ORDER OF BUSINESS - REGULAR MEETING

Wednesday, October 7, 2015

Closed Session 4:00 p.m.
Public Session 6:00 p.m.
Second Closed Session
(Immediately Following Public Session if Necessary)

Los Angeles Trade-Technical College
Aspen Hall – Room 101
400 West Washington Blvd.
Los Angeles, CA 90015

I. Roll Call (4:00 p.m.) Location: Aspen Hall – Room 101

II. Requests to Address the Board of Trustees Regarding Closed Session Agenda Matters

III. Recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5 (Refer to Attachment “A” for Closed Session agenda). Location: Aspen Hall – Room 120

IV. Reconvene Regular Meeting (6:00 p.m.) Location: Aspen Hall – Room 101

V. Roll Call

VI. Flag Salute

VII. Report of Actions Taken in Closed Session – October 7, 2015

VIII. Welcoming Remarks by President Laurence Frank, Los Angeles Trade-Technical College

IX. Approval of Minutes:
   • Regular Meeting and Closed Session: August 19, 2015
   • Regular Meeting and Closed Session: September 2, 2015

X. Reports from Representatives of Employee Organizations at the Resource Table

XI. Announcements from the College Presidents
XII. Public Agenda Requests
   A. Oral Presentations
   B. Proposed Actions

XIII. Requests to Address the Board of Trustees – Multiple Agenda Matters

XIV. Reports and Recommendations from the Board
   • Proposed Actions
     BT1. Resolution – District Classified Employees Retirement
     BT2. Approve Resolution – Hispanic Heritage Month
          September 15 – October 15, 2015
     BT3. Approve Resolution in Support of International Student
          Marketing and Recruiting Agency and Agent Contracts
          Education Facilities Bond Act 2016
     BT4. Ratify and Approve Travel
     BT5. Board Member Absence Authorization

XV. Reports from the Chancellor and College Presidents
   • Report from the Chancellor regarding activities or pending issues in
     the District

XVI. Consent Calendar
   Matters Requiring a Majority Vote
     BF1. Ratify Budget Revisions and Appropriation Transfers
     BF2. Adoption of the 2016-2017 Budget Development Calendar
     BSD1. Ratify Business Services Actions
     BSD2. Approve Business Services Actions
     FPD1. Approve Facilities Planning and Development Report
     FPD2. Authorize Master Procurement Agreement
     FPD3. Adopt a Resolution Authorizing Implementation of the
          Design-Build System of Project Delivery for the Energy
          Infrastructure Improvements Project at Los Angeles Valley
          College; Ratifying the Request for Qualifications and
          Proposal Process; and Authorizing the Award of a Design-
          Build Agreement
     FPD4. Approve Addendum to the 2003 Environmental Impact
          Report for the Los Angeles Valley College Facilities Master
          Plan, and Approve Modification to Mitigation Measure AQ-9
     HRD1. Personnel Services Routine Actions
     ISD1. Approve New Educational Courses and Programs
     ISD2. Approve New Community Services Offerings
     PC1. Personnel Commission Actions
       • Correspondence
XVII. Recommendations from the Chancellor

General Matters

CH1. Amend Board Rule Chapter II Article IV – 2408 Order of Business
CH2. Approve Los Angeles Mission College Mission Statement
CH3. Designate Representatives to the Los Angeles Regional Adult Education Consortium
CH4. Adopt the Equal Employment Opportunity Plan

Matters Requiring a Super Majority Vote – None

XVIII. Recess to Committee of the Whole

A. Roll Call
B. Public Speakers
C. Presentation/Initiative Reviews
   • Presentation on the 2015 Student Success Scorecard
D. Other Business
E. Adjournment of the Committee of the Whole

XIX. Reconvene Regular Meeting of the Board of Trustees

XX. Roll Call

XXI. Notice Reports and Informatives

ISD/A. [Informative] Notification of Out-of-State Student Travel

XXII. Announcements and Indications of Future Proposed Actions by Members of the Board of Trustees

XXII. Adjournment

Next Regularly Scheduled Board Committee Meetings

Educational Services Center
Board Room – First Floor
770 Wilshire Blvd.
Los Angeles, CA 90017

Wednesday, October 21, 2015

Budget & Finance Committee
3:00 p.m. – 4:45 p.m.
Board Room

Institutional Effectiveness & Student Success Committee
3:00 p.m. – 4:45 p.m.
6th Floor Large Conference Room
Facilities Master Planning & Oversight Committee  
5:00 p.m. – 6:45 p.m.  
Board Room

Legislative & Public Affairs Committee  
5:00 p.m. – 6:45 p.m.  
6th Floor Large Conference Room

In compliance with Government Code section 54957.5(b), documents made available to the Board after the posting of the agenda that relate to an upcoming public session item will be made available by posting on the District’s official bulletin board located in the lobby of the Educational Services Center located at 770 Wilshire Boulevard, Los Angeles, California 90017. Members of the public wishing to view the material will need to make their own parking arrangements at another location.

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

To make such a request, please contact the Executive Secretary to the Board of Trustees at (213) 891-2044 no later than 12:00 p.m. (noon) on the Tuesday prior to the Board meeting.
CLOSED SESSION
Wednesday, October 7, 2015

Los Angeles Trade-Technical College
400 W. Washington Boulevard
Los Angeles, CA 90015

I. Public Employee Evaluation
   (pursuant to Government Code section 54957)
   A. Position: Interim General Counsel
   B. Position: Associate General Counsel

II. Conference with Labor Negotiator
    (pursuant to Government Code section 54957.6)
    A. District Negotiators: Albert Román
       Adriana D. Barrera
       Employee Unit: Clerical/Technical – Local 1521A

III. Public Employee Discipline/Dismissal/Release/Charges/Complaints
     (pursuant to Government Code section 54957)

IV. Conference with Legal Counsel - Existing Litigation
    (pursuant to Government Code section 54956.9(d)(1))
    A. Rhonda Guess v. LACCD
    B. Robert Rettberg v. LACCD
    C. Deonte Williams v. LACCD
    D. Jane Doe v. LACCD
    E. Latiffe Amado v. LACCD
V. Conference with Legal Counsel - Anticipated Litigation
   (pursuant to Government Code section 54956.9(d)(2) and (e)(1))

   A. Potential litigation – 3 matters
RESOLUTION – DISTRICT CLASSIFIED EMPLOYEES RETIREMENT

WHEREAS, The classified employees identified below have been employed with the Los Angeles Community College District for many years; and

WHEREAS, The classified employees have contributed significantly toward providing the highest quality of services to our students and the public on behalf of the Los Angeles Community College District; now, therefore, be it

RESOLVED, That the Personnel Commission and the Board of Trustees of the Los Angeles Community College District do hereby commend the employees for their contributions and extend best wishes in their retirement.

