ORDER OF BUSINESS - REGULAR MEETING
Wednesday, April 13, 2016
Closed Session 3:00 p.m.
Public Session 6:00 p.m.
Second Closed Session
(Immediately Following Public Session if Necessary)

Los Angeles Southwest College
School of Career and Technical Education (SOCTE) Building
Multi-Purpose Room 127
1600 West Imperial Highway
Los Angeles, CA 90047

I. Roll Call (3:00 p.m.) Location: SOCTE Building
   Multi-Purpose Room 127

II. Requests to Address the Board of Trustees Regarding Closed Session Agenda Matters

III. Recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5 (Refer to Attachment “A” for Closed Session agenda). Location: SOCTE Building, Multi-Purpose Room 125

IV. Reconvene Regular Meeting (6:00 p.m.)
    Location: SOCTE Building, Multi-Purpose Room 127

V. Roll Call

VI. Flag Salute

VII. Report of Actions Taken in Closed Session – April 13, 2016

VIII. Approval of Minutes
   - Regular Meeting and Closed Session – March 9, 2016

IX. Welcoming Remarks by President Linda D. Rose, Los Angeles Southwest College

X. Reports from Representatives of Employee Organizations at the Resource Table

XI. Announcements from the College Presidents
XII. Public Agenda Requests
   A. Oral Presentations
   B. Proposed Actions

XIII. Requests to Address the Board of Trustees – Multiple Agenda Matters

XIV. Reports and Recommendations from the Board
   • Reports of Standing and Special Committees
   • Proposed Actions
     BT1. Resolution – District Classified Employees Retirement
     BT2. Resolution – National Administrative Professionals Week
     BT3. Resolution – Sexual Assault Awareness Month and Denim Day
     BT4. Resolution – Cal Grants and College Affordability
     BT5. Resolution – In Support of AB 2222 (Holden) – Student Transit Passes
     BT6. Resolution – In Support of SB 880, SB 872, and SJR 20
          Legislative Package to Reduce Gun Violence
     BT7. 2016 California Community College Trustees Board of Directors
          Election
     BT8. Board Travel Authorizations

XV. Reports from the Chancellor and College Presidents
   • Report from the Chancellor regarding activities or pending issues in the District

XVI. Consent Calendar
   Matters Requiring a Majority Vote
   BF1. Ratify Budget Revisions and Appropriation Transfers
   BSD1. Ratify Business Services Actions
   BSD2. Approve Business Services Actions
   FPD1. Approve Facilities Planning and Development Report
   FPD2. Authorize Master Procurement and Service Agreements
   HRD1. Personnel Services Routine Actions
   ISD1. Approve New Educational Courses and Programs
   ISD2. Approve New Community Services Offerings
   ISD3. Approve Student Discipline – Expulsion Without Reconsideration
   PC1. Personnel Commission Actions
   • Correspondence

XVII. Recommendations from the Chancellor
   General Matters
   CH1. Appointments to the District Citizens’ Oversight Committee for Propositions A/AA and Measure J Bond Programs
Matters Requiring a Super Majority Vote – None

XVIII. Notice Reports and Informatives
   BT/A. [Informative] Board Meeting Calendar – Change of Meeting Location
   BF/A. [Notice] Amend Board Rule Chapter VII Article VI Budget and Finance
   ISD/A. [Informative] Ratification of Out-of-Travel Student Travel

XIX. Announcements and Indications of Future Proposed Actions by Members of the Board of Trustees

XX. Adjournment

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Next Regularly Scheduled Board Committee Meetings
Educational Services Center
770 Wilshire Blvd.
Los Angeles, CA 90017

Monday, April 25, 2016
Facilities Master Planning & Oversight Committee
6:00 p.m. – 7:45 p.m.

Educational Services Center
770 Wilshire Blvd.
Los Angeles, CA 90017
Wednesday, April 27, 2016

Budget & Finance Committee
3:00 p.m. – 4:45 p.m.
Board Room

Institutional Effectiveness & Student Success Committee
3:00 p.m. – 4:45 p.m.
6th Floor Large Conference Room

Legislative & Public Affairs Committee
5:00 p.m. – 6:45 p.m.
6th Floor Large Conference Room

Facilities Master Planning & Oversight Committee
6:00 p.m. – 7:45 p.m.

* * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * *
In compliance with Government Code section 54957.5(b), documents made available to the Board after the posting of the agenda that relate to an upcoming public session item will be made available by posting on the District's official bulletin board located in the lobby of the Educational Services Center located at 770 Wilshire Boulevard, Los Angeles, California 90017. Members of the public wishing to view the material will need to make their own parking arrangements at another location.

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

To make such a request, please contact the Executive Secretary to the Board of Trustees at (213) 891-2044 no later than 12:00 p.m. (noon) on the Tuesday prior to the Board meeting.
CLOSED SESSION
Wednesday, April 13, 2016

Los Angeles Southwest College
1600 Imperial Highway
Los Angeles, CA 90047

I. Public Employee Evaluation
   (pursuant to Government Code section 54957)
   A. Position: Vice Chancellors
   B. Position: Deputy Chancellor
   C. Position: College Presidents

II. Conference with Labor Negotiator
    (pursuant to Government Code section 54957.6)
    A. District Negotiators: Albert Román
       Adriana D. Barrera
       Employee Units: All Units
                      All Unrepresented Employees

III. Public Employee Discipline/Dismissal/Release/Charges/Complaints
     (pursuant to Government Code section 54957)

IV. Consideration of Student Discipline
    (pursuant to Government Code section 54962 and Education Code section 72122)

V. Conference with Legal Counsel - Existing Litigation
    (pursuant to Government Code section 54956.9(d)(1))
    A. Norma Reyes v. LACCD and Fernando Sosa
    B. Kevin Rhodes vs. LACCD
    C. Deonte Williams v. LACCD
D. Brenda Davis and Jessica Foster v. LACCD

E. Jane Doe v. LACCD

F. George Wilkins v. LACCD

G. LACCD v. USS Cal Builders


VI. Conference with Legal Counsel - Anticipated Litigation
(pursuant to Government Code section 54956.9(d)(2) and (e)(1))

A. Potential litigation – 3 matters

VII. Conference with Legal Counsel - Anticipated Litigation
(pursuant to Government Code section 54956.9(d)(2) and (e)(2))

A. Appeal of a decision rendered in an internal discrimination complaint matter.

VIII. Discussion with Real Property Negotiator as may be announced prior to closed session
(pursuant to Government Code section 54956.8)

A. Property: Harbor Golf Driving Range, Wilmington, CA.
   Negotiating party: Richard Greenbaum and Ted Kwon
   District negotiator: Dr. Otto Lee, Bob Suppelsa and Leila Menzies
   Under negotiation: Price and terms of payment

B. Property: 3052 San Fernando Road, Los Angeles, CA.
   Negotiating party: Dr. Antonio Zamorano and Bianca Zamorano
   District negotiator: James O'Reilly and Dr. Adriana Barrera
   Under negotiation: Price and terms of payment
SUBJECT: RESOLUTION – DISTRICT CLASSIFIED EMPLOYEES RETIREMENT

WHEREAS, The classified employees identified below have been employed with the Los Angeles Community College District for many years; and

WHEREAS, Classified employees contribute significantly toward providing the highest quality of services to our students and the public on behalf of the Los Angeles Community College District; now, therefore, be it

RESOLVED, That the Personnel Commission and the Board of Trustees of the Los Angeles Community College District do hereby recognize the employees for their service and extend best wishes in their retirement.

Scott J. Svonkin, President
Board of Trustees

David Iwata, Chair
Personnel Commission

SUMMARY OF RETIRED CLASSIFIED EMPLOYEES

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Job Classification</th>
<th>Years Of Service</th>
<th>Location</th>
<th>Retirement Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mack</td>
<td>Becky</td>
<td>Life Sciences Lab Technician</td>
<td>37</td>
<td>East</td>
<td>2/6/2016</td>
</tr>
<tr>
<td>Bohn</td>
<td>Carol</td>
<td>SFP-Program Specialist</td>
<td>14</td>
<td>Pierce</td>
<td>3/1/2016</td>
</tr>
</tbody>
</table>

By ___________________________ Date ____________________
RESOLUTION - NATIONAL ADMINISTRATIVE PROFESSIONALS WEEK

The following resolution is presented by Board Members Svonkin, Eng, and Fong:

WHEREAS, The week of April 24-30, 2016 is Administrative Professionals Week; and

WHEREAS, National Professional Secretaries Week and National Secretary's Day was created in 1952 in an effort to recognize secretaries for their contributions to the workplace; and

WHEREAS, District supervisors are encouraged to observe Administrative Professionals Week by making a commitment to promote lifelong learning, certification, and other professional development activities; and

WHEREAS, The administrative support and clerical employees of the Los Angeles Community College District demonstrate the importance of their roles in their daily duties and serve the District exceptionally well; and

WHEREAS, It is hereby recognized that the administrative support and clerical employees serve the District with dedication, efficiency, and commitment; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby joins the nation to officially recognize and express sincere appreciation to the many administrative support staff for their irreplaceable skills and professionalism.
Subject: RESOLUTION – SEXUAL ASSAULT AWARENESS MONTH AND DENIM DAY

The following resolution is presented by Board Members Svonkin, Eng, and Fong:

WHEREAS, The United States Government has declared April as “Sexual Assault Awareness Month” and the Peace Over Violence has declared April 27, 2016 as “Denim Day” in Los Angeles County; and

WHEREAS, Both events are intended to draw attention to the fact that rape and sexual assault remains a serious issue in our society; and

WHEREAS, Harmful attitudes about rape and sexual assault allow these crimes to persist and allow victims/survivors to be re-victimized; and

WHEREAS, “Sexual Assault Awareness Month” and “Denim Day” are also intended as a means of calling attention to misconceptions and misinformation about rape and sexual assault and the reality that many in today’s society remain disturbingly uninformed with respect to issues of assault and forcible rape; and

WHEREAS, The importance of this issue is underlined by United States Department of Justice statistics indicating that approximately 35 of every 1,000 women who attend colleges or universities experience an attempted or completed rape during each school year1; and

WHEREAS, With proper education on the matter, there is compelling evidence that we can be successful in reducing incidents of this alarming and psychologically damaging crime; and

WHEREAS, The Board of Trustees of the Los Angeles Community College District strongly supports the efforts of the Peace Over Violence to educate the community about the significant impact of rape and sexual assault in Southern California; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District does hereby proclaim the month of April 2016 as “Sexual Assault Awareness Month,” hereby designates April 27, 2016 as “Denim Day,” and encourages everyone to wear jeans on April 27, 2016 to help communicate the message that there is “no excuse and never an invitation to rape.”

RESOLUTION – CAL GRANTS AND COLLEGE AFFORDABILITY

The following resolution is presented by Legislative & Public Affairs Committee members Hoffman, Fong, and Eng:

WHEREAS, California is projected to face a significant gap in both skilled workers and college graduates; and

WHEREAS, California community colleges are the gateway to middle class in the state through its robust transfer and Career Technical Education programs; and

WHEREAS, Students at California community colleges are more likely to be the first in their family to attend college, in need of retraining, come from an immigrant background, or be financially disadvantaged; and

WHEREAS, Major factors in a student's enrollment and ultimate success in college is affordability, including fees and tuition, textbooks and transportation, housing and food, and other access costs; and

WHEREAS, California has made an important investment in need-based financial aid for California community college students through the California Community College Board of Governors (BOG) Fee Waiver Program, the largest free community college plan in the nation; and

WHEREAS, The total cost of attendance, even with financial aid available for students (federal, state and institutional), attending a California Community College is more expensive than a University of California or California State University; and

WHEREAS, The lack of state financial aid support has forced community college students to work more and take fewer classes, reducing the chances of achieving academic success; and

WHEREAS, Increasing the number of college graduates and skilled workers is a priority for Governor Brown and the Legislature; and

WHEREAS, AB 1721 (Medina) will help reform the Cal Grant B program to better serve California community college students by increasing the access award level and number of competitive Cal Grants available, and expand access to the transfer entitlement program by raising the age limit and extending the application deadline; and
WHEREAS, AB 1892 (Medina) will help reform the Cal Grant C program to better serve California community college students in Career Technical Education programs by creating an entitlement program for financially disadvantaged students and increase the access award level; now, therefore, be it

RESOLVED, That the Los Angeles Community College District (LACCD) does hereby support AB 1721 (Medina) and AB 1892 (Medina), both of which will reform the Cal Grant system to address completion barriers by helping California community college students take more classes and be academically successful; and be it further

RESOLVED, That members of the California State Senate and the California State Assembly should address college affordability by passing AB 1721 and AB 1892 by Assembly Member Jose Medina.
RESOLUTION – IN SUPPORT OF AB 2222 (HOLDEN) – STUDENT TRANSIT PASSES

The following resolution is presented by Board Members Eng and Svonkin:

WHEREAS, AB 2222 was introduced by Assembly Member Chris Holden on February 18, 2016; and

WHEREAS, AB 2222 would provide $50 million a year to promote student transit ridership and help the State achieve its ambitious goals to reduce GHG emissions, vehicle miles traveled (VMT), and petroleum use, as well as make it possible for students to not have to own a car; and

WHEREAS, AB 2222 help keeps California economically competitive by facilitating access to education, education, jobs and opportunity and thereby providing a well-educated workforce; and

WHEREAS, AB 2222 reduces the need for colleges and schools to use valuable campus land for expensive parking lots and structures when this land and money could better be used to educate our students; and

WHEREAS, The benefits of smartly implemented transit pass programs could also increase transit ridership and fill empty seats on bus and rail lines, thereby reducing operating subsidies; and

WHEREAS, Easy, affordable access to college campuses is a vital component of student success and student transit pass programs around the United States have successfully encouraged students to use transit regularly and have lowered transportation costs—thereby also lowering the cost of a college education—for many young adults; and

WHEREAS, Easy transit access encourages students to make decisions about where to live and work based on the proximity of transit, thereby helping to create a culture of riding transit and perhaps encouraging students to become transit riders for life; and

WHEREAS, The Los Angeles Community College District understands the benefits for our K-12 partners; in many communities parents driving students to school are a major source of traffic congestion and emissions; there are disadvantaged students all over California who have to choose between buying a transit ticket or buying lunch, and if they are hungry they are less likely to perform well in school; and student transit pass programs can reduce congestion and emissions while also enabling students to afford the nourishment that can lead to better education outcomes; now, therefore, be it

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date ___________________________
RESOLVED, That the Los Angeles Community College District is interested in universal student transit pass programs, which typically allow both full and part time students to ride any transit line, any time; that AB 2222 reduces traffic congestion and parking demand on streets and boulevards near schools and campuses as well as throughout the larger community; and that AB 2222 makes California more sustainable; and be it further

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby supports the passage of AB 2222 (Holden).
Subject: RESOLUTION - IN SUPPORT OF SB 880, SB 872, and SJR 20 LEGISLATIVE PACKAGE TO REDUCE GUN VIOLENCE

The following resolution is presented by Board Members Svonkin, Eng, and Fong:

WHEREAS, SB 880 was introduced by Senator Isadore Hall in January 2016 and is designed to reduce gun violence in California and demands federal action to address the gun violence epidemic plaguing our nation; and

WHEREAS, SB 880, joint authored by Senators Isadore Hall and Steve Glazer (D - Contra Costa) closes the “bullet button loophole” by redefining assault weapons to include military-style semi-automatic firearms with the capacity to accept a detachable magazine, requiring such weapons to be registered with the Department of Justice, and prohibiting the future sale, purchase or possession of such weapons in California; and

WHEREAS, Senator Hall has also introduced SB 872, which would allow local law enforcement agencies to enter into contracts with private schools, colleges, or universities to provide on-campus security services; and

WHEREAS, Senator Hall has also introduced SJR 20, which urges the United States Congress to end the current federal prohibition on publicly funded scientific research on the causes of gun violence and its effects on public health; the resolution also calls upon Congress to appropriate funds to the Centers for Disease Control and Prevention and other relevant federal agencies to address the public health crisis caused by gun violence; SJR 20 further demonstrates California’s leadership to reduce gun violence across the country by allowing relevant federal agencies to research gun violence and seek national solutions to the United States’ gun violence epidemic; and

WHEREAS, From 2002 to 2013, 38,576 Californians were killed by gun violence; in 2013 alone, guns were used to kill 2,900 Californians, including 251 children and teens; that year, at least 6,035 others were hospitalized or treated in emergency rooms for non-fatal gunshot wounds, including 1,275 children and teens; and

WHEREAS, Gun owners have been able to circumvent California’s assault weapon laws by using a small tool to quickly eject and reload ammunition magazines; such weapons have been used in a number of recent gun attacks including the recent terrorist attack in San Bernardino that left 14 Californians dead and 21 injured; and

Chancellor and Secretary of the Board of Trustees

By __________________________ Date __________
WHEREAS, In 2015 alone, there were 23 shootings on college campuses across the country, causing the deaths of 17 people and injuring 27; many local law enforcement agencies currently contract with local governments, school districts, and public universities to provide primary or secondary security services, ensuring that trained law enforcement officers, not untrained civilians, are able to promptly address an active shooter incident or other security need; SB 872 would extend this contracting authority to private schools, colleges, or universities; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby supports the legislative package of SB 880, SB 872, and SJR 20 (Hall) to reduce the harmful impacts of gun violence.
Subject: 2016 CALIFORNIA COMMUNITY COLLEGE TRUSTEES BOARD OF DIRECTORS ELECTION

I move that the following individual(s) be elected to the CCCT Board of Directors for 2016.

Background: Pursuant to the CCCT Board Governing Policies, the election of members of the CCCT Board of the League of California will take place between March 10 and April 25, 2016. This year there are eight (8) seats up for reelection on the Board.

Each community college district governing board shall have one vote for each of the eight seats on the CCCT Board. Only one vote may be cast for any nominee or write-in candidate. The eight candidates who receive the most votes will serve a three-year term.

Official ballots must be signed and returned to the CCCT Elections Committee, League Office, with a postmark dated no later than April 25, 2016. Election results will be announced at the CCCT Annual Conference, April 29—May 1, 2016 in Palm Desert, California.

2016 CCCT Board Election
Candidates Listed in Secretary of State’s Random Drawing Order of February 12, 2016

1. Mary Figueroa, Riverside CCD
2. *Susan “Sue” M. Keith, Citrus CCD
3. *Linda S. Wah, Pasadena Area CCD
4. Loren Steck, Monterey CCD
5. T. J. Prendergast III, South Orange County CCD
6. Carmen Avalos, Cerritos CCD
7. Kenneth A. Brown, El Camino CCD
8. *Sally W. Biggin, Redwoods CCD
9. *Louise Jaffe, Santa Monica CCD
10. Marianne Tortorici, Victor Valley CCD
11. Andra Hoffman, Los Angeles CCD
12. *Jerry D. Hart, Imperial CCD
13. *Cy Gulassa, Peralta CCD
14. Barbara Gaines, Antelope Valley CCD
15. Shaun Giese, Lassen CCD

*Incumbent

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date: ___________________________
Subject: BOARD TRAVEL AUTHORIZATIONS

Authorize payment of necessary expenses for Mike Eng, Andra Hoffman, Sydney K. Kamlager, and Ernest H. Moreno, members of this Board of Trustees, to attend the Community College League of California (CCLC) 2016 Trustees Conference, to be held on April 29 - May 1, 2016 in Palm Desert, California.

Background: Trustee Eng’s, Trustee Hoffman’s, Trustee Kamlager’s, and Trustee Moreno’s travel expenses will be paid out of the 2015-2016 Board Conference/Travel account. The registration fees will be paid out of the Advocacy account and will not exceed $2000 each.
Subject: RATIFY BUDGET REVISIONS AND APPROPRIATION TRANSFERS

Ratify acceptance of $6,114,533 in income as recommended by the Chief Financial Officer/Treasurer. In accordance with Title 5 of the California Code of Regulations, Section 58307, authorize all the appropriation transfers between major expenditure categories (EXHIBIT I).

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By _______________________________ Date ____________________
# Budget Revisions and Appropriation Transfers

## All Funds, Excluding Building Bond Fund

**April 13, 2016**

### New Income (Attachment I)

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<tr>
<th>ACCOUNT</th>
<th>AMOUNT</th>
</tr>
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<tr>
<td>Federal</td>
<td>810000-849900</td>
</tr>
<tr>
<td>State</td>
<td>860000-869999</td>
</tr>
<tr>
<td>Local</td>
<td>870000-899999</td>
</tr>
<tr>
<td>Interfund Transfer In</td>
<td>891000-692899</td>
</tr>
<tr>
<td>Other Financing Sources</td>
<td>693000-897999</td>
</tr>
<tr>
<td>Contribution to Restricted Program</td>
<td>699000-699999</td>
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<tr>
<td><strong>Total New Income</strong></td>
<td><strong>6,114,533</strong></td>
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</tbody>
</table>

### Expenditures

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>Approved Budget</th>
<th>Budget Revisions</th>
<th>Appropriation Transfers</th>
<th>Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificated Salaries</td>
<td>100000-199999</td>
<td>318,809,274</td>
<td>677,885</td>
<td>1,415,540</td>
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<td>Classified Salaries</td>
<td>200000-299999</td>
<td>178,392,271</td>
<td>324,627</td>
<td>2,151,106</td>
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<td>Employee Benefits</td>
<td>300000-399999</td>
<td>158,500,104</td>
<td>178,390</td>
<td>463,174</td>
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<td>Books/Supplies</td>
<td>400000-499999</td>
<td>41,918,941</td>
<td>150,690</td>
<td>1,314,786</td>
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<td>Contract Services</td>
<td>500000-599999</td>
<td>173,586,609</td>
<td>754,077</td>
<td>2,446,505</td>
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<td>Capital Outlay</td>
<td>600000-699999</td>
<td>26,900,936</td>
<td>49,649</td>
<td>918,333</td>
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<tr>
<td>Other Cuyo</td>
<td>700000-709999</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Other Debt Services</td>
<td>710000-719999</td>
<td>-</td>
<td>-</td>
<td>-</td>
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<tr>
<td>Tuition Transfers</td>
<td>720000-729999</td>
<td>9,732</td>
<td>-</td>
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<tr>
<td>Interfund Transfers</td>
<td>730000-739999</td>
<td>17,010,608</td>
<td>-</td>
<td>796,000</td>
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<tr>
<td>Direct Support/Indirect Costs</td>
<td>740000-749999</td>
<td>230</td>
<td>-</td>
<td>-</td>
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<td>Loan/Grants</td>
<td>750000-759999</td>
<td>261,527,460</td>
<td>60,875</td>
<td>411,975</td>
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<td>Other Financing Sources (Except 7902)</td>
<td>760000-799998</td>
<td>124,891,239</td>
<td>3,917,134</td>
<td>(9,019,511)</td>
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<td>Reserve for Contingency*</td>
<td>790200</td>
<td>23,416,080</td>
<td>-</td>
<td>23,416,080</td>
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<tr>
<td><strong>Total</strong></td>
<td>**1,324,866,574</td>
<td><strong>6,114,533</strong></td>
<td></td>
<td><strong>1,330,981,107</strong></td>
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</tbody>
</table>

* Reserve for Contingency balance is $23,42 million, which is 3.60% of the Unrestricted General Fund revenue (excluding General Reserve)

All budget revisions and transfers herein are submitted for the Board of Trustees approval in accordance with Title 5 of California Regulations, Sections 58307 and 58368. Appropriation transfers between major expenditure categories are within funds/grants that have been previously received and approved by the Board of Trustees. These transfers have been reviewed by the college administrators and approved by the college Vice Presidents of Administration and College Presidents.

Reviewed by:

[Signature]

Jeanette V. Gordon
Chief Financial Officer/Treasurer
## NEW INCOME AND GRANTS

<table>
<thead>
<tr>
<th>BTA NUMBER</th>
<th>FUND/GRANT NAME</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td></td>
<td></td>
</tr>
<tr>
<td>W-0403</td>
<td>Title V Hispanic-Serving Institution (HSI) Cooperative with California State University (CSU) Dominguez Hills</td>
<td>$236,300</td>
</tr>
<tr>
<td></td>
<td>To establish funding to create a seamless transfer process for Latino and other low-income students from West Los Angeles College to California State University Dominguez Hills so they can move through the education pipeline and realize their career and educational goals. A two-year transfer program with tracks will be offered for students planning to major in Business Administration, Criminal Justice, Digital Media Arts, or a technical Associate of Science program. This program will benefit two hundred twenty (220) students. Funding is from the United States Department of Education.</td>
<td></td>
</tr>
<tr>
<td>W-0404</td>
<td>First in the World (FITW) with California State University Los Angeles (CSULA)</td>
<td>148,072</td>
</tr>
<tr>
<td></td>
<td>To establish funding to increase entry, retention, and degree completion rates in Science Technology Engineering and Math (STEM) majors for underrepresented students. FITW with CSULA will establish a regional STEM Education Consortium to develop, implement, and align assessments across two-year and four-year institutions serving high populations of underrepresented students. The activities of the Consortium include recruitment into STEM degree pathways, curriculum innovation and assessment, and comprehensive advisement tailored for underrepresented minority students. Funding is from the United States Department of Education.</td>
<td></td>
</tr>
<tr>
<td>D-0653</td>
<td>Federal Supplemental Educational Opportunity Grants (FSEOG) Administrative Cost Allowance</td>
<td>1,580</td>
</tr>
<tr>
<td></td>
<td>To increase the 2015-2016 Administrative Cost Allowance budget for the FSEOG program based on the additional funds received from the Department of Education. The Department of Education permits each school to spend up to 5% of total grants on Administrative expenses. Funding is from the United States Department of Education.</td>
<td></td>
</tr>
<tr>
<td>D-0652</td>
<td>Federal Supplemental Educational Opportunity Grants (FSEOG)</td>
<td>31,620</td>
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<tr>
<td></td>
<td>To increase the 2015-2016 budget for FSEOG program based on the additional funds received from the Department of Education. This augmentation brings the program total allocation to $2,999,078. Funding is from the United States Department of Education.</td>
<td></td>
</tr>
</tbody>
</table>
**Trade Adjustment Assistance Community College and Career Training (TAACCCT) Credentials to Careers Program**

To increase funding to participate in the design, development, and implementation of a program to improve and expand the ability to deliver education and career training programs that can be completed in two years or less. The program focuses on Science, Technology, Engineering, and Math (STEM)-related education for workers who are eligible for training under the Trade Adjustment Assistance for Workers Program of the Trade Act of 1974, as well as other adults. Two hundred fifty (250) students will be trained. Funding is from the United States Department of Labor.

