENT TO DESIGN-BUILD AGREEMENT**

A. Ratify Amendment No. 3 to Design-Build Agreement No. 80000 with Harper Construction Company, a California Corporation (Harper) for additional Design-Build services for the Harbor Teacher Preparation Academy (HTPA) project at Los Angeles Harbor College (No cost).

B. Ratify Amendment No. 2 to Design-Build Agreement No. 33896 with Rudolph & Sletten, Inc. for additional Design-Build services for the Central Energy Plant project at Los Angeles Mission College (Amount $142,287).

C. Ratify Amendment No. 9 to Design-Build Agreement No. 33148 with Bernards Bros., Inc. for additional Design-Build services for the East Parking Structure project at Los Angeles Trade-Technical College (Amount $33,993).

VI. **APPROVE REVOCABLE PERMIT**

Approve the revocable permit issued by the City of Los Angeles for LACCD improvements of landscaping and lighting installed in the north side of the right-of-way for Burbank Boulevard at the southern boundary of Los Angeles Valley College (No cost).

VII. **AUTHORIZE PURCHASE ORDERS**

A. Pursuant to Public Contract Code 20653 and 10290(j): a) Find it is in the best interest of the District to procure under the authority of a Master Agreement with the Foundation for California Community Colleges with KYA Services LLC, contract No. CB 14-205; and b) authorize the purchase of 5,200 SQFT of standard epoxy coating to cover certain ground surfaces at the North Gym of Los Angeles Pierce College (Amount $127,857).

B. Pursuant to Public Contract Code 20652: a) Find it is in the best interest of the District to procure under the authority of a Master Agreement from the Foundation for California Community Colleges with KYA Services, LLC, contract No. CB 14-205, and b) Authorize the purchase of Enduralastic paint and primer for the Exterior Painting and Sealing of Instructional
Administration, Campus Center and Administrative Services buildings project at Los Angeles Mission College (Amount $84,847).
Subject: AUTHORIZE MASTER PROCUREMENT AGREEMENT

Hardware and Software

Action

Pursuant to Public Contract Code Section 20652, a) find it is in the best interest of the District to procure under the authority of Master Procurement Agreements established by the Foundation for California Community Colleges (FCCC) and, b) authorize the purchase of hardware and software from the following established FCCC agreement as stipulated below If applicable, all sales tax shall be paid.

CDW Government LLC
Contract No. FCCC CB-15-206
Effective Dates: August 10, 2017 - June 1, 2020
Not to Exceed Amount: $10,000,000

This authorization allows the procurement of hardware and software through the above agreement established by the FCCC as stipulated above. For use District-wide at all college campuses at a total not to exceed as identified above.

Background

LACCD is authorized to utilize the above Master Procurement Agreements established by the Foundation for California

Recommended by: Thomas Hall, Interim Chief Facilities Executive
Approved by: Francisco C. Rodriguez, Chancellor

By ___________________________ Date ___________
Community Colleges as stipulated above. Delivery is included in the total cost. If applicable, all sales tax shall be paid.

**Funding and Development Phase**

Funding is through Propositions A/AA and Measures J/CC Bond proceeds or through General Funds as applicable. These Master Procurement Agreements are available for use District-wide. District-wide FCCC Hardware and Software 40J.5J55.05. All Phases.
SUBJECT: AUTHORIZE TERMINATION FOR CONVENIENCE

Action

Authorize a termination for convenience of the April 3, 2013 Program Management Agreement with AECOM Technical Services, Inc. ("AECOM") for program management services for the Propositions A/AA and Measures J Bond Program ("Bond Program") effective on or around October 15, 2017.

Background

The term of the current contract with AECOM for program management services for the Bond Program ends upon the earlier of either April 3, 2018 or a termination of the contract by the District, which includes a termination by the District for convenience.

The Chancellor and Interim Chief Facilities Executive have recommended that the Board of Trustees authorize a new five-year contract with Jacobs Management Co. to serve as the successor firm replacing AECOM as the program manager for the Bond Program.

It is recommended for an orderly transition from AECOM to Jacobs that there be a one month overlap between the beginning of the Jacobs contract and the end of the AECOM contract. Consistent with this recommendation, the proposed contract with Jacobs if approved by the Board of Trustees shall begin on or around September 15, 2017 and effective termination date of the AECOM Technical Services, Inc. Agreement shall be effective on or around October 15, 2017.
SUBJECT: AUTHORIZE AGREEMENT FOR PROGRAM MANAGEMENT SERVICES

Action

Authorize an agreement with Jacobs Project Management Co. to provide program management services for the Propositions A/AA and Measures J/CC Bond Program ("Bond Program") on or around September 15, 2017 through on or around September 14, 2022 at a cost to the District in a total amount not to exceed $85,900,000 inclusive of fees and eligible reimbursable expenses.

Background

Program management services for the Bond Program have been provided since the inception of the Bond Program. The current contract with AECOM Technical Services, Inc. began on April 3, 2013 and will expire either on April 3, 2018 or on or around October 15, 2017 whichever date determined by the Board of Trustees.

On March 10, 2010 a Request for Proposals was publicly advertised. The District received proposals from two firms. Extensive evaluations and scoring by an evaluation panel were conducted of firms' qualifications, capacities and proposed technical approaches, as well as their performances during oral presentations. The Chancellor and Interim Chief Facilities Executive then entered into negotiations the top-ranked firm based on scores they received. As a result, the Chancellor and Interim Chief Facilities Executive are recommending that the Board of Trustees authorize a contract with Jacobs Project Management Co. to provide these services.

The Agreement costs shall include: (1) compensation for professional service fees for time expended and based on agreed hourly rates in a total amount not to exceed the lesser of (a) three and one-half percent (3.5%) of the total accrued and aggregate dollar amount of contracts that are awarded during the term of the agreement by the Board of Trustees as part of the Bond Program and that are eligible for payment from Bond Program funds or (b) up to eighty-one million dollars ($81,000,000) and (2) reimbursement of authorized expenses in a total amount not to exceed $4,900,000.

Funding is through Bond proceeds. All Phases.
Subject: **PERSONNEL SERVICES ROUTINE ACTIONS**

<table>
<thead>
<tr>
<th>Service Type</th>
<th>Total (This Report)</th>
<th>Total (07-01-16 to Date)</th>
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<tr>
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<td>3. Unclassified Service</td>
<td>2604</td>
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<td>(Student workers, professional experts, community services staff, community recreation)</td>
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<td><strong>TOTAL</strong></td>
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<td><strong>33895</strong></td>
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DATE RANGE: June 13, 2017 – June 30, 2017

All personnel actions reported herein are in accordance with the Board of Trustees Rules and are within the approved budget. Personnel actions include retirements, employment, leaves, separations/resignations and assignment changes.

The classified assignments noted above have not been certified by the Personnel Commission and are subject to further audit by the Personnel Commission due to SAP transition issues and may be subject to change.

Karen Martin, Personnel Director
Personnel Commission

Recommended by: 
Albert J. Roman Vice Chancellor

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date _____________

Buelna                      Moreno
Fong                        Svonkin
Hoffman                     Veres
Kamlager                    Martinez
                               Student Trustee Advisory Vote
Subject: **PERSONNEL SERVICES ROUTINE ACTIONS**

<table>
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<th>Service Type</th>
<th>Total (This Report)</th>
<th>Total (07-01-17 to Date)</th>
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<tr>
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<td>3. Unclassified Service</td>
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DATE RANGE: July 01, 2017 – July 10, 2017

All personnel actions reported herein are in accordance with the Board of Trustees Rules and are within the approved budget. Personnel actions include retirements, employment, leaves, separations/resignations and assignment changes.

The classified assignments noted above have not been certified by the Personnel Commission and are subject to further audit by the Personnel Commission due to SAP transition issues and may be subject to change.

Karen Martin, Personnel Director
Personnel Commission

Recommended by: Albert J. Roman Vice Chancellor
Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date ___________________________
SUBJECT: APPROVE EXTENSION OF THE COLLECTIVE BARGAINING AGREEMENT WITH THE LOS ANGELES COLLEGE FACULTY GUILD, AFT LOCAL 1521

The LACCD and the AFT Faculty Guild agree to extend the 2014-2017 Collective Bargaining Agreement to January 2018 unless and until the parties reach conclusion to the 2017-2020 Collective Bargaining Agreement beforehand.

Background: In accordance with the Government Code, the designated representatives of the Los Angeles Community College District and the Los Angeles College Faculty Guild, Local 1521, CFT, AFT, AFL-CIO have met and negotiated in a good faith effort and have not reached agreement on matters governing wages, hours and other terms and conditions of employment for the period July 1, 2017 through June 30, 2020.
Subject: **RATIFY EMPLOYMENT CONTRACT EXTENSION**

Ratify addendum extending contract of employment with Dr. Francisco C. Rodriguez to serve as Chancellor for an additional two years, through June 30, 2020 (Attachment 1). All other terms of the contract shall remain the same, subject to future negotiations and ratification by the Board of Trustees, including salary in the amount of $388,000, health and welfare insurance, and eligibility to participate in the District’s retiree health insurance program with a fifty percent contribution to premiums upon completion of five years of employment.

**Background:** Dr. Rodriguez has served as Chancellor since June 1, 2014, with his current employment contract set to expire on May 31, 2018. Pursuant to Education Code section 72411, the Board of Trustees may renew the employment contract for a term not to exceed four years, on terms and conditions mutually agreed upon by the Board and the Chancellor.

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**Recommended by:**

Albert J. Roman, Vice Chancellor

**Approved by:**

Francisco C. Rodriguez, Chancellor

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Chancellor and Secretary of the Board of Trustees

By ____________________________ Date ____________

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Buelna __________ Moreno __________
Fong __________ Svonkin __________
Hoffman __________ Veres __________
Kamlager __________ Martinez __________

Student Trustee Advisory Vote
Subject: APPROVE APPOINTMENT FOR GENERAL COUNSEL

Approve the appointment of Mr. Jeffrey M. Prieto to the position of General Counsel effective September 1, 2017; approve placement on Step 2 of the established salary schedule for the job classification; agree to an initial one-year period of employment from September 1, 2017 through August 31, 2018; authorize a $500 per month car allowance; and a $10,000 one-time moving allowance.

Background: A nation-wide recruitment was conducted for the position. Emphasis was placed on the need for extensive experience in: managing a legal team of attorneys and related support staff; working on matters related to corporate governance and a broad range of business functions; working directly with governing board members; educational and/or public sector law; and the legal aspects of facilities management and/or supervision of lead construction counsel.

Mr. Prieto holds a Bachelor’s degree in History from the University of California, Santa Barbara; Master’s degree in Public Affairs and Urban and Regional Planning from Princeton University; and J.D. from UCLA. He is licensed to practice law in California.

Recommended by: Albert J. Roman, Vice Chancellor

Approved by: Francisco C. Rodriguez, Chancellor
Most recently, Mr. Prieto has managed the United States Department of Agriculture Office of General Counsel. The office, comprised of 280 attorneys and legal professionals with a budget of over $43 million, is charged with providing legal services on a broad range of legal issues for all programs, operations, and activities of the Department. Previously, Mr. Prieto served as General Counsel and Deputy Executive Officer in the United States Department of Justice, Environmental and Natural Resources Division and as Counsel to ENRD’s Assistant Attorney General.

Mr. Prieto has extensive public sector litigation experience which includes significant environmental and natural resources cases including serving as a member of the Deepwater Horizon trial team. He has participated with Cabinet-level leadership, executive staff, and elected officials in: the formulation and implementation of USDA-wide administrative and legal policies, plans, and objectives; negotiation of labor agreements and settlement agreements; and ensuring compliance with government regulations.

The salary range for the position of General Counsel is $201,713.28 to $236,860.08 annually. Mr. Prieto will be rated-in on Step 2 of the salary schedule in accordance with Personnel Commission Law and Rules.

The position of General Counsel has been designated as a Senior Classified Administrator as provided in Education Code Section 88091. As such, Mr. Prieto is afforded all of the rights, benefits, and burdens of any other classified employee serving in the regular service of the district, except that he does not attain permanent status in the senior administrative position. Mr. Prieto and the District have mutually agreed to an initial one-year initial contract period.

In accordance with current Board policy for select executive positions, the standard car allowance of $500 per month is being recommended.
Subject: APPROVE NEW EDUCATIONAL COURSES AND PROGRAMS

I. APPROVE NEW CREDIT COURSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units and College</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHICANO 025</td>
<td>The LGBTQ Chicana/o in Contemporary Society (3 Units) EAST</td>
<td>CSU</td>
</tr>
<tr>
<td>CHICANO 026</td>
<td>The Chicana/o in the LGBTQ History of the United States (3 Units) EAST</td>
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<td>CHICANO 027</td>
<td>Chicana/o LGBTQ Literature (3 Units) EAST</td>
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<td>EGD TEK 185</td>
<td>Directed Study – Engineering Graphics &amp; Design Technology (1 Unit) EAST</td>
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<td>EGD TEK 285</td>
<td>Directed Study – Engineering Graphics &amp; Design Technology (2 Units) EAST</td>
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<td>EGD TEK 385</td>
<td>Directed Study – Engineering Graphics &amp; Design Technology (3 Units) EAST</td>
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<tr>
<td>KIN 248-1</td>
<td>Stretching for Flexibility (1 Unit) EAST</td>
<td>CSU</td>
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Recommended by: Angela Echeverri, President, DAS

Approved by: Francisco C. Rodriguez, Chancellor
<table>
<thead>
<tr>
<th>KIN</th>
<th>301-4</th>
<th>Swimming Skills IV</th>
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<tr>
<td></td>
<td></td>
<td>(1 Unit) EAST</td>
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<tr>
<td>CO INFO</td>
<td>501</td>
<td>Introduction to Computers and their Uses</td>
<td>UC/CSU</td>
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<td>(3 Units) PIERCE</td>
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<td>CO INFO</td>
<td>514</td>
<td>Supporting Windows Desktops</td>
<td>CSU</td>
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<td></td>
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<td>(3 Units) PIERCE</td>
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<td>CO INFO</td>
<td>531</td>
<td>Managing and Administering Windows Servers</td>
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<td>CO INFO</td>
<td>533</td>
<td>Databases Using Access and SQL</td>
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<td>CO INFO</td>
<td>534</td>
<td>Linux Operating Systems</td>
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<td>CO INFO</td>
<td>548</td>
<td>Web Development Using Flash and ActionScript</td>
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<td>CO INFO</td>
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<td>Business Systems Design Using SQL</td>
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<td>Introduction to Personal Computer Hardware Operating Systems</td>
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<td>Network Security</td>
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<td>DIESLTK</td>
<td>403B</td>
<td>Rail Vehicle Pneumatic &amp; Hydraulic Controls &amp; Car Body</td>
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<td>(5 Units) TRADE</td>
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<td>KIN MAJ</td>
<td>150</td>
<td>Senior Fitness Assessment, Strength &amp; Conditioning Programming</td>
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<td>(3 Units) TRADE</td>
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II. RATIFY ADDITIONS TO EXISTING CREDIT COURSES

The following is a college addition of individual credit courses which have been previously adopted by the Board of Trustees.

