ORDER OF BUSINESS
ANNUAL ORGANIZATION AND REGULAR MEETING
Wednesday, July 12, 2017
First Public Session 4:30 p.m.
Closed Session
(Immediately Following Public Session)
Second Public Session 6:30 p.m.

Educational Services Center
Board Room – First Floor
770 Wilshire Blvd.

I. Roll Call (4:30 p.m.) Location: Board Room

II. Flag Salute

III. Oath of Office
- Gabriel Buelna, Administered by Francisco C. Rodriguez, Chancellor, Los Angeles Community College District
- Ernest H. Moreno, Administered by The Honorable Hilda Solis, Los Angeles County Supervisor, 1st District
- Steven F. Veres, Administered by Francisco C. Rodriguez, Chancellor, Los Angeles Community College District

IV. Election of Officers: President and Vice President(s)

V. Recess
- Location: Board Room Foyer – First Floor

VI. Requests to Address the Board of Trustees Regarding Closed Session Agenda Matters

VII. Recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5 (Refer to Attachment “A” for Closed Session agenda).
  Location: Hearing Room

VIII. Reconvene Regular Meeting (6:30 p.m.)
  Location: Board Room

IX. Roll Call
X. Flag Salute

XI. Report of Actions Taken in Closed Session – July 12, 2017

XII. Approval of Minutes
- Regular Meeting and Closed Session – May 10, 2017

XIII. Reports from Representatives of Employee Organizations at the Resource Table

XIV. Announcements from the College Presidents

XV. Public Agenda Requests
A. Oral Presentations
B. Proposed Actions

XVI. Requests to Address the Board of Trustees – Multiple Agenda Matters

XVII. Reports and Recommendations from the Board
A. Reports of Standing and Special Committees
B. Proposed Actions
   BT1. Board Travel Authorizations
   BT2. Student Trustee Absence Ratification
   BT3. Adopt a Resolution Initiating a Motion to Sanction Trustee Scott J. Svonkin
   BT3A. Response to Com No. BT3 (“Adopt a Resolution Initiating a Motion to Sanction Trustee Scott J. Svonkin”)
   BT4. Adopt Resolution Barring LACCD Funded or Sponsored Travel to States that have Enacted Discriminatory Legislation
   BT5. Adopt a Motion to Appoint Chairs and Members to the Board of Trustees Standing Committees

XVIII. Reports from the Chancellor and College Presidents
- Report from the Chancellor regarding activities or pending issues in the District

XIX. Consent Calendar
   Matters Requiring a Majority Vote
   BF1. Ratify Budget Revisions and Appropriation Transfers
   BF2. Adopt the 2016-17 Revised Spending Plan of the Education Protection Plan Act (EPA)
   BF3. Adopt a Resolution to Authorize Debt Service Estimate
   BSD1. Ratify Business Services Actions
   BSD2. Approve Business Services Actions
   FPD1. Approve Facilities Planning and Development Report
   FPD2. Authorize Master Procurement Agreements
FPD3. Adopt a Resolution Ratifying Implementation of the Design-Build System of Project Delivery for the Pierce College Expanded Automotive and New Technical Education Facilities Project and West Central Plant Project at Los Angeles Pierce College; Ratifying the Request for Qualifications and Request for Proposals Process; and Authorizing the Award of the Design-Build Agreement

HRD1. Personnel Services Routine Actions
HRD2. Approve Dismissal of Classified Permanent Employee
HRD3. Approve Appointment for Chief Facilities Executive
ISD1. Approve New Community Service Offerings
PC1. Amend Board Rule, Chapter XI, Personnel Commission
  • Correspondence

XX. Recommendations from the Chancellor
  CH1. Approve Los Angeles Southwest College Educational Master Plan 2017-2021

Matters Requiring a Super Majority Vote
FPD4. Adopt a Resolution Ratifying a Construction Contract Issued on an Emergency Basis for Remediation of Water Intrusion at Los Angeles Pierce College

XXI. Notice Reports and Informatives
  ISD/A. [Informative] Notification of Out-of-State Student Travel

XXII. Announcements and Indications of Future Proposed Actions by Members of the Board of Trustees

XXIII. Adjournment

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Next Regularly Scheduled Board Meeting
Wednesday, August 9, 2017
Educational Services Center
770 Wilshire Blvd.
Los Angeles, CA 90017

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In compliance with Government Code section 54957.5(b), documents made available to the Board after the posting of the agenda that relate to an upcoming public session item will be made available by posting on the District’s official bulletin board located in the lobby of the Educational Services Center located at 770 Wilshire Boulevard, Los Angeles, California 90017. Members of the public wishing to view the material will need to make their own parking arrangements at another location.

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

To make such a request, please contact the Executive Secretary to the Board of Trustees at (213) 891-2044 no later than 12:00 p.m. (noon) on the Tuesday prior to the Board meeting.
CLOSED SESSION
Wednesday, July 12, 2017

Educational Services Center
Hearing Room – First Floor
770 Wilshire Boulevard
Los Angeles, CA 90017

I. Public Employee Evaluation
(pursuant to Government Code section 54957)
   A. Position: Chancellor
   B. Position: College Presidents

II. Public Employee Employment
(pursuant to Government Code section 54957)
   A. Position: General Counsel

III. Conference with Labor Negotiator
(pursuant to Government Code section 54957.6)
   A. District Negotiators: Albert Román
      Employee Units: All Units
                      All Unrepresented Employees

IV. Public Employee Discipline/Dismissal/Release/Charges/Complaints
(pursuant to Government Code section 54957)

V. Conference with Legal Counsel - Existing Litigation
(pursuant to Government Code section 54956.9(d)(1))
   A. Wail Alhidir v. LACCD
   B. Vivian Henry v. LACCD

VI. Conference with Legal Counsel - Anticipated Litigation
(pursuant to Government Code section 54956.9(d)(2) and (e)(1))

A. Potential litigation – 3 matters

VII. Conference with Legal Counsel - Anticipated Litigation
(pursuant to Government Code section 54956.9(d)(2) and (e)(2))

A. Complaint regarding California Voting Rights Act.
Subject: BOARD TRAVEL AUTHORIZATIONS

I. Authorize payment of necessary expenses for Christopher Martinez, student member of this Board of Trustees, to attend the Student Trustee Workshop to be held on August 11-13, 2017 in Long Beach, California.

**Background:** The Student Trustee’s travel expenses will be paid out of the 2017-2018 Board travel account.

II. Authorize payment of necessary expenses for Scott J. Svonkin, member of this Board of Trustees, to attend a meeting of the National Advisory Board of the College Promise Campaign to be held on October 25, 2017 in Washington, DC.

**Background:** Funding will be from the 2017-2018 Chancellor’s Reserve account.
Subject: STUDENT TRUSTEE ABSENCE RATIFICATION

That the Board of Trustees of the Los Angeles Community College District hereby compensate Student Trustee Christopher Martinez for the Special Board meeting of June 21, 2017 despite his absence pursuant to Board Rule 2104.14 Absence–Hardship.

Background: The Special Board Meeting of June 21, 2017 was Closed Session only.
Subject: **ADOPT A RESOLUTION INITIATING A MOTION TO SANCTION TRUSTEE SCOTT J. SVONKIN**

Adopt Resolution initiating Motion to Sanction Trustee Scott J. Svonkin in accordance with Board Rules 2300.10 and 2300.11. See attached Resolution.

**Background:** As set forth by Board Rule 2300.11 a board member may be sanctioned for violation of District rules and regulations, including but not limited to the Statement of Ethics and the Standards of Conduct on Campus articulated in Chapter 9 of the Board Rules.
RESOLUTION – INITIATING A MOTION TO SANCTION AGAINST TRUSTEE, SCOTT J. SVONKIN

The following resolution is presented by Board Member Hoffman:

WHEREAS, The Board of Trustees of the Los Angeles Community College District consists of seven members elected at large and one Student Representative selected by the associated student organizations. In the performance of their governance responsibilities, individual members of the Board shall adhere to the following principles: trustworthiness, honesty, reliability, loyalty and respect, responsibility, fairness, caring, citizenship and integrity; and

WHEREAS, The Board of Trustees will adhere to a “Statement of Ethical Values” included herein:

The Board of Trustees of the Los Angeles Community College District endorses the following statement of ethical values, and asks each member of the Board to commit to adhering to these values:

**Trustworthiness.** As a Trustee, I will strive to earn the trust of others. Being trustworthy requires honesty, integrity, reliability, and loyalty.

- **Honesty:** I will be sincere, truthful, and straightforward.
- **Reliability:** I will keep my promises.
- **Loyalty:** I will promote and protect the interests of the District and its colleges

**Respect.** As a Trustee I will treat others with respect, even in disagreement, and do my best to earn the respect of others. Being respectful requires civility and courtesy, as well as tolerance for legitimate differences and a willingness to acknowledge that reasonable people can respectfully hold divergent views.

**Responsibility.** As a Trustee I am willing to make decisions and choices and I will be accountable for them. I will do the best I can by being careful, prepared, and informed. I will finish tasks that I have promised to do. I will lead by example.

**Fairness.** As a Trustee, I will use open and impartial processes for gathering and evaluating information so that those who disagree with a decision can understand how it was made. I will avoid favoritism or prejudice.

**Caring.** As a Trustee, I am genuinely concerned about the welfare of others. As public officials, we care about the common good and welfare of the communities and constituencies we serve.
Citizenship. As a Trustee, I will obey the Law, contribute to the community through service and leadership, advocate for the common good and the welfare of the communities we serve, and act in ways that manifest concern for the environment.

Integrity. As a Trustee, I will conform to the provisions of the Education Code as they relate to the award of contracts and employment. I will be consistent in decision-making and behavior and base decisions on a core set of values.

WHEREAS, Trustee Scott J. Svonkin on March 8, 2017 at a closed session meeting at West Los Angeles College yelled at me in a threatening manner claiming I was staring at him and if I did not stop I would be dismissed from the room if I continued; and

WHEREAS, Trustee Scott J. Svonkin threatened me after I made comments related to a board resolution during a public board meeting on June 7, 2017 where his behavior frightened and intimidated me when he physically came close to me, raised his voice and shook his finger at me; and

WHEREAS, Trustee Scott J. Svonkin approached me at my seat on the dais on a break during the public board meeting on June 7, 2017 where he again stood over me and began verbally harassing and threatening me by stating that I just made the biggest mistake of my political career and he would make sure that I will never be elected to public office again; and

WHEREAS, Trustee Scott J. Svonkin engaged in such intimidating behavior in front of Chancellor Francisco Rodriguez this caused the Chancellor to remind Trustee Svonkin that we were in public and cease his behavior; and

WHEREAS, Trustee Scott J. Svonkin has threatened to call "every union" and tell "everyone" that supported me that I voted against the bond and they should never support me for public office again; and

WHEREAS, Beginning from the period of November 3, 2015 to the present, Trustee Scott J. Svonkin, has had a pattern of harassment including a history of voice mails and text messages, which I have saved and submit as evidence of his contempt, anger, hatred, and distain toward me as he continually reminds me that I did not vote for him for Board President; and

WHEREAS, I have observed in many circumstances his abusive conduct and dismissive behavior towards women on this board and in this district, including students who have come before the board to speak, and I feel extremely uncomfortable in his presence and he makes me afraid to perform my duties as an elected official and a member of the board of trustees for the Los Angeles Community College District for fear that he will attack me or use intimidation tactics to silence my opinion, vote, and/or voice; and
WHEREAS, Trustee Scott J. Svonkin does not consistently exhibit respect, responsibility, fairness, caring, citizenship or integrity; and

WHEREAS, Trustee Scott J. Svonkin does not adhere to the Statement of Ethical Values or the Ethical Code of Conduct, and because of his aggressive and threatening behavior towards me personally, I am very afraid; and

WHEREAS, Trustee Scott J. Svonkin violated the Statement of Ethical Values identified in Board Rule 2300.10 in threatening and disrespecting me and ignoring the requirements of civility and courtesy by the value of "Respect" in the Statement of Ethical Values as set forth as the following:

"As a trustee I will treat others with respect, even in disagreement, and do my best to earn the respect of others. Being respectful requires civility and courtesy, as well as tolerance for legitimate differences and a willingness to acknowledge that reasonable people can respectfully hold divergent views"; and

WHEREAS, Trustee Scott J. Svonkin violated the Standards of Conduct on Campus by exhibiting threatening behavior defined by Board Rule 9803.24 which states:

"A direct or implied expression of intent to inflict physical, mental or emotional harm and/or actions, such as stalking, which a reasonable person would perceive as a threat to personal safety or property. Threats may include verbal statement, written statements, telephone threats or physical threats"; now, therefore, be it

RESOLVED, That the Board of Trustees hereby adopts a motion to initiate sanctions against Trustee Scott J. Svonkin in accordance with the provisions of Board Rules, Chapter II, Article III, Section 2300.11.
Subject: RESPONSE TO COM. NO. BT3 (“ADOPT A RESOLUTION INITIATING A MOTION TO SANCTION TRUSTEE SCOTT J. SVONKIN”)

The following response is presented by Trustee Svonkin:

This is nothing short of a negative and politically charged smear attack, the likes of which reminds me of what we see from Donald Trump on a near daily basis.

We, here at this body, the governing institution for the most dynamic and respected community college district in the nation, can, should and ought to do better.

Do we, on this Board, have our differences? You bet.

And you know what, good debate, dialogue and discourse is a healthy thing for any governing body. Pure, relentless and unyielding consensus will never produce the best results for the taxpayers and the students that we serve.

We’ve seen that throughout our nation’s history -- from the halls of Congress to our State Capitol to the LACCD. It is great debate, passion, and competing conversations about ideas that is what often delivers the very best legislation and thus policies for the people who we all serve.

One very important thing you need to know is while I might not always be the most eloquent or artful speaker, know that my heart, my passion, my high-energy and the values that inspired me to run for this office, are what drive me every day. It is unrelenting zeal and a boundless commitment to protecting taxpayers and our students.

It’s why I am vigorously fighting corruption anywhere it lies, and that includes politicians who work in the shadows in order to advance the interests of corrupt entities that exploit and price gauge our taxpayers and students.

These are the reasons why I simply won’t stand for this deceitful and malicious political retribution by my colleague.
The fact is, for me, there is no gray area. There is only black and white when it comes to the issues of corruption, transparency and good government.

So as the board debated and will debate these issues publicly the issue of the bidding process and the hiring of a project management firm for the new LACCD bond, a bond campaign that I strongly endorsed and pushed for, including the bond monitor, and which my colleague, Andra Hoffman, repeatedly refused to support, I had a very strong opinion about the undertaking.

It's why as Board President, I helped form the Facilities Committee and an ad hoc to monitor the process and made sure they reviewed the timeline for the procurement and process in public, we should debate about who ought to oversee the bond projects. Knowing full well what it's like to have to grapple with and reform a corrupt bond project in the past, from day one of this process, I've been determined to ensure such wrongdoing and exploitation of our taxpayers and students never happens again.

As such, when my colleague, Andra Hoffman, who again, failed to endorse and push for the bond measure and bond monitor, refuses to set the highest standards for the program and only work with firms that hire executives that have zero history of fraud or improper activities, I was, am and continue to be shocked by her egregious hypocrisy.

Not only did she neglect to back the bond effort in the first place, but the resolute nature surrounding Andra Hoffman’s advocacy for firms that have engaged in publicly reported inappropriate activities raised serious questions for me.

Regardless, there was a debate about the issue.

Clearly, Ms. Hoffman does not share my values and has not gone on record publicly that we will not hire a corporation with a past track record of greed and corruption. And I, as a warrior for taxpayers and as a fierce advocate for our students, debated back.

But let me tell you -- these baseless, unfounded and unjust claims of this conversation being anything else than a political debate, are nothing more than a fallacy and a cheap and desperate attempt to attack my character for political gain. It's just plain wrong -- and our taxpayers and students deserve better.

I'm not saying that I'm not sometimes both vigorous and very passionate about these issues. I recognize and admit that. But, what I am saying is that making something out of nothing -- a simple political debate like this -- is both disingenuous and deplorable.
Irrespective of these false and malicious attacks against me by my colleague, Andra Hoffman, I'm more than happy to apologize for my vigor, my passion and my high-energy in this political debate -- and any debate -- I have about the issues that drove me to run for this office.

My intention, of course, was not, nor has it ever been, of malice, but rather simply to safeguard our students and the monies that taxpayers are entrusting to this Board as we execute this $3.3 billion dollar project.
Subject: **ADOPT RESOLUTION BARRING LACCD FUNDED OR SPONSORED TRAVEL TO STATES THAT HAVE ENACTED DISCRIMINATORY LEGISLATION**

The following Resolution is presented by Board Members Svonkin and Fong:

WHEREAS, Effective January 1, 2017, Assembly Bill No. 1887 prohibits California state-funded and state-sponsored travel to states that have implemented laws that authorize or allow discrimination on the basis of sexual orientation, gender identity, gender expression, same-sex relationship, or same-sex marriage; and

WHEREAS, This new law requires the California Attorney General to develop, maintain, and publish a list of states that are subject to the travel ban; and

WHEREAS, The California Attorney General has determined that the states of Alabama, Kansas, Kentucky, Mississippi, North Carolina, South Dakota, Tennessee, and Texas are subject to the travel ban as these states have implemented laws that authorize or allow discrimination on the basis of sexual orientation, gender identity, gender expression, same-sex relationship, or same-sex marriage; and

WHEREAS, The travel ban restrictions set forth in AB 1887 apply only to state agencies, departments, boards, authorities, commissions, the University of California, and the California State University, but does not apply to local public agencies such as the Los Angeles Community College District ("LACCD"); and

WHEREAS, The Board of Trustees for the LACCD hereby declare that LACCD funds and resources shall not be used to fund, sponsor, or support employee or student travel to states that have implemented laws that authorize or allow discrimination on the basis of sexual orientation, gender identity, gender expression, same-sex relationship, or same-sex marriage; therefore, be it

RESOLVED, That LACCD funds and resources shall not be used to fund, sponsor, or support travel to states that have implemented laws that authorize or allow discrimination on the basis of sexual orientation, gender identity, gender expression, same-sex relationship, or same-sex marriage; and be it further

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**Chancellor and Secretary of the Board of Trustees**

By: ___________________________ Date ___________________________
RESOLVED, That, since the California Attorney General has determined that the states of Alabama, Kansas, Kentucky, Mississippi, North Carolina, South Dakota, Tennessee and Texas have implemented laws that authorize or allow discrimination on the basis of sexual orientation, gender identity, gender expression, same-sex relationship, or same-sex marriage, no LACCD funds or resources shall be used to fund, sponsor, or support employee or student travel to any of these states; and be it further

RESOLVED, That the Board of Trustees for the LACCD hereby direct the Chancellor to create a list of the states that are subject to the LACCD travel ban and to update that list as the list of AB 1887 travel banned states is updated.
Subject: **ADOPT A MOTION TO APPOINT CHAIRS AND MEMBERS OF THE BOARD OF TRUSTEES STANDING COMMITTEES**

This Motion is presented by Board Members Veres, Kamlager, and Buelna to adopt Board Member appointments to the following Standing Committees:

**Budget and Finance Committee**
Chair: Sydney Kamlager
Members: Gabriel Buelna and Ernest Moreno
Alternate: Andra Hoffman

**Institutional Effectiveness and Student Success Committee**
Chair: Gabriel Buelna
Member: Steven Veres and Andra Hoffman
Alternate: Michael Fong

**Legislative and Public Affairs Committee**
Chair: Andra Hoffman
Members: Michael Fong and Sydney Kamlager
Alternate: Steven Veres

**Facilities Management and Oversight Committee**
Chair: Steven Veres
Members: Gabriel Buelna and Sydney Kamlager
Alternate: Andra Hoffman

The official meeting times for each committee shall be determined by each committee chair in consultation with the Chancellor and committee members.

**Background:** As set forth by Board Rule 2605.11, the Board has four standing committees: (1) Institutional Effectiveness and Student Success Committee; (2) Budget and Finance Committee; (3) Legislative and Public Affairs Committee; and the (4) Facilities Master Planning and Oversight Committee. Additionally, per Board Rule 2300.10, the governing authority rests with the entire Board, not with just one individual. In an effort to ensure continuing function and meeting of committees, the chairs and committee membership are presented herein for the full Board's consideration and appointment.
Subject: **RATIFY BUDGET REVISIONS AND APPROPRIATION TRANSFERS**

Ratify acceptance of $2,298,781 in income as recommended by the Chief Financial Officer/Treasurer. In accordance with Title 5 of the California Code of Regulations, Section 58307, authorize all the appropriation transfers between major expenditure categories (EXHIBIT I).

**Recommended by:** Robert B. Miller, Vice Chancellor

**Approved by:** Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date ___________
EXHIBIT I

BUDGET REVISIONS AND APPROPRIATION TRANSFERS
ALL FUNDS, EXCLUDING BUILDING BOND FUND

July 12, 2017

NEW INCOME (Attachment I)

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<th>ACCOUNT</th>
<th>AMOUNT</th>
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<tr>
<td>Federal</td>
<td>501,462</td>
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<tr>
<td>State</td>
<td>1,560,431</td>
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<tr>
<td>Local</td>
<td>236,888</td>
</tr>
<tr>
<td>Interfund Transfer In</td>
<td>-</td>
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<tr>
<td>Other Financing Sources</td>
<td>-</td>
</tr>
<tr>
<td>Contribution to Restricted Program</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total New Income</strong></td>
<td><strong>2,298,781</strong></td>
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EXPENDITURES

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<tr>
<th>ACCOUNT</th>
<th>Approved Budget</th>
<th>Budget Revisions</th>
<th>Appropriation Transfers</th>
<th>Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificated Salaries</td>
<td>329,820,544</td>
<td>449,189</td>
<td>-</td>
<td>330,269,733</td>
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<td>Classified Salaries</td>
<td>194,771,409</td>
<td>470,641</td>
<td>-</td>
<td>195,242,050</td>
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<td>Employee Benefits</td>
<td>168,276,258</td>
<td>202,791</td>
<td>-</td>
<td>168,473,049</td>
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<tr>
<td>Books/Supplies</td>
<td>49,228,102</td>
<td>78,674</td>
<td>-</td>
<td>49,306,776</td>
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<td>Contract Services</td>
<td>200,339,073</td>
<td>929,614</td>
<td>-</td>
<td>201,268,687</td>
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<td>Capital Outlay</td>
<td>37,281,042</td>
<td>24,215</td>
<td>-</td>
<td>37,305,257</td>
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<td>Other Outgo</td>
<td>710000-719999</td>
<td>-</td>
<td>-</td>
<td>-</td>
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<tr>
<td>Other Debt Services</td>
<td>710000-719999</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Tuition Transfers</td>
<td>12,062</td>
<td>-</td>
<td>-</td>
<td>12,062</td>
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<tr>
<td>Interfunds Transfers</td>
<td>9,391,045</td>
<td>-</td>
<td>-</td>
<td>9,391,045</td>
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<tr>
<td>Direct Support/Indirect Costs</td>
<td>230</td>
<td>-</td>
<td>-</td>
<td>230</td>
</tr>
<tr>
<td>Loan/Grants</td>
<td>710000-719999</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Other Financing Sources (Except 7902) Reserve for Contingency*</td>
<td>15,931,349</td>
<td>-</td>
<td>-</td>
<td>15,931,349</td>
</tr>
<tr>
<td>Total</td>
<td>1,462,590,539</td>
<td>2,298,781</td>
<td>- 1,464,889,320</td>
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</table>

* Reserve for Contingency balance is $19.93 million, which is 3.13% of the Unrestricted General Fund revenue (excluding General Reserve)

All budget revisions and transfers herein are submitted for the Board of Trustees approval in accordance with Title 5 of California Regulations, Sections 58307 and 58308. Appropriation transfers between major expenditure categories are within funds/grants that have been previously received and approved by the Board of Trustees. These transfers have been reviewed by the college administrators and approved by the college Vice Presidents of Administration and College Presidents.