**Temporary Assistance for Needy Families (CalWORKS TANF) Program**

To increase funding for comprehensive support services that are designed to assist welfare recipient students to obtain the educational level they need to transition from welfare to long-term self-sufficiency. In partnership with the statewide welfare reform system, LACCD’s colleges provide coordination of services, case management and counseling, curriculum development and redesign, subsidized work-study, subsidized child care, job development and job placement. This augmentation brings the program total funding to $1,109,112. Funding is from Department of Health and Human Services.

**Trade Adjustment Assistance Community College and Career Training (TAACCCT) - Los Angeles Healthcare Competency to Career Consortium (LA H3C)**

To establish funding to strengthen the Registered Nurse (RN) program, develop educational pathways from Licensed Vocational Nurse (LVN) to RN programs, and develop seamless Associate of Arts/Associate of Science (A.A./A.S.) transitions/articulations in nursing with universities. Additionally, the funds may be used to identify and enhance Program of Study (POS) that offers healthcare related certifications and advancements leading to gainful employment for trade displaced workers and veterans. Funding is from the United States Department of Labor.

**TOTAL FEDERAL**

$775,275

**State**

**California Work Opportunity and Responsibility to Kids (CalWORKs) Work Study & Coordination Program**

To increase funding to provide coordination, work study, job placement, case management, counseling, curriculum development/redesign and instructional services to CalWORKs program participants enrolled in the colleges. This augmentation brings the program total funding to $4,212,024. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).
**California Work Opportunity and Responsibility to Kids (CalWORKs) Childcare Program**

To reduce funding to reflect the State’s approved budget for the 2015-2016 fiscal year. This reduction brings the total program funding to $617,798. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).

**Cooperating Agencies Foster Youth Educational support (CAFYES) – Fund 10401**

To establish funding to provide services in support of postsecondary education for foster youth through a supplemental component of the existing Extended Opportunity Programs and Services (EOPS) program. The purpose of CAFYES is to encourage the enrollment, retention and transfer of current and former foster youth who meet CAFYES eligibility in the California Community Colleges by establishing an educational program that provides services promoting their academic success. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).

**Cooperating Agencies Foster Youth Educational support (CAFYES) – Fund 20401**

To establish funding to improve the retention and transfer of CAFYES eligible students by increasing the amount of in-person contact (both individual and group), expanding counseling services (educational planning, transfer planning and guidance, and career guidance and interventions), tutoring, and comprehensive service coordination. CAFYES is a supplemental component of the existing Extended Opportunity Programs and Services (EOPS) program. The purpose of the program is to encourage the enrollment, retention and transfer of current and former foster youth who meet CAFYES eligibility. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).

**Foster And Kinship Care Education (FKCE) – Commercial Sexual Exploitation of Children (CSEC)**

To establish funding to provide quality education and support to caregivers of children and youth in out-of-home care so that these providers meet the educational, emotional, behavioral and developmental needs of children and youth in the foster care system. The FKCE CSEC is expected to provide over twelve (12) hours of foster and kinship care education trainings and workshops to multiple providers. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).

**General Scholarships - East Los Angeles College (ELAC) Financial Aid Scholarship Program 79**

To increase funding for ELAC Financial Aid Scholarship Program 79 for Fall 2015 semester. The stipends are awarded to the students based on the grade they received in a class in the first session of Fall 2015. Funding is from the East Los Angeles College Foundation.
Employment Training Panel (ETP)

To establish funding to assist employers in strengthening their competitive edge by providing funds to offset the cost of job training necessary to maintain high-performance workplaces. ETP provides financial assistance to California businesses to support customized worker training to attract and retain business that contribute to a healthy California economy, provide workers with secure jobs that pay good wages and have opportunities for advancement, assist employers to successfully compete in the global economy, and promote the benefits and ongoing investment of training among employers. Funding is from the California Labor and Workforce Development.

Foster And Kinship Care Education (FKCE)

To increase funding to provide quality education and support opportunities to caregivers of children and youth in out-of-home care so that these providers meet the educational, emotional, behavioral and developmental needs of children and youth in the foster care system. The target populations for FKCE are licensed and approved foster parents, kinship care providers and other resource families caring for foster children and youth placed in out-of-home care. Over six hundred fifty (650) hours of trainings and workshops will be provided. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).


To increase funding to build the energy efficient workforce, align systems and funding to optimize results and reduce service duplication. The program will focus on immediate service delivery and the development of sustainability models to increase scale and/or replication of successful programs. LATTCE2C2 Training Program will recruit and orient two hundred fifty (250) veterans, women, and at risk youth in Los Angeles with training and preparation for jobs in the energy efficiency and construction industry sectors, for entry into apprenticeships in related building and construction trades or for continuing education in a related energy efficiency certificate or degree program. Funding is from the California Workforce Development Board.

Los Angeles Unified School District (LAUSD) Career Pathways Trust Grant

To establish funding to design and implement Linked Learning career pathway models, facilitate postsecondary student transition into employment, collect and analyze data, prepare high school students for college-level work, develop dual-enrollment strategies, and update articulation agreements between the college and high school levels. Funding is from the California Department of Education.

Baccalaureate Degree Pilot Program

To establish funding at West Los Angeles College to assist the state in meeting the need for individuals in high demand technical disciplines which are increasingly requiring baccalaureate degrees and to increase college participation rates and improve workforce training opportunities for local residents who are unable to relocate because of family or work commitments. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).
**General child Care and Development Program**

To increase funding to provide an exemplary early childhood education program for income eligible families, increase accessibility to the college by providing child care services to student parents, and serve as a supervision/field training site for instructional divisions. This program will benefit two hundred nineteen (219) students/parents combined. Funding is from the California Department of Education.

| TOTAL STATE | $4,387,339 |

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**Local**

**Dedicated Revenue - Rentals of College Site**

To accept additional revenue at East Los Angeles College generated from the rentals of college site. Funds will be used to cover sheriff’s costs for civic center events from December 2015 through the end of the fiscal year.

| E-0596          | $45,000 |

**Child, Family & Education Cohort Phase II**

To accept funding to provide additional cohorts for Los Angeles County Office of Education (LACOE) participants. Computer Applications and Office Technologies classes will be provided to Los Angeles County Office of Education-Greater Avenues for Independence/General Relief Opportunities for Work (LACOE-GAIN/GROW) participants. Funding is from the Los Angeles County Office of Education (LACOE).

| E-0531          | 39,140  |

**Technical & Career Education**

To accept additional funding at Los Angeles Trade-Technical College to conduct non-credit instruction and vocational/extension training workshops and to purchase instructional equipment. Funding is from iCar Training, NCS Pearson, Peralta Colleges Foundation, PSI, Skills USA competition fees, and Waste Management.

| T-0353, T-0355, T-0402, T-0407, T-0422, T-0423, T-0424, T-0425, T-0427 | 20,859  |

**Puente Project**

To accept funding to provide an academic, counseling and mentoring program to students to build the skills necessary for success in both academic and career goals while in community college. Funding for the program provides student field trips (with mentors and instructors) to universities where students are exposed to the academic opportunities available to them and requirements needed to transfer. Overall program enrollment is between one hundred fifty to two hundred (150-200) students per semester. Funding is from the Regents of the University of California.

| S-0194          | 1,500   |
**Foster Youth – Guardian Scholars Program**

To accept funding to provide support services to current and former foster youth at the college by engaging them in a variety of activities such as workshops, mentoring, and case management. The number of students expected to benefit from this program is thirty-five to fifty (35-50). Funding is from the Anthony & Jeanne Pritzker Family foundation.

**Foster Care Counts/Guardian Scholars Program**

To accept funding to increase access and graduation rates by covering out-of-pocket emergency expenses of qualified emancipated foster youth via the Guardian Scholars Program. The number of students expected to benefit from this program is thirty-five to fifty (35-50). Funding is from Foster Care Counts.

**Contract Education – Street Maintenance Technology Program**

To accept funding to provide the necessary technical knowledge and skills to Bureau of Street Services employees who wish to advance to supervisor and superintendent levels. The program offers specialized courses that allow students to focus on a specific area that will enhance their job skills such as Report Writing or Heavy Equipment Operator. Approximately twenty (20) participants will enroll for the 2016 Winter Intersession semester and eighty (80) participants for the Spring semester. Funding is from the City of Los Angeles Department of Public Works.

**Donation**

To accept a donation to Los Angeles Valley College Technology Department to be used to purchase equipment and supplies. Funding is from the Los Angeles Valley College Foundation.

**TOTAL LOCAL**

$153,919

**OTHERS:**

Interfund

**Increase – Special Reserve Fund from General Fund (Deferred Maintenance Reserve)**

To set up an Interfund transfer for the new projects at Van De Kamp, “ESC-Alleyway Repair” project, and “LAVC-Replace Training Pool Heater” project as requested by the Facilities Planning and Development Department. These funds will be transferred from the Deferred Maintenance Reserve Fund to the Special Reserve Fund.
<table>
<thead>
<tr>
<th>Fund Redistribution</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>S-0191, S-0195, T-0416</td>
<td>Extended Opportunity Programs and Services (EOPS)</td>
<td>($163,000)</td>
</tr>
<tr>
<td></td>
<td>To redistribute funds from EOPS fund number 20489 to EOPS fund number 10489 at Los Angeles Southwest College and Los Angeles Trade-Technical College.</td>
<td></td>
</tr>
<tr>
<td>S-0192, S-0196, T-0417</td>
<td>Extended Opportunity Programs and Services (EOPS)</td>
<td>163,000</td>
</tr>
<tr>
<td></td>
<td>To accept redistributed funds from EOPS fund number 20489 to EOPS fund number 10489 at Los Angeles Southwest College and Los Angeles Trade-Technical College.</td>
<td></td>
</tr>
<tr>
<td>M-0267</td>
<td>Extended Opportunity Programs and Services-Cooperative Agencies Resources for Education (EOPS-CARE)</td>
<td>(8,407)</td>
</tr>
<tr>
<td></td>
<td>To redistribute funds from EOPS-CARE fund number 20868 to EOPS-CARE fund number 10868 at Los Angeles Mission College.</td>
<td></td>
</tr>
<tr>
<td>M-0268</td>
<td>Extended Opportunity Programs and Services-Cooperative Agencies Resources for Education (EOPS-CARE)</td>
<td>8,407</td>
</tr>
<tr>
<td></td>
<td>To accept redistributed funds from EOPS-CARE fund number 20868 to EOPS-CARE fund number 10868 at Los Angeles Mission College.</td>
<td></td>
</tr>
<tr>
<td>T-0420</td>
<td>Cooperating Agencies Foster Youth Educational support (CAFYES)</td>
<td>(195,130)</td>
</tr>
<tr>
<td></td>
<td>To redistribute funds from CAFYES fund number 10401 to CAFYES fund number 20401 at Los Angeles Trade-Technical College.</td>
<td></td>
</tr>
<tr>
<td>T-0421</td>
<td>Cooperating Agencies Foster Youth Educational support (CAFYES)</td>
<td>195,130</td>
</tr>
<tr>
<td></td>
<td>To accept redistributed funds from CAFYES fund number 10401 to CAFYES fund number 20401 at Los Angeles Trade-Technical College.</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL OTHERS</strong></td>
<td></td>
<td><strong>$798,000</strong></td>
</tr>
<tr>
<td><strong>TOTAL INCOME</strong></td>
<td></td>
<td><strong>$6,114,533</strong></td>
</tr>
</tbody>
</table>
Subject: RATIFY BUSINESS SERVICES ACTIONS

In accordance with the California Education Code and Los Angeles Community College District Board Rules, the following routine transactions are reported for ratifications:

A. PURCHASE ORDERS

1,000 issued from February 1, 2016 to February 29, 2016 which totaled $3,040,143.

B. FACILITIES ORDER FORMS

51 issued from February 1, 2016 to February 29, 2016 which totaled $279,946.

C. AGREEMENT FOR ART MODELING SERVICES

10 issued from which totaled $2,568.

D. PERMITS FOR USE AND CIVIC CENTER PERMITS UP TO 14 DAYS

1. 4 issued from February 1, 2016 to February 29, 2016 for a total income of $910 at City

2. 17 issued from February 1, 2016 to February 29, 2016 for a total income of $16,745 at Harbor

3. 2 issued from February 1, 2016 to February 29, 2016 for a total income of $7,843 at Southwest

4. 14 issued from February 6, 2016 to March 23, 2016 for a total income of $19,933 at Valley.

Total Income of Section D: $45,431

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date ________________
E. LEASES, USE PERMITS AND CIVIC CENTER PERMITS OF DISTRICT FACILITIES 14 DAYS OR LONGER

4500056771 City. Amendment No. 4 to renew Permit for Use with the Los Angeles City College Foundation for the use of Parking Lot No. 1 at Los Angeles City College for the open-air market, to provide for use on every Saturday and Sunday from 7:00 am to 5:00 pm during the period September 1, 2015 to August 31, 2016, inclusive. Monthly Income: $3,000.

4500224694 City. Agreement with the L. A. Football Club Sports Foundation for use of the athletic field for youth soccer practices on designated dates and times during the period March 4, 2016 to June 25, 2016. Total income: $6,421.

4500224435 East Agreement with L. A. Football Club Sports Foundation for the use of the football field on designated dates and times. Use is contingent on availability based on already scheduled college programs (classes and other events/activities) receiving first priority, during the period March 1, 2016 to April 30, 2016, inclusive. Total income: $36,000.

4500207698 Harbor Amendment No. 3 to agreement with L. A. Mobile Catering dba Santa Fe Catering for use of a designated site to locate a catering truck to sell food and refreshments, and to add 62 rental days, from February 28, 2016 to June 2, 2016, inclusive. Total income: $6,200.

4500224659 Harbor Agreement with Marymount College for the use of the baseball and softball fields 11 times on designated days and at designated times during the period February 23, 2016 to April 24, 2016. Total income: $9,220.

4500221504 Pierce Amendment No. 1 to Permit For Use with El Camino Real High School for use of the swimming pool for water polo and swim practice and games, to provide for additional use on designated days and times during the period February 10, 2016 to May 31, 2016. Total income: $9,336.

4500224031 Pierce. Permit For Use with Crespi High School for use of the swimming pool for swimming practice on designated days and times during the period February 10, 2016 to May 13, 2016. Total income: $12,057.

4500224032 Pierce. Permit For Use with Viewpoint School for use of the Soccer pit for soccer practices and games on designated days and times during the period December 15, 2015 to February 25, 2016. Total income: $6,426.
Pierce. Agreement with Louisville High School for use of the softball field for softball practices and games on designated dates and times during the period March 22, 2016 to May 25, 2016. Total income: $2,208.

Valley. No-Cost Amendment No. 1 to agreement to provide "Notice of Non-Exercise of Option to Renew" of agreement with First Class Vending. This lease agreement provides to allow this vendor to locate multiple vending machines on the college campus during the original contract period of November 1, 2011 to October 31, 2016, inclusive. Agreement expires on October 31, 2016 and the vendor will be required to remove their equipment from the college within a reasonable business time frame.

Valley. Permit For Use with Los Angeles Unified School District, on behalf of Ulysses S. Grant High School, for use of four lanes of the college pool for practice and swim meets on designated dates during the period March 7, 2016 to May 12, 2016. Total income: $3,026.

Van De Kamp Innovation Center. Amendment No. 1 to Permit for Use with L.A. Event Company, changing the use from every Saturday from 10:00 am until 5:00 pm to every first Saturday of the month during the period April 2, 2016 to October 2, 2016, inclusive. Total income: $2,000 per Saturday usage.

Total Income of Section E: $95,894

F. CONTRACT EDUCATION AGREEMENTS

City. Amendment No. 1 to increase the amount on the agreement with Los Angeles County Office of Education (LACOE) for the College to provide Pharmacy Technician training to LACOE's GAIN/Grow participants during the period September 9, 2015 to June 30, 2016, inclusive. Total income: $5,500.

City. No-cost agreement with Bresee Foundation for the College to offer non-credit English as a Second Language (ESL), ESL Civics, Elementary and Secondary Basic skills and/or short-term vocational courses including job readiness and contextualized vocational ESL for students, faculty and staff at the Bresee Foundation during the period September 1, 2015 to December 21, 2016, inclusive.
City. No-cost agreement with Strindberg Laboratory to partner with the College's Performing & Visual Arts department to provide theater production classes for inmates in the Los Angeles County jail system and formerly incarcerated individuals transitioning to their communities and into college in order to obtain job training through Career Technical Education and certificate/degree programs in support of Strindberg Laboratory's "Break It to Make It" program model during the period March 18, 2016 to December 18, 2016, inclusive.

Total Income of Section F: $5,500

G. LEASE OF FACILITIES FOR DISTRICT USE

City. Agreement with True Fellowship Baptist Church for use of the facilities to provide Foster Parent and Relatives Workshops, for four months from September 1, 2015 to December 30, 2015, inclusive. Total cost: $1,200.

Educational Services Center. Amendment No. 1 to agreement with the Westin Bonaventure Hotel - Los Angeles to reflect the increase in cost for the use of meeting room, food and non-alcoholic beverages for a Professional Development Activity for the Educational Services Center staff that took place on February 25, 2016, under the auspices of the Office of the Chancellor and funded by the Districtwide Administrative Leadership account. Total increase cost: $4,194.

Educational Services Center. Agreement with the Regents of the University of California for the use of accommodations for 70 participants during the eighth annual Basic Skills Initiative Leadership Institute (BSILI) held at the UCLA Lake Arrowhead Conference Center to provide training for faculty and other community college leaders involved with serving developmental students, including student services faculty and faculty across disciplines as a part of a mandatory partnership under the ESL/Basic Skills Professional Development Grant funded by California Community Colleges Chancellor's Office and LACCD, as the fiscal agent, is required to enter into and fund agreements with local agencies for accommodations and meals for workshop participants under the auspices of the Office of Educational Programs and Institutional Effectiveness and funded by the ESL/Basic Skills Professional Development Grant during the week of June 12, 2016 to June 17, 2016, inclusive. Total cost not to exceed: $80,000.
Educational Services Center. Agreement with the Hyatt Regency Valencia to provide accommodations for forty (40) participants attending the 2-day Learning in Networks for Knowledge Sharing (LINKS 2.0) conference held at College of the Canyons to provide training for faculty and staff involved with serving developmental students, including student services personnel and faculty across disciplines as part of a mandatory partnership under the ESL/Basic Skills Professional Development grant funded by California Community Colleges Chancellor’s Office. LACCD, as the fiscal agent, is required to enter into and fund agreements with local agencies for accommodations and meals for workshop participants at a rate of $169 per room plus taxes during the period April 29, 2016 to April 30, 2016. Total Estimated Cost: $6,760 plus any applicable taxes.

Amendment No. 5 to agreement with Ara Melkonian for use of the Ara Dance Studio to conduct Community Services classes, to provide for additional use on designated dates and times during the period July 1, 2015 to June 30, 2016. Total cost: $10,000.

Amendment No. 2 to agreement with Mill Creek Equestrian Center for use of its facilities to conduct Community Services classes, to provide for additional use on designated dates and times during the period February 20, 2016 to June 30, 2016. Total cost: $2,460.

Total Cost of Section G: $104,614

License Agreements

Amendment No. 1 to renew agreement with Oracle Corporation to provide technical support services for its Oracle RDB Enterprise Edition software system, under the auspice of the Office of Information Technology, during the period May 25, 2016 to May 24, 2017, inclusive. Total cost: $15,318.

Agreement with Nebraska Book Company to provide a WinPrism software license that is required to test the interface between the centralized College Bookstore inventory system (WinPrism) and new PeopleSoft Campus solutions Student Information System. This license will enable exchange of data to provide timely book information for students and updated class information for the nine college Bookstores, under the auspices of the Office of Information Technology (SIS Project), during the period March 14, 2016 to March 13, 2017, inclusive. Total Cost: $6,693.
4500193649 Harbor. Amendment No. 2 to renew agreement with Online Computer Library Center, Inc. to provide EZproxy software program which allows students to access library databases from home, during the period March 1, 2016 to February 28, 2017, inclusive. Total cost: $495.

4500224009 Harbor. Agreement with International Business Machines Corporation to provide statistical modeling software license and support during the period March 2, 2016 to March 31, 2017, inclusive. Total cost: $11,762.

4500211683 Mission. Amendment No. 1 to renew agreement with Coast Learning Systems for license to broadcast and cablecast telecourses and provide video materials for delivery to ITV students during the period July 1, 2016 to June 30, 2017, inclusive. Total cost: $18,800.

4500224015 Mission. Agreement with Intelecom for use and broadcast rights of courses offered by ITV during the period July 1, 2015 to June 30, 2016, inclusive. Total cost: $29,924.

Total Cost of Section H: $82,992

I. MAINTENANCE AGREEMENTS

4500169764 Educational Services Center. Amendment No. 6 to renew agreement with SouthTech Systems to provide support services for the eDisclosure software application which interfaces with SAP and existing programs to assist in the validation of Form 700 to be completed by District staff as required by the County of Los Angeles to confirm compliance and to reduce possible conflict of interest situations for the Office of General Counsel, using Districtwide Information Technology funds, during the period March 20, 2016 to March 19, 2017, inclusive. Total cost: $4,170.

4500183729 Educational Services Center. Amendment No. 2 to renew agreement with Harland Technology Services for maintenance of a Scantron machine for the Assessment and Placement Management System (APMS) Project located at Pierce College, paid for with APMS funds by the Office of Information Technology, during the period January 1, 2016 to December 31, 2016, inclusive. Total cost: $1,099.
4500186713  Educational Services Center. Amendment No. 3 to renew agreement with Digital Communications Corporation for maintenance of the NEC PBX System, under the auspices of the Office of Information Technology, during the period April 10, 2016 to April 9, 2017, inclusive. Total cost: $18,096.

4500198675  Educational Services Center. Amendment No. 2 to renew agreement with Security Weaver, LLC to provide software maintenance for information security software application utilized to provide segregation of duties, and escalated rights (Super-user) management required to meet audit needs, including support for software bug fixes, soft enhancements, patches and upgrades, under the auspices of the Office of Information Technology, during the period April 23, 2016 to April 22, 2017, inclusive. Total cost: $50,000.

4500224855  Educational Services Center. Agreement with Accelerate Networks to provide VirtuCache for VMware 5.x support and maintenance for the Student Information System servers, under the auspices of the Office of Information Technology, during the period January 31, 2016 to July 31, 2017, inclusive. Total cost: $13,400.

4500197934  Pierce. Amendment No. 2 to renew agreement with Ventek International to host a secured PCI-DSS and PA-DSS compliant pay station credit card processing for seven Pay ‘N Display parking ticket machines for the College Development Department during the period October 1, 2015 to September 30, 2016, inclusive. Total cost: $8,370.

4500223986  Pierce. Agreement with Cal Net Technology Group for maintenance and support of the college’s Shoretel telephone system for the Information Technology Department during the period February 1, 2016 to January 31, 2017, inclusive. Total cost: $17,773.

4500223990  Pierce. Agreement with Golden Star Technology, Inc. dba GST to provide warranty service and maintenance that covers all the classroom audio-visual equipment in the Center for Sciences during the period March 3, 2016 to March 2, 2017, inclusive. Total cost: $43,466.

4500223991  Pierce. Agreement with Western Scientific Company, Inc. to provide maintenance on 472 microscopes from various manufacturers for the Life Science Department during the period March 2, 2016 to March 1, 2020, inclusive. Total cost: $47,225.
Various Agreements with Canon Solutions America, Inc. Total cost: $50,342.

450022636 - Agreement for maintenance of six Canon copiers located in the Pierce College Copy Tech Department during the period February 8, 2016 to April 30, 2016, inclusive. Total cost: $2,499.


450023017 - Agreement to provide maintenance of a Canon ADV5250 copier located in the Pierce College Community Services Department during the period April 29, 2016 to April 28, 2017, inclusive. Total cost: $1,125.

450023064 - Agreement for maintenance of four Canon IR7105, one Canon IP1135 and one Canon IPC600 copiers located in the Pierce College Copy Tech Department during the period January 1, 2016 to December 31, 2016, inclusive. Total cost: $46,300.

Total Cost of Section I: $253,941

J. STUDENT INTERN AGREEMENTS

450023117 East. No-cost agreement with Monterey Park Hospital to provide clinical training for students enrolled in the Respiratory Therapy Program during the period February 6, 2015 to February 5, 2020, inclusive.

450023120 East. No-cost agreement with Benjamin Troung, MD to provide clinical training for students enrolled in the Health Information Technology Program during the period February 17, 2016 to February 16, 2020, inclusive.

450023842 Mission. No-cost agreement with KF Rinaldi LLC dba Rinaldi Convalescent Hospital to provide clinical training for students enrolled in the Certified Nursing Assistant - Home Health Aid Program during the period November 15, 2015 to November 15, 2017, inclusive.

Various Pierce. Four no-cost agreements with the following contractors for clinical training of students enrolled in the Registered Veterinary Technician and/or Pre-Veterinary Science Program during the period February 8, 2016 to February 8, 2021, inclusive.
4500223993  Saugus Veterinary Hospital
4500223994  Woodland Hills Pet Clinic
4500223996  Santa Monica Pet Medical Center
4500223997  Life Dynamic Veterinary Corp

- **Valley.** No-cost agreement with The Center at Park West to provide clinical training for students enrolled in the Certified Nursing Program during the period March 1, 2016 to February 28, 2018, inclusive.

- **West.** No-cost agreement with Venice Family Clinic to provide clinical training for students enrolled in the Health Information Technology Program during the period May 4, 2015 to May 3, 2018, inclusive.

