ORDER OF BUSINESS – REGULAR MEETING
Wednesday, April 5, 2017
First Public Session 4:30 p.m.
Closed Session
(Immediately Following Public Session)
Second Public Session 6:30 p.m.

Los Angeles Harbor College
Music Building, Music Recital Hall, Room 101
1111 Figueroa Place
Wilmington, CA 90744

and by

Teleconference From
The Marines’ Memorial Club
A 501(c) 19 Non-Profit Veterans Organization
609 Sutter Street
San Francisco, CA 94102

I. Roll Call (4:30 p.m.) Location: Music Building, Music Recital Hall, Room 101

II. Requests to Address the Board of Trustees Regarding Closed Session Agenda Matters

III. Recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5 (Refer to Attachment “A” for Closed Session agenda). Location: Student Services and Administration Building, Conference Room, 2nd Floor, Room 214

IV. Reconvene Regular Meeting (6:30 p.m.) Location: Music Building, Music Recital Hall, Room 101

V. Roll Call

VI. Flag Salute

VII. Welcoming Remarks by Otto W. Lee, President, Los Angeles Harbor College
VIII. Report of Actions Taken in Closed Session – April 5, 2017

IX. Approval of Minutes
   • Regular Meeting and Closed Session – February 8, 2017

X. Reports from Representatives of Employee Organizations at the Resource Table

XI. Announcements from the College Presidents

XII. Public Agenda Requests
   A. Oral Presentations
   B. Proposed Actions

XIII. Requests to Address the Board of Trustees – Multiple Agenda Matters

XIV. Reports and Recommendations from the Board
   A. Reports of Standing and Special Committees
   B. Proposed Actions
      BT1. Resolution – District Classified Employees Retirement
      BT2. Resolution – National Administrative Professionals Week
      BT3. Resolution – Day of Remembrance: Armenian Genocide
      BT4. Resolution – Asian Pacific American Heritage Month
      BT5. Resolution – Classified School Employee Week
      BT6. 2017 California Community College Trustees Board of Directors Elections
      BT7. Board Travel Authorizations

XV. Reports from the Chancellor and College Presidents
   • Report from the Chancellor regarding activities or pending issues in the District
      o College Presentation: Los Angeles Harbor College 2016-2017

XVI. Consent Calendar
   Matters Requiring a Majority Vote
      BF1. Ratify Budget Revisions and Appropriation Transfers
      BF2. Amend the List of Organizational Memberships
      BSD1. Ratify Business Services Actions
      BSD2. Approve Business Services Actions
      FPD1. Approve Facilities Planning and Development Report
      FPD2. Authorize Master Procurement Agreements
FPD4. Adopt a Resolution Ratifying Implementation of the Design-Build System of Project Delivery for the South Gate Educational Center Project at the South Gate Campus of East Los Angeles College; Ratifying the Request for Qualifications and Request for Proposals Process; and Authorizing the Award of the Design-Build Agreement

HRD1. Personnel Services Routine Actions
ISD1. Approve New Educational Courses and Programs
ISD2. Approve New Community Services Offerings
ISD3. Approve Out-of-State Student Travel
ISD4. Ratify Out-of-State Student Travel
   • Correspondence

XVII. Recommendations from the Chancellor
   CH1. Revise Board Rule 4006 – Procedures for Retaining Legal Services
   CH2. Board Rule Amendments

Matters Requiring a Super Majority Vote – None
FPD5. Adopt a Resolution Ratifying a Construction Contract Issued on an Emergency Basis to Improve Central Plant Chiller Efficiency at Los Angeles Southwest College

XVIII. Notice Reports and Informatives
   ISD/A. [Informative] Notification of Out-of-State Student Travel

XIX. Announcements and Indications of Future Proposed Actions by Members of the Board of Trustees

XX. Adjournment

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Next Regularly Scheduled Board Committee Meetings

Wednesday, April 19, 2017
Educational Services Center
770 Wilshire Blvd.
Los Angeles, CA 90017

Budget & Finance Committee
Facilities Master Planning & Oversight Committee
Institutional Effectiveness & Student Success Committee
Committee of the Whole

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In compliance with Government Code section 54957.5(b), documents made available to the Board after the posting of the agenda that relate to an upcoming public session item will be made available by posting on the District’s official bulletin board located in the lobby of the Educational Services Center located at 770 Wilshire Boulevard, Los Angeles, California 90017. Members of the public wishing to view the material will need to make their own parking arrangements at another location.

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

To make such a request, please contact the Executive Secretary to the Board of Trustees at (213) 891-2044 no later than 12:00 p.m. (noon) on the Tuesday prior to the Board meeting.
CLOSED SESSION
Wednesday, April 5, 2017

Los Angeles Harbor College
1111 Figueroa Place
Wilmington, CA 90744

AND
by teleconference from
The Marines Memorial Club
A 501(c)19 Non-Profit Veteran’s Organization
609 Sutter Street
San Francisco, CA 94102

I. Public Employee Evaluation
   (pursuant to Government Code section 54957)
   A. Position: Chancellor

II. Conference with Labor Negotiator
   (pursuant to Government Code section 54957.6)
   A. District Negotiators: Albert Román
      Employee Units: All Units
                     All Unrepresented Employees

III. Public Employee Discipline/Dismissal/Release/Charges/Complaints
     (pursuant to Government Code section 54957)

IV. Conference with Legal Counsel - Existing Litigation
    (pursuant to Government Code section 54956.9(d)(1))
    A. Richard McMillan v. LACCD
    B. Geoff Skarr v. LACCD
    C. Rosie Shields v. LACCD
    D. Wail Aldihir v. LACCD
E. Portia Mason and Roy Payan v. LACCD

F. Simaalsadat Masajedian v. LACCD

G. National Sign & Marketing Corporation v. LACCD

H. LACCD v. USS Cal Builders, Inc.


J. Kevin A. Shaw v. Burke, et al.

V. Conference with Legal Counsel - Anticipated Litigation
(pursuant to Government Code section 54956.9(d)(2) and (e)(1))

A. Potential litigation – 3 matters

VI. Conference with Legal Counsel - Anticipated Litigation
(pursuant to Government Code section 54956.9(d)(2) and (e)(2))

A. Complaint regarding California Voting Rights Act.

B. Construction claim at Los Angeles Valley College.

C. Construction claim at Los Angeles City College.

D. Construction claim at South Gate Educational Center.
SUBJECT: RESOLUTION – DISTRICT CLASSIFIED EMPLOYEES RETIREMENT

WHEREAS, The classified employee identified below has been employed with the Los Angeles Community College District for many years; and

WHEREAS, Classified employees contribute significantly toward providing the highest quality of services to our students and the public on behalf of the Los Angeles Community College District; now, therefore, be it

RESOLVED, That the Personnel Commission and the Board of Trustees of the Los Angeles Community College District do hereby recognize the employee for this service and extend best wishes in his retirement.

Scott J. Svonkin, President
Board of Trustees

David Iwata, Chair
Personnel Commission

SUMMARY OF RETIRED CLASSIFIED EMPLOYEES

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Job Classification</th>
<th>Years Of Service</th>
<th>Location</th>
<th>Retirement Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hurt</td>
<td>Bruce</td>
<td>Stock Control Supervisor</td>
<td>27</td>
<td>Valley</td>
<td>3/21/2017</td>
</tr>
</tbody>
</table>
Subject: RESOLUTION – NATIONAL ADMINISTRATIVE PROFESSIONALS WEEK

The following resolution is presented by Board Members Fong, Moreno, and Svonkin:

WHEREAS, The week of April 23-29, 2017 is Administrative Professionals Week; and

WHEREAS, National Professional Secretaries Week and National Secretary’s Day was created in 1952 in an effort to recognize secretaries for their contributions to the workplace; and

WHEREAS, District supervisors are encouraged to observe Administrative Professionals Week by making a commitment to promote lifelong learning, certification, and other professional development activities; and

WHEREAS, The administrative support and clerical employees of the Los Angeles Community College District demonstrate the importance of their roles in their daily duties and serve the District exceptionally well; and

WHEREAS, It is hereby recognized that the administrative support and clerical employees serve the District with dedication, efficiency, and commitment; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby joins the nation to officially recognize and express sincere appreciation to the many administrative support staff for their irreplaceable skills and professionalism.
RESOLUTION – DAY OF REMEMBRANCE: ARMENIAN GENOCIDE

The following resolution is presented by Board Members Svonkin, Eng, and Fong:

WHEREAS, In the early part of the twentieth century, a systematic destruction of thousands of Armenian communities, through massacres and death marches in which some 1.5 million Armenians perished and hundreds of thousands more were uprooted from their homes and ancient homeland, was carried out from 1915 to 1923; and

WHEREAS, Any such systematic destruction of a culture must be remembered and acknowledged in the hope of preventing all such events in the future; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby designates April 24 of each year as “Day of Remembrance for the Armenian Genocide of 1915 to 1923”; and be it further

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby encourages the colleges and all of the employees and students to commemorate this historic tragedy and to learn from it.
RESOLUTION – ASIAN/PACIFIC AMERICAN HERITAGE MONTH

The following resolution is presented by Board Members Svonkin, Eng, and Fong:

WHEREAS, In May 1990, President George H. W. Bush declared the month of May as Asian/Pacific American Heritage Month; and

WHEREAS, In May 1991, Governor Pete Wilson proclaimed the month of May as Asian/Pacific Islander Heritage Month in California—the Golden State; and

WHEREAS, The city of Los Angeles has declared the month of May as Asian/Pacific American Heritage Month; and

WHEREAS, The Los Angeles Community College District (LACCD) currently employs 478 full-time personnel of Asian/Pacific ancestry; and

WHEREAS, Asian/Pacific students comprise 12.3 percent of the District’s total enrollment; and

WHEREAS, The history of the United States encompasses the unique culture and rich legacy passed down from the ancestry of the Asians and Pacific Islanders; and

WHEREAS, The Board of Trustees of the Los Angeles Community College District recognizes the many contributions and accomplishments of the Asians and Pacific Islanders for their tenacity in pursuing the highest standards and ideals attainable; and

WHEREAS, The Board of Trustees of the Los Angeles Community College District encourages the illumination of the rich cultural heritage and ethnic diversity within the greater Los Angeles area as part of the District’s commitment to cultural awareness programs; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby declares May as Asian/Pacific American Heritage Month in the Los Angeles Community College District in appreciation of the achievements and contributions made by the Asians and Pacific Islanders to the educational programs of the LACCD and encourages all of its offices and colleges to promote and join in the appropriate celebrations and observances throughout the LACCD community, city, state, and nation.

Chancellor and Secretary of the Board of Trustees

By __________________________ Date ____________________

Eng __________________________ Moreno _______________________
Fong __________________________ Peariman _______________________
Hoffman _______________________ Svonkin _______________________
Kamlager ______________________ Victoriiano _______________________
Student Trustee Advisory Vote
Subject: RESOLUTION - CLASSIFIED SCHOOL EMPLOYEE WEEK

The following resolution is presented by Board Members Svonkin, Fong, and Moreno:

WHEREAS, The week of May 15-19, 2017 has been designated by the state of California as Classified School Employee Week; and

WHEREAS, Classified employees of the Los Angeles Community College District (LACCD) most often provide the initial contact and meaningfully contribute to the impression that students, faculty, staff, and the community receive of the LACCD; and

WHEREAS, Classified employees, through their skills, strengthen the mission of our colleges by providing the expertise that facilitates the academic and administrative processes that enable students to successfully participate in their chosen educational program; and

WHEREAS, Classified employees provide services that enhance the quality of life at our colleges for our students, faculty, administration, staff, and communities; and

WHEREAS, Classified employees provide service to our diverse student population with dedication, competence, and professionalism; and

WHEREAS, Classified employees direct and assist all levels of District personnel in meeting the needs of the educational community; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby recognizes and expresses its sincere appreciation and respect to these employees and the organizations that represent them for their outstanding efforts and invaluable service and loyalty.
Subject: **2017 CALIFORNIA COMMUNITY COLLEGE TRUSTEES BOARD OF DIRECTORS ELECTION**

I move that the following individual(s) be elected to the CCCT Board of Directors for 2017:

**Background:** Pursuant to the CCCT Board Governing Policies, the election of members of the CCCT Board of the League will take place between March 10 and April 25, 2017. This year there are nine (9) seats up for reelection on the Board with seven incumbents running for two vacancies due to changes at the district level.

Each community college district governing board shall have one vote for each of the nine seats on the CCCT Board. Only one vote may be cast for any nominee or write-in candidate. The nine candidates who receive the most votes will serve a three-year term.

Official ballots must be signed and returned to the CCCT Elections Committee, League Office, with a postmark dated no later than April 25, 2017. Election results will be announced at the CCCT Annual Conference, May 4-7, 2017 in Lake Tahoe, California.

2017 CCCT Board Election
Candidates Listed in Secretary of State’s Random Drawing Order of February 10, 2017

1. Marisa Perez, Cerritos CCD
2. Greg Pensa, Allan Hancock CCD
3. Michele R. Jenkins, Santa Clarita CCD
4. John Leal, State Center CCD
5. *Stephen Blum, Ventura County CCD
6. *Laura Casas, Foothill-De Anza CCD
7. *Stephan Castellanos, San Joaquin Delta CCD
8. Loren Steck, Monterey Peninsula CCD
9. *Adrienne Grey, West Valley-Mission CCD
10. Shaun B. Giese, Lassen CCD
11. *Andra Hoffman, Los Angeles CCD
12. *Pam Haynes, Los Rios CCD
13. Richard Watters, Ohlone CCD
14. *Jim Moreno, Coast CCD
15. William “Kyle” Iverson, Napa CCD

* Incumbent

Chancellor and Secretary of the Board of Trustees

By: ___________________________ Date: ___________________________
Subject:  BOARD TRAVEL AUTHORIZATIONS

A. Authorize payment of necessary expenses for Nancy Pearlman, member of this Board of Trustees, to attend the Green California Summit and Exposition to be held on April 26-27, 2017 in Sacramento, California.

**Background:** Funding will be from the 2016-2017 Board Travel account.

B. Authorize payment of necessary expenses for Ernest H. Moreno, member of this Board of Trustees, to attend the 2017 Association of Community College Trustees (ACCT) Annual Leadership Congress to be held on September 25-28, 2017 in Las Vegas, Nevada.

**Background:** Funding will be from 2017-2018 Board Travel account.
Ratify acceptance of $2,379,504 in income as recommended by the Chief Financial Officer/Treasurer. In accordance with Title 5 of the California Code of Regulations, Section 58307, authorize all the appropriation transfers between major expenditure categories (EXHIBIT I).
**EXHIBIT I**

**BUDGET REVISIONS AND APPROPRIATION TRANSFERS**
**ALL FUNDS, EXCLUDING BUILDING BOND FUND**
**April 5, 2017**

### NEW INCOME (Attachment I)

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td>810000-849999 00</td>
</tr>
<tr>
<td>State</td>
<td>860000-889999 50</td>
</tr>
<tr>
<td>Local</td>
<td>870000-889999 87</td>
</tr>
<tr>
<td>Interfund Transfer In</td>
<td>891000-892999 -</td>
</tr>
<tr>
<td>Other Financing Sources</td>
<td>683000-697999 40</td>
</tr>
<tr>
<td>Contribution to Restricted Program</td>
<td>698000-699999 -</td>
</tr>
<tr>
<td><strong>Total New Income</strong></td>
<td></td>
</tr>
</tbody>
</table>

### EXPENDITURES

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>Approved Budget</th>
<th>Budget Revisions</th>
<th>Appropriation Transfers</th>
<th>Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificated Salaries</td>
<td>100000-199999</td>
<td>325,040,602</td>
<td>254,688</td>
<td>669,790</td>
</tr>
<tr>
<td>Classified Salaries</td>
<td>200000-299999</td>
<td>192,813,744</td>
<td>220,828</td>
<td>1,147,477</td>
</tr>
<tr>
<td>Employee Benefits</td>
<td>300000-399999</td>
<td>165,367,877</td>
<td>86,698</td>
<td>515,246</td>
</tr>
<tr>
<td>Books/Supplies</td>
<td>400000-499999</td>
<td>46,174,891</td>
<td>116,114</td>
<td>701,585</td>
</tr>
<tr>
<td>Contract Services</td>
<td>500000-599999</td>
<td>151,400,666</td>
<td>266,005</td>
<td>788,867</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>600000-699999</td>
<td>32,893,826</td>
<td>12,743</td>
<td>2,114,374</td>
</tr>
<tr>
<td>Other Outgo</td>
<td>700000-709999</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Other Debt Services</td>
<td>710000-719999</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Tuition Transfers</td>
<td>720000-729999</td>
<td>12,062</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Interfund Transfers</td>
<td>730000-739999</td>
<td>9,090,005</td>
<td>-</td>
<td>45,040</td>
</tr>
<tr>
<td>Direct Support/Indirect Costs</td>
<td>740000-749999</td>
<td>230</td>
<td>-</td>
<td>-</td>
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<tr>
<td>Loan/Grants</td>
<td>750000-759999</td>
<td>309,042,594</td>
<td>291,217</td>
<td>22,481</td>
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<tr>
<td>Other Financing Sources (Excess 7902)</td>
<td>760000-799999</td>
<td>163,651,358</td>
<td>966,201</td>
<td>(6,102,550)</td>
</tr>
<tr>
<td>Reserve for Contingency*</td>
<td>790200</td>
<td>19,931,349</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>1,456,627,494</strong></td>
<td><strong>2,379,504</strong></td>
<td>-</td>
</tr>
</tbody>
</table>

* Reserve for Contingency balance is $19.93 million, which is 3.13% of the Unrestricted General Fund revenue (excluding General Reserve)

All budget revisions and transfers herein are submitted for the Board of Trustees approval in accordance with Title 5 of California Regulations, Sections 58307 and 58308. Appropriation transfers between major expenditure categories are within funds/grants that have been previously received and approved by the Board of Trustees. These transfers have been reviewed by the college administrators and approved by the college Vice Presidents of Administration and College Presidents.

Reviewed by:

Jeanette L. Gordon
Chief Financial Officer/Treasurer
## NEW INCOME AND GRANTS

<table>
<thead>
<tr>
<th>BTA NUMBER</th>
<th>FUND/GRANT NAME</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td></td>
<td></td>
</tr>
<tr>
<td>E-0498</td>
<td><strong>Drone/Unmanned Aerial Vehicle Academy</strong></td>
<td>$300,000</td>
</tr>
<tr>
<td></td>
<td>To establish funding to conduct a Commercial Drone/Robotics Training Program that will provide skills and knowledge required by current industry employers. The Academy will provide comprehensive training to a minimum of seventy-five (75) WorkSource Centers (WSC) participants. Funding is from the United States Department of Labor.</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL FEDERAL</strong></td>
<td>$300,000</td>
</tr>
<tr>
<td>State</td>
<td></td>
<td></td>
</tr>
<tr>
<td>E-0467</td>
<td><strong>Institutional Effectiveness Partnership Initiative (IEPI) – Chabot Las Positas Community College District</strong></td>
<td>$50,000</td>
</tr>
<tr>
<td></td>
<td>To establish funding to enhance East Los Angeles College's current workshop series for system leadership development to community college personnel to better coordinate planning, implementation, and outcomes of statewide initiatives. The workshops are to benefit all emerging and current leaders across campus from administration, faculty, and classified staff. Funding is from the California Community Colleges Chancellor's Office (CCCCO).</td>
<td></td>
</tr>
<tr>
<td>E-0479</td>
<td><strong>AB 798 Textbook Affordability Program</strong></td>
<td>9,460</td>
</tr>
<tr>
<td></td>
<td>To establish funding for a program to save college students money by empowering professors and local campuses to adopt high quality, free, and open educational resources for course materials. The program will benefit all students and faculty campus wide. Funding provided by the California State University, Office of the Chancellor.</td>
<td></td>
</tr>
<tr>
<td>H-0461</td>
<td><strong>Song-Brown Capitation</strong></td>
<td>20,000</td>
</tr>
<tr>
<td></td>
<td>To establish funding for second year of two-year grant agreement for the Registered Nursing (RN) program at Los Angeles Harbor College. The program will admit two (2) additional underrepresented minorities and disadvantaged students into the nursing program and placement of program graduates into the RN shortage areas. Funds will also increase the number of staff in the program. Funding is from the Office of Statewide Health Planning and Development (OSHPD).</td>
<td></td>
</tr>
</tbody>
</table>
## Career Technical Education (CTE) Data Unlocked

To establish funding to provide training where participants learn about CTE data tools and engage in hands-on exercises related to program review, accreditation, planning, and data integration. Technical assistance and training related to improving data for key metrics will be provided to staff and faculty. Funding is from the California Community Colleges Chancellor's Office (CCCCO).