Reviewed by:

[Signature]
Janette L. Gordon
Chief Financial Officer/Treasurer
NEW INCOME AND GRANTS

<table>
<thead>
<tr>
<th>BTA NUMBER</th>
<th>FUND/GRANT NAME</th>
<th>AMOUNT</th>
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<tbody>
<tr>
<td>Federal</td>
<td></td>
<td></td>
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<tr>
<td>C-0572</td>
<td><em>Dedicated Revenue – Veterans’ Education Reporting Fees</em></td>
<td>$1,482</td>
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<tr>
<td></td>
<td>To augment the office supplies account in the General Fund at Los Angeles City</td>
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<td>College from Dedicated Revenues – Veterans’ Education Reporting Fees collected</td>
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<td></td>
<td>during Spring 2017 in excess of initial projections.</td>
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<tr>
<td>P-0396</td>
<td><em>Abriendo Caminos</em></td>
<td>100,000</td>
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<tr>
<td></td>
<td>To establish funding to prepare Latino and low income students to successfully</td>
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<td></td>
<td>transfer to California State University, Northridge (CSUN), to be prepared for</td>
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<td></td>
<td>upper division coursework, and to graduate into high-demand careers. The program</td>
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<tr>
<td></td>
<td>will serve a minimum of seventy (70) students. Funding is from the United States</td>
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<td></td>
<td>Department of Education.</td>
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<tr>
<td>C-0543</td>
<td><em>Early Childhood Education Certification Program</em></td>
<td>200,000</td>
</tr>
<tr>
<td></td>
<td>To establish funding to provide students with training, knowledge, and expertise</td>
<td></td>
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<tr>
<td></td>
<td>in early childhood education and work with children with exceptional needs. The</td>
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<td></td>
<td>program will serve thirty (30) students. Funding is from the City of Los Angeles</td>
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<td>Economic and Workforce Development.</td>
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<tr>
<td>M-0731</td>
<td>*National Science Foundation – Advanced Technology Education (ATE) Biotechnology</td>
<td>199,980</td>
</tr>
<tr>
<td></td>
<td>Project*</td>
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<td></td>
<td>To establish funding to prepare community college and high school students for</td>
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<td>high-technology fields and high-demand sector, biotechnology that drive the</td>
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<td></td>
<td>United States economy. The project will help underrepresented students find</td>
<td></td>
</tr>
<tr>
<td></td>
<td>employment in laboratories, research, and academic organizations. Funding is from</td>
<td></td>
</tr>
<tr>
<td></td>
<td>the National Science Foundation.</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL FEDERAL</strong></td>
<td>$501,462</td>
</tr>
</tbody>
</table>
State

D-0972  Disabled Students Programs and Services (DSPS)  $51,072

To adjust funding to align with the 2016-2017 Revised Budget Allocation for the Disabled Students Programs Services (DSPS) program for each college based on the 2016-2017 State Second Principal Apportionment provided by the State Chancellor's Office released in May 2017. This adjustment brings the program total allocation to $7,305,926. Funding is from the California Community Colleges Chancellor's Office (CCCCO).

D-0842, D-0940, D-0943, D-0949, D-0951  California Work Opportunity and Responsibility to Kids (CalWORKS)  (28,279)

To adjust funding for the California Work Opportunity and Responsibility to Kids (CalWORKS) programs to align with the allocation as approved by the State Chancellor's Office for 2016-2017. Funding is from the California Community Colleges Chancellor's Office (CCCCO).

D-0941, D-0942  California Work Opportunity and Responsibility to Kids (CalWORKS) Work Study  44,927

To adjust funding for the California Work Opportunity and Responsibility to Kids (CalWORKS) Work Study programs to align with the allocation as approved by the State Chancellor's Office for 2016-2017. Funding is from the California Community Colleges Chancellor's Office (CCCCO).

D-0945, D-0947, D-0950  California Work Opportunity and Responsibility to Kids (CalWORKS) Child Care  (24,929)

To adjust funding for the California Work Opportunity and Responsibility to Kids (CalWORKS) Child Care programs to align with the allocation as approved by the State Chancellor's Office for 2016-2017. Funding is from the California Community Colleges Chancellor's Office (CCCCO).

C-0532  Permanence and Safety – Model Approach to Partnerships in Parenting (PS-MAPP)  (27,040)

To adjust the allocation to the Permanence and Safety – Model Approach to Partnerships in Parenting (PS-MAPP) due to an amendment to the current agreement. The amendment is due to converting the PS-MAPP program into the new Resource Family Approval (RFA) program. Funding is from the Community College Foundation.
**Foster and Kinship Care Education - Commercial Sexual Exploitation of Children (CSEC)**

To accept additional funding to build community awareness to issues and concerns of Commercial Sexual Exploitation of Children (CSEC) identification and awareness at Los Angeles Southwest College and to offer an additional seven (7) hours of CSEC: Awareness Identification training at Los Angeles Trade-Technical College. The program will benefit foster parents, relative care providers, group home staff, and other groups through eight (8) 4-hour courses at Los Angeles Southwest College and an average of twenty-five (25) students per class at Los Angeles Trade-Technical College. Funding is from the California Community Colleges Chancellor's Office (CCCCO).

**Resource Family Approval (RFA)**

To establish funding to prepare individuals and families to make an informed decision and develop the skills needed to become foster or adoptive families. The program is expected to benefit ninety (90) potential resource parents. Funding is from the Community College Foundation.

**California College Promise Innovation Grant Program – 1 Year Grant**

To establish funding to partner with the Los Angeles Unified School District (LAUSD) to develop a comprehensive strategy to support graduating seniors in completing a higher education degree and/or work certification. Funding is from the California Community Colleges Chancellor's Office (CCCCO).

**TOTAL STATE**

$1,560,431

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**Local**

**Quality Rating Improvement Scale (QRIS) – Child Care Alliance of Los Angeles**

To accept funding for staff professional development, staffing, program needs, and family engagement. The program will (1) allow approximately sixty (60) practicum, student employees, volunteers, and work study students to attend trainings and workshops and allow one hundred and seventy (170) children to be in a safer environment at East Los Angeles College; (2) benefit two hundred (200) child development students and ten (10) faculty members at Los Angeles Mission College; and (3) benefit one hundred and twenty (120) children and six (6) faculty members at Los Angeles Valley College. Funding is from the Child Care Alliance of Los Angeles.
Los Angeles County Office of Education (LACOE) – Greater Avenues for Independence (GAIN) – Phase III

To accept additional funding to amend and extend the period of services for the current contract and to increase the amount of pay for additional cohorts for Los Angeles county Office of Education (LACOE) participants. The program will benefit fifteen (15) students and three (3) tutors. Funding is from the Los Angeles County Office of Education (LACOE).

Technical & Career Education

To accept additional funding at Los Angeles Trade-Technical College to conduct non-credit instruction and vocational/extension training workshops and to purchase instructional equipment. Funding is from the Cosmetology Program, Diesel Exhaust After Treatment and Maintenance (DEAM) collections, Foundation for California Community Colleges, Inter-Industry Conference on Auto Collision Repair (ICAR) training, NCS Pearson, Peralta Colleges Foundation, Periodic Smoke Inspection Program (PSIP) courses, Proctoring Services by the Occupational Safety and Health Administration (OSHA), and Southern California Regional Transit Training Consortium (SCRTTC).

Los Angeles Valley College Job Training

To accept additional funding to provide employment training services to participants in the South Bay Service Delivery area. The program will provide forty (40) individuals with customized training in customer service, vocational English, and technical training in the area of healthcare, transportation, manufacturing, or computer applications. Funding is from the South Bay Workforce Investment Board.

Donation

To accept a donation to Los Angeles Valley College to hire a Guardian Counselor to provide academic, career, and personal counseling to students who are low income, educationally disadvantaged, and/or current/former foster youth. Funding is from the Los Angeles Valley College Foundation.

TOTAL LOCAL

$236,888

TOTAL INCOME

$2,298,781
Subject: **ADOPT THE 2016-17 REVISED SPENDING PLAN OF THE EDUCATION PROTECTION ACT (EPA)**

Adopt the 2016-17 Revised Spending Plan of the Education Protection Act (EPA) as detailed in Attachment I to reflect the reduction in allocation for the EPA budget for fiscal year 2016-17 from $85,978,896 to $82,508,233. The plan revision includes $3,470,663 reduction for the revised allocation for current fiscal year.

<table>
<thead>
<tr>
<th>COLLEGE</th>
<th>EPA FUNDING ¹ (distributed to date) (A)</th>
<th>2015-2016 ² RECALC ADJUSTMENTS (B)</th>
<th>P2 ³ REDUCED EPA FUNDS (C)</th>
<th>2016-2017 ⁴ REVISED EPA FUND (D=A+B+C)</th>
</tr>
</thead>
<tbody>
<tr>
<td>City</td>
<td>$10,508,053</td>
<td>($37,083)</td>
<td>($378,428)</td>
<td>$10,092,542</td>
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<tr>
<td>East</td>
<td>$19,710,499</td>
<td>($64,158)</td>
<td>($736,964)</td>
<td>$18,909,377</td>
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<tr>
<td>Harbor</td>
<td>$5,600,557</td>
<td>($18,590)</td>
<td>($201,757)</td>
<td>$5,380,210</td>
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<tr>
<td>Mission</td>
<td>$5,318,724</td>
<td>($17,727)</td>
<td>($191,781)</td>
<td>$5,109,216</td>
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<tr>
<td>Pierce</td>
<td>$12,444,390</td>
<td>($41,843)</td>
<td>($507,334)</td>
<td>$11,895,213</td>
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<tr>
<td>Southwest</td>
<td>$4,557,162</td>
<td>($14,826)</td>
<td>($164,169)</td>
<td>$4,378,167</td>
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<tr>
<td>Trade-Tech</td>
<td>$10,661,881</td>
<td>($35,038)</td>
<td>($384,088)</td>
<td>$10,242,755</td>
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<tr>
<td>Valley</td>
<td>$10,726,412</td>
<td>($36,752)</td>
<td>($386,412)</td>
<td>$10,303,248</td>
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<tr>
<td>West</td>
<td>$6,184,392</td>
<td>($20,140)</td>
<td>($222,797)</td>
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<tr>
<td>ITV</td>
<td>$266,826</td>
<td>($1,164)</td>
<td>($9,612)</td>
<td>$256,050</td>
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<td>Undistributed</td>
<td>($0)</td>
<td>($0)</td>
<td>($0)</td>
<td>($0)</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$85,978,896</td>
<td>($287,321)</td>
<td>($3,183,342)</td>
<td>$82,508,233</td>
</tr>
</tbody>
</table>

¹ Includes funds provided at the Final Budget
² Includes reduction of funding provided by the State Chancellor's Office (Recalculation) as of June 20, 2017.
³ Includes reduction of funds provided by the State Chancellor's Office (P2) as of June 23, 2017
⁴ EPA amount after P2 and Recalculation adjustment

Recommended by: Robert B. Miller, Vice Chancellor
Approved by: Francisco Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By _________________________ Date __________
**Background:** A public hearing must be conducted at the Board of Trustee's meeting prior to the adoption of the revised Education Protection Act (EPA) Spending Plan. The spending plan is limited to instructional (classroom instruction) and other student support services (excluding general administration, campus administration) in accordance with the language of Proposition 30 and the State Chancellor's Office's Accounting Advisory: Proposition 30 Education Protection Account Guidelines dated April 3, 2013. Colleges are required to expend EPA funds according to the Board adopted revised EPA spending plan.

On November 2, 2016, the Board of Trustees approved the District's initial EPA spending plan based on a preliminary estimate of $85,978,896. In the Second Principal Apportionment (P2) released by the state on June 23, 2017, the amount identified from the EPA funding source was decreased to $82,795,554 for fiscal year 2016-2017. The state also reduced the funding for 2015-16 for the EPA fund in the Recalculation Adjustments by $287,321 (from $87,703,412 to $87,990,733). This reduction in funding will require the colleges to revise their spending plans for EPA funds to match the amounts detailed on Attachment I.
<table>
<thead>
<tr>
<th>Activity Classification</th>
<th>Activity Code</th>
<th>Salaries and Benefits (1000 - 3000)</th>
<th>Operating Expenses (4000 - 5000)</th>
<th>Capital Outlay (6000)</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>District EPA Allocation</td>
<td>8630</td>
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<td></td>
<td>82,508,233</td>
</tr>
<tr>
<td>Instructional Activities</td>
<td>0100-5900</td>
<td>82,450,517</td>
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<td>0</td>
<td>82,450,517</td>
</tr>
<tr>
<td>Total Instructional Activities</td>
<td>0100-5900</td>
<td>82,450,517</td>
<td>0</td>
<td>0</td>
<td>82,450,517</td>
</tr>
<tr>
<td>Other Support Activities (list below)</td>
<td>6XXX</td>
<td>57,716</td>
<td>0</td>
<td>0</td>
<td>57,716</td>
</tr>
<tr>
<td>Total Other Support Activities</td>
<td>6XXX</td>
<td>57,716</td>
<td>0</td>
<td>0</td>
<td>57,716</td>
</tr>
<tr>
<td>Total Expenditures for EPA*</td>
<td></td>
<td>82,508,233</td>
<td>0</td>
<td>0</td>
<td>82,508,233</td>
</tr>
<tr>
<td>Allocation less Proposed Plan</td>
<td></td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

*Total Expenditures for EPA may not include Administrator Salaries and Benefits or other administrative costs.
## Schools and Local Public Safety Protection Act (Prop 30)
### Fund 10106
#### 2016-2017 Proposed Spending Plan*

<table>
<thead>
<tr>
<th>Activity Classification</th>
<th>Functional Area/Activity Code</th>
<th>Salaries and Benefits (1XXXXX - 3XXXXX)</th>
<th>Total Instructional Activities</th>
<th>Other Support Activities (list below)***</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instructional Activities</td>
<td>0100-5900</td>
<td>City East Harbor Mission Pierce Southwest Trade-Tech Valley West ITV Total</td>
<td>10,092,542 18,909,377 5,380,210 5,109,216 11,837,497 4,378,157 10,242,755 10,303,248 5,941,455 256,050 82,508,233</td>
<td></td>
</tr>
<tr>
<td>Summer 2016</td>
<td>0100-5900</td>
<td>City East Harbor Mission Pierce Southwest Trade-Tech Valley West ITV Total</td>
<td>1,322,073</td>
<td></td>
</tr>
<tr>
<td>Fall 2016</td>
<td>0100-5900</td>
<td>City East Harbor Mission Pierce Southwest Trade-Tech Valley West ITV Total</td>
<td>9,430,249 5,491,894 2,278,581 5,011,084 5,553,143 3,092,198 206,379 42,066,669</td>
<td></td>
</tr>
<tr>
<td>Winter 2017</td>
<td>0100-5900</td>
<td>City East Harbor Mission Pierce Southwest Trade-Tech Valley West ITV Total</td>
<td>1,925,645 2,099,586 3,909,598 4,746,105 2,849,259 49,671 38,430,006</td>
<td></td>
</tr>
<tr>
<td>Spring 2017</td>
<td>0100-5900</td>
<td>City East Harbor Mission Pierce Southwest Trade-Tech Valley West ITV Total</td>
<td>4,882,880 5,913,924 2,099,586 3,909,598 4,746,105 2,849,259 49,671 38,430,006</td>
<td></td>
</tr>
<tr>
<td>Summer 2017</td>
<td>0100-5900</td>
<td>City East Harbor Mission Pierce Southwest Trade-Tech Valley West ITV Total</td>
<td>100,000 431,769 100,000 -</td>
<td></td>
</tr>
<tr>
<td>Total Instructional Activities</td>
<td>0100-5900</td>
<td>City East Harbor Mission Pierce Southwest Trade-Tech Valley West ITV Total</td>
<td>10,092,542 18,909,377 5,380,210 5,109,216 11,837,497 4,378,157 10,242,755 10,303,248 5,941,455 256,050 82,450,517</td>
<td></td>
</tr>
<tr>
<td>Other Support Activities</td>
<td>(list below)***</td>
<td>Salaries and Benefits (1XXXXX - 3XXXXX)</td>
<td>57,716</td>
<td></td>
</tr>
<tr>
<td>Learning Center</td>
<td>6110</td>
<td>57,716</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating Expenses</td>
<td>(4XXXXX - 5XXXXX)</td>
<td>City East Harbor Mission Pierce Southwest Trade-Tech Valley West ITV Total</td>
<td>57,716</td>
<td></td>
</tr>
<tr>
<td>Learning Center</td>
<td>6110</td>
<td>57,716</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Other Support Activities</td>
<td>6110</td>
<td>City East Harbor Mission Pierce Southwest Trade-Tech Valley West ITV Total</td>
<td>57,716</td>
<td></td>
</tr>
<tr>
<td>Total Planned Expenditures for EPA*</td>
<td>10,092,542 18,909,377 5,380,210 5,109,216 11,895,213 4,378,157 10,242,755 10,303,248 5,941,455 256,050 82,508,233</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Allocation less Proposed Plan</td>
<td>-</td>
<td></td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Number of Planned Classes</td>
<td>1,575 3,167 2,040 797 1,715 424 1,803 810 1,094 15 13,439</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Expenditures for EPA Fund are prohibited to be used for Administrator Salaries and Benefits or any other administrative costs. (Refer to State Chancellor's Office Accounting Advisory FS 13-03, April 17, 2013)
Subject: **ADOPT A RESOLUTION TO AUTHORIZE DEBT SERVICE ESTIMATE**

Adopt Resolution dated July 12, 2017 (here attached and identified as Attachment 1) entitled “Resolution Authorizing Debt Service Estimate” to be provided to the County regarding a portion of the $975,000,000 remaining authorized Los Angeles Community College District 2008 Election General Obligation Bonds in an amount not to exceed $300,000,000 and a portion of the $3.3 billion 2016 Election General Obligation Bonds in an amount not to exceed $100,000,000 during the period August 2017 - December 2018. This resolution is necessary so that the Los Angeles County can calculate an estimated tax rate for fiscal year 2017-2018 for both Measures J and CC.

**Background:** The adoption of the resolution by the Board of Trustees directs staff to provide data to the County regarding the possibility that the District will issue more of its Measure J authorization and its Measure CC authorization during 2017-2018. This resolution does not authorize the actual sale or issuance of general obligation bonds at this time.

Recommended by: Robert B. Miller, Vice Chancellor

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By _____________________________ Date ___________
RESOLUTION NO. BF3

RESOLUTION REQUESTING BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO ESTABLISH TAX RATE FOR BONDS OF LOS ANGELES COMMUNITY COLLEGE DISTRICT EXPECTED TO BE SOLD DURING FISCAL YEAR 2017-18, AND AUTHORIZING NECESSARY ACTIONS IN CONNECTION THEREWITH.

WHEREAS, this Board of Trustees (the "Board") of the Los Angeles Community College District (the "District"), located in Los Angeles County (the "County"), California, is authorized to, and intends to, issue three series of its bonds for purposes authorized by the voters of the District on November 4, 2008 ("Measure J") and November 8, 2016 ("Measure CC");

WHEREAS, the Board of Supervisors of the County is required to take action approving a tax rate for payment of indebtedness of the District during Fiscal Year 2017-18, and it is the responsibility of the Auditor-Controller of the County to calculate the several tax rates for the Board of Supervisors’ action thereon;

WHEREAS, this Board has determined that it is not possible or advisable to sell the District’s bonds in time to permit the Auditor-Controller, or other appropriate County official, of the County to calculate the tax rates necessary to pay debt service on such bonds in order that such tax rates may be reflected on 2017-2018 property tax bills of taxpayers in the District;

WHEREAS, the Education Code of the State of California provides that the Board of Supervisors of each county shall annually, at the time of making the levy of taxes for county purposes, estimate the amount of money required to meet the payment of the principal of and interest on the bonds authorized by the electors of the District and not sold, and which the Board of Education of the District informs the Board of Supervisors in their belief will be sold before the next tax levy, and further provides that said Board of Supervisors shall levy a tax sufficient to pay the principal and interest so estimated; and

WHEREAS, this Board deems it necessary and desirable to issue a series of the District’s bonds during Fiscal Year 2017-18, as authorized by the Government Code, and that the County levy a tax for payment on debt service estimated to come due on such bonds during Fiscal Year 2017-18, and believes that said bonds will be sold during said Fiscal Year.
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF LOS ANGELES COMMUNITY COLLEGE DISTRICT:

Section 1. Recitals. All of the above recitals are correct.

Section 2. Estimate of Tax Levy. The Chancellor or the Chief Financial Officer/Treasurer of the District or such other officer of the District as either authorized officer may designate (each, an “Authorized District Representative”), are hereby authorized and directed to prepare, or cause the financial advisor to the District, to prepare, an estimate of all payments of principal and interest which shall become due on a series of Measure J bonds of the District and on one or several series of Measure CC bonds expected to be sold prior to the making of the tax levy for Fiscal Year 2017-18, and to cause the debt service schedule so prepared to be provided to the Board of Supervisors and the Auditor-Controller of the County and to any other officers of the County responsible for preparing the tax levy for bonds of the District and for levying said tax. The District estimates that the sale of its Measure J bonds shall be in the amount of $300 million, an amount within the District’s authorized but unissued bond allowance, and shall be issued in September 2017. The District estimates that the sale of its Measure CC notes and bonds should be in combined amount of $100 million, an amount within the District’s authorized but unissued bond allowance, and shall be issued in September 2017.

Section 3. Request to County to Levy Tax. The Board of Supervisors of the County is hereby requested, in accordance with Education Code Section 15252-15254, to adopt tax rates for bonds and notes of the District expected to be sold during Fiscal Year 2017-2018, based upon the estimated debt service schedules prepared by officers of the District, and to levy a tax in Fiscal Year 2017-18 on all taxable property in the District sufficient to pay said estimated debt service. The proceeds of such tax shall be deposited into the respective debt service funds of the District established pursuant to the Education Code for bonds of the District.