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<thead>
<tr>
<th>Course</th>
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<th>Transferability</th>
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<tr>
<td>A S T 055</td>
<td>Hybrid Service and Safety (3 Units) EAST</td>
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<tr>
<td>ADDICST 001</td>
<td>Understanding Addiction and Counseling (3 Units) EAST</td>
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<td>ADDICST 007</td>
<td>Addiction Treatment and Recovery (3 Units) EAST</td>
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<td>ADDICST 016</td>
<td>Continuing Recovery: Strategies and Basic Skills (3 Units) EAST</td>
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<td>ADDICST 025</td>
<td>Clinical Counseling for Co-Occurring Disorders (3 Units) EAST</td>
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<td>KIN 301-3</td>
<td>Swimming Skills III (1 Unit) EAST</td>
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<td>MUSIC 116</td>
<td>Survey and History of Rock, Pop, and Soul Music (3 Units) EAST</td>
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<td>Course</td>
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<td>Transferability</td>
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<td>PHYSICS 101</td>
<td>Physics for Engineers and Scientists I (5 Units) EAST</td>
<td>UC/CSU</td>
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<td>Physics for Engineers and Scientists II (5 Units) EAST</td>
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<td>BRDCSTG 029</td>
<td>Television Genes (3 Units) VALLEY</td>
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<td>EDUC 240</td>
<td>Online Pedagogy and Teaching Modalities (3 Units) VALLEY</td>
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<tr>
<td>SPAN 027</td>
<td>Cultural Awareness Through Advanced Conversation (3 Units) VALLEY</td>
<td>UC/CSU</td>
</tr>
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</table>

### III. APPROVE NEW EDUCATIONAL CREDIT PROGRAMS

**East Los Angeles College**

A. [Aquatic Specialist Certificate of Achievement](#) (12 units)

**Los Angeles Harbor College**

A. [Global Trade Certificate of Achievement](#) (18 units)

B. [Information Technology Technician (ITTP I) Certificate of Achievement](#) (21 units)

**Los Angeles Pierce College**

A. [Associate of Arts in Art History – A.A.-T](#) (60 units)

B. [Associate of Arts in Social Justice – A.A.-T](#) (60 units)
IV. **APPROVE NEW EDUCATIONAL NONCREDIT PROGRAM**

Los Angeles Pierce College

A. Certificate of Completion in Dog Grooming (0 units)

B. Certificate of Completion in Writing in English (0 units)

V. **APPROVE NEW EDUCATIONAL NONCREDIT COURSES**

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<th>Course</th>
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<tr>
<td>VOC ED</td>
<td>341CE Basic Dog Grooming II</td>
<td>NT</td>
</tr>
<tr>
<td></td>
<td>(0 Units) PIERCE</td>
<td></td>
</tr>
</tbody>
</table>
Subject: APPROVE OUT OF STATE STUDENT TRAVEL

I. Los Angeles Pierce College

Seven students and two faculty members will travel to Washington DC, Virginia, and Maryland on a university tour of Historically Black Colleges and Universities during the period of October 25, 2017 to October 29, 2017.

Background: This university tour of Historically Black Colleges and Universities will assist students in exploring these institutions as options for transfer.

FISCAL IMPLICATION: The estimated total cost of the trip is $13,891. A total of $13,891 in SFP/Categorical Student Equity funds will be used for this travel.

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date _____________

Recommended by: Ryan M. Comner, Vice Chancellor

Approved by: Francisco C. Rodriguez, Chancellor

By ___________________________ Date _____________

Bueina __________ Moreno __________
Fong __________ Svonkin __________
Hoffman __________ Veres __________
Kamlager __________ Martinez __________
Student Trustee Advisory Vote

Page 1 of 1 Pages Com. No. ISD2 Div. Educational Support Services Date 08/09/17
Subject: **APPROVE OUT OF STATE FACULTY TRAVEL**

I. **Dolores Huerta Labor Institute**

One faculty member will travel to Shanghai, Shenzhen, and Guangzhou, China on an educational labor tour during the period of September 9, 2017 to September 17, 2017.

**Background:** In collaboration with the LA County Federation of Labor and the UCLA Labor Center, this educational labor tour will consist of visits with Chinese labor unions and railroad manufacturers that will produce rail cars for the Los Angeles Metro and train workers from Los Angeles Trade-Technical College. Students will benefit through information about this tour being disseminated through classroom presentations and guest lecturers.

**FISCAL IMPLICATION:** The estimated total cost of the trip is $1200. A total of $1200 in DHLI general funds will be used for this travel.

---

**Recommended by:**

Ryan M. Commer, Vice Chancellor

**Approved by:**

Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By __________________________ Date ______________
Subject: PERSONNEL COMMISSION ACTIONS

I. Classification Studies

A. Concur with the action of the Personnel Commission to reclassify EN 802878 from Web Designer to Web Architect, effective May 5, 2017.

Web Designer
$6,141.92 $6,479.74 $6,836.12 $7,212.10 $7,608.76 Monthly
$73,703.04 $77,756.88 $82,033.44 $86,545.20 $91,305.12 Annually

Web Architect
$7,212.10 $7,608.76 $8,027.26 $8,468.76 $8,934.54 Monthly
$86,545.20 $91,305.12 $96,327.12 $101,625.12 $107,214.48 Annually

BACKGROUND: In accordance with provisions of the AFT Contract and Education Code, Personnel Commission staff conducted an audit. The audit determined that the duties and responsibilities of the incumbent fall within the classification of Web Architect. The position is located in the Administrative Services Department at Los Angeles Trade-Technical College. The 2016-17 fiscal year cost of this action is approximately $732.37. The 2017-18 fiscal year cost of this action is approximately $5,022.

Recommended by: Karen J. Martin, Personnel Director
B. Concur with the action of the Personnel Commission to reclassify EN 787245 from Administrative Analyst to Senior Administrative Analyst, effective February 21, 2017.

Administrative Analyst
$6,183.46 $6,523.56 $6,882.36 $7,260.88 $7,660.24 Monthly
$74,201.52 $78,282.72 $82,588.32 $87,130.56 $91,922.88 Annually

Senior Administrative Analyst
$7,660.23 $8,081.54 $8,526.03 $8,994.96 $9,489.68 Monthly
$91,922.76 $96,978.48 $102,312.36 $107,939.52 $113,876.16 Annually

BACKGROUND: In accordance with provisions of the SEIU Local 721 Contract and Education Code, Personnel Commission staff conducted an audit. The audit determined that the duties and responsibilities of the incumbent fall within the classification of Senior Administrative Analyst. The position is located in the Educational Programs and Institutional Effectiveness Division at Educational Services Center. The 2016-17 fiscal year cost of this action is approximately $1,790.53. The 2017-18 fiscal year cost of this action is approximately $5,055.60.

C. Concur with the action of the Personnel Commission to reclassify EN 1020570 from Sign Language Interpreter Specialist I to Sign Language Interpreter Specialist II, effective August 23, 2016.

Sign Language Interpreter Specialist I (.8 FTE)
$3,592.78 $3,790.38 $3,998.85 Monthly
$43,113.36 $45,484.56 $47,986.20 Annually

Sign Language Interpreter Specialist II (.8 FTE)
$3,998.85 $4,218.78 $4,450.82 $4,695.62 $4,953.87 Monthly
$47,986.20 $50,625.36 $53,409.84 $56,347.44 $59,446.44 Annually

BACKGROUND: In accordance with provisions of the AFT Contract and Education Code, Personnel Commission staff conducted an audit. The audit determined that the duties and responsibilities of the incumbent fall within the classification of Sign Language Interpreter Specialist II. The position is located in the Office of Special Services, at Los Angeles City College. The 2016-17 fiscal year cost of this action is approximately $2,254.28. The 2017-18 fiscal year cost of this action is approximately $2,639.16.
II. Establishment of New Classifications

Concur with the action of the Personnel Commission to establish the new classifications of Associate General Counsel and Assistant General Counsel; find that current Associate General Counsel incumbents, EN 782319, EN 799958, and EN 803660, be found eligible for placement in the new counterpart job classification of Associate General Counsel in the classified service; and allocate the new classes to the salary schedules noted below, effective October 13, 2015 with appropriate Board of Trustees approved salary adjustments for 2016-17 and 2017-18.

**Associate General Counsel**

<table>
<thead>
<tr>
<th>Salary Schedule</th>
<th>Monthly</th>
<th>Annually</th>
</tr>
</thead>
<tbody>
<tr>
<td>$12,050.91</td>
<td>$12,713.71</td>
<td>$13,412.96</td>
</tr>
<tr>
<td>$144,610.92</td>
<td>$152,564.52</td>
<td>$160,955.52</td>
</tr>
</tbody>
</table>

**Assistant General Counsel**

<table>
<thead>
<tr>
<th>Salary Schedule</th>
<th>Monthly</th>
<th>Annually</th>
</tr>
</thead>
<tbody>
<tr>
<td>$9,727.70</td>
<td>$10,262.72</td>
<td>$10,827.17</td>
</tr>
<tr>
<td>$116,732.40</td>
<td>$123,152.64</td>
<td>$129,926.04</td>
</tr>
</tbody>
</table>

**BACKGROUND:**

At the request of the incumbents and with support of the Chancellor, a study of the legal counsel positions in the Office of General Counsel was conducted in 2015. The bases of the request are outlined below.

The District has had positions of General Counsel, Associate General Counsel, and Assistant General Counsel for many years. For reasons which are not documented, the positions were placed in the Academic Service. The recommendation to change the positions from the Academic Service to the Classified Service is based on the following considerations:

a. **Education Code Considerations:** The work performed by incumbents in job classifications does not conform to Education Code definitions of an academic employee or educational administrator.

b. **Retirement System Considerations (CalSTRS):** The work performed by incumbents in these job classifications does not fall within the legal definition of activities performed for an employer which are creditable service for membership in CalSTRS.
c. **Minimum Qualifications Considerations:** The work performed by incumbents in these job classifications is not identified as work for which minimum qualifications have been established by the Board of Governors.

d. **Advisory issued by the State Chancellor’s Office:** California Community Colleges were advised by the State Chancellor’s Office to review all academic positions approved by their local boards that may not fall completely with the definition of “creditable service” as defined in applicable Education Code Sections, and be proactive in correcting possible violations.

e. **Prevailing Practice Considerations:** Within the State of California all staff school attorneys in K-12 and community college districts are classified.

The recommended salaries for the new classes were based on internal and external salary considerations. External data for the benchmark of Lawyers was obtained from the Bureau Labor Statistics. This produced a salary schedule for the two classes that matched their academic salary schedule. The salary for the class of Assistant General Counsel class was tied to the class of Associate General Counsel (four salary steps below) and produced a salary for the class that also fell closely within its current academic salary schedule.

In accordance with Education Code Section 88091, the positions have not been designated as senior classified administrators. To be designated as a senior classified administrative employee, the law requires that the employee “act as the chief business, fiscal, facilities, or information technology adviser or administrator for the district chancellor or superintendent or a college president.” The positions do not meet this definition. In making this decision both the District and Personnel Commission sought independent legal advice. The legal opinions received all support this interpretation of the law.
Subject: **APPROVE 2016-17 BUDGET ADJUSTMENTS TO INCOME/APPROPRIATIONS AND USE OF CONTINGENCY RESERVE**

In the General Fund, reduction of $7,924,255 of state revenues as revised and released by the State Chancellor’s Office for the 2016-17 Second Principal Apportionment (P2) and 2015-16 Recalculation Apportionment as shown in **Attachment I**, authorize reduction in appropriations of $6,571,292 and authorizing use of $11,495,595 in contingency reserve.

The following actions are presented for approval.

**INCOME** - Reduce $7,924,255  
- 2015-16 Recalculation Apportionment - $511,571  
- 2016-17 Second Principal Apportionment - $7,412,684

**APPROPRIATIONS** - Reduce $6,571,292  
- Reduce budgets by $6,571,292 as presented in **Attachment I**.

**USE OF CONTINGENCY RESERVE** - $11,495,595  
- Transfer $11,336,070 of Contingency Reserve to fund those colleges who were able to grow FTES, and  
- Transfer $159,525 to the colleges shown on page 2 of **Attachment I** for adding additional spring sections to ensure the District met its FTES base.

**Background:** On February 28, 2017, the State Chancellor’s Office released the 2015-16 Recalculation Apportionment; funding all of the District’s FTES reported and on June 26, 2017 the State Chancellor’s Office released the 2015-16 Second Principal Apportionment (P2). The State funded all of the District’s reported 107,601 FTES; representing a 0.10% funded growth for the second period of 2016-17. It should be noted that State funded FTES is not...
final and will be changed at Recalculation when updated FTES totals become available.

The income decrease is primarily due to the District returning unearned growth dollars.

USE OF CONTINGENCY RESERVE
It is recommended that contingency reserves be used to fund those colleges that were able to grow thereby ensuring the District met its base.

In addition, in the effort to meet FTES base, colleges offered additional spring sections. It is recommended that contingency reserve be used to fund the cost in offering these additional sections to those colleges that did not receive growth funding; those colleges that generated FTES growth received growth funding on FTES that these additional sections generated.

FISCAL IMPLICATIONS: This action decreases the Contingency Reserve by $11,495,595 leaving a balance in the Contingency Reserve of $8,435,754 or 1.3%.