### W-0407

**Institutional Effectiveness Partnership Initiative (IEPI)**

To establish funding to focus on the following four areas of Outcomes Assessment:

1. Enhancing Program and Institutional Student Learning Outcomes (SLO) Assessment
2. SLO Database Transition to TracDat
3. ePortfolios
4. Service Area Outcomes Assessment

Faculty and staff college wide will be participating in this program. Funding is from the California Community Colleges Chancellor's Office (CCCCCO).

### T-0509

**Resource Family Approval Program**

To accept funding to provide workshops to support achieving permanency for children by providing a screening process to help screen, target, and support only the most committed potential resource families from the communities from which these children belong. Funding will also be used to provide nurturing alternate homes for children. Approximately one hundred (100) potential foster care providers will be served. Funding is from the Community College Foundation.

### D-0675

**Disabled Student Programs and Services (DSPS)**

To adjust budget for DSPS to align with the First Principal Apportionment release by the State Chancellor's Office.

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**TOTAL STATE**

$1,546,590
Local

C-0313, E-0480, M-0438, P-0252, S-0319, V-0354

**Child Development Center (Quality Rating Improvement Scale)**

To establish funding to support professional development of teachers; repair or replace gross motor equipment needed for children; provide program and curriculum enhancement for children; program needs and family engagement; and increase the number of low-income children in high-quality state preschool programs. Eight-two (82) children ages two to five years of age and seventy (70) student parents will be served at Los Angeles City College. One hundred and seventy (170) children and sixty (60) practicum, student-employees, volunteers, and work study students will benefit from the grant at East Los Angeles College. Fifty-five (55) children and three (3) faculty members will be participating at Los Angeles Mission College. Eight-six (86) children and four (4) faculty members will be participating at Pierce College. Ninety-six (96) children and four (4) faculty members will be participating at Los Angeles Southwest College and one hundred and twenty (120) children and six (6) faculty members will be participating at Los Angeles Valley College. Funding is from the Child Care Alliance of Los Angeles.

**2016-2017 Private Loans Program**

To increase the budget for the 2016-2017 Private Loans Program. The District will act as an intermediary to receive the funds from the lender and distribute them to the student. The student will have a private agreement with the underwriter and is responsible for paying back the loan.

**Technical & Career Education**

To accept funding at Los Angeles Trade-Technical College to conduct non-credit instruction and vocational/extension training workshops and to purchase instructional equipment. Funding is from Diesel Exhaust After Treatment and Maintenance (DEAM) collections, Foundation for California Community Colleges, Peralta Colleges Foundation, PSIP, and Tessie Fernando Design & Media Arts.

**Puente Program**

To accept additional funding to increase the number of educationally disadvantaged students who enroll in four-year colleges and universities, earn degrees, and return to the community as leaders and mentors to future generations. Twenty-five to thirty (25-30) participating students are expected to be served. This additional funding will bring the total allocation for this program to $4,500. Funding is from the Regents of the University of California.

**Guardian Scholars Program**

To establish funding to increase access and increase graduation rates for foster youth and qualified emancipated foster youth by covering out-of-pocket expenses. The funds will be used to provide a variety of activities such as workshops, mentoring, and case management. Thirty-five to fifty (35-50) students are expected to benefit from the program. Funding is from the Anthony and Jeanne Pritzker Family Foundation.
**Foster Care Counts/Guardian Scholars**

To establish funding to increase access and increase graduation rates for foster youth and qualified emancipated foster youth by covering out-of-pocket expenses. The funds will be used to provide a variety of activities such as workshops, mentoring, and case management. Thirty-five to fifty (35-50) students are expected to benefit from the program. Funding is from the Anthony and Jeanne Pritzker Family Foundation.

**Contract Education – Pacific Clinics**

To accept funding to offer a Child Development 11 course at Pacific Clinics during the Spring 2017 semester. The funds will be used to cover instruction, enrollment fees, and administrative support to provide professional development to Pacific Clinics employees. Funding is from Pacific Clinics.

**Contract Education - Crystal Stairs Child Development**

To establish funding to offer a Child Development 31 course at Crystal Stairs, Inc. and a Child Development 48 course online. The funds will be used to cover instructions, enrollment fees, administrative support, and textbooks for thirty to forty-five (30-45) participants in each class. Funding is from Crystal Stairs, Inc.

**Donation**

To accept a donation to the District Office to assist with the sustainability institute. Funds will be used for administration fees and water quality test kits and laboratory manuals. Funding is from the Metropolitan Water District of Southern California.

**Donation**

To accept donation at Los Angeles Trade-Technical College to facilitate educational and career development workshops for emancipated youth. Funds will also be used to establish an on campus support team to assist this population. Fifty to seventy (50-70) emancipated foster youth are expected to be served. Funding is from the Los Angeles Trade-Technical College Foundation.

**Nonresident Capital Outlay**

To augment Maintenance - Building and Ground account in the Nonresident Capital Outlay fund at Los Angeles Harbor College from income collected from Nonresident Capital Outlay program.

**Dedicated Revenue – Journalism Program**

To augment Other Expense account in the Journalism Fund at Los Angeles City College from income generated from Advertising Income.

**TOTAL LOCAL**

$387,874
OTHERS:

Interfund

M-0457, M-0458  Increase – Child Development Center from General Fund $145,040

To set up an Interfund Transfer to increase the budget for the Los Angeles Mission College Child Development Center. These funds will be transferred from the unrestricted General Fund to the Child Development Center Fund 7.

Fund Redistribution

P-0266, S-0294  Extended Opportunity Programs and Services – Cooperating Agencies Foster Youth Educational Support (EOPS-CAFYES) ($176,160)

To redistribute funds from EOPS-CAFYES fund number 10402 to EOPS-CAFYES fund number 20402 at Pierce College and Los Angeles Southwest College.

P-0267, S-0296  Extended Opportunity Programs and Services – Cooperating Agencies Foster Youth Educational Support (EOPS-CAFYES) 176,160

To accept redistributed funds from EOPS-CAFYES fund number 10402 to EOPS-CAFYES fund number 20402 at Pierce College and Los Angeles Southwest College.

P-0226, S-0307  Extended Opportunity Programs and Services-Cooperative Agencies Resources for Education (EOPS-CARE) (17,087)

To redistribute funds from EOPS-CARE fund number 20869 to EOPS-CARE fund number 10869 at Pierce College and Los Angeles Southwest College.

P-0227, S-0308  Extended Opportunity Programs and Services-Cooperative Agencies Resources for Education (EOPS-CARE) 17,087

To accept redistributed funds from EOPS-CARE fund number 20869 to EOPS-CARE fund number 10869 at Pierce College and Los Angeles Southwest College.

M-403, S-0309  Extended Opportunity Programs and Services (EOPS) (80,400)

To redistribute funds from EOPS fund number 20490 to EOPS fund number 10490 at Los Angeles Mission College and Los Angeles Southwest College.

M-404, S-0310  Extended Opportunity Programs and Services (EOPS) 80,400

To accept redistributed funds from EOPS fund number 20490 to EOPS fund number 10490 at Los Angeles Mission College and Los Angeles Southwest College.
**D-0712  Instructional Support**

To redistribute funds from Fund 10116, Instructional Support from State Block Grant for Los Angeles Valley College, to Fund 50182, the "Repair Central Plant Hot Water Loop" project as requested by the Facilities Planning and Development Department.

**D-0716  Scheduled Maintenance Program**

To accept redistributed funds from Fund 10116, Instructional Support from State Block Grant for Los Angeles Valley College, to Fund 50182, the "Repair Central Plant Hot Water Loop" project as requested by the Facilities Planning and Development Department.

<table>
<thead>
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Subject: **AMEND THE LIST OF ORGANIZATIONAL MEMBERSHIPS**

In accordance with Education Code 72670, the following organization is submitted for Board approval:

A. Amend the List of Organizational Membership to include the California Law, Inc. with annual dues of $5,000. The request originated from Los Angeles Mission College.

**Background:** Membership in this organization will provide a pathway to a law school education for students whose post-secondary education begins at the community college level. Specifically, this innovative initiative will provide a clear pathway from community college to law school. Support for the Students, including mentoring, pre-law activities, counseling, internship, and possibly scholarships, will be developed as a part of the Initiative in order to provide Students with the best possible chance for success on the LSAT, in the law school admission process, in law school, and in the legal profession.

B. Amend the List of Organizational Memberships to include the Network California Community College Foundation (NCCCF). This membership was previously submitted to and approved by the Board and is being re-instated to the Active List of Memberships.
Subject: RATIFY BUSINESS SERVICES ACTIONS

In accordance with the California Education Code and Los Angeles Community College District Board Rules, the following routine transactions are reported for ratifications:

A. PURCHASE ORDERS


B. FACILITIES ORDER FORMS

56 issued from February 1, 2017 to February 28, 2017 which totaled $176,654.

C. AGREEMENT FOR ART MODELING SERVICES

2 issued which totaled $224.

D. PERMITS FOR USE AND CIVIC CENTER PERMITS UP TO 14 DAYS

7 issued from February 1, 2017 to February 28, 2017 for a total income of $6,846 at City.

11 issued from February 1, 2017 to February 28, 2017 for a total income of $11,336 at Harbor.

1 issued from January 1, 2017 to February 28, 2017 for a total income of $2,418 at Mission.

Approved by: Francisco C. Rodriguez, Chancellor
1 issued from January 1, 2017 to February 28, 2017 for a total income of $3,154 at Pierce.

3 issued from January 31, 2017 to February 14, 2017 for a total income of $11,574 Valley.

Total Income of Section D: $35,328

E. CONTRACT EDUCATION AGREEMENTS


4500238496 Southwest. Agreement with Crystal Stairs, Inc. for the College to provide Child Development college-level class courses for up to 45 participants referred by Crystal Stairs during the period February 6, 2017 to July 31, 2017, inclusive. Total income: $36,180.

Total Income of Section E: $46,237

F. LEASE OF EQUIPMENT AGREEMENT

4500160769 City. Amendment No. 1 to extend the agreement with Ricoh Americas Corporation for lease of three self-serve Ricoh copiers during the period June 14, 2016 to June 15, 2017, inclusive. Total cost: $9,139.

Total Cost of Section F: $9,139

G. LEASE OF FACILITIES FOR DISTRICT USE

4500207035 Pierce. Amendment to agreement with Ara Melkonian to increase the total contract amount for use of the Ara Dance Studio to conduct Community Services classes, to provide for additional use on designated dates and times during the period ending June 30, 2017. Total cost: $5,000.

Various Facilities Use Agreements for East Los Angeles College and the Jamie Escalante Math Program for periods during the Summer session on designated dates and times at No Cost to the
College for the use of classroom space. The Jamie Escalante Math Program will provide free math classes to the identified locations for use of free classroom space.

4500239622  Alliance Morgan McKinzie High School
4500239626  Montebello Unified School District
4500239632  El Rancho Unified School District – El Rancho High School
4500239634  Semillas Community Schools
4500239636  Whittier Union High School District
4500239641  LAUSD – Hollenbeck Middle School
4500239644  LAUSD – Esteban Torres High School
4500239649  LAUSD – Alliance Judy Ivie Burton Technology Academy High
4500239651  LAUSD – Nightingale Middle School
4500239652  St. Pius X – St. Matthias Academy
4500239655  Alliance Renee and Meyer Luskin Academy High School
4500239658  Alliance Morgan McKinzie High School
4500239659  LAUSD – Roosevelt High School
4500239661  LAUSD – Boyle Heights STEM High School

Total Cost of Section G: $5,000

H. LEASES, USE PERMITS AND CIVIC CENTER PERMITS OF DISTRICT FACILITIES 14 DAYS OR LONGER

4500239180  Pierce. Agreement with Louisville High School for the use of the softball field and pit area for softball practice and games on designated dates and times during the period January 9, 2017 to May 17, 2017. Total income: $3,724.

4500239187  Valley. Agreement with Los Angeles Baseball League for use of the baseball field for practices and games on designated dates and times during the period March 12, 2017 to December 17, 2017. Total income: $15,988.

Total Income of Section H: $19,712
I. LICENSE AGREEMENTS

4500221241  Educational Services Center. Amendment No. 2 with Redwood Software to provide knowledge transfer and software and license support and maintenance of the Cronacle Server software and to validate and optimize, and assist with the security matrix of the Cronacle software and to provide a five-day training program to District IT staff under the auspices of the Office of Information Technology for a twelve-day period approximately March 20, 2017 to April 30, 2017. Total cost: $39,310.

4500239492  Educational Services Center. Agreement with Dyntek Services, Inc. to purchase software license and software support for Citrix software to manage and protect 180 existing computers in the ESC during the period April 12, 2017 to April 11, 2020, inclusive, under the auspices of the Office of Information Technology. This software replaces no-longer supported software that was used to manage and protect seven year old, obsolete computers that are being replaced. These computers are used by Human Resources, Procurement, Facilities, Human Resources, Personnel Commission, Finance and other offices in the ESC to support critical business processes. Total cost: $60,300.

4500227778  Southwest. Amendment No. 1 to renew agreement with College Source to provide Transfer Evaluation System license subscription for the Student Support Services Program Counselors to research transfer institution course descriptions, educational programs, and requirements during the period February 28, 2017 to February 27, 2018, inclusive. Total cost: $5,106.

Total Cost of Section I: $104,716

J. MAINTENANCE AGREEMENTS

450022621  City. Amendment No. 1 to renew agreement with Datalink to provide support on the Cisco systems and network core devices on the PBX phone system and routers that extend to the satellite locations for the Information Technology Department during the period March 22, 2017 to March 21, 2018, inclusive. Total cost: $20,324.
East. Agreement with Nalco Company to provide water treatment services for the campus air conditioning system during the period July 1, 2016 to June 30, 2017, inclusive. Total cost: $54,000.

East. Agreement with Cem, Inc. to provide maintenance for the ILS9-150 Laser Printer located in the Architecture Department during the period October 4, 2016 to October 3, 2017, inclusive. Total cost: $5,250.

Educational Services Center. Amendment No. 4 to renew agreement with Digital Communications Corporation for maintenance of the NEC PBX System, under the auspices of the Office of Information Technology, during the period April 10, 2017 to April 9, 2018, inclusive. Total cost: $18,096.

Educational Services Center. Amendment No. 1 to agreement with GXS, Inc. for maintenance of its TrustedLink Enterprise software, under the auspices of the Office of Information Technology, during the period March 1, 2017 to February 28, 2018, inclusive. Total cost: $4,642.

Educational Services Center. Agreement with SouthTech Systems to provide support services for the eDisclosure software application which interfaces with SAP and existing programs to assist in the validation of Form 700 to be completed by District staff as required by the County of Los Angeles to confirm compliance and to reduce possible conflict of interest situations for the Office of General Counsel, using Districtwide Information Technology funds, during the period March 20, 2017 to March 19, 2018, inclusive. Total cost: $4,170.

Harbor. Amendment No. 3 to renew agreement with Emcor Services to provide preventative maintenance services on Centrifugal and Absorption chillers during the period December 1, 2016 to November 30, 2017, inclusive. Total cost: $12,939.

Harbor. Agreement with Golden Star Technology to provide Proactive Care hardware and software maintenance support on the blade server system for the Information Technology Department during the period March 1, 2017 to February 28, 2018, inclusive. Total cost: $12,385.
Amendment No. 1 to extend agreement with Puretec Industrial Water to provide deionized and soft water tanks exchanges including rental for the Allied Health & Science Building and Child Care Center during the period April 1, 2017 to June 30, 2017, inclusive. Total cost: $1,162.

Agreement with Presidio Networked Solutions to provide maintenance for the Cisco Main Core Switches located in the Information Technology Department during the period February 25, 2017 to February 24, 2018, inclusive. Total cost: $21,477.

Various Agreements with Canon Solutions America, Inc. Total cost: $3,500.

Agreement for maintenance of a Canon imaging system located in the Outreach Department at Mission College during the period March 1, 2017 to February 28, 2022, inclusive. Total cost: $3,000.

Agreement for maintenance of a Canon imaging system located in the Information Technology Department at Valley College during the period October 26, 2016 to October 25, 2017, inclusive. Total cost: $500.

Total Cost of Section J: $157,945

Amendment No. 1 to renew agreement with Institute of Reading Development (IRD) to conduct a series of not-for-credit reading enrichment programs for the Community Services Department; IRD will provide registration services for all programs including collections of tuition fees of $179 per student for Distance Programs and $249 to $299 per student for Summer Classroom Programs; and will remit to the college 10% of the gross tuition incomes, during the period January 1, 2017 to December 31, 2017, inclusive. Total estimated income: $10,000
4500238817  Pierce. Agreement with Fun Under The Sun (FUTS) to offer a Summer Day Camp in partnership with the Community Services Department; FUTS will provide daily programming and curriculum, camp staff, training, field trip scheduling and coordination, marketing and camper/parent orientation; and will remit to the college 10% of the total gross income, plus reimbursement for six lifeguards and camp lunches during the period January 1, 2017 to August 31, 2017, inclusive. 

Total estimated income: $70,000.

Total income of Section K: $80,000

L. PRODUCT EVALUATION AGREEMENT

4500239174  Educational Services Center. No-cost agreement with DataOn Storage to allow the Office of Information Technology to evaluate their storage equipment for a period of 30 days beginning approximately March 9, 2017.

Total Cost of Section L: $0

M. SOCIAL WORK FIELD EDUCATION PRACTICUM AGREEMENT

4500238298  City. No-cost agreement with California State University of Los Angeles (CSULA) for the College's Nursing Department to provide a learning environment where CSULA Nursing students may complete their academic fieldwork studies for required coursework during the period February 20, 2017 to February 19, 2020, inclusive.

Total Cost of Section M: $0

N. STUDENT INTERN AGREEMENTS

4500213295  Harbor. No-cost Amendment No. 1 to renew agreement with Torrance Memorial Medical Center to provide nurse assistant clinical training for students enrolled in the Nursing Program during the period May 1, 2017 to April 30, 2019, inclusive.

4500238843  Valley. No-cost agreement with Wise & Healthy Aging to provide clinical training for students enrolled in the Nursing Program during the period January 1, 2017 to December 31, 2022, inclusive.
4500238844 Valley. No-cost agreement with Valley Presbyterian Hospital to provide clinical training for students enrolled in the Nursing Program during the period September 1, 2017 to August 31, 2022, inclusive.

Total Cost of Section N: $0

O. STUDENT TRANSPORTATION AGREEMENTS

All buses are licensed by the Public Utilities Commission and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety.

4500235556 City. Agreement with American Transportation Systems to provide bus transportation for students and staff to attend a TRIO program event at the Westin LAX hotel as allowed by the Extended Opportunity Programs and Services during the period March 2, 2017 to March 3, 2017, inclusive. Total cost: $850.