Section 4: Application of Tax Proceeds. In the event that the bonds of the District are not sold during Fiscal Year 2017-18, or sold in such amount and on such terms that the proceeds of the tax requested in Section 3 hereof, or any portion thereof, are not required for payment of debt service due on the bonds, or payment of other outstanding bonds of the District payable from the debt service fund of the District, this Board hereby requests that the Auditor-Controller, or other appropriate official of the County cause the remaining proceeds of the tax to be held in the respective debt service funds and applied to debt service on outstanding bonds of the District coming due in Fiscal Year 2018-19.
Section 5. **Filing of Resolution.** The Secretary of this Board is hereby authorized and directed to file forthwith a certified copy of this Resolution with the Clerk of the Board of Supervisors of the County, and to cause copies of this Resolution to be delivered to the Auditor-Controller and the Treasurer-Tax Collector of the County.

Section 6. **Further Authorization.** The President of this Board, the Secretary of this Board, or any Authorized District Representative, shall be and they are hereby authorized and directed to take such additional actions consistent with the intent of this Resolution in connection with the sale of the bonds of the District, which any of them deem necessary and desirable to accomplish the purpose hereof.

Section 7. **Effective Date.** This resolution shall take effect from and after its adoption.

PASSED AND ADOPTED this ___ day of ____ , 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

______________________________
President of the Board of Trustees

Attest:

______________________________
Secretary to the Board of Board of Trustees
Subject: **RATIFY BUSINESS SERVICES ACTIONS**

In accordance with the California Education Code and Los Angeles Community College District Board Rules, the following routine transactions are reported for ratifications:

A. **PURCHASE ORDERS**

   1,410 issued from May 1, 2017 to May 31, 2017, which totaled $6,046,480.

B. **FACILITIES ORDER FORMS**

   64 issued from May 1, 2017 to May 31, 2017 which totaled $306,187.

C. **AGREEMENT FOR ART MODELING SERVICES**

   16 issued which totaled $1,648.

D. **AGREEMENT FOR ATHLETIC OFFICIATING SERVICES**

   1 issued which totaled $520.

E. **AGREEMENT FOR MUSICIAN SERVICES**

   7 issued from May 1, 2017 to May 31, 2017 for a total income of $11,025 at City.

   4 issued from May 1, 2017 to May 31, 2017 for a total income of $3,165 at Harbor.

Approved by: Francisco G. Rodriguez, Chancellor
F. CONTRACT EDUCATION AGREEMENT

4500244092  City. No-cost agreement with LA Voice for the College to provide non-credit English as a Second Language, vocational education, and/or Basic Skills courses for students, faculty, staff and public during the period April 1, 2017 to June 30, 2018, inclusive.

G. LEASE OF FACILITIES FOR DISTRICT USE

4500243473  East. No-cost Facilities Use Agreement with Pomona Unified School District for use of three classrooms at Ganesha High School at designated dates and times to provide for Ganesha High School students to attend the East Los Angeles College Jaime Escalante Math Program free of cost. This agreement is during the period June 2, 2017 to July 7, 2017, inclusive.

4500243476  East. No-cost Facilities Use Agreement with San Gabriel Unified School District for use of two classrooms at Gabrielino High School at designated dates and times to provide for Gabrielino High School students to attend the East Los Angeles College Jaime Escalante Math Program free of cost. This agreement is during the period June 5, 2017 to July 7, 2017, inclusive.

H. LEASES, USE PERMITS AND CIVIC CENTER PERMITS OF DISTRICT FACILITIES 14 DAYS OR LONGER

4500239995  City. Agreement with Los Angeles Unified Fútbol Academy for the use of the athletic field for soccer practice and games, at designated times and days. The rate was derived by comparing local schools, colleges and neighborhood recreational facilities and includes the cost of supplies and attendants during the period February 1, 2017 to June 30, 2017, inclusive. **Total income: $20,928.**

4500243510  City. Agreement with Rose and Alex Phibos Armenian School for the use of the athletic field for soccer practice and games Monday, Thursday and Friday from 3:00p.m. to 6:00 p.m. at a rate of $50 per hour for non-profit entities. The rate was derived by comparing local schools, colleges and neighborhood recreational facilities and includes the cost of supplies and attendants, during the period June 1, 2017 to December 22,
2017, inclusive. **Total income $8,100.**

4500243510  
**City.** Agreement with LA Sports Net Foundation for the use of the athletic field for adult soccer practice, Thursday, from 9:00 p.m. to 11:00 p.m. The rental rate was derived by comparing local schools, colleges and neighborhood recreational facilities and includes the cost of supplies and attendants, during the period June 8, 2017 to December 7, 2017 inclusive. **Total income: $6,080.**

4500244678  
**City.** Agreement with The Laramar Group, LLC for use of two parking spaces per day, Monday thru Thursday from 8am to 6pm during the period of June 1, 2017 to December 21, 2017. Estimated total income: $1,573.

4500244680  
**Pierce.** Agreement with Louisville High School for the use of the pool for swimming practice on designated days and times for a total of 32 hours during the period of February 2, 2017 to February 10, 2017, inclusive. **Total income: $2,580.**

4500244682  
**Pierce.** Agreement with Crespi High School for the use of the pool for swimming practice on designated days and times for a total of 32 hours during the period of July 29, 2016 to March 7, 2017, inclusive. **Total income: $2,580.**

4500244679  
**East.** Agreement with the County of Los Angeles Department of Parks & Recreation for the use of the six lane swimming pool at Belvedere Park for use by the ELAC Intercollegiate Water Polo team. The ELAC Swim Stadium will be closed for construction and upgrades during the period of this use. Agreement during the period July 17, 2017 to November 1, 2017, inclusive. **Total cost: $25,770.**

4500244466  
**Pierce.** Agreement with Louisville High School for the use of the swimming pool for swimming practice and swim meets, on designated days and hours. The rental rate was derived by comparing local schools, colleges and neighborhood recreational facilities and includes the cost of supplies and attendants, during the period February 2, 2017 to May 4, 2017 inclusive. **Total income: $8,495.**
I. LICENSE AGREEMENTS

4500244218 City. Agreement with eLumen, Inc. to provide student learning outcome software that will enable the college to define, document and communicate data on individual student learning outcomes during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $19,294.

4500243505 Harbor. Agreement with Edmentum to provide post-secondary assessment software used by Adult Education in areas such as Math, English, and Social Studies during the period June 18, 2017 to June 17, 2018, inclusive. Total cost: $24,987.

4500216841 Valley. Amendment No. 2 to renew agreement with International Business Machines Corporation for license to use its Statistical package for the Social Sciences Statistical Analysis software including support and maintenance for the Academic Affairs Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $13,870.

J. MAINTENANCE AGREEMENTS

4500243505 City. Agreement with Doortech to provide maintenance on all automatic doors on campus on an as-needed basis for the Facilities Department during the period April 1, 2017 to March 31, 2022. Total cost: $75,000.

4500244221 City. Agreement with Amtech Elevator Services to provide monthly maintenance elevator services for the Facilities Department during the period June 1, 2017 to May 31, 2018, inclusive. Total cost: $50,028.

4500242050 East. Agreement with Harland Technology Services to provide maintenance for an Insight 2.0 Scanner located in the Philosophy department during the period February 23, 2017 to February 23, 2018, inclusive. Total Cost: $360.

4500243148 East. Agreement with Cell Business Equipment to provide copier maintenance for a Canon Model IR 4235 copier located in the Student Activities department during the period May 1, 2017 to June 30, 2017, inclusive. Total Cost: $550.
Educational Services Center. Amendment No. 3 to renew agreement with Information Builders, Inc. for maintenance of its WebFocus Reporting software used to create student information reports and queries for the Office of Information Technology, during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $24,792.

Educational Services Center. Amendment No. 3 to renew agreement with Security Weaver LLC to provide software maintenance for information security software application utilized to provide segregation of duties, and escalated rights (super-user) management. This agreement is required to meet audit needs, including support for software bug fixes, enhancements, patches and upgrades under the auspices of the Office of Information Technology during the period April 23, 2017 to April 22, 2018, inclusive. Total cost: $50,000.

Mission. Agreement with Elevator Services to provide maintenance on 14 elevators on campus for the Maintenance and Operations Department during the period August 1, 2017 to July 31, 2018, inclusive. Total cost: $29,820.

Trade-Technical. Agreement with Park Place Technologies, LLC to provide data center maintenance for the Information Technology Department during the period May 1, 2017 to April 30, 2018, inclusive. Total Cost: $12,600.

Valley. Amendment No. 4 to renew agreement with Digital Telecommunications Corporation for maintenance of the college’s NEC SV8500 telephone system utilizing the competitively-bid State of California Multiple Award Schedule (CMAS) Contract Number 3-13-70-0310F, during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $28,908.

K. STUDENT INTERN AGREEMENTS

Valley. No-cost agreement with Hollywood Presbyterian Medical Center for clinical training of students enrolled in the Respiratory Therapy Program during the period July 1, 2017 to June 30, 2019, inclusive.
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4500244455 Valley. No-cost agreement with Northeast Valley Health Corporation for clinical training of students enrolled in Health Occupations and Pharmacy Technician Programs during the period May 1, 2017 to April 30, 2022, inclusive.

4500244456 Valley. No-cost agreement with New Vista Nursing Operator LLC for clinical training of students enrolled in the Certified Nursing Assistant Program during the period June 1, 2017 to June 30, 2018, inclusive.

Various Pierce. Fourteen no-cost agreements with the following contractors for internship of students enrolled in the Registered Veterinary Technician and/or Pre-Veterinary Science Program during the period May 10, 2017 to August 26, 2022, inclusive.

- 4500243956 Veterinary Care Center, Inc.
- 4500243957 Animal Hospital of Thousand Oaks
- 4500243958 Advanced Critical Care Emergency & Specialty Service San Fernando Valley
- 4500243960 Barlin, Inc. dba Center Sinai Animal Hospital
- 4500243961 Aiden Kang dba Rancho Sequoia Veterinary Hospital
- 4500243962 Townsgate Pet Hospital
- 4500243963 Encino Veterinary Clinic
- 4500243964 Palm Plaza Pet Hospital
- 4500243965 Veterinary Specialty & Emergency Center of Thousand Oaks
- 4500243966 Conejo Valley Veterinary Clinic, Inc.
- 4500243967 Advanced Critical Care of Los Angeles
- 4500243968 Rainbow Veterinary Hospital
- 4500243969 Spay Neuter Project of Los Angeles
- 4500243970 WC Veterinary Services, Inc. dba Warner Center Pet Clinic

L. WORK STUDY AGREEMENTS

Various Valley. Seven no-cost agreements with Los Angeles Unified School District for an off-campus work study site during the period July 1, 2017 to June 30, 2022, inclusive.

- 4500244408 Andasol Avenue Elementary School
- 4500244409 Beachy Avenue Elementary School
- 4500244411 Erwin Elementary School
M. SERVICE AGREEMENTS

4500241278 City. Amendment No. 1 to extend the contract term date with Utelogy Corporation to install and configure audio visual systems in the Radiology building, room 1 and in the hallway for the Radiologic Technology department during the period ending August 31, 2017. No additional cost.

4500244053 City. Agreement with Education To Go to provide various on-line computer classes previously approved by the Board for the Community Services Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $2,000.

4500244192 City. Agreement with Solano Community College District to partner with the College to host the 2017 Digital Media and Business Educators Conference. The College will provide funds for scholarships to cover registration fee and travel stipends for the faculty and administrators who are attending the conference from the LA Region as allowed by Small Business Deputy Sector Navigator grant during the period July 1, 2016 to June 30, 2017, inclusive. Total cost: $10,000.

4500244240 City. Agreement with California State University, Los Angeles to partner with the College to implement the objectives of the summer research program component Science Technology Engineering Math (STEM) Pathways program under the auspices of the U.S. Department of Education. Program implementation will follow Georgia Perimeter College’s 3+8 model that is based on the theory of cognitive apprenticeship. Up to 25 participants each year are provided hands on instruction and support. Support is gradually decreased to emphasize more independence and responsibility in performing research during the period June 1, 2017 to October 1, 2021, inclusive. Total cost: $500,000.
City. Agreement with Etudes to provide archival access to the
distance learning software and to provide license and support
on the CourseEval HQ application that allows faculty to perform
evaluations on the online courses within the Canvas shells as
allowed by the Student Equity Fund program during the period

Districtwide. Amendment No. 1 to extend agreement with
Arthur J. Gallagher & Company to serve as the District's
Insurance Broker of Record/Consultant for Employee Health
and Welfare Benefits, and supporting the Joint Labor
Management Benefits Committee, during the period July 1,
2017 to December 31, 2017, inclusive, during RFP evaluation
and selection process. Total cost: $80,000.

Districtwide. No-Cost Amendment No. 1 to extend agreement
with Kosmont Companies to research and prepare an analysis
of demographic trends within the LACCD service area and
identify potential areas for siting new LACCD facilities. The
LACCD desires Kosmont Companies to provide this service
under the auspices of the Vice Chancellor of Finance and
Resource Development during the period January 1, 2017 to
June 30, 2017, inclusive.

East. Amendment No. 4 to renew agreement with Notary Public
Seminars to provide notary classes, previously approved by the
Board for Community Services Classes, during the period July
1, 2017 to June 30, 2018, inclusive. Total Cost: $3,570.

East. Amendment No. 2 to renew agreement with Trust Auto
Sales to provide wholesale automobile sales classes, previously
approved by the Board for Community Services Classes, during
the period July 1, 2017 to June 30, 2018, inclusive. Total Cost:
$2,000.

East. Amendment No. 2 to renew agreement with Jason
Sanchez to provide Makeup application seminars, previously
approved by the Board for Community Services Classes, during
the period July 1, 2017 to June 30, 2018, inclusive. Total Cost:
$13,000.
Amendment No. 1 to renew agreement with Education To Go to provide various online career training courses, previously approved by the Board for Community Services classes, during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $6,600.

Amendment No. 1 to renew agreement with MD Mobile Labs to provide notary classes, previously approved by the Board for Community Services Classes, during the period July 1, 2017 to June 30, 2018, inclusive. Total Cost: $3,570.

Amendment No. 1 to renew agreement with 3-D Mailing Service to provide Community Services class schedule mailing services to designated zip codes, during the period July 1, 2017 to June 30, 2018, inclusive. Total Cost: $46,350.

Agreement with the University of Southern California to provide summer research experiences for up to 10 students, as the stipulated vendor, by the Jardin de Stem grant agreement, during the period October 1, 2016 to September 30, 2021, inclusive. Total cost: $631,288.

Agreement with CDW Government, LLC to provide hardware support for Dell/Cisco equipment used by Information Technology Department during the period May 1, 2017 to April 30, 2018, inclusive. Total Cost: $6,250.

Agreement with Luminarias Restaurant to provide banquet services for the MESA Recognition Program for up to 176 participants, as allowed by the grant, held on June 2, 2017. Total Cost: $6,255.

Agreement with International Business Machines (IBM) to provide subscription and support renewal for IBM SPSS Statistics software used by Information Technology during the period April 1, 2017 to March 31, 2018, inclusive. Total Cost: $13,110.
East. Agreement with Burwood Group, Inc. to provide maintenance and support for Hewlett Packard Aruba Clear Pass wireless security software used by the Information Technology Department during the period May 1, 2017 to April 30, 2018, inclusive. **Total Cost: $10,473.**

4500243218 East. Agreement with Torres Engineering and Technology High School to provide assistance with the California Career Pathways Trust Grant to prepare students for 21st century careers after college during the period July 31, 2016 to June 30, 2019, inclusive. **Total cost: $50,000.**

4500243857 East. No-cost agreement with SIA Tech to partner in coordination and planning of the College and Career Pathways during the period March 1, 2017 to June 30, 2020, inclusive.

4500243859 East. Agreement with SIA Tech to provide assistance with the California Career Pathways Trust Grant to prepare students for 21st century careers after college during the period July 31, 2016 to June 30, 2019, inclusive. **Total cost: $25,000.**

4500244363 East. Agreement with Lifebound LLC to provide professional development workshops for up to 30 staff, faculty, and administrators during the period April 21, 2017 to December 31, 2017 inclusive. **Total cost: $25,200.**

4500244400 East. Agreement with Condensed Curriculum Int. to provide Pharmacy Technician and Electrocardiogram training classes, previously approved by the Board for Community Services Classes, during the period July 1, 2017 to June 30, 2018, inclusive. **Total cost: $63,672.**

4500244401 East. Agreement with Jason Sanchez to provide Makeup Application seminars, previously approved by the Board for Community Services classes, during the period July 1, 2017 to June 30, 2018, inclusive. **Total Cost: $13,000.**

4500244467 East. Agreement with Etudes, Inc. to provide hosting and support that includes long term access to student records for Distance Education classes for years 2015 to 2017 during the period July 1, 2017 to June 30, 2018, inclusive. **Total Cost: $20,000.**
4500220439  Educational Service Center. Amendment No. 2 to agreement with KPMG LLP to increase the contract amount for additional professional services rendered for the annual audits of the District's for Proposition A, Proposition AA and Measure J Bond program, under the auspices of the Office of the Chief Fiscal Officer/Treasurer, for the year ended June 30, 2016. Total Cost: $17,000.

4500194600  Educational Service Center. Amendment No. 3 with South Bay Workforce Investment Board (SBWIB) to increase fiscal year 2017 funds. SBWIB acts as the intermediary contractor with the County of Los Angeles Department of Public Social Services to provide direct and intermediary services in accordance with the provisions of California Work Opportunity and Responsibility for Kids Greater Avenue for Independence Program Vocational Education at all nine of the District's Colleges under the auspices of the District's Economic and Workforce Development, during the period July 1, 2016 to June 30, 2017. Total cost: $150,040.

4500196903  Educational Services Center. Amendment No 4 to extend agreement with ADP Benefit Services Kentucky, Inc., assignee of SHPS Human Resources Solutions, Inc., to provide third-party administration of the District's Flexible Spending Accounts (FSA) and Health Reimbursement Account (HRA) plans, during the period of July 1, 2017 to December 31, 2017 inclusive, during the issuance and evaluation of RFP submittals under the auspices of the Human Resources Division. The RFP is being reissued as a result of the prior RFP being cancelled with only a few responses and one vendor failing to disclose a merger, and another vendor not pricing for all elements in the RFP. The revised RFP makes these items more clear as to the requirements. Total Cost not to exceed $88,000.

4500215758  Educational Services Center. Ratify amendment No. 1 to extend agreement with the Community College Search Services to provide for an additional Presidential search for West Los Angeles College during the period January 1, 2016 to December 31, 2016, inclusive. Total cost: $12,420.
4500220383 Educational Services Center. No-cost Amendment No. 2 to extend agreement with Higher Education Cloud Services to further assess the progress and completion of the District SIS (Student Information System) project against the module rollout schedule defined in the revised Statement of Work between the LACCD and Ciber. Period of service July 1, 2017 to December 21, 2017.

4500216168 Educational Services Center. Amendment No. 2 to renew agreement with Deborah M. Hill to provide mobile live scan fingerprint services under the auspices of the Office of Human Resources during the period of July 1, 2017 to June 30, 2018, inclusive. Total cost: $10,000.

4500220929 Educational Services Center. Amendment No. 2 to renew agreement with Sprint Solutions, Inc. to provide wireless communication and data services for five Samsung Note 5 devices for the Risk Management Unit during the period July 1, 2018 to February 6, 2019. Total cost: $1,989.

4500231664 Educational Services Center. Amendment No. 1 to agreement with Golden Star Technology, Inc. dba GST to provide warranty support for HP D2D4324 Back Up Server. This server is used to back up Student Information, Financial and Human Resources data from LACCD Servers located in the Educational Services Center, under the auspices of the Office of Information Technology, during the period August 1, 2017 to July 31, 2018, inclusive. BuildLACCD Master Agreement No. 40267 was utilized for this procurement. Total cost: $8,069.

4500232859 Educational Services Center. No cost. Revise agreement number with College of the Sequoias as previously approved by the Board of Trustees on October 5, 2016 (Com. No. BSD1). College of the Sequoias is a participating partner in the Community College Districts partnership under the ESL/Basic Skills Professional Development Grant funded by the California Community Colleges Chancellor’s Office under the auspices of the Vice Chancellor of Educational and Institutional Effectiveness. LACCD is the fiscal agent and as such enters and funds agreements with districts to coordinate grant activities across the state. These contracts provide for the services of a part-time temporary BSI Regional Coordinator, during the period July 1, 2016 to June 30, 2017.
4500244107  Educational Services Center. Agreement with Computerland of Silicon Valley to provide SQL Server 2016 SP1 Enterprise software licenses with Software Assurance. This software is used to convert data from the DEC Research data warehouse into the SIS PeopleSoft Oracle Database, under the auspices of the Office of Information Technology, during the period June 7, 2017 to September 30, 2020, inclusive. Master Agreement No. 40320 was utilized for this procurement. Total cost: $9,060.

4500244220  Educational Services Center. Agreement with Accu-Count Inventory Services, Inc. to provide annual physical inventory count for all nine college bookstores during the period June 27, 2017 to July 2, 2017, inclusive. Total cost: $20,000.

4500244304  Educational Services Center. Agreement with the Mission Inn Hotel to provide accommodations, conference rooms, meals and beverages for 20 attendees of the ESL/Basic Skills Professional Development Grant (3CSN) Planning Retreat funded by the California Community Colleges Chancellor's Office ESL/Basic Skills Professional Development Grant under the auspices of the Office of Educational Programs and Institutional Effectiveness, during the period July 7, 2017 to July 9, 2017, inclusive. Total cost: $10,000.

4500244410  Educational Services Center. Agreement with Golden Star Technology, Inc. dba GST to provide HM610AC HP Software Protection for Legacy DEC SIS, SAP, HR and Payroll servers for the Office of Information Technology during the period August 1, 2017 to July 31, 2018, inclusive. BuildLACCD Master Agreement No. 40267 was utilized for this procurement. Total cost: $37,584.

4500244689  Educational Services Center. Agreement with Christopher Ruiz Cameron for the services of acting as a hearing officer on an employment matter during the period of July 29, 2016 to March 7, 2017, inclusive. Total cost: $24,000.

4500244691  Educational Services Center. Agreement with Christopher Ruiz Cameron for the services of acting as a hearing officer on an employment matter during the period of January 11, 2017 to April 24, 2017, inclusive. Total cost: $11,000.
Educational Services Center. Agreement with Ayala for the services of acting as a hearing officer on an employment matter during the period of October 13, 2016 to May 8, 2017, inclusive. Total cost: $8,000.

Educational Services Center. Agreement with Optiv to provide a 4-day training session for up to 16 staff to keep the Student Information System secure under the auspices of the Office of Information Technology for the period of June 12 to July 31, 2017. Total cost $17,955.

Educational Services Center. Ratify Amendment No. 2 to extend agreement with North State Environmental, Inc. as authorized by the Board of Trustees on June 13, 2012 (Com. No. BSD2) as a result of an Invitation for Bid # 12-02 for the characterization, collection and disposal of hazardous materials and hazardous wastes generated during the course of District operations, maintenance, abatement, and other project activities. Included are testing, calibration, and routine maintenance of petroleum fuel tanks at the District’s Colleges and Educational Services Center, during the period July 1, 2017 to December 31, 2017 inclusive, during the issuance and evaluation of RFP submittals, under the auspices of the Office of Human Resource’s Risk Management Unit. Total cost not to exceed: $86,500.