Scott J. Svonkin, President
Board of Trustees

David Iwata, Chair
Personnel Commission

Chancellor and
Secretary of the Board of Trustees

Page 1 of 2 Pages
Com. No. BT1 Div. Board of Trustees

Date: 10/7/2015
## SUMMARY OF RETIRED CLASSIFIED EMPLOYEES

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Job Classification</th>
<th>Years Of Service</th>
<th>Location</th>
<th>Retirement Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Solomaho</td>
<td>Helena</td>
<td>Administrative Analyst</td>
<td>42</td>
<td>ESC</td>
<td>9/1/2015</td>
</tr>
<tr>
<td>Grimes</td>
<td>Roberto</td>
<td>Custodial Supervisor</td>
<td>40</td>
<td>East</td>
<td>8/29/2015</td>
</tr>
<tr>
<td>Nguyen</td>
<td>Vinh</td>
<td>Director of Budget and Management Analysis</td>
<td>33</td>
<td>ESC</td>
<td>9/1/2015</td>
</tr>
<tr>
<td>Fedak</td>
<td>Nicholas</td>
<td>Instructional Assistant - Art</td>
<td>33</td>
<td>East</td>
<td>8/15/2015</td>
</tr>
<tr>
<td>Ellis</td>
<td>Betty</td>
<td>Office Assistant</td>
<td>30</td>
<td>Trade-Tech</td>
<td>9/2/2015</td>
</tr>
<tr>
<td>Michaels</td>
<td>Senator</td>
<td>Sound Engineer</td>
<td>15</td>
<td>City</td>
<td>9/21/2015</td>
</tr>
<tr>
<td>Chung</td>
<td>Kasey</td>
<td>Chemistry Lab Technician</td>
<td>15</td>
<td>City</td>
<td>9/2/2015</td>
</tr>
<tr>
<td>Huff</td>
<td>Henry</td>
<td>Custodian</td>
<td>15</td>
<td>Trade-Tech</td>
<td>8/15/2015</td>
</tr>
<tr>
<td>Baptiste</td>
<td>Leonard</td>
<td>Graphic Designer</td>
<td>9</td>
<td>Mission</td>
<td>9/12/2015</td>
</tr>
</tbody>
</table>
Subject: **APPROVE RESOLUTION – HISPANIC HERITAGE MONTH SEPTEMBER 15 – OCTOBER 15, 2015**

The following resolution is presented by Board Members Svonkin, Eng, and Moreno:

WHEREAS, In 1968, Congress authorized President Lyndon B. Johnson to proclaim a week in September as National Hispanic Heritage Week and in 1988, this celebration was expanded to National Hispanic Heritage Month from September 15 to October 15 of each year; and

WHEREAS, During this time, America celebrates the culture and traditions of United States residents who trace their roots to Spain, Mexico, and the Spanish-speaking nations in Central America, South America, and the Caribbean; and

WHEREAS, The founding origins of the city of Los Angeles are Latino and we take this opportunity to recognize the contributions of Latino-Americans for helping shape our national character and strengthen our communities for a better tomorrow; and

WHEREAS, Latinos continue to be the largest and fastest growing group, comprising 56 percent of the total student population (Fall 2014) as compared with Los Angeles County which is 48 percent Latino; and

WHEREAS, Latinos comprise 53 percent of the 18-34 year-old age group in Los Angeles County; and

WHEREAS, The Los Angeles Community College District (LACCD) Latino workforce continues to grow but, overall, it still lacks parity within the total District workforce; and

WHEREAS, The LACCD family is encouraged to become enriched by the contributions and achievements of the many cultures that foster the pride of the Latino community; and

WHEREAS, Understanding, tolerance, and acceptance of the diverse populations living in our communities is especially critical in these days; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District does hereby proclaim September 15 – October 15, 2015 as Hispanic Heritage Month in honor of the diverse cultures that comprise the Latino communities of the greater Los Angeles area and specifically the Los Angeles Community College District; and be it further

RESOLVED, That the Board of Trustees of the Los Angeles Community College District does hereby encourage faculty during this month to integrate and share the contributions of Latinos with their students, via their curriculum, to further enlighten the students to be well-informed individuals.
Subject: APPROVE RESOLUTION IN SUPPORT OF INTERNATIONAL STUDENT MARKETING AND RECRUITING AGENCY AND AGENT CONTRACTS

The following resolution is presented by the Ad Hoc Outreach and Recruitment Committee members Moreno (Chair) and Eng (Member) and Board Member Svonkin:

WHEREAS, The recruitment of international students to the Los Angeles Community College District (District) colleges creates a diverse international student body resulting in a rich academic and cultural environment for its domestic students; and

WHEREAS, The District colleges would like to host a diverse international student body at its campuses by initiating student marketing and recruitment activities in targeted geographical areas throughout the world; and

WHEREAS, Many international student marketing and recruiting agencies and agents, especially those that are foreign-based, are unable to obtain domestic or foreign insurance to cover their business activities; now, therefore, be it

RESOLVED, That the Los Angeles Community College District believes that in order to obtain a greater, diverse and successful pool of marketing and recruiting agencies and agents that it shall permit the waiver of insurance coverage requirements, except those required by law, and indemnification for those agreements procuring agencies and agents providing international marketing and recruiting services to the District; and be it further

RESOLVED, That each College President procuring the services of an international marketing and recruiting agency or agent will ensure due diligence in all other areas of contracting to ensure that these agencies and agents are otherwise qualified to do business with the District.
Subject: RATIFY AND AUTHORIZE TRAVEL

I. Ratify payment of necessary expenses for Scott J. Svonkin, member of this Board of Trustees, to have attended the launching of the three-year College Promise Campaign held on September 9, 2015 in Warren, Michigan.

II. Ratify payment of necessary expenses for Scott J. Svonkin, member of this Board of Trustees, to have attended the First National Advisory Board quarterly meeting held on September 16, 2015 in Washington, DC.

III. Authorize the following future dates on which Scott J. Svonkin, member of this Board of Trustees, will be attending the Campaign’s National Advisory Board quarterly meetings with payment of necessary expenses as follows:

   January 27 or 29, 2016 – Nashville, Tennessee
   April 27 or 29, 2016 – Washington, DC
   July 27 or 29, 2016 – Cheyenne or Casper, Wyoming
   September 28 or 30, 2016 – Washington, DC

Background: Board President Scott J. Svonkin was appointed to serve on President Barack Obama’s College Promise Campaign’s National Advisory Board. All travel associated with the Campaign and the National Advisory Board will be paid from the 2015-16 Chancellor’s Reserve Account.
Subject: BOARD MEMBER ABSENCE AUTHORIZATION

That the Board of Trustees of the Los Angeles Community College District hereby compensate Trustee Nancy Pearlman for the Special Board meeting of October 10, 2015 despite her absence pursuant to Board Rule 2104.14.