4500239700 City. Agreement with Fairway Transportation to provide bus transportation for eligible Pathways high school students and staff to attend the College’s priority registration event for students entering Fall 2017 as allowed by the Student Equity Fund program during the period March 28, 2017 to May 1, 2017, inclusive. Total cost: $5,128.

4500238667 Harbor. Agreement with VIP Tours of California, Inc. to provide bus transportation for students and staff in the UMOJA program to visit University of California, Riverside for a campus tour on April 21, 2017. Total cost: $880.

4500238199 Pierce. Agreement with Coach Max Corporation dba Transportation US to provide bus transportation for students to attend the Winter Academy at UCLA for the Transfer Center on January 28, 2017. Total cost: $890.

4500238245 Pierce. Agreement with Town Ride, Inc. to provide bus transportation services for high school students to participate in the California Career Pathway Trust Implementation Program event at the college on February 23, 2017. Total cost: $415.
Board of Trustees
Los Angeles Community College District

Com. No. BSD1 Division: BUSINESS SERVICES Date: April 5, 2017

4500239513 Pierce. Agreement with Los Angeles Unified School District Transportation Services Division to provide bus transportation services to bring high school students from 13 schools to attend the “Discover Pierce College Open House Event” on April 21, 2017. Total cost: $5,000.

4500231338 Valley. Amendment No. 1 to agreement with MyBus Corporation to provide additional bus transportation services for the Athletics Department intercollegiate competitions on April 12, 2017. Total cost: $1,058.

4500235497 Valley. Amendment No. 1 to Cal Tours, Inc. to increase the contract amount for extended bus transportation services for the Los Angeles High Impact Technology, Entertainment & Entrepreneurship, and Communications Hubs (LA HI-TECH) participants to attend the Creative Writing workshop held at the Riot Games Headquarters during the period January 27, 2017 to February 9, 2017, inclusive. Total cost: $72.

4500237903 Valley. Agreement with Alvaro Cota dba Paradise Tours to provide bus transportation services for the Upward Bound Math & Science Program participants’ annual camping trip to Thousand Pines Christian Camp during the period September 9, 2016 to September 11, 2016, inclusive. Total cost: $1,500.

4500238714 Valley. Agreement with Main Street Tours to provide bus transportation services for TRIO-Student Support Services Program and EOPS participants’ field trip to Cal State Channel Islands on March 10, 2017. Total cost: $1,140.

4500238801 Valley. Agreement with Main Street Tours to provide bus transportation services for high school students to attend the college’s High School Senior Day and EOPS Recruiting Event on April 26, 2017. Total cost: $1,080.

Various Mission. Agreements with The Bus to provide transportation services for high school students attending work-based learning events at various locations for Los Angeles High Impact Technology, Entertainment & Entrepreneurship, and Communications Hubs (LA HI-TECH) Program and field trip to the California Science Center for the Patient Care Pathway

4500238593 David & Goliath Advertising Agency $ 575
4500238594 Riot Games Headquarters $ 575
4500238597 Riot Games Headquarters $ 575
4500238598 California Science Center $1,350

Total Cost of Section O: $21,088

P. SERVICE AGREEMENTS

4500189172 City. Amendment No. 4 to renew agreement with Thomson West to provide Paralegal Primary Law and Analytical online legal research database for the Library during the period March 1, 2017 to February 28, 2018, inclusive. Total cost: $7,060.

4500189162 East. Amendment No. 4 to renew agreement with Pacific Parking Systems to provide parking meters that accept debit and credit cards at various locations on campus during the period August 28, 2016 to August 27, 2017, inclusive. Total additional cost: $6,800.

4500221032 East. Amendment No. 2 to extend agreement with Loyola Marymount University (LMU) and East Los Angeles College Undergraduate Research Scholars Academy (URSA) to expand educational opportunities for underrepresented high-achieving ELAC students. Students in the URSA Scholars and Career Pathways programs will develop their research skills, enhance their public speaking abilities and cultivate a transfer mindset. The Scholars reside on the campus of LMU in the dormitories and are assigned an LMU faculty mentor to supervise their research. Period of service January 1, 2016 to December 30, 2018, inclusive. Total cost: $176,712.

4500224248 East. Amendment No. 1 to renew agreement with Prudential Overall Supply to provide uniforms for Physical Plant personnel during the period April 1, 2017 to March 31, 2018, inclusive. Total additional cost: $18,218.
East. Amendment No. 1 to renew agreement with Sars Software Products, Inc., to provide Anywhere Software and updates for the Student Services Department during the period July 1, 2017 to June 30, 2018, inclusive. Total additional cost: $1,000.

East. Agreement with Key Medical Resources, Inc. to provide American Heart Association Basic Life Support Training for students participating in the Los Angeles Healthcare Competency to Career Consortium program during the period April 1, 2017 to March 31, 2018, inclusive. Total cost: $9,750.

East. No-cost agreement with Verified Credentials, Inc. to provide background check services for the Respiratory Therapy program during the period November 30, 2016 to November 29, 2017, inclusive.

East. Agreement with Commercial Maintenance Management to provide urinal cartridge services for all Men's Restrooms during the period April 1, 2017 to March 31, 2018, inclusive. Total cost: $36,000.

Educational Services Center. Amendment No. 3 to extend agreement Xerox Educational Services to provide student financial aid collection management services while a RFP is being developed, for the Central Financial Aid Unit, during the period January 1, 2017 to April 1, 2017, inclusive. Total cost: $12,000.

Educational Services Center. Amendment No. 2 to renew agreement with Cities Digital, Inc. to provide annual support and updates of a Laserfiche server for the Central Financial Aid Unit, during the period November 20, 2016 to November 20, 2017, inclusive. Total cost: $3,740.

Educational Services Center. Amendment No. 2 to agreement with Sprint Solutions, Inc. to provide one additional Samsung Note 5, including wireless communication and data services, for the Risk Management Unit during the period February 7, 2017 to February 6, 2019. Total cost: $1,140.
4500238527  Educational Services Center. Agreement with Crowne Plaza Ventura Beach Hotel to provide accommodations and meals for workshop facilities for approximately fifty faculty from various community colleges throughout the state for the three-day LINKS-Building Leadership Networks Workshop as part of the ESL/Basic Skills Professional Development Grant funded by the California Community Colleges Chancellor's Office (CCCCO). LACCD is the fiscal agent for the grant, and as such, is required to enter into and fund agreements with agencies to coordinate through the grant funding professional development and support programs throughout the State. Funding through Specially Funded Grant funds managed under the auspices of the Educational Programs and Institutional Effectiveness Division during the period April 21, 2017 to April 23, 2017, inclusive. Total cost: $25,000.

4500239144  Educational Services Center. Agreement with Golden Star Technology to provide HM610AC HP Software Data Protector Backup software support used to backup Student Information, Financial, Budget and Human resources data for 500 servers for the Office of Information Technology during the period February 1, 2017 to January 31, 2018, inclusive. BuildLACCD Master Agreement No. 40267 was utilized for this procurement. Total cost: $22,550.

4500239806  Educational Services Center. Agreement with the UCLA Lake Arrowhead Conference Center to provide accommodations and meals for workshop facilities for the ninth annual Basic Skills Initiative Leadership Institute (BSILI). The Institute is designed to provide training for faculty and other community college leaders involved with serving developmental students, including student services faculty and faculty across disciplines. It is anticipated that 70 participants from various community colleges throughout the state of California will participate in the multiple day training as part of the ESL/Basic Skills Professional Development Grant funded by the California Community Colleges Chancellor's Office (CCCCO). LACCD is the fiscal agent for the grant, as such is required to enter into and fund agreements with agencies to coordinate through the grant funding professional development and support programs through the State. The CCCCO mandated the 2016-17 grant work plan to include funding for the annual BSILI to be held at
the UCLA Lake Arrowhead Conference Center. Funding through Specially Funded Grant funds managed under the auspices of the Educational Programs and Institutional Effectiveness Division during the period June 11, 2017 to June 16, 2017, inclusive. **Total cost: $90,000.** A deposit of $15,600 is required 30 days prior to arrival.

4500239807 **Educational Services Center.** Agreement with Achieving the Dream Inc. to provide Leadership Coaching Services, Data Coaching Services, Data Tools, Network Discounts and Analysis, 2017 DREAM (24 registrations), all services to be shared across nine colleges. The focus of the services being to assist in the planning and scaling of our LA College Promise, including technical assistance for the development of guided pathways, during the period July 1, 2016 to June 30, 2017, inclusive. **Total cost: $90,000.**

4500239822 **Educational Services Center and West.** Agreement with Glacier Communications Inc. to produce, laminate and install 3’ x 4’ print ads in LAUSD feeder high schools (five top schools for each of the nine LACCD Colleges) in high traffic areas of the schools. The ads run for five months and are designed to build enrollment and promote the L.A. College Promise. When the promotion ends the printed ads will be removed by this vendor. Period of service February 1, 2017 to July 1, 2017, inclusive. **Total cost: $81,945.**

4500239899 **Educational Services Center.** Agreement with Rebecca Moon Stone to provide services in partnership under the ESL/Basic Skills Professional Development grant funded by the California Community Colleges Chancellor’s Office. The LACCD is the fiscal agent for the grant and, as such, is required to enter into and fund agreements with individuals to coordinate grant activities across the state. This contract provides for personnel during the period January 1, 2017 to June 30, 2017, inclusive, with the option of the District for one addition one-year term, under the auspices of the Educational Programs and Institutional Effectiveness Division. **Total cost: $15,000.**
Educational Services Center. Agreement with Christina Minkle to provide services in partnership under the ESL/Basic Skills Professional Development grant funded by the California Community Colleges Chancellor's Office. The LACCD is the fiscal agent for the grant and, as such, is required to enter into and fund agreements with individuals to coordinate grant activities across the state. This contract provides for personnel during the period January 1, 2017 to June 30, 2017, inclusive, with the option of the District for one addition one-year term, under the auspices of the Educational Programs and Institutional Effectiveness Division. Total cost: $15,000.

Educational Services Center. Agreement with Jennifer McCandless to provide services in partnership under the ESL/Basic Skills Professional Development grant funded by the California Community Colleges Chancellor's Office. The LACCD is the fiscal agent for the grant and, as such, is required to enter into and fund agreements with individuals to coordinate grant activities across the state. This contract provides for personnel during the period October 1, 2016 to June 30, 2017, inclusive, with the option of the District for one addition one-year term, under the auspices of the Educational Programs and Institutional Effectiveness Division. Total cost: $15,000.

Educational Services Center. Agreement with LAB300 to develop and provide a multi-dimensional digital marketing strategy in support of the City of Los Angeles “Green” Business Program which seeks to create new opportunities to accomplish organizational strategic goals connecting with existing members and recruiting new members. Under the auspices of the Economic and Workforce Development Division GreenBiz contract during the period April 7, 2017 to June 30, 2017, inclusive. Total cost: $70,000.

Harbor. Amendment No.1 to renew agreement with Los Angeles Unified School District/Harbor Teacher Preparation Academy (HTPA) to provide services to establish HTPA Teaching Project to stimulate interest in STEM specialties under the Middle College High School grant in order to meet performance outcomes and attend the Middle College National Consortium conference during the period July 1, 2016 to June 30, 2017, inclusive. Total cost: $2,400.
4500228014 Harbor. Amendment No. 1 to increase the contract amount on agreement with CBS Radio dba KTWV-FM to provide digital media advertisement to promote Fall enrollments during the period June 30, 2017 to July 1, 2017, inclusive. Total cost: $20,000.

4500238959 Harbor. Agreement with Kanopy LLC to provide access to streaming video documentaries via online and in campus classrooms for the Library during the period July 1, 2017 to June 30, 2018, inclusive. Total cost: $4,000.

4500238821 Mission. Agreement with Millennium Momentum Foundation to provide practical leadership and employment skills training for students participating in the Best & Bright Scholarship Program, Leadership Development Institute, and the Your Turn Intern Expo & Celebrity Fest for the Student Success and Support Program during the period July 1, 2016 to June 30, 2017, inclusive. Total cost: $7,500.

4500238828 Mission. Agreement with ProDev Series, Inc. to provide comprehensive presentation, facilitation, and moderation services to connect Students in the Allied Health and DVMA Pathways for the Career Technical Education & Workforce Development Program during the period March 1, 2017 to September 30, 2017, inclusive. Total cost: $9,200.

4500239473 Mission. Agreement with Los Angeles Unified School District for John F. Kennedy High School to develop, align, support, recruit and implement a career pathway in Patient Care as part of the Los Angeles Regional Career Pathways Project during the period January 1, 2017 to June 30, 2018, inclusive. Total cost: $75,000.

4500235910 Pierce. Amendment No. 1 to agreement with Time Warner Cable MediaSales for additional cable TV spots that would run on news channels and speaks directly to the parents of local students about college's recruitment and Career & Technical Programs during the period December 26, 2016 to February 5, 2017, inclusive. Total cost: $1,000.
4500238815  **Pierce.** Agreement with Birmingham High School to develop, align, support, recruit and implement a career pathway in the Information and Communications Technologies particularly in Cisco Networking to prepare students for the 21st century workplace and improve student transition from secondary to post-secondary education, training and employment for the Los Angeles High Impact Technology, Entertainment & Entrepreneurship, and Communications Hubs (LA HI-TECH) during the period December 1, 2016 to June 30, 2017, inclusive. Total cost: $20,000.

4500238816  **Pierce.** Agreement with Educational Student Tours to coordinate a seven-day tour of Historically Black Colleges and Universities as part of the districtwide African American Outreach Initiative to provide students with first-hand knowledge and information on transfer opportunities to four-year colleges and universities including travel lodging for 10 students and two faculty members during the period April 9, 2017 to April 15, 2017, inclusive. Total cost: $20,795.

4500239520  **Pierce.** Agreement with AAA Rents and Events for rental of tables, chairs, canopies, portable toilets and other related equipment to support the “Discover Pierce College Open House Event” during the period April 19, 2017 to April 24, 2017, inclusive. Total cost: $28,419.

4500239304  **Southwest.** Agreement with Medcom Trainex to provide online database of streaming video content for the Nursing Department Learning Library during the period April 1, 2017 to March 31, 2019, inclusive. Total cost: $2,000.

4500193811  **Trade-Technical.** Amendment No. 3 to renew agreement with Ebsco Subscription Services to provide print periodical services for the Library during the period May 1, 2017 to April 30, 2018, inclusive. Total additional cost: $17,691.

4500212201  **Trade-Technical.** Amendment No. 3 to renew agreement with City of Los Angeles Economic & Workforce Development Department to provide assistance with the development and dissemination of required data tracking program completions, employment and retention data on a quarterly basis through the State Employment Data for the Los Angeles Healthcare
Competency to Career Consortium (LA H3C) program during the period March 1, 2017 to September 30, 2017, inclusive. Total additional cost: $150,000.

4500228382 Trade-Technical. Agreement with Credly, Inc. to provide digital credential management system used by students enrolled in the Los Angeles Healthcare Competency to Career Consortium (LA H3C) program during the period June 1, 2016 to May 31, 2017, inclusive. Total cost: $9,450.

4500237923 Trade-Technical. Agreement with American Culinary Federation to provide evaluation services for the 2017 accreditation of the Culinary Arts Program during the period December 6, 2016 to December 8, 2016, inclusive. Total cost: $5,204.

4500238845 Valley. Agreement with David F. Trujillo & Associates LLC to provide external evaluation services for the Science Technology Engineering and Mathematics (STEM) Promoting Awareness of STEM Opportunities (PASO) Project as required by the STEM PASO grant during the period October 1, 2016 to September 30, 2017, inclusive. Total cost: $15,000.

4500238849 Valley. Agreement with NexusEdge Education, Inc. to provide a mentor-centric fully integrated career service software platform specifically designed for the California Community College System to allow for an online mentoring services as required by the Los Angeles High Impact Technology, Entertainment & Entrepreneurship, and Communications Hubs (LA HI-TECH) grant for the Academic Affairs Office during the period March 1, 2017 to June 30, 2018, inclusive. Total cost: $23,550.

4500238860 Valley. No-cost agreement with The Village Family Services to conduct outreach services for CalWORKs Program during the period April 6, 2017 to June 30, 2018, inclusive.

4500228179 West. Amendment No. 1 to renew agreement with Cohen Naglestad Enterprises to provide various technology classes, previously approved by the Board, for the Westside Extension during the period July 1, 2017 to June 30, 2018, inclusive. Total additional cost: $12,000.
4500236953 West. Agreement with L A Ice Ventures to provide skating classes, previously approved by the Board, for the Westside Extension during the period July 1, 2016 to June 30, 2017, inclusive. **Total cost:** $7,500.

Various Valley. Amendment No. 1 to agreements with Jesus Salvador dba Angulo Food Services LLC to provide additional 646 meals for participants of Upward Bound (UB) and Upward Bound Math & Science (UBMS) 6-week Summer Program as allowed by the UB and UBMS grants during the period July 1, 2016 to August 31, 2016, inclusive. **Total cost:** $4,376.

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Various Valley. Amendment No. 1 to extend agreements with Commercial Meat Company to provide light refreshments for Upward Bound (UB) and Upward Bound Math & Science (UBMS) Programs participants of after school tutoring and 6-week Summer Program as allowed by the UB and UBMS grants during the period September 1, 2016 to June 30, 2017, inclusive. **Total cost:** $4,800.

<table>
<thead>
<tr>
<th>Agreement Number</th>
<th>Program</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>4500231492</td>
<td>UBMS</td>
<td>$2,400</td>
</tr>
<tr>
<td>4500231493</td>
<td>UB</td>
<td>$2,400</td>
</tr>
</tbody>
</table>

**Total Cost of Section P:** $1,136,800.00

**Q. SPECIAL GRANT FUNDED EXPENDITURES AGREEMENTS**

4500194267 City. Amendment No. 5 to agreement with California Community Colleges Chancellor’s Office for that agency to fund the Los Angeles Region Deputy Sector Navigator Small Business program by acting as a workforce systems integrator to help identify and connect the needs and resources within the small business sector to increase the total contract amount during the period January 1, 2017 to December 31, 2017, inclusive. **Total:** $100,000.

4500239887 Districtwide. Agreement with the California Community College Chancellor’s Office, Economic and Workforce Development Division, to fund the nine LACCD College’s Strong Workforce Programs to improve the quality and quantity of Career and
Technical Education (CTE) Programs delivered throughout the District. In Fiscal Year 2016-2017, LACCD received from the State Chancellor's Office $14,712,502 in Strong Workforce Funds. The allocation is based on the total number of economically disadvantaged LACCD Full-Time Equivalent Career and Technical Education Students from fiscal year 2015-2016. Each LACCD college has submitted its Strong Workforce Plan to the State Chancellor's Office detailing the CTE Programs that will be developed, explored and expanded to support L.A. County labor market needs and meet the Strong Workforce funding requirements. Programs are designed to provide livable-wage career and workforce education and training. Period of agreement July 1, 2016 to June 30, 2019, inclusive. Total: $14,712,502.

4500228160 East. Amendment No. 1 to renew agreement with the California Community Colleges Chancellors Office for that agency to fund the Foster & Kinship Care Education program for up to 800 caregivers during the period July 1, 2016 to June 30, 2020, inclusive. Total: $4,658.

4500237566 East. Agreement with the Chabot-Las Positas Community College District for that agency to fund the Institutional Effectiveness Partnership Initiative Award program during the period November 1, 2016 to December 31, 2017, inclusive. Total: $50,000.

4500237568 East. Agreement with the Chabot-Las Positas Community College District for that agency to fund the Industry Driven Regional Collaborative Sub-Grant program during the period November 15, 2016 to February 28, 2018, inclusive. Total: $13,250.