REQUIRES FIVE (5) AFFIRMATIVE VOTES
<table>
<thead>
<tr>
<th></th>
<th>P2</th>
<th>YEAR END</th>
<th>NET CHANGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base</td>
<td>487,230,276</td>
<td>487,230,276</td>
<td>0</td>
</tr>
<tr>
<td>EPA Funds</td>
<td>82,765,564</td>
<td>82,765,564</td>
<td>0</td>
</tr>
<tr>
<td>Base Allocation Increase</td>
<td>7,582,662</td>
<td>7,582,662</td>
<td>0</td>
</tr>
<tr>
<td>COLA</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Restoration/Growth</td>
<td>713,677</td>
<td>2,066,840</td>
<td>1,352,963</td>
</tr>
<tr>
<td>Deficit/Adjustment/Shortfall</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td><strong>578,322,169</strong></td>
<td><strong>579,675,132</strong></td>
<td><strong>1,352,963</strong></td>
</tr>
<tr>
<td>Apprenticeship Income</td>
<td>158,273</td>
<td>158,273</td>
<td>0</td>
</tr>
<tr>
<td>Funds For Faculty Hiring</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>PT Fac Ofc Hrs Reimb.</td>
<td>2,694,482</td>
<td>2,694,482</td>
<td>0</td>
</tr>
<tr>
<td>PT Fac Compensation</td>
<td>2,218,671</td>
<td>2,218,671</td>
<td>0</td>
</tr>
<tr>
<td>Other State (Tax Rebate)</td>
<td>1,299,273</td>
<td>1,299,273</td>
<td>0</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>584,692,868</strong></td>
<td><strong>586,045,831</strong></td>
<td><strong>1,352,963</strong></td>
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</tbody>
</table>

**TOTAL CHANGE**

<table>
<thead>
<tr>
<th></th>
<th>RECALC/P2 CHANGE</th>
<th>YEAR END CHANGE</th>
<th>TOTAL CHANGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base</td>
<td>3,078,156</td>
<td>0</td>
<td>3,078,156</td>
</tr>
<tr>
<td>EPA Funds</td>
<td>(3,470,663)</td>
<td>0</td>
<td>(3,470,663)</td>
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<tr>
<td>Base Allocation Increase</td>
<td>331,873</td>
<td>0</td>
<td>331,873</td>
</tr>
<tr>
<td>COLA</td>
<td>(2)</td>
<td>0</td>
<td>(2)</td>
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<tr>
<td>Restoration/Growth</td>
<td>(10,502,888)</td>
<td>1,352,963</td>
<td>(9,149,925)</td>
</tr>
<tr>
<td>Deficit/Adjustment/Shortfall</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td><strong>(10,563,314)</strong></td>
<td><strong>1,352,963</strong></td>
<td><strong>(9,210,351)</strong></td>
</tr>
<tr>
<td>Apprenticeship Income</td>
<td>(134,742)</td>
<td>0</td>
<td>(134,742)</td>
</tr>
<tr>
<td>Funds For Faculty Hiring</td>
<td>45,025</td>
<td>0</td>
<td>45,025</td>
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<tr>
<td>PT Fac Ofc Hrs Reimb.</td>
<td>1,352,784</td>
<td>0</td>
<td>1,352,784</td>
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<tr>
<td>PT Fac Compensation</td>
<td>76,139</td>
<td>0</td>
<td>76,139</td>
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<tr>
<td>Other State (Tax Rebate)</td>
<td>1,299,273</td>
<td>0</td>
<td>1,299,273</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>(7,924,255)</strong></td>
<td><strong>1,352,963</strong></td>
<td><strong>(6,571,292)</strong></td>
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</tbody>
</table>

**TOTAL CHANGE BY LOCATION**

<table>
<thead>
<tr>
<th></th>
<th>RECALC/P2 CHANGE</th>
<th>YEAR END CHANGE</th>
<th>SPRING SECTIONS</th>
<th>TOTAL CHANGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>City</td>
<td>(1,062,022)</td>
<td>0</td>
<td>57,429</td>
<td>(1,004,593)</td>
</tr>
<tr>
<td>East</td>
<td>(935,678)</td>
<td>8,826,068</td>
<td>7,960,400</td>
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</tr>
<tr>
<td>Harbor</td>
<td>(561,729)</td>
<td>1</td>
<td>12,762</td>
<td>(538,968)</td>
</tr>
<tr>
<td>Mission</td>
<td>(68,310)</td>
<td>182,654</td>
<td>94,344</td>
<td></td>
</tr>
<tr>
<td>Pierce</td>
<td>(1,373,799)</td>
<td>32,479</td>
<td>1,341,320</td>
<td></td>
</tr>
<tr>
<td>Southwest</td>
<td>(452,805)</td>
<td>0</td>
<td>25,524</td>
<td>(427,281)</td>
</tr>
<tr>
<td>Trade-Tech</td>
<td>(1,253,031)</td>
<td>0</td>
<td>(1,253,031)</td>
<td></td>
</tr>
<tr>
<td>Valley</td>
<td>(1,085,802)</td>
<td>0</td>
<td>63,810</td>
<td>(1,022,092)</td>
</tr>
<tr>
<td>West</td>
<td>1,698,965</td>
<td>388,656</td>
<td>2,087,614</td>
<td></td>
</tr>
<tr>
<td>ITV</td>
<td>313,761</td>
<td>125,120</td>
<td>438,881</td>
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</tr>
<tr>
<td>District Office</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Cents/Lumdistr</td>
<td>(3,134,055)</td>
<td>(8,202,015)</td>
<td>(11,336,070)</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>(7,924,255)</strong></td>
<td><strong>1,352,963</strong></td>
<td><strong>(6,571,292)</strong></td>
<td></td>
</tr>
</tbody>
</table>
## ADDITIONAL SPRING SECTIONS
### 2016-17 YEAR END ADJUSTMENTS

<table>
<thead>
<tr>
<th>Location</th>
<th>Additional Sections *</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>City</td>
<td>9</td>
<td>57,429</td>
</tr>
<tr>
<td>Harbor</td>
<td>2</td>
<td>12,762</td>
</tr>
<tr>
<td>Southwest</td>
<td>4</td>
<td>25,524</td>
</tr>
<tr>
<td>Valley</td>
<td>10</td>
<td>63,810</td>
</tr>
<tr>
<td></td>
<td>25</td>
<td>159,525</td>
</tr>
</tbody>
</table>

* Assumes each section is 3 standard hours @ $2,127 per hour
Subject: **2016-2017 FOURTH QUARTER FINANCIAL STATUS REPORT**

In accordance with Title 5, California Code of Regulations, Section 58310, each district is required to report the financial and budgetary conditions of the District at least once every three months. Following this summary is a copy of the report filed with the State *(Attachment I)*. This report provides a status of cash balances and quarterly revenue and expenditure activity. It also allows districts an opportunity to identify significant events affecting their financial condition.
### 1. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

#### A. Revenues:

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>A 1</td>
<td>Unrestricted General Fund Revenues (Objects 8100 8600 8800)</td>
<td>529,143,921</td>
<td>567,193,880</td>
<td>691,288,274</td>
<td>642,880,004</td>
</tr>
<tr>
<td>A 2</td>
<td>Other Financing Sources (Object 8900)</td>
<td>1,058,800</td>
<td>107,666</td>
<td>534,779</td>
<td>3,974</td>
</tr>
<tr>
<td>A 3</td>
<td>Total Unrestricted Revenue (A 1 + A 2)</td>
<td>530,202,721</td>
<td>567,301,539</td>
<td>691,823,153</td>
<td>642,883,978</td>
</tr>
</tbody>
</table>

#### B. Expenditures:

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>B 1</td>
<td>Unrestricted General Fund Expenditures (Objects 1000-6000)</td>
<td>523,749,894</td>
<td>554,638,751</td>
<td>612,454,579</td>
<td>638,449,009</td>
</tr>
<tr>
<td>B 2</td>
<td>Other Outgo (Objects 7100 7200 7300 7400 7500 7600)</td>
<td>15,673,030</td>
<td>15,908,526</td>
<td>23,399,370</td>
<td>19,992,577</td>
</tr>
<tr>
<td>B 3</td>
<td>Total Unrestricted Expenditures (B 1 + B 2)</td>
<td>539,422,924</td>
<td>570,543,177</td>
<td>636,453,949</td>
<td>658,441,586</td>
</tr>
</tbody>
</table>

#### C. Revenues Over(Under) Expenditures (A 3 - B 3):

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>C 1</td>
<td>Revenues Over(Under) Expenditures (A 3 - B 3)</td>
<td>9,189,786</td>
<td>3,241,630</td>
<td>55,369,204</td>
<td>57,559,097</td>
</tr>
</tbody>
</table>

#### D. Fund Balance, Beginning:

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>D 1</td>
<td>Prior Year Adjustments + (-)</td>
<td>66,699,483</td>
<td>73,310,915</td>
<td>76,299,525</td>
<td>134,446,247</td>
</tr>
<tr>
<td>D 2</td>
<td>Adjusted Fund Balance, Beginning (D 1 + D 2)</td>
<td>73,310,915</td>
<td>76,299,525</td>
<td>133,215,513</td>
<td>113,106,312</td>
</tr>
</tbody>
</table>

#### E. Fund Balance, Ending:

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>E 1</td>
<td>Percentage of GF Fund Balance to GF Expenditures (E / B 3)</td>
<td>13.6%</td>
<td>13.4%</td>
<td>20.9%</td>
<td>17.2%</td>
</tr>
</tbody>
</table>

### II. Annualized Attendance FTES:

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>G 1</td>
<td>Annualized FTES (excluding apprentice and non-resident)</td>
<td>101,383</td>
<td>104,995</td>
<td>107,601</td>
<td>107,978</td>
</tr>
</tbody>
</table>

### III. Total General Fund Cash Balance (Unrestricted and Restricted):

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>H 1</td>
<td>Cash, excluding borrowed funds</td>
<td>130,243,732</td>
<td>208,723,602</td>
<td>206,262,955</td>
<td></td>
</tr>
<tr>
<td>H 2</td>
<td>Cash, borrowed funds only</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>H 3</td>
<td>Total Cash (H 1 + H 2)</td>
<td>130,243,732</td>
<td>208,723,602</td>
<td>206,262,955</td>
<td></td>
</tr>
</tbody>
</table>

### IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

<table>
<thead>
<tr>
<th>Line</th>
<th>Description</th>
<th>Adopted Budget (Col. 1)</th>
<th>Annual Current Budget (Col. 2)</th>
<th>Year-to-Date Actuals (Col. 3)</th>
<th>Percentage (Col. 3/Col. 2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>I 1</td>
<td>Unrestricted General Fund Revenues (Objects 8100 8600 8800)</td>
<td>636,267,991</td>
<td>640,251,659</td>
<td>642,880,004</td>
<td>100.4%</td>
</tr>
<tr>
<td>I 2</td>
<td>Other Financing Sources (Object 8900)</td>
<td>0</td>
<td>3,974</td>
<td>3,974</td>
<td>100%</td>
</tr>
<tr>
<td>I 3</td>
<td>Total Unrestricted Revenue (I 1 + I 2)</td>
<td>636,267,991</td>
<td>640,255,633</td>
<td>642,883,978</td>
<td>100.4%</td>
</tr>
<tr>
<td>J 1</td>
<td>Unrestricted General Fund Expenditures (Objects 1000-6000)</td>
<td>763,507,448</td>
<td>753,245,905</td>
<td>638,449,009</td>
<td>84.8%</td>
</tr>
<tr>
<td>J 2</td>
<td>Other Outgo (Objects 7100 7200 7300 7400 7500 7600)</td>
<td>6,806,790</td>
<td>19,992,577</td>
<td>15,992,577</td>
<td>100%</td>
</tr>
<tr>
<td>J 3</td>
<td>Total Unrestricted Expenditures (J 1 + J 2)</td>
<td>770,314,238</td>
<td>773,238,482</td>
<td>658,441,586</td>
<td>85.2%</td>
</tr>
<tr>
<td>K 1</td>
<td>Revenues Over(Under) Expenditures (I 3 - J 3)</td>
<td>134,446,247</td>
<td>132,691,009</td>
<td>13,557,000</td>
<td>10%</td>
</tr>
<tr>
<td>L 1</td>
<td>Fund Balance, Beginning</td>
<td>0</td>
<td>0</td>
<td>113,106,312</td>
<td></td>
</tr>
<tr>
<td>M 1</td>
<td>Percentage of GF Fund Balance to GF Expenditures (I 1 / J 3)</td>
<td>0%</td>
<td>0%</td>
<td>3%</td>
<td></td>
</tr>
</tbody>
</table>
V. Has the district settled any employee contracts during this quarter?  

NO

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

<table>
<thead>
<tr>
<th>Contract Period Settled (Specify)</th>
<th>Management</th>
<th>Permanent</th>
<th>Academic</th>
<th>Temporary</th>
<th>Classified</th>
</tr>
</thead>
<tbody>
<tr>
<td>YYYY-YY</td>
<td>Total Cost Increase %</td>
<td>Total Cost Increase %</td>
<td>Total Cost Increase %</td>
<td>Total Cost Increase %</td>
<td></td>
</tr>
<tr>
<td>a. SALARIES:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 1:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 2:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 3:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. BENEFITS:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 1:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 2:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 3:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* As specified in Collective Bargaining Agreement or other Employment Contract

VII. Does the district have significant fiscal problems that must be addressed?

This year? NO  
Next year? NO

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRARs), issuance of COPs, etc.)?

NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)
California Community Colleges
Chancellor's Office

Quarterly Financial Status Report, CCFS-311Q
CERTIFY QUARTERLY DATA

District: (740) LOS ANGELES

Your Quarterly Data is Certified for this quarter.

Chief Business Officer
CBO Name: Jeanette L. Gordon
CBO Phone: 213-891-2060
CBO Signature: [Signature]
Date Signed: [Date]

District Contact Person
Name: Deborah L. Teer
Title: Director of Budget and Management Analysis
Telephone: 213-891-2085
Fax: 213-891-2413
E-Mail: LetterDA@email.laccd.edu

Chief Executive Officer Name: De-Franco Rodriguez
CEO Signature: [Signature]
Date Signed: [Date]

Electronic Cert Date: 07/27/2017

California Community Colleges, Chancellor's Office
Fiscal Services Unit
1107 Q Street, Suite 4550
Sacramento, California 95811

Send questions to:
Christine Atagi (916)327-5772 atagi@ccce.ca.gov or Tracy Britten (916)324-9794 tracyb@ccce.ca.gov
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Subject: MEETING AND BOARD LOCATIONS 2017-2018

<table>
<thead>
<tr>
<th>Board Meeting</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday, July 12, 2017</td>
<td>Educational Services</td>
</tr>
<tr>
<td>(Annual Organizational Meeting)</td>
<td></td>
</tr>
<tr>
<td>Wednesday, August 9, 2017</td>
<td>Educational Services</td>
</tr>
<tr>
<td>Wednesday, September 6, 2017</td>
<td>East Los Angeles College</td>
</tr>
<tr>
<td>Wednesday, October 4, 2017</td>
<td>Los Angeles Southwest College</td>
</tr>
<tr>
<td>Wednesday, November 1, 2017</td>
<td>Los Angeles Harbor College</td>
</tr>
<tr>
<td>Wednesday, December 6, 2017</td>
<td>Los Angeles Pierce College</td>
</tr>
<tr>
<td>Wednesday, January 10, 2018</td>
<td>West Los Angeles College</td>
</tr>
<tr>
<td>Wednesday, February 7, 2018</td>
<td>Los Angeles Trade-Technical College</td>
</tr>
<tr>
<td>Wednesday, March 7, 2018</td>
<td>Los Angeles Mission College</td>
</tr>
<tr>
<td>Wednesday, April 4, 2018</td>
<td>Los Angeles Valley College</td>
</tr>
<tr>
<td>Wednesday, May 9, 2018</td>
<td>Los Angeles City College</td>
</tr>
<tr>
<td>Wednesday, June 6, 2018</td>
<td>Educational Services Center</td>
</tr>
<tr>
<td>Wednesday, July 11, 2018</td>
<td>Educational Services Center</td>
</tr>
<tr>
<td>(Annual Organizational Meeting)</td>
<td></td>
</tr>
</tbody>
</table>
SUBJECT: REVISE BOARD RULE CHAPTER VI, ARTICLE II, ET. SEQ.