Background: Trustee Pearlman’s absence was due to a commitment made prior to the development of the Special Board meeting.
Subject: RATIFY BUDGET REVISIONS AND APPROPRIATION TRANSFERS

Ratify acceptance of $4,574,903 in income as recommended by the Chief Financial Officer/Treasurer. In accordance with Title 5 of the California Code of Regulations, Section 58307, authorize all the appropriation transfers between major expenditure categories (EXHIBIT I).
EXHIBIT 1

BUDGET REVISIONS AND APPROPRIATION TRANSFERS
ALL FUNDS, EXCLUDING BUILDING BOND FUND
October 7, 2015

NEW INCOME (Attachment I)

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td>810000-849999 1,686,174</td>
</tr>
<tr>
<td>State</td>
<td>860000-869999 2,713,697</td>
</tr>
<tr>
<td>Local</td>
<td>870000-889999 175,032</td>
</tr>
<tr>
<td>Interfund Transfer</td>
<td>890000-892999</td>
</tr>
<tr>
<td>Other Financing Sources</td>
<td>893000-897999</td>
</tr>
<tr>
<td>Contribution to Restricted Program</td>
<td>898000-899999</td>
</tr>
<tr>
<td><strong>Total New Income</strong></td>
<td><strong>4,574,903</strong></td>
</tr>
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</table>

EXPENDITURES

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>Approved Budget</th>
<th>Budget Revisions</th>
<th>Appropriation Transfers</th>
<th>Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificated Salaries</td>
<td>100000-189999 317,806,272</td>
<td>976,027 (14,198,412)</td>
<td>304,583,887</td>
<td></td>
</tr>
<tr>
<td>Classified Salaries</td>
<td>200000-289999 161,619,447</td>
<td>741,316 3,188,646</td>
<td>165,749,412</td>
<td></td>
</tr>
<tr>
<td>Employee Benefits</td>
<td>300000-399999 151,992,105</td>
<td>330,364</td>
<td>398,340</td>
<td>152,720,806</td>
</tr>
<tr>
<td>Books/Supplies</td>
<td>400000-499999 38,231,730</td>
<td>56,203</td>
<td>602,716</td>
<td>38,944,649</td>
</tr>
<tr>
<td>Contract Services</td>
<td>500000-599999 126,321,935</td>
<td>344,511</td>
<td>6,684,176</td>
<td>133,900,821</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>600000-699999 19,350,177</td>
<td>137,004</td>
<td>2,160,635</td>
<td>21,647,818</td>
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<tr>
<td>Other Outgo</td>
<td>700000-709999 3,722</td>
<td>1,032</td>
<td>4,754</td>
<td></td>
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<tr>
<td>Other Debt Services</td>
<td>710000-719999</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Tuition Transfers</td>
<td>720000-729999 3,722</td>
<td>1,032</td>
<td>4,754</td>
<td></td>
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<tr>
<td>Interfunds Transfers</td>
<td>730000-739999 7,522,226</td>
<td>7,522,226</td>
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<td></td>
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<tr>
<td>Direct Support/Indirect Costs</td>
<td>740000-749999 230</td>
<td>230</td>
<td></td>
<td></td>
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<tr>
<td>Loan/Grants</td>
<td>750000-759999 256,326,254</td>
<td></td>
<td></td>
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<tr>
<td>Other Financing Sources (Except 7902)</td>
<td>760000-799999 167,885,256</td>
<td>1,101,528</td>
<td>170,704,471</td>
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<tr>
<td>Reserve for Contingency*</td>
<td>790200 23,416,080</td>
<td>23,416,080</td>
<td></td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>1,270,486,306</strong></td>
<td><strong>4,574,903</strong></td>
<td><strong>1,275,061,205</strong></td>
<td></td>
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</table>

* Reserve for Contingency balance is $23.42 million, which is 3.50% of the Unrestricted General Fund revenue (excluding General Reserve)

All budget revisions and transfers herein are submitted for the Board of Trustees approval in accordance with Title 5 of California Regulations, Sections 58307 and 58308. Appropriation transfers between major expenditure categories are within funds/grants that have been previously received and approved by the Board of Trustees. These transfers have been reviewed by the college administrators and approved by the college Vice Presidents of Administration and College Presidents.

Reviewed by:

Jeanette L. Gordon
Chief Financial Officer/Treasurer
### NEW INCOME AND GRANTS

<table>
<thead>
<tr>
<th>BTA NUMBER</th>
<th>FUND/GRANT NAME</th>
<th>AMOUNT</th>
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<tbody>
<tr>
<td>Federal</td>
<td></td>
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</tr>
<tr>
<td>C-0039</td>
<td><strong>Upward Bound (Fairfax and Manual Arts High Schools)</strong></td>
<td>$334,661</td>
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<tr>
<td></td>
<td>To establish funding to provide college preparatory services to low-income youth</td>
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<tr>
<td></td>
<td>from two high schools (Fairfax and Manual Arts). This program will target first-</td>
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<td></td>
<td>generation potential college students. Services include tutoring, academic</td>
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<td>advisement, study skills development and career guidance workshops, exposure to</td>
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<td>college campuses, and a six-week summer academic program that incorporates</td>
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<td></td>
<td>college-level courses. This program will serve seventy-five (75) students.</td>
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<tr>
<td></td>
<td>Funding is from the United States Department of Education.</td>
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<tr>
<td>C-0040, V-0080</td>
<td><strong>Upward Bound</strong></td>
<td>512,500</td>
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<tr>
<td></td>
<td>To establish funding to increase student proficiency, participation and college</td>
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<td>admission rates. Students will receive an array of services including tutoring,</td>
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<td></td>
<td>academic advisement, study skills development and career guidance workshops,</td>
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<tr>
<td></td>
<td>exposure to college campuses, and a six-week summer academic program that</td>
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<tr>
<td></td>
<td>incorporates college-level courses. This program will serve one hundred</td>
<td></td>
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<tr>
<td></td>
<td>thirty-five (135) students. Funding is from the United States Department of</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Education.</td>
<td></td>
</tr>
<tr>
<td>S-0025</td>
<td><strong>Student Support Services Trio Science Technology Engineering and Math</strong></td>
<td>220,000</td>
</tr>
<tr>
<td></td>
<td>(<em>STEM</em>) Program</td>
<td></td>
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<tr>
<td></td>
<td>To establish funding to provide opportunities for academic development, assist</td>
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<tr>
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<td>students with basic college requirements, and motivate students to the</td>
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<td></td>
<td>successful completion of their postsecondary education. The goal of this</td>
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<tr>
<td></td>
<td>program is to increase the college retention and graduation rates of its</td>
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<td>participants and facilitate the process of transition from one level of higher</td>
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<tr>
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<td>education to the next. This program will serve one hundred twenty (120)</td>
<td></td>
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<tr>
<td></td>
<td>students who have an educational objective in the subject areas of Science,</td>
<td></td>
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<tr>
<td></td>
<td>Technology, Engineering and Mathematics each academic year. Funding is</td>
<td></td>
</tr>
<tr>
<td></td>
<td>from the United States Department of Education.</td>
<td></td>
</tr>
</tbody>
</table>
### Educational Talent Search (ETS)

To establish funding to assist selected low-income, potential first-generation college students annually with reaching their academic goals. In order to meet the goals, ETS will provide assistance to each participant with promotion from one grade-level to the next, with graduating from high school, with entering into rigorous academic classes relating to California State Universities/University of California and Private Colleges A through G requirements, with enrolling successfully into a post-secondary educational program of their choice, and with completing a post-secondary educational program within six years. This program will serve five hundred (500) participants who reside in the target area. Funding is from the United States Department of Education.

#### Trio/Student Support Services

To establish funding to aid low-income, first-generation and/or disabled college students in achieving an education, and to graduate and transfer to a four-year university in a timely manner. Services include academic, career, transfer and financial aid counseling, tutoring, mentoring, workshops for study skills, a computer lab, cultural and four-year university field trips and the dissemination of certain supplies. This program will serve one hundred sixty (160) students for the 2015-2016 year. Funding is from the United States Department of Education.