4500237569 East. Agreement with the Child Care Alliance of Los Angeles for that agency to fund the Quality Improvement Block Grant for Child Care program for up to 60 students during the period November 15, 2016 to February 28, 2018, inclusive. Total: $26,000.
4500238282 East. Agreement with the California Community Colleges Chancellors Office for that agency to fund the Awareness and Prevention of Commercial Exploitation of Children program during the period October 1, 2016 to June 30, 2017, inclusive. Total: $6,750.

4500238780 East. Agreement with the City of Los Angeles- Economic & Workforce Development for that agency to fund the Drone and Unmanned Vehicle Academy program to provide comprehensive training and internships for up to 75 students recruited from local area Work Source Centers during the period January 1, 2017 to September 30, 2017, inclusive. Total: $300,000.

4500239203 Harbor. Amendment No. 1 to increase the contract amount on agreement with The Regents of the University of California for that agency to fund the Puente Project to help prepare educationally disadvantaged students who enroll in 4-year college and universities, earn degrees and return to the community as leaders and mentors; mentor support funding is for activities such as field trips, meetings and orientations, including food for participants during the period July 1, 2016 to June 30, 2017, inclusive. Total: $4,500.

4500238830 Mission. Agreement with The Community College Foundation for that agency to fund up to four series of workshops for potential foster and adoptive parents; training courses to follow their interest in becoming caregivers for the Foster and Kinship Care Education Program during the period January 1, 2017 to December 31, 2017, inclusive. Total: $20,600.

4500239481 Mission. Agreement with Child Care Alliance of Los Angeles for that agency to fund the California State Preschool Program Quality Improvement Block Grant to improve the overall quality of State Preschool programs in Los Angeles County and to provide technical assistance, coaching, and incentives in order to improve or maintain the college's tier rating during the period July 1, 2016 to December 1, 2016, inclusive. Total: $14,000.
4500238814  Pierce. Agreement with University Corporation – California State University Northridge for that agency to fund the Bridging the Gap: Enhancing AIMS2 for Student Success Program during the period October 1, 2016 to September 30, 2017, inclusive. Total: $49,940.

4500239703  Southwest. Agreement with The Community College Foundation for that agency to fund the Resource Family Approval Training Program to provide training for up to 30 participants who are in the process to become resource (foster and/or adoptive) parents with the Department of Children and Family Services of the Los Angeles County during the period January 1, 2017 to December 31, 2017, inclusive. Total: $32,200.

4500224565  Valley. Amendment No. 1 to extend agreement with City of Los Angeles Economic & Workforce Development Department for that agency to fund the Industry Sector Partnership Initiative to provide customized employment training services to City of Los Angeles WorkSource Centers’ 180 participants during the period April 1, 2017 to June 30, 2017, inclusive. No additional funding.

4500238451  Valley. Agreement with Rancho Santiago Community College District for that agency to fund the Career Technical Education Data Unlocked Initiative for the Institutional Effectiveness Office during the period July 1, 2016 to October 31, 2017, inclusive. Total: $50,000.

4500173371  West. No-cost amendment No. 4 to agreement with California State University Dominguez Hills for that agency to fund the Title V HSI Cooperative Project to assist students wishing to transfer from West to CSUDH during the period October 1, 2016 to September 30, 2017, inclusive. Total: $44,119.

4500236949  West. Agreement with the Foundation for California Community Colleges for that agency to fund the Civic Impact Project for up to 10 students, during the period October 17, 2016 to June 30, 2017, inclusive. Total: $10,000.
<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>4500238885</td>
<td>West. Agreement with the Santa Clarita Community College District for that agency to fund the Institutional Effectiveness Partnership Initiative to improve the Outcomes Assessment process during the period November 1, 2016 to October 31, 2017, inclusive. Total: $200,000.</td>
</tr>
<tr>
<td>4500238886</td>
<td>West. Agreement with the Rancho Santiago Community College District for that agency to fund the Strong Workforce Program to improve metrics to measure student progress during the period November 1, 2016 to October 31, 2017, inclusive. Total: $50,000.</td>
</tr>
<tr>
<td></td>
<td><strong>Total of Section Q:</strong> $15,688,519</td>
</tr>
<tr>
<td>R.</td>
<td><strong>SHORT TERM AGREEMENTS PREPARED AT SITE LOCATIONS FOR SERVICES, RENTAL &amp; MAINTENANCE OF EQUIPMENT, AND LICENSE &amp; MAINTENANCE OF SOFTWARE $5,000 OR LESS PER YEAR</strong></td>
</tr>
<tr>
<td>4500234071</td>
<td>City. Amendment No.1 to increase the contract amount on agreement with Sandra L. Smith to provide additional Permanence and Safety - Model Approach to Partnerships in Parenting Program training required by the County of Los Angeles and Department of Family and Children Services for individuals planning to become foster parents or adopt during the period ending June 30, 2017. Total cost: $1,220.</td>
</tr>
<tr>
<td>4500236594</td>
<td>City. Agreement with Golden Star Technology, Inc. to provide maintenance and software support on the Hewlett Packard Core Switch on the network connections for the Information Technology Department during the period February 1, 2017 to January 31, 2018, inclusive. BuildLACCD Master Agreement No. 40267 was utilized for this procurement. Total cost: $3,558.</td>
</tr>
<tr>
<td>4500237956</td>
<td>City. Agreement with Jake Kelfer to provide a workshop on “Presenting Career Success” to CalWORKs students as allowed by the Temporary Assistance for Needy Families program grant on February 10, 2017. Total cost: $2,587.</td>
</tr>
</tbody>
</table>
4500238188 City. Agreement with Gary Thomas Wilson to conduct two breakout sessions for participants attending the Career Technical Education Spring Symposium on navigating your career in the entertainment industry as allowed by the Deputy Sector Navigator program grant during the period April 27, 2017 to April 28, 2017, inclusive. Total cost: $2,500.

4500238723 City. Agreement with Card Integrators Corporation dba CI Solutions to provide technical support on the CI Track System used to track attendance in the classroom by swiping the badge or entering school identification number for the Information Technology Department during the period March 17, 2017 to March 16, 2018, inclusive. Total cost: $2,150.

4500238887 City. Agreement with Jennafer Provinse to conduct the Resource Family Approval Program training required by the County of Los Angeles and Department of Family and Children Services for individuals planning to become foster parents or adopt during the period February 10, 2017 to June 30, 2017, inclusive. Total cost: $1,600.

4500236148 East. Agreement with Southern California Marine to provide two educational oceanographic cruises for students during the period November 20, 2016 to December 4, 2016, inclusive. Total cost: $1,950.

4500236945 East. Agreement with American Library Association to provide multiple site subscription for the Library during the period March 1, 2017 to December 1, 2017, inclusive. Total cost: $782.


4500237750 East. Agreement with Diablo Valley College to provide Cisco Networking Academy to be used in the Engineering Department during the period July 1, 2016 to June 30, 2017, inclusive. Total cost: $550.
4500237753  East. Agreement with The RP Group to provide workshops on Student Support Redefined for Faculty during the period March 1, 2017 to March 31, 2017, inclusive. Total cost: $4,000.

4500237778  East. Agreement with In-N-Out Burgers to provide Food truck for the ASU Food Giveaway to be held on March 21, 2017. Paid for by ASU funds. Total cost not to exceed: $2,500.

4500238694  East. Agreement with Child Development Institute to provide a workshop on understanding child development for Child Center Staff held on January 28, 2017. Total cost: $1,900.

4500237242  Educational Services Center Agreement with Thomas Brown & Associates LLC., to facilitate a professional development session at the CalWORKs Conference, January 27, 2017. Topics of discuss are Pathways to Persistence and Addressing Equity, under the auspices of the Office of Educational Programs and Institutional Effectiveness. Total cost: $3,900.

4500236422  Educational Services Center Agreement with Center for Organizational Responsibility and Advancement (CORA) to present and facilitate breakout sessions at the Equity Institute for approximately fifty faculty from various community colleges throughout the State. Location of this session was at the Kellogg West Conference Center, Pomona, California. Equity Institute is part of the Equity Community of Practice of the ESL/Basic Skills Professional Development Grant funded by the California Community College's Chancellor's Office. LACCD is the fiscal agent for the grant and as such is required to enter into and fund agreements with agencies to provide training and technical assistance. This agreement provides for workshop sessions conducted by J. Luke Wood. Funding through Specially Funded Grant funds managed under the auspices of the Educational Programs and Institutional Effectiveness Division. Period of service November 1, 2016 to November 30, 2016, inclusive. Total cost: $3,500.

4500235618  Harbor. Agreement with College Source to provide Transfer Evaluation System Campus Access license subscription for the Counseling department to research transfer institution course descriptions, educational programs, and requirements during
the period September 20, 2016 to September 19, 2017, inclusive. **Total cost:** $3,704.

400237579 Harbor. Amendment No. 1 to increase the contract amount on agreement with Air Source Industries, Inc. to rent two additional carbon dioxide tanks for the Cafeteria’s soda dispensing machines during the period ending June 15, 2017. **Total cost:** $112.

4500237863 Harbor. Agreement with Forgotten Images, a traveling African American Artifacts Museum, to display their exhibit during Black History Month event as allowed by the Student Equity Fund program grant on February 14, 2017. **Total cost:** $800.

4500238033 Harbor. Agreement with Harvest Financial to conduct “Retirement Planning” classes previously approved by the Board for the Community Services Department during the period February 1, 2017 to June 30, 2017, inclusive. **Total cost:** $1,000.

4500238043 Harbor. Agreement with Amanda Jones to provide “Wild Cheese Making and Plant ID”, “Wild Bunch Plant ID” and “Wild Beer/Primitive Beer and Plant ID” workshops previously approved by the Board for the Community Services Department during the period February 1, 2017 to June 30, 2017, inclusive. **Total cost:** $1,000.

4500238048 Harbor. Agreement with Notary Public Seminars to provide workshops to prepare participants for the state exam previously approved by the Board for the Community Services Department during the period of February 1, 2017 to June 30, 2017, inclusive. **Total cost:** $2,000.

4500238054 Harbor. Agreement with Voices for All, LLC to provide “Introduction to Voice Over” classes previously approved by the Board for the Community Services Department during the period February 1, 2017 to June 30, 2017, inclusive. **Total cost:** $500.
4500238071 Harbor. Agreement with Wayne Williams to conduct "Make Money in the Auto Wholesale Business" classes previously approved by the Board for the Community Services Department, during the period February 1, 2017 to June 30, 2017, inclusive. Total cost: $1,500.

4500238401 Harbor. Agreement with Carlos Alvarez to compose and create new music for Alice in Wonderland musical to be performed by participants enrolled in the Community Services program offering, previously approved by the Board for the Community Services Department, during the period February 15, 2017 to June 30, 2017, inclusive. Total cost: $1,500.

4500238410 Harbor. Agreement with Good Times Travel to provide day tours to the "Journey to Space", "San Andreas Fault" and the "Julian Gold and Apple Pie" tours, previously approved by the Board for the Community Services Department, during the period February 15, 2017 to June 30, 2017, inclusive. Total cost: $3,000.

4500238519 Harbor. Agreement with Ace Party Rents to provide rental of table linens for the Culinary Arts morning and evening Bistro events during the period October 27, 2016 to December 2, 2016, inclusive. Total cost: $4,204.

4500238520 Harbor. Agreement with Vansou Management LLC to provide fluff and fold next day laundry service of table linens for the Culinary Arts morning and evening Bistro events during the period October 1, 2016 to July 25, 2017, inclusive. Total cost: $1,716.


<table>
<thead>
<tr>
<th>Agreement No.</th>
<th>Harbor</th>
<th>Mission</th>
<th>Description</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>4500238871</td>
<td>Harbor</td>
<td>Agreement with Ramsey Jay Jr. &amp; Associates to be a keynote speaker on presentation called &quot;Empowering Dreamer to Become Achievers&quot; at the Black History Month event as allowed by the Student Equity Fund program on February 22, 2017.</td>
<td>Total cost: $1,500.</td>
<td></td>
</tr>
<tr>
<td>4500239107</td>
<td>Harbor</td>
<td>Agreement with Oliver Wang to present lecture on the origins and development of Filipino American mobile deejays and their contribution to hip hop sponsored by the Asian American Pacific Student Success as allowed by the Student Equity program on October 11, 2016.</td>
<td>Total cost: $400.</td>
<td></td>
</tr>
<tr>
<td>4500236813</td>
<td>Mission</td>
<td>Agreement with Bibliotheca LLC for repair of the radio frequency identification gate in the Library during the period December 2, 2016 to December 31, 2016, inclusive.</td>
<td>Total cost: $2,000.</td>
<td></td>
</tr>
<tr>
<td>4500238055</td>
<td>Mission</td>
<td>Agreement with David Ramirez to conduct workshops titled &quot;Succeed in College, Succeed in Life&quot; for EOPS Program during the period November 22, 2016 to December 2, 2016, inclusive.</td>
<td>Total cost: $3,000.</td>
<td></td>
</tr>
<tr>
<td>4500238288</td>
<td>Mission</td>
<td>Agreement with Harland Technology Services for license and support of Class Climate Fac Starter SA software for the Academic Affairs Office during the period January 1, 2017 to December 31, 2017, inclusive.</td>
<td>Total cost: $2,138.</td>
<td></td>
</tr>
<tr>
<td>4500238289</td>
<td>Mission</td>
<td>Agreement with Harland Technology Services Division of Scantron to provide onsite maintenance of a Scanmark ES2260 Scantron machine in the Citizenship Office during the period July 1, 2016 to June 30, 2017, inclusive.</td>
<td>Total cost: $1,099.</td>
<td></td>
</tr>
</tbody>
</table>
4500238305 Mission. Agreement with Kenney High School to provide substitute teachers to allow their regular teacher to attend work-based learning events as part of the Los Angeles High Impact Technology, Entertainment & Entrepreneurship, and Communications Hubs (LA Hi-Tech) activity during the period October 20, 2016 to February 6, 2017. Total cost: $3,511.

4500238592 Mission. Agreement with Robert John Crocker as piano accompanist for the college’s choir rehearsals and performances for the Music Department during the period October 20, 2016 to June 5, 2017, inclusive. Total cost: $800.

4500234046 Pierce. Amendment No. 1 to increase the total contract amount with San Dieguito Printers for the printing of the “Bull” magazine for the Media Arts Department during the period July 1, 2016 to June 30, 2017, inclusive. Total cost: $365.

4500238164 Pierce. Agreement with Global Dosimetry Solutions to provide dosimetry badges for the Radiology Department during the period September 1, 2016 to August 31, 2017, inclusive. Total cost: $2,100.

4500238169 Pierce. Agreement with Catherine Hillman to conduct online course titled “@ 1 Introduction to Online Teaching and Training” for Distance Education during the period July 24, 2016 to November 19, 2016, inclusive. Total cost: $4,000.

4500238172 Pierce. Agreement with Center for Organizational Responsibility and Advancement to conduct two 75-minute workshops to learn about teaching, learning, advising, counseling and student services practices proven effective in serving community colleges’ men of color on February 3, 2017. Total cost: $750.

4500238191 Pierce. Agreement with Golden Star Technology, Inc. dba GST to repair smart classroom AV equipment in the Center for the Sciences during the period January 31, 2017 to February 28, 2017, inclusive. BuildLACCD Master Agreement No. 40267 was utilized for this procurement. Total cost: $2,500.
<table>
<thead>
<tr>
<th>No.</th>
<th>Agreement Description</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>4500238255</td>
<td><strong>Pierce</strong>. Agreement with Jeff Schnaufer to conduct “How to Write a Report or Term Paper” and “Creative Writing for Kids Teens” classes previously approved by the Board for the Community Services Department during the period February 11, 2017 to February 25, 2017, inclusive.</td>
<td>$1,430.</td>
</tr>
<tr>
<td>4500238256</td>
<td><strong>Pierce</strong>. Agreement with Kidinvestments to conduct “Money &amp; Investment” and “Public Speaking” classes previously approved by the Board for the Community Services Department during the period March 11, 2017 to March 25, 2017, inclusive.</td>
<td>$1,620.</td>
</tr>
<tr>
<td>4500238258</td>
<td><strong>Pierce</strong>. Agreement with Dale Laduke to conduct “Beginning Ukulele” and “Beginning Ukulele Level 2” classes previously approved by the Board for the Community Services Department during the period February 23, 2017 to March 30, 2017, inclusive.</td>
<td>$1,068.</td>
</tr>
<tr>
<td>4500238262</td>
<td><strong>Pierce</strong>. Agreement with Voices for All LLC to conduct “An Introduction to Voiceovers” classes previously approved by the Board for the Community Services Department on February 21, 2017.</td>
<td>$768.</td>
</tr>
<tr>
<td>4500238263</td>
<td><strong>Pierce</strong>. Agreement with Jenesie Tyler to conduct “Make-Up Artistry” classes previously approved by the Board for the Community Services Department during the period March 25, 2017 to March 26, 2017, inclusive.</td>
<td>$3,600.</td>
</tr>
<tr>
<td>4500238264</td>
<td><strong>Pierce</strong>. Agreement with Helen Liatsos dba Home Office Management Experts to conduct “Start Your Own Home-Based Business” classes previously approved by the Board on February 25, 2017.</td>
<td>$1,456.</td>
</tr>
<tr>
<td>4500238265</td>
<td><strong>Pierce</strong>. Agreement with Kris G. Hall to conduct “Medical Front Office Online” and “Start a Medical Billing Services Online” classes previously approved by the Board for the Community Services Department during the period February 15, 2017 to March 22, 2017, inclusive.</td>
<td>$1,760.</td>
</tr>
</tbody>
</table>
Pierce. Agreement with Robert Gates to conduct “Salsa Hot” and “Beginning Ballroom” classes previously approved by the Board for the Community Services Department during the period February 24, 2017 to March 31, 2017, inclusive. Total cost: $300.

Pierce. Agreement with Theresa Reed to conduct “How Will RFA Affect You?” class previously approved by the Board for the Community Services Department on February 4, 2017. Total cost: $225.

Pierce. Agreement with Sandra Masuo to conduct “Spectacular Succulents” class previously approved by the Board for the Community Services Department on February 25, 2017. Total cost: $500.

Pierce. Agreement with Stevie Bensusen to conduct “Artist Vocal Development” classes previously approved by the Board for the Community Services Department during the period February 25, 2017 to April 1, 2017, inclusive. Total cost: $1,277.

Trade-Technical. Agreement with Xmedius to provide software used for the campus phone system in the Information Technology Department during the period February 13, 2017 to February 12, 2018, inclusive. Total cost: $4,968.

Trade-Technical. Agreement with Gabriel Solorio to develop an externship for Work-based Learning Activities for students transitioning between high school and college during the period December 1, 2016 to January 31, 2017, inclusive. Total cost: $2,500.

Trade-Technical. Agreement with Christine Fitzpatrick to develop an externship for Work-based Learning Activities for students transitioning between high school and college during the period December 1, 2016 to January 31, 2017, inclusive. Total cost: $2,500.
Trade-Technical. Agreement with Xiitleth Santibanez to develop an externship for Work-based Learning Activities for students transitioning between high school and college during the period December 1, 2016 to January 31, 2017, inclusive. Total cost: $2,500.


Valley. Agreement with Heiberg Consulting, Inc. for access and support for its Student Access Online, a program used as database for Upward Bound Math & Science Program participants and to generate the annual performance report required by the Department of U.S. Education for the Upward Bound Program during the period April 1, 2017 to March 31, 2018, inclusive. Total cost: $1,599.


Valley. Agreement with Jorge Ramirez for rental and operation of sound system during the campus Black Heritage Month Celebration on February 22, 2017. Total cost: $1,000.

Valley. Agreement with Docuproducts Corporation for maintenance of two Canon digital imaging systems in the Kinesiology Department during the period October 1, 2016 to June 30, 2017, inclusive. Total cost: $700.