6200. AUTHORIZATION.

The Board of Governors of the California Community Colleges has authorized the Los Angeles Community College District Board of Trustees to confer the degrees of Associate in Arts, and Associate in Science, Associate Degrees for Transfer and Certificates of Achievement.

5 C.C.R. section 55806

6201. ASSOCIATE DEGREE REQUIREMENTS.

The awarding of an Associate Degree symbolizes a successful attempt on the part of the college to lead students through patterns of learning experiences. Among these are the ability to think and to communicate clearly and effectively both orally and in writing; to use mathematics; to understand the modes of inquiry of the major disciplines; to be aware of other cultures and times; to achieve insights gained through experience in thinking about ethical problems; and to develop the capacity for self-understanding.

5 C.C.R. section 55806

6201.10 Unit Requirement.

A minimum of 60 semester units of course credit in a selected curriculum with at least 18 semester units of study in a major or area of emphasis and at least 18 semester units of study in general education.

Associate degrees for transfer, as defined in California Education Code §66746, must be aligned with transfer model curricula as approved by the State Chancellor and must require 60 semester units for completion, with at least 18 units of study in a major/area of emphasis and completion of Intersegmental General Education Transfer Curriculum (IGETC) or California State University General Education Breadth Requirements.
6201.11 Residency Requirement.

Students must complete no fewer than 12 units at the college conferring the degree.

Exceptions to residence requirements for the associate degree may be made by the governing board when it determines that an injustice or undue hardship would be placed on the student.

6201.4412 Scholarship Requirement.

A "C" (2.0) grade average or better in all work attempted in the curriculum upon which the degree is based. Effective for all students admitted for the Fall 2009 term or any term thereafter, each course counted toward the major requirements must be completed with a grade of "C" or better or a "P" if the course is taken on a "pass-no pass" basis.

6201.4213 Competency Requirement.

Students entering prior to Fall 2009 must demonstrate competence in reading, in written expression, and in mathematics. This requirement may be met by achieving a grade of "C" or better in appropriate courses, recommended by the District Academic Senate, and approved by the Chancellor or by achieving a passing score on an examination or examinations recommended by the District Academic Senate and approved by the Chancellor.

Effective for all students entering on or after the Fall 2009 semester, competence in written expression shall be demonstrated by obtaining a satisfactory grade in English 101, or another English course at the same level and with the same rigor as recommended by the District Academic Senate and approved by the Chancellor. Competence in mathematics shall be demonstrated by obtaining a satisfactory grade in Mathematics 125 (Intermediate Algebra), or another mathematics course at the same level and rigor, or higher, and with elementary algebra or higher as a prerequisite, as recommended by the District Academic Senate and approved by the Chancellor.

The competency requirements in written expression or mathematics may also be met by completing an assessment, conducted pursuant to Title 5, CCR, section 55500 and achieving a score determined to be comparable to satisfactory completion of English 101 or Mathematics 125 respectively. That is, students may either place into English or mathematics courses above level of English 101 or Mathematics 125.
The competency requirements may also be met by obtaining a satisfactory grade in courses with English and mathematics content (but taught in subjects other than English and mathematics), which require entrance skills at a level equivalent to those necessary for English 101 and Mathematics 125, respectively, and are taught at the same level and with the same rigor. The District Academic Senate shall recommend such courses to the Chancellor for approval.

6201.4 14 Degree and Certificate Requirements. Conferring the Degree when offered at multiple LACCD Colleges

Degree Requirements:

a. Students must complete no fewer than 12 units at the college conferring the degree.

b. When the same major is offered at multiple colleges in the LACCD, the degree shall be conferred by the college where the student has taken the majority (greater than 50.0%) of units in the major. When units are split equally among two or more colleges, the college where the student was last enrolled shall award the degree.

c.a. Exceptions to residence requirements for the associate degree may be made by the governing board when it determines that an injustice or undue hardship would be placed on the student.

Certificate of Achievement Requirements:

a. Certificates of Achievement shall be awarded by the college where the majority (greater than 50.0%) of the certificate units were taken. When units are split equally among two or more colleges, the college where the student was last enrolled shall award the degree and/or certificate. The CSUGE Breadth Certificate of Achievement and IGETC Certificate of Achievement are exempt from this requirement. The college that certifies completion of either of these plans may award the Certificate of Achievement to the student regardless of the number of units completed at the certifying college.

Automatic Awarding of Certificates of Achievement:
Students who have completed the degree requirements for which there is a paired Certificate of Achievement or other State approved and transcripted certificate(s), will be awarded the certificate(s) automatically.

6201.4415 General Education Requirement.

a. General Education is designed to introduce students to the variety of means through which people comprehend the modern world.

b. Developing and implementing a specific philosophy of General Education is a responsibility of each college, since each must be sensitive to the unique educational needs and learning environment of its students. Each college shall publish its statement of philosophy in their catalog.

c. The following three general education plans are offered at the colleges of the Los Angeles Community College District: the LACCD General Education Plan; the California State University General Education Breadth Plan (CSU GE-Breadth Plan); the Intersegmental General Education Transfer Curriculum (IGETC).

LACCD General Education Plan

This associate-level general education plan is appropriate for students planning to earn an associate degree who do not plan to transfer to a 4-year institution.

At least 21 semester/28 quarter units of general education coursework must be completed in the following areas, to include an ethnic studies course in at least one of the areas:

Area A: Natural Sciences (3 semester/4 quarter units minimum)

Courses in the natural sciences are those which examine the physical universe, its life forms, and its natural phenomena. This category includes introductory or integrative courses in astronomy, biology, chemistry, general physical science, geology, meteorology, oceanography, physical geography, physical anthropology, physics and other scientific disciplines.

Area B: Social and Behavioral Sciences and American Institutions (6 semester/8 quarter units minimum)

Courses in the social and behavioral sciences are those which focus on people as members of society. This category includes introductory or integrative survey courses in cultural anthropology, cultural
geography, economics, history, political science, psychology, sociology and related disciplines.

B1: American Institutions (3 semester/4 quarter units minimum)

B2: Social and Behavioral Sciences (3 semester/4 quarter units minimum)

Area C: Humanities (3 semester/4 quarter units minimum)

Courses in the humanities are those which study the cultural activities and artistic expressions of human beings. Such courses include introductory or integrative courses in the arts, foreign languages, literature, philosophy, and religion.

Area D: Language and Rationality (6 semester/8 quarter units minimum)

Courses in language and rationality are those which develop for the student the principles and applications of language toward logical thought, clear and precise expression and critical evaluation of communication in whatever symbol system the student uses.

Such courses include:

D1: English Composition (3 semester/4 quarter units minimum)

D2: Communication and Analytical Thinking (3 semester units/4 quarter units minimum)

Area E: Health and Physical Education (3 semester units/4 quarter units minimum)

E1: Health Education (one course minimum) The Health Education requirement may also be met by successful completion of all the major requirements for the Registered Nursing Program.

E2: Physical Education Activity (1 semester/1 quarter unit minimum)

A college may adopt and publish policies and procedures, through collegial consultation with the college Academic Senate, which would allow a student to reduce their General Education requirement for the AA/AS degree to the 18-unit minimum as required by Title 5, provided the following conditions are met:
1) The total units required for the major are 42 or greater, with none of the major coursework eligible for double-counting in a General Education area;

2) The student, during their last semester as part of the petition to graduate process, requests to have 3 units of General Education waived; and

3) The student completes a minimum of 3 semester/4 quarter units from each of Areas A through C and a minimum of 3 semester/4 quarter units from each of Areas D1 and D2 as listed above.

California State University General Education Breadth Plan (CSU GE-Breadth Plan)

The CSU General Education-Breadth (GE-Breadth) program allows California community college transfer students to fulfill lower-division general education requirements for any CSU campus prior to transfer. This plan is governed by the California State University system.

The 39 semester/58 quarter units required for CSU GE-Breadth are distributed as follows:

Area A: English Language Communication and Critical Thinking
Minimum 9 semester units or 12 quarter units – one course in each subarea

A1 Oral Communication (3 semester units or 4 quarter units)
A2 Written Communication (3 semester units or 4 quarter units)
A3 Critical Thinking (3 semester units or 4 quarter units)

Area B: Scientific Inquiry and Quantitative Reasoning
Minimum of 9 semester units or 12-15 quarter units – one course each in subareas B1, B2, and B4, plus laboratory activity related to one of the completed science courses.

B1 Physical Science
B2 Life Science
B3 Laboratory Activity (associated with a course taken to satisfy either B1 or B2)

B4 Mathematics/Quantitative Reasoning

Area C: Arts and Humanities

Minimum of 9 semester units or 12-15 quarter units – at least one course completed in each of these two subareas:

   C1 Arts: Arts, Cinema, Dance, Music, Theater

   C2 Humanities: Literature, Philosophy, Languages Other than English

Area D: Social Sciences

Minimum of 9 semester units or 12-15 quarter units

Area E: Lifelong Learning and Self-Development

Minimum of 3 semester units or 4 quarter units

Intersegmental General Education Transfer Curriculum

The Intersegmental General Education Transfer Curriculum is a general education program that California Community College transfer students can use to fulfill lower-division general education requirements at a California State University or University of California campus.

This policy is governed by the Intersegmental Committee of the Academic Senates (ICAS).

The IGETC requires completion of a minimum of 37 semester/49 quarter units of courses in the following areas:

AREA 1 – ENGLISH COMMUNICATION

1A: English Composition (one course – 3 semester or 4-5 quarter units)

1B: Critical Thinking – English Composition (one course – 3 semester or 4-5 quarter units)

1C: Oral Communication (CSU requirement only) (one course – 3 semester or 4-5 quarter units)

AREA 2A – MATHEMATICAL CONCEPTS & QUANTITATIVE REASONING (one course – 3 semester or 4-5 quarter units)
AREA 3 – ARTS AND HUMANITIES (3 courses, with one from the Arts and one from the Humanities. 9 semester or 12-15 quarter units)

3A: ARTS
3B: HUMANITIES

AREA 4 – SOCIAL and BEHAVIORAL SCIENCES
(3 courses from at least two academic disciplines. 9 semester or 12-15 quarter units)

AREA 5 – PHYSICAL and BIOLOGICAL SCIENCES (2 courses, with one from the Physical Science and one from the Biological Science, at least one of the two courses must include a laboratory. 7-9 semester units or 9-12 quarter units)

5A: PHYSICAL SCIENCE
5B: BIOLOGICAL SCIENCE

AREA 6 – LANGUAGE OTHER THAN ENGLISH
(UC Requirement Only) (Proficiency equivalent to two years of high school study in the same language.)

6201.4516 The colleges of the LACCD shall not impose any requirements in addition to the CSUGE plan or IGETC requirements, including any local college or district requirements, for students completing either of these general education plans for an associate degree.

6201.4617 Graduation Requirements for Associate Degree in Nursing.

To obtain an associate degree in nursing, students who have baccalaureate or higher degrees from a United States regionally accredited institution of higher education are only required to complete the course work that is unique and exclusively required for completion of the registered nursing program, including prerequisites and nursing course work.

These students are not to be required to complete any other courses required by the college for an associate degree.
6201.4718 Double-Counting Of Coursework.

A course may only be counted once for General Education purposes. However, a course may be used to simultaneously satisfy both a General Education requirement and a major/area of emphasis requirement. There is no limit on the number of courses that may be used simultaneously in this manner.

Students may also simultaneously apply the same course toward satisfaction of the LACCD General Education Plan, the CSU GE Breadth Certification requirements and the Intersegmental General Education Transfer Curriculum (IGETC) requirements.

6201.4819 Associate Degrees for Transfer and Local Associate Degrees.

A student who completes an Associate Degree for Transfer (ADT) in a particular major/area of emphasis may also be awarded a local associate in the same major/area of emphasis provided that the student completes any additional coursework required for the local associate degree.

6202 CERTIFICATE OF ACHIEVEMENT REQUIREMENTS

6202.10 Residency Requirement:

Students must complete a minimum of one-fifth of the units required for a certificate at the college conferring the certificate.

6202.11 Scholarship Requirement.

A "C" (2.0) grade average or better, or a "P" if the course is taken on a "pass-no pass" basis, in all work attempted in the curriculum upon which the certificate of achievement is based.

The CSUGE Breadth Certificate of Achievement is exempt from this requirement.

6202.12 Conferring the Certificate when offered at multiple LACCD Colleges

When multiple colleges in the LACCD offer identical Certificates of Achievement, as defined by Top Code, the certificate shall be
awarded by the college where the majority (greater than 50.0%) of the certificate units were taken. When units are split equally among two or more colleges, the college where the student was last enrolled shall award the certificate.

The CSUGE Breadth Certificate of Achievement and IGETC Certificate of Achievement are exempt from this requirement. The college that certifies completion of either of these plans may award the Certificate of Achievement to the student regardless of the number of units completed at the certifying college.

6202.13 Automatic Awarding of Certificates of Achievement:

Students who have completed the degree requirements for which there is a paired Certificate of Achievement or other State approved and transcripted certificate(s), will be awarded the certificate(s) automatically.

62023. CATALOG RIGHTS.

For these purposes, a catalog year is defined as beginning with the fall semester through the subsequent summer. A student remaining in continuous attendance in the Los Angeles Community College District may elect to satisfy the degree, certificate or graduation requirements in effect at the college from which the student will either earn his/her degree, certificate or graduate:

1. at the time the student began such attendance at the college, or

2. allow students to select an intervening catalog in years between the time the student began continuous attendance and time of graduation, or

3. at the time of graduation.

For the sole purpose of satisfying graduation competency requirements, students entering the Los Angeles Community College District prior to Fall 2009 who remain in continuous attendance within the LACCD may graduate from any LACCD College by satisfying graduation competency by either:

1. fulfilling competency requirements in place at the time the student began such attendance within the district, or

2. fulfilling competency requirements in place at the time of graduation.
For the purposes of implementing this policy, the college may develop a policy to:

1. authorize or require substitutions for discontinued courses; or

2. require a student changing his/her major to complete the major requirements in effect at the time of the change.

The college’s policy shall be developed in consultation with the college Academic Senate in accordance with the provisions of Chapter XVIII of the Board Rules – ACADEMIC SENATE AND THE BOARD OF TRUSTEES SHARED GOVERNANCE POLICY, and published in all college catalogs under appropriate headings.