### Consortium for Undergraduate Research Experiences (CURE)

To establish funding to create a community college based collaboration between NASA's Jet Propulsion Laboratory (JPL) and six Los Angeles area community colleges (Los Angeles City College, Pasadena City College, Los Angeles Valley College, Victor Valley College, East Los Angeles College, and Moorpark College), with Los Angeles City College as the lead agency. CURE recruits sixteen (16) community college students per year, with an emphasis on minority, female and older "second chance" students, for year-round (but summer-based) research experiences in ongoing, cutting-edge projects in astronomy, astrophysics, and planetary science at NASA's Jet Propulsion Laboratory in Pasadena, CA. Funding is from the National Science Foundation.

<table>
<thead>
<tr>
<th>TOTAL FEDERAL</th>
<th>$1,686,174</th>
</tr>
</thead>
</table>

### State

#### Student Equity

To increase funding to align with the 2015-2016 Revised Budget Allocations for the Student Equity Program based on the Advance Apportionment provided by the State Chancellor's Office, released on July 28, 2015. This adjustment brings the program total allocation to $16,843,507. Funding is from the California Community Colleges Chancellor's Office (CCCCO).
**Student Success and Support Program (Credit) 2015-2016**

To augment funding to align with the 2015-2016 Revised Budget Allocations for the Student Success and Support Program (Credit) based on the Advance Apportionment provided by the State Chancellor’s Office, released on June 25, 2015. This adjustment brings the program total allocation to $25,564,692. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).

**CAL Grant B 2014-2015**

To increase the budget for the 2014-2015 CAL Grant B Program as needed for additional student grants approved. This augmentation brings the program total allocation to $399,374. Funding is from the California Student Aid Commission (CSAC).

**Assessment, Remediation & Retention for Associate Degree Nursing (RN) Program**

To establish funding to increase nursing student retention and student success for pre-nursing students, as well as current nursing students, and to provide additional clinical adjunct instructors required for clinical instruction and simulation lab coordination. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).

**Song-Brown Capitation**

To establish funding to admit two additional underrepresented minority and disadvantaged students into the nursing program, to provide placement of program graduates into the Registered Nursing (RN) shortage areas, and to increase the number of staff in the program. Funding is from the Office of Statewide Health Planning and Development (OSHPD).

**Career Technical Education (CTE) Enhancement Fund Program**

To establish funding to implement the Institute for Integrated Career & Academic Pathways (iCAPs) Project. As a regional partner college in iCAPs, Los Angeles Valley College will be contributing to professional development, industry engagement, regional alignment, and marketing to provide support for the delivery of iCAPs as well as an upgrade to computer lab equipment for Information Communication Technology (ICT) dedicated classrooms. Six hundred (600) students will benefit from this program. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).

**TOTAL STATE**

$2,713,697
Local

**Department of Health Services Tutoring/Mentoring Program**  
$69,000  
To accept funding for the Los Angeles Harbor College Associate Degree Nursing Program to offer personalized academic and clinical support for nursing students. This program is designed to improve study skills and enhance the overall learning process and success. Funding is from the County of Los Angeles Department of Health Services.

**Child, Family & Education Cohort Phase II**  
106,032  
To accept funding to provide eight Child, Family & Education classes to sixteen (16) Los Angeles County Office of Education-Greater Avenues for Independence/General Relief Opportunities for Work (LACOE-GAIN/GROW) participants. These classes will prepare participants for an Associate Teacher Skills Certificate. Funding is from the Los Angeles County Office of Education (LACOE).

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TOTAL LOCAL  
$175,032

OTHERS:  

**Fund Redistribution**

**Extended Opportunity Programs and Services (EOPS)**  
($500,000)  
To redistribute funds from EOPS fund number 20489 to EOPS fund number 10489 at Los Angeles City College.

**Extended Opportunity Programs and Services (EOPS)**  
500,000  
To accept redistributed funds from EOPS fund number 20489 to EOPS fund number 10489 at Los Angeles City College.

TOTAL OTHERS  
$0

TOTAL INCOME  
$4,574,903
Organizational Membership

In accordance with Education Code 72670, the following organization is submitted for Board approval:

Amend the List of Organizational Memberships to include the Southern California Marine Institute (SCMI) with annual dues of $11,000. This request originated from Educational Services Center.

**Background:** Membership in this organization will give us access to the following resources at the Southern California Marine Institute (SCMI): the research vessel, Yellowfin, and several small vessels for coastal research (for an annual cruise and education for students and faculty professional development). The facility offers specialized equipment including seawater circulating filtration systems to maintain living marine specimens, research laboratories, offices and meeting spaces, as well as classroom space (equipped with microscopes and accommodating forty students). Los Angeles Community College District will be the first community college district to join the higher education Consortium which includes the local California State Universities, the University of California Los Angeles, the University of Southern California, and Occidental College. The membership would give us a seat at the table as plans are being drafted for the facility.
Subject: ADOPTION OF THE 2016-2017 BUDGET DEVELOPMENT CALENDAR

Adopt the Budget Development Calendar for fiscal year 2016-2017 (Attachment I).

Background: Adoption of the 2016-2017 Budget Development Calendar by the Board of Trustees informs the Board, the District and community constituencies of the planned schedule of budget development activities in order to promote participation in the budget process. This calendar was presented to the District Budget Committee for review.
### 2016 - 2017 BUDGET DEVELOPMENT CALENDAR