Valley. Agreement with Steve Souisa dba Microscope Solutions to provide maintenance for 160 microscopes in the Biology Department during the period January 23, 2017 to February 24, 2017, inclusive. Total cost: $4,000.
4500238628 Valley. Agreement with The Mark Costello Co. for repair of the trash compactor for the Maintenance and Operations Department during the period May 1, 2015 to June 30, 2015, inclusive. Total cost: $822.

4500238630 Valley. Agreement with Digital Telecommunications Corporation to relocate the switchboard console and install Polycom X2390 conference call system for the Information Technology Department during the period February 13, 2017 to March 15, 2017, inclusive. Total cost: $308.

4500238683 Valley. Agreement with Nebraska Book Company to decommission the old Bookstore POS server and replace it with a new virtual server, migrate data, and connect to the District’s server during the period February 13, 2017 to March 15, 2017, inclusive. Total cost: $800.

4500238690 Valley. Agreement with Buddy’s All Stars to provide helmet reconditioning services for the Athletics Department during the period February 3, 2017 to June 30, 2017, inclusive. Total cost: $4,900.


4500238761 Valley. Agreement with Docuproducts Corporation for maintenance of a Canon imaging system in the Child Development Center during the period October 1, 2016 to June 30, 2017, inclusive. Total cost: $1,554.

4500238836 Valley. Agreement with Mark Perry Weber to conduct “Karate” classes previously approved by the Board for the Community Services Department during the period January 15, 2017 to June 30, 2017, inclusive. Total cost: $2,680.

4500238868 Valley. Agreement with Docuproducts Corporation for maintenance of two Canon imaging systems in the Health Science Department during the period January 4, 2017 to June 30, 2017, inclusive. Total cost: $391.
Agreement with The End Result Tutoring for Success to provide ACT exam preparation workshops for up to 25 students of the Upward Bound (UB) and Upward Bound Math & Science (UBMS) Programs, as required by UB & UBMS grants, during the period April 1, 2017 to June 30, 2017, inclusive. Total cost: $4,725.

Agreement with Precision Tree Service Inc. to provide professional tree topping services of six Cypress trees surrounding the Bakery Building. Includes clean-up of side ground and haul away services during the period of February 22, 2017 to April 30, 2017, inclusive. Total cost: $675.

Agreement with Anissa McNeil to provide workshops for the Foster and Kinship Care Program during the period September 19, 2016 to June 30, 2017, inclusive. Total cost: $1,800.

Agreement with E G Brennan & Co. to provide maintenance for Destroy It Shredder located in Student Services during the period January 31, 2017 to January 30, 2018, inclusive. Total cost: $1,000.

Agreements with the following individuals to prepare material and facilitate two industry breakout sessions at the 3rd Annual Regional Career Technical Education Spring Symposium held on April 27th and April 28th as allowed by the Strong Workforce Program grant during the period March 1, 2017 to May 30, 2017, inclusive. Total combined cost: $3,000.

Agreement with Herbie J. Pilato, Total cost: $1,500.

Agreement with Joel Eisenberg, Total cost: $1,500.

Agreements with the following contractors to provide a presentation and facilitate breakout sessions for approximately 50-75 faculty from various community colleges throughout the state of California as part of the ESL/Basic Skills Professional Development Grant funded by the California Community Colleges Chancellor's Office. LACCD
is the fiscal agent for the grant, and as such, is required to enter into and fund agreements with individuals to provide workshops to provide such training under the auspices of the Office of Educational Programs and Institutional Effectiveness during the periods of November 18, 2016 to March 11, 2017, inclusive.

Total cost: $7,500.

4500234902 Richard C. Pierce $ 500
4500238839 Veronica Neal $4,000
4500238841 Frances Kendall $3,000

Various Educational Services Center. Agreements with Irene Ayala to provide hearing officer services for the Office of the Personnel Commission.

4500237459 - January 12, 2017. Total cost: $1,600.

Total Cost of Section R: $151,326

S. SETTLEMENT OF CLAIMS


Background: Settlement of a claim for services provided by Jensen Systems for $19,157.10.

16-0058 Trade-Technical: Settlement of an employment lawsuit for $33,225.

Background: Settlement of an employment lawsuit filed by Geoff Skarr for $33,225.

Total Cost of Section S: $52,382.10
Subject: APPROVE BUSINESS SERVICES ACTIONS

I. AUTHORIZE DESTRUCTION OF RECORDS

Authorize the destruction of the following Los Angeles Southwest College Class 3 Disposable Records:

Seven (7) boxes Invoices from FY 2001 to 2011
Four (4) boxes Utility Bills FY 2005 to 2013
One (1) box SBC Invoices FY 2008
Three (3) boxes Misc. Check Student Refund & CD Transaction FY 2006 to 2013
Eleven (11) boxes MCR WE from 01/10/2009 to 06/29/2012
Seven (7) boxes Vendor Receipts A-Z from FY 2006-2011
Fourteen (14) boxes File Collection Summary from FY 2007 to 2008
Seven (7) boxes DEC Online Collection Report FY 2006-2007
Three (3) boxes Miscellaneous Online & Offline Collection Reports FY 2006-2009
Three (3) boxes AT&T/Sprint Invoices Receipts FY 2007-2010
Four (4) boxes Registration Fee Receipts FY 2002-2004
One (1) box Xerox Invoices FY 2009-2011
One (1) box MCR files for Online/Offline ASO Collections FY 2014-2015
One (1) box MCR Online/Offline Supporting Documents FY 2003-2011
One (1) box Deposit Slips / Student Fee Reports FY 2008-2009
One (1) box Financial Aid Return Checks FY 2001-2006
One (1) box Cash / Checks / Refunds FY 2000-2007
Two (2) boxes Credit Card Transactions FY 2006-2013
One (1) box Warrant Registers FY 2006-2010
One (1) box Cal Card FY 2006-2009

Approved by: Francisco C. Rodriguez, Chancellor
One (1) box Charge Back FY 2009-2010
One (1) box Copies of Checks FY 2005-2012
One (1) box BOA CK Register/Receipt Books/Rev. Fund Deposit Slips FY 2000-2009
One (1) box Authorization to Release CK/Interoffice Memos FY 2003-2010
One (1) box LACCD Mileage Expenses FY 2005-2008

Background: In accordance with Title V of the California Code of Regulations the Board’s Record Policy (Board Rule 7706 et se.), Health and Safety Code 123145, and Chancellor’s Administrative Regulation E-106, the Los Angeles Southwest College Vice President has determined that the above reference Class 3 Disposable Records are no longer needed in paper format since they have been preserved and maintained beyond their required retention period. No Records included in the action conflict with the Board’s Record Policy.

II. RATIFY SERVICE AGREEMENT

Ratify Agreement with the Academic Senate for California Community Colleges (ASCCC) to provide training and technical assistance to faculty from various community colleges throughout the state of California on behalf the Basic Skills Transformation Initiative, which is part of a mandatory partnership under the ESL/Basic Skills Professional Development Grant funded by the California Community Colleges Chancellor’s Office and managed under the auspices of the Office of Educational Programs and Institutional Effectiveness. Period of service November 1, 2016 to December 31, 2017, inclusive. Total cost: $311,000.

Background: The Los Angeles Community College District is the fiscal agent for the statewide ESL/Basic Skills Professional Development Grant, and as such, is required to enter into and fund agreements with agencies to coordinate through the grant funding faculty professional development and support programs throughout the State. The California Community Colleges Chancellor’s Office mandated the 2016-17 grant work plan include funding for the ASCCC to provide training and technical assistance to support the objectives of the CCCCO’s Basic Skills Transformation Initiative. This contract provides for professional development sessions at college locations identified by the ASCCC. Funding through Specially Funded Grant funds.

III. RATIFY ACCEPTANCE OF DONATIONS

Ratify the following donations and express appreciation to the donors for their contributions to the District’s education program.
A. Cash donation in the amount of $2,000 from The Metropolitan Water District of Southern California to co-sponsor the District's study of Water quality for Environmental Services through the Academic Senate Office.

B. Los Angeles Valley College

Five boxes of various records and compact discs, from Ilya Kozin, valued by the donor at $2,000, to be used in the Broadcasting Program.

IV. AUTHORIZE PAYMENTS

Authorize payments of the following expenditures:

A. $200 to Joshua Wentz employee at Los Angeles Mission College, for his musical performance provided on December 10, 2016.

Background: Mr. Wentz provided his musical performance at The Project MATCH Gala held on December 10, 2016 at Los Angeles Mission College as needed entertainment and as a close to congratulate the accomplishment of the 2016 Project MATCH Interns. Funding is through the Diversity, Equity and Inclusion funds.

B. $500 to Joel Trudgeon employee at Los Angeles Valley College, for his videography services provided on December 10, 2016.

Background: Mr. Trudgeon provided video filming services of the Project MATCH Gala held on December 10, 2016 at Los Angeles Mission College. The services of a videographer were needed to commemorate the 25th Gala on film and for outreach. Funding is through the Diversity, equity and Inclusion funds.

C. $200 to Megan Foley employee at East Los Angeles College, for her musical performance provided on December 10, 2016.

Background: Ms. Foley provided her musical performance at the Project MATCH gala held on December 10, 2016 at Los Angeles Mission College as needed entertainment and as a close to congratulate the accomplishment of the 2016 Project MATCH Interns. Funding is through the Diversity, Equity and Inclusion funds.
Subject: APPROVE FACILITIES PLANNING AND DEVELOPMENT REPORT

The following items are recommended for approval by Facilities Planning and Development as part of the Consent Calendar for the Board of Trustees Meeting Agenda for the date shown.

The Consent Calendar may be approved with a single vote. Any member of the Board of Trustees has the authority to remove any item listed and have it included on the Action Calendar for a separate vote.

Information regarding each item on the Consent Calendar can be found in FPD1 Resource Document.

I. AUTHORIZE PROFESSIONAL SERVICES AGREEMENT

Authorize actions for an agreement with P2S Engineering to provide engineering services for the High Voltage Switchgear Maintenance and Arc Flash study project at Los Angeles Southwest (Amount $55,000).

II. AUTHORIZE AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

Authorize actions for Amendment No. 3 to Agreement No. 50413 with Bickmore to provide continued Owner Controlled Insurance Program (OCIP) Administrator Services on a Task Order basis District-wide (Amount $220,000).

III. AUTHORIZE CONSTRUCTION CONTRACT

Authorize a contract with Neubauer Electric Inc. to provide general construction services for the Parking Structures 3 and 4 Lighting Upgrades project at East Los Angeles College (Amount $295,000).
IV. AUTHORIZE ADDITIONAL FUNDING FOR CONSTRUCTION BENCH

Authorize Additional Funding for the Construction Bench in the amount of $15,000,000 which will allow the Program Manager to continue issuance of construction Task Orders to contractors on the established Prequalified Construction Service Providers Bench for smaller construction projects each valued up to $2,500,000 and anticipated Districtwide (Amount $15,000,000).

V. RATIFY CHANGE ORDER FOR CONSTRUCTION CONTRACT GREATER THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

A. Ratify Change Order Nos. 15 and 19 to Construction Contract No. 32594-1 with Hartford Fire Insurance Company/Kemp Bros. Construction for additional general construction services for the Arts, Media and Performance project at Los Angeles Mission College (Amount $759,949).

B. Ratify Change Order No. 2 to Construction Contract No. 450026229 with TYCO Simplex Grinnell for additional construction (commissioning for pseudo point programing) services for the Replace Fire Alarm Devices - Various Buildings project at Los Angeles Valley College (Amount $3,725).

VI. RATIFY AMENDMENT TO LEASE AGREEMENT

Ratify Amendment No. 5 to Lease Agreement No. 33281 with Design Space Modular Buildings, Inc. for the Temporary Facilities – Science and Technology Quad Swing Space project at Los Angeles City College (Amount $15,616).

VII. RATIFY AMENDMENT TO DESIGN-BUILD AGREEMENT

Ratify Amendment No. 15 to Design-Build Agreement No. 33801 with Harper Construction Company for additional Design-Build services for the Science Career & Mathematics - Site Restoration project at East Los Angeles College (Amount $70,055).

VIII. AUTHORIZE ACCEPTANCE OF COMPLETION OF DESIGN-BUILD AGREEMENT

Authorize Acceptance of Completion to Design-Build Agreement No. 33388 with Charles Pankow Builders, Ltd. for the Multi-Purpose Community Services Center project at Los Angeles Valley College (No cost).
IX. AUTHORIZE ACCEPTANCE OF COMPLETION OF LEASE LEASE-BACK AGREEMENT

Authorize Acceptance of Completion of Lease Lease-Back Agreement No. 33833 with Clark Construction Group – California LP to provide general construction services for the Athletic Training Facility project at Los Angeles Valley College (No cost).

X. AUTHORIZE PURCHASE ORDER

Authorize the purchase of photocopier and accessory equipment for the Community Workforce Development Center project at Los Angeles Valley College (Amount $12,148).
Subject: AUTHORIZE MASTER PROCUREMENT AGREEMENTS

I. Authorize Master Procurement Agreements

Authorize a Master Procurement Agreement for the entire catalog, with Aloha Island Cable, Inc. d/b/a CableMasters, Burwood Group, Inc., Evotek Inc., Golden Star Technology Inc. d/b/a GST, Mark Enterprises, Inc., Network Integration Company Partners, Inc., Nth Generation Computing, Inc. Optiv Security Inc., Presidio Networked Solutions Group, LLC, Securenet Solutions Inc., World Wide Technology, Inc. for Network, Server, Storage and Peripheral Equipment for use District-wide for three (3) base years, plus two (2) one (1) year option periods, from start date of March 9, 2017 or as soon thereafter as possible in consideration of the guaranteed product discounts as stated.

AGREEMENT WITH: ALOHA ISLAND CABLE, INC. D/B/A CABLEMASTERS

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Classification Discount from Manufacturer Published Price List</th>
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<tbody>
<tr>
<td>1</td>
<td>Mass Notification System</td>
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<tr>
<td>2</td>
<td>Mass Notification Paging Speakers</td>
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<tr>
<td>3</td>
<td>Mass Notification Panic Buttons</td>
<td>20%</td>
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<tr>
<td>4</td>
<td>Physical Security Card Readers</td>
<td>40%</td>
</tr>
<tr>
<td>5</td>
<td>Physical Security Video Wall</td>
<td>36%</td>
</tr>
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</table>

Recommended by: Thomas Hall, Interim Chief Facilities Executive

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date ___________________________
### AGREEMENT WITH: ALOHA ISLAND CABLE, INC. D/B/A CABLEMASTERS

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<thead>
<tr>
<th>Item No</th>
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<td>7</td>
<td>Conference Collaboration</td>
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### AGREEMENT WITH: BURWOOD GROUP, INC.

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</thead>
<tbody>
<tr>
<td>1</td>
<td>Network Optimization and Acceleration</td>
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<tr>
<td>2</td>
<td>Wireless</td>
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<tr>
<td>3</td>
<td>Networking Software</td>
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### AGREEMENT WITH: EVOTEK INC.

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<tr>
<td>2</td>
<td>Switches</td>
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<tr>
<td>3</td>
<td>Network Optimization and Acceleration</td>
<td>59%</td>
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<tr>
<td>4</td>
<td>Network Security</td>
<td>59%</td>
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### AGREEMENT WITH: EVOTEK INC.

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<td>Networking Software</td>
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### AGREEMENT WITH: GOLDEN STAR TECHNOLOGY INC. D/B/A GST

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<td>Networking Software</td>
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<td>Backup and Recovery</td>
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<tr>
<td>7</td>
<td>Mass Notification Paging Speakers</td>
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<tr>
<td>8</td>
<td>Mass Notification Panic Buttons</td>
<td>25%</td>
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<tr>
<td>9</td>
<td>Physical Security Card Readers</td>
<td>38%</td>
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<tr>
<td>10</td>
<td>Physical Security Video Wall</td>
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</tr>
<tr>
<td>11</td>
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</tr>
<tr>
<td>12</td>
<td>Conference Collaboration</td>
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### AGREEMENT WITH: MARK ENTERPRISES, INC
## AGREEMENT WITH: NETWORK INTEGRATION COMPANY PARTNERS, INC.

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<td>3</td>
<td>Switches</td>
<td>66%</td>
</tr>
<tr>
<td>4</td>
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</tr>
<tr>
<td>5</td>
<td>Network Security</td>
<td>66%</td>
</tr>
<tr>
<td>6</td>
<td>Wireless</td>
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<tr>
<td>7</td>
<td>Networking Software</td>
<td>66%</td>
</tr>
<tr>
<td>8</td>
<td>Enterprise Network Firewall</td>
<td>66%</td>
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<tr>
<td>9</td>
<td>Modular Servers</td>
<td>66%</td>
</tr>
<tr>
<td>10</td>
<td>Enterprise Unified Communications (VoIP System)</td>
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<tr>
<td>11</td>
<td>Mass Notification System</td>
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</tr>
<tr>
<td>12</td>
<td>Mass Notification Paging Speakers</td>
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<tr>
<td>13</td>
<td>Physical Security Video Wall</td>
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<tr>
<td>14</td>
<td>Physical Security External Emergency Phones</td>
<td>32%</td>
</tr>
<tr>
<td>15</td>
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## AGREEMENT WITH: NTH GENERATION COMPUTING, INC.
## AGREEMENT WITH: OPTIV SECURITY INC.

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<tr>
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## AGREEMENT WITH: PRESIDIO NETWORKED SOLUTIONS GROUP, LLC

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<td>4</td>
<td>Modular Servers</td>
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<td>5</td>
<td>Backup and Recovery</td>
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<td>Enterprise Unified Communications (VoIP System)</td>
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<td>Physical Security Card Readers</td>
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</table>
**Agreement with: SecureNet Solutions Inc.**

<table>
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<th>Item No</th>
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<tbody>
<tr>
<td>1</td>
<td>Enterprise Unified Communications (VoIP System)</td>
<td>58%</td>
</tr>
<tr>
<td>2</td>
<td>Conference Collaboration</td>
<td>58%</td>
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**Agreement with: Worldwide Technology, Inc.**

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<th>Item No</th>
<th>Bid Item Description</th>
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<tr>
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<td>Mass Notification System</td>
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<td>Mass Notification Paging Speakers</td>
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<td>3</td>
<td>Mass Notification Panic Buttons</td>
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<td>Physical Security Video Wall</td>
<td>52%</td>
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<tr>
<td>5</td>
<td>Conference Collaboration</td>
<td>52%</td>
</tr>
</tbody>
</table>

**Background**

These proposed Agreements are identified for award at the not to exceed amount of $15,000,000 to eleven (11) vendors because they are Catalog Agreements. Catalog Agreements are the result of a formal competitive request for proposal and are priced at the responsive bids received using the discount for benchmark items, discount from the bidders' catalogue and warranty coverage. Participants in the request for proposal process are advised in advance of this selection process.
and they must agree to abide by it in order to participate. Catalog Agreements may be awarded to more than one proposer.

There were fifteen (15) proposers and the awardees are:

1. Aloha Island Cable, Inc. d/b/a CableMasters
2. Burwood Group
3. Evotek Inc.
4. Golden Star Technology Inc. d/b/a GST
5. Mark Enterprises, Inc.
8. Optiv Security Inc.
9. Presidio Networked Solutions Group, LLC
10. Securenet Solutions Inc.

The award is for eighteen (18) items.

Funding and Development Phase

Funding is through Proposition A/AA, Measure J Bond proceeds, General Funds, and all other funding sources as applicable. This procurement is initially for the Furniture, Fixtures and Equipment (FF&E) project and is available for use District-wide. District-wide #FE-04-16-D. All Phases.

II. Authorize Amendment to Master Procurement Agreement

Action

Authorize the following actions for Amendment No. 3 to Master Procurement Agreement 40282 with AAA Flag and Banner Mfg. Co., inc. to continue the provision of exterior and interior school flags, banners, signage, plaques and services for the Bond Program at no additional cost:

1. Ratify Amendment No. 3 from March 4, 2017 to April 5, 2017; and

2. Authorize Amendment No. 3 from April 6, 2017 to October 3, 2017.
Inclusive of this amendment, the total cost of this Master Procurement Agreement remains unchanged and shall not exceed $1,000,000.