This policy does not apply to college programs which are governed or regulated by outside government agencies or which require licensure or certification through one of these agencies.

62034. **CONTINUOUS ATTENDANCE.**

“Continuous attendance” means no more than one semester absence within a school year, excluding Summer Sessions and Winter Intersession.

Students granted a “military withdrawal” under the provisions of Board Rule 6701.10, will be considered to be in “continuous attendance” for their required period of military service.

62045. **ADDITIONAL and CONCURRENT ASSOCIATE DEGREES.**

Additional Associate Degrees: Students who have previously earned an associate degree from a United States regionally accredited institution will be granted an additional associate degree when the following requirements have been met:

1. Pursuant to catalog rights, described in Board Rule 6202, completion of all current degree requirements – i.e., scholarship, residency, competency, general education and major requirements.
Board of Trustees
Los Angeles Community College District

2. For local associate degrees, completion of a minimum of six (6) units in the major at the college awarding the degree. For the Associate Degrees for Transfer (ADTs), there is no major unit minimum requirement that must be completed at the college awarding the degree.

3. Major course requirements completed in previous degrees awarded can be used again for additional degrees.

4. All courses that count towards the associate degree major or area of emphasis must be satisfactorily completed with a grade of “C” or higher or “P” (pass).

5. There is no limit to the number of additional associate degrees that can be awarded provided that all the above requirements have been met.

6. Completion of any additional requirements, including new units, as determined by the college through collegial consultation with the college Academic Senate in accordance with the provisions of Chapter XVII of the Board Rules – Academic Senate and the Board of Trustees Shared Governance Policy.

Concurrent degrees: Concurrent degrees are degrees awarded in the same semester. Students may petition and be awarded concurrent associate degrees in different majors if the following criteria are met:

1. Pursuant to catalog rights, described in Board Rule 6202, completion of all current degree requirements: scholarship, residency, competency, general education and major requirements.

2. There is no maximum number of concurrent degrees that a student may be awarded.

3. If a course is a major requirement for each concurrent degree, it may be applied toward satisfaction of each major degree requirement.
4. Completion of the General Education requirements for one associate degree will fulfill the general education requirements for concurrent degrees, if the same general education pattern applies to the additional degree. If each degree requires the completion of different general education patterns, the general education pattern of each degree must be fulfilled. Courses may be applied toward the general education requirements for each concurrent degree.

5. All courses that count towards the associate degree major or area of emphasis must be satisfactorily completed with a grade of “C” or higher or “P” (pass).

6. The LACCD does not offer double majors.

Amended 09-06-17
SUBJECT: REVISE BOARD RULE CHAPTER VI, ARTICLE VII, ET. SEQ.

6700. GRADE SYMBOL DEFINITIONS AND CONDITIONS FOR USE.

Only the symbols in the grading scale given in this section shall be used to grade all courses.

Grades shall be averaged on the basis of the point equivalencies to determine a student's grade point average, using the following evaluative symbols:

<table>
<thead>
<tr>
<th>Symbol</th>
<th>Definition</th>
<th>Grade Point</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Excellent</td>
<td>4</td>
</tr>
<tr>
<td>B</td>
<td>Good</td>
<td>3</td>
</tr>
<tr>
<td>C</td>
<td>Satisfactory</td>
<td>2</td>
</tr>
<tr>
<td>D</td>
<td>Less than satisfactory</td>
<td>1</td>
</tr>
<tr>
<td>F</td>
<td>Failing</td>
<td>0</td>
</tr>
<tr>
<td>P</td>
<td>Pass (At least satisfactory – units awarded not counted in GPA. Has the same meaning as “CR” as that symbol was defined prior to June 30, 2007.) Applies to credit and noncredit courses.</td>
<td></td>
</tr>
<tr>
<td>NP</td>
<td>No Pass (Less than satisfactory – units awarded but not counted in GPA. NP has the same meaning as “NC” as that symbol was defined prior to June 30, 2007.) Applies to credit and noncredit courses.</td>
<td></td>
</tr>
<tr>
<td>SP</td>
<td>Satisfactory Progress towards completion of the course (used for noncredit courses only and is not supplanted by any other symbol)</td>
<td></td>
</tr>
<tr>
<td>RD</td>
<td>Report Delayed (assigned only by the registrar when there is a delay in reporting the grade beyond the control of the student; a temporary notation to be replaced by a permanent symbol as soon as possible.)</td>
<td></td>
</tr>
<tr>
<td>W</td>
<td>Withdrawal (the “W” symbol may be used to denote withdrawal in accordance with the requirements of section 55024.)</td>
<td></td>
</tr>
<tr>
<td>MW</td>
<td>Military Withdrawal (the “MW” symbol may be used to denote Military Withdrawal in accordance with section 55024)</td>
<td></td>
</tr>
</tbody>
</table>

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By: ______________________ Date ____________________
Explaination of Symbols Without Impact on Grade Point 
Average:

I  Incomplete

Incomplete academic work for unforeseeable, emergency, and justifiable reasons at the end of the term may result in an "I" symbol being entered in the student's record. The condition for removal of the "I" and the grade which is assigned in lieu of shall be stated by the instructor in an Incomplete Grade Record.

This record shall be given to the student, with a copy on file in the college Admissions Office until the "I" is made up and a final grade assigned, or when one year has passed. The "I" symbol shall not be used in calculating units attempted nor for grade points. The "I" may be made up no later than one year following the end of the term in which it was assigned. The student may petition for a time extension due to unusual circumstances.

IP  In Progress

The "IP" symbol shall be used only in those courses which extend beyond the normal end of an academic term. It indicates that work is "in progress," but that assignment of a grade must await the course completion. The "IP" symbol shall remain on the student's permanent record in order to satisfy enrollment documentation. The appropriate evaluative grade and unit credit shall be assigned and appear on the student's record for the term in which the required work of the course is completed. The "IP" shall not be used in calculating grade point averages.

RD  Report Delayed

The "RD" symbol may be assigned when there is a delay in reporting the grade beyond the control of the student. The "RD" may be assigned by the Dean of Student Services only. It is a temporary notation to be replaced by a permanent symbol as soon as possible.

W  Withdrawal and Military Withdrawal

Withdrawal from a class or classes shall be authorized through the last day of the fourteenth week of instruction or 75% of the time the class is scheduled to meet whichever is less. No notation ("W" or other) shall be made on the record of a student who withdraws before the census date of the course.
Withdrawal between the end of the fourth week (or 30% of the time the class is scheduled to meet, whichever is less) and the last day of the fourteenth week of instruction (or 75% of the time the class is scheduled to meet, whichever is less) shall be authorized after informing the appropriate faculty. A student who remains in class beyond the fourteenth week or 75% of the time the class is scheduled shall be given a grade other than a "W", except in cases of extenuating circumstances.

After the last day of the fourteenth week (or 75% of the time the class is scheduled, whichever is less) the student may withdraw from class upon petition demonstrating extenuating circumstances and after consultation with the appropriate faculty.

Extenuating circumstances are verified cases of accidents, illness, or other circumstances beyond the control of the student. Withdrawal after the end of the fourteenth week (or 75% of the time the class is scheduled, whichever is less) which has been authorized in extenuating circumstances shall be recorded as a "W".

For purposes of withdrawal policies, the term "appropriate faculty" means the Instructor of Record for each course in question or, in the event the instructor cannot be contacted, the department chair or equivalent faculty officer.

The "W" shall not be used in calculating units attempted nor for the student's grade point average.

"W's" will be used as factors in progress probation and dismissal.

A "W" shall not be assigned, or if assigned shall be removed, from a student's academic record, if a determination is made that the student withdrew from the course due to discriminatory treatment or due to retaliation for alleging discriminatory treatment or that the student withdrew because he or she reasonably believed that remaining in the course would subject him or her to discriminatory treatment or retaliation for alleging discriminatory treatment.

A student may not withdraw and receive a "W" symbol on his or her record more than three times for enrollment in the same course. A student may enroll again in the same course after having previously received the authorized number of "W" symbols in the same course, if a designated college official approves such enrollment after review of a petition filed by a student.
MW  Military Withdrawal

The MW symbol may be used to denote military withdrawal

"Military Withdrawal" occurs when a student who is a member of an active or reserve United States military service receives orders compelling a withdrawal from courses. Upon verification of such orders, a withdrawal symbol may be assigned at any time after the period established by the governing board during which no notation is made for withdrawals. The withdrawal symbol so assigned shall be a "MW."

Military withdrawals shall not be counted in progress probation and dismissal calculations. "MW" shall not be counted for the permitted number of withdrawals. The District shall refund the entire enrollment fee unless academic credit has been awarded.

Title 5, C.C.R., Section 55022, 55024

6700.10 Military Withdrawal.

"Military Withdrawal" occurs when a student who is a member of an active or reserve United States military service receives orders compelling a withdrawal from courses. Upon verification of such orders, a withdrawal symbol may be assigned at any time after the period established by the governing board during which no notation is made for withdrawals. The withdrawal symbol so assigned shall be a "MW."

Military withdrawals shall not be counted in progress probation and dismissal calculations.

MW shall not be counted towards the permitted number of withdrawals.

The District shall refund the entire enrollment fee unless academic credit has been awarded.

EC 66023, Title 5, C.C.R., 55758
6701. **PASS-NO PASS OPTIONS.**

Colleges The College President may designate courses in the college catalog wherein all students are evaluated on a "pass-no pass" basis or wherein each student may elect on registration or no later than the end of the first 30% of the term, whether the basis of evaluation is to be "pass-no pass" or a letter grade. These courses will be noted in the college catalog as being eligible for the "pass-no pass" option.

The pass-no pass grading system shall be used in any course in which there is a single satisfactory standard of performance for which unit credit is assigned. A grade of Pass shall be assigned for meeting that standard (earning 70% or higher), and a grade of No Pass shall be assigned (earning a grade below 70%) for failure to do so.

The student who is enrolled in a course on a "pass-no pass" basis will be held responsible for all assignments and examinations required in the course and must meet the same standards of evaluation as required for all students.

Title 5, C.C.R., 55022

6701.10 **Acceptance of PassCredits.**

All courses and units (including those units earned on a "pass-no pass" basis) used to satisfy requirements, including graduation requirements, educational program requirements and transfer core curriculum requirements, shall be from accredited institutions, unless otherwise specified in this Board Rule.

"Accredited institution" shall mean a postsecondary institution accredited by an accreditation agency recognized by either the U.S. Department of Education or the Council on Postsecondary Accreditation. It shall not mean an institution "approved" by the California Department of Education or by the California Council for Private Postsecondary and Vocational Education.

E.C. 66721
Title 5, C.C.R., 53406, 55000, 55022
6701.11 **Recording of Grade.**

A student who is enrolled in a course on the "pass-no pass" basis shall receive both course and unit credit upon satisfactory completion of the course. Satisfactory completion (earned 70% or higher) is equivalent to the grade of "C" or better. A student with unsatisfactory performance (earned less than 70%) will be assigned a "no pass" grade.

Title 5, C.C.R., 55022

6701.12 **Grade Point Calculation.**

Units earned on a "pass-no pass" basis shall not be used to calculate grade point averages. However, units attempted for which the "NP" (No Pass) symbol is recorded shall be considered in probationary and dismissal procedures.

Title 5, C.C.R., 55022

6701.13 **Conversion to Letter Grade.**

A student who has received credit for a course taken on a "pass-no pass" basis may not convert this credit to a letter grade.

Title 5, C.C.R., 55022

6702. **CREDIT BY EXAMINATION.**

a. The governing board shall adopt and publish policies and procedures pertaining to credit by examination; and

b. The governing board may grant credit to any student who satisfactorily passes an examination approved and conducted by proper authorities at each college. Such credit may be granted only to a student who is registered at the college and in good standing and only for a course listed in the college.
c. The nature and content of the examination shall be determined solely by faculty in the discipline who normally teach the course for which credit is to be granted in accordance with policies and procedures approved by the college curriculum committee. The faculty shall determine that the examination adequately measures mastery of the course content as set forth in the outline of record. The faculty may accept an examination conducted at a location other than the college.

d. A separate examination shall be conducted for each course for which credit is to be granted. Credit may be awarded for prior experience or prior learning only in terms of individually identified courses for which examinations are conducted.

e. The student's academic record shall be clearly annotated to reflect credit was earned by examination.

f. Grading shall be according to the regular grading system, except that students shall be offered a "pass-no pass" option if that option is ordinarily available for the course.

g. Units for which credit is given for credit by examination shall not be counted in determining the 12 semester units in residence required for an associate degree.

h. The college may charge a student fee for administering an examination provided the fee does not exceed the enrollment fee which would be associated with enrollment in the course for which the student seeks credit by examination.

Section 55050

A college president may designate department-approved courses listed in the college catalog wherein any student who satisfies the following requirements may be granted credit by examination:

—— Be currently registered and in good standing (i.e., the student is not on academic or progress probation).
Have completed 12 units within the Los Angeles Community College District. Individual colleges may develop and publish policies to exempt students from this requirement. Such policies shall be developed in accordance with the provisions of Chapter XVIII of the Board Rules—Academic Senate and the Board of Trustees Shared Governance Policy.

Is not currently enrolled in, or have completed a more advanced course in this discipline.

Title 5, C.C.R., Section 55753

6702.10 Limitation on Petitioning for Credit by Examination.

Students may petition for a total of 15 units for credit by examination. A student who does not pass the exam for a course may not repeat the exam.

Title 5, C.C.R., 55753

6702.11 Maximum Units Allowable for Credit by Examination.

A maximum of 15 credit by examination units may be applied toward graduation requirements.

Title 5, C.C.R., 55753

6702.12 Acceptance Towards Residence.

Units for which credit is given pursuant to the provisions of this section shall not be counted in determining the 12 semester hours of credit in residence.

Title 5, C.C.R., 55753

6702.13 Examinations.

The nature and content of the examination shall be determined solely by faculty in the discipline who normally teach the course for which credit is to be granted in.
accordance with policies and procedures approved by the curriculum committee established pursuant to section 55002. The faculty shall determine that the examination adequately measures mastery of the course content as set forth in the outline of record. The faculty may accept an examination conducted at a location other than the community colleges for this purpose.

A separate examination shall be conducted for each course for which credit is to be granted. Credit may be awarded for prior experience or prior learning only in terms of individually identified courses for which examinations are conducted pursuant to this section.

Title 5, C.C.R., Section 55753

6703. GRADABLES AND GRADE CHANGES.

The Instructor of Record for the course shall determine the grade to be awarded to each student. The determination of the student's grade by the instructor is final in the absence of mistake, fraud, bad faith, or incompetency. For purposes of this section, "mistake" may include, but is not limited to, clerical errors and errors made by an instructor in calculating a student's grade. The removal or change of an incorrect grade from a student's record shall only be done upon authorization by the Instructor of Record for the course, or upon authorization by the College President upon the conclusion of the grade grievance process.