Harbor. Amendment No. 3 to increase the contract amount on agreement with AVR Van Rental Solutions to provide van rental services for athletic teams to games during the period ending June 30, 2017, inclusive. Total cost: $4,500.

Harbor. Amendment No. 3 to extend the contract term date with Jeff Lyons to develop curriculum for Global Trade Logistics pathway and conduct workgroup discussions as allowed by the California Career Pathways grant during the period July 1, 2017 to June 30, 2018, inclusive. No additional cost.

Harbor. Amendment No. 1 to extend the contract term date Nuvu to provide industry expertise feedback on the development of a Transferrable Skills Assessment, in classroom activities for contextualized learning specific to the Global Trade & Logistics/Supply Chain Management pathway activities allowed by the California Career Pathways program grant during
the period July 1, 2017 to June 30, 2018, inclusive. No additional cost.

4500228014 Harbor. Amendment No. 2 to increase the amount on agreement with CBS Radio dba KTWV-FM to provide digital media advertisement to promote Summer enrollments during the period May 18, 2017 to June 15, 2017, inclusive. Total cost: $5,000.

4500230143 Harbor. Amendment No. 1 to renew agreement with Career America, LLC to provide GetSAP and GetAnswers products as a video-based Financial Aid counseling tool to transform Standards of Academic Progress policy into an interactive online video to improve retention and program completion among the financial aid recipients during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $8,500.

4500244189 Harbor. Agreement with Shonyell White to provide industry expertise feedback on the development of a Transferrable Skills Assessment, in classroom activities for contextualized learning specific to the Global Trade & Logistics/Supply Chain Management pathway activities as allowed by the California Career Pathways program grant during the period May 1, 2017 to June 30, 2018 inclusive. Total cost: $6,500.

4500220755 Mission. Amendment No. 2 to renew agreement with Northeast Valley Health Corporation to provide student health services including mental health care for the Student Health Center during the period July 1, 2016 to June 30, 2017, inclusive. Total cost: $205,000.

4500244968 Mission. Agreement with Rolando R. Cuevas to provide services and support to establish a satellite location in Sunland Tujunga. Services includes complete community engagement plan, opening and setting up and coordination of the satellite location, enrollment engagement plan and establish relationships with local educational agencies for the Administrative Services Department during the period April 1, 2017 to August 31, 2017, inclusive. Total cost: $75,000.
4500243972  Pierce. Agreement with Catherine Hillman to conduct four Intro to Online Teaching & Learning workshops for the Distance Education Department during the period April 10, 2017 to May 6, 2017, inclusive. Total cost: $8,000.

4500244286  Pierce. Agreement with Remote-Learner US Inc. to provide dedicated host services to allow the college to archive the online courses in Moodle open source course management system. This agreement is required for documentation in case of financial aid audit during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $9,060.

4500243986  Southwest. Agreement with Univision Communications Inc. to provide banquet catering service for the Possible L.A. Entrepreneur Summit 2017 at The Reef in Los Angeles to include exhibitor’s space, Cloud room and lunch for up to 400 attendees as part the Entrepreneurship objectives of the Strong Workforce Regional Funding on May 20, 2017. Total cost: $22,500.

4500242027  Trade-Technical. Agreement with Child Care Resource Center to provide mentor and training services as stipulated in the California Early Childhood Mentor Grant during the period January 1, 2017 to February 28, 2018, inclusive. Total cost: $126,436.

4500243460  Trade-Technical. Agreement with Time Warner Spectrum Reach to provide internet advertising services for the college during the period December 1, 2016 to November 4, 2017, inclusive. Total Cost: $10,500.

4500244442  Trade-Technical. Agreement with Utelogy Corporation to provide support for campus phone system used by Information Technology during the period July 1, 2017 to June 30, 2018, inclusive. Total Cost: $6,600.

4500220999  Valley. Amendment No. 2 to extend agreement with The RP Group to conduct additional focus groups and provide summary reports about perceptions and experiences of students, faculty, staff, and administrators regarding matters related to the college’s efforts to close equity gaps for the Institutional Effectiveness Office during the period January 1, 2017 to May 31, 2017, inclusive. Total cost: $6,000.
4500244102 Valley. Agreement with Jesus Salvador Angulo dba Angulo Food Services LLC to provide approximately 1,958 meals for Upward Bound (UB) Programs 6-week Summer Sessions as allowed by the UB grant during the period June 19, 2017 to August 31, 2017, inclusive. Total cost: $23,500.

4500244405 Valley. Agreement with Etudes, Inc. to provide access to all live course sites in 2015 and 2016 with all instructor and student content, access to all development and project site, and archived data with no student records for 2014 for the Academic Affairs Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $15,000.

4500228919 Van de Kamp Innovation Center. Amendment No. 1 to agreement with First Fire Systems Inc. to provide for additional repair to a total of six sets of ADA accessible double doors and controls. Initial estimate did not provide for unforeseeable damages discovered while performing repairs. Total cost: $7,496.

4500244181 West. Agreement with Gerber Tours, Inc. to provide College Tours of Nevada Colleges for the Upward Bound Program Students during the period July 26, 2017 to July 28, 2017, inclusive. Total cost: $22,384.

4500244184 West. Agreement with Engage 2 Serve to provide web based mobile content application for the College during the period May 1, 2017 to April 30, 2018, inclusive. Total cost: $8,000.

4500244185 West. Agreement with CBS Outdoor to provide bus advertising services for the College during the period April 24, 2017 to August 6, 2017, inclusive. Total Cost: $42,000.

4500244477 West. Agreement with Nebraska Book Company to provide Web Prism Point of Sale System used in the Bookstore during the period September 1, 2016 to August 30, 2021, inclusive. Total cost: $44,000.

N. SPECIAL GRANT FUNDED AGREEMENTS

4500244433 City. Agreement with Los Angeles Universal Preschool for that agency to fund the Early Childhood Exceptional Populations Certification Program. The 16-week program will provide
students onsite work-based learning experiences working with children with special needs and children from families with a history of domestic violence, children with incarcerated parents, and foster, migrant and homeless children. After completing the program and Capstone project, students will be given a certificate and monetary award during the period January 1, 2017 to July 31, 2017, inclusive. Total: $180,000.

4500232309 East. Amendment 1 to agreement with Los Angeles County Office of Education (LACOE) for that agency to provide additional funds for the Child Development program during the period August 1, 2016 to June 30, 2017, inclusive. Total: $48,250.

4500233586 East. Amendment 1 to agreement with Los Angeles County Office of Education (LACOE) for that agency to provide additional funds and extend agreement end date for the Computer Applications and Office Technology programs credit courses, during the period August 29, 2016 to August 31, 2017, inclusive. Total: $66,706.

4500237569 East. Amendment 1 to agreement with Child Care Alliance of Los Angeles for that agency to fund and extend end for the Quality Improvement Block Grant, during the period July 1, 2016 to June 30, 2018, inclusive. Total: $20,000.

4500242519 East. Agreement with College Futures foundation for that agency to fund the development of a dual enrollment program with Alhambra Unified School District, during the period December 30, 2016 to December 29, 2017, inclusive. Total: $100,000.

4500244697 Educational Services Center. Placeholder for agreement with the California Community Colleges’ Chancellor’s Office for the California College Promise Innovation Grant Program during the period of May 1, 2017 to June 30, 2019, inclusive. Total: $1,500,000.

4500189528 Harbor. Amendment No. 4 to renew agreement with the Arthur N. Rupe Foundation for that agency to fund a part-time Coordinator to be used for the Certified Nursing Assistant Program. This amendment will assist with recruitment, enrollment, clinical assignments, grant reporting and help
students pass the CNA examinations during the period July 1, 2017 to June 30, 2018, inclusive. **Total: $35,500.**

4500213953 **Southwest.** Amendment No. 3 to renew agreement with Achieving the Dream, Inc. for that agency to fund the Working Families Success Network in Community Colleges grant. This amendment will allow participants to become self-sufficient toward financial stability through class courses and direct coaching during the period January 1, 2017 to June 30, 2017, inclusive. **Total: $75,000.**

4500242733 **Trade-Technical.** Agreement with Rancho Santiago Community College for that agency to fund the Strong Workforce Program during the period July 1, 2016 to October 31, 2017, inclusive. **Total: $50,000.**

O. **SHORT TERM AGREEMENTS PREPARED AT SITE LOCATIONS FOR SERVICES, RENTAL & MAINTENANCE OF EQUIPMENT, AND LICENSE & MAINTENANCE OF SOFTWARE $5,000 OR LESS PER YEAR**

4500233472 **City.** Amendment No. 1 to increase the contract amount on agreement with Maggiano’s Little Italy to provide catering services for additional 30 people who attend the various CalWORKs meetings and workshops as allowed by the Temporary Assistance for Needy Families program grant during the period ending June 30, 2017, inclusive. **Total cost: $374.**

4500243975 **City.** Agreement with Derek Jones to provide consulting and hands-on training of the elation e-motion projector equipment, the element console and supplemental lighting workshops for the Theater Department’s technical staff during the period June 1, 2017 to June 30, 2017, inclusive. **Total cost: $3,600.**

4500240133 **East.** Amendment No. 1. To increase amount on agreement with Shredzero LLC to provide hard drive shredding services for the Information Technology Department during the period March 7, 2017 to June 30, 2017, inclusive. **Total Cost: $1,590.**

4500241572 **East.** Agreement with Calox, Inc. to provide gas cylinder rental services for Allied Health Department during the period March 29, 2017 to March 28, 2018, inclusive. **Total Cost: $2,000.**
4500242509  East, Agreement with Imelda Nava to provide workshops for Adelante FYE staff during the period May 1, 2017 to June 30, 2017, inclusive. Total Cost: $500.

4500243057  East, Agreement with GHG Properties LLC to provide catering services for Foster & Kinship Care Education Institute meeting, as allowed by the program, held on May 19, 2017. Total Cost: $1,390.

4500244099  East, Agreement with The RP Group to provide workshops on the factors for promoting student success for staff, faculty, and administrators for the Opening Day Program during the period August 1, 2017 to August 31, 2017, inclusive. Total Cost: $5,000.

4500244275  East, Agreement with Red8, LLC to provide programming and set-up services for Cisco and Nexus equipment used in the Information Technology department, during the period June 1, 2017 to December 31, 2017, inclusive. Total Cost: $4,990.

4500244403  East, Agreement with Software House International to provide maintenance and support for the FireEye Networks security system used in the Information Technology Department, during the period June 15, 2017 to June 14, 2018, inclusive. Total Cost: $4,100.

4500242369  Educational Services Center, Agreement with Frances Kendall to provide facilitator and presenter services in partnership under the ESL/Basic Skills Professional Development grant funded by the California Community Colleges Chancellor’s Office. The LACCD is the fiscal agent for the grant and, as such, is required to enter into and fund agreements with individuals to coordinate grant activities across the state. This contract provides for personnel during the period April 20, 2017 to April 22, 2017 inclusive, under the auspices of the Educational Programs and Institutional Effectiveness Division. Total cost: $2,500.

4500243248  Educational Services Center, Agreement with IBE Digital for the repair of two Konica Minolta digital imaging machines no longer under warranty service agreement including parts and labor
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during the period February 9, 2017 to March 6, 2017, inclusive. Total cost: $308.

4500243179 Harbor. Agreement with Marina Osthoff Magalhaes to be a speaker at the Puente Program workshop on March 29, 2017. Total cost: $250.


4500244259 Harbor. Agreement with Horizon Business Services, Inc. to provide annual maintenance and subscription access to Caterease, a catering and event planning software for the Culinary department during the period June 2, 2017 to June 30, 2017, inclusive. Total cost: $3,815.

4500243017 Mission. Agreement with Dean Evans and Associates, Inc. to provide telephone support for Event Management System software used to manage room and event schedules on campus for the Information Technology Department during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $2,573.


4500242900 Pierce. Agreement with Olympus America, Inc. for maintenance and repair of the X-ray diffractometer instrument in the Geology Department during the period May 1, 2017 to December 31, 2017, inclusive. **Total cost: $485.**

4500243174 Pierce. Agreement with Melanie Svoboda to provide emergency veterinary medical services at the Annual Pierce College Farmwalk on April 17, 2016. **Total cost: $500.**

4500243784 Pierce. Agreement with Mission Valley Sanitation, Inc. to provide fencing for the 2017 Commencement Ceremony located at Rocky Young Park during the period June 5, 2017 to June 7, 2017, inclusive. **Total cost: $1,800.**

4500243849 Pierce. Agreement with a Rental Connection for rental of tables, chairs, tablecloths to be used for the Student Awards Brunch Event during the period June 5, 2017 to June 7, 2017, inclusive. **Total cost: $3,279.**

Various Pierce. Three agreements with the following contractors to collaborate, develop, align and implement a career pathway program in Video Production and Graphic Arts to meet the objectives of the SB1070 Career Technical Education Pathway grant during the period February 15, 2017 to June 30, 2017, inclusive. **Total combined cost: $1,500.**

- 4500243763 William Darryl Epps $500
- 4500243764 Kathleen Nicholson $500
- 4500243765 Marjorie Ann Hollander $500

4500241072 Southwest. Agreement with Party Pronto to rent inflatable skee ball, basketball challenge and football challenge to use at the Financial Aid Awareness Day event on April 19, 2017. **Total cost: $735.**

4500242889 Southwest. Agreement with Courtyard by Marriott in Culver City to provide banquet services for the Trio Scholars and Trio Science Technology Engineering Math programs award ceremony for up to 75 attendees on May 26, 2017. **Total cost: $2,505.**
Southwest, Agreement with Chris Bryant dba Bryant Group to conduct workshop called “Launch and Grow (Zone 4)” at the Possible L.A. Entrepreneur Summit 2017 to provide information on techniques used in marketing, advertising, and social media as allowed by the California Career Pathways program fund on May 20, 2017. Total cost: $1,500.

Southwest, Agreement with Mika Miller to conduct viability study for the International Students Program during the period February 17, 2016 to April 21, 2016, inclusive. Total cost: $1,600.

Southwest, Agreement with Catering by Andrea LLC to provide catering services for up to 255 guests to attend the 2017 Year End CalWORKs Student Recognition program as allowed by the Temporary Assistance for Needy Families program grant on June 29, 2017. Total cost: $4,975.

Southwest, Agreement with Patrice Weldon dba W &W Catering to provide catering services for up to 240 middle school students and staff attending the Educational Talent Search Summer program as allowed by the TRiO-Talent Search program grant during the period June 12, 2017 to June 15, 2017, inclusive. Total cost: $2,160.

Trade-Technical, Agreement with Presidio Network Solutions, LLC to provide Voice over Internet Protocol phone services for the Information Technology Department, during the period May 1, 2017 to April 30, 2018, inclusive. Total Cost: $500.

Valley, Amendment No. 1 to agreement with Rattler’s Bar B Que, Inc. to provide catering services for additional 10 participants to attend the TRIO - Student Support Services (SSS) Program Awards Banquet as allowed by the SSS grant on May 19, 2017. Total cost: $322.

Valley, Agreement with Harland Technology Services Division of Scantron to provide onsite maintenance for Scanmark ES2260 located in the Continuing Education Office during the period March 14, 2017 to March 13, 2018, inclusive. Total cost: $1,176.
Valley. Agreement with Canon Solutions America, Inc. for maintenance of a Canon IR2025i imaging system for the Continuing Education Office during the period May 15, 2017 to May 14, 2018, inclusive. Total cost: $1,810.

Valley. Agreement with Froylan Medina to serve as liaison between Birmingham High School and the college's Engineering Department. This is to create an articulation agreement between institutions which is a grant deliverable in relation to the Advanced Manufacturing Trust Pathway Grant. This agreement is during the period February 16, 2017 to June 30, 2017, inclusive. Total cost: $1,000.

Valley. Agreement with David E. Evans to conduct curriculum workshops on new mobile apps, their development and implementation for the Media Arts Faculty and students during the period July 1, 2016 to December 31, 2016, inclusive. Total cost: $1,000.

Valley. Agreement with Katey McPherson dba True Measure Solutions to conduct training workshop for staff on additional resources, information and ideas to help them build skills necessary to help children learn, develop and grow while enrolled in the Child Development Program during the period May 5, 2017 to May 6, 2017, inclusive. Total cost: $1,400.

Valley. Agreement with College Source to provide subscription to its online source used by Counselors and students to research transfer institution's course descriptions, education programs and requirements for the Counseling Department during the period July 31, 2016 to July 30, 2017, inclusive. Total cost: $4,208.

Valley. Agreement with EMS Software LLC to provide maintenance and support for the EMS Calendar software used by the Master Calendar Office during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $1,058.

Van de Kamp Innovation Center. Agreement with Pronto Gym Services to provide required repair services to fitness equipment at the Innovation Center not covered under regular warranty services during the period May 15, 2017 to June 30, 2017, inclusive. Total cost: $4,976.
West. Agreement with Carestream Dental to provide software used by students in the Dental Hygiene Program during the period September 7, 2016 to September 6, 2017, inclusive. Total cost: $4,000.

West. Agreement with Canon Solutions America to provide maintenance for two copiers located in Academic Affairs during the period December 1, 2016 to November 30, 2017, inclusive. Total cost: $3,500.

West. Agreement with Fulcrum Learning Systems, Inc. to provide a field trip stressing the importance of teamwork for Upward Bound Students to be held on June 16, 2017. Total cost: $4,950.

West. Agreement with Tried & True Tutoring, LLC to provide ACT test preparation for students enrolled in the Upward Bound Program during the period June 12, 2017 to July 31, 2017, inclusive. Total cost: $5,000.

West. Agreement with Jaroslaw P. Jano to provide keynote speaker services for the Symposium on Best Practices Event held on May 19, 2017. Total cost: $2,000.

P. STUDENT TRANSPORTATION AGREEMENTS

All buses are licensed by the Public Utilities Commission and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety.

East. Agreement with Deer USA, Inc. to provide bus transportation to up to 60 Adelante FYE students during the Northern California University trip during the period of April 3, 2017 to April 6, 2017. Total Cost: $4,100.

East. Agreement with The Bus to provide bus transportation for up to 98 Garfield High Schools students, as allowed by Pathways Grant, to attend ELAC CTE Business Pathways Day Event held on May 26, 2017. Total Cost: $1,350.
<table>
<thead>
<tr>
<th>agreement number</th>
<th>description</th>
<th>details</th>
</tr>
</thead>
<tbody>
<tr>
<td>4500243638</td>
<td>East</td>
<td>Agreement with The Bus to provide bus transportation to the Outreach department for the Logistics Open House Event held on May 23, 2017. Total cost: $2,500.</td>
</tr>
<tr>
<td>4500243019</td>
<td>Mission</td>
<td>Agreement with The Bus to provide transportation services for high school students to attend College Orientation Day for Career Pathways LAUSD, California Career Pathways Trust, Student Success and Support grant during the period May 1, 2017 to June 30, 2017, inclusive. Total cost: $950.</td>
</tr>
<tr>
<td>4500243955</td>
<td>Mission</td>
<td>Agreement with The Bus to provide transportation services for high school students to attend Senior Day Events at the college during the period April 21, 2017 to April 26, 2017, inclusive. Total cost: $1,564.</td>
</tr>
<tr>
<td>4500242299</td>
<td>Southwest</td>
<td>Agreement with National Charter Lines to provide bus transportation for students and staff in the Upward Bound Fremont Program for a campus tour at the University of California, San Diego and visit the Safari Park during the period April 12, 2017 to April 17, 2017, inclusive. Total cost: $1,150.</td>
</tr>
<tr>
<td>4500242836</td>
<td>Valley</td>
<td>Agreement with American Transportation Systems to provide bus transportation services for Cooperative Agencies Resources for Education participants to tour and learn about resources offered at California State University Los Angeles on May 12, 2017. Total cost: $657.</td>
</tr>
<tr>
<td>Various</td>
<td>City</td>
<td>Two agreements with Fairway Transportation. Total combined cost: $1,427.</td>
</tr>
</tbody>
</table>

4500243368 – Agreement to provide bus transportation for students and staff in the Science Technology Engineering Math Pathways Program for a campus tour at the University of California, Los Angeles on May 13, 2017. Total cost: $482.

4500243829 – Agreement to provide bus transportation for students and staff in the Adult Education Program to attend the 10th Annual Immigrant Youth Empowerment conference on June 3, 2017. Total cost: $945.
Various Pierce. Three agreements with Coach Max Corporation dba Transportation USA to provide bus transportation services for Transfer Center students to visit various universities during the period April 14, 2017 to April 22, 2017, inclusive. Total combined cost: $2,810.

4500242350 CSUN $ 770
4500242427 UC Santa Barbara $1,080
4500242429 UCLA $ 960

Various Southwest. Two agreements with American Transportation Systems. Total combined cost: $1,073.

4500238883 – Agreement to provide bus transportation for students and staff in the TRIO-Scholars Program for a campus tour at the University of California, Riverside on April 21, 2017. Total cost: $472.

4500238884 – Agreement to provide bus transportation for students and staff in the TRIO-Scholars Program to see a play called “Good Grief” at the Ahmanson Theater on March 24, 2017. Total cost: $601.
Subject: **APPROVE BUSINESS SERVICES ACTIONS**

I. **MASTER PROCUREMENT AGREEMENT**

Pursuant to Public Contract Code 20652, (a) find that it is in the best interest of the District to procure under the authority of the Foundation for the California Community Colleges (FCCC) Contract No. CB-205-16, and (b) authorize an agreement with eLumen, Inc. for the purchase of the eLumen software module licensing during the period July 1, 2017 to September 25, 2019. Not to exceed amount: $500,000.

This authorization allows the procurement of the module licensing through the above agreement established by the FCCC as stipulated above. For use District-wide at all college campuses at a total not to exceed as identified above.

**Background:** LACCD is authorized to utilize the above Master Procurement Agreement established by the Foundation for the California Community Colleges to provide module licensing. The software license provides the capability of defining, analyzing, and communicating data to track and analyze curriculum and student achievement. Funding is through the General Fund.
II. **AUTHORIZE AFFILIATION AGREEMENT**

Authorize Amendment No. 2 to extend the Affiliation Agreement 4500216260 with the Regents of the University of California, by and on behalf of Undergraduate Education Program at its Los Angeles campus (UCLA) and East Los Angeles College (ELAC) to continue and provide the Summer Immersion Program. Period of service July 1, 2017 to June 30, 2020, inclusive. **Total cost:** $1,283,916.