**Total Cost of Section J: $0**

**K. SERVICE AGREEMENTS**

- **City.** Amendment No. 1 to renew agreement with Park Place Technologies, LLC to provide warranty extension to include parts and labor on 67 servers and two routers in the Data Center for the Information Technology department during the period March 1, 2016 to February 28, 2017, inclusive. **Total cost: $14,737.**

- **City.** Amendment No. 1 to increase the amount on the agreement with Corner Bakery Café to provide catering services for various training and conferences for the Student Services Department during the period November 1, 2015 to June 30, 2016, inclusive. **Total cost: $3,000.**

- **City.** Agreement with Solano Community College District on behalf of the Small Business Sector Navigator to partner and host the 2016 Statewide Small Business Educators Symposium at the Westin LAX Hotel as allowed by the LA Hi-Tech Regional Consortium during the period February 18, 2016 to February 19, 2016, inclusive. **Total cost: $7,900.**

- **City.** Agreement with True Colors International to facilitate Personal Success Certification Training for 24 employees on understanding human characteristics when dealing with students as allowed by Extended Opportunity Programs and Services and Student Success and Support program grants during the period January 25, 2016 to January 27, 2016, inclusive. **Total cost: $26,920.**
City. Agreement with Utah Corporation to install and configure audio visual systems in the Large Classroom 5, X-ray rooms A & B and Patient Care Lab located in the Radiology building for the Radiologic Technology department during the period March 14, 2016 to June 30, 2016, inclusive. Total cost: $37,360.

City. Agreement with Laerdal Medical Corporation to provide extended warranty to include materials, manufacturing or workmanship issues, return to bench service only, packaging materials for return to Laerdal, shipping costs for repairs on the adult patient manikin simulator during the period April 21, 2016 to June 20, 2017, inclusive. Total cost: $6,024.

City. Agreement with American Transportation Systems to provide bus transportation for high school students and staff from various high schools to tour the College during the period March 3, 2016 to April 30, 2016, inclusive. All charter buses are licensed by the Public Utilities Commissions and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety. Total cost: $7,123.

City. Agreement with California State University Long Beach Research Foundation as a collaborative partner on the Institute for Integrated Career and Academic Pathways (iCAPs) grant for the CSULB faculty and graduate student researchers to collect and analyze discussions, activities, data for three iCAPs professional development academies, and provide a final report as allowed by the CTE Enhancement grant during the period October 1, 2015 to October 31, 2016, inclusive. Total cost: $30,000.

City. Agreement with Cynosure New Media to provide translation and video dubbing in Spanish, Korean, Armenian and Russian to the existing on-line orientation program to help successfully matriculate students for whom English is a second language and develop two separate online programs: Probation Overview and College Success Tutorials that explains the College and District's policies and procedures during the period March 2, 2016 to June 30, 2016, inclusive. Total cost: $86,035.

East. Amendment No.1 to renew agreement with Joseph Morris to provide workshops to help Nursing students prepare for the State of California Nursing Exam during the period December 1, 2015 to June 30, 2016, inclusive. Total cost: $11,200.
4500218024 East. No-cost agreement with Ebsco Industries to provide access to their Net Library program for students wishing to purchase textbooks on-line during the period November 4, 2015 to November 3, 2020, inclusive.

4500222995 East. Agreement with American Transportation Systems to provide bus transportation for students participating in the College Tours Student Transfer program during the period January 23, 2016 to June 30, 2016, inclusive. All buses are licensed by the Public Utilities Commission and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety. Total cost: $10,000.

4500223047 East. Agreement with Tourcoach Charter and Tours to provide bus transportation for students participating in the College Tours Student Transfer program during the period January 23, 2016 to June 30, 2016, inclusive. All buses are licensed by the Public Utilities Commission and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety. Total cost: $10,000.

4500223110 East. Agreement with Golden Star Technology, Inc. to provide Appsense Desktop Now Software used by Information Technology Department during the period April 1, 2016 to March 31, 2017, inclusive. Total cost: $6,865.

4500223113 East. Agreement with USC Center for Urban Education to provide workshops for faculty and staff to help college implement the Student Equity Plan during the period February 1, 2016 to February 5, 2016, inclusive. Total cost: $8,000.

4500223121 East. Agreement with Beverly A. Tate to provide workshops for the Latina Completion and Transfer Event to be held on March 19, 2016. Total cost: $6,889.

4500223431 East. Agreement with Career America, LLC to provide Financial Aid TV to guide students through the process of applying for financial aid during the period July 1, 2015 to June 30, 2016, inclusive. Total cost: $6,750.

4500223432 East. Agreement with AVR Van Rental Solutions to provide medium capacity bus transportation for student athletes to off campus events during the period January 1, 2016 to December 31, 2016, inclusive. All buses are licensed by the Public Utilities Commission and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety. Total cost: $30,000.
East, Agreement with American Transportation to provide large capacity bus transportation for student athletes to off-campus events during the period January 1, 2016 to December 31, 2016, inclusive. All buses are licensed by the Public Utilities Commission and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety. Total cost: $30,000.

East, Agreement with Double Tree by Hilton Rosemead to provide lodging for the East Los Angeles College Accreditation Team during the period March 6, 2016 to March 10, 2016, inclusive. Total cost: $12,868.

East, Agreement with Bela Educational Corporation to provide the college with F-1 Visa international student recruitment services. Bela Educational Corporation was vetted through its satisfactory membership standing in the following international organizations: The American Association of Intensive English Programs; The International Consultants for Education and Fairs (ICEF); and is a Global Associate in the Association of International Educators (NASFA). The company was also vetted through the U.S. Commercial Service Office in Taipei, Taiwan. In fact, the Deputy Director at the U.S. Commercial Service Office set up ELAC's International Program's first meeting with Bela Educational. Bela Educational works with high schools, colleges and universities in Asia, the U.S., Europe, and Australia. Some community colleges that work with Bela Educational are: Cascadia Community College (WA), San Mateo College (CA). Recruitment will take place in Taiwan, Vietnam, Myanmar and Thailand during the period of December 1, 2015 to November 30, 2018, inclusive. Projected goal is to recruit 20 students annually at a per student cost of $750. Payment issued to vendor after student has completed two complete and consecutive semesters as verified by the College. Total annual cost estimated at: $15,000.

East, Agreement with Aoji Educational Group to provide the college with F-1 Visa international student recruitment services. Aoji Educational Group was vetted through its satisfactory membership standing in the following international organizations: The American Association of Intensive English Programs; The International Consultants for Education and Fairs (ICEF); and is a Global Associate in the Association of International Educators (NASFA). The company was also vetted through the U.S. Commercial Service Office in Taipei, Taiwan. In fact, the Deputy Director at the U.S. Commercial Service Office set up ELAC's International Program's first meeting with Aoji Educational Group. Aoji Educational Group works with high schools, colleges and universities in Asia, the
U.S., Europe, and Australia. Some community colleges that work with Aoji Educational Group are: Santa Monica Community College (CA), San Mateo College (CA). Recruitment will take place in China during the period of December 1, 2015 to November 30, 2018, inclusive. Projected goal is to recruit 80 students annually at a per students cost of $750. Payment issued to vendor after student has completed two complete and consecutive semesters as verified by the College Total annual cost estimated at: $80,000.

4500224933 East Agreement with New Dream Services, Inc., to provide the college with F-1 Visa international student recruitment services. New Dream Services, Inc., was vetted through its satisfactory membership standing in the following international organizations: The American Association of Intensive English Programs; The International Consultants for Education and Fairs (ICEF); and is a Global Associate in the Association of International Educators (NASFA). The company was also vetted through the U.S. Commercial Service Office in Taipei, Taiwan. In fact, the Deputy Director at the U.S. Commercial Service Office set up ELAC’s International Program’s first meeting with New Dream Services, Inc. New Dream Services, Inc., works with high schools, colleges and universities in Asia, the U.S., Europe, and Australia. Some community colleges that work with New Dream Services, Inc. are: Santa Monica Community College (CA), Rancho Santiago Community College (CA). Recruitment will take place in China during the period of December 1, 2015 to November 30, 2018, inclusive. Projected goal is to recruit 40 students annually at a per student cost of $750. Payment issued to vendor after student has completed two complete and consecutive semesters as verified by the College Total annual cost estimated at: $30,000.

4500202915 Educational Services Center Amendment No. 1 with Pasadena Area Community College District to extend the for BSI Coordinator work as part of the ESL/Basic Skills Professional Development Grant. This item is part of a mandatory partnership under the ESL/Basic Skills Professional Development grant funded by California Community Colleges Chancellor’s Office. LACCD is the fiscal agent for the grant and, as such, is required to enter into and fund agreements with districts to coordinate grant activities across the state, during the period of July 1, 2015 to June 30, 2016, inclusive. Total increase: $110,000.
Educational Services Center. Agreement with Account Control Technology (ACT) to provide services to the Central Financial Aid Unit in the collection of past-due, delinquent, and defaulted federal and state student loans during the period March 1, 2016 through February 28, 2017, inclusive, at a commission percentage to ACT of 22% to 30% of actual collections. This agreement has been renewed to allow for the development of a Request for Proposal for a multi-year award.

Educational Services Center. Agreement with Tangent, Inc. to provide a DoveCove email archiving appliance and software support used by all nine colleges and the Educational Services Center for compliance with public information requests, under the auspices of the Office of Information Technology, during the period February 11, 2016 to February 10, 2017. **Total cost: $28,500.**

Educational Services Center. Agreement with Hewlett Packard Enterprise to provide a backup storage system to secure Student Information System, Financial and Human Resources data to protect student records and employee information including installation and support, under the auspices of the Office of Information Technology, using Information Technology (Disaster Recovery) funds, beginning approximately March 15, 2016 to March 14, 2021, inclusive. LACCD Master Agreement No. 40227 was utilized for this procurement. **Total cost: $45,993.**

Educational Services Center. Agreement with Dr. Jose Leyba to conduct research, interviews and preparation to compile and present a composite Chancellor's 2016 evaluation to the Board of Trustees, during the period of March 9, 2016 to June 30, 2016, inclusive. **Total estimated cost: $9,000 allowing for reasonable travel, and incidentals.**

Educational Services Center. Agreement with the Fair Elections Legal Network (FELN) to implement a comprehensive program to provide voting information, training and best practices to engage LACCD students in the elections. FELN to develop content for the District and individual colleges with voter registration and voting information for students, including mechanisms to go directly to the Secretary of State online registration portal. Produce and provide up-to-date materials on registration and voting in 2016 for distribution at the colleges by administration, faculty and student organizations, under the auspices of the Office of the Chancellor during the period March 15, 2016 to June 30, 2016, inclusive. **Total cost not to exceed: $19,000.**
4500175592 Harbor. Amendment No. 5 to increase the amount on the agreement with Ramona Munsell & Associates Consulting, Inc. to provide technical assistance and grant writing services for Title III Science, Technology, Engineering and Mathematics program during the period October 1, 2015 to September 30, 2016. Total cost: $49,245.

4500189172 City. Amendment No. 3 to renew agreement with Thomson West to provide West Proflex online legal research database for the Library during the period March 1, 2016 to February 28, 2017, inclusive. Total cost: $6,921.

4500178986 Mission. Amendment No. 6 to extend agreement with Enterprise Rent-A-Car for rental of 12-15 passenger vans for the Athletics Department’s intercollegiate competitions; rental rates are per State of California Department of General Services Agreement No. 5-11-99-01 corporate rates; all vehicles must meet California Standards for both safety and emissions; all operators of a 15-passenger van are required to have California B license; all operators are required to conduct a pre-trip inspection of the vehicle; during the period January 1, 2016 to June 30, 2016, inclusive. Total cost: $12,500.

4500224011 Mission. Agreement with Dr. Alberto "Al" Solano to provide external evaluation services of the Title V Science Technology Engineering and Mathematics (STEM) grant activities as required by STEM grant during the period March 1, 2016 to February 28, 2017, inclusive. Total cost: $10,000.

4500177873 Pierce. Amendment No. 9 to increase agreement with Enterprise Rent-A-Car for rental of 8-15 passenger vans for the Athletics Department’s intercollegiate competitions; rental rates are per State of California Department of General Services Agreement No. 5-11-99-01 corporate rates; all vehicles must meet California Standards for both safety and emissions; all operators of a 15-passenger van conduct a pre-trip inspection of the vehicle during the period January 1, 2016 to June 30, 2016, inclusive. Total additional cost: $5,719.

4500209257 Pierce. Amendment No. 1 to agreement with SMS Transportation Services, Inc. for the operation of a 22-passenger ADA-compliant shuttle bus, to provide for the use of additional buses to transport the public visiting the college’s open house from remote parking lots to centralized locations on the campus on April 17, 2016. All buses are licensed by the Public Utilities Commission and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety. Total cost: $900.
<table>
<thead>
<tr>
<th>Pierce. Amendment No. 1 to increase the total contract amount of agreement with Brit-West Soccer, Inc. to conduct “Soccer Camp Session” and “Tiny Pros Soccer” classes previously approved by the Board for the Community Services Department during the period December 1, 2015 to June 30, 2016, inclusive. Total additional cost: $40,000.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pierce. Agreement with Pandora Media, Inc. to provide internet radio advertising for the college’s recruitment during the period May 9, 2016 to June 5, 2016, inclusive. Total cost: $10,000.</td>
</tr>
<tr>
<td>Pierce. Agreement with Center for Organizational Responsibility and Advancement to provide unlimited enrollment in the Teaching Men of Color Certificate Program including class guidebooks for the Academic Senate during the period December 1, 2015 to December 1, 2016, inclusive. Total cost: $25,000.</td>
</tr>
<tr>
<td>Pierce. Agreement with Gradgears dba Gradguru for subscription to its Gradguru mobile app to make it easier to communicate regularly with prospective and current students about the things they need to do to succeed; it is designed to increase student engagement across campus services while complementing instruction for the Counseling Department during the period January 1, 2016 to December 31, 2016, inclusive. Total cost: $13,498.</td>
</tr>
<tr>
<td>Pierce. No-cost agreement with American Institute for Foreign Study Studies to provide transportation and program support services for the International Education Program, Biology 123 – Introduction to Marine Biology 2016 Summer Program in Bahia De Los Angeles, Baja California Mexico during the period July 17, 2016 to July 29, 2016, inclusive.</td>
</tr>
<tr>
<td>Pierce. Agreement with Time Warner Cable Media Sales to provide cable TV advertising for the college’s recruitment during the period April 25, 2016 to June 30, 2016, inclusive. Total cost: $21,200.</td>
</tr>
<tr>
<td>Pierce. Agreement with Outfront Media LLC for provide bus interior and shelter advertising for the college’s recruitment during the period April 25, 2016 to June 15, 2016, inclusive. Total cost: $12,495.</td>
</tr>
</tbody>
</table>
4500224030 Pierce. Agreement with AMFM Broadcasting, Inc. for radio advertising of the annual Open House/Beyond Farmwalk College Fair to promote the college to the community and encourage future enrollment during the period March 20, 2016 to April 17, 2016, inclusive. Total cost: $21,000.

4500189998 Southwest. Amendment No. 2 to renew agreement with Optiv Security to provide the Palo Alto Firewall Network Technical support and software upgrade for internal security hardware between the College and the Internet. This firewall protects student, financial and human resources information, building automation and energy systems at the college and can provide a replacement firewall image in the event of hardware failure through the Information Technology department during the period October 23, 2015 to October 26, 2016, inclusive. This agreement has been entered into under the authority of the competitively bid State of California Department of General Services Multiple Award Schedule Contract No. 3-09-70-2728M. Total cost: $31,452.

4500222271 Southwest. Amendment No. 1 to increase the contract amount with Hurst Review to provide National Council Licensure Examination (N-CLEX) review for nursing students preparing for the Registered Nursing exam during the period April 1, 2016 to June 30, 2016, inclusive. Total cost: $6,300.

4500223667 Southwest. Agreement with Marriott Long Beach to provide banquet services for up to 250 people planned by the Regional Advisory and Career Technical Education Deans. The campus leaders will host the PRO-Global Trade & Logistics Summit event to showcase student outcomes, topics on global trade logistics industry focus and careers, faculty and global trade professional collaborations, and student exhibits as allowed by the PRO-GTL Santa Monica College program grant on May 20, 2016. Total cost: $16,205.

4500203445 Trade-Technical. Amendment No. 1 to renew agreement with Meltwater News to provide advertising media services for the Public Relations Department during the period July 1, 2015 to June 30, 2016, inclusive. Total cost: $13,200.

4500208836 Trade-Technical. No Cost. Amendment No. 2 with Southside Coalition of Community Health Centers (SCCHC) to add contract language to incorporate the provisions of Department of Labor agreements as required by the Department of Labor, during the period June 2, 2014 to June 1, 2018, inclusive.
<table>
<thead>
<tr>
<th>Contract No.</th>
<th>Division</th>
<th>Description</th>
<th>Details</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>4500220467</td>
<td>Trade-Technical</td>
<td>Agreement with eLumen Collaborative, LLC to provide software to track student learning outcome used in Academic Affairs during the period September 1, 2015 to August 31, 2016, inclusive.</td>
<td>Total cost: $27,043.</td>
<td></td>
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<tr>
<td>4500221495</td>
<td>Trade-Technical</td>
<td>Agreement with Link Systems International, Inc. to provide on-line tutoring services for students during the period December 1, 2015 to November 30, 2016, inclusive.</td>
<td>Total cost: $9,990.</td>
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</tr>
<tr>
<td>4500223457</td>
<td>Trade-Technical</td>
<td>Agreement with Patton Group to provide software updates for 3D printers used in the Engineering Department during the period December 8, 2015 to December 7, 2016, inclusive.</td>
<td>Total cost: $7,050.</td>
<td></td>
</tr>
<tr>
<td>45002216173</td>
<td>Valley</td>
<td>Amendment No. 1 to increase agreement with Main Street Tours to provide bus transportation services for the Athletics Department’s Football Team’s intercollegiate competition during the period July 1, 2015 to December 31, 2015, inclusive. All buses are licensed by the Public Utilities Commissions and the Interstate Commerce Commission. All buses are inspected regulary by the California Highway Patrol for safety.</td>
<td>Total cost: $125.</td>
<td></td>
</tr>
<tr>
<td>4500223096</td>
<td>Valley</td>
<td>Agreement with ADT to provide monitoring services for five ADT alarm systems for the Maintenance and Operations Department during the period February 22, 2016 to February 21, 2019, inclusive.</td>
<td>Total costs: $8,460.</td>
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</tr>
<tr>
<td>4500224018</td>
<td>Valley</td>
<td>Agreement with KNX 1070 for radio advertising of Summer 2016 and Fall 2016 semesters for the Students Services Department during the period February 15, 2016 to March 25, 2016, inclusive.</td>
<td>Total cost: $18,980.</td>
<td></td>
</tr>
<tr>
<td>4500224019</td>
<td>Valley</td>
<td>Agreement with Outfront Media LLC to provide bus interior and shelters advertising of Summer 2016 and Fall 2016 semesters for the Student Services Department during the period February 15, 2016 to May 1, 2016, inclusive.</td>
<td>Total cost: $36,750.</td>
<td></td>
</tr>
<tr>
<td>4500224819</td>
<td>Van De Kamp Innovation Center</td>
<td>Agreement with Isotech Pest Management to provide integrated pest management services during the period January 1, 2016 through June 30, 2016, inclusive.</td>
<td>Total Cost: $6,450.</td>
<td></td>
</tr>
<tr>
<td>4500222519</td>
<td>West</td>
<td>Agreement with Ebsco Subscription Services to provide periodical subscription services for the Library during the period June 1, 2015 to May 31, 2016, inclusive.</td>
<td>Total cost: $7,800.</td>
<td></td>
</tr>
</tbody>
</table>
West. Agreement with Time Warner Cable Media to provide radio and on-line advertising for Winter and Spring classes during the period December 7, 2015 to February 8, 2016, inclusive. **Total cost: $8,000.**

West. Agreement with Dr. Bob Pacheco to provide consulting, evaluation and technical services for the development of the West Los Angeles College Accreditation Self Report and Site Visit during the period September 1, 2016 to December 31, 2016, inclusive. **Total cost: $17,000.**

**Total Cost of Section K: $1,116,447**

### L. SPECIAL GRANT FUNDED EXPENDITURES AGREEMENTS

City. Amendment No. 2 to increase the amount on the agreement with Los Angeles Unified School District for the agency to fund the Gear Up 4 LA 2 Grant program to provide a weeklong Summer CTE/Health Academy during the period June 13, 2016 to June 17, 2016, inclusive. **Total: $6,750.**

East. Agreement with University of Southern California TRIO Programs for the agency to fund the classwork for 11th and 12th graders wishing to attend college after graduation from High School, for up to 50 students, during the period June 8, 2015 to July 17, 2016, inclusive. **Total: $3,655.**

East. Agreement with California Community Colleges Chancellor's Office for the agency to fund the California Apprenticeship Initiative to assist students with job placement for up to 24 students, during the period January 21, 2016 to February 28, 2018, inclusive. **Total: $479,998.**

Southwest. Amendment No. 1 to increase the amount on the agreement with Achieving The Dream, Inc. for the agency to fund the Working Families Success Network in Community Colleges grant for participants to become self-sufficient toward financial stability through class courses and direct coaching during the period January 1, 2016 to June 30, 2017, inclusive. **Total: $50,000.**

Trade-Technical. Amendment No. 9 to agreement with Child Development Training Consortium for the agency to fund the Child Development Permit program for up to 60 students, during the period September 1, 2015 to June 30, 2016, inclusive. **Total: $19,375.**
Trade-Technical. Amendment No. 8 to agreement with The Anthony & Jeanne Pritzker Foundation for that agency to fund the Guardian Scholars Program for up to 100 students, during the period December 1, 2015 to November 30, 2016, inclusive. Total: $50,000.

Trade-Technical. Amendment No. 4 to agreement with Northern Virginia Community College District for that agency to fund the Trade Adjustment Assistance for Workers Program for up to 250 students, during the period October 1, 2015 to September 30, 2016, inclusive. Total: $324,450.

Trade-Technical. Amendment No. 1 to agreement with California Workforce Development Board for that agency to fund the Energy Efficiency and Construction Training Program for up to 250 students, during the period October 1, 2015 to September 30, 2016, inclusive. Total: $400,000.

Agreement with City of Los Angeles Economic and Workforce Development Department for that agency to fund the Industry Sector Partnership Initiative to provide customized employment training services to City of Los Angeles WorkSource Centers' 180 participants during the period October 1, 2015 to March 31, 2017, inclusive. Total: $450,000.

Total of Section L: $1,492,228

M. SHORT TERM AGREEMENTS PREPARED AT SITE LOCATIONS FOR SERVICES, RENTAL & MAINTENANCE OF EQUIPMENT, AND LICENSE & MAINTENANCE OF SOFTWARE $5,000 OR LESS PER YEAR

City. Agreement with Marisela Magana to conduct weekly trainings in Spanish for the Foster and Kinship Care Education Program for individuals who are foster parents and relative caregivers during the period September 17, 2015 to June 30, 2016, inclusive. Total cost: $5,000.

City. Amendment No. 1 to renew agreement with Apex Education LLC to provide digital marketing campaigns on the Bookstore's social media pages in order to motivate students to consider the store as a one-stop shop for all of their educational needs during the period January 1, 2016 to June 30, 2016, inclusive. Total cost: $2,400.

City. Amendment No. 1 to increase the amount on the agreement with House of Friends Catering to provide catering services for the Extended Opportunity Programs and Services (EOPS) Care workshop meetings as allowed by the EOPS and
CalWORKs program grant during the period October 29, 2015 to May 5, 2016, inclusive. Total cost: $2,067.

4500219587  City. Amendment No. 1 to increase the amount on the agreement with Sven Hansen to conduct “Barista Training for Beginners” classes previously approved by the Board for the Community Services Department during the period March 1, 2016 to June 30, 2016, inclusive. Total cost: $1,230.

4500221251  City. Amendment No. 1 to increase the amount on the agreement with the City of Los Angeles to rent tennis courts at Griffith Park to conduct tennis classes previously approved by the Board for the Community Services Department during the period October 17, 2015 to December 12, 2015, inclusive. Total cost: $150.

4500222130  City. Amendment No. 1 to increase the amount on the agreement with Roubo’s Place Restaurant to provide catering services for Care workshop participants as allowed by the Extended Opportunity Programs and Services Care program grant during the period February 8, 2016 to June 3, 2016, inclusive. Total cost: $346.

4500222424  City. Agreement with George Dominque Gonzalez to facilitate first aid and CPR trainings in Spanish and English for participants who are foster parents and relative caregivers as allowed by the Foster and Kinship Care Education program grant during the period February 1, 2016 to March 30, 2016, inclusive. Total cost: $1,500.

4500222570  City. Agreement with CDW Government LLC to provide phone support and software upgrades on XMediusFAX server for the Information Technology Department during the period February 4, 2016 to February 3, 2017, inclusive. Total cost: $2,179.

4500222991  City. Agreement with Tiffany’s Catering to provide catering services for various meetings and events as allowed by the Student Success and Support and Perkins IV Title program grants during the period February 4, 2016 to June 30, 2016, inclusive. Total cost: $4,627.

4500223440  City. Agreement with Tourcoach Charter and Tours to provide bus transportation for Upward Bound students and staff to tour various college campuses in Northern California during the period March 21, 2016 to March 24, 2016, inclusive. All charter buses are licensed by the Public Utilities Commissions and the Interstate Commerce Commission. All buses are inspected.
regularly by the California Highway Patrol for safety. Total cost: $4,398.

4500223819 City. Agreement with Kettering National Seminars to facilitate a two-day seminar to prepare 23 Radiologic Technology students for the board examination during the period May 16, 2016 to May 17, 2016, inclusive. Total cost: $3,885.

4500223926 City. Agreement with Golden Star Technology, Inc. to troubleshoot intermittent connectivity issues on the projectors located in the Student Union building and Foundation conference room to include diagnosis, removal, and reinstallation of the projectors during the period December 1, 2015 to March 15, 2016, inclusive. Total cost: $539.

4500222363 East. Agreement with Golden Star Technology, Inc. to provide Symantec Back Up software used by the Information Technology Department for saving campus data during the period February 1, 2016 to January 31, 2017, inclusive. Total cost: $4,525.

4500222371 East. Agreement with Golden Star Technology, Inc. to provide Singlewire Informacast software used to support the campus phone notification system during the period January 1, 2016 to December 31, 2016, inclusive. Total cost: $4,900.

4500222372 East. Agreement with Golden Star Technology, Inc. to provide VMware Vsphere Enterprise software used by the Information Technology Department for campus servers during the period February 19, 2016 to February 18, 2017, inclusive. Total cost: $3,500.