In the case of fraud, bad faith, or incompetency, the final determination concerning removal or change of grade will be made by the College President.

No grade may be challenged by a student more than one year from the end of the term in which the course was taken except under extenuating circumstances; if a college's academic senate has determined that extenuating circumstances apply, then that period of time during which grades may be challenged should be more than one year, such longer period shall apply at that college.

EC 76224
Title 5, C.C.R., Section 55760

6703.10 Syllabus.

During the first week of classes, the Instructor of Record shall provide students, the Department Chairperson, and the Office of Academic Affairs, either hard copy or electronically, a syllabus that clearly states the work product which will be the basis for determining each student's grade as well as the grading criteria. The syllabus shall include the approved course student learning outcomes, an accommodation statement for students informing them of services available through the DSPS office, instructor contact information, and a reference to the student code of conduct as it relates to academic dishonesty (Board Rule 9803.28).

6703.20 Retention of Written Work and Grade Records.

To the extent that student work product takes the form of written work, such written work shall, if not returned to the student, be retained by the faculty member for at least one year from the end of the term in which the course was taken. All faculty grade records shall be retained by the faculty member for at least a one-year period. All written work and grade records shall be stored on campus.

6704. COURSE REPETITION.

6704.10 Course Repetition To Remove A Substandard Grade.

Students may repeat courses in which substandard grades ("D", "F" or "NC", "NP") were awarded provided they have not already attempted the same course three times.

When course repetition under this section occurs, the student's permanent academic record shall be annotated in such a manner that all work remains legible, ensuring a true and complete academic history.
For the first and second repetitions of a course where a substandard grade was awarded, the highest grade earned shall be used when computing the student's cumulative grade point average.

A. Students who have received three substandard grades for the same course may repeat it one more time upon approval of a filed petition documenting extenuating circumstances. Extenuating circumstances are verified cases of accidents, illness, or other circumstances beyond the control of the student.

6704.20 Duplicative Credit.

Duplicative credit in non-repeatable courses should not be used towards the 60 units required for graduation regardless of whether or not the student petitioned to have the transcript annotated.

6704.30 Repetition of Courses in Which A Satisfactory Grade Was Recorded.

a. Repetition of courses for which a satisfactory grade ("A", "B", "C", "CR", "P") has been recorded shall be permitted only upon advance petition of the student and with the written permission from the college president, or designee, based on a finding that extenuating circumstances exist which justify such repetition or that there has been a significant lapse of time since the student previously took the course. Significant lapse of time is defined as no less than 36 months since the most recent grade was awarded.

b. When course repetition under this section occurs, the student's permanent academic record shall be annotated in such a manner that all work remains legible, ensuring a true and complete academic history.

c. Grades awarded for courses repeated under the provisions of subsection "a" and "b" of this section shall not be counted in calculating a student's grade point average.
d. When such repetition is necessary for a student to meet a legally mandated training requirement as a condition of continued paid or volunteer employment, such courses may be repeated for credit any number of times, and the grade received each time shall be included for purposes of calculating the student's grade point average. The college shall establish policies and procedures requiring students to certify or document that course repetition is necessary to complete legally mandated training pursuant to this subsection.

The college's process for certification or documentation of legal training requirements shall be developed in accordance with the provisions of Chapter XVIII of the Board Rules -- ACADEMIC SENATE AND BOARD OF TRUSTEES SHARED GOVERNANCE POLICY.

e. A student may repeat any course if the college has properly established a recency prerequisite for a course, if there has been "significant lapse of time." In no instance shall this be less than three years.

f. A student with a disability may repeat a class any number of times, if such repetition is required as a disability-related accommodation for that particular student.

g. A student who receives a grade of SP in a noncredit course pursuant to repeatability regulations governing noncredit courses

Title 5, C.C.R., Sections 55763 and 58161

6705. ACADEMIC RENEWAL.

Students may petition for an academic renewal action in order to alleviate substandard academic performance under the following conditions:

A. Students must have achieved a grade point average of 2.5 in their last 15 semester units, or 2.0
in their last 30 semester units completed at any accredited college or university, subsequent to the coursework to be alleviated and

B. At least one calendar year must have passed since the coursework to be removed was completed.

Granted, academic renewal shall result in:

A. Eliminating up to 30 semester units of coursework taken within the Los Angeles Community College District from consideration in the student’s cumulative grade point average, and

B. Annotating the student academic record to note which courses have been removed through academic renewal. Academic renewal actions are irreversible.

Graduation honors and awards are to be based on the student’s cumulative grade point average for all college work attempted.

Title 5, C.C.R., Section 55046

6706. AUDITING CLASSES.

Students may be permitted to audit a class under the following conditions:

A. Payment of a fee of $15 per unit. Students enrolled in classes to receive credit for ten or more semester units shall not be charged a fee to audit three or fewer semester units per semester.

B. No student auditing a course shall be permitted to change his/her enrollment in that course to receive credit for the course.
C. Priority in class enrollment shall be given to students desiring to take the course for credit.

EC 76370

6707 **ARTICULATION OF HIGH SCHOOL COURSES**

For the purposes of this section, the term “articulated high school course” means a high school course or courses that the faculty in the appropriate discipline, using policies and procedures approved by the curriculum committee established pursuant to California Code of Regulations 55002, have determined to be comparable to a specific community college course.

The governing board of a community college district may adopt policies to permit articulated high school courses to be applied to college educational program requirements. Articulated high school courses may be accepted in lieu of comparable courses to partially satisfy:

1. requirements for a certificate program, including the total number of units required for the certificate; or;
2. the major requirements in a degree program.

Articulated high school courses used to partially satisfy certificate or major requirements shall be clearly noted as such on the student's academic record. Notations of college course credit shall be made only if the college courses are successfully completed or if credit is earned via credit by examination.

Except through credit by examination, as defined in Board Rule 6704, high school courses may not be used to satisfy:

1. the requirement of Board Rule 6201.10, that students complete at least 60 semester units in order to receive an associate degree, or;
2. any general education requirement for the associate degree established pursuant to Board Rule 6201.14.
6707.10 **Implementation.**

All LACCD-high school articulation agreements shall be subject to the provisions of this Board Rule. However, any student who, prior to the date this Board Rule takes effect, has successfully completed a high school course articulated under the terms of a previous agreement, shall be permitted to apply the credit so earned according to the terms of the previous agreement.
I. AUTHORIZE PROFESSIONAL SERVICES AGREEMENTS

A. Action

Authorize an Agreement with TDM Architects, Inc. to provide architectural and engineering services for the Replacement of Air Handling Unit and Domestic Hot Water System project for the Kinesiology South building at Los Angeles City College from August 30, 2017 through August 30, 2018 at a cost not to exceed $61,254 inclusive of eligible reimbursable expenses.

Background

TDM Architects Inc. has been selected through solicitation of proposals from three (3) firms.

The scope of this Agreement is to provide design, construction administration, and project closeout services for this project. The scope of this project is replacement of one large air handler unit and the entire domestic hot water system in the Kinesiology South building.

Request for Proposals were sent to three (3) architectural and engineering companies. TDM Architects, Inc. had the lowest proposal among the two (2) proposals that were received.

Funding and Development Phase


B. Action

Authorize an Agreement with Clerkin and Clerkin Architects, Inc. to provide architectural services for the Replacement of Instructional Administration Building Atrium Skylights project at Los Angeles Mission College from August 30, 2017 through August 30, 2018 at a cost not to exceed $52,200 inclusive of eligible reimbursable expenses.
Background

Clerkin and Clerkin Architects Inc. has been selected through solicitation of proposals from four (4) firms.

The scope of this Agreement is to provide design, construction administration, and project closeout services for this project. The scope of this project is the replacement of two 50’ x 50’ skylights in the atrium area of the Instructional Administration building.

Request for Proposals were sent to four (4) architectural and engineering companies. Clerkin and Clerkin Architects had the lowest proposal among the two (2) proposals that were received.

Funding and Development Phase


C. Action

Authorize an agreement with Bickmore to provide owner controlled insurance program (OCIP) administration services for the Owner Controlled Insurance Program (OCIP) Administrator project District-wide for three (3) base years, plus two (2) one (1) year option periods at a cost not to exceed $1,500,000 inclusive of eligible reimbursable expenses.

Background

The purpose of this Agreement is to obtain OCIP administration services for projects District-wide.

Bickmore has been selected through a competitive Request for Qualifications (RFQ) process that was advertised for two (2) weeks in the Daily Journal and in seven outreach newspapers.

The effort to generate interest in this opportunity included directly notifying 32 insurance firms of the RFQ through PlanetBids (the Online Vendor Portal). As a result of this effort,
12 firms reviewed the RFQ and ten of those firms downloaded the RFQ document from PlanetBids. Two firms attended an optional pre-submission conference held at the PMO.

Two proposals were received with one determined to be responsive. The non-responsive proposal received contained defects and omissions, and the respondent was afforded an opportunity to cure the defects and omissions. They were unable to provide a timely and satisfactory response.

The responsive proposal was submitted by Bickmore and was evaluated by the OCIP administrator selection committee. This Committee is composed of the District Risk Manager, the Program Management Office (PMO) Director, the PMO Risk Manager, and a Risk Manager from the Los Angeles County Metropolitan Transportation Authority.

Despite the effort to attract multiple qualified proposers only two firms responded as OCIP Administration services remain a niche market with a limited amount of practicing firms. The PMO does not anticipate a different result if this RFQ had been cancelled and re-procured. As a result of this comprehensive review and selection process, Bickmore is recommended for award of this Agreement.

**Award History**

This agreement represents the second awarded to this firm through the Bond Program and a cumulative original award total of $2,375,000.

**Funding and Development Phase**

Funding is through Propositions A/AA and Measures J/CC Bond proceeds, General funds, and Non-Bond proceeds. OCIP Administrator 40J.J87.05. All Phases.

**D. Action**

Authorize the following actions:

1. Establish Agreements on a Task Order basis to join the established Design Bench (also referred to as the
Architecture/Engineering Multiple Award Task Order Contracts) with the firms listed below to provide staff and design services for program/project criteria; architectural and engineering design services; and/or Architect of Record services for a variety of projects District-wide. Assignments to be made by the Program Management Office or the appropriate District entity for three (3) one-year terms with two (2) one-year options for a maximum limit of five (5) years total:

- Alisto Engineering Group, Inc.
- Brahmbhatt Architects Incorporated
- BRICK Architecture & Interiors
- Eric Davy Architects A Professional Corporation
- FBA Engineering
- Gwynne Pugh Urban Studio Inc.
- Henderson Engineers, Inc.
- Hodgetts + Fung Design and Architecture
- IMEG Corp.
- JCJ Architecture, PC d/b/a JCJ Architecture
- LA Design Group, Inc. (LADG)
- Mark Cavagnero Associates
- MASBUILD, Inc.
- ML Architecture of Imaging
- Mollenhauer Group
- MTGL, Inc.
- Pacific Rim Architects
- Richard A. Chavira, AIA
- RAW International, Inc.
- SALAS O’Brien Engineers, Inc.
- Sillman Wright Architects
- STIR Architecture LLP

2. Establish new agreements with 10 firms currently on the Design Bench under the terms of the 2014 agreement who have agreed to accept new terms and who have certified that their qualifications have not changed. Assignments to be made by the Program Management Office or the appropriate District entity for three (3) one-year terms with two (2) one-year options for a maximum limit of five (5) years total:

- Cannon Parkin, Inc. and its affiliate d/b/a Cannon Design
FPD1 – Resource Document

- Carrier Johnson
- DLR Group Inc. of California
- Gruen Associates, Inc.
- Hammel, Green & Abrahamson, Inc.
- Harley Ellis Devereaux Corporation
- Hibser Yamauchi Architects, Inc.
- STV Incorporated
- tBP/Architecture, Inc.
- The Hill Partnership, Inc.

3. Approve funding of $35,000,000 to be added to the existing pool of funding established in 2014 in the amount of $25,000,000 to pay for Task Orders anticipated to be issued to both the above listed firms and to those on the previously established Design Bench. If approved, the total cumulative funding amount will be $60,000,000.

Background

On July 9, 2014 (Com. No. FPD1), the Board of Trustees authorized the establishment of Task Order based agreements with twenty firms along with a funding pool of $25,000,000 for the provision of staff and professional services regarding architectural and design matters which became known as the Design Bench.

On July 13, 2016 (Com. No. FPD1), the Board of Trustees authorized the establishment of Task Order based agreements with 32 additional firms which joined the Design Bench. Upon recommendation of Lead Construction Counsel at the time the additional firms were under consideration to be added to the Design Bench, the terms of the Task Order based Professional Services Agreement were revised. The 20 firms that were included in the originally established Design Bench were invited to receive new five-year Agreements if they accepted the revised terms; 10 firms accepted. Establishment of the Design Bench included a pool of funding in the amount of $25,000,000 to pay for Task Orders issued.

As noted above, this action also seeks to allow the remaining firms admitted to the bench under the 2014 contract to accept the new contract terms and receive new five-year agreements.
In addition, this action includes establishment of Agreements with 22 additional firms as well as funding in the amount of $35,000,000 to be added to the previously established pool of funding.

As with previous efforts regarding the establishment and expansion of the Design Bench, the inclusion of Local, Small, Emerging, and Disabled Veteran-owned (LSEDV) businesses is a vital component. Under the current procurement, 15 firms (68% of total firms participating) listed above meet the definition of an LSEDV firm as set forth by the Board of Trustees. Ten of the firms (45%) are Local. Four of the firms (18%) are Small. One firm (0.5%) is Disabled Veteran-owned. LSEDV scoring was performed by the Community Economic Development Department of the PMO.

Forecasted Need

The essential purpose of the three parts of this Proposed Board Action are intended to meet the forecasted architectural and engineering design needs of ongoing and new projects of the Bond Program while continuing to expand participation in the Bond Program by LSEDV firms. To generally describe this forecasted need, the following information is provided:

- Completion of architectural and engineering matters for current and ongoing projects funded through Propositions A/AA and Measure J Bond proceeds with an associated cost of approximately $5,000,000;
- New projects funded through Proposition A/AA and Measure J Program Reserves in 2017 with an associated cost of approximately $20,000,000; and
- New projects proposed to be funded through Measure CC Bond proceeds with an associated cost of approximately $10,000,000.

Design Bench Qualification Process

The following information is provided regarding the open, competitive Design Bench process utilized for the selection of prequalified firms and the assignment of Task Orders:
- The firms listed above have been selected through a Request for Qualifications (RFQ) process that was advertised for two weeks which included two pre-submission meetings;

- A total of 22 Statement of Qualifications (SOQs) were received, including 12 firms that attended the pre-submission meetings. All 22 SOQ’s received were deemed to be responsive.