Background

This Master Procurement Agreement was authorized by the Board of Trustees on April 3, 2013 for a period of three (3) years. Pursuant to Education Code section 81644, a contract for apparatus or equipment may be for a period not to exceed five (5) years. The proposed Amendment extends the expiration date for an additional six (6) months to October 3, 2017.

The Agreement shall continue to be available for use District-wide.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds, or through other funding sources as applicable. 40J.5J55.05. All Phases.
Subject: ADOPT A RESOLUTION AUTHORIZING AGREEMENT FOR THE EARLY BUYOUT PROVISIONS OF THE THREE PHOTOVOLTAIC SYSTEMS LOCATED AT LOS ANGELES PIERCE COLLEGE, LOS ANGELES VALLEY COLLEGE, AND THE VAN DE KAMP INNOVATION CENTER

Action

Adopt a Resolution (Attachment 1) authorizing an agreement pursuant to the provision of Government Code 5956 et seq. to exercise the right to buyout the three photovoltaic systems located at Los Angeles Pierce College, Los Angeles Valley College, and the Van de Kamp Innovation Center ("systems") originally authorized as design-build-finance Agreements with Chevron Energy Solutions, subsequently assigned to CCD Solar I, and implemented as Master Solar Equipment Lease Agreements and Site Sub-Lease Agreements with CCD Solar I, LLC. The buyout price will not exceed $2,915,135 which is comprised of the buyout amount of $2,905,135 and legal fees of $10,000. The not to exceed $2,915,135 total buyout amount will be paid out of the "escrow account" established by the District with the Bank of New York (BNY).

If the District (Lessee) decides to approve staff’s recommendation to exercise the right to buyout the three systems, the District will need to provide CCD Solar with an irrevocable Notice of intent to Purchase the systems by June 1, 2017.

Facilities Master Planning and Oversight Committee Action

On March 22, 2017, the Facilities Master Planning and Oversight Committee (FMP&OC) was presented with information about Alternatives available to the District regarding the three remaining leased systems - including a recommendation from staff to exercise its early buyout right rather than continuing to make payments to CCD through 2030 and achieve potential savings of approximately $2,486,295. The following table shows the three Alternatives available:

---

Recommended by: [Signature]
Thomas Hall, Interim Chief Facilities Executive

Approved by: [Signature]
Francisco C. Rodriguez, Chancellor

---

Chancellor and Secretary of the Board of Trustees

By: ____________________ Date: ____________________

---

Eng: __________ Moreno: __________
Fong: __________ Pearlman: __________
Hoffman: __________ Svonkin: __________
Kamlager: __________ Victoriano: __________
Student Trustee Advisory Vote: __________
The FMP&OC made a unanimous motion recommending the Board of Trustees consider approving the early buyout of the systems at a cost not to exceed $2,915,135 which includes legal fees which the District is contractually obligated to pay CCD when exercising Early Buy Out (estimated to be less than $10,000).

**Background**

On November 15, 2010, the District entered into Solar Master Equipment Leases and on December 22, 2011 Site Sub Lease Agreements with CCD Solar I, LLC ("CCD") subsequent to certain design-build-finance Agreements between the District and Chevron Energy Solutions (Chevron) being assigned to CCD by Chevron for the construction of the systems. The Solar Master Equipment Leases are 20 years in duration and provide one opportunity for the District to purchase the systems during sixth year, known as early buyout. Early buyout automatically terminates the associated Site Sub-Lease Agreements which each has a 35 year duration. Each college that has the systems being bought out currently pays for the maintenance and operation of the systems and will continue to do so after the buyout.
Funding source, PV Project Names, and Project Numbers

Funding is through Measure J Bond Proceeds:

<table>
<thead>
<tr>
<th>College</th>
<th>Contract No.</th>
<th>Project ID</th>
<th>Financial ID</th>
<th>Project Name</th>
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<td>33240</td>
<td>05P-545</td>
<td>35P.5544.03.03</td>
<td>Parking Lot 1</td>
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<td></td>
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<td>Parking Lot 8</td>
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<tr>
<td>LAVC</td>
<td>33187</td>
<td>40J-801.05</td>
<td>40J.5801.02.05</td>
<td>M &amp; O Parking Lot - Arrays: H, I, J &amp; K</td>
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<td></td>
<td></td>
<td>40J-801.04</td>
<td>40J.5801.02.04</td>
<td>Parking Lot D - Arrays: A,B,C,D,E,F,G,M &amp; L</td>
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<tr>
<td>VDK</td>
<td>33307</td>
<td>40J-5N01.03</td>
<td>40J.5N01.02.03</td>
<td>South Parking Lot</td>
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</table>
ADOPT A RESOLUTION AUTHORIZING AGREEMENT FOR THE EARLY BUYOUT PROVISIONS OF THE THREE PHOTOVOLTAIC SYSTEMS LOCATED AT LOS ANGELES PIERCE COLLEGE, LOS ANGELES VALLEY COLLEGE, AND THE VAN DE KAMP INNOVATION CENTER

WHEREAS, The Los Angeles Community College District, under Government Code Section 5956 through 5956.10, entered into multiple design-build-finance Agreements (“Agreements”) with Chevron Energy Solutions (“Chevron”) for three photovoltaic systems located at Los Angeles Pierce College, Los Angeles Valley College, and the Van de Kamp Innovation Center (“systems”);

WHEREAS, Chevron assigned the above Agreements to CCD Solar I, LLC;

WHEREAS, CCD Solar I, LLC issued a Solar Master Equipment Lease and Site Sub-Lease Agreement for the systems which were entered into by the District and shown on attached Exhibit A;

WHEREAS, Under the terms of the Leases, the District has one early buy out opportunity to acquire the systems in 2017 which terminates both the Solar Master Equipment Lease and Sub-Lease Agreement for each location;

WHEREAS, The early buy out of the systems is an eligible bond funded expense and monies have been budgeted for this purpose;

WHEREAS, On March 22, 2017, the Facilities Master Planning and Oversight Committee (“FMP&OC”) reviewed the cost effectiveness of the early buy out of the leases as likely to result in long-term savings to the District of approximately $2,486,295 in comparison to the continuation of making the lease payments for the remaining years of the leases (14 years);

WHEREAS The FMP&OC made a unanimous motion recommending to the Board of Trustees the early buyout of the systems at a cost not to exceed $2,915,135;

WHEREAS The District must provide CCD Solar with an irrevocable notice of intent to purchase the above Solar PV Systems by June 1, 2017;

WHEREAS The not to exceed $2,915,135 buyout amount which is comprised of $2,905,135 buyout + $10,000 legal fees will be paid out of the “escrow account” established by the District with the Bank of New York (BNY); and the remaining funds in said account should be returned to the 40J-01 Account;
WHEREAS Each college that has the systems being bought out currently pays for the maintenance and operation of the systems and will continue to do so after the buyout.

Now, therefore, be it

RESOLVED, That the Board adopts, as the Board's own findings, Staff's findings that the purchase of the systems likely will result in long-term savings to the District; and; be it further

RESOLVED, The Board hereby authorizes District Staff, specifically the Chancellor and/or the Chief Facilities Executive, to enter into an agreement to purchase the Solar PV Systems from CCD Solar I, LLC based on the terms, conditions and provisions set forth in each of the Solar Lease Contracts for a total amount not to exceed $2,915,135 and terminate these solar leases accordingly.

IN WITNESS, of the passage of the foregoing resolution, as prescribed by law, we, the members of said Board of Trustees, present and voting thereon, have hereunto set our hands this 5th day of April, 2017.

______________________________  ________________________________
Member, Board of Trustees     Member, Board of Trustees

______________________________  ________________________________
Member, Board of Trustees     Member, Board of Trustees

______________________________  ________________________________
Member, Board of Trustees     Member, Board of Trustees

______________________________
President, Board of Trustees
<table>
<thead>
<tr>
<th>#</th>
<th>Year</th>
<th>College</th>
<th>Project Name</th>
<th>System Size (kW DC)</th>
<th>Total System Size (kW DC)</th>
<th>Master Equipment Lease and Site Sub-Lease Execution Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2010</td>
<td>LAPC</td>
<td>Parking Lot 1</td>
<td>404.7</td>
<td>1,454.3</td>
<td>11/15/2010 &amp; 12/22/2011</td>
</tr>
<tr>
<td>2</td>
<td>2010</td>
<td>LAPC</td>
<td>Parking Lot 8</td>
<td>1,049.6</td>
<td></td>
<td>11/15/2010 &amp; 12/22/2011</td>
</tr>
<tr>
<td>5</td>
<td>2010</td>
<td>VDK</td>
<td>South Parking Lot</td>
<td>322.0</td>
<td>322.0</td>
<td>11/15/2010 &amp; 12/22/2011</td>
</tr>
</tbody>
</table>

Total System Size (kW DC) 2,798.5
Subject: ADOPT A RESOLUTION RATIFYING IMPLEMENTATION OF THE DESIGN-BUILD SYSTEM OF PROJECT DELIVERY FOR THE SOUTH GATE EDUCATIONAL CENTER PROJECT AT THE SOUTH GATE CAMPUS OF EAST LOS ANGELES COLLEGE; RATIFYING THE REQUEST FOR QUALIFICATIONS AND REQUEST FOR PROPOSALS PROCESS; AND AUTHORIZING THE AWARD OF THE DESIGN-BUILD AGREEMENT

Action

Adopt a Resolution (Attachment 1) for the South Gate Educational Center project at the South Gate Campus of East Los Angeles College ("Project") that:

1) Ratifies implementation of the Design-Build system of project delivery;

2) Ratifies the Request for Qualifications and Request for Proposals process (Procurement Number CS-14-16-E) conducted by Staff;

3) Authorizes the award of the Design-Build Agreement to the single Design-Build Entity ("DBE") Harper Construction Company, Inc. for a lump sum amount, which includes all allowances and alternates, of seventy four million four hundred three thousand five hundred twenty one dollars and no cents $74,403,521.00;

4) Authorizes District Staff, specifically the Chancellor and/or the Chief Facilities Executive, to enter into said Design-Build Agreement with Harper Construction Company, Inc. for the Project; and

5) In the event the aggregate cost for the Project exceeds the "Not to Exceed" amount authorized by the Board, then Staff shall bring the

Recommended by: Thomas Hall, Interim Chief Facilities Executive

Approved by: Francisco Córdova, Chancellor

Chancellor and Secretary of the Board of Trustees

By __________________________ Date ______________
item, and/or the affected part thereof, back to the Board for review, consideration, and/or further action.

I. **Background:**

Project Description

This project will demolish existing buildings and will provide site utility upgrades, street improvements, surface parking, and a new educational facility building.

Please refer to Lead Construction Counsel's Memorandum which accompanies this report and provides further Project Description.

II. **Design Build Delivery Method:**

A. District's Prior Adoption and Recognition of the Design Build Delivery Method.

The Design-Build delivery method was adopted by the Board of Trustees on December 3, 2003 (Com No. BSD5) as a delivery option District-Wide.

Education Code sections 81700 et seq. specifically authorizes community college districts to utilize the Design-Build delivery method as a safe and cost efficient alternative to competitive bidding because the Legislature has determined that it can produce accelerated completion of projects, provide for cost containment, reduce construction complexity, and reduce exposure to risk for community college districts. The Legislature has also determined that the cost-effective benefits to community college districts are achieved by shifting the liability and risk for cost containment and project completion to the DBE.

The foregoing Code sections also: A) recognize and permit that the full scope of design, construction, and equipment awarded to a DBE under the applicable Code sections can be authorized in a single funding phase and that a community college district can award Design-Build agreements on a "best value" (qualitative selection) basis; and B) require that the governing board of a community college district make written findings that use of the Design-Build process will accomplish one of the following
objectives: (i) reduce comparable project costs; (ii) expedite the project's completion, or (iii) provide features not achievable through the traditional "design bid build" project delivery method.

B. District's Evaluation and Written Findings regarding the Statutory Requirements to Use the Design-Build Delivery Method for the Subject Project.

Subsequent to review of the objectives, the Design-Build delivery method should be used for this procurement because it will: A) expedite the project's completion and provide features not achievable through the traditional design-bid-build method including cost containment, B) reduce construction complexity, and C) reduce exposure to risk for the District, for the reasons expressed in Lead Construction Counsel's Memorandum which accompanies this Report.

C. Pre-Qualification Process for Design-Build Entities and Award of the Design-Build Agreement

As permitted by the applicable Code sections, the District's pre-qualification process was utilized which was then followed by the solicitation of pricing proposals from those Pre-Qualified DBE's for this procurement seeking the "best value" proposal for the procurement.

Utilizing the foregoing processes, a proposed awardee for this procurement which will provide the best value to the District is identified in this report for the reasons stated above and below.

The applicable Code sections also require the District's governing Board to issue a written decision supporting its award and stating in detail the basis of the award as set forth in the proposed Resolution (Attachment 1). By way of adoption of the proposed Resolution, the Board will announce its award by: (1) identifying the successful DBE; (2) stating the winning DBE's price proposal amount; (3) stating its overall combined rating on the Request for Proposal evaluation factors; (4) setting forth the winning DBE's price proposal amount and rating as compared to all other responsive proposers and their respective price proposals and rankings; and (5) summarizing the District's rationale for the award.
The successful DBE is: Harper Construction Company, Inc.

The DBE's Price Lump Sum Proposal Amount is seventy four million four hundred thirty five thousand five hundred twenty one dollars and no cents $74,403,521.00. This lump sum amount includes the cost for: the Design; Agency Approvals; Construction; General Conditions for Construction; all allowances; all alternates; and the DBE's Fee for Overhead and Profit on Construction for the remainder of the Project.

The price proposal amounts including all allowances and alternates from the other two (2) proposers, Swinerton Builders and Pinner Construction Company, Inc., were: eighty nine million eight hundred eighty eight thousand four hundred thirty nine dollars and no cents $89,888,439.00; and ninety three million five hundred fifty thousand dollars and no cents $93,550,000.00, respectively.

The DBE's overall combined rating on the Request for Proposal evaluation factors out of a possible score of 700 maximum points is five hundred ninety five (595) points versus the other two proposers with scores of five hundred ninety four (594) and five hundred fifty eight points (558), respectively.

The written findings summarized above and as set forth in Lead Construction Counsel's Memorandum which accompanies this Report form the basis for Staff's recommendations found herein below. Further particulars are set forth in the proposed Resolution (Attachment 1) and should be considered by the Board to be recommendations of Staff as if set forth at length hereat.

The selected contractor is proposed as the result of a competitive Request for Qualifications (RFQ)/Request for Proposals (RFP) process. Seven (7) responses to the RFQ were received. Seven (7) applicant RFQ submissions were identified as responsive and three (3) were deemed qualified Finalists and received the RFP. The Statement of Qualifications submitted by the Applicants were scored by the Project Evaluation Committee which was comprised of the LACCD Director of Facilities, Planning and Development; the Program Management Office (PMO) Director of Design; the Associate Vice President of Administrative Services for East Los Angeles College/South Gate Educational Center; the PMO College Project Director; and the PMO Regional Program Liaison.
The Resolution (Attachment 1) contains further details which should be considered as part of Com. No. FPD2 - Staff's Report and Recommendation to the Board - and which is incorporated herein as if set forth at length hereat.

III. Award - Staff Recommendations:

Staff recommends that the Board adopt a resolution (Attachment 1) for use of the Design-Build delivery method for the Project; 2) ratify Staff's conduct regarding the procurement process; 3) award the Design-Build Agreement described herein above; and 4) take such further action as is set forth in the proposed Resolution (Attachment 1).

IV. Award History:

This agreement represents the eleventh (11) award to this company through the Bond program and a cumulative award total of $310,106,264. Previous awards to this company include the School of Science project at Los Angeles Southwest College and the Science Career and Mathematics project at East Los Angeles College.

V. Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. ELAC - South Gate Campus - South Gate Educational Center 22G.8261.02.01, 32G.5261.02.01, 32G.5261.02.
ADOPT A RESOLUTION RATIFYING IMPLEMENTATION OF THE DESIGN-BUILD SYSTEM OF PROJECT DELIVERY FOR THE SOUTH GATE EDUCATIONAL CENTER PROJECT AT THE SOUTH GATE CAMPUS OF EAST LOS ANGELES COLLEGE; RATIFYING THE REQUEST FOR QUALIFICATIONS AND REQUEST FOR PROPOSALS PROCESS; AND AUTHORIZING THE AWARD OF THE DESIGN-BUILD AGREEMENT

WHEREAS, The Los Angeles Community College District, under Education Code Section 81700, et seq., may utilize a Design-Build project delivery method on capital projects; and

WHEREAS, The Design-Build delivery method was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a delivery option District-wide; and

WHEREAS, The District intends to construct a new Project at East Los Angeles College – South Gate Campus commonly referred to as the South Gate Educational Center using the Design-Build delivery method (hereinafter referred to as the "Project"); and

WHEREAS, The Design-Build Agreement is in the lump sum amount of seventy four million four hundred three thousand five hundred twenty one dollars and no cents $74,403,521.00 which covers the cost for: design, agency approvals; and construction of the Project. The award amount is in excess of the minimum amount required by applicable law for use of the Design-Build delivery method under Education Code Section 81700, et seq.; and

WHEREAS, Staff has reviewed the requisite statutory objectives and determined that use of the Design-Build process will:

(A) expedite the project’s completion because using the design-bid-build delivery method (i.e., lowest competitive bid) this project would take fifty three (53) months to complete versus using the Design-Build delivery method which will take fifty (50) months, and

(B) result in cost containment; reduced construction complexity; and/or reduced exposure to risk for the reasons stated in Staff’s Report and the Memorandum from Lead Construction Counsel that accompanied Staff’s Report; and

WHEREAS, As permitted by the applicable Code sections, the District’s pre-qualification process was utilized which was then followed by the solicitation of pricing proposals from those Pre-Qualified Design-Build Entities (DBE’s) seeking the “best value” proposal for the procurement; and
WHEREAS, In utilizing the foregoing processes, Staff has identified a proposed awardee for this procurement as listed below, which in Staff’s opinion will provide the best value to the District for the reasons stated above and herein below; and

WHEREAS, Education Code Section 81700, et seq. requires the Board to issue a decision supporting its award and stating in detail the basis of the award which identifies: (i) the successful DBE; (ii) the winning DBE’s price proposal; (iii) its overall combined rating on the RFP evaluation factors; (iv) the Board’s ranking in relation to all other responsive proposers and their respective price proposals; and (v) a summary of the District’s rationale for the award; and

WHEREAS, The Request for Qualifications and Proposal Process required the Pre-Qualified Design-Build Entities to submit a Pricing Proposal that includes lump sum amounts for: design; agency approvals; allowances; alternates; and construction; and

WHEREAS, Staff has made the following determinations: (i) the successful DBE being proposed is Harper Construction Company, Inc.; (ii) the winning DBE’s Price Proposal including all alternates and allowances is seventy four million four hundred three thousand five hundred twenty one dollars and no cents $74,403,521.00; (iii) the successful DBE’s overall combined rating on the request for proposal evaluation factors is five hundred ninety five (595) points out of a possible seven hundred (700) points; (iv) the successful DBE’s ranking in relation to all other responsive proposers and their respective price proposals is Harper Construction Company, Inc.; Swinerton Builders; and Piner Construction Company, Inc., respectively. The District’s rationale for the award to the successful DBE is to provide the best value to the District as its proposal best meets the selection and scoring criteria developed by the District for these Projects and as was set forth in the RFP’s; and

WHEREAS, The results achieved are consistent with, or exceed the experience of the industry with regard to cost and schedule savings, and shifting of the risk of loss regarding the Project’s design, achieved by using Design-Build methodology versus design-bid-build methodology; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby finds that it is in the best interests of the District to utilize Design-Build project delivery for the South Gate Educational Center Project at the South Gate Campus of East Los Angeles College as identified herein; and be it further

RESOLVED, That the Board adopts, as the Board’s own findings, Staff’s findings regarding why the Design-Build delivery method should be used for this Project, including those findings set forth in Staff’s Report and Lead Construction Counsel’s Memorandum, and hereby finds that the use of the Design-Build process will (i) expedite the project’s completion, and (ii) provide features not achievable through the traditional design-bid-build method, to wit (a) ensure cost containment;
(b) reduce construction complexity; and/or (c) reduce exposure of risk to the District, all for the reasons stated in Staff’s Report and the Memorandum from Lead Construction Counsel which are incorporated herein as if set forth at length hereat, and be it further

RESOLVED, The Board ratifies Staff’s use of the Request for Qualifications and Proposal process for this procurement which has identified a Design-Build Entity using a “best value” selection method for the reasons stated above which the Board hereby adopts as its findings; and, be it further

RESOLVED, The Board hereby authorizes District Staff, specifically the Chancellor and/or the Chief Facilities Executive and/or the Director, Facilities Planning and Development, to enter into a Design-Build Agreement with Harper Construction Company, Inc. for the Project at East Los Angeles College – South Gate Campus based on the terms, conditions and provisions set forth in the Request for Qualifications and Proposal process for this procurement for an amount of seventy four million four hundred thirty thousand five hundred twenty one dollars and no cents $74,403,521.00.