4500222373 East. Agreement with Golden Star Technology, Inc. to provide Magicicle Stonefax software used by the Information Technology Department for the campus E-Fax system during the period January 1, 2016 to December 31, 2017, inclusive. Total cost: $1,500.

4500222670 East. Agreement with Anita Revilla to provide guest speaker services for students and faculty for the Gender Studies Program held on November 7, 2015. Total cost: $1,000.

4500222671 East. Agreement with Cynthia Mosqueda to provide workshops for Adelante Staff on first year program issues during the period January 4, 2016 to January 30, 2016, inclusive. Total cost: $1,550.
4500223048 East, Agreement with Fidel Rodriguez to provide specialized post card design and mailing services for the President’s Office during the period January 4, 2016 to June 30, 2016, inclusive. Total cost: $5,000.

4500223049 East, Agreement with Dynamic Systems, Inc. to provide service for Oracle Sun Data Storage System used in the Information Technology Department during the period May 14, 2016 to August 31, 2016, inclusive. Total cost: $1,100.

4500223062 East, Agreement with East Los Angeles College Foundation to assist in providing hands-on displays for the Engineering Club’s program to involving children in the sciences during the period February 15, 2016 to February 14, 2017, inclusive. Total cost: $3,600.

4500223216 East, Agreement with Special Respiratory Care, Inc. to provide maintenance for a Avea Ventilator used in Respiratory Therapy during the period February 11, 2016 to April 11, 2016, inclusive. Total cost: $1,900.

4500223217 East, Agreement with Ricky Barton to provide lighting design and technical support for Dance Department production during the period May 9, 2016 to May 14, 2016, inclusive. Total cost: $2,500.

4500221112 Educational Services Center, Agreement with Deborah Marty to provide training on the Threshold Project series of workshops for approximately 40 faculty from various community colleges throughout the state as part of a mandatory partnership under the Reading Apprenticeship initiative of the ESL/Basic Skills Professional Development Grant funded by the California Community Colleges Chancellor’s Office. LACCD is the fiscal agent for the grant and, as such, is required to enter into and fund agreements with individuals to provide workshops, during the period December 1, 2015 to June 30, 2016 inclusive. Total cost: $654.

4500221747 Educational Services Center, Agreement with Hilton Los Angeles Airport to reserve rooms and conference rooms for the 2016 California Community College Registry Job Fair on January 30, 2016. Total cost: $1,662.

4500223473 Educational Services Center, Agreement with Tek Time Systems, Inc. to repair and/or replace various parts of a time and date stamp including, but not limited to, a return spring and two spare ribbons under the auspices of the Chief Financial Officer’s Office on March 3, 2016. Total cost: $110.
4500222498 Harbor. Agreement with American Psychiatric Publishing to provide online database library subscription of medical journals for students to have access on campus and at home during the period April 5, 2016 to April 4, 2017, inclusive. **Total cost:** $3,910.

4500222860 Harbor. Agreement with Four Winds, Inc. to provide bus transportation for students and staff to the Historically Black Colleges and Universities Transfer Fair at El Camino College Compton Center on November 12, 2015. All charter buses are licensed by the Public Utilities Commissions and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety. **Total cost:** $398.

4500223093 Harbor. Agreement with Alberto Benucci dba AB Mobilecom to repair a 2-way radio for the Facilities Department during the period January 11, 2016 to January 15, 2016, inclusive. **Total cost:** $87.

4500223476 Harbor. Agreement with Community College Library Consortium to provide LibGuides by Springshare, a content management system used in the Library department to share information by creating online guides on any topic, subject, course and process during the period January 1, 2016 to December 31, 2016, inclusive. **Total cost:** $1,100.

4500223683 Harbor. Agreement with Dr. Veronica A.K. Neal to facilitate the Town Hall meeting on how the College can develop an equity mind-set across instructional and student services programs to include planning of the meeting, conference calls, review of material, developing agenda and power point as allowed by the Student Equity program during the period October 1, 2015 to March 25, 2016, inclusive. **Total cost:** $4,500.

4500223744 Harbor. Agreement with My Bus Corporation to provide bus transportation for Extended Opportunity Programs and Services participants and staff for a campus tour at the University of California, Santa Barbara on March 11, 2016. All charter buses are licensed by the Public Utilities Commissions and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety. **Total cost:** $1,438.
Harbor. Agreement with Superior Cart Service to repair five electric carts for the Facilities department during the period March 14, 2016 to May 30, 2016, inclusive. Total cost: $3,229.

Harbor. Agreement with My Bus Corporation to provide bus transportation for Carson High School and Rancho Dominguez Preparatory School students and staff to attend the College's Career Fair on March 16, 2016. All charter buses are licensed by the Public Utilities Commissions and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety. Total cost: $1,025.

Mission. Amendment No. 1 to increase agreement with Laura Delgado to conduct workshops on the topic of working with the system, the needs of foster children, schools issues and discipline for the Foster Kinship Care Education Program participants during the period November 9, 2015 to June 30, 2016, inclusive. Total cost: $280.

Mission. Amendment No. 1 to increase agreement with Matthew Schreiber to provide piano tuning services for the Art Department during the period January 10, 2016 to January 31, 2016, inclusive. Total cost: $280.

Mission. Agreement with Los Angeles Unified School District High School to provide two substitute teachers to allow their regular teachers to attend a Career Pathways Trust planning meeting for the Career Technical Education Program on January 14, 2016. Total cost: $140.

Mission. Agreement with Arcade & Party Rentals by Gems, Inc. for rental of 2,000 white chairs to be used for the 2016 Commencement Program during the period June 6, 2016 to June 7, 2016, inclusive. Total cost: $3,650.

Various. Two agreements with Kennedy High School to provide substitute teachers to allow their regular teacher to attend the LA Hi-Tech meeting in Pasadena during the period January 20, 2016 to February 24, 2016, inclusive. Total cost: $559.

Mission. Agreement with Theresa Reed to conduct a class titled "Mental health First Aid", as approved by the Board for the Community Services Department, on February 6, 2016. Total cost: $920.
4500222361 Pierce. Agreement with Global Dosimetry Solutions to provide dosimetry badges for the Radiology Department during the period September 1, 2015 to August 31, 2016, inclusive. **Total cost: $2,100.**

4500222395 Pierce. Agreement with University Student Union, Inc. for the use of the Panorama City Conference Room at California State University Northridge for the Student Services Deans' Retreat on January 29, 2016. **Total cost: $77.**

4500222650 Pierce. Agreement with Dale Laduke to conduct classes titled "Beginning Ukulele" and "Beginning Ukulele, Level 2", as approved by the Board for the Community Services Department, during the period February 18, 2016 to March 24, 2016, inclusive. **Total cost: $1,068.**

4500222651 Pierce. Agreement with Robert Cates to conduct classes titled "Salsa Red Hot" and "Beginning Ballroom", as approved by the Board for the Community Services Department, during the period February 19, 2016 to March 25, 2016, inclusive. **Total cost: $300.**

4500222653 Pierce. Agreement with Jeff Schnaufer to conduct classes titled "How to Write an Essay and Report", "How to Write a Report or Term Paper", "Creative Writing for Kids", and "Creative Writing for Teens", as approved by the Board for the Community Services Department, during the period February 20, 2016 to March 12, 2016, inclusive. **Total cost: $2,360.**

4500222656 Pierce. Agreement with Magi Loucks to conduct classes titled "Reiki (Shoden) Energy Healing" and "Intro to Reiki", as approved by the Board for the Community Services Department, during the period February 18, 2016 to February 21, 2016, inclusive. **Total cost: $3,438.**

4500222657 Pierce. Agreement with Gina Henry to conduct a class titled "Travel Free", as approved by the Board for the Community Services Department, on April 27, 2016. **Total cost: $1,098.**

4500222658 Pierce. Agreement with Eza Studios, Inc. to conduct a class titled "Artist Survival Skills" as approved by the Board for the Community Services Department, on March 5, 2016. **Total cost: $1,062.**

4500222659 Pierce. Agreement with Helene Liatsos to conduct a class titled "Start your Own Home-based Business" as approved by the Board for the Community Services Department, on March 5, 2016, inclusive. **Total cost: $1,456.**
<table>
<thead>
<tr>
<th>Agreement Number</th>
<th>Contractee</th>
<th>Description of Services</th>
<th>Dates</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>4500223280</td>
<td>Pierce</td>
<td>Agreement with Michael Derrick Tubbs for services as a speaker during the Spring Convocation Student Success Conference on February 5, 2016. Total cost: $2,000.</td>
<td></td>
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<tr>
<td>4500223459</td>
<td>Pierce</td>
<td>Agreement with A+ Interactive Technologies for maintenance of Audio Visual equipment located in the Library Learning Resource Center and Center for Sciences during the period January 4, 2016 to December 31, 2016, inclusive. Total cost: $1,300.</td>
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<tr>
<td>4500223491</td>
<td>Pierce</td>
<td>Agreement with Linda Roletti to conduct a class titled &quot;Feeling&quot;, as approved by the Board for the Community Services Department, during the period February 11, 2016 to March 17, 2016, inclusive. Total cost: $773.</td>
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<tr>
<td>4500223556</td>
<td>Pierce</td>
<td>Agreement with CI Solutions for technical support of its CI Solutions software and ID card system hardware during the period February 16, 2016 to February 25, 2017, inclusive. Total cost: $3,225.</td>
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<tr>
<td>4500223763</td>
<td>Pierce</td>
<td>Agreement with Coach Max Corporation to provide bus transportation services for college tours to several campuses for approximately 50 students on March 11, 2016. All buses are licensed by the Public Utilities commission and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety. Total cost: $1,177.</td>
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<tr>
<td>4500221591</td>
<td>Southwest</td>
<td>Agreement with Shametrice Davis to be a presenter on &quot;Culturally Relevant Practices&quot; workshop as allowed by the Student Equity program on November 19, 2015. Total cost: $1,000.</td>
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<tr>
<td>4500221791</td>
<td>Southwest</td>
<td>Agreement with Courtyard by Marriott to provide banquet services for the Extended Opportunity Programs and Services (EOPS) Care Award ceremony as allowed by the EOPS program grant on May 13, 2016. Total cost: $3,033.</td>
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<tr>
<td>4500222626</td>
<td>Southwest</td>
<td>Agreement with American Transportation Systems to provide bus transportation for participants in the Young Scholars Camp and staff to various fieldtrips during the period July 11, 2014 to February 18, 2015, inclusive. All charter buses are licensed by the Public Utilities Commissions and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety. Total cost: $4,526.</td>
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<tr>
<td>Agreement No</td>
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<tr>
<td>4500222693</td>
<td>Southwest. Agreement with California Institute for Nursing and Healthcare to provide annual technical support, system updates, licensing fee on the Centralized Clinical Placement System, an internet-based tool used between nursing schools and clinical affiliates to match students with open clinical placements as allowed by Enrollment Growth Registered Nurse program grant during the period January 4, 2016 to December 31, 2016, inclusive. Total cost: $1,758.</td>
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<tr>
<td>4500221267</td>
<td>Trade-Technical. Agreement with Neil Sadler to provide program concept development services for the Advanced Transportation Institute Project at the college during the period December 1, 2015 to January 10, 2016, inclusive. Total cost: $4,920.</td>
<td></td>
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<tr>
<td>4500221681</td>
<td>Trade-Technical. Agreement with Tetra Tech, Inc. to provide Spill Prevention Control and Countermeasures Plan for the College during the period February 15, 2016 to February 14, 2017, inclusive. Total cost: $5,000.</td>
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<tr>
<td>4500223428</td>
<td>Trade-Technical. Agreement with Steve Harvey to provide photographic services for the Child Development Center press conference held on February 11, 2016. Total cost: $200.</td>
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</tr>
<tr>
<td>4500221826</td>
<td>Valley. Agreement with Kevin Kelly to provide consulting services for the development of Pathway activities for the LA Hi-Tech grant during the period December 1, 2015 to December 31, 2015, inclusive. Total cost: $1,000.</td>
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<tr>
<td>4500223123</td>
<td>Valley. Agreement with Los Angeles Unified School District to provide bus transportation services for Cleveland High School students to attend LA Hi-Tech event at the College on February 22, 2016. Total cost: $1,177.</td>
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<tr>
<td>4500223310</td>
<td>Valley. Agreement with The End Result to provide for ACT exam preparation workshops for up 25 students of the Upward Bound Program, as stated in the approved Federal grant, during the period February 27, 2016 to April 30, 2016, inclusive. Total cost: $4,500.</td>
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<tr>
<td>4500223366</td>
<td>Valley. Agreement with Los Angeles Unified School District to provide bus transportation services for Cleveland High School students to attend LA Hi-Tech event at the College on March 3, 2016. Total cost: $600.</td>
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</tbody>
</table>
4500223367 Valley. Agreement with Alvaro Cota dba Paradise Tours to provide bus transportation services for the TRIO/SSS Program participants for their field trip to University of California Santa Barbara on March 11, 2016. All buses are licensed by the Public Utilities commission and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety. **Total cost: $800.**

4500223782 Valley. Agreement with First Student Charter Bus to provide bus transportation services to transport students from Burrough High School to the College campus to attend an outreach and recruitment event for the CTE Transitions Program on April 27, 2016. All buses are licensed by the Public Utilities commission and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety. **Total cost: $980.**

4500223794 Valley. Agreement with Silvia de la Riva to provide a workshop with inspirational, practical and transformational tools to help single parent students achieve their goals, during the period March 1, 2016 to March 30, 2016, inclusive. **Total cost: $200.**

4500224266 Van De Kamp Innovation Center. Agreement with Pronto Gym Services to repair and/or replace various parts including, but not limited to, a safety clip for a treadmill and safety ball for a dual adjustable pulley located at the Van De Kamp Innovation Center for the period March 16, 2016 to May 30, 2016 inclusive. **Total cost: $450.**

4500218818 West. Agreement with American Transportation Systems to provide transportation for the Upward Bound Math and Science Program during the period November 14, 2015 to February 20, 2016, inclusive. All buses are licensed by the Public Utilities Commission and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety. **Total cost: $2,000.**

4500222901 West. Agreement with Viatron Systems, Inc. to provide scanning services for Cal Works Program during the period October 1, 2016 to September 30, 2017, inclusive. **Total cost: $2,000.**

4500223647 West. Agreement with House Of Infinite Ability Youth Foundation, Inc. to provide drumming workshops, previously approved by the Board on February 10, 2016, for the Westside Extension during the period February 20, 2016 to June 30, 2016, inclusive. **Total cost: $300.**
<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>4500223654</td>
<td>West Agreement with Avhhi Constantinides to provide music workshops, previously approved by the Board on February 10, 2016, for the Westside Extension during the period February 20, 2016 to June 30, 2016, inclusive. <strong>Total cost: $250.</strong></td>
<td></td>
</tr>
<tr>
<td>4500223820</td>
<td>West Agreement with Kimberly Rodgers to provide balloon decorations for the 2016 Commencement Program during the period February 16, 2016 to June 30, 2016, inclusive. <strong>Total cost: $1,640.</strong></td>
<td></td>
</tr>
<tr>
<td>4500223824</td>
<td>West Agreement with CPP, Inc. to provide the Elevate Essential career assessment tool program to help students select a career field during the period March 1, 2016 to February 28, 2017, inclusive. <strong>Total cost: $4,420.</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Total Cost of Section M: $146,226**
Subject: APPROVE BUSINESS SERVICES ACTIONS

I. AUTHORIZE LEASE AGREEMENTS

A. Authorize agreement with Mobile Modular Management Corporation for lease of portable classrooms, offices and restroom facilities to provide swing space for East Los Angeles College for a three-year period beginning approximately May 31, 2016, at a total cost of $424,302.

Background: This agreement is to replace needed classrooms and departmental offices that were lost due to the removal of temporary classrooms and office portables as part of the Measure J Bond Student Success and Retention Center project. The college is in need of temporary swing space classrooms and offices portables not associated with a Bond project. LACCD Master Agreement No. 40334 was utilized for this procurement. Funding is from the College General Fund.

B. Authorize a lease agreement with Los Angeles City College Foundation for the use of 600 square feet located in Economic and Workforce Development (EWD) Building at Los Angeles City College. The lease agreement shall be during the term of January 1, 2015 through December 31, 2016. This is a month-to-month lease with a 30-day cancellation notice. The LACC Foundation will be subletting this location to allow Tully’s Coffee to continue to locate on the college campus. The rental rate is $1,500 per month on a triple net basis. Total rental income: $36,000.

Background: The area to be leased is 600 square feet at EWD Building. This agreement is being issued pursuant to California Education Code 81378.1, which allows for the letting of the lease for a period of more than five days but less than five years. This code
provides for this lease to be made without the need to acquire formal or informal bids or proposals. In addition, the Code requires public notice of the intent to take this action and was advertised once a week for three (3) consecutive weeks prior to the board action. The college arrived at fair market value of the location to be leased by reviewing the prior agreement and making appropriate adjustment due to an increase in cost of operations. Rent to be provided for this lease is $36,000.

II. AUTHORIZER LEASE OF DISTRICT FACILITIES AGREEMENT

Authorize a lease agreement with LA Event Company LLC for use of Lot G (92,900 square feet) on the campus Los Angeles Valley College, 5800 Fulton Avenue, Valley Glen, California 91401. The lease agreement shall be 7 a.m. to 6 p.m. every 4th Saturday beginning in May with exclusive use of sufficient space to accommodate 3-4 roll dumpsters, 2-3 portable toilets and a 12'x10' storage container during the term of May 1, 2016 to July 31, 2016. Total rental income: $42,000.

Background: The areas to be leased is Lot G (total of 296 parking spaces) to conduct Community Artsy Flea Market Event for a total of 14 Saturdays at a rate of $3,000 per day. This agreement is being issued pursuant to California Education Code section 81378.1, which allows for the letting of the lease for a period of more than five days but less than five years. This Code provides for this lease to be made without the need to acquire formal or informal bids or proposals. In addition, the Code requires public notice of the intent to take this action and was advertised once a week for three (3) consecutive weeks prior to the board action. In reviewing comparison locations in the area, the fair market rent amount was derived through comparison of rents received by other sister colleges offering similar rental usage of such property. Rent to be provided for this lease is at $3,000 per day.

III. AUTHORIZE SERVICE AGREEMENTS

A. Authorize Amendment No. 2 to Agreement No. 4500182429 with Ciber Inc. in order to exercise option for District to extend the Statement of Work to include planning, design and configuration of functionality to implement the baccalaureate degree program in Dental Hygiene at West Los Angeles College for a 3 month period beginning approximately April 7, 2016, at a total amount not to exceed $280,000. The total contract cost with this amendment is $16,280,000.

Background: This agreement is for planning, design and configuration services required to prepare the new PeopleSoft student information system (SIS) to fully support the approved baccalaureate degree program at West Los Angeles College in the Dental Hygiene Program. The proposal was evaluated by West Los Angeles College and Educational Services Center staff and a recommendation to proceed was made by the SIS Executive Advisory Committee composed of representatives from the
three district-wide administrative councils; Student Services, Academic Affairs and Administrative Services, the Vice Chancellor for Educational Programs and Institutional Effectiveness, a President and the Deputy Chancellor. The option to add scope of work for the baccalaureate degree was also identified broadly in Amendment No. 1 which was approved by the Board on November 11, 2015. However, more specific details regarding the additional scope of work and the cost of these services are added to the Agreement through this Amendment. Funding is through District Wide SIS Funds for the Student Information System (SIS) modernization project.

B. Authorize Amendment No. 3 to Agreement No. 4500182429 with Ciber Inc. in order to exercise the option for the District to include additional Statement of Work to the Student Information System (SIS) PeopleSoft Application Performance Stress Testing during an 18-month period beginning approximately April 14, 2016, at a total amount not to exceed $257,000. The total contract cost with this amendment is $16,537,000.00

Background: Performance Testing will provide data to address issues in a timely manner to minimize disruption and ensure higher levels of access for students, faculty and staff to the new SIS systems. This testing augments the already planned hardware infrastructure testing, system testing, unit testing and user acceptance testing that is part of the current scope of work. This amendment is for performance and load testing to be done on the new LACCD Student Information Systems, PeopleSoft ERP campus solution. This scope of work will include creation of baseline performance for the new system, triaging of performance issues, reusable capability for Performance testing, monitoring methods and analysis. This testing will help identify bugs in programming that will be repaired at no additional cost. The testing will also validate that the system is ready for each go-live phase by simulating peak load users by testing both automated and manual processes. Testing will include processes that support student access to Financial Aid, Admissions, Student Records, Course Catalog, Academic Advising, Student Financials modules. Deliverables will include three tests of the production system during each of the go live periods and automated test scripts and 78 test scenarios for the simulated users. The proposal was evaluated by college and Educational Services Center staff and a recommendation to proceed was made by the SIS Executive Advisory Committee composed of representatives from the three districtwide administrative councils; Student Services, Academic Affairs and Administrative Services, the Vice Chancellor for Educational Programs and Institutional Effectiveness, a President and the Deputy Chancellor. Funding is through District Wide SIS Funds for the Student Information System (SIS) modernization project.
C. Authorize agreement with Admirschure to serve as the District's Workers Compensation Third Party Administrator, for a period of one-year, effective July 1, 2016 through June 30, 2016, inclusive with the District option to renew for up to four (4) additional one-year terms, at rates indicated in the table below:

<table>
<thead>
<tr>
<th>Name</th>
<th>Yr.</th>
<th>Rate Option</th>
</tr>
</thead>
<tbody>
<tr>
<td>Admirschure</td>
<td>1</td>
<td>$553,605</td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>$570,214</td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>$587,320</td>
</tr>
<tr>
<td></td>
<td>4</td>
<td>$604,940</td>
</tr>
<tr>
<td></td>
<td>5</td>
<td>$623,088</td>
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</table>

Background: This proposed award is the result of a Request for Proposal (RFP No. 15-12 issued in December 2015. This RFP was posted on the District's website, and was accessible to prospective bidders; in addition, the District invited via writing to 11 known worker's compensation claims administration service providers and posted to the Public Agencies Risk Managers Association (PARMA). The District received eight responses. The responses were evaluated by the District's Risk Manager, Workers' Compensation Specialist, Liability and Insurance Specialist, and the Chief Assistant City Attorney for the City of Glendale, and Workers' Compensation Consultant with Gallagher Risk and Insurance Services (the District's Insurance Broker of Record). Following the proposal evaluation, four firms were invited to participate in oral interview with the evaluation panel. Based the overall scores, it is recommended Admirschure be selected as the organization to provide workers compensation claims administration for the District. Funding is from the District self-administered Workers Compensation Trust, as applicable.

D. Authorize agreement with Hyland Software, Inc. to provide Enterprise Transfer Credit middleware software for a 1 year period commencing May 1, 2016 at a total amount not to exceed $244,340.

Background: This agreement is for software and services required to serve as a bridge between the new PeopleSoft student information system (SIS) and the mandatory California Community College Chancellor's Office electronic transcript solution, e-TranscriptCA and to the college's enterprise content management solution.

The Enterprise Transfer Credit middleware software will read electronic transcripts and scan hard copy transcripts, extracts coursework and formats the data into defined text files for upload to the PeopleSoft student information system. The Enterprise Transfer Solution middleware will reduce the time for Admission & Records Evaluation Technicians to evaluate incoming transcripts from outside the Los Angeles Community College District; provide vital transfer credit information to Counseling Faculty for the development of comprehensive student educational plans.
and degree audits for students. RFP 15-10 was advertised and posted on LACCD website and one proposal was received and evaluated by college and Educational Services Center staff.

One-time software installation fee is $198,950 and one-time training fee of $5,600. Annual maintenance fee is $39,790. This contract can be cancelled for cause at any time. The nine LACCD colleges’ Student Success and Support Program (SSSP) will share the cost of the contract.

E. Agreement with Maverick Solutions, LLC to provide 19 days of training of the Peoplesoft Campus Solution software for the Student Information Project, under the auspices of the Office of Information Technology, during the period April 18, 2016 to June 30, 2016, inclusive, for a total not to exceed $114,550.

Background: This technical training will include college and Educational Services Center employees that will use and support the new student information system using PeopleSoft Campus Solution. It will include information security training, technical queries for reporting and approval framework and equation engine training. This agreement is based on LACCD Services Master Agreement No. 50340 for Student Information System Software Training, which is effective September 12, 2013 through Sept 11, 2018. The original agreement was approved by the Board of Trustees on October 8, 2014. Funding is through the Student Information System Modernization Project.

F. Establish a panel of state lobbyists to provide legislative and consulting services to assist the Los Angeles Community College District for 17 months from May 1, 2016 to September 30, 2017, with an option of renewal for up to three-years, through September 30, 2020 and authorize agreements with the following firms:

Mercury, LLC
Strategic Education Services
The McCallum Group

Monthly fee for each firm will be $10,000 for an overall monthly total of $30,000 ($360,000 annually). An additional sum for approved travel expenses will be allocated to each firm of $8,000 annually for an overall annual total of $24,000. The first year’s cost is not to exceed $384,000. Total cost: $544,000

Background: The Agreement was established as the result of a Request for Qualifications (RFA) process. The panel will execute the District’s strategic plan for short- and long-range legislative and budgetary
priorities, and assist with the government and public service outreach activities in all areas of local, regional and state government.

The panel will work in partnership with the District's Board of Trustees, Chancellor and the administrator responsible for Institutional Advancement to collaborate and coordinate activities on issues concerning community colleges, grants, economic development and federal legislation; develop an annual legislative plan in concert with the colleges' and District's strategic goals and develop a funding and legislative priorities strategy to achieve these goals, priorities and initiatives; coordinate with the Board committee on Legislative & Public Affairs to ensure appropriate priority for attainment of goals; seek new funding opportunities, whether in the state's budget or through other funding sources to ensure the District's goals are being addressed and advanced; work with the District's Director of Institutional Advancement to monitor legislation and the budget development process throughout the session; propose and implement legislative advocacy and funding strategies in keeping with the District's approved legislative agenda and priorities; maintain positive and functional working relationships with local, regional and state legislators on behalf of the District; maintain positive and functional working relationships with the State Chancellor's Office and the Community College League of California (CCLC), and other key K12, community college and higher education organizations on behalf of the District; and represent the interests of the District with integrity and professionalism.