- The SOQs were then reviewed by an Evaluation Panel consisting of a College Vice President of Administration, the Interim Design Manager for the PMO, a Regional Design Manager for the PMO, and a College Project Director.

- Of the 11 firms awarded Design Bench contracts in 2014 that are expiring in 2018 and who did not accept new contract terms in 2016, 10 firms submitted certifications that their Statements of Qualifications have not changed. Accordingly, those firms will be issued new contracts to allow them to continue to participate in the Design Bench. One firm has elected not to accept the new contract terms and will continue to perform only existing work under its 2014 contract terms until its contract expires in 2018.

- When work under this Design Bench is determined to be needed, the PMO will issue a Request for Task Order Proposal to the design firms selected through this initial pre-qualification process. The Request for Task Order Proposal is issued to the entire Design Bench via the Online Vendor Portal to ensure that all firms have an opportunity to compete.

- Those firms interested in competing for each Task Order will submit their qualifications and price to perform the work specified in the Request for Task Order Proposal. The selection of which firm will receive the Task Order is based upon the specific qualifications for to perform the scope of work and the price submitted by the successful firm.

- Examples of the types of design services needs that have previously been addressed through the issuance of Task Orders to firms on the Design Bench include:
FPD1 – Resource Document

- Developing programming & criteria documents for design-build projects
- Design support during construction (answering contractor requests for information, reviewing requests for change, etc.)
- Architect of Record services

Design Bench Task Orders issued for the period July 2014 through July 2017 are identified in a Memorandum to the Board of Trustees for August 9, 2017.

Award History

The following Table provides the number of previous agreements awarded to a firm that is proposed to receive the award of an agreement if this matter is approved. If a firm is proposed for award of an agreement but is not listed in the Table below, that firm has not previously participated in the Bond program. In addition, where a firm is shown to have been awarded an agreement but no dollar value is indicated, the agreement awarded is Task Order based with no minimum amount guaranteed but which in theory could receive Task Orders up to the full value of an associated pool of funds. It also means the firm has not previously been issued a Task Order.
<table>
<thead>
<tr>
<th>Name of Firm</th>
<th>Number of Previous Awards</th>
<th>Cumulative Original Award Total</th>
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<tr>
<td>Alisto Engineering Group, Inc.</td>
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<td>Cannon Parkin, Inc. and its affiliate d/b/a</td>
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<td>Carrier Johnson</td>
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<td>DLR Group Inc. of California</td>
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</tr>
<tr>
<td>The Hill Partnership, Inc.</td>
<td>6</td>
<td>$628,750</td>
</tr>
</tbody>
</table>

Funding and Development Phase

Funding is through Proposition A/AA, Measure J, and Measure CC Bond proceeds along with non-Bond funds. Specific assignments will be made on an as-needed basis by Task Order. All Phases.

II. AUTHORIZE CONSTRUCTION CONTRACT

Action

Authorize a contract with Z Best Hardwood Floors to provide general construction services for the Refinish South Gym Floor project at Los Angeles Valley College at a cost of $38,999. Consistent with Board Rule 7100.10, authorize the Chief Facilities
Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of informal competitive bidding. Three (3) contractors requested bid packets. Three (3) responsive bids were received ranging from $38,999 to $124,991. This construction contract is for refinishing the South Gym floor.

Funding and Development Phase

Funding is through 2015 - 2016 Scheduled Maintenance funds. Work Order No. 40001706. Construction Phase. Non-Bond project.

III. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS GREATER THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

A. Action

Ratify Change Order No. 1 to Construction Contract No. 4500230648 with Xcel Mechanical Systems, Inc. for additional labor and material for construction services for the Replace Air Handlers Communication Building project at Los Angeles City College at a cost not to exceed $5,186.

Inclusive of this change order, the total cost of this Construction Contract is $74,629.

Background

This contract was authorized by the Board of Trustees on September 7, 2016 (Com. No. FPD1) with Xcel Mechanical Systems, Inc. to provide construction services for this project. This change order represents 7.47% of the original contract value of $69,443.
The following services have been completed and are requested to be ratified:

Due to additional requirements:

- CO No. 1 – Installed an additional fire monitoring connection that was not included in the original contract per the Architect of Record.

**Funding and Development Phase**


**B. Action**

Ratify Change Order Nos. 1 through 3 and 5 through 12 to Construction Contract No. 4500234283 with SCR Builders, Inc. for additional construction services for the F9 Modular Buildings project at East Los Angeles College at a cost of $51,198.

<table>
<thead>
<tr>
<th>Change Order No.</th>
<th>Cost</th>
<th>Percentage of Original Contract Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$4,755</td>
<td>2.11%</td>
</tr>
<tr>
<td>2</td>
<td>$13,145</td>
<td>5.84%</td>
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<tr>
<td>3</td>
<td>$660</td>
<td>0.003%</td>
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<tr>
<td>5</td>
<td>$5,046</td>
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<tr>
<td>6</td>
<td>$5,925</td>
<td>2.64%</td>
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<tr>
<td>7</td>
<td>$1,018</td>
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<tr>
<td>8</td>
<td>$5,099</td>
<td>2.27%</td>
</tr>
<tr>
<td>9</td>
<td>$6,236</td>
<td>2.77%</td>
</tr>
<tr>
<td>10</td>
<td>$1,705</td>
<td>0.76%</td>
</tr>
<tr>
<td>11</td>
<td>$2,219</td>
<td>0.99%</td>
</tr>
<tr>
<td>12</td>
<td>$5,390</td>
<td>2.40%</td>
</tr>
</tbody>
</table>

Inclusive of these change orders, the total cost of this Construction Contract is $276,196.
Background

This contract was authorized by the Board of Trustees on November 2, 2016 (Com. No. FPD1) with SCR Builders, Inc. to provide construction services for this project. The original contract value is $225,000. The total negotiated reduction from contractor demand is $3,069.

The following services have been completed and are requested to be ratified:

1. Due to requests by the college:
   - CO No. 7 – Replaced an electrical panel missing upon modular building delivery.
   - CO No. 9 – Provided an access ramp missing upon modular building delivery.
   - CO No. 11 – Replace damaged electrical breakers missing upon modular building delivery.

2. Due to unforeseen conditions:
   - CO No. 2 – Added additional material required to level site after removal of existing campus buildings.
   - CO No. 3 – Additional survey work required after damage to site was discovered on an adjacent site.
   - CO No. 5 – Replaced missing electrical feeders from Main Switch Board to Units 102 and 103 removed during demolition of previously existing buildings.
   - CO No. 6 – Repaired wiring and anchor bolts at light standards after damage to site was discovered on an adjacent site.
   - CO No. 10 – Removed and replaced site electrical pull box after damage was discovered on an adjacent site.
   - CO No. 12 – Removed and realigned catch basin, light pole base and miscellaneous cleanup at campus request after additional crushed miscellaneous base import.

3. Due to additional requirements:
   - CO No. 1 – Added additional asphalt to make sidewalk width meet accessibility requirements to correct a design error.
• CO No. 8 – Cost of payment bond not included within the original contract price during Campus procurement process.

Funding and Development Phase


C. Action

Ratify Change Order Nos. 1 and 2 to Construction Contract No. 4500237789 with SCR Builders, Inc. for additional construction services for the provision and installation of a fire alarm system at the F9 Modular project at East Los Angeles College at a cost of $6,950.

<table>
<thead>
<tr>
<th>Change Order No.</th>
<th>Cost</th>
<th>Percentage of Original Contract Cost</th>
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<tr>
<td>1</td>
<td>$3,895</td>
<td>7.10%</td>
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<tr>
<td>2</td>
<td>$3,055</td>
<td>5.54%</td>
</tr>
</tbody>
</table>

Inclusive of these change orders, the total cost of this Construction Contract is $62,134.

Background

This contract was ratified by the Board of Trustees on February 8, 2017 (Com. No. FPD1) with SCR Builders, Inc. to provide construction services for this project. The original contract value is $55,184.

The following services have been completed and are requested to be ratified:

Due to additional requirements:

• CO No. 1 – Additional labor required to install the fire alarm system and make corrections to modular buildings given existing construction of units delivered to the site.
CO No. 2 - Additional supervision by general contractor required per Change Order No. 1.

Funding and Development Phase

Funding for this project is through East Los Angeles College funds. F9 Modular Building project. Construction Phase. Non-Bond project.

D. Action

Ratify Change Order Nos. 1 through 5 to Construction Contract No. 4500239355 with ABM Building Solutions for additional repair and rehabilitation services for the Auditorium (G3 Building) Chillers Repair/Replace Main Controls project at East Los Angeles College at a cost of $37,570.

<table>
<thead>
<tr>
<th>Change Order No.</th>
<th>Cost</th>
<th>Percentage of Original Contract Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$7,660</td>
<td>9.25%</td>
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<tr>
<td>2</td>
<td>$7,650</td>
<td>9.24%</td>
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<tr>
<td>3</td>
<td>$8,100</td>
<td>9.78%</td>
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<tr>
<td>4</td>
<td>$6,060</td>
<td>7.31%</td>
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<tr>
<td>5</td>
<td>$8,100</td>
<td>9.78%</td>
</tr>
</tbody>
</table>

Inclusive of these change orders, the total cost of this Construction Contract is $120,371.

Background

This contract was authorized by the Board of Trustees on March 8, 2017 (Com. No. FPD1) with ABM Building Solutions to provide general construction services for this project. The original contract value is $82,801.

The following services have been completed and are requested to be ratified:
Due to unforeseen conditions:

- **CO No. 1** – During start-up about May 26, 2017 the Air Handler coils for both circuits were found to be plugged with sediments and dirt requiring extensive labor to clean. Units had been idle for several years and no record of fouling existed.
- **CO No. 2** – During start-up about May 31, 2017, the three way control valves necessary for integrated operation with the central plant were found to be inoperative requiring replacement. Units had been idle for several years and no record of inoperability existed.
- **CO No. 3** – After cleaning Air Handler Unit #1, its strainers were inspected on June 1, 2017, and the isolation valves were found to be defective requiring replacement along with the strainers to prevent future fouling.
- **CO No. 4** – After cleaning Air Handler Unit #2, its strainers were inspected on June 1, 2017, and the isolation valves were found to be defective along with the strainers to prevent future fouling.
- **CO No. 5** – During the intended routine maintenance on June 15, 2017, the slide valves in both Chillers were found to be defective requiring replacement and substantial amounts of new refrigerant was required (158 pounds). This routine maintenance was contractually planned to begin after the known major controls defects were resolved. Units had been idle for several years and no leakage of refrigerant had been noted.

**Funding and Development Phase**


**E. Action**

Ratify Change Order Nos. 1 and 2 to Construction Contract No. 4500236388 with Axiom Group for additional inverters repair and replacement services for the Lighting Inverters Repair and Replacement project at East Los Angeles College at a cost of $34,804.
<table>
<thead>
<tr>
<th>Change Order No.</th>
<th>Cost</th>
<th>Percentage of Original Contract Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$17,402</td>
<td>9.87%</td>
</tr>
<tr>
<td>2</td>
<td>$17,402</td>
<td>9.87%</td>
</tr>
</tbody>
</table>

Inclusive of these change orders, the total cost of this Construction Contract is $211,030.

Background

This contract was authorized by the Board of Trustees on December 7, 2016 (Com. No. FPD1) with Axiom Group to provide lighting inverters repair and replacement services for this project. The original contract value is $176,226.

The following services have been completed and are requested to be ratified:

Due to additional requirements:

- CO No. 1 – During the servicing of the ground floor inverter in the F7 Multimedia Building wiring indicated an additional inverter existed. Investigation located this inverter and it was of similar application as the ground floor inverter and was due for maintenance. It was not listed in the building file drawings.
- CO No. 2 – During the servicing of the second floor inverter in the F7 Multimedia Building wiring indicated an additional inverter existed. Investigation located this inverter on the third floor. It was identical to other two inverters and in similar service and was similarly due for maintenance. It was not listed in the building file drawings.

Funding and Development Phase

F. Action

Ratify Change Order No. 1 to Construction Contract No. 4500239356 with ACCO Engineered Systems for additional construction services for the Bailey Library (F3 building) Chillers Condenser Tube Replacement project at East Los Angeles College at a cost of $1,104.:

Inclusive of these change orders, the total cost of this Construction Contract is $114,296.

Background

This contract was authorized by the Board of Trustees on March 8, 2017 (Com. No. FPD1) with ACCO Engineered Systems to provide general construction services for this project. This change order represents 0.97% of the original contract value of $113,192.

The following services have been completed and are requested to be ratified:

Due to unforeseen conditions:

- CO No. 1 - During the work, the amount of refrigerant recovered from the unit in the preparation to replace the leaking condenser tubes was found to be insufficient for proper chiller operation. This refrigerant loss was due to the damaged chiller tubes which were replaced. An additional 180 pounds of refrigerant was required. Units had been operating with low efficiency prior to repair and this low refrigerant level being one cause.

Funding and Development Phase


G. Action

Ratify Change Order No. 1 to Construction Contract No. 4500228617 with Ascent Elevator, Inc. for additional labor and
material for construction services for the Cedar Hall Freight Elevator Electrical, Mechanical and Fire Alarm Systems Upgrade project at Los Angeles Trade-Technical College at a cost of $1,337.

Inclusive of these change orders, the total cost of this Construction Contract is $288,337.

Background

This contract was authorized by the Board of Trustees on June 8, 2016 (Com. No. FPD1) with Angeles Contractor, Inc. to provide construction services for this project. This change order represents 0.46% of the original contract value of $287,000.

The following services have been completed and are requested to be ratified:

Due to unforeseen conditions:

- CO No. 1 – Cost for a second State inspection of elevator when first inspection was incomplete due to a discovered fire alarm signal issue not known at time of project scoping survey.

Funding and Development Phase


H. Action

Ratify Change Order Nos. 1 and 2 to Construction Contract No. 4500237223 with Color New Co. for additional construction services for the Repainting of Willow Hall and Laurel Hall project at Los Angeles Trade-Technical College at a cost of $11,000.
<table>
<thead>
<tr>
<th>Change Order No.</th>
<th>Cost</th>
<th>Percentage of Original Contract Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$7,000</td>
<td>9.8%</td>
</tr>
<tr>
<td>2</td>
<td>$4,000</td>
<td>5.6%</td>
</tr>
</tbody>
</table>

Inclusive of these change orders, the total cost of this Construction Contract is $82,000.

**Background**

This contract was authorized by the Board of Trustees on January 11, 2017 (Com. No. FPD1) with Color New Co. to provide construction services for this project. The original contract value is $71,000.

**The following services have been completed and are requested to be ratified:**

1. **Due to requests by the college:**
   - CO No. 2 – Repaired plaster on the exterior skylight beams.