IN WITNESS, of the passage of the foregoing resolution, as prescribed by law, we, the members of said Board of Trustees, present and voting thereon, have hereunto set our hands this 5th day of April, 2017.

__________________________________________________________
Member, Board of Trustees

__________________________________________________________
Member, Board of Trustees

__________________________________________________________
Member, Board of Trustees

__________________________________________________________
Member, Board of Trustees

__________________________________________________________
President, Board of Trustees
Subject: PERSONNEL SERVICES ROUTINE ACTIONS

1. Academic Service:
   (Faculty, Academic Administration, Academic Supervisors)
   Total (This Report): 1001
   Total (07-01-16 to Date): 6007

2. Classified Service:
   (Clerical, technical, supervisors, maintenance & operations, trades, classified managers, confidential)
   Total (This Report): 188
   Total (07-01-16 to Date): 1432

3. Unclassified Service:
   (Student workers, professional experts, community services staff, community recreation)
   Total (This Report): 3401
   Total (07-01-16 to Date): 18443

Total:
   Total (This Report): 4590
   Total (07-01-16 to Date): 25882

DATE RANGE: February 7, 2017 – March 6, 2017

All personnel actions reported herein are in accordance with the Board of Trustees Rules and are within the approved budget. Personnel actions include retirements, employment, leaves, separations/resignations and assignment changes.

The classified assignments noted above have not been certified by the Personnel Commission and are subject to further audit by the Personnel Commission due to SAP transition issues and may be subject to change.

Karen Martin, Personnel Director
Personnel Commission

Recommended by: Albert J. Román, Vice Chancellor
Approved by: Francisco C. Rodríguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date _____________
Subject: **APPROVE NEW EDUCATIONAL COURSES AND PROGRAMS**

### I. APPROVE NEW CREDIT COURSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units and College</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHYS SC 010</td>
<td>Physics and the Movies (3 Units) CITY</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>JAPAN 061</td>
<td>Elementary Japanese Conversation (2 Units) EAST</td>
<td>CSU</td>
</tr>
<tr>
<td>TECTHTR 351</td>
<td>Applied Makeup Design (2 Units) EAST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>TECTHTR 361</td>
<td>Applied Costume Design (2 Units) EAST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>THEATER 101</td>
<td>Acting in History and in Style (3 Units) EAST</td>
<td>CSU</td>
</tr>
<tr>
<td>KIN 391-2</td>
<td>Volleyball II (1 Unit) SOUTHWEST</td>
<td>NT</td>
</tr>
</tbody>
</table>

Recommended by: Donald Gauthier, President, DAS  
Ryan Cornner, Vice Chancellor, EPIE

Approved by: Francisco C. Rodriguez, Chancellor
II. **RATIFY ADDITIONS TO EXISTING CREDIT COURSES**

The following are college additions of individual credit courses which have been previously adopted by the Board of Trustees.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units and College</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHEM 065</td>
<td>Introductory General Chemistry (4 Units) CITY</td>
<td>CSU</td>
</tr>
<tr>
<td>MUSIC 205</td>
<td>Commercial Harmony I (3 Units) CITY</td>
<td>CSU</td>
</tr>
<tr>
<td>KIN 329-1</td>
<td>Body Conditioning I (1 Unit) MISSION</td>
<td>CSU</td>
</tr>
<tr>
<td>KIN 371-1</td>
<td>Tennis I (1 Unit) MISSION</td>
<td>CSU</td>
</tr>
<tr>
<td>KIN 371-2</td>
<td>Tennis II (1 Unit) MISSION</td>
<td>CSU</td>
</tr>
<tr>
<td>KIN 371-3</td>
<td>Tennis III (1 Unit) MISSION</td>
<td>CSU</td>
</tr>
<tr>
<td>KIN 387-3</td>
<td>Basketball III (1 Unit) MISSION</td>
<td>CSU</td>
</tr>
<tr>
<td>KIN ATH 504</td>
<td>Intercollegiate Athletics-Basketball (3 Units) MISSION</td>
<td>CSU</td>
</tr>
<tr>
<td>KIN ATH 506</td>
<td>Intercollegiate Athletics-Cross Country (3 Units) MISSION</td>
<td>CSU</td>
</tr>
<tr>
<td>KIN ATH 555</td>
<td>Intercollegiate Cross Country-Fitness &amp; Skills Training (1 Unit) MISSION</td>
<td>CSU</td>
</tr>
<tr>
<td>KIN ATH 556</td>
<td>Intercollegiate Basketball-Fitness &amp; Skills Training (1 Unit) MISSION</td>
<td>CSU</td>
</tr>
<tr>
<td>SPANISH 035</td>
<td>Spanish for Spanish Speakers I (5 Units) MISSION</td>
<td>CSU</td>
</tr>
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</table>
### RATIFY ADDITIONS TO EXISTING CREDIT COURSES (continued)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units and College</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPANISH 036</td>
<td>Spanish for Spanish Speakers II (5 Units) MISSION</td>
<td>CSU</td>
</tr>
<tr>
<td>SPANISH 037</td>
<td>Composition and Conversation for Spanish Speakers (5 Units) MISSION</td>
<td>CSU</td>
</tr>
<tr>
<td>SOC 031</td>
<td>Sociology of Gender (3 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>MATH 122</td>
<td>Intermediate Algebra for Statistics (5 Units) WEST</td>
<td>NT</td>
</tr>
</tbody>
</table>
Subject: APPROVE NEW COMMUNITY SERVICES OFFERINGS

Approve the following new Community Services course offerings as submitted by Los Angeles Valley College and Los Angeles Harbor College, as listed in Attachment 1.

Recommended by: Ryan M. Comner, Vice Chancellor

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By __________________________ Date _____________
## Los Angeles Harbor College

### GENERAL EDUCATION

<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Make Your First 3D Video Game!</strong></td>
<td>Students in this class will learn the physics behind 3D games with an introduction to beginner event scripting, level design, controlling the flow of game play, and storytelling.</td>
</tr>
<tr>
<td><strong>App Attack!</strong></td>
<td>Students in this class will learn about the world of web-based HTMLS mobile applications, including the basics of mobile application design and game development, as well as the functions involved in publishing them.</td>
</tr>
<tr>
<td><strong>Code Breakers</strong></td>
<td>Students in this class will learn the basics of coding languages like HTML, JavaScript, and CSS through a series of web based projects and design challenges.</td>
</tr>
<tr>
<td><strong>Minecraft Designer</strong></td>
<td>Students in this class will learn how to create a custom map by using the basic concepts of creating 3D models with software, including ‘Redstone’ and ‘Command’ blocks and custom textures.</td>
</tr>
<tr>
<td><strong>Maker Labs: Make Your First 3D Creation</strong></td>
<td>Students in this class will learn how to prepare a model for 3D printing, and how to create a design portfolio to showcase their work by using professional level modeling software to sculpt, texture, and render their creations.</td>
</tr>
<tr>
<td><strong>Video Game Animation</strong></td>
<td>Students in this class will learn more advanced game designing skills to create and animate their own character sprites, objects and backgrounds.</td>
</tr>
<tr>
<td><strong>Minecraft Modder</strong></td>
<td>Students in this class will learn the basics of modding and the foundations of programing, including scripting and logic statements, to create and modify Minecraft videogame content.</td>
</tr>
<tr>
<td><strong>Intro to STEM/STEM Challenge with Legos</strong></td>
<td>Students in this class will learn scientific principles through creative exercise with Legos. Specific topics will include physics, engineering, and mathematics.</td>
</tr>
<tr>
<td>COURSE NAME</td>
<td>DESCRIPTION</td>
</tr>
<tr>
<td>------------------------------------------------------</td>
<td>---------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Detective Science for Kids</td>
<td>Students in this class will learn scientific principals and methodology in the areas of physics, chemistry, and behavioral sciences.</td>
</tr>
<tr>
<td>Excursion to Sensational Southern California-</td>
<td>Students in this class learn about the relevance of several points of interest in Southern California that are significant the social and</td>
</tr>
<tr>
<td>Points of Interest Tours</td>
<td>natural history of the region, such as Griffith Park, the San Andreas Fault Zone, and variety of museums.</td>
</tr>
<tr>
<td>Handmade Pet Grooming Products</td>
<td>Students in this class will learn how to make their own pet grooming products similar to those offered in pet-spas, such as pet shampoos,</td>
</tr>
<tr>
<td></td>
<td>conditioners, etc.</td>
</tr>
<tr>
<td>Patch and Replace Drywall and Tilework Yourself!</td>
<td>Students in this class will learn a basic understanding of the tools and safety techniques used to correct damaged drywall and tilework.</td>
</tr>
<tr>
<td>Do It Yourself Plumbing</td>
<td>Students in this class will learn the basic knowledge, safety precautions, tools, and techniques required to be able to perform common</td>
</tr>
<tr>
<td></td>
<td>plumbing repairs and installations, as well as being able to identify when a repair or installation should be done by a professional plumber.</td>
</tr>
<tr>
<td>Do It Yourself Home Electrical</td>
<td>Students in this class will learn the basic knowledge, safety precautions, tools, and techniques required to be able to perform common</td>
</tr>
<tr>
<td></td>
<td>electrical repairs and installations, as well as being able to identify when a repair or installation should be done by a professional</td>
</tr>
<tr>
<td></td>
<td>electrician.</td>
</tr>
<tr>
<td>Community Education Theater Production for Kids</td>
<td>Students in this class will learn acting skills, and be given an opportunity to participate in a college production.</td>
</tr>
<tr>
<td>COURSE NAME</td>
<td>DESCRIPTION</td>
</tr>
<tr>
<td>-------------------------</td>
<td>-------------</td>
</tr>
<tr>
<td>Natural Hormone Balancing</td>
<td>Students in this class will learn how to identify any hormonal imbalance in their bodies, and some natural steps restore balance.</td>
</tr>
<tr>
<td>Childhood Nutrition</td>
<td>Students in this class will learn which foods children need to stay healthy, get practical meal and snack ideas, and how to establish healthy eating patterns for life.</td>
</tr>
<tr>
<td>Knife Skills for the Kitchen</td>
<td>Students in this class will learn how to select the correct knives to use for different culinary purposes in order to maximize their efficiency in the kitchen.</td>
</tr>
</tbody>
</table>
Subject: **APPROVE OUT-OF-STATE STUDENT TRAVEL**

I. **Los Angeles Pierce College**

One student and one faculty member will travel to the 33rd Annual Conference on the Advancement of Women 2017 in Lubbock, TX during the period of April 20 to April 22, 2017.

**Background:** This conference is sponsored by Texas Tech University and students will be given an opportunity to present at this conference. Student presentations are part of the Build-Poder grant and students have been working throughout the year towards this goal.

**FISCAL IMPLICATION:** The estimated total cost of the trip is $2,000. A total of $2,000 in Build-Poder SFP/Categorical funds will be used for this travel.

II. **Los Angeles Southwest College**

Six students and one faculty member will travel to the 2017 National Social Science Association Las Vegas National Technology and Development Conference in Las Vegas, NV during the period of April 9 to April 11, 2017.

**Background:** This conference is sponsored by the National Social Science Association. Students will be given an opportunity to participate in a panel and present on the 2017 Community Empowerment Project, which assists formerly incarcerated individuals to reintegrate into the community.

**FISCAL IMPLICATION:** The estimated total cost of the trip is $2,000. A total of $2,000 in college general funds will be used for this travel.

---

**Recommended by:**

[Signature]

Ryan M. Cornner, Vice Chancellor

**Approved by:**

[Signature]

Francisco C. Rodriguez, Chancellor

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Chancellor and Secretary of the Board of Trustees

By ______________________ Date ______________
Subject: **RATIFY OUT OF-STATE STUDENT TRAVEL**

I. **Los Angeles Harbor College**

Five students and one faculty member travelled to Dillard University and Xavier University in New Orleans, LA, Southern University in Baton Rouge, LA, Grambling College in Grambling, LA, Wiley College in Marshall, TX, Texas Southern University in Houston, TX, Prairie View University in Prairie View, TX and Huston-Tillotson University in Austin, TX as part of the Historically Black Colleges and Universities Tour during the period of April 2 to April 7, 2017.

**Background:** This Historically Black Colleges and Universities Tour exposed students to Historically Black Colleges and Universities and their transfer requirements with the goal of increasing transfer for disproportionately African-American, Hispanic/Latino, American Indian, Asian/Pacific Islander, and economically disadvantaged students. This item was submitted on the March 8, 2017 agenda with different travel dates.

**FISCAL IMPLICATION:** The estimated total cost of the trip was $9,649. A total of $9,649 in Student Equity SFP/Categorical funds were used for this travel.

II. **Los Angeles Trade-Technical College**

Four students and one faculty member travelled to Dillard University and Xavier University in New Orleans, LA, Southern University in Baton Rouge, LA, Grambling College in Grambling, LA, Wiley College in Marshall, TX, Texas Southern University in Houston, TX, Prairie View University in Prairie View, TX and Huston-Tillotson University in Austin, TX as part of the Historically Black Colleges and Universities Tour during the period of April 2 to April 7, 2017.

Recommended by: 

Francisco C. Rodriguez, Chancellor
Background: This Historically Black Colleges and Universities Tour exposed students to Historically Black Colleges and Universities and their transfer requirements with the goal of increasing transfer for disproportionately African-American, Hispanic/Latino, American Indian, Asian/Pacific Islander, and economically disadvantaged students.

FISCAL IMPLICATION: The estimated total cost of the trip was $8,099. A total of $8,099 in Student Equity SFP/Categorical funds were used for this travel.

III. Los Angeles Valley College

Five students and one faculty member travelled to Dillard University and Xavier University in New Orleans, LA, Southern University in Baton Rouge, LA, Grambling College in Grambling, LA, Wiley College in Marshall, TX, Texas Southern University in Houston, TX, Prairie View University in Prairie View, TX and Huston-Tillotson University in Austin, TX as part of the Historically Black Colleges and Universities Tour during the period of April 2 to April 7, 2017.

Background: This Historically Black Colleges and Universities Tour exposed students to Historically Black Colleges and Universities and their transfer requirements with the goal of increasing transfer for disproportionately African-American, Hispanic/Latino, American Indian, Asian/Pacific Islander, and economically disadvantaged students.

FISCAL IMPLICATION: The estimated total cost of the trip was $9,649. A total of $9,649 in Student Equity SFP/Categorical funds were used for this travel.
SUBJECT: REVISE BOARD RULE 4006 - PROCEDURES FOR RETAINING LEGAL SERVICES

4006. PROCEDURES FOR RETAINING LEGAL SERVICES.

In retaining law firms for individual cases or matters, the following procedure shall be followed:

A. For ongoing work, the General Counsel shall conduct an open and competitive process to establish a panel of law firms with commonly-required expertise. In the event a need for additional expertise arises, the General Counsel shall make recommendations to the Board for additional firm(s) as necessary.

B. Supervising Office

1. For general matters involving the District, the Board of Trustees delegates authority to the General Counsel, or his/her designee, to select and supervise the firm to which an individual case or matter will be assigned. The General Counsel, or his/her designee, shall report the selection of counsel, the basic terms of the firm's proposal, and the reason for the selection at the first meeting of the Board of Trustees following the selection.

2. Bond counsel will continue to be supervised by the CFO/Treasurer or designee for issuances or other funding transactions.

3. For new transactions involving construction matters and for real property acquisition, the Board of Trustees delegates authority to the General Counsel, in consultation with the Chief Facilities Executive, Executive Director of Facilities Planning and Development or designee to supervise the firm to which an individual case or matter is assigned, effective December 1, 2012.

Approved by Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By: __________________________ Date __________________________
4. Counsel for the Office of Inspector General and for the District Citizens’ Oversight Committee will be selected and supervised by the Chancellor or designee, effective December 1, 2012.

5. For all transactions involving construction, construction defects litigation and real property acquisition, the Board of Trustees delegates authority to the Executive Director of Facilities Planning and Development General Counsel, in consultation with the Chief Facilities Executive or designee, to select and to supervise the firms to which individual cases or matters will be assigned, effective January 1, 2013.

6. The applicable office shall be referred to as the Supervising Office.

C. The Supervising Office shall solicit proposals from a minimum of three law firms for each individual case or matter, except as set forth in section G below.

D. For litigation in superior or federal court, or administrative proceedings, including arbitrations or administrative hearings, the proposal from each law firm will contain a proposed budget, including a litigation plan, a list of services to be provided, a per-unit price for categories pursuant to regulations promulgated by the Chancellor, and a maximum budget for those legal services not subject to unit-based pricing.

1. For matters subject to unit-based pricing, the unit price shall cover all of the firm’s professional fees associated with the matter, including travel time to and from hearings and depositions, preparation for hearings, trial, motions, and depositions, and the like, except for reimbursable costs allowable under the law firm’s contract with the District.

E. If a law firm’s proposal is accepted, the budget for matters not subject to unit-based pricing shall be binding unless the Supervising Office determines that unforeseeable circumstances have arisen. Under such circumstances, the Supervising Office may, in the exercise of discretion, agree to an amended budget. The Supervising Office shall promptly notify the Chancellor and the Board of Trustees of the unforeseeable circumstances, the reason for agreeing to an amended budget, and the amount of the amendment allowed, taking appropriate measures for the preservation of confidentiality in attorney-client communications and attorney work-product to protect the District’s interests.

F. Limited jurisdiction civil cases shall be paid at a rate up to, but not to exceed, $7,500.00, exclusive of costs, through trial or arbitration.
G. Transactional matters, such as contract review or negotiations shall not be subject to the unit-based billing system. Whenever possible, the Supervising Office shall obtain a proposal for a transactional matter, including an estimate of the total number of hours required and a total budget amount. The budgeted amount shall be binding except as provided in section E above. Transactional matters may be assigned to counsel without soliciting multiple proposals.