<table>
<thead>
<tr>
<th>DATE</th>
<th>ACTIVITY</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SEPTEMBER, 2015</strong></td>
<td><strong>DEVELOPMENT OF BUDGET PREPARATION ACTIVITIES</strong></td>
</tr>
<tr>
<td>September 16</td>
<td>A) Budget and Finance Committee Meeting;</td>
</tr>
<tr>
<td>September 23</td>
<td>B) Notice of Budget Development Calendar presented to Board of Trustees.</td>
</tr>
<tr>
<td>October 7</td>
<td>Adoption of Budget Development Calendar.</td>
</tr>
<tr>
<td>October 16 - 30</td>
<td>College Projections and Financial Plans Review.</td>
</tr>
<tr>
<td>October 21</td>
<td>Budget and Finance Committee Meeting.</td>
</tr>
<tr>
<td>November 2</td>
<td>1st Quarter Reports due from colleges.</td>
</tr>
<tr>
<td>November 3</td>
<td>Initial assessment projections of Centralized accounts.</td>
</tr>
<tr>
<td>November 5 - 30</td>
<td>Constituencies review of 1st Quarter Report and Districtwide projections.</td>
</tr>
<tr>
<td>November 15</td>
<td>1st Quarter Report due to State.</td>
</tr>
<tr>
<td>November 18</td>
<td>Budget and Finance Committee receives briefing on 1st Quarter Rep.</td>
</tr>
<tr>
<td><strong>DECEMBER, 2015</strong></td>
<td><strong>CONSTITUENCIES PROJECTIONS REVIEW</strong></td>
</tr>
<tr>
<td>December 2 - 23</td>
<td>A) Constituencies review of mid-year projections and possible mid-year reductions;</td>
</tr>
<tr>
<td></td>
<td>B) Review of Centralized Accounts Projection.</td>
</tr>
<tr>
<td>December 9</td>
<td>1st Quarter Report submitted to Board of Trustees for approval.</td>
</tr>
<tr>
<td>December 16</td>
<td>Budget and Finance Committee Meeting.</td>
</tr>
<tr>
<td><strong>JANUARY, 2016</strong></td>
<td><strong>GOVERNOR’S PROPOSED STATE BUDGET AND PRELIMINARY ALLOCATIONS</strong></td>
</tr>
<tr>
<td>January 5</td>
<td>A) Budget Office distributes Budget Operation Plan Instructions;</td>
</tr>
<tr>
<td></td>
<td>B) Dedicated Revenue Projections due to the Budget Office.</td>
</tr>
<tr>
<td>January 6 - 8</td>
<td>Budget Office reviews colleges’ 2016-17 dedicated revenue projections.</td>
</tr>
<tr>
<td>January 6 - 15</td>
<td>A) Budget Planning and Formulation files prototype available;</td>
</tr>
<tr>
<td></td>
<td>B) Budget Planning and Formulation Workshop.</td>
</tr>
<tr>
<td>January 14 - 29</td>
<td>Constituencies review Proposed 2016-17 Preliminary Allocation.</td>
</tr>
<tr>
<td>January 20 - 29</td>
<td>Cabinet reviews Proposed 2016-17 Preliminary Allocation.</td>
</tr>
<tr>
<td>January 21</td>
<td>CFO and Accounting Office provide initial ending balance projections.</td>
</tr>
<tr>
<td>January 27</td>
<td>Budget and Finance Committee Meeting.</td>
</tr>
<tr>
<td><strong>FEBRUARY, 2016</strong></td>
<td><strong>CONSTITUENCIES REVIEW BUDGET STATUS</strong></td>
</tr>
<tr>
<td>February 3</td>
<td>2nd Quarter Reports due from colleges.</td>
</tr>
<tr>
<td>February 4</td>
<td>Budget Office distributes 2016-17 Preliminary Allocation.</td>
</tr>
<tr>
<td>February 15</td>
<td>2nd Quarter Report due to State.</td>
</tr>
<tr>
<td>February 17 - 26</td>
<td>A) Cabinet reviews 2016-17 Budget update;</td>
</tr>
<tr>
<td></td>
<td>B) Constituencies review 2nd Qtr Report &amp; College Financial Plan.</td>
</tr>
<tr>
<td>February 24</td>
<td>A) Budget and Finance Committee receives briefing on 2nd Quarter Report;</td>
</tr>
<tr>
<td></td>
<td>B) CFO and Accounting Office update ending balance projections.</td>
</tr>
<tr>
<td><strong>MARCH, 2016</strong></td>
<td><strong>PREPARATION OF PRELIMINARY BUDGETS</strong></td>
</tr>
<tr>
<td>March 3</td>
<td>Budget Prep files transmitted to Budget Office.</td>
</tr>
<tr>
<td>March 4 - 18</td>
<td>Technical review of Budget Prep data files and upload to SAP.</td>
</tr>
<tr>
<td>March 9</td>
<td>2nd Quarter Report submitted to Board of Trustees for approval.</td>
</tr>
<tr>
<td>March 23</td>
<td>Budget and Finance Committee Meeting.</td>
</tr>
<tr>
<td>March 24</td>
<td>A) CFO and Accounting Office update ending balance projections;</td>
</tr>
<tr>
<td></td>
<td>B) Preliminary Budget available on SAP system.</td>
</tr>
<tr>
<td>March 29 - May 6</td>
<td>Open period for Tentative Budget adjustments (First Adjustment).</td>
</tr>
<tr>
<td>DATE</td>
<td>ACTIVITY</td>
</tr>
<tr>
<td>-------------</td>
<td>---------------------------------------------------------------------------</td>
</tr>
<tr>
<td>APRIL, 2016</td>
<td>REVIEW OF PRELIMINARY BUDGET DATA</td>
</tr>
<tr>
<td>April 20</td>
<td>CFO and Accounting Office update ending balance projections.</td>
</tr>
<tr>
<td>April 26 - April 29</td>
<td>Constituencies review budget status.</td>
</tr>
<tr>
<td>April 27</td>
<td>Budget and Finance Committee Meeting.</td>
</tr>
<tr>
<td>April 28 - May 19</td>
<td>Budget meetings on preliminary budgets conducted with college administrators.</td>
</tr>
<tr>
<td>MAY, 2016</td>
<td>REVENUE PROJECTIONS UPDATED</td>
</tr>
<tr>
<td>May 2</td>
<td>3rd Quarter Reports due from colleges.</td>
</tr>
<tr>
<td>May 3</td>
<td>Revised revenue projections based on Governor’s proposed State Budget.</td>
</tr>
<tr>
<td>May 9 - 13</td>
<td>A) Constituencies review May Revise update;</td>
</tr>
<tr>
<td></td>
<td>B) Constituencies receive briefing on Tentative Budget;</td>
</tr>
<tr>
<td></td>
<td>C) Open period for Final Budget adjustments (Second Adjustment).</td>
</tr>
<tr>
<td>May 11</td>
<td>A) Notice of Tentative Budget to Board of Trustees;</td>
</tr>
<tr>
<td></td>
<td>B) Board of Trustees authorization to encumber new year appropriations.</td>
</tr>
<tr>
<td>May 15</td>
<td>3rd Quarter Report due to State.</td>
</tr>
<tr>
<td>May 18</td>
<td>A) Cabinet receives briefing on Tentative Budget;</td>
</tr>
<tr>
<td></td>
<td>B) CFO and Accounting Office update ending balance projections.</td>
</tr>
<tr>
<td>May 19</td>
<td>Budget Operation Plans due to the Budget Office.</td>
</tr>
<tr>
<td>May 25</td>
<td>A) Budget and Finance Committee receives briefing on 3rd Quarter Report;</td>
</tr>
<tr>
<td></td>
<td>B) Budget and Finance Committee reviews Proposed Tentative Budget.</td>
</tr>
<tr>
<td>JUNE, 2016</td>
<td>TENTATIVE BUDGET</td>
</tr>
<tr>
<td>June 8</td>
<td>A) Adoption of Tentative Budget;</td>
</tr>
<tr>
<td></td>
<td>B) 3rd Quarter Report submitted to Board of Trustees for approval;</td>
</tr>
<tr>
<td>June 16</td>
<td>CFO and Accounting Office update ending balance projections.</td>
</tr>
<tr>
<td>June 24</td>
<td>Deadline for submission of revised Dedicated Revenue for Final Budget.</td>
</tr>
<tr>
<td>JULY, 2016</td>
<td>REVISION TO REVENUE PROJECTIONS/ALLOCATIONS</td>
</tr>
<tr>
<td>July 1</td>
<td>File Tentative Budget report with County and State Agencies.</td>
</tr>
<tr>
<td>July 11 - 15</td>
<td>Constituencies review of Budget status.</td>
</tr>
<tr>
<td>July 20</td>
<td>A) CFO and Accounting Office run 1st closing activities;</td>
</tr>
<tr>
<td></td>
<td>B) Budget and Finance Committee to review Proposed Final Budget.</td>
</tr>
<tr>
<td>July 27</td>
<td>A) CFO and Accounting Office update ending balance projections;</td>
</tr>
<tr>
<td></td>
<td>B) CFO and Accounting Office run 2nd closing activities.</td>
</tr>
<tr>
<td>AUGUST, 2016</td>
<td>FINAL BUDGET</td>
</tr>
<tr>
<td>August 3</td>
<td>Final year-end closing and establishment of actual ending balances.</td>
</tr>
<tr>
<td>August 3*</td>
<td>Notice/briefing of Final Budget to Board of Trustees.</td>
</tr>
<tr>
<td>August 19 - 26*</td>
<td>Publication budget available for public review.</td>
</tr>
<tr>
<td>SEPTEMBER, 2016</td>
<td>FINAL BUDGET/YEAR-END ANALYSIS</td>
</tr>
<tr>
<td>September 7</td>
<td>Public Hearing and adoption of Final Budget.</td>
</tr>
<tr>
<td>September 9</td>
<td>File Final Budget report with County and State agencies.</td>
</tr>
</tbody>
</table>