2. **Due to additional requirements:**
   - CO No. 1 – Acid etching of the bare concrete before application of deck coating was added at the recommendation of the architect. It was not anticipated because the condition of the deck was not closely examined prior to bidding.

**Funding and Development Phase**

Funding is through 2015 – 2016 Scheduled Maintenance funds. Repainting of Willow Hall and Laurel Hall. Work Order No. 40000807. **Construction Phase. Non-Bond project.**
IV. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACT

A. Action

Authorize Acceptance of Completion of Contract No. 4500230648 with Xcel Mechanical Systems, Inc. to provide general construction services for the Replace Air Handlers Communications Building project at Los Angeles City College with a substantial completion date of October 5, 2016.

Background

This contract was authorized by the Board of Trustees on September 7, 2016 (Com. No. FPD1).

The total cost of this contract is $74,629.

Funding and Development Phase


B. Action

Authorize Acceptance of Completion of Contract No. 4500234283 with SCR Builders, Inc. to provide general construction services for the F9 Modular Buildings project at East Los Angeles College with a substantial completion date of February 3, 2017.

Background

This contract was authorized by the Board of Trustees on November 2, 2016 (Com. No. FPD1).

The total cost of this contract is $276,196.

Funding and Development Phase

C. Action

Authorize Acceptance of Completion of Contract No. 4500237789 with SCR Builders, Inc. to provide general construction services for the Provision and Installation of a Fire Alarm System at the F9 Modular project at East Los Angeles College with a substantial completion date of February 3, 2017.

Background

This contract was ratified by the Board of Trustees on February 8, 2017 (Com. No. FPD1).

The total cost of this contract is $62,134.

Funding and Development Phase

Funding for this project is through East Los Angeles College funds. F9 Modular Building project. Construction Phase. Non-Bond project.

D. Action

Authorize Acceptance of Completion of Contract No. 4500236329 with ACCO Engineered Systems to provide general construction services for the Central Plant Chilled Water System Addition of Third Circulating Water Pump project at East Los Angeles College with a substantial completion date of June 23, 2017.

Background

This contract was authorized by the Board of Trustees on December 7, 2016 (Com. No. FPD1).

The total cost of this contract is $134,945.

Funding and Development Phase

E. Action

Authorize Acceptance of Completion of Contract No. 4500239355 with ABM Building Solutions to provide general construction services for the Auditorium (G3 building) Chillers Repair/Replace Main Controls project at East Los Angeles College with a substantial completion date of June 30, 2017.

Background

This contract was authorized by the Board of Trustees on March 8, 2017 (Com. No. FPD1).

The total cost of this contract is $120,371.

Funding and Development Phase


F. Action

Authorize Acceptance of Completion of Contract No. 4500236388 with Axiom Group to provide general construction services for the Lighting Inverters Repair and Replacement project at East Los Angeles College with a substantial completion date of June 23, 2017.

Background

This contract was authorized by the Board of Trustees on December 7, 2016 (Com. No. FPD1).

The total cost of this contract is $211,030.

Funding and Development Phase

G. Action

Authorize Acceptance of Completion of Contract No. 33995 with Valle Grande Construction to provide general construction services for the Demolish Planters and Stairs project at Los Angeles Mission College with a substantial completion date of May 12, 2017.

Background

This contract was ratified by the Board of Trustees on May 10, 2017 (Com. No. FPD1).

The total cost of this contract is $24,008.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Student Services Center/Administration Building 34M.5406.02. Construction Phase.

H. Action

Authorize Acceptance of Completion of Contract No. 4500238525 with ACCO Engineered Systems, Inc. issued on an emergency basis for construction services to improve Central Plant chiller efficiency at Los Angeles Southwest College with a substantial completion date of May 9, 2017.

Background

This contract was ratified by the Board of Trustees on April 5, 2017 (Com. No. FPD5).

The total cost of this contract is $116,913.

Funding and Development Phase

Funding is through Proposition A Bond proceeds. Central Plant 06S-623.00. Construction Phase.
I. **Action**

Authorize Acceptance of Completion of Contract No. 4500228617 with Ascent Elevator, Inc. to provide general construction services for the Cedar Hall Freight Elevator Electrical, Mechanical and Fire Alarm Systems Upgrade project at Los Angeles Trade-Technical College with a substantial completion date of June 15, 2017.

**Background**

This contract was authorized by the Board of Trustees on June 8, 2016 (Com. No. FPD1).

The total cost of this contract is $288,237.

**Funding and Development Phase**


J. **Action**

Authorize Acceptance of Completion of Contract No. 4500237223 with Color New Co. to provide general construction services for the Repainting of Willow Hall and Laurel Hall project at Los Angeles Trade-Technical College with a substantial completion date of July 15, 2017.

**Background**

This contract was authorized by the Board of Trustees on January 11, 2017 (Com. No. FPD1).

The total cost of this contract is $82,000.

**Funding and Development Phase**

Funding is through 2015 – 2016 Scheduled Maintenance funds. Repainting of Willow Hall and Laurel Hall. Work Order No. 40000807. [Construction Phase](#). Non-Bond project.
V. RATIFY AMENDMENTS TO DESIGN-BUILD AGREEMENTS

A. Action

Ratify Amendment No. 3 to Design-Build Agreement No. 80000 with Harper Construction Company, a California Corporation (Harper) for additional Design-Build services for the Harbor Teacher Preparation Academy (HTPA) project at Los Angeles Harbor College for a cost not to exceed $51,146 which is to be paid entirely by the Los Angeles Unified School District (LAUSD):

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Agreement</td>
<td>$22,996,969</td>
</tr>
<tr>
<td>Approved Amendments</td>
<td>+ $184,921</td>
</tr>
<tr>
<td>Sub Total</td>
<td>$22,181,890</td>
</tr>
<tr>
<td>Proposed Amendment</td>
<td>+ $51,146</td>
</tr>
<tr>
<td>Total</td>
<td>$23,233,036</td>
</tr>
</tbody>
</table>

Inclusive of this amendment, the total cost of this Design-Build agreement is $23,233,036.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. On June 24, 2015 (Com. No. FPD2) the Board approved this project for delivery by the Design-Build system and approved the Design-Build Agreement with Harper. The project is entirely funded by LAUSD. No funding is provided by the Los Angeles Community College District for this project.

On August 10, 2016 (Com. No. FPD1), subsequent to approval by LAUSD, the Board of Trustees approved Amendment No. 1 to this Agreement for no net additional cost accommodating design revisions and the allowance of 20 non-compensable calendar days extension to the duration of construction.

On January 5, 2017 (Com. No. FPD1), subsequent to approval by LAUSD, the Board of Trustees approved Amendment No. 2 to this Agreement for interior color scheme redesign, 42 day allowance for early construction start for the transformer
construction work and utility hook-up work the CPT Trailer relocation.

The following additional Design-Build services have been approved by LAUSD and are requested to be ratified:

1. Due to requests by the LAUSD:
   - Design costs for the potential relocation of a modular restroom building.
   - Design costs only for the LAUSD IP convergence updated specification.

2. Due to unforeseen conditions:
   - Removal of a discovered concrete utility encasement in conflict with the relocation of the College Project Team trailer and not shown on as-built drawings.

Amendment No. 3 to Design-Build Agreement No. 80000 includes Change Order No. 4.

Funding and Development Phase

Funding is entirely through LAUSD proceeds. No funding is provided by LACCD. Harbor Teacher Preparation Academy 80000. Design and Construction Phases.

B. Action

Ratify Amendment No. 2 to Design-Build Agreement No. 33896 with Rudolph & Sletten, Inc. for additional Design-Build services for the Central Energy Plant project at Los Angeles Mission College at a cost not to exceed $142,287 inclusive of eligible reimbursable expenses.

<table>
<thead>
<tr>
<th>Original Agreement</th>
<th>$9,758,226</th>
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<tr>
<td>Approved Amendments</td>
<td>+ $203,625</td>
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<td>Sub Total</td>
<td>$9,961,851</td>
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<tr>
<td>Proposed Amendment</td>
<td>+ $142,287</td>
</tr>
<tr>
<td>Total</td>
<td>$10,104,138</td>
</tr>
</tbody>
</table>
Inclusive of this amendment, the total cost of this Design-Build agreement is $10,104,138.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on May 13, 2015 (Com. No. FPD3). This Design-Build agreement with Rudolph & Sletten, Inc. was authorized by the Board of Trustees on May 13, 2015 (Com. No. FPD3).

The following Design-Build services have been completed and are requested to be ratified:

Due to additional requirements:

- Additional design, calculations, and coordination meetings required to respond to comments made by the Division of the State Architect (DSA) on the modular chiller units.
- Additional design required to add components to the fuel cell installation not originally stipulated in the programming documents, but required for the operation of the fuel cell.
- Additional design required to modify the layout and location of the control room building to accommodate DSA’s request of providing additional separation between structures.

Amendment No. 2 to Agreement No. 33896 includes Change Order No. 2.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Central Energy Plant 34M.5425.02. Design and Construction Phases.

C. Action

Ratify Amendment No. 9 to Design-Build Agreement No. 33148 with Bernards Bros., Inc. for additional Design-Build services for
the East Parking Structure project at Los Angeles Trade-
Technical College at a cost not to exceed of $33,993.

<table>
<thead>
<tr>
<th>Original Agreement</th>
<th>$89,962,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved Amendments</td>
<td>$34,588,595</td>
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<td>Sub Total</td>
<td>$55,373,405</td>
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<td>Proposed Amendment</td>
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</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$55,407,398</strong></td>
</tr>
</tbody>
</table>

Inclusive of this amendment, the total cost of this Design-Build agreement is $55,407,398.

**Background**

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on May 26, 2010 (Com. No. FPD1). This Design-Build agreement with Bernards Bros., Inc. was authorized by the Board of Trustees on November 3, 2010. (Com. No. FPD1).

The following Design-Build services have been completed and are requested to be ratified:

Due to additional requirements:

- Provided and installed additional cabling to a new point of connection termination point located outside of the substation building per revised LADWP methane zone requirements per Architect of Record (AOR).
- Non-compensable time extension of 332 days.

Amendment No. 9 to Agreement No. 33148 includes Change Order No. 9.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. East Parking Structure 37T.5720.02.01 Construction Phase.
VI. APPROVE REVOCABLE PERMIT

Action

Approve the revocable permit issued by the City of Los Angeles for LACCD improvements of landscaping and lighting installed in the north side of the right-of-way for Burbank Boulevard at the southern boundary of Los Angeles Valley College and adjacent to a college parking lot.

The location is generally described as follows:

Los Angeles Valley College, 5800 Fulton Ave, Los Angeles, CA 91401
Tract 16864 Lot 2 in the official records of the County of Los Angeles in Book 635, Page 64/68 of Maps
Y-Map No. 177B157
Drainage Map No. 428
District Map No. 177B157

The revocable permit can be terminated by the City of Los Angeles at its sole discretion. Neither a minimum duration nor a minimum notification of termination time is specified. There are no funds being expended by the District to receive the revocable permit.

Background

LACCD has submitted an application for a Revocable Permit ("R-Permit") to the City of Los Angeles for recently constructed improvements built as part of the Athletic Training Facility project. That project included construction of a new Parking Lot G which fronts Burbank Boulevard on the southern boundary of the college. The improvements were designed using an aerial survey, and on that basis, property lines were established behind the 7’-9” sidewalk owned by the City of Los Angeles.

When Parking Lot G construction proceeded, the work included a new curb and landscape planter which abut the back of the City sidewalk. The landscape planter contains shrubs, trees, irrigation, crushed rock ground cover, and parking lot light standards. The sidewalk width was constructed compliant with accessibility requirements of the Americans with Disabilities Act. After the project was completed per approved plans and during the final site
inspection process, an inspector from the City’s Department of Building and Safety questioned the location of the property line at the back of the 7’-9” sidewalk.

Extensive research of City records was conducted, with a determination made based on historic information that the property line was actually 2’-3” further behind the existing sidewalk at a dimension of 10-feet. Following review of the matter with the City and with its kind consideration given to the hardship expense if removal of the improvements was made, the City agrees to allow the improvements to remain and approves the application for the Revocable Permit which, when issued, memorializes the agreement.

It is recommended the Board approve the Revocable Permit as described.

VII. AUTHORIZE PURCHASE ORDER

A. Action

Pursuant to Public Contract Code 20652 and 10290(j): a) Find it is in the best interest of the District to procure under the authority of a Master Agreement with the Foundation for California Community Colleges with KYA Services LLC, contract No. CB 14-205; and b) authorize the purchase of 5,200 SQFT of standard epoxy coating to cover the following ground surfaces at the North Gym of Los Angeles Pierce College:

- Home Team’s Locker Men (Room 5415A), Visiting Team’s Locker Men (Room 5425A), and Visiting Team’s - Men’s Toilet (Room 5425B);
- Office Swimming/Diving (Room 5411A); Staff Toilet Men (Room 5411B), and Staff Locker Men (Room 5411E);
- Hall;
- Home Team’s Locker Women (Room 5407A), Visiting Team’s Locker Women (Room 5409A), and Visiting Toilet (Room 5409B);
- Women’s Toilet (Room 5410 A) and Men’s Toilet (Room 5410 B).

The total cost of this request is $127,857.
Background

The Los Angeles Community College District is authorized to utilize the above Master Agreement from the Foundation for California Community Colleges with KYA Services, LLC that was created to provide a material purchasing mechanism for community college districts. Delivery and setup are included. It is in the best interest of the District to make such purchase as the pricing negotiated and warranty conditions for the materials under this Master Agreement are reasonable and favorable to the District.

Under Public Contract Code 20652 the governing board of any community college district without advertising for bids, and when that board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order, any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases.

Funding and Development Phase

Funding is through 2016-2017 Schedule Maintenance Funding. Work Order No. 40001585 (the "Nonslip Floor for North and South Gym Locker/Shower Rooms" project). Construction Phase. Non-Bond project.

B. Action

Pursuant to Public Contract Code 20652: a) Find it is in the best interest of the District to procure under the authority of a Master Agreement from the Foundation for California Community Colleges with KYA Services, LLC, contract No. CB 14-205, and

b) Authorize the purchase of Enduralastic paint and primer for the Exterior Painting and Sealing of Instructional Administration, Campus Center and Administrative Services buildings project at Los Angeles Mission College at a cost of $84,847.
**Background**

Under Public Contract Code 20652 the governing board of any community college district without advertising for bids, and when that board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order, any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases.

Los Angeles Community College District is authorized to utilize the above Master Agreement from the Foundation for California Community Colleges with KYA Services, LLC that was created to provide a material purchasing mechanism for community college districts. Delivery and setup are included.

**Funding and Development Phase**

Funding is through 2015-2016 Scheduled Maintenance and Deferred Maintenance Funds. Work Order Nos. 40000790, 40000792, 40000870, 40000871. **Construction Phase.** Non-Bond project.