Funding is from the Chancellor's Reserve Account.

IV. RATIFY LICENSE AGREEMENT

Ratify License Agreement with the City of Los Angeles, Department of Water and Power (LADWP) for the license of a 1.33 acre parking lot known as the Century-Southern Junction Transmission Line Right-Of-Way No. 15B, in the vicinity of Calden Avenue and Southern Avenue for the South Gate Educational Center Parking Lot project at East Los Angeles College South Gate Educational Center, during the period of January 1, 2016 to December 31, 2019, inclusive, for a total annual amount of: $37,500.

Background: This License agreement will replace a previously authorized License by the Board of Trustees on November 1, 2006 (Com. No. FPD1). This new License will continue to provide the required parking facilities for the students of East Los Angeles College that attend classes at the South Gate Educational Center campus. Funding is through College General Funds.
V. RATIFY SERVICE AGREEMENT

Ratify agreement with Hewlett Packard Enterprise to provide HP Blade servers with a five-year warranty for the Student Information System Modernization Project to store student enrollment, application, registration and Financial Aid records, during the period March 18, 2016 to March 17, 2021, at a total cost of $100,206.

Background: This agreement will provide hardware computing servers that are needed to operate the new PeopleSoft Student Information System that will be used in November 2016 to accept student applications. The agreement includes the hardware and five-year warranty on the hardware to provide replacement hardware during the warranty period. LACCD Master Agreement No. 40226 was utilized for this procurement. Funding is through Information Technology funds.

VI. RATIFY ACCEPTANCE OF DONATION

Ratify the following donations and express appreciation to the donor for their contributions to the District’s educational program.

Los Angeles Valley College

Cash donation in the amount of $4,000 from The Los Angeles Valley College Foundation to be used by the Engineering and Technology Department.

VII. AUTHORIZE PAYMENTS

Authorize payment of the following expenditures:

Payments to the following as reimbursements of the student travel costs related to participation by these student mentees in the CSUPERB Biotechnology Symposium for the Build@CSUN PODER Program at Los Angeles Valley College on January 8 and January 9, 2016.

$177.15 to Christy Alcaraz
$282.44 to Kadir Galindo

Background: Since this is the first year of the Build@CSUN PODER Program, these student mentees mistakenly charged their travel costs to their own credit cards. Funding is through Build@CSUN grant funds.
Subject: APPROVE FACILITIES PLANNING AND DEVELOPMENT REPORT

The following items are recommended for approval by Facilities Planning and Development as part of the Consent Calendar for the Board of Trustees Meeting Agenda for the date shown.

The Consent Calendar may be approved with a single vote. Any member of the Board of Trustees has the authority to remove any item listed and have it included on the Action Calendar for a separate vote.

Information regarding each item on the Consent Calendar can be found in FPD1 - Resource Document.

I. RATIFY NAME CHANGE

A. Ratify use of a change of name to Agreement No. 40332 with Nexus IS, Inc. to now use the formal and legal business name Dimension Data North America, Inc (No cost).

B. Ratify the use of a change of name to certain agreements with Diebold, Inc. to now use the formal and legal business name Securitas Electronic Security Inc (No cost).

II. AUTHORIZE PROFESSIONAL SERVICES AGREEMENTS

A. Authorize actions for an agreement with TDM Architects, Inc. to provide design services for the Replace Hydraulic Elevator Controls project at West Los Angeles College (Amount requested $66,825).

B. Authorize actions for an agreement with Carrier Johnson to provide multi-discipline Architectural-Engineering Design Services on a Task Order basis District-wide with assignments to be made by the Program Management Office (Task Order Basis).

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By ______________________ Date ___________________
III. AUTHORIZE AMENDMENT TO PROFESSIONAL SERVICES AGREEMENTS

Authorize Amendment No. 1 to Agreement No. 33809 with Steinberg Architects to provide continued design services for the Physical Education Facilities - General Renovation project at Pierce College (No cost).

IV. AUTHORIZE CONSTRUCTION CONTRACTS

A. Authorize a contract with KYA Services, LLC for the purchase and installation of a synthetic running track for the Track Replacement project at East Los Angeles College (Amount requested $631,560).

B. Authorize a contract with Access Pacific to provide general construction services for the Exterior Transportation and Accessibility Improvements project at East Los Angeles College (Amount requested $4,164,092).

C. Authorize a contract with Color New Company to provide general construction services for the Child Development Center Repaint and Stucco Repair project at Los Angeles Mission College (Amount requested $93,000).

D. Authorize a contract with Xcel Mechanical Systems, Inc. to provide general construction services for the Repair Damaged Ductwork and Replace Cooling Coils – Sage Hall project at Los Angeles Trade-Technical College (Amount requested $233,250).

E. Authorize a contract with TYCO Simplex Grinnell to provide general construction services for the Replace Fire Alarm Devices – Various Buildings project at Los Angeles Valley College (Amount requested $227,860).

F. Authorize agreements with certain firms to provide construction services on a Task Order basis District-wide (Amount requested $25,000,000).

V. RATIFY NEGOTIATED CONSTRUCTION CONTRACT

Ratify a contract with Rosendin Electric, Inc. to provide general construction services for the Corporate Center Electrical Upgrades project at East Los Angeles College/Corporate Center (Amount requested $188,941).

VI. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS GREATER THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD "DESIGN-BID-BUILD" METHOD OF PROJECT DELIVERY

A. Ratify Unilateral Change Order Nos. 11, 12, and Change Order No. 13 to Construction Contract No. 33850 with Masters Contracting Corporation for additional construction services for the Roadway, Walkway, Grounds,
Parking Lot (RWGPL) - Red Line Pedestrian Corridor project at Los Angeles City College (Amount requested $121,206).

B. Ratify Change Order Nos. 1 and 2 to Construction Contract No. 4500214794 with Climatec LLC for additional construction services for the Replace Technology Building HVAC Controls project at Los Angeles Harbor College (Amount requested $13,384).

C. Ratify Change Order No. 11 to Construction Contract No. 32594-1 with Hartford Fire Insurance Company/Kemp Bros. for additional general construction services for the Media Arts Center project at Los Angeles Mission College (Amount requested $575,761).

D. Ratify Change Order No. 1 to Construction Contract No. 4500222052 with Thrifty Tree Service, Inc. for additional tree services for the Removal Of Dead Trees (Caused by Bark Beetles) project at Los Angeles Pierce College (Amount requested $30,000).

E. Ratify Change Order No. 1 to Construction Contract No. 4500215655 with Control Maintenance and Repair, Inc. for additional general construction services for the VSD Replacement Project Phase II project at Los Angeles Pierce College (Amount requested $1,077).

F. Ratify Change Order Nos. 1, 2, and 3 to Construction Contract No. 4500221213 with South Coast Mechanical, Inc. for unforeseen repair services for the Repair Central Plant 900 Ton Chiller project at Los Angeles Valley College (Amount requested $21,106).

VII. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACTS

A. Authorize Acceptance of Completion of Contract No. 4500215655 with Control Maintenance and Repair, Inc. to provide general construction services for the Variable Speed Drive Replacement Phase II project at Los Angeles Pierce College (No cost).

B. Authorize Acceptance of Completion of Contract No. 4500222052 with Thrifty Tree Service, Inc. to provide general construction services for the Removal of Dead Trees (Caused by Bark Beetles) project at Los Angeles Pierce College (No cost).

VIII. AUTHORIZE AMENDMENTS TO DESIGN-BUILD AGREEMENTS

A. Authorize Amendment No. 13 to Design-Build Agreement No. 33741 with Harper Construction Company, Inc. for additional Design-Build services for the Holmes Hall Modernization and Student Services Building project at Los Angeles City College (Amount requested $56,204).

B. Authorize Amendment No. 13 to Design-Build Agreement No. 32144 with McCarthy Building Companies, Inc. for additional Design-Build services for
the North Parking Garage/Facilities Operation project at West Los Angeles College (Amount requested $355,670).

IX. ACTIONS RELATED TO PREVIOUS AUTHORIZATIONS TO AWARD LEASE LEASE-BACK AGREEMENTS

A. Rescind the authorization to award six (6) Professional Service Agreements with PBWS Architects, LLP (PBWS) to provide Architect of Record (AOR) services for the Expanded Automotive and Campus Improvement Projects (Expanded Auto CIP) at Los Angeles Pierce College (No cost).

B. Terminate for the convenience of the District Professional Service Agreement No. 33902 with Harley Ellis Devereaux, Inc. (HED) to provide continued Architect of Record (AOR) services for the Firestone Education Center project at East Los Angeles College (No cost).

C. Rescind Authorizations to Award Lease Lease-Back Agreements
   a. Rescind the authorization to award a Site Lease, Facilities Lease, and related Construction Services Agreement to Swinerton Builders to perform pre-construction and construction services for the Demolition Evaluation Study and Services project, Firestone Education Center at East Los Angeles College (No cost).
   b. Rescind the authorization to award four Site Leases, Facilities Leases, and related Construction Services Agreements to McCarthy Building Companies, Inc. (McCarthy) to perform pre-construction and construction services for each of the four (4) projects commonly known as the Campus Improvement Projects (No cost).
   c. Rescind the authorization to award a Site Lease, Facilities Lease, and related Construction Services Agreement to Balfour Beatty, LLC (Balfour) to perform pre-construction and construction services for each of the eight (8) projects commonly known as the West Los Angeles College Campus Improvement Package (No cost).

X. AUTHORIZE PURCHASE ORDER

Authorize the purchase of 11 photocopier/multi-function devices (Model EL1-2D) for the Student Learning Environment (SLE) – North of Mall - Classroom Modernization/Technology/Low Voltage project at Pierce College (Amount requested $59,060).
XI. AUTHORIZE CORRECTION OF COST ERRORS

A. Authorize corrections regarding the cost of Change Order Nos. 3 and 4 in Item VI. F. of Com. No. FPD1 for December 9, 2015 (Amount requested $42,294).

B. Due to the incorrect transposition of information regarding the cost of Change Order Nos. 3 and 4 and the subsequent request for correction, authorize the correction of the related cost error (Amount requested $31,978).

XII. RATIFY CORRECTION OF ERROR AND AUTHORIZE AMENDMENT TO DESIGN-BUILD AGREEMENT

Ratify the correction to an error shown on Item VIII. on April 23, 2014 on Com No. FPD1 and authorize Amendment No. 9 to Design-Build Agreement No. 33801 with Harper Construction Company for additional Design-Build services for the Science Career & Mathematics Complex project at East Los Angeles College (Amount requested $100,000).

XIII. RATIFY CORRECTION OF ERROR AND AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACT

Ratify the correction to an error shown on Item VI. B. of Com. No. FPD1 for December 9, 2015 and Authorize Acceptance of Completion of Construction Contract No. 33900 with Ramco General Engineering Contractor for additional general construction – structural bollard services for the Parking Structure No. 4 project at East Los Angeles College (Credit of $77).

XIV. AUTHORIZE PAYMENT FROM BOND PROCEEDS

Authorize payment from Bond proceeds to Southern California Gas Company for the removal of an existing undersized meter and the installation of a larger meter to support the needs of the Community Workforce Development Center project at Los Angeles Valley College (Amount requested $6,417).
Subject: AUTHORIZE MASTER PROCUREMENT AND SERVICE AGREEMENTS

1. Window Treatments

Action

Authorize Master Procurement Agreements for the entire catalog, with Heritage Window Coverings, Inc. for Window Treatments for use District-wide for three (3) base years, plus two (2) one (1) year option periods from start date of April 14, 2016 or as soon thereafter as possible in consideration of the guaranteed individual unit pricing as stated.

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Manual Solar Shades, 36&quot; to 72&quot;L, 24&quot; to 48&quot;W, Ball Bearing Chain Pull with Pull Assist over eight (8) lbs.; Right or Left Pull Options</td>
<td>$177.00</td>
</tr>
<tr>
<td>2</td>
<td>Manual Solar Shades, 36&quot; to 72&quot;L, 48&quot; to 60&quot;W, Ball Bearing Chain Pull with Pull Assist over eight (8) lbs.; Right or Left Pull Options</td>
<td>$216.00</td>
</tr>
<tr>
<td>3</td>
<td>Manual Solar Shades, 36&quot; to 72&quot;L, 60&quot; to 100&quot;W, Ball Bearing Chain Pull with Pull Assist over eight (8) lbs.; Right or Left Pull options</td>
<td>$339.00</td>
</tr>
<tr>
<td>4</td>
<td>Manual Solar Shades, 72&quot; to 120&quot;L, 24&quot; to 48&quot;W, Ball Bearing Chain Pull with Pull Assist over eight (8) lbs.; Right or Left Pull Options</td>
<td>$226.00</td>
</tr>
</tbody>
</table>

Recommended by: Adriana D. Barrera, Deputy Chancellor
Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and
Secretary of the Board of Trustees

By ____________________________ Date ________________
## AGREEMENT WITH: Heritage Window Coverings, Inc.

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>Manual Solar Shades, 72&quot; to 120&quot;L, 48&quot; to 60&quot;W, Ball Bearing Chain Pull with Pull Assist over eight (8) lbs.; Right or Left Pull Options</td>
<td>$276.00</td>
</tr>
<tr>
<td>6</td>
<td>Manual Solar Shades, 72&quot; to 120&quot;L, 60&quot; to 100&quot;W, Ball Bearing Chain Pull with Pull Assist over eight (8) lbs.; Right or Left Pull Options</td>
<td>$470.00</td>
</tr>
<tr>
<td>7</td>
<td>Manual Solar Shades, 120&quot; to 156&quot;L, 24&quot; to 48&quot;W, Ball Bearing Chain Pull with Pull Assist over eight (8) lbs.; Right or Left Pull Options</td>
<td>$270.00</td>
</tr>
<tr>
<td>8</td>
<td>Manual Solar Shades, 120&quot; to 156&quot;L, 48&quot; to 60&quot;W, Ball Bearing Chain Pull with Pull Assist over eight (8) lbs.; Right or Left Pull Options</td>
<td>$339.00</td>
</tr>
<tr>
<td>9</td>
<td>Manual Solar Shades, 120&quot; to 156&quot;L, 60&quot; to 100&quot;W, Ball Bearing Chain Pull with Pull Assist over eight (8) lbs.; Right or Left Pull Options</td>
<td>$555.00</td>
</tr>
<tr>
<td>10</td>
<td>Manual Blackout Shades, 36&quot; to 72&quot;L, 24&quot; to 48&quot;W, Ball Bearing Chain Pull with Pull Assist over eight (8) lbs.; Right or Left Pull Options</td>
<td>$209.00</td>
</tr>
<tr>
<td>11</td>
<td>Manual Blackout Shades, 36&quot; to 72&quot;L, 48&quot; to 60&quot;W, Ball Bearing Chain Pull with Pull Assist over eight (8) lbs.; Right or Left Pull Options</td>
<td>$312.00</td>
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<tr>
<td>12</td>
<td>Manual Blackout Shades, 36&quot; to 72&quot;L, 60&quot; to 100&quot;W, Ball Bearing Chain Pull with Pull Assist over eight (8) lbs.; Right or Left Pull Options</td>
<td>$472.00</td>
</tr>
<tr>
<td>13</td>
<td>Manual Blackout Shades, 72&quot; to 120&quot;L, 24&quot; to 48&quot;W, Ball Bearing Chain Pull with Pull Assist over eight (8) lbs.; Right or Left Pull Options</td>
<td>$270.00</td>
</tr>
<tr>
<td>14</td>
<td>Manual Blackout Shades, 72&quot; to 120&quot;L, 48&quot; to 60&quot;W, Ball Bearing Chain Pull with Pull Assist over eight (8) lbs.; Right or Left Pull Options</td>
<td>$431.00</td>
</tr>
<tr>
<td>15</td>
<td>Manual Blackout Shades, 72&quot; to 120&quot;L, 60&quot; to 100&quot;W, Ball Bearing Chain Pull with Pull Assist over eight (8) lbs.; Right or Left Pull Options</td>
<td>$627.00</td>
</tr>
<tr>
<td>16</td>
<td>Manual Blackout Shades, 120&quot; to 156&quot;L, 24&quot; to 48&quot;W, Ball Bearing Chain Pull with Pull Assist over eight (8) lbs.; Right or Left Pull Options</td>
<td>$418.00</td>
</tr>
</tbody>
</table>
Agreement with: Heritage Window Coverings, Inc.

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>17</td>
<td>Manual Blackout Shades, 120&quot; to 156&quot;L, 48&quot; to 60&quot;W, Ball Bearing Chain Pull with Pull Assist over eight (8) lbs.; Right or Left Pull Options</td>
<td>$504.00</td>
</tr>
<tr>
<td>18</td>
<td>Manual Blackout Shades, 120&quot; to 156&quot;L, 60&quot; to 100&quot;W, Ball Bearing Chain Pull with Pull Assist over eight (8) lbs.; Right or Left Pull Options</td>
<td>$671.00</td>
</tr>
</tbody>
</table>

Background

These proposed Agreements are identified for award at the not to exceed amount of $500,000 to one (1) vendor because they are Catalogue Agreements.

Catalogue Agreements are the result of formal competitive bidding and are priced at the responsive bids received using the price for benchmark items, discount from the bidders' catalogue and warranty coverage. Participants in the bidding process are advised in advance of this selection process and they must agree to abide by it in order to participate. Catalogue Agreements may be awarded to more than one bidder.

There were three (3) bidders and the awardee is:

- Heritage Window Coverings, Inc.

The award is for thirty-three (33) items.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds or through General Funds as applicable. This procurement is initially for the Furniture, Fixtures and Equipment (FF&E) project and is available for use District-wide. District-wide Window Treatments. #FE-06-16-D. 40J.5J55.05, FF&E. All Phases.
2. **Appliances and Fixtures**

**Action**

Authorize Master Procurement Agreements for the entire catalog, with **Ferguson Enterprises, Inc. and US Foods Inc.** for Appliances and Fixtures for use District-wide for three (3) base years, plus two (2) one (1) year option periods, from start date of March 10, 2016 or as soon thereafter as possible in consideration of the guaranteed individual unit pricing as stated.

### AGREEMENT WITH: Ferguson Enterprises, Inc.

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Refrigerator/Freezer, Side by Side</td>
<td>$2,612.50</td>
</tr>
<tr>
<td>2</td>
<td>Refrigerator, Under Counter</td>
<td>$1,068.75</td>
</tr>
<tr>
<td>3</td>
<td>Microwave, Built In</td>
<td>$1,159.00</td>
</tr>
<tr>
<td>4</td>
<td>Microwave, Countertop</td>
<td>$288.75</td>
</tr>
<tr>
<td>5</td>
<td>Coffee Maker, Pour-Over Type, Single Pot</td>
<td>$250.00</td>
</tr>
<tr>
<td>6</td>
<td>Garbage Disposal</td>
<td>$3,211.71</td>
</tr>
<tr>
<td>7</td>
<td>Commercial Microwave, Built-In</td>
<td>$650.00</td>
</tr>
<tr>
<td>8</td>
<td>Commercial Cook top, Electric</td>
<td>$362.50</td>
</tr>
<tr>
<td>9</td>
<td>Commercial Convection Oven, Electric, Built In</td>
<td>$1,698.75</td>
</tr>
<tr>
<td>10</td>
<td>Commercial Vent Hood for Oven or Cook top</td>
<td>$1,199.00</td>
</tr>
<tr>
<td>11</td>
<td>Commercial Refrigerator, Solid Front, Tall</td>
<td>$3,045.00</td>
</tr>
<tr>
<td>12</td>
<td>Commercial Freezer, Solid Front, Tall</td>
<td>$2,347.50</td>
</tr>
<tr>
<td>13</td>
<td>Commercial Refrigerator, Glass Front, Tall</td>
<td>$4,576.25</td>
</tr>
<tr>
<td>14</td>
<td>Commercial Freezer, Under Counter</td>
<td>$1,726.25</td>
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<tr>
<td>15</td>
<td>Commercial Refrigerator, Under Counter</td>
<td>$1,458.75</td>
</tr>
<tr>
<td>16</td>
<td>Electric Range, Built-in</td>
<td>$2,799.00</td>
</tr>
<tr>
<td>17</td>
<td>Gas Range, Built-in</td>
<td>$2,577.99</td>
</tr>
<tr>
<td>18</td>
<td>Commercial High-Capacity Washer, 54+ Lb.</td>
<td>$18,855.00</td>
</tr>
</tbody>
</table>
## AGREEMENT WITH: Ferguson Enterprises, Inc.

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>19</td>
<td>Commercial High-Capacity Dryer, Electric, 55+ Lb.</td>
<td>$13,999.00</td>
</tr>
<tr>
<td>20</td>
<td>Commercial Washer, 36+ Lb.</td>
<td>$13,447.00</td>
</tr>
<tr>
<td>21</td>
<td>Commercial Dryer, Electric, 36+ Lb.</td>
<td>$10,399.00</td>
</tr>
<tr>
<td>22</td>
<td>Commercial Washer/Dryer, Stacking</td>
<td>$9,993.75</td>
</tr>
<tr>
<td>23</td>
<td>Washing Machine</td>
<td>$1,040.00</td>
</tr>
<tr>
<td>24</td>
<td>Gas Dryer</td>
<td>$1,125.00</td>
</tr>
<tr>
<td>25</td>
<td>Dishwasher, Sterilizing</td>
<td>$9,942.22</td>
</tr>
<tr>
<td>26</td>
<td>Glass washer w/Accessories for Lab Equip</td>
<td>$11,233.33</td>
</tr>
<tr>
<td>27</td>
<td>Hand Dryer, Wall Mounted</td>
<td>$1,022.40</td>
</tr>
<tr>
<td>28</td>
<td>Countertop Microwave</td>
<td>$268.75</td>
</tr>
<tr>
<td>29</td>
<td>Bottom-Freezer Refrigerator</td>
<td>$1,748.75</td>
</tr>
<tr>
<td>30</td>
<td>Shower Faucet (Sports Facility)</td>
<td>$299.63</td>
</tr>
<tr>
<td>31</td>
<td>Sink Faucet (Sports Facility)</td>
<td>$399.50</td>
</tr>
<tr>
<td>32</td>
<td>Sink Faucet (Restroom Facility)</td>
<td>$85.86</td>
</tr>
<tr>
<td>33</td>
<td>Sink Faucet Handles ADA Compliant</td>
<td>$84.96</td>
</tr>
<tr>
<td>34</td>
<td>Basin (Restroom Facility) (Sensor Flush Valves) ADA Compliant</td>
<td>$96.18</td>
</tr>
<tr>
<td>35</td>
<td>Basin (Restroom Facility) (Power assist)</td>
<td>$64.26</td>
</tr>
<tr>
<td>36</td>
<td>Toilet Tank (Restroom Facility) (Power assist)</td>
<td>$164.90</td>
</tr>
<tr>
<td>37</td>
<td>Toilet Seat (Restroom Facility) ADA Compliant</td>
<td>$14.95</td>
</tr>
<tr>
<td>38</td>
<td>Flushometer (Restroom Facility) (Sensor Flush Valves) ADA Compliant</td>
<td>$291.63</td>
</tr>
<tr>
<td>39</td>
<td>ADA Wash Up Sinks, Freestanding, Three (3) Basin, Metal</td>
<td>$5,078.80</td>
</tr>
</tbody>
</table>
**AGREEMENT WITH: US Foods Inc.**

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Refrigerator/Freezer, Side by Side</td>
<td>$1,018.39</td>
</tr>
<tr>
<td>2</td>
<td>Refrigerator, Under Counter</td>
<td>$1,268.55</td>
</tr>
<tr>
<td>3</td>
<td>Microwave, Built In</td>
<td>$248.77</td>
</tr>
<tr>
<td>4</td>
<td>Microwave, Countertop</td>
<td>$247.09</td>
</tr>
<tr>
<td>5</td>
<td>Coffee Maker, Pour-Over Type, Single Pot</td>
<td>$260.74</td>
</tr>
<tr>
<td>6</td>
<td>Garbage Disposal</td>
<td>$3,355.51</td>
</tr>
<tr>
<td>7</td>
<td>Commercial Microwave, Built-In</td>
<td>$248.77</td>
</tr>
<tr>
<td>8</td>
<td>Commercial Cook top, Electric</td>
<td>$322.87</td>
</tr>
<tr>
<td>9</td>
<td>Commercial Refrigerator, Solid Front, Tall</td>
<td>$2,481.39</td>
</tr>
<tr>
<td>10</td>
<td>Commercial Freezer, Solid Front, Tall</td>
<td>$3,206.62</td>
</tr>
<tr>
<td>11</td>
<td>Commercial Refrigerator, Glass Front, Tall</td>
<td>$4,289.57</td>
</tr>
<tr>
<td>12</td>
<td>Commercial Freezer, Under Counter</td>
<td>$1,817.70</td>
</tr>
<tr>
<td>13</td>
<td>Commercial Refrigerator, Under Counter</td>
<td>$1,540.50</td>
</tr>
<tr>
<td>14</td>
<td>Hand Dryer, Wall Mounted</td>
<td>$372.63</td>
</tr>
<tr>
<td>15</td>
<td>Countertop Microwave</td>
<td>$247.09</td>
</tr>
</tbody>
</table>

**Background**

These proposed Agreements are identified for award at the not to exceed amount of $1,000,000 to two (2) vendors because they are Catalogue Agreements.

Catalogue Agreements are the result of formal competitive bidding and are priced at the responsive bids received using the price for benchmark items, discount from the bidders' catalogue and warranty coverage. Participants in the bidding process are advised in advance of this selection process and they must agree to abide by it in order to participate. Catalogue Agreements may be awarded to more than one bidder.
There were two (2) bidders and the awardees are:

- Ferguson Enterprises, Inc.
- US Foods Inc.

The award is for thirty-nine (39) items.

**Funding and Development Phase**

Funding is through Proposition A/AA and Measure J Bond proceeds or through General Funds as applicable. This procurement is initially for the Furniture, Fixtures and Equipment (FF&E) project and is available for use District-wide. District-wide appliances and fixtures #FE-03-16-D. 40J.5J55.05, FF&E. All Phases.