* Based on 2016/17 Board Meeting Calendar (TBA).
Subject: RATIFY BUSINESS SERVICES ACTIONS

In accordance with the California Education Code and Los Angeles Community College District Board Rules, the following routine transactions are reported for ratifications:

A. PURCHASE ORDERS

851 issued from August 3, 2015 to August 31, 2015 which totaled $2,183,047.

B. FACILITIES ORDER FORMS

53 issued from August 1, 2015 to August 31, 2015 which totaled $175,020.

C. AGREEMENT FOR ART MODELING SERVICES

7 issued which totaled $1,124.

D. AGREEMENT FOR ATHLETIC OFFICIATING SERVICES

1 issued which totaled $14,500.

E. PERMITS FOR USE AND CIVIC CENTER PERMITS

3 issued from August 1, 2015 to August 31, 2015 for a total income of $1,040 at City

15 issued from July 1, 2015 to September 1, 2015 for a total income of $24,000 at East

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Francisco C. Rodriguez, Chancellor
3 issued from August 1, 2015 to August 31, 2015 for a total income of $3,000 at Harbor
2 issued from August 1, 2015 to August 31, 2015 for a total income of $16,868 at Southwest
2 issued from August 10, 2015 September 9, 2015 for a total income of $1,200 at Valley
12 issued from July 1, 2015 to September 1, 2015 for a total income of $15,000 at West

Total Income of Section E: $61,108

F. CONTRACT EDUCATION AGREEMENTS

4500204836 Harbor. Agreement with Ambassador High School for the College to provide instructional classes that meets the curriculum requirements of the high school during the period September 1, 2015 to June 30, 2016, inclusive. Total income: $114,800.

4500217077 Harbor. Agreement with Los Angeles County Office of Education for the College to provide instructional classes that meets the requirements of the Culinary Certification program during the period September 1, 2015 to June 30, 2016, inclusive. Total income: $184,600.

Total Income of Section F: $299,400

G. LEASE OF FACILITIES FOR DISTRICT USE

4500207035 Pierce. Amendment to agreement with Ara Melkonian for use of the Ara Dance Studio to conduct Community Services classes, to increase the total contract amount for additional use during designated dates and times during the period July 1, 2015 to June 30, 2016. Total cost: $14,528.

Total Cost of Section G: $14,528

H. LEASES, USE PERMITS AND CIVIC CENTER PERMITS OF DISTRICT FACILITIES

4500167096 City. Amendment No. 4 to Agreement with Ukrainian Cultural Center for use of parking spaces located in the lot on Melrose Avenue for use as overflow parking as needed for permittee’s events on designated days and times, during the period July 1, 2015 to June 30, 2016, inclusive, for the fifth and final year of the agreement. Total income: $4,000.
I. LICENSE AGREEMENTS

4500218178  Districtwide. Agreement with Wolfram Research Inc., to provide a one-year site license agreement for the piloting of their “Mathematica” software and their Faculty and Student Home Use applications at the nine College’s tutoring labs, under the auspices of the Office of the Chancellor, during the period October 1, 2015 to September 30, 2016, inclusive. Total cost: $54,000.

4500169717  Districtwide. Amendment No. 1 to extend the agreement with Economic Modeling, LLC previously known as EMSI, under the auspices of the Office of Educational Programs and Institutional Effectiveness, for the use of a web-based software that provides regional economic data at the county-level, enabling users to project jobs by industry, occupation, course demand by ZIP code, and population demographics during the period of July 15, 2015 to July 14, 2016, inclusive. Total cost: $40,000.

4500199833  Harbor. Amendment No. 1 to renew agreement with California Mathematics Diagnostic Testing Project (MDTP) for the license to use the MDTP tests in the Assessment Center to place students into Math courses during the period July 1, 2015 to June 30, 2016, inclusive. Total cost: $800.

Total Cost of Section I: $94,800

J. MAINTENANCE AGREEMENTS

4500217207  Mission. Agreement with Canon Solutions America, Inc. for maintenance of a Canon IR4235 copier in the Information Technology Department during the period November 1, 2015 to October 31, 2020, inclusive. Total cost: $2,700.

4500164873  Valley. Amendment No. 4 to renew agreement with Aqua Serv Engineers, Inc. to provide maintenance and complete chemical treatment program for the Central Plant cooling and heating systems for the Maintenance and Operations Department during the period September 1, 2015 to August 31, 2016, inclusive. Total cost: $10,320.
4500188785  Valley. Amendment No. 2 to renew agreement with Emcor Services Mesa Energy Systems for maintenance of two McQuay and one Broad chillers for the Maintenance and Operations Department during the period August 1, 2015 to July 31, 2016, inclusive.  Total cost: $9,590.

4500203909  Valley. Amendment No. 1 to renew agreement with Viatron System, Inc. for maintenance of Viatron Imaging Systems including technical support for the Student Services Department during the period July 1, 2015 to June 30, 2016, inclusive.  Total cost: $22,239.

Total Cost of Section J: $44,849

K.  REVENUE SHARING AGREEMENT

4500192437  City. Amendment No. 2 to increase the amount on the agreement with Versant Holdings LLC to offer mutual agreed upon and approved educational courses for Registered Nurse Residency Program due to increase of student participation for 2015 Winter and Spring semesters during the period July 1, 2014 to June 30, 2015, inclusive.  Total cost: $70,212.

Total Cost of Section K: $70,212

L.  STUDENT INTERN AGREEMENTS

4500164435  Districtwide. Amendment No. 5 to renew no-cost agreement with Dignity Health for clinical training at various Dignity Health facilities of students enrolled in the colleges’ student intern programs during the period September 1, 2015 to August 30, 2016, inclusive.

4500172863  East. No-cost agreement with Keck Medical Center of USC for clinical training of students enrolled in the Respiratory Therapy program during the period March 17, 2015 to March 16, 2017, inclusive.

4500207801  East. No-cost agreement with So. California Healthcare System for clinical training of students enrolled in the Health Information Technology program during the period February 1, 2015 to January 31, 2020, inclusive.

4500214541  East. No-cost agreement with Tender Care Home Health for clinical training of students enrolled in the Health Information Technology program during the period May 1, 2015 to April 30, 2020, inclusive.
4500217383 Harbor. No-cost agreement with California State University Long Beach for the CSULB students enrolled in the Athletic Training program to receive clinical education experience under the supervision of a Preceptor in an athletic training setting at the College during the period October 1, 2015 to September 30, 2020, inclusive.