**Background:** This Agreement was authorized by the Board of Trustees of the Los Angeles Community College District on August 5, 2015 (Com. No. BSD2), and was amended on August 22, 2016 (Com. No. BSD1). This amendment will continue with the aim to prepare ELAC students earlier in the pipeline to best prepare then to succeed in applying for research opportunities and to take the appropriate coursework to transfer and enter into their field of choice. The focus is to expose approximately 155 students attending classes at ELAC to research opportunities and transfer preparation to four-year university situations. UCLA will provide three onsite preparation workshops, peer mentoring, and invitations to special transfer oriented events on campus. Funding is through the College Equity Funds.

III. **AUTHORIZE SERVICE AGREEMENTS**

A. Authorize an agreement with Heartland ECSI to provide student loan billing services for the Central Financial Administration Unit (CFAU) to support its student loan administrative tasks for campus based student and Nursing loans for the nine community colleges (approximately 2,000 accounts) during the period July 13, 2017 to July 12, 2020 with two, one-year options to re-new. **Total cost:** $26,160.

**Background:** The proposed award is the result of an IFB issued May 1, 2017. The Notice Inviting Bids was published for two weeks posted on the District’s website and was accessible to prospective bidders. CFAU provided several names of firms who specialize in this type of service. One response was received. The one response has 40 years of
experience servicing Perkins loans, has converted over 20,000 loans from the incumbent and their fee structure is comparable and price reasonable.

IV. AUTHORIZE DESTRUCTION OF RECORDS

Authorize the destruction of the following Educational Services Center (ESC) Class 3 Disposable Records:

There are a total of 56 boxes of materials from FY 1996 to 2012 that include the following type of documents for destruction,

1 Check copies,
2 Journal Voucher Copies,
3 Budget Transfer Authorizations,
4 Invoice copies,
5 Copies of Agreements,
6 Reconciliations,
7 Accountant Worksheets,
8 SAP Printouts,
9 Floppy diskettes,
10 Microfiche files,
11 Accountant Reports,
12 Commitment Worksheets,
13 Program Budget Reports,
14 G5 Reports,
15 Encumbrance & Disbursements,
16 County B of A Service Charge Notices,
17 Two miscellaneous boxes of mixed documents.

Background: In accordance with Title V of the California Code of Regulations, the Board’s Record Policy (Board rule 7706 et seq.), Health and Safety Code 123145, and Chancellor’s Administrative Regulation E-106, the ESC Accounting Director has determined that the above-referenced Class 3 Disposable Records are no longer needed in paper format since they have been preserved and maintained beyond their required retention period. No records included in the Action conflict with the Board’s Records Policy.
V. RATIFY ENDOWMENT AGREEMENTS

A. Ratify an endowment agreement 4500243926 between the Los Angeles Community College District (LACCD) on behalf of Los Angeles City College (LACC) and Los Angeles City College Foundation (LACCF). LACC was awarded a Title III Hispanic Serving Institution (HSI) Science, Technology, Engineering and Math (STEM) and Articulation Grant by the U.S. Department of Education on October 1, 2016. The endowment matches funds between the LACCF and grant funds on a dollar to dollar basis at $200,000 per year for years one through five for $1,000,000 of the $1,000,000 total amount of the eligible challenge grant. In order for the LACCF to be provided the drawdown of these endowment funds, the Foundation must raise an equal amount through their fund raising programs. Period of agreement is from October 1, 2016 to September 30, 2021, inclusive. The endowment period is during the period of October 1, 2016 to September 30, 2036, inclusive. Total cost of agreement: $1,000,000.

Background: This agreement is being awarded in order to provide the Los Angeles City College Foundation with matching endowment funds as provided by the Department of Education through the Title III HSI STEM and Articulation Grant # P031C160251 awarded to LACC. These endowment funds are to be deposited into a Foundation account in conjunction with the matching funds raised through the Foundation and only the interest accrued may be used during the period of the agreement for Foundation purposes. At the end of the Endowment Agreement period, the Foundation may then have access to both the principal and any interest incurred to then be used for Foundation purposes. Funding is through Title III Student Activity funds.
B. Ratify an endowment agreement 4500243927 between the Los Angeles Community College District (LACCD) on behalf of East Los Angeles College (ELAC) and East Los Angeles College Foundation (ELACF). ELAC was awarded a Title V Cooperative Grant titled “Puerta al Exito/Gateway to Success” by the U.S. Department of Education on October 1, 2015. The grant provides for a Title V Technology Initiative Endowment or Title V Tech Endowment. The endowment matches funds between the ELACF and grant funds on a dollar to dollar basis at $39,209 for year-one; $40,940 for year-two; $30,257 for year-three; $98,927 for year-four; and $90,229 in year-five. In order for the ELACF to be provided the drawdown of these endowment funds, the Foundation must raise an equal amount through their fund raising programs. Period of agreement is from October 1, 2015 to September 30, 2020, inclusive. The endowment period is during the period of October 1, 2015 to September 30, 2031, inclusive. Total cost of agreement: $299,562.

Background: This agreement is being awarded in order to provide the East Los Angeles College Foundation with matching endowment funds as provided by the Department of Education through the Title V Cooperative Grant or Title “Puerta al Exito/Gateway to Success” Grant #P031S150078 awarded to ELAC. These endowment funds are to be deposited into a Foundation account in conjunction with the matching funds raised through the Foundation and only the interest incurred may be used during the period of the agreement for Foundation purposes. At the end of the Endowment Agreement period, the Foundation may then have access to both the principal and any interest accrued to then be used for Foundation purposes. Funding is through Title V Student Activity funds.
VI. **AUTHORIZE LEASE AGREEMENT**

Authorize lease with the Los Angeles Valley College Foundation ("Foundation") of all of the fencing surrounding the tennis courts located along Burbank Boulevard between Ethel Avenue and Coldwater Canyon at Los Angeles Valley College ("College" or "LAVC") located at 5800 Fulton Avenue, Valley Glen, CA 91401 during the term May 1, 2017 to June 30, 2022. Estimated total income: $9,100 per year plus additional consideration of the work the Foundation conducts for the college with the proceeds.

**Background:** The area to be used has been deemed by the College as not needed for classroom or instructional use. Foundation shall sell banner advertisements and hang the banners on the fence. The size of the banners are to be four feet tall by eight feet wide. The banners will be provided by the advertisement buyer at their expense. Each banner will be hung at the tennis courts fence for one year for a fee of $1,000. The proceeds will benefit the Foundation so that it may continue to conduct its mission. As payment to LAVC, the Foundation shall pay $100 for each banner advertisement secured. The Foundation shall reserve space on the tennis courts fence for banners for Harvard Westlake High School pursuant to a previous arrangement between Harvard Westlake and the College. This agreement is being issued pursuant to California Education Code section 81378.1, which allows for the letting of the lease for a period of more than five days but less than five years. This Code provides for this lease to be made without the need to acquire formal or informal bids or proposals. In addition, the Code requires public notice of the intent to take this action and was advertised once a week for three (3) consecutive weeks prior to the board action. The college has deemed the rental income of described above as sufficient consideration for this lease.

VII. **RATIFY AMENDMENT TO LEASE OF DISTRICT FACILITIES AGREEMENT**

Ratify Amendment No. 2 to extend lease Agreement No. 4500194903 with PCAM, LLC at Los Angeles City College from July 1, 2017 to March 31, 2018, inclusive on a month-to-month basis with a 30-day cancellation notice at a rate of $70 per space per month for the rental of up to 275 parking spaces at a total monthly rental income of up to $19,250 and a total rental income of up to $173,250.
Background: This agreement was previously approved by the Board of Trustees on February 12, 2014 (Com. No. BSD2) for the period March 3, 2014 to March 2, 2015 which has been previously amended to extend until June 30, 2017, inclusive and this is an extension of that agreement. The area to be leased is Parking Structure Lot 2 third floor. This agreement is being issued pursuant to California Education Code section 81378.1, which allows for the letting of the lease for a period of more than five days but less than five years. This Code provides for this lease to be made without the need to acquire formal or informal bids or proposals. In addition, the Code requires public notice of the intent to take this action and was advertised once a week for three (3) consecutive weeks prior to the board action. In reviewing comparison locations in the area, the college arrived at the fair market value of Location to be leased based on parking lot at similar locations nearby. Rent to be provided for this lease extension is $70 per parking space per month for up to 275 parking spaces for a monthly income of up to $19,250 per month.

VIII. AUTHORIZE PAYMENTS

Authorize payments of the following expenditures:

A. $8,000 to Christopher David Ruiz Cameron as a Neutral Arbitrator as payment for one-half of the charges incurred in the matter of AFT Staff Guild 1521A vs LACCD for WEC Grievances.

Background: This request is for payment of services provided by Neutral Arbitrator Christopher David Ruiz Cameron in the matter of AFT Staff Guild 1521A vs LACCD for WEC Grievances. The total cost represents billing services rendered from October 10, 2016 through March 5, 2017, inclusive; the cost is divided between the parties involved, with the AFT Staff Guild 1521A and LACCD each paying fifty (50) percent of the neutral arbitrator costs.

B. $7,390 to Western Interpreting Network for interpreting services to accommodate students in the Disabled Students Programs and Services (DSPS) at Los Angeles Southwest College during the period December 23, 2014 to April 27, 2017, inclusive.
Background: The expenditures are for fees owed to Western Interpreting Services. Funding is through the Student Equity Fund.

C. $3,322.98 to Litigation Services & Technologies of California, LLC. for payment of one-half of the charges incurred for transcripts related to disciplinary appeal hearings during the period February 2, 2017 to May 4, 2017, inclusive.

Background: According to Personnel Commission Rule 735, the District is responsible for paying one-half of charges incurred for transcripts services relating to disciplinary hearings. Funding is through District Personnel Commission Legal funds.

D. 16-0220 Educational Services Center – Settlement of a wage claim in the amount of $7,276.79

Background: The District received a claim for unpaid wages from an employee at Los Angeles Valley College. The District has agreed to settle that claim for the sum of $7,276.79.

E. 17-0145 Harbor – Settlement of a wage claim in the amount of $39,120.

Background: The District received a claim for unpaid wages from an employee at Los Angeles Harbor College for services rendered as the PACE Director. The District agreed to settle the claim for the sum of $39,120.

IX. AUTHORIZE AMENDMENT TO AGREEMENT

Authorize Amendment No. 6 to Agreement No. 4500182429 with Ciber Inc. to include changes beginning on July 13, 2017 for a 6 month period to add new software functionality and programming to support Homeless Youth functionality for CCCApply and Financial Aid in PeopleSoft Campus Solutions Student Information Systems. This programming is needed to support processes that are required to capture and utilize the State mandated student
homeless youth data and integrate it into the PeopleSoft Campus Solutions, at a total amount not to exceed $60,000.

**Background:** These additional capabilities and services are necessary to comply with new State requirements in compliance with Assembly Bill No. 801. The State has recently implemented changes to the CCCApply Domestic state-wide applications and has added new fields to capture an applicant declaring that he or she is homeless. To accommodate these State requirements requires modifications to the PeopleSoft system that include, but are not limited to, the application process and the automated communications to the students. This will also allow the system to automatically place the students in a custom group so that the fees are waived. Additionally, this will include the necessary work to track and award BOG D in the Financial Aid module.

The proposal for this added change order was evaluated by staff from the Office of Educational Programs and Institutional Effectiveness, Office of Information Technology and Office of General Counsel and the SIS Steering Committee and a recommendation to proceed was made by the Vice Chancellor. Funding is through the Office of Educational Programs and Institutional Effectiveness.
Subject: **APPROVE FACILITIES PLANNING AND DEVELOPMENT REPORT**

The following items are recommended for approval by Facilities Planning and Development as part of the Consent Calendar for the Board of Trustees Meeting Agenda for the date shown.

The Consent Calendar may be approved with a single vote. Any member of the Board of Trustees has the authority to remove any item listed and have it included on the Action Calendar for a separate vote.

Information regarding each item on the Consent Calendar can be found in FPD1 – Resource Document.

I. **AUTHORIZE PROFESSIONAL SERVICES AGREEMENTS**

A. Authorize an Agreement with Southland Engineering to provide engineering services for the Corporate Center Air Conditioning Phase II project of East Los Angeles College (Amount $92,995).

B. Authorize actions for an agreement with NBBJ LP to provide continued design services for the Student Services Center (Phase 1 – Pasha Street Improvements) project at Los Angeles Mission College (Amount $285,325).

C. Authorize an Agreement with James Heimler, Architect, Inc. to provide architectural/engineering services for the 2017 Nonslip Flooring project at Los Angeles Pierce College (Amount $45,000).

D. Authorize an Agreement with Climatec, LLC to provide physical security integration services for the Physical Security Services project District-wide (Amount $2,500,000).

Recommended by: [Signature]

Thomas Hall, Interim Chief Facilities Executive

Approved by: [Signature]

Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By ____________________________ Date ________
E. Authorize Agreements with certain firms to provide low voltage design services and to provide staff for a variety of projects on a Task Order basis District-wide (Amount $20,000,000).

F. Authorize Agreements with certain firms to provide landscape design related services and to provide staff for a variety of projects on a Task Order basis District-wide (Amount $1,500,000).

G. Authorize Agreements with certain firms to provide assessment and development of LACCD Standards and related services and to provide staff for a variety of projects on a Task Order basis District-wide (Amount $TBD).

H. Authorize an Agreement with ARUP North America, Inc. to provide architecture and engineering professional services for the Retro-commissioning Heating, Ventilating, and Air Conditioning project at the Educational Services Center (Amount $72,800).

I. Authorize an agreement with Hibser Yamauchi Architects, Inc. to provide multi-discipline Architectural-Engineering design Services on a Task Order basis District-wide (No cost).

II. AUTHORIZE CONSTRUCTION CONTRACTS

A. Authorize a contract with Electro Construction to provide general construction services for the Football Field Lighting project at Los Angeles Harbor College (Amount $224,490).

B. Authorize a contract with J Kim Electric Inc. to provide general construction services for the Parking Structure #8 Lighting Retrofit project at Los Angeles Southwest College (Amount $161,500).

III. RATIFY CHANGE ORDER FOR CONSTRUCTION CONTRACT GREATER THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

A. Ratify Change Order No. 2 to Construction Contract No. 33970 with Access Pacific Inc. for additional general construction services for the Exterior Transportation and Accessibility Improvements project at East Los Angeles College (Amount $40,547).
B. Ratify Change Order No. 21 to Construction Contract No. 32594-1 with Hartford Fire Insurance Company/Kemp Bros. Construction for additional general construction services for the Arts, Media & Performance project at Los Angeles Mission College (Amount $91,485).

C. Ratify Change Order No. 1 to Construction Contract No. 4500235847 with Sully-Miller Contracting Company, Inc. for additional construction services (that resulted in a credit) for the Roads Increment #1 (PE Stadium Walkway and Pepper Tree Roadway) project at Los Angeles Pierce College (Credit of $4,655).

D. Ratify Change Order No. 2 to Construction Contract No. 33980 with GMZ Engineering, Inc. for additional general construction services for the Transportation and Accessibility Improvements project at Los Angeles Trade-Technical College (Amount $80,730).

E. Ratify Change Order Nos. 1 through 9 to Construction Contract No. 4500228618 with Angeles Contractor, Inc. for additional labor and material for construction services for the K Building Freight Elevator Electrical, Mechanical and Fire Alarm Systems Upgrade project at Los Angeles Trade-Technical College (Amount $17,415).

IV. RATIFY CHANGE ORDER FOR CONSTRUCTION CONTRACT LESS THAN $30,000 ISSUED UNDER THE STANDARD "DESIGN-BID-BUILD" METHOD OF PROJECT DELIVERY

Ratify Change Order No. 1 to Construction Contract No. 33995 with Valle Grande Construction for additional general construction services for the Demolish Planters and Stairs project at Los Angeles Mission College (Amount $2,167).

V. AUTHORIZE ACCEPTANCES OF COMPLETION OF CONSTRUCTION CONTRACTS

A. Authorize Acceptance of Completion of Contract No. 4500233701 with South Coast Mechanical to provide general construction services for the Central Plant Boiler Replacement Phase 2 project at Los Angeles City College (No cost).
B. Authorize Acceptance of Completion of Contract No. 4500237215 with Air Treatment to provide general construction services for the Central Plant Cooling Tower Fill Replacement project at East Los Angeles College (No cost).

C. Authorize Acceptance of Completion of Contract No. 4500237787 with Kitson Contracting, Inc. to provide general construction services for the Corporate Center Exterior Envelope Waterproofing project at East Los Angeles College (No cost).

D. Authorize Acceptance of Completion of Contract No. 4500243561 with Kitson Contracting, Inc. to provide general construction services for the Corporate Center Exterior Envelope Waterproofing project at East Los Angeles College (No cost).

E. Authorize Acceptance of Completion of Task Order No. 20HCS MATOC No. 8021 with Clay Reed d/b/a Aaxis Construction to provide general construction services for the General Classroom Building Upgrades - 1st Floor Only project at Los Angeles Harbor College (No cost).

F. Authorize Acceptance of Completion of Task Order No. 11HCS MATOC No. 33968 with Valle Grande Construction to provide general construction services for the New Learning Resource Center project at Los Angeles Harbor College (No cost).

G. Authorize Acceptance of Completion of Contract No. 4500237221 with Line Tech Contractors to provide general construction services for the Replace Windows General Classroom project at Los Angeles Harbor College (No cost).

H. Authorize Acceptance of Completion of Contract No. 33968-06P7 with Valle Grande Construction to provide general construction services for the Stadium ADA Improvements (Light Pole Modifications) project at Los Angeles Pierce College (No cost).

I. Authorize Acceptance of Completion of Contract No. 4500235847 with Sully-Miller Contracting Company, Inc. to provide general construction services for the Roads Increment #1 (PE Stadium Walkway and Pepper Tree Roadway) project at Los Angeles Pierce College (No cost).

J. Authorize Acceptance of Completion of Contract No. 4500228618 with Angeles Contractor, Inc. to provide general construction services for the K Building Freight Elevator Electrical, Mechanical and Fire Alarm Systems Upgrade project at Los Angeles Trade-Technical College (No cost).
K. Authorize Acceptance of Completion of Task Order No. 03WCS MATOC No. 33960 with Masters Contracting Corporation to provide general construction services for the Physical Education and Dance Renovation project at West Los Angeles College (No cost).

VI. RATIFY AMENDMENT TO DESIGN-BUILD AGREEMENT

A. Ratify Amendment No. 19 to Design-Build Agreement No. 32975 with Pinner Construction Company for additional Design-Build services for the Student Success and Retention Center project at East Los Angeles College (Amount $186,979).

B. Ratify Amendment No. 5 to Design-Build Agreement No. 33436 with Charles Pankow Builders, Ltd. for modified Design-Build services for the Community Workforce Development Center and Administration Building project at Los Angeles Valley College (Amount $23,903).

VII. AUTHORIZE ACCEPTANCE OF COMPLETION OF DESIGN-BUILD AGREEMENT

Authorize Acceptance of Completion to Design-Build Agreement No. 33436 with Charles Pankow Builders, Ltd. for the Community Workforce Development Center & Administration Building project at Los Angeles Valley College (No cost).

VIII. RATIFY NEGOTIATED COST OF AMENDMENTS AND AUTHORIZE ACCEPTANCE OF COMPLETION OF DESIGN-BUILD AGREEMENT

Ratify the reduction of the cumulative cost of Amendments to and Authorize Acceptance of Completion of Design-Build Agreement No. 32975 with Pinner Construction Company for the Student Success and Retention Center project at East Los Angeles College (Credit of $1,721,116).
IX. **AUTHORIZE FINAL PROJECT PROPOSAL**

Authorize the resubmittal of a funding request to the State Chancellor’s Office for a Final Project Proposal (FPP) for the fiscal year 2019-20 (No cost).
Subject: AUTHORIZE MASTER PROCUREMENT AGREEMENTS

I. MASTER PROCUREMENT AGREEMENTS

A. Wood Case Goods Office Furniture

Action

Pursuant to Public Contract Code Section 20652, a) find it is in the best interest of the District to procure under the authority of Master Procurement Agreements established by the Foundation for California Community Colleges (FCCC) and, b) authorize the purchase of wood case goods office furniture from the following established FCCC agreement as stipulated below. If applicable, all sales tax shall be paid.

Kimball Office Inc.
Contract No. FCCC CB-197-16
Effective Dates: July 13, 2017 - June 29, 2018
Not to Exceed Amount: $2,000,000

This authorization allows the procurement of wood case goods office furniture through the above agreement established by the FCCC as stipulated above. For use District-wide at all college campuses at a total not to exceed as identified above.

Background

Recommended by: ____________________________
Thomas Flah, Interim Chief Facilities Executive

Approved by: ____________________________
Francisco C. Rodriguez, Chancellor

Chancellor and
Secretary of the Board of Trustees

By ____________________________ Date ________

Buelna __________ Moreno __________
Fong __________ Svonkin __________
Hoffman __________ Veres __________
Kamlager __________ Martinez __________
Student Trustee Advisory
Vote
LACCD is authorized to utilize the above Master Procurement Agreements established by the Foundation for California Community Colleges as stipulated above. Delivery is included in the total cost. If applicable, all sales tax shall be paid.

Funding and Development Phase

Funding is through Propositions A/AA and Measures J/CC Bond proceeds, or through general funds as applicable. These Master Procurement Agreements are available for use District-wide. District-wide FCCC Wood Case Goods Office Furniture Project No. 40J.5J55.05. All Phases.

B. Science Equipment

Action

Pursuant to Public Contract Code Section 20652, a) find it is in the best interest of the District to procure under the authority of Master Procurement Agreements established by the Foundation for California Community Colleges (FCCC) and, b) authorize the purchase of science equipment from the following established FCCC agreements as stipulated below. If applicable, all sales tax shall be paid.

Bio-Rad Laboratories
Contract No. CB-223-17
Effective Dates: July 12, 2017 – June 14, 2020 (with two (2) one-year option years)
Not to Exceed Amount: $3,000,000

Fisher Scientific
Contract No. CB-220-17
Effective Dates: July 13, 2017 – May 31, 2020 (with two (2) one-year option years)
Not to Exceed Amount: $3,000,000

This authorization allows the procurement of science equipment through the above agreements established by the FCCC as
stipulated above. For use District-wide at all college campuses at a total not to exceed as identified above.

Background

LACCD is authorized to utilize the above Master Procurement Agreements established by the Foundation for California Community Colleges as stipulated above. Delivery is included in the total cost. If applicable, all sales tax shall be paid.