### 3. Classroom Furniture

**Action**

Authorize Master Procurement Agreements for the entire catalog, with Virco Inc., Krueger International, Inc. d/b/a KI and J.K. Miklin, Inc. d/b/a Yamada Enterprises for Classroom Furniture for use District-wide for three (3) base years, plus two (2) one (1) year option periods, from start date of April 13, 2016 or as soon thereafter as possible in consideration of the guaranteed individual unit pricing as stated.

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Tablet Arm Chair, Right Tablet, Extra Large</td>
<td>$112.00</td>
</tr>
<tr>
<td>2</td>
<td>Tablet Arm Chair, Left Tablet, Extra Large</td>
<td>$112.00</td>
</tr>
<tr>
<td>3</td>
<td>Optional Wire Book Rack</td>
<td>$7.50</td>
</tr>
<tr>
<td>4</td>
<td>Optional Translucent Book Box</td>
<td>$7.50</td>
</tr>
<tr>
<td>5</td>
<td>Adjustable-Height Stool, Hard Plastic Seat</td>
<td>$62.50</td>
</tr>
<tr>
<td>6</td>
<td>Adjustable-Height Stool, Soft Plastic Seat</td>
<td>$46.50</td>
</tr>
<tr>
<td>7</td>
<td>Adjustable Mobile Chair, Maximum Height 32-3/4&quot;</td>
<td>$100.01</td>
</tr>
<tr>
<td>8</td>
<td>Adjustable Mobile Chair, Maximum Height 34-1/2&quot;</td>
<td>$99.95</td>
</tr>
</tbody>
</table>
AGREEMENT WITH: Virco Inc.

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>9</td>
<td>Extra Large Chair, 18&quot;H</td>
<td>$52.75</td>
</tr>
<tr>
<td>10</td>
<td>Table 60&quot; Wide Adjustable Height (one and one-eighth (1-1/8&quot;) thick work surface)</td>
<td>$195.00</td>
</tr>
<tr>
<td>11</td>
<td>Table 60&quot; Wide Adjustable Height (seven-eighth (7/8&quot;) thick work surface)</td>
<td>$195.00</td>
</tr>
<tr>
<td>12</td>
<td>Table Single Student</td>
<td>$161.54</td>
</tr>
</tbody>
</table>

AGREEMENT WITH: Krueger International, Inc. d/b/a KI

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Double Entry Desk, Extra Large</td>
<td>$181.00</td>
</tr>
<tr>
<td>2</td>
<td>Tablet Arm Chair, Right Tablet, Extra Large</td>
<td>$134.50</td>
</tr>
<tr>
<td>3</td>
<td>Tablet Arm Chair, Left Tablet, Extra Large</td>
<td>$134.50</td>
</tr>
<tr>
<td>4</td>
<td>ADA Desk, Adjustable</td>
<td>$116.00</td>
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<tr>
<td>5</td>
<td>Open Front Adjustable Height Desk</td>
<td>$112.00</td>
</tr>
<tr>
<td>6</td>
<td>Optional Wire Book Rack</td>
<td>$13.00</td>
</tr>
<tr>
<td>7</td>
<td>Optional Translucent Book Box</td>
<td>$13.00</td>
</tr>
<tr>
<td>8</td>
<td>Adjustable-Height Stool, Hard Plastic Seat</td>
<td>$57.00</td>
</tr>
<tr>
<td>9</td>
<td>Adjustable-Height Stool, Soft Plastic Seat</td>
<td>$57.00</td>
</tr>
<tr>
<td>10</td>
<td>Adjustable Mobile Chair, Maximum Height 32-3/4&quot;</td>
<td>$103.50</td>
</tr>
<tr>
<td>11</td>
<td>Adjustable Mobile Chair, Maximum Height 34-1/2&quot;</td>
<td>$103.50</td>
</tr>
<tr>
<td>12</td>
<td>Extra Large Chair, 18&quot;H</td>
<td>$69.00</td>
</tr>
</tbody>
</table>

AGREEMENT WITH: J.K. Miklin, Inc. d/b/a Yamada Enterprises

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Adjustable-Height Stool, Hard Plastic Seat</td>
<td>$120.00</td>
</tr>
<tr>
<td>2</td>
<td>Adjustable-Height Stool, Soft Plastic Seat</td>
<td>$89.28</td>
</tr>
<tr>
<td>3</td>
<td>Adjustable Mobile Chair, Maximum Height 32-3/4&quot;</td>
<td>$211.68</td>
</tr>
</tbody>
</table>
AGREEMENT WITH: J.K. Miklin, Inc. d/b/a Yamada Enterprises

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Adjustable Mobile Chair, Maximum Height 34-1/2&quot;</td>
<td>$201.12</td>
</tr>
<tr>
<td>5</td>
<td>Extra Large Chair, 18&quot;H</td>
<td>$101.28</td>
</tr>
<tr>
<td>6</td>
<td>Table 60&quot; Wide Adjustable Height (one and one-eighth (1-1/8&quot;) thick work surface)</td>
<td>$288.00</td>
</tr>
<tr>
<td>7</td>
<td>Table 60&quot; Wide Adjustable Height (seven-eighth (7/8&quot;) thick work surface)</td>
<td>$288.00</td>
</tr>
<tr>
<td>8</td>
<td>Table Single Student</td>
<td>$243.84</td>
</tr>
<tr>
<td>9</td>
<td>Powered Tables 146&quot; Run</td>
<td>$2,206.58</td>
</tr>
<tr>
<td>10</td>
<td>Powered Tables 188&quot; Run</td>
<td>$2,856.96</td>
</tr>
<tr>
<td>11</td>
<td>ADA Table 50&quot; Wide</td>
<td>$810.96</td>
</tr>
</tbody>
</table>

Background

These proposed Agreements are identified for award at the not to exceed amount of $1,000,000 to three (3) vendors because they are Catalogue Agreements.

Catalogue Agreements are the result of formal competitive bidding and are priced at the responsive bids received using the price for benchmark items, discount from the bidders' catalogue and warranty coverage. Participants in the bidding process are advised in advance of this selection process and they must agree to abide by it in order to participate. Catalogue Agreements may be awarded to more than one bidder.

There were three (3) bidders and the awardees are:

- Virco Inc.
- Krueger International, Inc. d/b/a KI
- J.K. Miklin, Inc. d/b/a Yamada Enterprises

The award is for eighteen (18) items.
Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds or through General Funds as applicable. This procurement is initially for the Furniture, Fixtures and Equipment (FF&E) project and is available for use District-wide. District-wide classroom furniture #FE-07-16-D. 40J.5J55.05, FF&E. All Phases.
Subject: **PERSONNEL SERVICES ROUTINE ACTIONS**

<table>
<thead>
<tr>
<th>Service Type</th>
<th>Academic Service</th>
<th>Classified Service</th>
<th>Unclassified Service</th>
<th>Total (This Report)</th>
<th>Total (07-01-15 to Date)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Faculty, Academic Administration, Academic Supervisors</td>
<td>Clerical, technical, supervisors, maintenance &amp; operations, trades, classified managers, confidential</td>
<td>Student workers, professional experts, community services staff, community recreation</td>
<td>969</td>
<td>6962</td>
</tr>
<tr>
<td></td>
<td>278</td>
<td>1302</td>
<td>3531</td>
<td>18170</td>
<td>26,434</td>
</tr>
</tbody>
</table>

**DATE RANGE:** February 11, 2016 – March 21, 2016

All personnel actions reported herein are in accordance with the Board of Trustees Rules and are within the approved budget. Personnel actions include retirements, employment, leaves, separations/resignations and assignment changes.

The classified assignments noted above have not been certified by the Personnel Commission and are subject to further audit by the Personnel Commission due to SAP transition issues and may be subject to change.

Chancellor and Secretary of the Board of Trustees

By ____________________________ Date ____________________
Subject: **APPROVE NEW EDUCATIONAL COURSES AND PROGRAMS**

I. **APPROVE NEW COURSES**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units and College</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>FRENCH</td>
<td>Conversational French (3 Units) EAST</td>
<td>CSU</td>
</tr>
<tr>
<td>JAPAN</td>
<td>Conversational Japanese (3 Units) EAST</td>
<td>CSU</td>
</tr>
<tr>
<td>SPANISH</td>
<td>Conversational Spanish (3 Units) EAST</td>
<td>CSU</td>
</tr>
<tr>
<td>PSYCH</td>
<td>Introduction to Counseling (3 Units) MISSION</td>
<td>CSU</td>
</tr>
<tr>
<td>CO SCI</td>
<td>Introduction to Robotics (3 Units) WEST</td>
<td>CSU</td>
</tr>
<tr>
<td>CO SCI</td>
<td>Computer Game Programming and Logic I (3 Units) WEST</td>
<td>CSU</td>
</tr>
<tr>
<td>CO SCI</td>
<td>Computer A+ Hardware (1 Unit) WEST</td>
<td>CSU</td>
</tr>
<tr>
<td>CO SCI</td>
<td>Computer Forensics (3 Units) WEST</td>
<td>CSU</td>
</tr>
</tbody>
</table>

Recommended by: Donald Gauthier, President, DAS

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date ____________
II. RATIFY ADDITIONS TO EXISTING COURSES

The following are college additions of individual courses which have been previously adopted by the Board of Trustees.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units and College</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 645</td>
<td>Introduction to Web Site Design (3 Units) CITY</td>
<td>CSU</td>
</tr>
<tr>
<td>ASL 025</td>
<td>Conversational American Sign Language (2 Units) CITY</td>
<td>CSU</td>
</tr>
<tr>
<td>MUSIC 116</td>
<td>Survey and History of Rock, Pop and Soul Music (3 Units) CITY</td>
<td>CSU</td>
</tr>
<tr>
<td>CAOT 067</td>
<td>Microsoft Outlook for the Office (2 Units) HARBOR</td>
<td>NT</td>
</tr>
<tr>
<td>ENGLISH 103</td>
<td>Composition and Critical Thinking (3 Units) HARBOR</td>
<td>CSU</td>
</tr>
<tr>
<td>KIN 351-2</td>
<td>Yoga II (1 Unit) MISSION</td>
<td>CSU</td>
</tr>
<tr>
<td>KIN 351-3</td>
<td>Yoga III (1 Unit) MISSION</td>
<td>CSU</td>
</tr>
<tr>
<td>THEATER 315</td>
<td>Introduction to Theatrical Scenic Design (3 Units) MISSION</td>
<td>CSU</td>
</tr>
<tr>
<td>FAM &amp; CS 034</td>
<td>Child Nutrition (3 Units) PIERCE</td>
<td>NT</td>
</tr>
<tr>
<td>KIN 291-2</td>
<td>Volleyball Skills II (1 Unit) PIERCE</td>
<td>CSU</td>
</tr>
<tr>
<td>MEDIART 185</td>
<td>Directed Study – Media Art (1 Unit) PIERCE</td>
<td>CSU</td>
</tr>
<tr>
<td>MEDIART 385</td>
<td>Directed Study – Media Art (3 Units) PIERCE</td>
<td>CSU</td>
</tr>
</tbody>
</table>
### RATIFY ADDITIONS TO EXISTING COURSES (continued)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units and College</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADM JUS 041</td>
<td>Officer Safety (3 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>KIN 251-2</td>
<td>Yoga Skills – II (1 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>MUSIC 116</td>
<td>Survey and History of Rock, Pop and Soul Music (3 Units) TRADE</td>
<td>CSU</td>
</tr>
</tbody>
</table>

### III. APPROVE NEW EDUCATIONAL PROGRAMS

**Los Angeles City College**

A. *Arts Graphics Communications Certificate of Achievement* (18 Units)

**Los Angeles Mission College**

A. *Associate in Science in Nutrition and Dietetics – A.S.-T* (60 Units)

**Los Angeles Pierce College**

A. *Geographic Information Systems Certificate of Achievement* (18 Units)

B. *Routing Technology Certificate of Achievement* (12 Units)

**West Los Angeles College**

A. *Associate in Arts in International Area Studies: Africa* (60 Units)

B. *Associate in Arts in International Area Studies: Asia* (60 Units)

C. *Associate in Arts in International Area Studies: Middle East* (60 Units)

D. *Associate in Arts in International Area Studies: Latin America* (60 Units)

E. *Associate in Arts in Kinesiology – A.A.-T* (60 Units)

F. *Associate in Science in Nutrition and Dietetics – A.S.-T* (60 Units)
IV. Discontinuance of Existing Educational Programs

Los Angeles Mission College

Los Angeles Mission College is requesting the discontinuance of the following programs:

A. Sociology – A.A. Degree
B. Liberal Arts: Business Concentration – A.A. Degree
C. Philosophy – A.A. Degree
D. Political Science – A.A. Degree

The college has established Associate Degrees for Transfer in place of these programs which will guarantee students’ admittance to a California State University college in that major. Discontinuance will have no impact on students, as the courses in them will still be available in the ADT degree.

Discontinuance of these programs was approved by Mission College’s Curriculum Committee and Academic Senate.
Subject: APPROVE NEW COMMUNITY SERVICES OFFERINGS

Approve the following new Community Services course offerings as submitted by East Los Angeles College and Los Angeles Valley College for use in the Los Angeles Community College District, as listed in Attachment 1.

Recommended by: Ryan M. Comner, Vice Chancellor

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date _____________
### East Los Angeles College

#### HEALTH

<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phlebotomy Technician</td>
<td>This program is designed to prepare students to become California Certified Phlebotomy Technicians. The program includes 40 hours of phlebotomy class training and 40 hours of a practical experience externship.</td>
</tr>
</tbody>
</table>

#### GENERAL EDUCATION

<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>VA Home Loan Workshop</td>
<td>This workshop provides an overview of the VA Home Loan Program for eligible veterans.</td>
</tr>
</tbody>
</table>

### Los Angeles Valley College

#### GENERAL EDUCATION

<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Understanding Stocks &amp; Bonds</td>
<td>Students in this class will learn detailed knowledge about stocks and bonds, including the language and terminology of the stock and bond markets, trading techniques, strategies for asset allocation and rebalancing, the impact of rising interest rates, differences between 'common' versus 'preferred' stocks, and the differences between 'government', 'mortgage-backed', 'municipal' and 'corporate' bonds.</td>
</tr>
<tr>
<td>COURSE NAME</td>
<td>DESCRIPTION</td>
</tr>
<tr>
<td>------------------------------</td>
<td>---------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Mutual Funds &amp; Annuities Explained</td>
<td>Students in this class will learn about mutual funds and annuities, including the differences of 'load versus no-load' and 'index versus managed mutual funds', the expenses, costs, and risks of mutual funds and annuities- including fixed, variable and index annuities, 'death benefit guarantees' and 'living benefit guarantees' that annuities provide, the importance of tax deferral, how to select the right mutual fund or annuity, as well as techniques such as rebalancing and asset allocation.</td>
</tr>
</tbody>
</table>
Subject: **APPROVE STUDENT DISCIPLINE – EXPULSION WITHOUT RECONSIDERATION**

I. Expel Los Angeles Trade-Technical College Student, SID # XX-XXX-6074, from all colleges in the Los Angeles Community College District without reconsideration.

The student has violated the following Standards of Student Conduct:

- **Board Rule 9803.11** – Violation of College Rules and Regulations
- **Board Rule 9803.20** – Lethal Weapons

Background: Education Code 72122 requires that the final action of the Board shall be taken in a public meeting. The above recommendations are made in accordance with Board Rule 91101.6 and 91101.18.
Subject: PERSONNEL COMMISSION ACTIONS

I. Classification Studies

A. Concur with the action of the Personnel Commission to reclassify EN 781109 from Admissions & Records Evaluation Technician to Student Services Specialist, effective November 2, 2015.

<table>
<thead>
<tr>
<th></th>
<th>January</th>
<th>February</th>
<th>March</th>
<th>April</th>
<th>May</th>
</tr>
</thead>
</table>
| Admissions & Records Evaluation Technician | $3,564.26 | $3,760.30 | $3,967.12 | $4,185.32 | $4,415.50 | Monthly
|                   | $42,771.12 | $45,123.60 | $47,605.44 | $50,223.84 | $52,986.00 | Annually

<table>
<thead>
<tr>
<th></th>
<th>January</th>
<th>February</th>
<th>March</th>
<th>April</th>
<th>May</th>
</tr>
</thead>
</table>
| Student Services Specialist | $4,914.56 | $5,184.86 | $5,470.04 | $5,770.88 | $6,088.28 | Monthly
|                   | $58,974.72 | $62,218.32 | $65,640.48 | $69,250.56 | $73,059.36 | Annually

BACKGROUND: In accordance with provisions of the AFT Contract and Education Code, Personnel Commission staff conducted an audit. The audit determined that the duties and responsibilities of the incumbent fall within the classification of Student Services Specialist. The 2015-16 fiscal year cost of this action is approximately $3,992.48.

B. Concur with the action of the Personnel Commission to reclassify EN 804069 from Accounting Assistant to Accounting Technician, effective January 26, 2016.

<table>
<thead>
<tr>
<th></th>
<th>January</th>
<th>February</th>
<th>March</th>
<th>April</th>
<th>May</th>
</tr>
</thead>
</table>
| Accounting Assistant | $3,152.24 | $3,325.62 | $3,508.52 | $3,701.50 | $3,905.08 | Monthly
|                   | $37,826.88 | $39,907.44 | $42,102.24 | $44,418.00 | $46,860.96 | Annually

<table>
<thead>
<tr>
<th></th>
<th>January</th>
<th>February</th>
<th>March</th>
<th>April</th>
<th>May</th>
</tr>
</thead>
</table>
| Accounting Technician | $3,508.52 | $3,701.50 | $3,905.08 | $4,119.86 | $4,346.44 | Monthly
|                   | $42,102.24 | $44,418.00 | $46,860.96 | $49,438.32 | $52,157.28 | Annually

BACKGROUND: In accordance with provisions of the AFT Contract and Education Code, Personnel Commission staff conducted an audit. The audit determined that the duties and responsibilities of the incumbent fall within the classification of Accounting Technician. The 2015-16 fiscal year cost of this action is approximately $1,127.59.

Recommended by: Karen J. Martin, Personnel Director

Chief Executive Officer
Secretary of the Board of Trustees
C. Concur with the action of the Personnel Commission to reclassify EN 811179 from Legal Secretary to Executive Legal Assistant, effective February 29, 2016.

Legal Secretary
$4,276.86  $4,512.08  $4,760.24  $5,022.06  $5,298.28  Monthly
$51,322.32  $54,144.96  $57,122.88  $60,264.72  $63,579.36  Annually

Executive Legal Assistant
$4,960.90  $5,233.76  $5,521.62  $5,825.30  $6,145.70  Monthly
$59,530.80  $62,805.12  $66,259.44  $69,903.60  $73,748.40  Annually

BACKGROUND: In accordance with the Provision of the Education Code, Personnel Commission staff conducted an audit. The audit determined that the duties and responsibilities of the incumbent fall within the classification of Executive Legal Assistant. The position is located in the General Counsel Office at the Educational Services Center. The 2015-2016 fiscal year cost of this action is approximately $2,108.08.

II. Claim for Temporary Work Out of Classification

Concur with the action of the Personnel Commission to approve payment for temporary work out of classification for EN 780812 for the period of October 5, 2015 to February 11, 2016.

BACKGROUND: EN 780812, a Senior Office Assistant from the International Student Program at Los Angeles City College, was performing duties outside of her current classification and found that the duties temporarily assigned to the employee during the specified period were consistent with the level of duties and responsibilities assigned to the class of Student Services Assistant. The estimated cost of this action is $299.21.
Subject: APPOINTMENTS TO THE DISTRICT CITIZENS' OVERSIGHT COMMITTEE FOR PROPOSITIONS A/AA AND MEASURE J BOND PROGRAMS

A. Appoint the following individual for membership on the DCOC to serve as the Business Representative: Raymond Cheng

Background:

Raymond Cheng is a licensed Architect in the State of California and holds a Certificate of the United States National Council of Architectural Board. Mr. Cheng is currently the Associate Director of Facilities Planning, Design, and Construction at Cedars-Sinai Medical Center where he oversees $1.7 billion in planning, construction, and development of new facilities throughout the course of Cedar-Sinai's ten-year master development plan.

Prior to his tenure at Cedars-Sinai, Mr. Cheng was founder and President of Hannon Development Inc. He is currently serving as a Board Member for the Los Angeles Community College District Foundation, as a Design Review Commissioner for the City of San Gabriel, and as a Planning Commissioner for the City of San Marino.

In accordance with Administrative Regulation C-7, the Board shall appoint the DCOC members. Mr. Cheng's first term will begin on April 14, 2016 and will expire on April 14, 2018.

B. Appoint the following individual for membership on the DCOC to serve as the Senior Representative: Gary L. Cook

Background:

Gary L. Cook is currently the Business Manager Financial Secretary-Treasurer for Plumber's Local 78 which includes oversight of all City of Los Angeles projects. Mr. Cook has also served as the Business Representative for Plumber's Local 78. In addition, he holds a Los Angeles City Plumbing License and a Los Angeles County Plumbing License.

Mr. Cook is currently a member of the International Association of Plumbing & Mechanical Officials, the Unified Plumbing & Piping Association of Long Beach, and the American Association of Retired Persons (AARP).

In accordance with Administrative Regulation C-7, the Board shall appoint the DCOC members. Mr. Cook's first term will begin on April 14, 2016 and will expire on April 14, 2018.

Approved by:

Francisco C. Rodriguez, Chancellor
C. Appoint the following individual for membership on the DCOC to serve as the At-Large Representative: Antonio Sanchez

Background:

Antonio Sanchez was raised in the San Fernando Valley, where he attended public schools. In 2004, he is proud to have been the first in his family to work his way through college and graduate Cum Laude with honors. Upon graduating from California State University Northridge, he decided to not pursue his original plan of joining the Peace Corps. Instead, he came to the conclusion that it was better for him to stay and work to better the communities he grew up in.

Since then, Mr. Sanchez has worked for numerous elected officials in an effort to better the quality of life of those living in Los Angeles. He has dedicated his career to public service and has led efforts to create youth empowerment programs, increase civic engagement, and better government services.

In 2010, he left City government and was admitted into the Master's in Urban and Regional Planning program at UCLA. There, his studies focused on economic development and public policy. After completing the program, Antonio briefly worked as a teaching assistant to several UCLA professors.

Mr. Sanchez is currently the Political Director for the International Brotherhood of Electrical Workers, Local 11. He and his wife are the proud new parents of a baby girl.

In accordance with Administrative Regulation C-7, the Board shall appoint the DCOC members. Mr. Sanchez's first term will begin on April 14, 2016 and will expire on April 14, 2018.
Subject: **BOARD MEETING CALENDAR – CHANGE OF MEETING LOCATION**

The Board meeting location has been changed as follows:

<table>
<thead>
<tr>
<th>Board Meeting</th>
<th>Board Meeting Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday, June 8, 2016</td>
<td>Los Angeles Mission College <strong>Educational Services Center</strong></td>
</tr>
</tbody>
</table>
Subject: AMEND BOARD RULE CHAPTER VII ARTICLE VI BUDGET AND FINANCE

Amend Board Rule Chapter VII Article VI as follows:

7600. BUDGET POLICY. The annual Budget is the official document through which the District expresses its educational plan in terms of planned expenditures. The budget is a tool for obtaining the most efficient and effective utilization of the District’s fiscal resources. This is accomplished by compiling a complete listing of the District’s priorities to determine where funds may be used most advantageously. It should be realized that budgeting is, by necessity, a continuing process of monitoring, reviewing, evaluating, and adjusting.

7601. BUDGET CALENDAR. Annually there should be presented to the Board a Budget Calendar establishing the dates for the completion of various phases of budget preparation and a schedule of meetings to comply with provisions of law governing District budgets. Specifically, dates must be established for the following: Chancellor’s Budget, Tentative Budget, Publication Budget, and Final Budget.

7602. CHANCELLOR’S BUDGET. The Chancellor shall submit to the Board of Trustees a budget reflecting his recommendations for the District’s educational plan in terms of the planned expenditure of fiscal resources.

7603. TENTATIVE BUDGET. The Tentative Budget shall be prepared in accordance with the approved Budget Calendar, presented for adoption at a regular meeting of the Board, and filed with the County Office of Education on or before July 1. The Tentative Budget provides budgetary authorization at the start of the fiscal year. Following adoption of the Tentative Budget, but no earlier than May 15, up to 50 percent of any appropriation in the Tentative Budget, and up to 100 percent of designated appropriations may be encumbered or expended. Upon adoption of the Final Budget, all appropriations may be encumbered or expended as authorized.

7604. Repealed 01-16-13

7605. FINAL BUDGET. On or before the 15th of September, the Board shall adopt and file such Budget with the County Superintendent of Schools on the appropriate State forms.

A Public hearing will be held during or prior to the adoption of the Final Budget and at which any taxpayer in the District may appear and object to the proposed Budget or any item in the Budget.

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By ____________________ Date __________
### BUDGET CHANGES

Changes between major objects of expenditures shall be submitted to the Board for approval. Requests for such changes are expected to be few in number and to be based on circumstances that could not reasonably have been anticipated at the time of Budget preparation. A statement of purpose of the proposed change shall accompany the request. Under no circumstances shall work be done or commitments be made before approval of the change.

However, the Chancellor or his authorized representative may make and change such appropriations and allotments as he deems necessary.

### INTERIM FINANCIAL REPORTS

Financial reports showing the current status of the income and expenditures of the District in relation to the Budget shall be prepared by the Chief Financial Officer/Treasurer and/or Vice Chancellor of Finance and Resource Development (VCFRD) and submitted to the Chancellor as of the last day of each month, October through June, inclusive. The Chancellor shall provide the district's quarterly financial status report to the Board of Trustees.

### MAJOR OBJECTS OF EXPENDITURE

A major object of expenditure is the amount of money authorized by the Board for the particular use indicated by the designated classification established in accordance with Education Code Section 85200. The classifications are: 1000 Certificated Salaries; 2000 Non-Certificated Salaries; 3000 Employee Benefits; 4000 Books, Supplies, and Equipment Replacements; 5000 Contract Services and Other Expense; 6000 Sites, Buildings, and Equipment; 7000 Other Outgo.

### WITHHOLDING WARRANT SIGNATURE

The Chief Fiscal Officer is authorized to withhold signature from District warrants when:

A. Disbursement of the funds will result in the total amounts expended in any major account classification to exceed the amount budgeted.