Amended: 04-05-17
SUBJECT: BOARD RULE AMENDMENTS

The following Board Rules have been amended and are being submitted for notice and approval:

<table>
<thead>
<tr>
<th>BOARD RULE</th>
<th>TITLE</th>
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<tbody>
<tr>
<td>Ch. I, Art. II</td>
<td>Educational Philosophy of the Los Angeles Community College District</td>
</tr>
<tr>
<td>Ch. II, Art. I</td>
<td>Membership</td>
</tr>
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<td>Ch. II, Art. II</td>
<td>Officers</td>
</tr>
<tr>
<td>Ch. II, Art. III</td>
<td>Duties of the Board of Trustees</td>
</tr>
<tr>
<td>Ch. II, Art. VI</td>
<td>Committees of the Board of Trustees</td>
</tr>
<tr>
<td>Ch. III</td>
<td>LEGISLATIVE SERVICES</td>
</tr>
<tr>
<td>Ch. VII, Art. V</td>
<td>Mileage Reimbursement</td>
</tr>
<tr>
<td>Ch. IX, Art. XI</td>
<td>Student Discipline</td>
</tr>
<tr>
<td>Ch. X, Art. VIII</td>
<td>Officially Recognized Employee Organizations</td>
</tr>
<tr>
<td>Ch. XI, Art. I</td>
<td>Financing Personnel Commission Operations</td>
</tr>
<tr>
<td>Ch. XI, Art. II</td>
<td>Classified Personnel Employed by the Board of Trustees</td>
</tr>
<tr>
<td>Ch. XI, Art. III</td>
<td>Personnel Commission Members</td>
</tr>
</tbody>
</table>

Approved by Francisco C. Rodriguez, Chancellor
SUBJECT: ADOPT A RESOLUTION RATIFYING A CONSTRUCTION CONTRACT ISSUED ON AN EMERGENCY BASIS TO IMPROVE CENTRAL PLANT CHILLER EFFICIENCY AT LOS ANGELES SOUTHWEST COLLEGE

Action

Adopt a Resolution (Attachment 1) ratifying a construction contract issued pursuant to the provision of Public Contract Code Sections 22035 and 22050 which permit the issuing of contracts for the making of repairs, alterations, or improvements without using the bid process when such action is determined to be an emergency necessary to permit the continuance of existing classes and campus operations, or to avoid danger to life or property:

Contract issued to: ACCO Engineered Systems

Purpose and scope: Provide satisfactory cooling to classrooms and facilities at Los Angeles Southwest College by improving the central plant chiller efficiency.

Raise cooling tower above water lines to improve flow.

Cost: $116,913

Background

During the 2015-16 academic year, classrooms and facilities at Los Angeles Southwest College experienced a lack of sufficient cooled air to maintain a comfortable and satisfactory learning/workplace environment. The unacceptable condition was identified to be caused...
by inefficiencies of the central plant chillers which the college sought to remedy on a temporary basis by renting chillers to augment the installed system.

Subsequently, the college sought to permanently improve the central plant chiller efficiency due to the high cost of recurring rent payments for temporary equipment and to occur before the increased cooling demand associated with the approaching change in seasons to warmer weather.

A further investigation of the central plant chiller resulted in the proposal to improve efficiency by raising the central plant cooling tower higher above the water lines to enhance flow. Because construction work to raise the cooling tower required the significant reduction of chiller use, the college directed it be completed during spring break when classes were not in session and while students were away from campus.

Funding and Development Phase

Funding is through Proposition A Bond proceeds. Central Plant 06S-623.00. Construction Phase.

REQUIRES SIX AFFIRMATIVE VOTES
ADOPT A RESOLUTION RATIFYING A CONSTRUCTION CONTRACT ISSUED ON AN EMERGENCY BASIS TO IMPROVE CENTRAL PLANT CHILLER EFFICIENCY AT LOS ANGELES SOUTHWEST COLLEGE

WHEREAS, During the 2015-16 academic year, classrooms and facilities at Los Angeles Southwest College experienced a lack of sufficient cooled air to maintain a comfortable and satisfactory learning/workplace environment;

WHEREAS, The unacceptable condition was identified to be caused by inefficiencies of the central plant chillers which the college sought to remedy on a temporary basis by renting chillers to augment the cooling system;

WHEREAS, During the 2016-2017 academic year, the college sought to permanently improve the central plant chiller efficiency due to the high cost of recurring rent payments for temporary equipment and before the increased cooling demand associated with the approaching change in seasons and warmer weather;

WHEREAS, A further investigation of the central plant chiller resulted in the proposal to improve efficiency by raising the central plant cooling tower higher above the pump water lines to enhance flow;

WHEREAS, Because construction work to raise the cooling tower requires the significant reduction in chiller use, the college directed the construction work to be completed during spring break when classes are not held and students are away from campus;

WHEREAS, A construction contract was issued on an emergency basis to ACCO Engineered Systems at a cost of $116,913; and

WHEREAS, The Los Angeles Community College District has determined that issuance of the contract was required on an emergency basis to prevent the interruption of classes as shown on a published schedule; and

WHEREAS, The Board of Trustees of the Los Angeles Community College District is ensuring the safety of students and staff while continuing to meet the educational needs of Los Angeles Southwest College and the District; and
WHEREAS, Pursuant to the provisions of Public Contracts Code Sections 22035 and 22050, the making of repairs, alterations, or improvements without using the bid process is permitted when such action is determined to be an emergency and necessary to continue existing classes or avoid danger to life or property;

Now, therefore be it

RESOLVED, That the Board of Trustees finds that an emergency existed wherein the inefficient operating condition of the central plant chiller caused an unacceptable environment through a lack of cooled air in the classrooms and facilities of Los Angeles Southwest College and raising the central plant cooling tower above the pump water lines to enhance flow and improve cooling efficiency was necessary to avoid the interruption of scheduled classes and prevent the interruption of associated academic support services; and further be it

RESOLVED, That the Board of Trustees ratifies a written contract, or contracts to be entered into pursuant of Public Contract Code Sections 22035 and 22050 without the necessity of competitive bidding.

IN WITNESS, of the passage of the foregoing resolution, as prescribed by law, we, the Members of said Board of Trustees, present and voting thereon, have hereunto set our hands this fifth day of April 2017.

__________________________________   __________________________________________
Member, Board of Trustees            Member, Board of Trustees

__________________________________   __________________________________________
Member, Board of Trustees            Member, Board of Trustees

__________________________________   __________________________________________
Member, Board of Trustees            Member, Board of Trustees

__________________________________
President, Board of Trustees
NOTIFICATION OF OUT-OF-STATE STUDENT TRAVEL

I. Los Angeles City College

One student and one faculty member travelled to the American Forensics Association National Invitational Tournament in Peoria, IL during the period of March 30 to April 4, 2017.

Background: This tournament was sponsored by the American Forensics Association, which facilitates and celebrates speech education excellence at the intercollegiate level. Students were given the opportunity to compete for national championships in 11 events.

FISCAL IMPLICATION: The estimated total cost of the trip was $1,800. A total of $1,800 from the LACC Foundation was used to pay for this travel. No District funds were used for this travel.
I. AUTHORIZE PROFESSIONAL SERVICES AGREEMENT

Action

Authorize the following actions for an agreement with P2S Engineering to provide engineering services for the High Voltage Switchgear Maintenance and Arc Flash study project at Los Angeles Southwest College from February 21, 2017 through February 22, 2018 at a cost not to exceed $55,000 inclusive of eligible reimbursable expenses:

1. Ratify this agreement to provide these services from February 21, 2017 to April 5, 2017 at a cost not to exceed $40,000.

2. Authorize this agreement to provide these services from April 6, 2017 to February 21, 2018 at a cost not to exceed $15,000.

Background

P2S Engineering was originally selected through solicitation of proposals from no less than three (3) firms.

The purpose of this Agreement is to obtain additional engineering services for the High Voltage Switchgear Maintenance Project, including an Arc Flash coordination and study at Los Angeles Southwest College.

Of the three (3) proposals received, three (3) were determined to be responsive and were evaluated by the project selection committee. The Committee is composed of Facilities Project Management, Facilities Administrative Assistant and the Campus Facilities Director. As a result of this comprehensive review and selection process, P2S Engineering was awarded an Agreement for the High Voltage Switchgear Maintenance Project in the amount of $10,500. However, during the construction services phase, the Contractor and the Engineer discovered evidence of a major arc flash incident during the power shutdown. An Arc Flash coordination and study needs to be done immediately to identify the safety issues and scope of work needed to ensure safe operations.

Funding and Development Phase

II. AUTHORIZE AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

Action

Authorize the following actions for Amendment No. 3 to Agreement No. 50413 with Bickmore to provide continued Owner Controlled Insurance Program (OCIP) Administrator Services on a Task Order basis District-wide from October 1, 2016 through August 31, 2017 at a cost not to exceed $220,000 inclusive of eligible reimbursable expenses:

1. Ratify this agreement to provide these services from October 1, 2016 through April 5, 2017 at a cost not to exceed $110,000; and

2. Authorize this agreement to provide these services from April 6, 2017 through August 31, 2017 at a cost not to exceed $110,000.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $875,000.

Background

This agreement was authorized by the Board of Trustees on June 11, 2014 (Com. No. FPD1) with Bickmore to serve as the OCIP Administrator District-wide and is scheduled to expire on June 10, 2017. The proposed Amendment provides additional funding and extends the term of the Agreement to allow the continued issuance of Task Orders. The current need is for OCIP Administrator Services for continuing and new Measure J construction projects. The scope of work provided is the subject of a future Request for Proposals process anticipated to be completed in the Third Quarter of 2017 leading to the establishment of a new agreement.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Specific Assignments to be made as needed by Task Order. All Phases.

III. AUTHORIZE CONSTRUCTION CONTRACT

Action

Authorize a contract with Neubauer Electric Inc. to provide general construction services for the Parking Structures 3 and 4 Lighting Upgrades project at East Los Angeles College at a cost of $295,000. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the
original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Six (6) contractors requested bid packets. One (1) responsive bid was received for $295,000.

This construction contract is for the removal of exterior fluorescent light fixtures at Parking Structures 3 and 4 that are on 24 hours a day and replacement with energy efficient, low maintenance light-emitting diode (LED) light fixtures with sensors that can dim for daylight and occupancy.

The two parking structures were designed and built before LED light fixtures became cost-effective and prior to the District’s adoption of updated design standards mandating LED lighting for all new projects. The two parking structures are identified by college staff as high-priority exterior lighting projects to be paid for through Proposition 39 Energy Efficiency Funds (“Prop. 39), reserved for energy efficiency projects only. Parking structure lighting projects provide excellent return on investment due to the extended hours of lighting required.

Proceeding with this project now will ensure the District receives LED upgrade incentives from Southern California Edison before the incentives are phased out. Deferral would result in loss of the available incentives and continued operational and maintenance costs.

Funding and Development Phase


IV. AUTHORIZE ADDITIONAL FUNDING FOR CONSTRUCTION BENCH

Action

Authorize Additional Funding for the Construction Bench in the amount of $15,000,000 which will allow the Program Manager to continue issuance of construction Task Orders to contractors on the established Prequalified Construction Service Providers Bench (“PQSP Bench”) for smaller construction projects each valued up to $2,500,000 and anticipated Districtwide through March 2018.
Inclusive of this amount, the total funding established for these services since 2016 is $40,000,000.

**Background**

On April 13, 2016 and September 7, 2016 (both Com. No. FPD1), as the result of competitive Request for Qualifications processes, the Board of Trustees authorized the establishment of Task Order based agreements with 50 Local, Small, Emerging, and Disabled Veteran-owned ("LSEDV") construction contractors. The agreements became collectively known as the Prequalified Service Providers Bench ("PQSP Bench") and the Program Manager implements the PQSP Bench through the issuance of Task Orders as the result of a competitive Invitation for Bids (IFB) selection process for each project.

The Board also at that time established funding authority in the amount of $25,000,000 for payment of the Task Orders and associated Change Orders issued. The Program Manager informs the Board of PQSP Bench activity via Memorandum, and the Board is presented all requests to "Accept the Completion of Contracts" subsequent to the substantial completion of each Task Order.

Over the past year, 29 Task Orders and associated Change Orders were issued to the PQSP Bench of LSEDV contractors reducing the total fund balance to less than $13M. The Program Manager anticipates this remaining balance will be exceeded with the issuance of Task Orders and Change Orders for new and future projects over the next year. To ensure the effort continues as directed by the Board when the PQSP Bench of LSEDV contractors was established, additional funding authority in the amount of $15M is requested.

Further details about this request are provided in the Memorandum from the Program Manager dated March 21, 2017.

**Funding and Development Phase**

Funding is through Proposition A/AA and Measure J Bond proceeds or through other funds as applicable. Specific assignments to be made as needed by Task Order awarded on the basis of lowest responsive, responsible bid. Construction Phase.
V. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS GREATER THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD "DESIGN-BID-BUILD" METHOD OF PROJECT DELIVERY

A. Action

Ratify Change Order Nos. 15 and 19 to Construction Contract No. 32594-1 with Hartford Fire Insurance Company/Kemp Bros. Construction for additional general construction services for the Arts, Media and Performance project at Los Angeles Mission College including a credit of ($13,000) and costs of $772,949 for a total cost of $759,949:

<table>
<thead>
<tr>
<th>Change Order No.</th>
<th>Cost</th>
<th>Percentage of Original Contract Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>15</td>
<td>$667,521</td>
<td>3.63%</td>
</tr>
<tr>
<td>19</td>
<td>$92,428</td>
<td>0.50%</td>
</tr>
</tbody>
</table>

Inclusive of these change orders, the total cost of this Construction Contract is $22,363,002.

Background

This agreement was authorized by the Board of Trustees on August 19, 2009 (Com. No. FPD1) with Hartford Fire Insurance Company/Kemp Bros. Construction to provide general construction services for this project. This original contract value is $18,397,000.

The following services have been completed and are requested to be ratified:

1. Due to unforeseen conditions:
   - Surveyed and rerouted a storm water line at the north side of the project discovered to conflict with existing underground utilities not shown on as-built drawings.
   - Replaced an existing underground duct bank encasement discovered to conflict with the rerouted storm water line.

2. Due to additional requirements:
   - Installed owner-furnished Audio/Visual (A/V) system cabling and equipment per the Architect of Record (AOR).
Note: The A/V system and cabling was not included in the original 2009 bid plans and specifications for this project to allow the most current technology available at the time the building neared completion to be used. In the Third Quarter of 2016, the most current A/V equipment and cabling was procured through the project’s Furniture, Fixtures, and Equipment budget using established master procurement agreements. Change Order No. 15 was issued for the wiring and installation.

- Lowered the ceiling soffit from 13 feet to 9 feet in the third floor lobby to accommodate mechanical equipment and ductwork per the AOR.
- Credit for providing bamboo laminate cabinetry in lieu of solid bamboo per the AOR.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Arts, Media and Performance 34M.5405.02. Construction Phase.

B. Action

Ratify Change Order No. 2 to Construction Contract No. 4500226229 with Tyco Simplex Grinnell for additional construction services for the Replace Fire Alarm Devices - Various Buildings project at Los Angeles Valley College at a cost not to exceed $3,725 inclusive of eligible reimbursable expenses.

Inclusive of this change order, the total cost of this Construction Contract is $254,371.

Background

This agreement was ratified by the Board of Trustees on April 13, 2016 (Com. No. FPD1) with Tyco Simplex Grinnell to provide general construction services for this project. This change order represents 1.63% of the original contract value of $227,860.
The following services have been completed and are requested to be ratified:

Due to requests by the college:

- Additional programming of the fire alarm system network and replaced an existing printer.

**Funding and Development Phase**


**VI. RATIFY AMENDMENT TO LEASE AGREEMENT**

**Action**

Ratify Amendment No. 5 to Lease Agreement No. 33281 with Design Space Modular Buildings, Inc. for the Temporary Facilities – Science and Technology Quad Swing Space project at Los Angeles City College to pay for damage beyond normal wear and tear for twenty-nine (29) modular units from December 1, 2016 through January 31, 2017 at a cost of $15,616. If applicable, all sales tax shall be paid.

Inclusive of this amendment, the total amount of this lease agreement is $2,153,093.

**Background**

This agreement was authorized by the Board of Trustees on March 23, 2011 (Com. No. FPD1). The additional cost is required by the terms of the lease to pay for damage determined to be beyond normal wear and tear at lease end. The condition was photographed and documented.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Temporary Facilities 31C.5142.03. Construction Phase.
VII. RATIFY AMENDMENT TO DESIGN-BUILD AGREEMENT

Action

Ratify Amendment No. 15 to Design-Build Agreement No. 33801 with Harper Construction Company for additional Design-Build services for the Science Career & Mathematics - Site Restoration project at East Los Angeles College with credits in the amount of $(5,657) and costs in the amount of $75,712 for a total cost not to exceed $70,055 inclusive of eligible reimbursable expenses.

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<table>
<thead>
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<tbody>
<tr>
<td>Original Agreement</td>
<td>$52,675,465</td>
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<tr>
<td>Approved Amendments</td>
<td>+ $8,567,608</td>
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<tr>
<td>Sub Total</td>
<td>$61,243,073</td>
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<tr>
<td>Proposed Amendment</td>
<td>+ $70,055</td>
</tr>
<tr>
<td>Total</td>
<td>$61,313,128</td>
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</tbody>
</table>

Inclusive of this amendment, the total cost of this Design-Build agreement is $61,313,128.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on July 11, 2012 (Com. No. FPD1). This Design-Build agreement with Harper Construction Company was authorized by the Board of Trustees on April 23, 2014 (Com. No. FPD1).

The following Design-Build services have been completed and are requested to be ratified:

1. Due to unforeseen conditions:
   - Demolished and disposed of abandoned concrete-encased duct banks not shown on as-built drawings discovered to conflict with the new G8 building foundations.

2. Due to additional requirements:
   - Conducted additional programming of the HVAC control system per the Architect of Record (AOR).
Provided and installed a concrete pad, structural anchorage, and an elevated platform with steel stairs for control access at the owner-provided generator as required by the Division of the State Architect (DSA) inspector.

Credit to the District for overtime services for the Laboratory of Record (LOR).

Amendment No. 15 to Agreement No. 33801 includes Change Order No. 21.

VIII. AUTHORIZE ACCEPTANCE OF COMPLETION OF DESIGN-BUILD AGREEMENT

Action

Authorize Acceptance of Completion to Design-Build Agreement No. 33888 with Charles Pankow Builders, Ltd. for the Multi-Purpose Community Services Center project at Los Angeles Valley College with the following substantial completion date of August 24, 2016.

The total cost of this Design Build Agreement was $21,663,961.

Background

This agreement was authorized by the Board of Trustees on September 7, 2011 (Com. No. FPD1).

Funding and Development Phase

Funding is through Measure J Bond proceeds. Science Career & Mathematics Complex and Site Restoration 32E.5222.02.03, 032E.5222.02.05. Construction Phase.

IX. AUTHORIZE ACCEPTANCE OF COMPLETION OF LEASE LEASE-BACK AGREEMENT

Action

Authorize Acceptance of Completion of Lease Lease-Back Agreement No. 33833 with Clark Construction Group – California LP to provide general
construction services for the Athletic Training Facility project at Los Angeles Valley College with a substantial completion date of May 18, 2016.

Background

This Agreement was authorized by the Board of Trustees on August 6, 2014 (Com. No. FPD1).

The total cost of this Agreement is $26,457,809.

Funding and Development Phase

Funding is through Measure J Bond Proceeds. Athletic Training Facility 38V.5837.02. Construction Phase.

X. AUTHORIZE PURCHASE ORDER

Action

Pursuant to Public Contract Code 20653 and 10290(j), a) find it is in the best interest of the District to procure under the authority of the Glendale Unified School District (GUSD)/AVC Office Automation Contract No. P-12 13-14 and b) authorize the purchase of photocopier and accessory equipment for the Community Workforce Development Center project at Los Angeles Valley College at a cost of $12,148. If applicable, all sales tax shall be paid.

Background

LACCD is authorized to utilized the above contract through GUSD along with services for publicly funded agencies. Delivery and setup are included.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Community Workforce Development Center 38V.5836.02. Construction Phase.