Funding and Development Phase

Funding is through Propositions A/AA and Measures J/CC Bond proceeds, or through General Funds as applicable. These Master Procurement Agreements are available for use District-wide. District-wide FCCC Science Equipment Project No. 40J.5J55.05. All Phases.
Subject: **ADOPT RESOLUTION RATIFYING IMPLEMENTATION OF THE DESIGN-BUILD SYSTEM OF PROJECT DELIVERY FOR THE PIERCE COLLEGE EXPANDED AUTOMOTIVE AND NEW TECHNICAL EDUCATION FACILITIES PROJECT AND THE CENTRAL PLANT EXPANSION (WEST CENTRAL PLANT) PROJECT AT LOS ANGELES PIERCE COLLEGE; RATIFYING THE REQUEST FOR QUALIFICATIONS AND REQUEST FOR PROPOSALS PROCESS; AND AUTHORIZING THE AWARD OF TWO DESIGN-BUILD AGREEMENTS**

Action

Adopt a Resolution (Attachment 1) for the Expanded Automotive and New Technical Education Facilities project ("Project #1"); and the Central Plant Expansion (West Central Plant) project ("Project #2"), both located at the campus of Los Angeles Pierce College that:

1) Ratifies implementation of the Design-Build system of project delivery;

2) Ratifies the Request for Qualifications and Request for Proposals process (Procurement Number CS-01-17-P) conducted by Staff;

3) Authorizes the award of two Design-Build Agreements to the successful Design-Build Entity ("DBE") known as Harper Construction Company, Inc.;

Recommended by: [Signature]
Thomas Hall, Interim Chief Facilities Executive

Approved by: [Signature]
Francisco J. Rodriguez, Chancellor

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<tr>
<th>Buelna</th>
<th>Moreno</th>
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<tr>
<td>Fong</td>
<td>Svonkin</td>
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<td>Hoffman</td>
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<td>Kamlager</td>
<td>Martinez</td>
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</table>

Chancellor and Secretary of the Board of Trustees

By ______________ Date ______________
4) Authorizes District Staff, specifically the Chancellor and/or the Chief Facilities Executive, to enter into a separate Design-Build Agreement for each of the Projects; and

5) In the event the aggregate cost for either Project #1 or Project #2 exceeds the “Not to Exceed” amount authorized by the Board for said Project, then Staff shall bring the item, and/or the affected part thereof, back to the Board for review, consideration, and/or further action if needed.

I. Background:

Project Description

The following is descriptive only, not all inclusive, of the work and services to be provided:

Expanded Automotive and New Technical Education Facilities (“Project #1”)

The Expanded Automotive and New Technical Education Facilities project is a 20,000 GSF single-story classroom and lab building supporting the educational program of the Automotive and Technical Education departments instructing students in emerging alternative fuels technology. The building incorporates the campus' architectural design standards. It is anticipated to be constructed utilizing concrete masonry units, a steel roof structure, and red clay tile roofing material.

DBE’s Price Proposal for Project #1: $20,567,229, which covers the cost for: Collaboration Services; Design through Agency Approvals; Open-Book Bidding of Subcontractor Trade Packages; and Construction.

Central Plant Expansion (West Central Plant) (“Project #2”)

The Central Plant Expansion (West Central Plant) contains two (2) new modular chiller units which will be pad-mounted and have a seven-hundred (700) ton capacity.
DBE's Price Proposal for Project #1: $4,156,144, which covers the cost for: Collaboration Services; Design through Agency Approvals; Open-Book Bidding of Subcontractor Trade Packages; and Construction.

II. Design Build Delivery Method:

A. District’s Prior Adoption and Recognition of the Design Build Delivery Method.

The Design-Build delivery method was adopted by the Board of Trustees on December 3, 2003 (Com No. BSD5) as a delivery option District-Wide.

Education Code sections 81700 et seq. specifically authorizes community college districts to utilize the Design-Build delivery method as a safe and cost efficient alternative to competitive bidding because the Legislature has determined that it can produce accelerated completion of projects, provide for cost containment, reduce construction complexity, and reduce exposure to risk for community college districts. The Legislature has also determined that the cost-effective benefits to community college districts are achieved by shifting the liability and risk for cost containment and project completion to the DBE.

The foregoing Code sections also: A) recognize and permit that the full scope of design, construction, and equipment awarded to a DBE under the applicable Code sections can be authorized in a single funding phase and that a community college district can award Design-Build agreements on a "best value" (qualitative selection) basis; and B) require that the governing board of a community college district make written findings that use of the Design-Build process will accomplish one of the following objectives: (i) reduce comparable project costs; (ii) expedite the project’s completion, or (iii) provide features not achievable through the traditional "design bid build" project delivery method.
B. District’s Evaluation and Written Findings regarding the Statutory Requirements to Use the Design-Build Delivery Method for the Subject Project.

Subsequent to review of the objectives, the Design-Build delivery method should be used for this procurement because it will: A) expedite each project’s completion by approximately four (4) months and provide features not achievable through the traditional design-bid-build method including cost containment, B) reduce construction complexity, and C) reduce exposure to risk for the District, for the reasons expressed in Lead Construction Counsel’s Memorandum which accompanies this Report.

C. Pre-Qualification Process for Design-Build Entities and Award of the Design-Build Agreement

As permitted by the applicable Code sections, the District’s pre-qualification process was utilized which was then followed by the solicitation of pricing proposals from those Pre-Qualified DBE’s for this procurement seeking the “best value” proposal for the procurement.

Utilizing the foregoing processes, a proposed awardee for this procurement which will provide the best value to the District is identified in this report for the reasons stated above and below.

The applicable Code sections also require the District’s governing Board to issue a written decision supporting its award and stating in detail the basis of the award as set forth in the proposed Resolution (Attachment 1). By way of adoption of the proposed Resolution, the Board will announce its award by: (1) identifying the successful DBE; (2) stating the winning DBE’s price proposal amount; (3) stating its overall combined rating on the Request for Proposal evaluation factors; (4) setting forth the winning DBE’s price proposal amount and rating as compared to all other responsive proposers and their respective price
proposals and rankings; and (5) summarizing the District's rationale for the award.

The successful DBE is: Harper Construction Company, Inc.

The DBE's Aggregate Price Proposal Amount for both projects is $24,723,373.

The Aggregate Price Proposal Amount from the second proposer was $26,021,008. The Aggregate Price Proposal Amount from the third proposer was $29,326,434.

The successful DBE's overall combined rating on the Request for Proposal evaluation factors, out of a possible score of 1000 maximum points, is 861 points, versus the other two proposers with scores of 851 and 809, respectfully.

The written findings summarized above and as set forth in Lead Construction Counsel's Memorandum which accompanies this Report form the basis for Staff's recommendations found herein below. Further particulars are set forth in the proposed Resolution (Attachment 1) and should be considered by the Board to be recommendations of Staff as if set forth at length hereat.

The selected contractor is proposed as the result of a competitive Request for Qualifications (RFQ)/Request for Proposals (RFP) process. Three (3) responses to the RFQ were received. Three (3) applicant RFQ submissions were identified as responsive and three (3) were deemed qualified Finalists and received the RFP. The Statement of Qualifications submitted by the Applicants were scored by the Project Evaluation Committee which was comprised of the LACCD Director of Facilities/Planning and Development; the Program Management Office (PMO) Director of Design; the PMO Regional Design Liaison; the PMO College Project Director; and the PMO Regional Program Liaison.
The Resolution (Attachment 1) contains further details which should be considered as part of Com. No. FPD3 - Staff’s Report and Recommendation to the Board - and which is incorporated herein as if set forth at length hereat.

III. **Award – Staff Recommendations:**

Staff recommends that the Board adopt a resolution (Attachment 1) for use of the Design-Build delivery method for the Project; 2) ratify Staff’s conduct regarding the procurement process; 3) award the two Design-Build Agreements described herein above; and 4) take such further action as is set forth in the proposed Resolution (Attachment 1).

IV. **Award History:**

The two Design-Build Agreements will represent the 19th and 20th awards to this company through the Bond program and a cumulative award total of $55,307,000. Previous awards to this company include the Arts & Culinary Arts Campus Improvements project at Los Angeles Trade-Technical College and the Holmes Hall Modernization and Student Services Building project at Los Angeles City College.

V. **Funding and Development Phase**

Funding is through Propositions A/AA and Measure J Bond proceeds. Expanded Automotive and New Technical Education Facilities 35P.5536.02; West Central Plant 35P.5544.03.05. Design & Construction Phases.
RESOLUTION RATIFYING IMPLEMENTATION OF THE DESIGN-BUILD SYSTEM OF PROJECT DELIVERY FOR THE EXPANDED AUTOMOTIVE AND NEW TECHNICAL EDUCATION FACILITIES PROJECT AND CENTRAL PLANT EXPANSION (WEST CENTRAL PLANT) PROJECT AT LOS ANGELES PIERCE COLLEGE; RATIFYING THE REQUEST FOR QUALIFICATIONS AND REQUEST FOR PROPOSALS PROCESS; AND AUTHORIZING THE AWARD OF TWO DESIGN-BUILD AGREEMENTS

WHEREAS, The Los Angeles Community College District, under Education Code Section 81700, et seq., may utilize a Design-Build project delivery method on capital projects; and

WHEREAS, The Design-Build delivery method was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a delivery option District-wide; and

WHEREAS, The District intends to construct two new Projects at Los Angeles Pierce College campus using the Design-Build delivery method: Expanded Automotive and New Technical Education Facilities Project ("Project #1); and Central Plant Expansion (West Central Plant) Project ("Project #2); and

WHEREAS, There is a separate Design-Build Agreement for each Project in the following Guaranteed Maximum Price amounts: for Project #1 - $20,567,229.00; and for Project #2 - $4,156,144.00. Each Guaranteed Maximum Price Amount covers the cost for: Collaboration Services; Design through Agency Approvals; Open-Book Bidding of Subcontractor Trade Packages; and Construction. The award amounts are in excess of the minimum amount required by applicable law for use of the Design-Build delivery method under Education Code Section 81700, et seq.; and

WHEREAS, Staff has reviewed the requisite statutory objectives and determined that use of the Design-Build process will:

(A) expedite each project’s completion because using the design-bid-build delivery method (i.e., lowest competitive bid) would take 47 months to complete versus using the Design-Build delivery method which will take 43 months; and

(B) result in cost containment; reduced construction complexity; and/or reduced exposure to risk for the reasons stated in Staff’s Report and the Memorandum from Lead Construction Counsel that accompanied Staff’s Report; and
WHEREAS, As permitted by the applicable Code sections, the District’s pre-qualification process was utilized which was then followed by the solicitation of pricing proposals from those Pre-Qualified Design-Build Entities (DBE’s) seeking the “best value” proposal for the procurement; and

WHEREAS, In utilizing the foregoing processes, Staff has identified a proposed awardee for this procurement as listed below, which in Staff’s opinion will provide the best value to the District for the reasons stated above and herein below; and

WHEREAS, Education Code Section 81700, et seq. requires the Board to issue a decision supporting its award and stating in detail the basis of the award which identifies: (i) the successful DBE; (ii) the winning DBE’s price proposal; (iii) its overall combined rating on the RFP evaluation factors; (iv) the Board’s ranking in relation to all other responsive proposers and their respective price proposals; and (v) a summary of the District’s rationale for the award; and

WHEREAS, The Request for Qualifications and Proposal Process required the Pre-Qualified Design-Build Entities to submit an Aggregate Pricing Proposal Amount for Collaboration Services; Design through Agency Approvals; Open-Book Bidding of Subcontractor Trade Packages; and Construction for both projects which was also broken down per project; and

WHEREAS, Staff has made the following determinations: (i) the successful DBE being proposed is Harper Construction Company, Inc.; (ii) the winning DBE’s Aggregate Price Proposal Amount is $24,723,373 versus the other two proposers with Aggregate Price Proposal Amounts of $26,021,008 and $29,326,434, respectively; (iii) the successful DBE’s overall combined rating on the request for proposal evaluation factors is eight hundred and sixty one (861) points out of a possible thousand (1000) points, versus the other two proposers with overall combined ratings on the request for proposal evaluation factors of 851 and 809, respectfully; (iv) the successful DBE’s ranking in relation to all other responsive proposers and their respective price proposals is better on price and the identified evaluation factors in the Request for Proposals. The District’s rationale for the award to the successful DBE is to provide the best value to the District as its proposal best meets the selection and scoring criteria developed by the District for these Projects and as was set forth in the RFP’s; and

WHEREAS, The results achieved are consistent with, or exceed the experience of the industry with regard to cost and schedule savings, and shifting of the risk of loss regarding the Project’s design, achieved by using Design-Build methodology versus design-bid-build methodology; now, therefore, be it
RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby finds that it is in the best interests of the District to utilize Design-Build project delivery for the Expanded Automotive and New Technical Education Facilities project and West Central Plant project at Los Angeles Pierce College as identified herein; and be it further

RESOLVED, That the Board adopts, as the Board’s own findings, Staff’s findings regarding why the Design-Build delivery method should be used for this Project, including those findings set forth in Staff’s Report and Lead Construction Counsel’s Memorandum, and hereby finds that the use of the Design-Build process will: (i) expedite each project’s completion by approximately four months using the Design-Build process versus using the Design-Bid-Build delivery method; and (ii) provide features not achievable through the traditional design-bid-build method, to wit: (a) ensure cost containment; (b) reduce construction complexity; and/or (c) reduce exposure of risk to the District, all for the reasons stated in Staff’s Report and the Memorandum from Lead Construction Counsel which are incorporated herein as if set forth at length hereat; and be it further

RESOLVED, The Board ratifies Staff’s use of the Request for Qualifications and Proposal process for this procurement which has identified a Design-Build Entity using a “best value” selection method for the reasons stated above which the Board hereby adopts as its findings; and; be it further

RESOLVED, The Board hereby authorizes District Staff, specifically the Chancellor and/or the Chief Facilities Executive and/or the Director, Facilities Planning and Development, to enter into two Design-Build Agreements with Harper Construction Company Inc. for the Project at Los Angeles Pierce College based on the terms, conditions and provisions set forth in the Request for Qualifications and Proposal process for this procurement as follows: for Project #1 in a Not to Exceed Amount of $20,567,229.00; and for Project #2 in a Not to Exceed Amount of $4,156,144.00.
IN WITNESS, of the passage of the foregoing resolution, as prescribed by law, we, the members of said Board of Trustees, present and voting thereon, have hereunto set our hands this 12th day of July, 2017.

__________________________  ____________________________
Member, Board of Trustees    Member, Board of Trustees

__________________________  ____________________________
Member, Board of Trustees    Member, Board of Trustees

__________________________  ____________________________
Member, Board of Trustees    Member, Board of Trustees

__________________________
President, Board of Trustees
Subject: **PERSONNEL SERVICES ROUTINE ACTIONS**

<table>
<thead>
<tr>
<th>Total (This Report)</th>
<th>Total (07-01-16 to Date)</th>
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<tbody>
<tr>
<td>1. Academic Service:</td>
<td>947</td>
</tr>
<tr>
<td>(Faculty, Academic Administration, Academic Supervisors)</td>
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</tr>
<tr>
<td>2. Classified Service:</td>
<td>142</td>
</tr>
<tr>
<td>(Clerical, technical, supervisors, maintenance &amp; operations, trades, classified managers, confidential)</td>
<td></td>
</tr>
<tr>
<td>3. Unclassified Service:</td>
<td>1495</td>
</tr>
<tr>
<td>(Student workers, professional experts, community services staff, community recreation)</td>
<td></td>
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<tr>
<td><strong>Total:</strong></td>
<td><strong>2584</strong></td>
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**DATE RANGE:** May 5, 2017 – June 12, 2017

All personnel actions reported herein are in accordance with the Board of Trustees Rules and are within the approved budget. Personnel actions include retirements, employment, leaves, separations/resignations and assignment changes.

The classified assignments noted above have not been certified by the Personnel Commission and are subject to further audit by the Personnel Commission due to SAP transition issues and may be subject to change.

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Approved by: Francisco C. Rodriguez, Chancellor

Albert J. Roman, Vice Chancellor
Human Resources

Karen Martin, Personnel Director
Personnel Commission

By _________________ Date _____________
Subject: APPROVE DISMISSAL OF CLASSIFIED PERMANENT EMPLOYEE

The dismissal of employee (EN 1022635) assigned to Los Angeles Trade Technical College (LATTC) as a Custodian is based on the following cause:

- Absent Without Leave or Abandonment of Position

Background: The above recommendation is in accordance with procedures listed in Education Code Section 88123 and Personnel Commission Rule 735. Evidence is on file in the Employer-Employee Relations Unit of the Human Resources Division to support the above recommendation.

Due process rights guaranteed by Skelly v. State Personnel Board, 15 Cal. 3d 194 (1975) have been afforded the above listed permanent employee.

Recommended by: Albert J. Román, Vice Chancellor

Approved by: Francisco G. Rodriguez, Chancellor
Subject: APPROVE APPOINTMENT FOR CHIEF FACILITIES EXECUTIVE

Approve the appointment of Mr. David Salazar to the position of Chief Facilities Executive effective August 1, 2017; approve placement on the established salary schedule for the job classification in accordance with Personnel Commission Law and Rules; and authorize $500 per month car allowance.

Background: The vacancy was created by the resignation of the prior incumbent. A nation-wide recruitment was conducted for the position which included print and online job postings in appropriate journals, newspapers, and internal publications of professional facilities and higher education organizations. Emphasis was placed on the need for extensive strategic and operational leadership experience in facilities planning and development; capital construction and improvement projects; sustainability and utilities strategies; real estate and assets management; business and community relations; and ancillary and business support services. The selection process included a training and experience evaluation and interview process by internal and outside experts.

Albert J. Román, Vice Chancellor
Director Human Resources

Approved by: Francisco C. Rodríguez, Chancellor

Chancellor and
Secretary of the Board of Trustees

By ___________________________ Date ________________

Bueina_________________ Moreno ___________________________
Fong_________________ Svonkin ___________________________
Hoffman_________________ Veres ___________________________
Kamlager_________________ Martinez ___________________________

Student Trustee Advisory Vote

Page 1 of 2 Pages Com. No. HRD3 Div. Human Resources Date 7/12/17
Mr. Salazar has an extensive professional background in capital construction and facilities planning and management. He has served as the Associate Vice President of Physical Planning and Facilities Management with California State University, Long Beach for eight years. Previously he has served as the Executive Director of Facilities, Planning, and Administrative Services for the San Bernardino Community College District; Director of Facilities Management for Claremont Graduate University; Director of Campus Planning and Development for California State University, Monterey Bay; and University Facilities Planner for California State University, Office of the Chancellor. Additionally, Mr. Salazar has been a Lecturer in Urban and Regional Planning Department at California State Polytechnic University, Pomona.

The salary range for the position of Chief Facilities Executive is $205,172.40 to $254,172.60 annually. Mr. Salazar will be rated-in on the salary schedule in accordance with Personnel Commission Law and Rules. Documentation to support placement above Step 1 of the salary schedule is currently under review.

In accordance with Board policy adopted for select executive positions, the standard car allowance of $500 per month is being recommended.
Subject: **APPROVE NEW COMMUNITY SERVICES OFFERINGS**

Approve the following new Community Services course offerings as submitted by Los Angeles Harbor College, as listed in Attachment 1.

Recommended by:  
Ryan M. Cornner, Vice Chancellor

Approved by:  
Francisco G. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date ____________
<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>DESCRIPTION</th>
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<tr>
<td>Professional Employment Documents Writing Series</td>
<td>Students in this class will learn how to write professional documents pertaining to employment, including resumes, cover letters, letters of recommendation, and statements of purpose.</td>
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<tr>
<td>College Admission and Scholarship Essay Writing Series</td>
<td>Students in this class will learn how to craft outstanding essays to benefit them in their college admissions applications, as well as when applying for scholarships.</td>
</tr>
<tr>
<td>Assertive Communication Skills for Women</td>
<td>Students in this class will learn techniques and strategies that will enable them to assert their thoughts and ideas more confidently and effectively in order to improve the social interactions they encounter in their lives.</td>
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<tr>
<td>Alleviating Stress in Fragile Times</td>
<td>Students in this class will learn what stress is, what causes it, and how to recognize the signs of normal stress so that they can manage it more effectively.</td>
</tr>
<tr>
<td>Self-Hypnosis For Deep Relaxation and Mind-Body Healing</td>
<td>Students in this class will learn new ways of thinking about challenging issues, how to find solutions with increased effectiveness, and how to operate with more clarity and focus so that they can become more centered in the world.</td>
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<tr>
<td>Commercial Real Estate for Investors and Real Estate</td>
<td>Students in this class will learn some basic concepts of commercial real estate and commercial leasing, such as purchase contracts and other terminology specific to commercial buildings, such as shopping centers, office buildings, industrial buildings, etc.</td>
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<tr>
<td>Vegan Cooking</td>
<td>Students in this class will learn how to make a basic vegan meal, while simultaneously practicing cooking techniques that are applicable to other recipes.</td>
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<td>COURSE NAME</td>
<td>DESCRIPTION</td>
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<tr>
<td>Vegan Baking Basics</td>
<td>Students in this class will learn how to create delicious treats with vegan baking products on a regular basis.</td>
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<td>Natural Cosmetics</td>
<td>Students in this class will learn the science behind skin care products using natural ingredients to make products that cleanse, tone, and moisturize - such as oils, masks, toners, and serums - customized for their unique skin types, and will learn how to develop ongoing skin care regimens with natural ingredients.</td>
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<tr>
<td>Natural Nail Care Products</td>
<td>Students in this class will learn how to care for their nails, hands, and feet using natural ingredients, such as natural cuticle oil and conditioner, and scrubs for the hands and feet.</td>
</tr>
<tr>
<td>Self-Hypnosis</td>
<td>Students in this class will learn how to use information to create practical solutions for the challenging issues that they encounter, leading them to develop a more centered focus and clarity as they move through the modern world.</td>
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<tr>
<td>Vocational</td>
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<tr>
<td>Basic Phlebotomy: Technician Training</td>
<td>Students in this class will get an introduction to the state of California’s requirements to becoming a Certified Phlebotomy Technician from the essential knowledge involved in phlebotomy that include: exposure to the laboratory environments, the use of phlebotomy equipment, proper procedures, and functions of the human anatomy. State of California Authorization is provided by our instructional program partner AUMT Institute: The Phlebotomy School.</td>
</tr>
<tr>
<td>Advanced Phlebotomy</td>
<td>Students in this class will learn the various factors that influence blood collection, the complications that require alternative procedures, sources of pre-analytical errors, communication concepts, and legal issues. State of California Authorization is provided by our instructional program partner AUMT Institute: The Phlebotomy School.</td>
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<tr>
<td>COURSE NAME</td>
<td>DESCRIPTION</td>
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<tr>
<td>Externship (Phlebotomy)</td>
<td>Students in this class will learn the concepts and skills that they learned in class on real patients, as well as the procedures for record keeping. State of California Authorization is provided by our instructional program partner AUMT Institute: The Phlebotomy School.</td>
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Subject: AMEND BOARD RULE, CHAPTER XI, PERSONNEL COMMISSION

The following motion is presented by Karen Martin:

Amend Board Rule, Chapter XI, Personnel Commission as follows:

CHAPTER XI

ARTICLE I

PERSONNEL COMMISSION

PERSONNEL COMMISSION MEMBERSHIP

11300. COMPOSITION OF THE COMMISSION. The Personnel Commission shall consist of three members.

Composition of the Personnel Commission may be expanded from three to five members by agreement of the Personnel Commission and Board of Trustees. In the event new seats are created on the Personnel Commission through expansion of the membership, one new member shall be appointed by the Chancellor of the California Community Colleges and the other through an open recruitment process.