B. Established procedures have not been followed to permit verification of authenticity of the expenditure.

### DEFINITION

"Chief Fiscal Officer," as used in this chapter is synonymous with "Chief Accounting Officer," as used in the Education Code.

### EXPENDITURE AUTHORIZATION OF CHIEF FISCAL OFFICER

Sections 7650.10 through 7695 indicate Board authorization of the Chief Fiscal Officer to make payments and issue warrants in specific circumstances.

#### Utilities

The Chief Fiscal Officer is authorized to make payments for utility services, including electricity, gas, telephone and telegrams, U.S. Postage, and water, the rates for which are regulated by public regulatory bodies, after review and approval by appropriate administrator of the amounts to be paid, without further reference to the Board.
<table>
<thead>
<tr>
<th>Section</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>7650.11</td>
<td>Annual Supply Contracts. The Chief Fiscal Officer is authorized to pay for invoices for supplies, materials and services ordered and received under annual supply and services contracts, without further reference to the Board, in accordance with the terms of these contracts and subject to approval of the invoices by an appropriate administrator.</td>
</tr>
<tr>
<td>7650.12</td>
<td>Perishable Materials. The Chief Fiscal Officer is authorized to pay for direct purchases 1) standard perishable materials required for use by the cafeteria, home economics, or science materials, which cannot be readily obtained through the regular ordering procedures, provided, that such direct purchases do not exceed maximum amounts therefore established by the Chancellor through the Business Manager, pursuant to the provisions of the Education Code, and determined by average daily attendance, or the needs of each particular class, or both directly to the seller, or if the purchaser pays the seller therefore, such payment shall be refunded to said purchaser; provided, that itemized bills therefore, properly certified and approved by an appropriate administrator, shall be submitted by the claimant.</td>
</tr>
<tr>
<td>7650.13</td>
<td>Taxes. The Chief Fiscal Officer is authorized to issue warrants to transfer the amounts to an approved depository, in accordance with the procedure established by the U.S. Treasury Department.</td>
</tr>
<tr>
<td>7650.14</td>
<td>Fees. The Chief Fiscal Officer is authorized to deposit with the County Treasurer in the usual manner, amounts received from the Veterans Administration as enrollment fees. Also he is authorized to refund any overpayment of enrollment fees remitted to the District.</td>
</tr>
<tr>
<td>7650.15</td>
<td>Compensation Refunds. The Chief Fiscal Officer is authorized to issue warrants refunding overpayments of wage loss benefits, upon written request from the State Compensation Insurance Fund. The Chief Fiscal Officer is also authorized to issue warrants to reimburse employees for excess payments of wage loss benefits which have been remitted to the District by the State Compensation Insurance Fund.</td>
</tr>
<tr>
<td>7650.16</td>
<td>Fee Refunds. The Chief Fiscal Officer is authorized to make refunds of fees from employees participating in in-service training point projects based upon requests certified by the Division of Human Resources.</td>
</tr>
<tr>
<td>7650.17</td>
<td>Refunds. The Chief Fiscal Officer is authorized to issue warrants for payments necessary to correct deposit errors, refund deposits, or refund overpayments received by the District. It is understood that:</td>
</tr>
<tr>
<td>A.</td>
<td>Each case will be investigated, and a recommendation made by the Chief Accountant or his/her respective principal assistant.</td>
</tr>
<tr>
<td>B.</td>
<td>The recommendations will be reviewed by the Chief Fiscal Officer.</td>
</tr>
<tr>
<td>C.</td>
<td>A file will be maintained of all such transactions which will be available for review by the contract auditors or any other authorized persons.</td>
</tr>
</tbody>
</table>
7651. **SALES AND USE TAX.** The Chief Fiscal Officer is authorized to remit directly to the State Board of Equalization all sales and/or use taxes, which are payable under California law and which are not collected by the vendor at time of purchase.

7655. **EFFECTIVE DATE OF EMPLOYMENT.** The effective date of employment for a new employee will be the date that the Request for Personnel Action is approved by the Chancellor or his designee. Employment will not commence before such approval has been granted. Payment for time worked prior to the approval of a Request for Personnel Action will not be made unless approved by an action of the Board of Trustees.

7656. **PAYROLL INPUT.** The Chief Fiscal Officer is responsible for procedures and systems to determine the accuracy of employee time reporting for payroll purposes.

7657. **RECOVERING OVERPAYMENTS TO EMPLOYEES.** Upon discovering that an overpayment was inadvertently made to an employee, the Chancellor or his/her designee shall promptly notify said employee in writing of the overpayment and seek immediate reimbursement of the District funds. Reimbursement methods may include a personal check from the employee payable to the District for the entire amount of the overpayment or the establishment of a payment plan whereby the employee reimburses the District for an agreed upon amount each pay period.

If after the third request, an employee refuses to either reimburse the District entirely or to set up an agreeable payment, the Chancellor or his/her designee is authorized to initiate legal action against the employee in the appropriate court of law.

7680. **PAYROLL SAVINGS BONDS.** The Chief Financial Officer/Treasurer and/or VCFRD is authorized to establish a Voluntary Payroll Savings Plan for the purchase of U.S. Savings Bonds, Series E, in accordance with U.S. Treasury Department regulations, by payroll deductions authorized by employees, and that the Chief Accountant be directed to act on behalf of the District as Issuing Agent and other matters related to the administration of the Plan.

7690. **REVOLVING CASH FUND.** A Revolving Cash Fund, in the sum of twelve thousand five hundred dollars ($12,500) for each college and the District Office, is hereby authorized. The Chief Fiscal Officer shall use these funds for services or material, the securing or purchasing of which is a legal charge against the District.

7695. **WARRANT SIGNATURE.** The Chief Financial Officer/Treasurer and/or VCFRD shall be designated as the Chief Fiscal Officer and the Chancellor as alternate, shall be certified in accordance with the provisions of Education Code Sections 85232 and 85233, to sign "A" and "B" warrants on behalf of the District and the Board of Trustees.
Subject: RATIFICATION OF OUT-OF-STATE STUDENT TRAVEL

I. Los Angeles City College

A. Six students and one faculty member traveled to the College Media Association’s Spring National College Media Convention 2016 in New York City, New York during the period of March 11 to March 15, 2016.

Background: The purpose of the trip was to allow student enrolled in journalism and photography courses the opportunity to participate in over 250 educational sessions and hands-on workshops, and also network with industry professionals.

FISCAL IMPLICATION: The total estimated cost of the trip was $6,108.00. The following funding sources were used for this travel: $1,008.00 from the Los Angeles Collegian advertising revenue (Non-District funding); $1,000.00 from the “Maggie Award,” (SFP/Categorical funding: a grant awarded for a first place magazine from the Western Publishing Association in 2013); $3,100.00 from Student Equity Funds (SFP/Categorical funding); and $1,000.00 from the Foundation. No District funds were used for this travel.

II. East Los Angeles College

A. Six students and one faculty member traveled to the American Student Association of Community Colleges National Student Advocacy Conference in Washington D.C. during the period of March 10 to March 15, 2016.

Background: The purpose of this trip was to allow the students to hear keynote speakers including 2016 Presidential election candidates and congressional figures, and also to engage in workshops and forums on a variety of topics including Pell grants, student loans, federal work-study programs, and the America’s College Promise Act.

FISCAL IMPLICATION: The total estimated cost of the trip was $14,970.69. College ASO funds were used for this travel. No District funds were used for this travel.
I. RATIFY NAME CHANGE

A. Action

Ratify use of a change of name to Agreement No. 40332 with Nexus IS, Inc. to now use the formal and legal business name Dimension Data North America, Inc. There are no other changes.

Background

This agreement was Authorized by the Board of Trustees on August 5, 2015 (Com. No. FPD2). Pursuant to notification from the company previously known as Nexus IS, Inc. this item authorizes staff to revise the legal business name to Dimension Data North America, Inc.

B. Action

Ratify the use of a change of name to the following agreements with Diebold, Inc. to now use the formal and legal business name Securitas Electronic Security Inc:

<table>
<thead>
<tr>
<th>Agreement No.</th>
<th>Date</th>
<th>Com No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>33917</td>
<td>April 15, 2015</td>
<td>FPD3</td>
</tr>
<tr>
<td>33918</td>
<td>April 15, 2015</td>
<td>FPD3</td>
</tr>
<tr>
<td>40330</td>
<td>June 10, 2015</td>
<td>FPD2</td>
</tr>
</tbody>
</table>

There are no other changes.

Background

The above table identifies the agreement numbers and the dates when authorized by the Board of Trustees. Pursuant to notification from the company previously known as Diebold, Inc. this item authorizes staff to revise the legal business name to Securitas Electronic Security Inc. There are no other changes made.

II. AUTHORIZE PROFESSIONAL SERVICES AGREEMENTS

A. Action

Authorize the following actions for an agreement with TDM Architects, Inc. to provide design services for the Replace Hydraulic Elevator Controls project at West Los Angeles College from November 1, 2015 through September 30, 2016 at a cost not to exceed $66,825 inclusive of eligible reimbursable expenses:
1. Ratify an agreement to provide these services from November 1, 2015 through April 13, 2016 at a cost of $53,560; and

2. Authorize an agreement with TDM Architects to provide these services from April 14, 2016 through September 30, 2016 at a cost of $13,265.

Background

TDM Architects Inc. has been selected through solicitation of proposals from no less than three (3) firms.

The purpose of this Agreement is to obtain design services for the replacement and upgrade of the hydraulic elevator controllers for the Replace Hydraulic Elevator Controls – Heldman Learning Resource Center (HLRC 1) and Career Education (CE2) buildings project at West Los Angeles College.

Of the two (2) proposals received, two (2) were determined to be responsive and were then evaluated by the project selection committee. This Committee is composed of Facilities Project Management, Facilities Administrative Assistant, Campus Facilities Director and General Foreman. As a result of this comprehensive review and selection process, TDM Architects, Inc. is recommended for award of this Agreement.

Funding and Development Phase

Funding is through Deferred Maintenance funds, Replace Hydraulic Elevator Controls. Work Order No. 4000572. Design Phase. Non-Bond project.

B. Action

Authorize the following actions for an agreement with Carrier Johnson to provide multi-discipline Architectural-Engineering Design Services on a Task Order basis District-wide with assignments to be made by the Program Management Office from September 17, 2015 through July 9, 2017.

1. Ratify this agreement to provide these services from September 17, 2015 to April 13, 2016.

2. Authorize this agreement to provide these services from April 14, 2016 to July 9, 2017. The District also reserves the right to renew this Agreement for two (2) one (1) year options through July 9, 2019.
3. Funding will be provided by previously approved Architectural-Engineering Design Services funds July 9, 2014 (Com. No. FPD1).

Background

The procurement for District-wide Multiple Award Task Order Contract ("MATOC") for Architecture – Engineering Design Services – Procurement Number DW-0033-14-D ("Procurement") provides:

"After entering into the Contracts under this RFP, the District reserves the right to award additional Multiple Award Task Order Contracts for the same or similar services should it determine it is in its best interests to do so. Contracted Firms will cooperate fully with Program Management Office (PMO), District staff, other Consultant, or entity, that may be providing, and/or who hereafter may provide, similar or the same services for the District."

[Section III. A. 3. of the Request for Proposal ("RFP")]

Carrier Johnson is currently the design partner with Hensel Phelps on the School of Math and Science (SOMS) project at Southwest College. Hensel Phelps will not be continuing on that project as the Design-Build Entity. Hensel Phelps and the District have recently executed a Waiver and Release Agreement that permits the District to hire Carrier Johnson for programming services for the completion of that project by another contractor and/or Design Build Entity while the District and Hensel Phelps close out the accounting for the prior project.

In order not to lose the significant programming and other knowledge Carrier Johnson has, as well as given the timing considerations for the revised project, the PMO is recommending that the District retain Carrier Johnson directly for developing the Programming and Project Criteria for the revised Project. Lead Construction Counsel concurs. Both recommend it is in the District's best interest to do so.

Lead Construction Counsel has also advised that per the above procurement, the Chief Facilities Executive has the authority to add Carrier Johnson as a prime contractor to the A/E MATOC Bench. The PMO concurs. Both the PMO and Lead Construction Counsel recommend it is in the District's best interest to do so.

Upon the approval of, and at the direction of, the Chief Facilities Executive, Carrier Johnson is added to the Multiple Award Task Order

Award History

This agreement represents the first awarded to this company through the Bond Program.

Funding and Development Phase

Funding is through Measure J Bond proceeds and other sources as applicable. Specific assignments to be made as needed by Task Order. All Phases.

III. AUTHORIZE AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

Action

Authorize Amendment No. 1 to Agreement No. 33809 with Steinberg Architects to provide continued design services for the Physical Education Facilities - General Renovation project at Pierce College from April 24, 2016 through April 23, 2018 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains at $33,832.

Background

This agreement was authorized by the Board of Trustees on April 23, 2014 (Com. No. FPD1) with Steinberg Architects to continue to serve as the Architect of Record for this project subsequent to the expiration in 2010 of a five year agreement with Steinberg. The scope of work completed includes the services to obtain DSA approval for remedial construction to correct existing conditions. To implement the changes, it is requested the agreement be amended to allow for the continued design, bid and construction support services, and closeout with the Division of the State Architect.

Funding and Development Phase

Funding is through Proposition AA Bond proceeds. Physical Education Facilities 15P.7527.02.01. Construction Phase.
IV. AUTHORIZE CONSTRUCTION CONTRACTS

A. Action

Authorize a contract with KYA Services, LLC for the purchase and installation of a synthetic running track for the Track Replacement project at East Los Angeles College at a cost of $631,560. Pursuant to Public Contract Code 20653 and 10290(j), find it is in the best interest of the District to procure under the authority of the Foundation for California Community Colleges/Contract No. CB14-207.

Background

LACCD is authorized to utilize the above contract through the Foundation for California Community Colleges (FCCC), a foundation that provides for a collective purchasing vehicle along with services for community college districts in this state. All costs associated with this project are included within the price stated above.

Funding and Development Phase


B. Action

Authorize a contract with Access Pacific to provide general construction services for the Exterior Transportation and Accessibility Improvements project at East Los Angeles College at a cost of $4,164,092. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding with pre-qualification. Ten (10) contractors attended the pre-bid conference. A Request for Qualifications was issued to all. Six (6) responses were received and two (2) were determined to be qualified by an evaluation panel. An invitation to bid was issued and two bids were received ranging from $4,161,092 to $6,670,000. This construction contract is for the improvement of twenty-six (26) separate exterior path of travel areas on campus, these improvements include sidewalk mitigation, raised
walkways, curb ramps, detectable warnings, ramps, handrails, stair tread striping, pedestrian bridge, site lighting, upgrades to parking areas, and other improvements.

Award History

This contract represents the sixth (6) awarded to this company through the Bond Program and a cumulative original award total of $4,397,242. Previous awards have been given to this company for the Roadway, Walkway, Grounds, Parking Lot (RWGPL) – Roadway Improvement project at Los Angeles Mission College and the South Campus – Upgrade Security Doors project at Los Angeles Trade-Technical College.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Exterior Transportation and Accessibility Improvements 40J.5202.03.01. Construction Phase.

C. Action

Authorize a contract with Color New Company to provide general construction services for the Child Development Center Repaint and Stucco Repair project at Los Angeles Mission College at a cost of $93,000. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Six contractors requested bid packets. Five responsive bids were received ranging from $93,000 to $323,000. This construction contract is for repainting and stucco repair of the exterior of the Child Development Center.

Funding and Development Phase

D. Action

Authorize a contract with Xcel Mechanical Systems, Inc. to provide general construction services for the Repair Damaged Ductwork and Replace Cooling Coils - Sage Hall project at Los Angeles Trade-Technical College at a cost of $233,250. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Three contractors requested bid packets. One responsive bid was received. This construction contract is for repair of damaged ductwork and replacement of cooling coils in Sage Hall.

Funding and Development Phase


E. Action

Authorize a contract with TYCO Simplex Grinnell to provide general construction services for the Replace Fire Alarm Devices - Various Buildings project at Los Angeles Valley College at a cost of $227,860. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This construction contract is procured subsequent to the Board’s Approval (Com. No. FPD1 - March 21, 2007) of a Waiver on Restrictive Specifications which allows a sole source procurement of the subject equipment to occur.
Funding and Development Phase


F. Action

Authorize agreements with the firms listed below to provide construction services on a Task Order basis District-wide for projects under $2,500,000 from April 14, 2016 with two (2) one (1) year options through April 18, 2021 at a combine not-to-exceed cost of $25,000,000. The contracts shall be available for Bond and non-Bond construction projects.

- Access Pacific, Inc.
- Alameda Construction Services, Inc.
- CWS Systems Inc.
- D. John Roser, Inc.
- Fast-Track Construction Corporation
- Fredrick Towers, Inc.
- GMZ Engineering, Inc.
- Griffith Company
- Ian Thomas Group
- Icon West, Inc.
- IPI Construction
- Masters Contracting Corporation
- Menco Pacific Inc.
- MZN Construction, Inc.
- The Nazarian Group
- New Creation Engineering & Builders, Inc.
- NSA Construction Group, Inc.
- TIS, Inc.
- K.F.Y. United Mechanical Contractors, Inc.
- Valle Grande Construction

Background

Construction services for smaller scale projects are currently procured through individual Invitations for Bid (IFB), which is a process typically appropriate for larger scale projects. The individual IFB process does not enable the District to respond quickly on smaller projects or when as-
needed support work critical to keep projects on schedule and budget is required. This proposed action will establish a bench of contracts for smaller construction projects that allows the District to obtain services via Task Order from a stable, prequalified, and available pool of contractors.

The District currently has 23 construction projects with a total estimated value of $19,600,000. However, each individual project construction budget is less than $2,500,000. These projects currently comprise small construction efforts such as: demolition, renovation, storm water improvement, barrier removal, parking lot/traffic mitigation, and HVAC upgrades.

The inclusion of Local, Small, Emerging, and Disabled Veteran-owned (LSEDV) firms was a vital component of this procurement. The 20 firms listed above meet the definition of an LSEDV firm as set forth by the Board of Trustees. As such, this procurement will provide opportunity for 20 LSEDV firms to be available to provide construction services to the District on a Task Order basis. Future prequalification efforts will allow the rolling admission of additional firms to the currently proposed list of 20 prequalified contractors. The District reserves the right to award additional Multiple Award Task Order Contracts for the same or similar services should it determine it is in its best interests to do so.

The 20 firms listed above have been selected through a competitive Request for Qualifications (RFQ) process that was advertised for two (2) weeks. In order to improve the response to the RFQ, several special pre-procurement workshops were held. These workshops assisted the firms with the completion of the Prequalification documents. 12 of those attendees submitted Statements of Qualifications, and nine are now prequalified.

Of the thirty-one (31) submissions received, twenty-seven (27) were deemed to be responsive and were then evaluated by the District-approved Evaluation Panel consisting of a representative from the Facilities Planning and Development Department, a PMO Regional Program Liaison, a College Project Director, a Project Manager from a College Project Team, and the PMO Contracts/Construction Liaison. LSEDV scoring was performed by the PMO Community Economic Development Department. Safety scoring was performed by the PMO Safety Manager.

Of the 27 responsive submissions, 17 (or 63% of the total) were certified by other public agencies as Small Business Enterprises, eight (or 30% of the total) were Local firms within the City/County of Los Angeles, and two
(or seven percent) were not any of the four LSEDV categories. All twenty firms to be awarded contracts at this time are LSEDV.

The City of Los Angeles has requested that the pre-qualified list be made available for their use.

**Award History**

<table>
<thead>
<tr>
<th>Name of Firm</th>
<th>Number of Previous Awards</th>
<th>Cumulative Original Award Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Access Pacific, Inc.</td>
<td>5</td>
<td>$233,150</td>
</tr>
<tr>
<td>Alameda Construction Services, Inc.</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>CWS Systems Inc.</td>
<td>2</td>
<td>$1,549,351</td>
</tr>
<tr>
<td>D. John Roser, Inc.</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Fast-Track Construction Corporation</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Fredrick Towers, Inc.</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>GMZ Engineering, Inc.</td>
<td>13</td>
<td>$2,196,119</td>
</tr>
<tr>
<td>Griffith Company</td>
<td>3</td>
<td>$7,373,290</td>
</tr>
<tr>
<td>Ian Thomas Group</td>
<td>3</td>
<td>$430,942</td>
</tr>
<tr>
<td>Icon West, Inc.</td>
<td>3</td>
<td>$16,599,684</td>
</tr>
<tr>
<td>IPI Construction</td>
<td>1</td>
<td>$133,159</td>
</tr>
<tr>
<td>Masters Contracting Corporation</td>
<td>14</td>
<td>$53,067,041</td>
</tr>
<tr>
<td>Menco Pacific Inc.</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>MZN Construction, Inc.</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>The Nazarian Group</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>New Creation Engineering &amp; Builders, Inc.</td>
<td>2</td>
<td>$3,903,037</td>
</tr>
<tr>
<td>NSA Construction Group, Inc.</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>TIS, Inc.</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>K.F.Y. United Mechanical Contractors, Inc.</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Valle Grande Construction</td>
<td>7</td>
<td>$209,050</td>
</tr>
</tbody>
</table>
Funding and Development Phase

Funding is through Proposition A, AA, and Measure J Bond proceeds or through other funds as applicable. Specific assignments to be made as needed by Task Order. Construction Phase.

V. RATIFY NEGOTIATED CONSTRUCTION CONTRACT

Action

Ratify a contract with Rosendin Electric, Inc. to provide general construction services for the Corporate Center Electrical Upgrades project at East Los Angeles College/Corporate Center (Project) at a cost of $188,941. Consistent with Board Rule 7100.10 authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of a negotiated bid process using Public Contract Code section 22038(c) which allows for a negotiated bid after no bids are received in the formal bid process.

On January 15, 2016 the Program Management Office (PMO) solicited bids for the Project. On February 2, 2016 two (2) bids were received and reviewed, but none of the bids were found to be responsive and hence all were rejected.

As such, the PMO thereafter negotiated a construction services bid proposal with Rosendin Electric, Inc. for the above amount pursuant to Public Contract Code section 22038(c). The project consists of updating the electrical systems at the East Los Angeles College/Corporate Center project.

Award History

This contract represents the second awarded to this company through the Bond Program and a cumulative original award total of $269,286.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Corporate Center. 40J.5J92.05. Construction Phase.
VI. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS
GREATER THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE
STANDARD "DESIGN-BID-BUILD" METHOD OF PROJECT DELIVERY

A. Action

Ratify Unilateral Change Order (UCO) Nos. 11, 12, and Change Order No. 13 to Construction Contract No. 33850 with Masters Contracting Corporation for additional construction services for the Roadway, Walkway, Grounds, Parking Lot (RWGPL) - Red Line Pedestrian Corridor project at Los Angeles City College at a cost of the amounts listed in the table below:

<table>
<thead>
<tr>
<th>Change Order No.</th>
<th>Cost</th>
<th>Percentage of Original Contract Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>UCO 11</td>
<td>$55,114</td>
<td>1.02%</td>
</tr>
<tr>
<td>UCO 12</td>
<td>$57,642</td>
<td>1.07%</td>
</tr>
<tr>
<td>13</td>
<td>$8,450</td>
<td>0.16%</td>
</tr>
</tbody>
</table>

Inclusive of these change orders, the total cost of this Construction Contract is $5,682,330.

Background

This agreement was authorized by the Board of Trustees on November 5, 2014 (Com. No. FPD1) with Masters Contracting Corporation to provide general construction services for this project. The original contract value is $5,397,000. The negotiated reduction from contractor demand is $47,216.

The following services have been completed and are requested to be ratified:

1. Due to requests by the college:
   - Installed LED lighting in-lieu-of metal-halide lighting.
   - Installed security gates at the campus main entrance, which is between Clausen Hall and Franklin Hall.

2. Due to unforeseen conditions:
   - Removal of a street tree discovered to be dead and a safety hazard.
3. Due to additional requirements:

- Regrade flatwork and landscape, and add additional catch basins and small curbs east of Clausen Hall and Franklin Hall per Architect of Record (AOR).

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. RWGPL - Red Line Pedestrian Corridor 31C.5173.05.03. Construction Phase.

**B. Action**

Ratify Change Order Nos. 1 and 2 to Construction Contract No. 4500214794 with Climatec LLC for additional construction services for the Replace Technology Building HVAC Controls project at Los Angeles Harbor College at a cost not to exceed the amounts listed in the table below:

<table>
<thead>
<tr>
<th>Change Order No.</th>
<th>Cost</th>
<th>Percentage of Original Contract Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$4,869</td>
<td>2.04%</td>
</tr>
<tr>
<td>2</td>
<td>$8,515</td>
<td>3.58%</td>
</tr>
</tbody>
</table>

Inclusive of these change orders, the total cost of this Construction Contract is $251,584.

**Background**

This agreement was authorized by the Board of Trustees on June 24, 2015 (Com. No. FDP1) with Climatec LLC to provide general construction services for this project. The original contract value is $238,200.

The following services have been completed and are requested to be ratified:

Due to unforeseen conditions:

- In both Change Order Nos. 1 and 2, existing original installed devices (i.e. sensors, actuators) were found to be defective and in need of replacement (in different locations) and were not in the contract scope of work.
Funding and Development Phase


C. Action

Ratify Change Order No. 11 to Construction Contract No. 32594-1 with Hartford Fire Insurance Company/Kemp Bros. Construction for additional general construction services for the Media Arts Center project at Los Angeles Mission College for a total cost of $575,761.

Inclusive of this change order, the total cost of this Construction Contract is $20,437,053.

Background

This agreement was authorized by the Board of Trustees on August 19, 2009 (Com. No. FPD1) with Hartford Fire Insurance Company/Kemp Bros. Construction to provide general construction services for this project. This change order represents 3.13% of the original contract value of $18,397,000.

The following services have been completed and are requested to be ratified:

1. Due to college requests:
   - Specify different faucets for conservation measures and different urinals for ease of maintenance.

2. Due to additional requirements:
   - Install additional carbon dioxide sensors to meet LEED™ requirements per Architect of Record (AOR).
   - Additional grading of hardscape and landscaping per AOR.
   - Replace waterproof barrier product behind terra cotta and aluminum metal panels per AOR.
   - Repaint site light poles that were specified with wrong color per AOR.
   - Replace bent plate braces in conflict with window 308C per AOR.
Funding and Development Phase

Funding is through Measure J Bond proceeds and State Funds. Media Arts Center 34M.5405.02. Construction Phase.