4500185524 West. Amendment to extend no-cost agreement with Mend Dental Clinic for clinical training of students enrolled in the Dental program from August 1, 2015 to July 31, 2018, inclusive.

4500185533 West. Amendment to extend no-cost agreement with V A Greater Los Angeles Hospital for clinical training of students enrolled in the Dental program from August 1, 2015 to July 31, 2018, inclusive.

Total Cost of Section L: $0

M. SERVICE AGREEMENTS

4500166116 City. Amendment No. 4 to renew agreement with Goodwill Disposal Company to provide pickup, hauling and disposal services for 40 yard bin of separated waste materials such as concrete, metal or wood to drop off at the recycling center on an as needed basis. These services are not included in the District-wide waste hauling agreement. Period of service from July 1, 2015 to June 30, 2016, inclusive. Total cost: $5,000.

4500190462 City. Amendment No. 3 to increase the amount on agreement with SARS Software Products, Inc. to replace SARS-Grid with SARS Anywhere software to include installation fee and software support for the EOPS Department during the period July 1, 2015 to June 30, 2016, inclusive. Total cost: $1,000.

Various Districtwide. Amendment No. 1 to extend agreements with the following Unified School Districts (USD) to provide resources for planning and developing an Adult Education Plan in accordance with AB 86, which would be deployed in 2015, allowing the USD's to hire staff, gather data on existing adult education services, provide reports, and participate in regional meetings, under the auspices of the Office of Economic and Workforce Development, during the period July 1, 2015 to December 31, 2015, inclusive. Total cost: $358,303.

4500201268 Los Angeles Unified School District. Total cost: $220,664
4500201266  Culver City Unified School District. Total cost: $19,750

4500201265  Montebello Unified School District. Total cost: $96,139

4500201264  Burbank Unified School District. Total cost: $21,750

4500158701  East. Amendment No.4 to renew agreement with Blackbaud to provide the Learn More Total Training program used in the Resource Department during the period July 1, 2015 to June 30, 2016, inclusive. Total cost: $51,000.

4500162804  East. Amendment No.4 to renew agreement with Sars Software Products, Inc. to provide the Sars-Grid program used in the Assessment Center during the period July 1, 2015 to June 30, 2016, inclusive. Total cost: $5,100.

4500162808  East. Amendment No.4 to renew agreement with Kevin Norwall to provide golf classes for the Community Services program previously approved by the Board during the period July 1, 2015 to June 30, 2016, inclusive. Total cost: $24,000.

4500189162  East. Amendment No.2 to renew agreement with Pacific Parking Systems to provide preventative maintenance services for seven parking stations located in the Stadium Parking Lot during the period July 1, 2015 to June 30, 2016, inclusive. Total cost: $22,000.

4500191907  East. Amendment No.1 to renew agreement with Uversity to provide School App social media program, used by students during the period June 1, 2015 to May 30, 2016, inclusive. Total cost: $31,000.

4500197874  East. Amendment No. 1 to extend the agreement with Mobile Modular Management for two modular buildings from July 1, 2015 to June 30, 2016, inclusive. Total cost: $8,400.

4500199015  East. Amendment No.1 to renew agreement with Uversity to provide School App social media program, used by students during the period June 1, 2015 to May 30, 2016, inclusive. Total cost: $31,000.

4500216238  East. Agreement with Condensed Curriculum International, Inc. to provide course materials for the Pharmacy and EKG Programs at the College during the period July 1, 2015 to June 30, 2016, inclusive. Total cost: $63,672.
East. Agreement with Jason Sanchez to provide personal makeup and cosmetics classes for the Community Services program previously approved by the Board during the period July 1, 2015 to June 30, 2016, inclusive. Total cost: $21,375.

East. Agreement with American Transportation Systems to provide shuttle bus transportation for the South Gate Educational Center during the period August 31, 2015 to December 17, 2015, inclusive. All buses are licensed by the Public Utilities Commission and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety. Total cost: $63,000.

East. Agreement with Selwyn Lloyd to provide safety demonstrations for the Fire Academy during the period September 15, 2015 to June 30, 2016, inclusive. Total cost: $7,500.

Educational Services Center. Amendment No. 2 to renew agreement with First Southwest Company dba First Southwest Asset Management Company to provide Continuing Disclosure Services as they relate to the creation of annual reports and arbitrage calculations prepared for bond issues, under the auspices of the Chief Financial Officer/Treasurer's Office during the period February 1, 2015 to January 31, 2016, inclusive. Total cost: $10,000.

Educational Services Center. Amendment No. 2 to extend agreement with AON Consulting & Insurance Services to provide actuarial services related to GASB 45 valuation for the postretirement health benefits plan and to provide reporting information to CalPERS for the Office of the Chief Financial Officer/Treasurer during the period July 1, 2015 to December 31, 2016, inclusive. Total cost: $50,000.

Educational Services Center. Amendment No. 2 to renew the agreement with North Orange County Community College District for work as part of and funded by the California Community Chancellor's Office ESL/Basic Skills Professional Grant from July 1, 2015 to June 30, 2016 inclusive for the third year of the agreement. Total cost: $37,350.

Educational Services Center. Amendment No. 2 to extend agreement with Kimberly Costino to implement activities for regional networks serving participating colleges in Northern, Southern and Central California as part of and funded by the California Community College's Office ESL/Basic Skills Professional Grant, during the period July 1, 2015 to June 30, 2016, inclusive. Total cost: $5,000.
4500199493  Educational Services Center. Amendment No. 2 to renew agreement with Directory Solutions Group to provide UnitySync software support synchronizing identity/password data across all colleges and enabling optimized secure access to the Peoplesoft Student Information System under the auspices of the Office of Information Technology during the period July 1, 2015 to June 30, 2016, inclusive.  Total cost: $2,785.

4500205875  Educational Services Center. Amendment No. 1 to renew agreement with Cities Digital, Inc. to provide annual support and updates of a Laserfiche server for the Central Financial Aid Unit, during the period November 20, 2015 to November 20, 2016, inclusive.  Total cost: $3,740.

4500214298  Educational Services Center. Agreement with Los County Office of Education to provide transit courier mail services for the District’s Accounts Payable pick-up and delivery during the period July 1, 2015 to June 30, 2016, inclusive.  Total Cost: $2,800.

4500217193  Educational Services Center. Agreement with Christopher David Ruiz Cameron to conduct hearings and draft a stipulated settlement in an appeal case under the auspices of the Personnel Commission during the period March 12, 2015 to August 18, 2015, inclusive. Total cost: $12,800.

4500217390  Educational Services Center. No-cost agreement with the California Community Colleges Chancellor’s Office to collect outstanding student financial aid and proper non-financial obligations owed to the District, through the State Franchise Tax Board’s Interagency Offset Program for the District Central Financial Aid Unit during the period October 1, 2015 to December 20, 2015, inclusive. Total cost: $0.