EC 88063

Recommended by: [Signature]
Karen J. Martin, Personnel Director

Chancellor and Secretary of the Board of Trustees

By = Date
MEMBERSHIP QUALIFICATIONS: The members of the Personnel Commission should reflect a diversity of interests from within the community, such as business, labor, education, taxpayers, parents, students, handicapped, women and ethnic minority groups.

To serve on the Personnel Commission an individual shall:

a) reside and be a registered voter within the territorial jurisdiction of the District; and

b) be willing to attend and participate in Personnel Commission meetings; and

c) be a known adherent to the principle of the merit systems. Known adherent to the merit system means a person who, by the nature of his/her prior public or private service, has given evidence for the support of the concept of employment, continuance in employment, in-service promotional opportunities and other related matters on the basis of merit and fitness.

A candidate should have:

a) the demonstrated ability to assess the relative importance of personnel issues and make decisions which enhance merit principles, effective employer-employee relations, and equal employment opportunity; and

b) possess personal characteristics which promote the maintenance of rapport with Commission members; promote open communications with the Board of Trustees, classified employees, and other interested parties; and improve the Commission’s decision making by adding new and creative viewpoints.

EC 88064

PROHIBITION OF MEMBERSHIP ON THE PERSONNEL COMMISSION. No member of the Board of Trustees or a county board of education shall be eligible for appointment, reappointment, or continuance as a member of the Personnel Commission. No member of the Personnel Commission may, during his or her term of service, be an employee of the Los Angeles Community College District.

EC 45244, 88064

Adopted 12-23-69
Amended 05-14-14
EMPLOYMENT BY COLLEGE DISTRICT OF PERSONNEL COMMISSION MEMBERS. No member of the Personnel Commission may, during his or her term of service, be an employee of the Los Angeles Community College District.

EC 45244, 88064

Adopted 12-23-69
Amended 05-14-14

TERM OF OFFICE. Members of the Personnel Commission are appointed for a three year term of office. The term of office for one member of the Personnel Commission expires each year on November 30th. Newly reappointed/appointed members shall take office on December 1st.

In the event of a vacancy on the Personnel Commission other than the expiration of a term of office, the Chancellor of the California Community Colleges may appoint a new member after providing 30 days prior notice to classified employees and Board of Trustees.

In the event the term of office for a Commissioner has expired but a reappointed or newly appointed member cannot take office on December 1st, the Commissioner whose term has expired may continue to discharge the duties of the office until a successor is appointed for no more than 90 calendar days by action of the Board of Trustees.

EC 88067

NOMINATION/APPOINTMENT PROCESS. Appointments to the Personnel Commission are made by the Chancellor of the California Community Colleges based on a nomination from the Board of Trustees.

The nomination process shall be an open and collegial local process which may be either:

1. Reappointment. When a well-qualified Personnel Commissioner is available for reappointment and the Governing Board wishes to recommend reappointment, the open recruitment process need not be initiated. A public announcement of the intention to recommend reappointment of a Personnel Commissioner shall be made at a meeting of the Board of Trustees no later than September 30th and, if uncontested, forwarded to the Chancellor of the California Community Colleges by November 1st.
2. Open recruitment. The process includes at a minimum, public announcement of the vacancy through Personnel Commission agendas; press releases, and notices to employee organizations and community, minority, women’s and disabled organizations. The nomination shall be forwarded to the Chancellor of the California Community Colleges by November 1st.

11305. **SELECTION COMMITTEE COMPOSITION AND ROLE.** The interview committee composition shall include a:

- Board of Trustee Member
- Personnel Commission Member
- College President
- AFT Staff Guild President
- SEIU Leadership Representative (Local 99 or Local 721)
- Unrepresented Employee Representative (Management or Confidential)
- Vice President (Academic Affairs, Administrative Services, or Student Services)

The role of the Personnel Commissioner Selection Committee shall be to represent their constituencies’ interests; to screen and interview applicants for the position; and to recommend a nominee to the Board of Trustees for their consideration and adoption at an open meeting of the Board of Trustees.

11306. **SELECTION PROCESS.** The selection process shall be as follows:

a. An open recruitment period of at least three weeks which includes at a minimum public announcement of the vacancy through Personnel Commission agendas, press releases, notices to employee organizations, and notices to professional organizations, public service organizations, and community, minority, women’s and disabled organizations.

b. Screening of applications to insure applicants meet the minimum qualifications for appointment.

c. Application review by the selection committee to identify those candidates who most closely match district needs, interests, and priorities and will be offered the opportunity to interview with the committee.

d. Recommendation of a nominee to the Board of Trustees for their consideration and adoption at an open meeting. Ideally, the nominee will be selected by agreement of all constituents groups. In the event, the selection committee is unable to reach consensus, the Board of Trustees will select nominees following an open interview process at a regular or special Board meeting.
IMPASS OR PROCESS CHALLENGES. If there is substantial disagreement within the District regarding the nominee or the selection process used to arrive at a nomination, challenges shall be submitted to the Chancellor of the California Community Colleges for resolution.

Background:

Administrative Regulation C-12, Chancellor Review of Board Rules, Administrative Regulations and Procedural Guides, has recently been revised and released by the Office of General Counsel. The regulations require a triennial review of such rules, regulations, and guides to include policy considerations, titles, operational changes, and legal and regulatory changes. These amendments are being done to bring Chapter XI into compliance with this requirement.

Chapter XI of the Board Rules addresses Personnel Commission operations. The sections included in this chapter address basic functional areas where the roles and authorities of the Personnel Commission and Board of Trustees converge. The proposed changes are in large part necessitated by changes in the Education Code or legal decisions that have occurred over the years. The other changes are intended to bring greater clarity by correcting language and construction.

The proposed amendments have been widely shared for review and comment with District administration.
SUBJECT: APPROVE LOS ANGELES SOUTHWEST COLLEGE EDUCATIONAL MASTER PLAN 2017-2021

APPROVE LOS ANGELES SOUTHWEST COLLEGE EDUCATIONAL MASTER PLAN 2017-2021

Background: Accreditation guidelines require that colleges submit Educational Master Plans to the Board for review and approval on a regular basis to assure continuous institutional improvement. These plans are meant to provide colleges with a framework for systematic self-analysis, public accountability, and institutional goal setting. On June 21, 2017, the Board’s Institutional Effectiveness Committee reviewed a draft of the Los Angeles Southwest College Educational Master Plan 2017-2021 and is recommending approval to the full Board.

Approved by
Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By: ___________________ Date ___________________
Subject: **ADOPT RESOLUTION RATIFYING A CONSTRUCTION CONTRACT ISSUED ON AN EMERGENCY BASIS FOR REMEDIATION OF WATER INTRUSION AT LOS ANGELES PIERCE COLLEGE**

**Action**

Adopt a Resolution (Attachment 1) pursuant to the provision of Public Contracts Code Sections 22035 and 22050 which permit the issuing of contracts for the making of repairs, alterations, or improvements without using the bid process when such action is determined to be an emergency necessary to permit the continuance of existing classes and campus operations, or to avoid danger to life or property.

This action is to ratify a contract with K&B Restoration, Inc., d/b/a Servepro Woodland Hills, Tarzana, Reseda to provide water extraction and remediation services for Building 600 at a cost of $19,339.

**Background**

On January 20, 2017, an intrusion of water occurred at Building 600 as a significant rain storm overwhelmed the site drainage system. The intrusion of water was observed the following day, on January 21, 2017. K&B Restoration, Inc., d/b/a Servepro Woodland Hills, Tarzana, Reseda, a specialty water extraction contractor, removed the water for the interior of Building 600, and applied remedial provisions to return the effected building to an occupiable condition.

**REQUIRES SIX (6) AFFIRMATIVE VOTES**

Recommended by: Thomas Hall, Interim Chief Facilities Executive

Approved by: Francis C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By ____________________________ Date ___________
Funding and Development Phase

Roadway, Walkway, Grounds, Parking Lot (RWGPL) - Parking Lot I 05P.6573.05.06. Construction Phase.
RATIFY AN EMERGENCY RESOLUTION FOR WATER EXTRACTION AND REMEDIATION SERVICES AT LOS ANGELES PIERCE COLLEGE

WHEREAS, Water intrusion at Building 600 occurred due to a significant weather event at Los Angeles Pierce College.

WHEREAS, The Los Angeles Community College District has determined that immediate remediation of the emergency condition was required to extract water and remediate Building 600 on campus to a safe condition for occupancy and use; and

WHEREAS, The Board of Trustees of the Los Angeles Community College District is ensuring the safety of students and staff while continuing to meet the educational needs of Los Angeles Pierce College and the District; and

WHEREAS, It was essential that appropriate and immediate corrective action be undertaken to remediate the emergency condition;

WHEREAS, Pursuant to the provisions of Public Contracts Code Sections 22035 and 22050, the making of repairs, alterations, or improvements without using the bid process is permitted when such action is determined to be an emergency and necessary to continue existing classes or avoid danger to life or property;

Now, therefore be it

RESOLVED, That the Board of Trustees finds that an emergency existed wherein the water extraction and remediation was essential and necessary to avoid danger to life or property, as well as to avoid the interruption of scheduled classes; and further be it

RESOLVED, That the Board of Trustees ratifies a written contract, or contracts to be entered into pursuant of Public Contract Code Sections 22035 and 22050 without the necessity of competitive bidding.

IN WITNESS, of the passage of the foregoing resolution, as prescribed by law, we, the Members of said Board of Trustees, present and voting thereon, have hereunto set our hands this 12th day of July 2017.
Attachment 1 to FPD4

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

President, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees
Subject: **NOTIFICATION OF OUT-OF-STATE STUDENT TRAVEL**

I. **Los Angeles Valley College**

Three students and one faculty member travelled to the Women’s Business Enterprise National Council (WBENC) National Conference and Business Fair in Las Vegas, NV during the period of June 19 to June 23, 2017.

**Background:** Business Club students and advisor attended business sessions and trainings on various academic and business topics. The purpose for attending the conference was to gain knowledge and ensure current industry topics and trends in the workforce were fully explored.

**FISCAL IMPLICATION:** The estimated total cost of the trip was $3,500. Funds from the College ASO Fund in the amount of $3,500 were used for this travel. No District funds were used for this travel.
I. AUTHORIZING PROFESSIONAL SERVICES AGREEMENTS

A. Action

Authorize an Agreement with Southland Engineering to provide engineering services for the Corporate Center Air Conditioning Phase II project of East Los Angeles College from July 13, 2017 through September 15, 2017 at a cost not to exceed $92,995 inclusive of eligible reimbursable expenses.

Background

Southland Engineering has been selected through solicitation of proposals from four (4) firms.

The purpose of this Agreement is to obtain professional engineering consulting services for the design of the renovation of the heating, ventilating, and air conditioning system and to provide construction administration and closeout services for the Corporate Center Air Conditioning Phase II project of East Los Angeles College.

One (1) proposal solicited was received, determined to be responsive, and evaluated by the Facilities Project Manager. As a result of this comprehensive review and selection process, Southland Engineering is recommended for award of the Agreement.

Funding and Development Phase

Funding is through 2014 – 2015 Scheduled Maintenance funds. Corporate Center Air Conditioning Phase II. Work Order No. 40000762. Design Phase. Non-Bond project.

B. Action

Authorize the following actions for an Agreement with NBBJ LP ("NBBJ") to provide continued design services for the Student Services Center (Phase 1 – Pasha Street Improvements) project at Los Angeles Mission College from April 4, 2017 through March 31, 2018 at a cost not to exceed $285,325 inclusive of eligible reimbursable expenses.
1. Ratify this agreement to provide these services from April 4, 2017 through July 12, 2017 at a cost not to exceed $100,000.

2. Authorize this agreement to provide these services from July 13, 2017 through March 31, 2018 at a cost not to exceed $185,325.

Background

On June 30, 2010 (Com. No. FPD1), the Board of Trustees authorized Design-Build Agreement No. 33003 with FTR International for the Student Services Center project at Los Angeles Mission College. Under this agreement, all design services were to be provided by NBBJ as the project architect. On February 22, 2012 (Com. No. FPD1), when the Board of Trustees terminated the Design-Build Agreement for convenience, NBBJ was directed to continue work as the project’s Architect of Record.

On April 4, 2013 (Com. No. FPD1), the Board of Trustees authorized Agreement No. 33694 with NBBJ to complete the provision of design services for the Student Services Center project. The Agreement expired on July 31, 2013 as a result of the project’s deferral.

A new Agreement is proposed to allow NBBJ LP to continue to serve as the Architect of Record for this project. The college has elected to restart the project subsequent to its previous deferral. The scope of work under the proposed Agreement is to provide design and construction administration services for the Pasha Street Improvements project associated with Phase 1 of the Student Services Center project.

Award History

This Agreement represents the second awarded to this firm through the Bond program and a cumulative original award total of $705,575.
Funding and Development Phase

Funding is through Measure J Bond proceeds. Student Services Center / Administration Building 34M.5406.02. Design Phase.

C. Action

Authorize an Agreement with James Heimler, Architect, Inc. to provide architectural/engineering services for the 2017 Nonslip Flooring project at Los Angeles Pierce College from July 13, 2017 through March 1, 2018 at a cost not to exceed $45,000 inclusive of eligible reimbursable expenses.

Background

James Heimler, Architect, Inc. has been selected through solicitation of proposals from no less than three firms.

The purpose of this Agreement is to obtain architectural/engineering services during pre-construction, construction, and close-out phases to resurface approx. 35,000 SQFT of existing concrete floor areas at the PE (Physical Education) Buildings. The re-surfaced floors shall be slip resistant (under wet and dry conditions), stable, and complaint with the 2016 CBC (California Building Code).

Of the six (6) architectural/engineering firms invited, one (1) proposal was received. This proposal was determined to be responsive and, thus, recommended for award of this Agreement.

Funding and Development Phase

D. Action

Authorize an Agreement with Climatec, LLC to provide physical security integration services for the Physical Security Services project District-wide for three (3) base years, plus two (2) one (1) year option periods at a cost not to exceed $2,500,000 inclusive of eligible reimbursable expenses.

Background

Climatec, LLC has been selected through a competitive Request for Proposal process that was advertised for two weeks.

The purpose of this Agreement is to obtain physical security and one-card access integration services for the Physical Security Services project District-wide.

Of the two (2) proposals received, two (2) were determined to be responsive and were then evaluated by the Physical Security Services selection committee. This Committee is composed of the District Safety and Emergency Response Manager, a College Data Communications Specialist, the Program Management Office Director of Building Innovation & Technology and a Regional Project Manager for Building Innovation & Technology. As a result of this comprehensive review and selection process, Climatec, LLC is recommended for award of this Agreement.

Award History

This agreement represents the fifth (5) awarded to this firm through the Bond Program and a cumulative original award total of $4,612,683. Other projects include the Instructional Building General project at Los Angeles Mission College and the School of Behavioral and Social Sciences project at Los Angeles Southwest College. The fee is within the Specialty Consultant Fee Guidelines.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J/CC Bond proceeds, general funds, and non-Bond funds. Physical Security 40J.5J05.14. All Phases.
E. **Action**

Authorize Agreements with the firms listed below to provide low voltage design services and to provide staff for a variety of projects on a Task Order basis District-wide. Assignments to be made by the Program Management Office (PMO) or the appropriate District entity for three (3) one-year terms with two (2) one-year options for a maximum of five (5) years total at a combined not to exceed cost of $20,000,000:

- Vantage Technology Consulting Group
- IMEG Corporation
- Interface Engineering, Inc.
- P2S Engineering, Inc.
- Burwood Group, Inc.
- TK1SC Collaborative
- Roshanian and Associates

**Background**

This request seeks to establish a bench of Task Order based Agreements with the firms listed above to provide low voltage design services District-wide. Examples of assignments include, but are not limited to design, estimating and standards development services for: low voltage; data and telecommunication; networking; physical security; and, cabling projects.

The firms listed above were selected as the result of a pre-qualification and evaluation process by the Program Manager. A Request for Qualifications (RFQ) was issued, ten (10) firms submitted Statements of Qualifications (SOQ's), and seven (7) firms (listed above) received scores high enough to allow their eligibility to provide low voltage design services as needed. Six (6) of the seven (7) firms meet the definition of an LSEDV-owned business as set forth by the Board of Trustees.
Award History

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<th>Firm Name</th>
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<td>IMEG Corporation</td>
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<td>P2S Engineering, Inc.</td>
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<tr>
<td>Roshanian and Associates</td>
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Funding and Development Phase

Funding is through Propositions A/AA and Measures J/CC Bond proceeds, general fund and Non-Bond funds. Specific assignments to be made as needed by Task Order. All Phases.

F. Action

Authorize Agreements with the firms listed below to provide landscape design related services and to provide staff for a variety of projects on a Task Order basis District-wide. Assignments to be made by the Program Management Office (PMO) or the appropriate District entity for three (3) base years, plus two (2) one (1) year options for a maximum of five (5) years total at a combined not to exceed cost of $1,500,000:

- Land Images
- Nuvis
- David Volz Design (DVD)
- SALT

Background

This request seeks to establish a bench of Task Order based Agreements with the firms listed above to provide landscape design services District-wide. Examples of assignments include, but are not limited to, performing landscape design services, preparing plans, specifications, estimates, preparing preliminary design reports, providing computer aided drafting support,
preparing and processing permits, preparing records and as-built drawings.

The firms listed above were selected as the result of a pre-qualification and evaluation process by the Program Manager. A Request for Qualifications (RFQ) was issued, eight (8) firms submitted Statements of Qualifications (SOQ’s), and four (4) firms (listed above) received scores high enough to allow their eligibility to provide landscape design services as needed. Three (3) of the four (4) firms meet the definition of an LSEDV-owned business as set forth by the Board of Trustees.

Award History

<table>
<thead>
<tr>
<th>Firm Name</th>
<th>No. of Awards</th>
<th>Cumulative Value</th>
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<td>SALT</td>
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Funding and Development Phase

Funding is through Propositions A/AA and Measures J/CC Bond proceeds, general funds, and non-Bond funds. Specific assignments to be made as needed by Task Order. All Phases.

G. Action

Authorize Agreements with the firms listed below to provide assessment and development of LACCD Standards and related services and to provide staff for a variety of projects on a Task Order basis District-wide. Assignments to be made by the Program Management Office (PMO) or the appropriate District entity for three (3) base years, plus two (2) one (1) year options for a maximum of five (5) years total at a combined not to exceed cost of $2,500,000:

- Roshanian
- Alisto Engineering
- Integral Group
- HR&A
Background

This request seeks to establish a bench of Task Order based Agreements with the firms listed above to provide assessment and development of LACCD Standards. Examples of assignments include, but are not limited to, assessments of current Standards and providing recommended improvements/updates, and developing new Standards for underground infrastructure, real estate property, income generation, accessibility, energy efficiency, and storm water conservation requirements.

The firms listed above were selected as the result of a pre-qualification and evaluation process by the Program Manager. A Request for Qualifications (RFQ) was issued, five (5) firms submitted Statements of Qualifications (SOQ’s), and four (4) firms (listed above) received scores high enough to allow their eligibility to provide Assessment and Development of LACCD Standards services as needed. Two (2) of the four (4) firms meet the definition of an LSEDV-owned business as set forth by the Board of Trustees.

Award History

<table>
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<tr>
<th>Firm Name</th>
<th>No. of Awards</th>
<th>Cumulative Value</th>
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<tr>
<td>HR&amp;A</td>
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</tbody>
</table>

Funding and Development Phase

Funding is through Propositions A/AA and Measures J/CC Bond proceeds, general funds and non-Bond funds. Specific assignments to be made as needed by Task Order. All Phases.

H. Action

Authorize an Agreement with ARUP North America, Inc. to provide architecture and engineering professional services for the Retro-commissioning Heating, Ventilating, and Air Conditioning project at the Educational Services Center from July
13, 2017 through September 8, 2017 at a cost not to exceed $72,800 inclusive of eligible reimbursable expenses.

Background

ARUP North America, Inc. has been selected through solicitation of proposals from no less than three (3) firms.

The purpose of this Agreement is to obtain heating, ventilating, and air conditioning engineering services to develop a specific scope of work for completing equipment and control efficiency upgrades to the heating, ventilating, and air conditioning equipment for the Retro-commission Heating, Ventilation and Air Conditioning project at the Educational Service Center. This retrocommissioning of the HVAC infrastructure within the building is similar to those conducted at the various campuses to correct deficiencies in the monitoring of environmental conditions within the building to reduce energy consumption, conform to code for indoor air quality and to correct age related deficiencies in the installed equipment.

Of the three (3) proposals received, three (3) were determined to be responsive and were then evaluated by the Facilities Project Manager. As a result of this comprehensive review and selection process, ARUP North America, Inc. is recommended for award of this Agreement.

Funding and Development Phase


I. Action

Authorize an agreement with Hibser Yamauchi Architects, Inc. to provide multi-discipline Architectural-Engineering design Services on a Task Order basis District-wide with assignments to be made by the Program Management Office from July 13, 2017 through July 12, 2019.
Background

The procurement for District-wide Multiple Award Task Order Contract ("MATOC") for Architecture - Engineering Design Services - Procurement Number DW-0033-14-D ("Procurement") provides:

"After entering into the Contracts under this RFP, the District reserves the right to award additional Multiple Award Task Order Contracts for the same or similar services should it determine it is in its best interests to do so. Contracted Firms will cooperate fully with Program Management Office (PMO), District staff, other Consultant, or entity, that may be providing, and/or who hereafter may provide, similar or the same services for the District."

(Section III. A. 3. of the Request for Proposal ("RFP"))

Hibser Yamauchi is currently the design firm at Los Angeles City College for American with Disabilities Act (ADA) Phase I project.

In order not to lose the significant programming and other knowledge Hibser Yamauchi has, as well as given the timing considerations for the revised project, the PMO is recommending that the District retain Hibser Yamauchi directly for completing the ADA Phase I project. Lead Construction Counsel concurs. Both recommend it is in the District’s best interest to do so.

Lead Construction Counsel has also advised that per the above procurement, the Chief Facilities Executive has the authority to add Hibser Yamauchi as a prime contractor to the A/E MATOC Bench. The PMO concurs. Both the PMO and Lead Construction Counsel recommend it is in the District’s best interest to do so.

Upon the approval of, and at the direction of, the Chief Facilities Executive, Hibser Yamauchi is added to the Multiple Award Task Order Contract (MATOC) Architecture-Engineering Design Services bench of Architecture and Engineering service providers.
Award History

This agreement represents the third awarded to this company through the Bond Program and a cumulative original award total of $593,372.

Funding and Development Phase

Funding is through Measure J Bond proceeds and other sources as applicable. Specific assignments to be made as needed by Task Order. All Phases.

II. AUTHORIZE CONSTRUCTION CONTRACTS

A. Action

Authorize a contract with Electro Construction to provide general construction services for the Football Field Lighting project at Los Angeles Harbor College at a cost of $224,490. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Eight (8) contractors requested bid packets. Six (6) responsive bids were received ranging from $224,490 to $381,143. This construction contract is for the installation of lighting at the football field.