D. Action

Ratify Change Order No. 1 to Construction Contract No. 4500222052 with Thrifty Tree Service, Inc. for additional tree services for the Removal Of Dead Trees (Caused By Bark Beetles) project at Los Angeles Pierce College at a cost not to exceed $30,000 inclusive of eligible expenses.

Inclusive of this change order, the total cost of this Construction Contract is $410,000.

Background

This agreement was authorized by the Board of Trustees on January 13, 2016 (Com. No. FPD1) with Thrifty Tree Service, Inc. to provide additional tree services for this project. This change order represents 7.9% of the original contract value of $380,000.

The following services have been completed and are requested to be ratified:

Due to requests by the college:

- Mulch fire logs on Pine Hill, the Arboretum, along the farm road (leading to Canyon Delano), and at the Equestrian Center. The mulch will be used to retain moisture in the soil, suppress weeds, and improve soil fertility.

Funding and Development Phase


E. Action

Ratify Change Order No. 1 to Construction Contract No. 4500215655 with Control Maintenance and Repair, Inc. for additional general construction services for the VSD Replacement Project Phase II project at Los Angeles Pierce College at a cost not to exceed $1,077 inclusive of eligible reimbursable expenses.
Inclusive of this change order, the total cost of this Construction Contract is $63,805.

Background

This agreement was authorized by the Board of Trustees on July 8, 2015 (Com. No. FPD1) with Control Maintenance and Repair, Inc. to provide general construction services to replace variable speed drives. This change order represents 1.71% of the original contract value of $62,728.

The following services have been completed and are requested to be ratified:

Due to requests by the college:

- Delay start of work to accommodate a District holiday when the college was closed

Funding and Development Phase


F. Action

Ratify Change Order Nos. 1, 2, and 3 to Construction Contract No. 4500221213 with South Coast Mechanical, Inc. for unforeseen repair services for the Repair Central Plant 900 Ton Chiller project at Los Angeles Valley College at a cost not to exceed the amounts listed in the table below:

<table>
<thead>
<tr>
<th>Change Order No.</th>
<th>Cost</th>
<th>Percentage of Original Contract Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$8,890</td>
<td>10%</td>
</tr>
<tr>
<td>2</td>
<td>$4,920</td>
<td>5.53%</td>
</tr>
<tr>
<td>3</td>
<td>$7,296</td>
<td>8.2%</td>
</tr>
</tbody>
</table>

Inclusive of these change orders, the total cost of this Construction Contract is $108,146.
Background

This agreement was ratified by the Board of Trustees on January 13, 2016 (Com. No. FPD1) with South Coast Mechanical, Inc. to provide additional repair services for this project. The original contract value is $88,967.

The following services have been completed and are requested to be ratified:

Due to unforeseen conditions:

- CO 1: During the process of rebuilding the chiller, the contractor discovered a wear groove on the inlet cone which caused oil getting into the refrigerant. Remediation required replacement of the inlet which was additional scope.
- CO 2: Re-establish control and sequence for efficiency of chiller.
- CO 3: Provide and install additional memory to allow proper control and trend data analysis to achieve proper functionality of chiller.

Funding and Development Phase


VII. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACT

A. Action

Authorize Acceptance of Completion of Contract No. 4500215655 with Control Maintenance and Repair, Inc. to provide general construction services for the Variable Speed Drive Replacement Phase II project at Los Angeles Pierce College with a substantial completion date of February 22, 2016.

Background

This contract was authorized by the Board of Trustees on July 8, 2015 (Com. No. FPD1).

The total cost of this contract is $62,728.
Funding and Development Phase


B. Action

Authorize Acceptance of Completion of Contract No. 4500222052 with Thrifty Tree Service, Inc. to provide general construction services for the Removal Of Dead Trees (Caused By Bark Beetles) project at Los Angeles Pierce College with a substantial completion date of February 18, 2016.

Background

This contract was authorized by the Board of Trustees on January 13, 2016 (Com. No. FPD1).

The total cost of this contract is $410,000.

Funding and Development Phase


VIII. AUTHORIZE AMENDMENTS TO DESIGN-BUILD AGREEMENTS

A. Action

Authorize Amendment No. 13 to Design-Build Agreement No. 33741 with Harper Construction Company, Inc. for additional Design-Build services for the Holmes Hall Modernization and Student Services Building project at Los Angeles City College for a credit of ($8,686) and a cost of $64,890 for a cost not to exceed $56,204 inclusive of eligible reimbursable expenses:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Agreement</td>
<td>$39,899,550</td>
</tr>
<tr>
<td>Approved Amendments</td>
<td>+ $2,250,100</td>
</tr>
<tr>
<td>Sub Total</td>
<td>$42,149,650</td>
</tr>
<tr>
<td>Proposed Amendment</td>
<td>+ $56,204</td>
</tr>
<tr>
<td>Total</td>
<td>$42,205,854</td>
</tr>
</tbody>
</table>

Inclusive of this amendment, the total cost of this Design-Build agreement is $42,205,854.
Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on January 16, 2013 (Com. No. FPD1). This Design-Build agreement with Harper Construction Company, Inc. was authorized by the Board of Trustees on September 11, 2013 (Com. No. FPD1).

The following additional Design-Build services are proposed and are requested to be authorized:

1. Due to requests by the college:
   - Provide card reader access to exterior doors for the Holmes Hall Modernization project.

2. Due to unforeseen conditions:
   - Remove concrete slab discovered during demolition to be twice as thick as shown on as-built drawings for the Holmes Hall Modernization project.
   - Credit for the deletion of a balcony divider discovered to not be required for the Holmes Hall Modernization project.

3. Due to additional design requirements:
   - Install fireproofing at exterior walls of the Student Services building per the Inspector of Record.
   - Install slip track for compliance with requirements made by the Division of the State Architect per the Architect of Record.
   - Mount door stops on the floor.
   - Credit for the deletion of accent lighting due to space requirements for soffit adjustments.

Amendment No. 13 to Agreement No. 33741 includes Change Order Nos. 18-HH, 19-HH, 20-HH, and 13-SS.

Funding and Development Phase

Funding is through Measure J Bond proceeds as applicable. Student Services Building 31C.5134.02 and Holmes Hall Modernization 31C.5110.03. Construction Phase.
B. Action

Authorize Amendment No. 13 to Design-Build Agreement No. 32144 with McCarthy Building Companies, Inc. for additional Design-Build services for the North Parking Garage/Facilities Operation project at West Los Angeles College at a cost not to exceed $355,670 inclusive of eligible reimbursable expenses.

<table>
<thead>
<tr>
<th>Original Agreement</th>
<th>$31,025,083</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved Amendments</td>
<td>- $16,055,286</td>
</tr>
<tr>
<td>Sub Total</td>
<td>$14,969,797</td>
</tr>
<tr>
<td>Proposed Amendment</td>
<td>+ $355,670</td>
</tr>
<tr>
<td>Total</td>
<td>$15,325,467</td>
</tr>
</tbody>
</table>

Inclusive of this amendment, the total cost of this Design-Build agreement is $15,325,467.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on May 21, 2008 (Com. No. FPD1). This Design-Build agreement with McCarthy Building Companies, Inc. was authorized by the Board of Trustees on November 19, 2008 (Com. No. FPD1) to include the North Parking Garage project and the Facilities Maintenance Operation project at a cost not to exceed $31,025,083.

Subsequently, Amendments to the Design-Build Agreement were made which both expanded and reduced the scope of the project with McCarthy as the Design-Builders. As a result of these previous Board actions, McCarthy is responsible for a scope work that surrounds the subject Parking Lot 7. And since some of the work McCarthy is already responsible for is tangential to the subject site, a nexus can be established to allow the scope of the McCarthy Agreement to be expanded to accommodate Lot 7.

History of projects in and around Parking Lot 7

1. McCarthy's original contract was for a parking structure and a Facilities Maintenance and Operations (FMO) building located within Lots A, 1 and 2, therefore the streets (Albert Vera Drive
and "B" Street) surrounding the new location of the FMO parking lot were not contemplated at that time. A new location for the FMO was approved through Amendment No. 12 to this Design-Build Agreement (Change Order No. 12) as were the scope increases through the addition of work in Lot 7 as well as the grading and paving of the surrounding streets.

2. Due to the allocated budget at the time, the entirety of Lot 7 was not included as additional scope. In fact, the western side of Lot 7 was omitted — and instead of improving it, this portion was leased to a car dealer as inventory storage space.

3. The lease of a portion of the Lot 7 was approved by the Board on October 8, 2014 (Com. No. BSD2). The Board action for the item described the condition of Lot 7 as follows:

"The area to be leased is a fenced construction site tentatively scheduled for renovation in September 2016 and will be used as is."

3. Prior to McCarthy’s scope being expanded to include Storm Water related work through Amendment No. 12 (Change Order No. 12), the Storm Water Infiltration and Catch Basins Inserts project at West Los Angeles College was awarded to Masters Contracting Company, Inc. (No. 33714) on July 10, 2013 (Com. No. FPD1).

4. The storm water catch basin for Parking Lot 7 was installed by Masters Contracting as part of Contract No. 33714. The full scope was to construct an infiltration basin, catch basin within Lot 7, re-configure the grade in and around the baseball and soccer fields and add underground storm drains below Albert Vera Drive.

5. The grading and paving work within Lot 7 could not take place at the time Contract No. 33714 was underway because the site was leased to the car dealer.

The following additional Design-Build services are proposed and are requested to be authorized:

Due to college request:

- Demolish, grade, pave, and re-stripe approximately 71,400 square feet of Lot 7 to redirect storm water to a constructed catch basin at the western side of the lot.

Amendment No. 13 to Agreement No. 32144 includes Change Order No. 15.
Funding and Development Phase

Funding is through Measure J Bond proceeds. Storm Water Project – Phase 2 40J.5909.05.03. Design & Construction Phase.

IX. ACTIONS RELATED TO PREVIOUS AUTHORIZATIONS TO AWARD LEASE LEASE-BACK AGREEMENTS

A. RESCIND AUTHORIZATION TO AWARD PROFESSIONAL SERVICE AGREEMENT

Action

Rescind the authorization to award six (6) Professional Service Agreements with PBWS Architects, LLP (PBWS) to provide Architect of Record (AOR) services for the Expanded Automotive and Campus Improvement Projects (Expanded Auto CIP) at Los Angeles Pierce College from August 6, 2015 through April 2, 2018 at a cost not to exceed $2,823,000 inclusive of eligible reimbursable expenses.

Background

On November August 5, 2015 (Com. No. FPD1), the Board of Trustees authorized award of six (6) agreements with PBWS to provide AOR services for the following projects which together comprise the Expanded Auto CIP: Expanded Automotive and New Technical Education Facilities, Central Plant Expansion (West Central Plant), Parking Lots and Roadway Improvements, Demolition of Anthropology/Geography Building, Mason Reroute, Campus Fire Access Road and Storm Water Improvements. The Expanded Auto CIP projects were planned to be constructed using the Lease Lease-Back method of construction delivery after PBWS had designed the projects.

The District has elected not to pursue use of the Lease Lease-Back construction project delivery method for these projects and it is recommended that the prior authorization to award the six (6) Professional Service Agreements be rescinded. No Agreements were executed. Please see Lead Construction Counsel's Memorandum dated March 14, 2016 for further details.

The Expanded Auto CIP projects will now be competitively procured via another authorized construction delivery method, potentially to include design services in a Design-Build package. As a result of this change, the
AOR services previously anticipated to be provided by PBWS are no longer required.

Award History

This agreement was the 25th awarded to this company through the Bond Program for a cumulative original award total of $11,646,441. Rescinding this award reduces this company's cumulative original award total to $8,823,441.

Funding and Development Phase

Funding is through Proposition AA and Measure J Bond proceeds. Expanded Automotive and New Technical Education Facilities 35P.5536.02, Central Plant Expansion 35P5544.03.05, Parking Lots/Roadways and Demolition of Anthropology/Geography Building 35P.5543.05.02, Mason Reroute 35P.5542.05.03, Campus Fire Road Improvements 35P.5542.05.01, and Storm Water Improvements 40J.5509.05.01. Design Phase.

B. TERMINATE PROFESSIONAL SERVICES AGREEMENT FOR CONVENIENCE

Action

Terminate for the convenience of the District Professional Service Agreement No. 33902 with Harley Ellis Devereaux, Inc. (HED) to provide continued Architect of Record (AOR) services for the Firestone Education Center project at East Los Angeles College from July 9, 2015 through March 31, 2019 at a cost not to exceed $4,948,000 inclusive of eligible reimbursable expenses.

Background:

On November July 8, 2015 (Com. No. FPD1), the Board of Trustees authorized award of an agreement with HED to provide AOR services. The agreement was executed shortly thereafter and the continued provision of AOR services began. Agreement No. 33902 is proposed to be terminated for convenience.

Please see Lead Construction Counsel's Memorandum dated March 14, 2016 for further details.
Award History

This agreement was the 14th awarded to this company through the Bond Program for a cumulative original award total of $10,553,717. The cumulative value of awards to this company shall be reduced as a result of this termination.

Funding and Development Phase

Funding is through Proposition AA and Measure J Bond proceeds. Firestone Education Center 22G.8261.02, 32G.5261.02. Design Phase.

C. RESCIND AUTHORIZATIONS TO AWARD LEASE LEASE-BACK AGREEMENTS

a. Action

Rescind the authorization to award a Site Lease, Facilities Lease, and related Construction Services Agreement to Swinerton Builders to perform pre-construction and construction services for the Demolition Evaluation Study and Services project, Firestone Education Center at East Los Angeles College ("Firestone"). The not-to-exceed cost for the Project is $22,200,000 and the not-to-exceed cost for Pre-Construction Services is $210,012.

Background

On May 13, 2015 (Com. No. FPD2), the Board of Trustees adopted a Resolution: a) ratifying Staff’s issuance of a Request for Qualifications and Proposals (RFQ/P) using the Lease Lease-Back project delivery method under Education Code 81335, and other applicable laws, seeking proposals from general contractors, licensed and in good standing with the State of California, to enter into, execute, and deliver a Site Lease, Facilities Lease, and related Construction Services Agreement to perform pre-construction and construction services for the project commonly known as the Demolition Evaluation Study and Services Project situated at Firestone; and b) authorizing the award of a Site Lease, Facilities Lease, and related Construction Services Agreement with Swinerton for the Demolition Evaluation Study and Services Project at Firestone.

The District has elected to not pursue use of the Lease Lease-Back project delivery method and it is recommended that the subject authorization to award an agreement be rescinded. No agreements
were executed. Please see Lead Construction Counsel's Memorandum dated March 14, 2016 for further details.

Award History

This agreement was the seventh awarded to this company through the Bond Program for a cumulative original award total of $97,882,274. Rescinding this award reduces this company's cumulative original award total to $75,682,274.

Funding and Development Phase

Funding is through Measure J Bond Proceeds as applicable. East Los Angeles College Firestone Education Center, Demolition Evaluation Study and Services 22G.8261.02. Construction Phase.

b. Action

Rescind the authorization to award four Site Leases, Facilities Leases, and related Construction Services Agreements to McCarthy Building Companies, Inc. (McCarthy) to perform pre-construction and construction services for each of the four (4) projects commonly known as the Campus Improvement Projects (Projects) situated on the campus of Los Angeles Trade Technical College at a not-to-exceed cost of $35,348,000.

Background

On May 27, 2015 (Com. No. FPD2), the Board of Trustees adopted a Resolution: a) ratifying Staff's issuance of a Request for Qualifications and Proposals (RFQ/P) using the Lease Lease-Back project delivery method under Education Code 81335, and other applicable laws, seeking proposals from general contractors, licensed and in good standing with the State of California; and b) authorizing the award of four Site Leases, Facilities Leases, and related Construction Services Agreements to McCarthy.

The District has elected not to pursue use of the Lease Lease-Back construction project delivery method for these project and it is recommended that the subject authorization to award the agreements be rescinded. No agreements were executed. See Lead Construction Counsel's Memorandum dated March 14, 2016 for further details.
Award History

This agreement was the ninth awarded to this company through the Bond Program for a cumulative original award total of $189,342,439. Rescinding the authorization to award reduces this company's cumulative original award total to $153,994,439.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Art and Culinary Arts Building/Phase II 37T.5709.03.02, South Campus Athletic Field, 07T.721.02, Demolish Temporary North Tent 07T-779.18, Upgrade Existing Temporary South Tent 07T-779.17. Construction Phase.

c. Action

Rescind the authorization to award a Site Lease, Facilities Lease, and related Construction Services Agreement to Balfour Beatty, LLC (Balfour) to perform pre-construction and construction services for each of the eight (8) projects commonly known as the West Los Angeles College Campus Improvement Package (West CIP). The not-to-exceed cost for the West CIP is $30,098,219.

Background:

On July 8, 2015 (Com. No. FPD4), the Board of Trustees adopted a Resolution: a) ratifying Staff's issuance of a request for Qualifications and Proposals (RFQ/P) using the Lease Lease-Back project delivery method under Education Code 81335, and other applicable laws, seeking proposals from general contractors, licensed and in good standing with the State of California; and b) authorizing the award of a Site Lease, Facilities Lease, and related Pre-Construction and Construction Services Agreements with Balfour for each of the eight (8) projects of the West CIP.

The District has elected not to pursue use of the Lease Lease-Back construction project delivery method and it is recommended that the subject authorization to award these agreements be rescinded. No agreements were executed. Please see Lead Construction Counsel's Memorandum dated March 14, 2016 for further details.
Award History

This agreement was the ninth awarded to this company through the Bond Program for a cumulative original award total of $75,958,704. Rescinding the authorization to award reduces this company’s cumulative original award total to $45,860,485.

Funding and Development Phase

Funding is through Measure J funds. Technology Learning Center 2 39W.5951.02.01, Watson Center 39W.5982.02, West-Trans & Accessibility Improvements-ATA-Lot 2 Bridge B4/B5 Elevator 40J.5902.03.03, Demolition of Temporary & Obsolete Facilities-Dismantle Sound Walls 39W.5981.01.05, West-Trans & Accessibility improvements-Remaining Priority 1 & 2 Items 40J.5902.03.01, Physical Education & Dance 39W.5941.02, West-Trans & Accessibility Improvements-Lot 5 Elevator & Albert Vera Ramp 40J.5902.03.04, Performing Arts Amphitheater 39W.5916.03. Construction Phase

X. AUTHORIZE PURCHASE ORDER

Action

Pursuant to Public Contract Code 20653 and 10290(j), a) find it is in the best interest of the District to procure under the authority of the California Multiple Award Schedule (CMAS)/Canon Solutions America, Inc. Contract No. NIPA #CP-002-13, and b) authorize the purchase of 11 photocopier/multi-function devices (Model EL1-2D) for the Student Learning Environment (SLE) – North of Mall - Classroom Modernization/Technology/Low Voltage project at Pierce College at a cost of $59,060. If applicable, all sales tax shall be paid.

Background

LACCD is authorized to utilize the above contract through CMAS, a California State supported program under the Department of General Services that was created to provide an equipment purchasing vehicle along with services for publicly funded agencies. Delivery and setup are included.

Funding and Development Phase

Funding is through Measure J Bond proceeds. SLE – North of Mall – Classroom Modernization/Technology/Low Voltage 35P.5535.03.02. Construction Phase.
XI. AUTHORIZE CORRECTION OF COST ERRORS

A. Action

Authorize the corrections shown below regarding the cost of Change Order Nos. 3 and 4 in Item VI. F. of Com. No. FPD1 for December 9, 2015:

Ratify Change Order Nos. 3, 4, and 5 to Construction Contract No. 4500206819 with Acco Engineered Systems for additional construction services for the Technical Education Energy Management System Upgrade and Central Plant Tie In project at Los Angeles Southwest College at a cost not to exceed the amounts listed in the table below:

<table>
<thead>
<tr>
<th>Change Order No.</th>
<th>Cost</th>
<th>Percentage of Original Contract Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>$18,142</td>
<td>3.09%</td>
</tr>
<tr>
<td></td>
<td>$51,132</td>
<td>8.7%</td>
</tr>
<tr>
<td>4</td>
<td>$7,406</td>
<td>1.26%</td>
</tr>
<tr>
<td></td>
<td>$16,710</td>
<td>2.8%</td>
</tr>
<tr>
<td>5</td>
<td>$2,298</td>
<td>0.39%</td>
</tr>
</tbody>
</table>

Inclusive of these change orders, the total cost of this Construction Contract is $692,497 $724,475.

Background

This agreement was authorized by the Board of Trustees on November 5, 2014 (Com. No. FPD1) with Acco Engineered Systems to provide general construction services for this project. The original contract value is $586,651.

The following services have been completed and are requested to be ratified:

Due to additional requirements:

- Change Order No. 3: Due to extended stagnant condition of pipe related to nonoperation of system and test results after chemical flushing - filter vessels were recommended to protect contaminants from circulating back to the Central Plant per EOR.
- Change Order No. 4: Due to obsolescence related to Central Plant tie in, existing boiler was demolished along with ductwork and existing exhaust fan was repaired and ductwork was repaired or replaced and sealed to provide adequate ventilation in the mechanical room.
- Change Order No. 5: Due to evidence of corrosion related debris in pipe sections after chemical flushing additional chemicals were introduced (Protect-O-Tank formula) in an attempt to seal in as much corrosion related debris so the hot water system loop can function and provide heat for the winter.

### Funding and Development Phase

Funding is through Proposition 39 and Deferred Maintenance Funds. Technical Education Energy Management System Upgrade and Central Plant Tie In. Work Order Nos. 40000320 and 40000563. Construction Phase. Non-Bond project.

### B. Action

Due to the incorrect transposition of information regarding the cost of Change Order Nos. 3 and 4 and the subsequent request for correction (please see above), authorize the correction of the related cost error regarding the total cost of the contract shown in Item VII F. of Com. No. FPD1 for December 9, 2015:

Authorize Acceptance of Completion of Contract No. 4500206819 with ACCO Engineered Systems Inc. to provide general construction services for the Technical Education Energy Management System Upgrade and Central Plant Tie In project at Los Angeles Southwest College with a substantial completion date of October 8, 2015.

### Background

This contract was authorized by the Board of Trustees on November 5, 2014 (Com. No. FPD1).

The total cost of this contract is $692,497 $724,475.
FPD1 – Resource Document

Funding and Development Phase

Funding is through Proposition 39 and Deferred Maintenance Funds. Technical Education Energy Management System Upgrade and Central Plant Tie In. Work Order Nos. 40000320 and 40000563. Construction Phase: Non-Bond project.

XII. RATIFY CORRECTION OF ERROR AND AUTHORIZE AMENDMENT TO DESIGN-BUILD AGREEMENT

Action

A. Ratify the following correction to an error shown on Item VIII. on April 23, 2014 on Com No. FPD1:

Authorize a Design-Build agreement with Harper Construction Company, Inc. to provide design and construction services for the Science Career and Mathematics Building project at East Los Angeles College during the period April 24, 2014 through Final Completion at a cost of $52,675,465.

B. Authorize Amendment No. 9 to Design-Build Agreement No. 33801 with Harper Construction Company for additional Design-Build services for the Science Career & Mathematics Complex project at East Los Angeles College at a cost not to exceed $334,304 inclusive of eligible reimbursable expenses.

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Agreement</td>
<td>$52,675,465</td>
</tr>
<tr>
<td>Approved Amendments</td>
<td>+</td>
</tr>
<tr>
<td>Sub Total</td>
<td>$58,298,689</td>
</tr>
<tr>
<td>Proposed Amendment</td>
<td>+</td>
</tr>
<tr>
<td>Total</td>
<td>$58,632,993</td>
</tr>
</tbody>
</table>

Inclusive of this amendment, the total cost of this Design-Build agreement is $58,632,993.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on July 11, 2012 (Com. No. FPD1). This Design-Build agreement with Harper Construction Company was authorized by the Board of Trustees on April 23, 2014 (Com. No. FPD1).
The following additional Design-Build services are proposed and are requested to be authorized:

1. Due to unforeseen conditions:
   - Provide a diesel particulate filter for the emergency generator provided by the College.

2. Due to additional requirements:
   - Provide and install additional fire sprinkler hardware to re-route fire sprinkler piping per Engineer of Record (EOR).
   - Install an additional exterior service door and electric card reader at the building mechanical room for equipment access per Architect of Record (AOR).
   - Add additional backing for exterior metal panels as requested by manufacturer per EOR.

Amendment No. 10 to Agreement No. 33801 includes Change Order No. 14.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Science Career & Mathematics Complex 32E5222.02.03. Construction Phase.

XIII. RATIFY CORRECTION OF ERROR AND AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACT

Action

A. Ratify the following correction to an error shown on Item VI. B. on December 9, 2015 on Com No. FPD1:

   Ratify Change Order No. 1 to Construction Contract No. 33900 with Ramco General Engineering Contractor for additional general construction – structural bollard services for the Parking Structure No. 4 project at East Los Angeles College at a cost of $4,387 $4,310 inclusive of eligible reimbursable expenses.

   Inclusive of this amendment, the total cost of this Construction Contract is $58,787 $58,710.

B. Authorize Acceptance of Completion of Construction Contract No. 33900 with Ramco General Engineering Contractor for additional general
construction – structural bollard services for the Parking Structure No. 4 project at East Los Angeles College with a substantial completion date of January 29, 2016.

Background

This agreement was authorized by the Board of Trustees on July 8, 2015 (Com. No. FPD1) with Ramco General Engineering Contractor to provide general construction – structural bollard services for the Parking Structure No. 4 project.

The total cost of this contract is $58,710.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Parking Structure No. 4 32E.5205.02. Close-Out Phase.

XIV. AUTHORIZE PAYMENT FROM BOND PROCEEDS

Action

Authorize payment from Bond proceeds to Southern California Gas Company for the removal of an existing undersized meter and the installation of a larger meter to support the needs of the Community Workforce Development Center project at Los Angeles Valley College in the amount of $6,417.

Background

The existing meter does not support the needs of the new construction. A new, larger meter is needed. The payment is for labor and materials to be provided by the Southern California Gas Company.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Community Workforce Development Center 38V.5838.02. Construction Phase.