Funding and Development Phase


B. Action

Authorize a contract with J Kim Electric Inc. to provide general construction services for the Parking Structure #8 Lighting Retrofit project at Los Angeles Southwest College at a cost of
$161,500. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Sixteen (16) contractors requested bid packets. Seven (7) responsive bids were received ranging from $161,500 to $372,000. This construction contract is for Parking Structure #8 Lighting Retrofit project.

Funding and Development Phase


III. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS GREATER THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

A. Action

Ratify Change Order No. 2 to Construction Contract No. 33970 with Access Pacific Inc. for additional general construction services for the Exterior Transportation and Accessibility Improvements project at East Los Angeles College with credits in the amount of ($104,500) and costs of $145,047 for a total cost of $40,547.

Inclusive of this change order, the total cost of this Construction Contract is $4,436,141.

Background

This contract was authorized by the Board of Trustees on April 13, 2016 (Com. No. FPD1) with Access Pacific Inc. to provide general construction services for this project. This change order
represents 1.02% of the original contract value of $4,164,092. The negotiated reduction from contractor demand is $57,942.

The following services have been completed and are requested to be ratified:

1. Due to requests by the college:
   - Provided concrete driveway in lieu of asphalt paving at the Plant Facilities entrance yard to accommodate heavy equipment travel.

2. Due to unforeseen conditions:
   - Relocated and removed discovered underground utilities along the stadium concourse not shown on as-built drawings.
   - Removed discovered underground transite pipe found while excavating for the new ramp foundation and not shown on as-built drawings.
   - Relocated an existing entry sliding gate and gate motor not shown on as-built drawings discovered to conflict with the installed ramp to the facilities yard.
   - Widened the path of travel pedestrian walkway along the southern side of the stadium concourse and installed truncated domes at crossing to avoid utilities not shown in as-built drawings.
   - Removed saturated soil and replaced with dry soil along the east stadium concourse due to the discovery of a broken campus irrigation line adjacent to the roadway.
   - Removed a discovered abandoned utility duct bank not shown on as-built drawings.
   - Extended a discovered storm drain at Building K5/K7 not shown on as-built drawings conflicting with the accessible path of travel.

3. Due to additional requirements:
   - Provided safety and wheel guide rails at each side of the new stairs which were not included in the original plans per the Architect of Record (AOR).
• Removed and replaced existing concrete pavement at the building exterior entry and pedestrian pathway intersection which exceeded the allowable slope in compliance per the AOR.
• Extended the height of the curb wall around the existing palm trees at the east stadium concourse per the AOR.
• Relocated path of travel pedestrian walkway north of building E7 to eliminate the removal of the six (6) existing 30-ft trees and underground utilities per the AOR.

**Funding and Development Phase**

Funding is through A/AA and Measure J Bond proceeds. Exterior Transportation and Accessibility Improvements 403.5202.03.01. Construction Phase.

**B. Action**

Ratify Change Order No. 21 to Construction Contract No. 32594-1 with Hartford Fire Insurance Company/Kemp Bros. Construction for additional general construction services for the Arts, Media & Performance project at Los Angeles Mission College for a total cost of $91,485.

Inclusive of this change order, the total cost of this Construction Contract is $22,503,904.

**Background**

This agreement was authorized by the Board of Trustees on August 19, 2009 (Com. No. FPD1) with Hartford Fire Insurance Company/Kemp Bros. Construction to provide general construction services for this project. This change order represents 0.50% of the original contract value of $18,397,000.

The following services have been completed and are requested to be ratified:

1. Due to additional requirements:
Installed additional tube steel supports, windows, and waterproofing at the Gallery Room clerestory windows per the Architect of Record (AOR).

Installed a pressure reducing valve (PRV) station required due to elevated incoming domestic water pressure per the AOR.

2. Due to unforeseen conditions:

- Re-designed the path of travel and installed additional paving at the northwest pedestrian walkway due to existing elevations not lining up with design elevations shown on as-built drawings.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Arts, Media & Performance 34M.5405.02. Construction Phase.

**C. Action**

Ratify Change Order No. 1 to Construction Contract No. 4500235847 with Sully-Miller Contracting Company, Inc. for additional construction services (that resulted in a credit) for the Roads Increment #1 (PE Stadium Walkway and Pepper Tree Roadway) project at Los Angeles Pierce College for a credit of ($4,655).

Inclusive of this change order, the total cost of this Construction Contract is reduced to $358,904.

**Background**

This agreement was authorized by the Board of Trustees on November 2, 2016 (Com. No. FPD1) with Sully-Miller Contracting Company, Inc. to provide general construction services for this project. This change order represents 1.28% of the original contract value of $363,560.

The following services have been completed and are requested to be ratified:
Due to unforeseen conditions:

- CO No. 1 – Change Order No. 1 was triggered by the discovery of existing utilities of unknown depth and/or layout in conflict with new roads. The scope of work consists of (a) modification of new roads subgrade, (b) modification of structural section and/or finish surface of pavement, and (c) cost-effective relocation of unknown utilities. The scope of work complies with all applicable laws.

Funding and Development Phase


D. Action

Ratify Change Order No. 2 to Construction Contract No. 33980 with GMZ Engineering, Inc. for additional general construction services for the Transportation and Accessibility Improvements project at Los Angeles Trade-Technical College at a cost of $80,730.

Inclusive of this change order, the total cost of this Construction Contract is $3,936,428.

Background

This contract was authorized by the Board of Trustees on September 7, 2016 (Com. No. FPD1) with GMZ Engineering, Inc. to provide general construction services for this project. This change order represents 2.11% of the original contract value of $3,820,000. The negotiated reduction from contractor demand is $10,315.

The following services have been completed and are requested to be ratified:

1. Due to unforeseen conditions:
• Provided additional structural and plumbing modifications to accommodate the replacement of sinks in Oak Hall when the existing conditions were discovered to be inadequate and were not depicted as such on as-built drawings.
• Removed and replaced existing interior metal stud framing and plumbing in the Laurel Gym discovered to be non-compliant with code and not shown as such on as-built drawings.

2. Due to additional requirements:

• Provided additional door hardware and repaired existing trench gates to provide additional accessibility compliance not included in approved documents for Oak Hall per the Architect of Record (AOR).

Funding and Development Phase

Funding is through Measure J Bond proceeds. Transportation and Accessibility Improvements 40J.5702.03.01. Construction Phase.

E. Action

Ratify Change Order Nos. 1 through 9 to Construction Contract No. 4500228618 with Angeles Contractor, Inc. for additional labor and material for construction services for the K Building Freight Elevator Electrical, Mechanical and Fire Alarm Systems Upgrade project at Los Angeles Trade-Technical College at a cost of $17,415.

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<tr>
<td>6</td>
<td>$3,592</td>
<td>1.19%</td>
</tr>
</tbody>
</table>
Inclusive of these change orders, the total cost of this Construction Contract is $301,416.

Background

This agreement was authorized by the Board of Trustees on June 8, 2016 (Com. No. FPD1) with Angeles Contractor, Inc. to provide construction services for this project. The original contract value is $287,000.

The following services have been completed and are requested to be ratified:

1. Due to requests by the college:
   - CO No. 8 – Addition of door frame trim at ground level.

2. Due to unforeseen conditions:
   - CO No. 1 – Asbestos testing of existing fireproofing. During construction, the contractor needed to disrupt small areas of existing fireproofing that may contain asbestos and hence would need additional precautions. The tests were negative. This was not anticipated because disruption of fireproofing was not anticipated.
   - CO No. 2 – Addition of electrical circuit that was not called for in contract drawings. The contract drawings called for new electrical circuits to be connected to existing load center but site conditions indicated that there was only one stare in the in the existing panel and hence need for additional panel. This was not anticipated because as-built drawings did not depict field conditions.
   - CO No. 4 – Rerouting of duct work required due to existing conditions. During construction it was discovered that the installation of the new Smoke Guard Screen would require re-routing of the existing ductwork. This was not anticipated because the exact location of ductwork is not reflected in as-built drawings.
- CO No. 5 – Removal of an existing light fixture for the installation of a smoke guard curtain. During construction it was discovered that the installation of the new smoke guard curtain would require removal and replacement of one light fixture. This was not anticipated because exact location of light fixtures is not reflected in as-built drawings.

- CO No. 7 – Credit for door frames that were deleted from the scope of the contract. During construction it was discovered that the elevator door frames were connected to the structural frame of the elevator itself and removal of same would violate the structural integrity of the elevator. Hence, it was decided to remove the replacement of the door frame from the contract and result in a credit to the project.

3. Due to additional requirements:

- CO No. 6 – Replacement of three (3) control relays that did not meet current code requirements per the Architect of Record (AOR).
- CO No. 3 – Addition of an electrical circuit required per the load test per the AOR.
- CO No. 9 – Addition of low voltage wiring and conduit required for the fire alarm signal per the AOR.

Funding and Development Phase


IV. RATIFY CHANGE ORDER FOR CONSTRUCTION CONTRACT LESS THAN $30,000 ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

Action

Ratify Change Order No. 1 to Construction Contract No. 33995 with Valle Grande Construction for additional general construction services for the Demolish Planters and Stairs project at Los Angeles Mission College at a cost of $2,167.
Inclusive of this amendment, the total cost of this Construction Contract is $24,008.

Background

This contract was ratified by the Board of Trustees on May 10, 2017 (Com. No. FPD1) with Valle Grande Construction to provide general construction services for this project. The cumulative change order amount is $2,167. This change order represents 9.92% of the original contract value of $21,841.

The following services have been completed and are requested to be ratified:

Due to unforeseen conditions:

- Removed additional reinforcement bars within planter walls not shown in as-built drawings discovered during the demolition of the planter boxes.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Student Services Center/Administrative Building 34M.5406.02. Construction Phase.

V. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACT

A. Action

Authorize Acceptance of Completion of Contract No. 4500233701 with South Coast Mechanical to provide general construction services for the Central Plant Boiler Replacement Phase 2 project at Los Angeles City College with a substantial completion date of April 30, 2017.

Background

This contract was authorized by the Board of Trustees on October 5, 2016 (Com. No. FPD1).

The total cost of this contract is $77,729.
**Funding and Development Phase**

Funding is through 2015 – 2016 Deferred Maintenance funds. Central Plant Boiler Replacement - Phase 2. Work Order No. 40001280. **Construction Phase.** Non-Bond project.

**B. Action**

Authorize Acceptance of Completion of Contract No. 4500237215 with Air Treatment to provide general construction services for the Central Plant Cooling Tower Fill Replacement project at East Los Angeles College with a substantial completion date of May 22, 2017.

**Background**

This contract was authorized by the Board of Trustees on January 11, 2017 (Com. No. FPD1).

The total cost of this contract is $169,663.

**Funding and Development Phase**

Funding is through Scheduled Maintenance Project funds. Central Plant Cooling Tower Fill Replacement. **Construction Phase.** Non-Bond project.

**C. Action**

Authorize Acceptance of Completion of Contract No. 4500237787 with Kitson Contracting, Inc. to provide general construction services for the Corporate Center Exterior Envelope Waterproofing project at East Los Angeles College with a substantial completion date of May 22, 2017.

**Background**

This contract was ratified by the Board of Trustees on March 8, 2017 (Com. No. FPD1).

The total cost of this contract is $91,000.
Funding and Development Phase


D. Action

Authorize Acceptance of Completion of Contract No. 4500243561 with Kitson Contracting, Inc. to provide general construction services for the Corporate Center Exterior Envelope Waterproofing project at East Los Angeles College with a substantial completion date of May 22, 2017.

Background

This contract was authorized by the Board of Trustees on June 7, 2017 (Com. No. FPD1).

The total cost of this contract is $166,280.

Funding and Development Phase

Funding is through Scheduled Maintenance Project funds. Corporate Center Exterior Envelope Waterproofing, Work Order No. 40000761 Construction Phase. Non-Bond project.

E. Action

Authorize Acceptance of Completion of Task Order No. 20HCS MATOC No. 8021 with Clay Reed d/b/a Aaxis Construction to provide general construction services for the General Classroom Building Upgrades - 1st Floor Only project at Los Angeles Harbor College with a substantial completion date of January 26, 2017.

Background

On September 7, 2016 (Com. No. FPD1), the Board of Trustees authorized the establishment of a pre-qualified list of construction contractors that could receive construction assignments by Task Order through a competitive bidding process to be conducted by the Program Management Office.
The above Task Order No. 20HCS was issued to Clay Reed d/b/a Aaxis Construction on October 28, 2016 with a Task Order Notice to Proceed issued on November 2, 2016. Work commenced on November 9, 2016. The total cost of this contract is $171,821.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. General Classroom Building Upgrades - 1st Floor Only 33H.5335.03.02. Construction Phase.

**F. Action**

Authorize Acceptance of Completion of Task Order No. 11HCS MATOC No. 33968 with Valle Grande Construction to provide general construction services for the New Learning Resource Center project at Los Angeles Harbor College with a substantial completion date of November 28, 2016.

**Background**

On April 13, 2016 (Com. No. FPD1), the Board of Trustees authorized the establishment of a pre-qualified list of construction contractors that could receive construction assignments by Task Order through a competitive bidding process to be conducted by the Program Management Office. The above Task Order No. 11HCS was issued to Valle Grande Construction on August 17, 2016 with a Task Order Notice to Proceed issued on August 28, 2016. Work commenced on September 8, 2016. The total cost of this contract is $22,000.

**Funding and Development Phase**

Funding is through Proposition AA Bond proceeds. New Learning Resource Center 13H.7348.02. Construction Phase.

**G. Action**

Authorize Acceptance of Completion of Contract No. 4500237221 with Line Tech Contractors to provide general construction services for the Replace Windows General Classroom project at
Los Angeles Harbor College with a substantial completion date of May 15, 2017.

**Background**

This contract was authorized by the Board of Trustees on January 11, 2017 (Com. No. FPD1).

The total cost of this contract is $94,500.

**Funding and Development Phase**

Funding is through 2013 - 2014 Scheduled Maintenance funds. Replace Windows General Classroom. Work Order No. 4000721. **Construction Phase.** Non-Bond proceeds.

**H. Action**

Authorize Acceptance of Completion of Contract No. 33968-06P7 with Valle Grande Construction to provide general construction services for the Stadium ADA Improvements (Light Pole Modifications) project at Los Angeles Pierce College with a substantial completion date of May 1, 2017.

**Background**

This contract was authorized by the Board of Trustees on April 13, 2016 (Com. No. FPD1).

The total cost of this contract is $20,250.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Stadium ADA Improvements (Light Pole Modifications) 35P.5537.03. **Construction Phase.**

**I. Action**

Authorize Acceptance of Completion of Contract No. 4500235847 with Suly-Miller Contracting Company, Inc. to provide general construction services for the Roads Increment #1 (PE Stadium
Walkway and Pepper Tree Roadway) project at Los Angeles Pierce College with a substantial completion date of June 1, 2017.

**Background**

This contract was authorized by the Board of Trustees on November 2, 2016 (Com. No. FPD1).

The total cost of this contract is $358,904.

**Funding and Development Phase**


**J. Action**

Authorize Acceptance of Completion of Contract No. 4500228618 with Angeles Contractor, Inc. to provide general construction services for the K Building Freight Elevator Electrical, Mechanical and Fire Alarm Systems Upgrade project at Los Angeles Trade-Technical College with a substantial completion date of June 15, 2017.

**Background**

This contract was authorized by the Board of Trustees on June 8, 2016 (Com. No. FPD1).

The total cost of this contract is $304,415.

**Funding and Development Phase**

K. **Action**

Authorize Acceptance of Completion of Task Order No. 03WCS MATOC No. 33960 with Masters Contracting Corporation to provide general construction services for the Physical Education and Dance Renovation project at West Los Angeles College with a substantial completion date of October 7, 2016.

**Background**

On April 13, 2016 (Com. No. FPD1), the Board of Trustees authorized the establishment of a pre-qualified list of construction contractors that could receive construction assignments by Task Order through a competitive bidding process to be conducted by the Program Management Office.

Task Order No. 03WCS was issued to Masters Contracting Corporation on July 28, 2016 with a Task Order Notice to Proceed issued on August 1, 2016. Work commenced on August 1, 2016. The total cost of this contract is $352,762.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Physical Education and Dance Renovation 39W.5941.02. Construction Phase.

VI. **RATIFY AMENDMENTS TO DESIGN-BUILD AGREEMENTS**

A. **Action**

Ratify Amendment No. 19 to Design-Build Agreement No. 32975 with Pinner Construction Company for additional Design-Build services for the Student Success and Retention Center project at East Los Angeles College at a cost not to exceed $186,979 inclusive of eligible reimbursable expenses.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Agreement</td>
<td>$58,817,063</td>
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<tr>
<td>Approved Amendments</td>
<td>+ $6,586,012</td>
</tr>
<tr>
<td>Sub Total</td>
<td>$65,403,075</td>
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<tr>
<td>Proposed Amendment</td>
<td>+ $186,979</td>
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<tr>
<td>Total</td>
<td>$65,590,054</td>
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</tbody>
</table>
Inclusive of this amendment, the total cost of this Design-Build agreement is $65,590,054.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on June 24, 2009 (Com. No. FPD1). This Design-Build agreement with Pinner Construction Company, Inc. was authorized by the Board of Trustees on June 16, 2010 (Com. No. FPD1).

The following Design-Build services have been completed and are requested to be ratified:

Due to additional requirements:

- Provided and installed additional power and data infrastructure, an emergency mass notification system, and four (4) additional light poles in the Main Plaza quadrangle per the Architect of Record (AOR).

Amendment No. 19 to Agreement No. 32975 includes Change Order No. 35.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Student Success and Retention Center 32E.5234.02. Closeout Phase.

B. Action

Ratify Amendment No. 5 to Design-Build Agreement No. 33436 with Charles Pankow Builders, Ltd. for modified Design-Build services for the Community Workforce Development Center and Administration Building project at Los Angeles Valley College with credits of ($132,899) and costs of $156,792 for a total cost not to exceed $23,903 inclusive of eligible reimbursable expenses.
Inclusive of this amendment, the total cost of this Design-Build agreement is $37,587,141.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on November 3, 2010 (Com. No. FPD2). This Design-Build agreement with Charles Pankow Builders, Ltd. was authorized by the Board of Trustees on December 7, 2011 (Com. No. FPD1).

The following additional Design-Build services have been completed and are requested to be ratified:

1. Due to requests by the college:

   - Installed data and power stub-outs for a parking permit dispensing kiosk in the parking lot west of the building.
   - Credit for the deletion of scope for the installation of tree boxes.
   - At the parkway to the west side of the building within the project site area, removed five dead trees, and replaced with five healthy trees.
   - Installed an exterior bulletin board.
   - Changed the door hardware to enable locking on the inside for safety and security reasons.
   - The criteria design called for resilient floor tile, but during the programming phase for Schematic and Design Development Drawings, the end user decided on a sealed concrete floor. After the sealed concrete was in place, it was noted that the sealed concrete was highly reflective
and made it difficult to work in that space due to excessive glare. For this reason, a non-reflective finish was put onto the floor to solve that problem.

2. Due to unforeseen conditions:

- Waterproofed the utility tunnel not shown on as-built drawings discovered during demolition of Administration building.
- Rerouted the installation of new storm drains discovered to conflict with a discovered underground duct bank not shown on as-built drawings.
- Replaced an irrigation controller located on the north side of the demolished Administration building discovered to not have adequate capacity for the installed valves and total number of stations.
- Delivered college-furnished equipment was discovered to have plugs incompatible with the designed and installed receptacles which were based on the power supply requirements when the project was designed. The receptacles were replaced to accommodate the equipment.
- The campus gas supply pressure was discovered to be too low causing a malfunction to the emergency generator. Connection piping was modified, new oxygen sensors were installed and the generator was factory tested.

3. Due to additional requirements:

- Credit for deleted vertical sunshades.
- Per direction from the DSA Field Inspector, an accessible path of travel from a nearby parking area was required and was constructed.

Amendment No. 5 to Agreement No. 33436 includes Change Order No. 12.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Community Workforce Development Center/New Administration 38V.5836.02. Design and Construction Phase.
VII. AUTHORIZE ACCEPTANCE OF COMPLETION OF DESIGN-BUILD AGREEMENT

Action

Authorize Acceptance of Completion to Design-Build Agreement No. 33436 with Charles Pankow Builders, Ltd. for the Community Workforce Development Center & Administration Building project at Los Angeles Valley College with the following substantial completion date of November 1, 2016.

Background

This agreement was authorized by the Board of Trustees on September 7, 2011 (Com. No. FPD1).

The total cost of this contract is $37,590,681.

Funding & Development Phase

Funding is through Measure J Bond proceeds. Community Workforce Development Center & Administration Building 38V.5836.02. Construction Phase.

VIII. RATIFY NEGOTIATED COST OF AMENDMENTS AND AUTHORIZE ACCEPTANCE OF COMPLETION OF DESIGN-BUILD AGREEMENT

Action

A. Ratify the reduction of the cumulative cost of Amendments to Design-Build Agreement No. 32975 with Pinner Construction Company for the Student Success and Retention Center project at East Los Angeles College from $6,772,991 to $5,051,875, a net credit of $1,721,116; and

B. Authorize Acceptance of Completion of Design-Build Agreement No. 32975 with Pinner Construction Company for the Student Success and Retention Center project at East Los Angeles College with the following substantial completion dates:

- Ernest H. Moreno Language Arts & Humanities – December 21, 2015
The total cost of this Design-Build Agreement is $63,868,638.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was subsequently approved for delivery through this process by the Board of Trustees on June 9, 2009 (Com No. FPD1). This Design-Build Agreement was authorized by the Board of Trustees on June 16, 2010 (Com No. FPD1).

Funding and Development Phase

Funding is through Measure J Bond proceeds. Student Success and Retention Center 32E.5234.02. Closeout Phase.

IX. AUTHORIZE FINAL PROJECT PROPOSAL

Action

Authorize the resubmittal of a funding request to the State Chancellor’s Office for a Final Project Proposal (FPP) for the fiscal year 2019-20.

<table>
<thead>
<tr>
<th>College</th>
<th>Project</th>
<th>Category</th>
</tr>
</thead>
<tbody>
<tr>
<td>City</td>
<td>Theater Arts Replacement</td>
<td>D1</td>
</tr>
</tbody>
</table>

Background

The District’s capital construction needs are outlined in the Five-Year Capital Construction Plan. It is a planning document used by the State Chancellor’s Office and the District to identify on-going and future projects, schedules, enrollment projections, facility capacity and utilization, and funding needs. Funding proposals for projects in the plan first take the form of an Initial Project Proposal (IPP) which are conceptual in nature and serve as a funding request for funds three (3) years in advance. An FPP is a comprehensive, project specific document and requests funds (2) years in advance.
This FPP was previously submitted funding for fiscal year 2018-19 on the September 7, 2016 Board agenda. The State is allowing for resubmittals of FPPs previously submitted that weren’t approved, but currently will not allow new submittals.