4500217398  Educational Services Center. Agreement with the RP Group to provide for California Community College personnel from across the state to attend and present at the 2015 Strengthening Student Success Conference as a mandatory partnership under the ESL/Basic Skills Professional Development grant funded by California Community Colleges Chancellor’s Office under the auspices of the Office of Educational Programs and Institutional Effectiveness, and funded by that grant during the period October 7, 2015 to October 11, 2015, inclusive. Total cost: $20,000.
4500217656  Educational Services Center. Agreement with Higher Education Cloud Services to conduct an assessment of the District’s Student Information System project and provide recommendations on how to best proceed. The assessment effort will consist of four phases over the course of the assessment during the period September 21, 2015 to September 20, 2016, inclusive with the sole option of the District to renew for a total term of agreement not to exceed four years. **Total cost: $32,000.**

4500217634  Educational Services Center. Amendment to provide funding to agreement with DHR International, Inc., to provide executive recruitment search assistance to the Office of Personnel Commission for the position of Vice Chancellor of Finance and Resource Development, during the period of September 3, 2015 to June 30, 2016 inclusive. Total cost: $57,000 for professional fees, $10,000 for travel and incidentals billed at cost and an estimated 12% or $8,640 for expenses including allocated support fees such as administrative, the DHR LSI assessment tool, voice and data, reproduction and report production, database management and computer services. **Grand total cost estimated at: $75,640.**

Various  Harbor. Amendment No. 1 to extend each of the following agreement’s contract term date previously ratified by the Board of Trustees on January 14, 2015 (Com. BSD1) to establish career pathways from K-12 through secondary education in Advanced Manufacturing and Engineering Technology Linked Learning Consortium as part of the California Career Pathways Trust Grant during the period July 1, 2015 to December 31, 2015, inclusive. **No cost.**

4500206980  International Trade Education Program, Inc.
4500211205  Carson High School
4500211207  Banning High School

4500216533  Harbor. Agreement with Riddell All American Sports Corporation to recondition the football equipment shoulder pads and helmets for the Athletics Department during the period June 1, 2015 to July 30, 2015, inclusive. **Total cost: $6,515.**

4500216551  Harbor. Agreement with Lentini Design to create brochures in both print and digital versions to promote the LAHC Health Sciences workforce development educational offerings and potential career opportunities to further students into careers in the healthcare fields during the period August 17, 2015 to June 30, 2016, inclusive. **Total cost: $11,991.**
Mission. Amendment No. 3 to renew agreement with California Math Diagnostics Testing Project (MDTP) for license to use the MDTP tests used in the Assessment Center to place students into Math courses during the period July 1, 2015 to June 30, 2016, inclusive. Total cost: $800.

Mission. Agreement with Transit Systems Unlimited, Inc. to provide bus transportation services for the Athletics Department’s intercollegiate competitions during the period August 28, 2015 to June 30, 2016, inclusive. Buses are inspected every 45 days or 3,000 miles whichever comes first. Along with this plan, operators are required to fill out daily vehicle inspection sheets. Buses are School Pupil Activity Bus certified. To receive these certifications, operators and equipment are inspected by the California Highway Patrol every year. Additionally, operators are mandated to receive 10 hours of behind the wheel and classroom training every year. Total cost: $26,000.

Southwest. Amendment No. 2 to renew agreement with College Central Network, Inc. to provide Career Services Central Application Service Provider, a web-based career office management system for the Office of Economic and Workforce Development during the period of June 1, 2015 to May 31, 2016, inclusive. Total cost: $1,575.

Southwest. Agreement with DS Waters of America, Inc., to provide monthly rental of three hot & cold water dispensing units for the President’s office, Child Development and Natural Science departments during the period August 1, 2015 to July 31, 2016, inclusive. Total cost: $9,000.

Southwest. Agreement with Golden Star Technology, Inc. to provide hardware and software maintenance support on the storage modules for the Information Technology Department during the period November 1, 2015 to December 17, 2015, inclusive. Total cost: $6,906.

Trade-Technical. Agreement with Los Angeles Area Chamber of Commerce Foundation to attend at least one monthly meeting and provide input about opportunities for employer engagement to assist LA H3C in the development of the Health Science Pathway Orientation during the period June 2, 2014 to June 1, 2015, inclusive. Total cost: $150,000.

Trade-Technical. Amendment No. 1 to renew agreement with Clear Channel Communications to provide advertising for the college during the period January 1, 2015 to June 30, 2015, inclusive. Total additional cost: $25,000.
<table>
<thead>
<tr>
<th>Com. No.</th>
<th>Division</th>
<th>Agreement</th>
<th>Total cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>4500216187</td>
<td>-trade-technical.</td>
<td>Agreement with Golden Star Technology, Inc. to provide the Support Sim Capture Program used in the Information Technology Department during the period July 1, 2015 to June 30, 2016, inclusive.</td>
<td>$7,200</td>
</tr>
<tr>
<td>4500216365</td>
<td>-trade-technical.</td>
<td>Agreement with Nebraska Book Company to provide Win Prism program used in the Bookstore during the period July 1, 2015 to June 30, 2016, inclusive.</td>
<td>$15,540</td>
</tr>
<tr>
<td>4500216880</td>
<td>-trade-technical.</td>
<td>Agreement with Global Trend Productions to provide lighting for the Fall Fashion Show during the period May 28, 2015 to June 15, 2015, inclusive.</td>
<td>$9,993</td>
</tr>
<tr>
<td>4500217148</td>
<td>-valley.</td>
<td>Agreement with Nada Bus Company to provide bus transportation services for the Athletics Department intercollegiate competitions during the period September 1, 2015 to June 30, 2016, inclusive. Buses are inspected by the California Highway Patrol on an annual basis. A comprehensive maintenance is performed every 45 days. Drivers are required to do pre-trip and post-trip inspection of the vehicles. All drivers are required on a yearly basis to sit down for re-training on driver procedures, check yearly DMV pull notice and client customer service skills.</td>
<td>$12,190</td>
</tr>
<tr>
<td>4500217149</td>
<td>-valley.</td>
<td>Agreement with Post Publishing LLC to provide advertising services to promote the Career Technical Education Programs during the period August 1, 2015 to December 31, 2015.</td>
<td>$5,350</td>
</tr>
<tr>
<td>4500217150</td>
<td>-valley.</td>
<td>Agreement with Los Angeles Cable Television – LA Channel – LA36 to broadcast five home football games on LA36 channel for the Athletics Department during the period September 5, 2015 to November 8, 2015, inclusive.</td>
<td>$19,750</td>
</tr>
<tr>
<td>4500217199</td>
<td>-valley.</td>
<td>No-cost agreement with European Studies Association to provide transportation and program support services for the International Education Program, Summer 2016 Study Away Program in Paris, France during the period July 1, 2015 to July 31, 2016, inclusive.</td>
<td>$14,344</td>
</tr>
<tr>
<td>4500217551</td>
<td>-valley.</td>
<td>Agreement with JJLA Associates for the design and art production of Winter 2016 and Spring 2016 schedules of classes for the Academic Affairs Office during the period September 15, 2015 to October 28, 2015, inclusive.</td>
<td>$14,344</td>
</tr>
</tbody>
</table>
4500216902  Van de Kamp Innovation Center. Agreement with FFSTECH dba First Fire Systems to repair faulty digital voice recorders and cameras and as necessary replace and install for the Sheriff’s office (NEB) and Bakery Building, during the period July 23, 2015 to September 30, 2015, inclusive. Total Cost: $11,310.

4500217197  Van de Kamp Innovation Center. Agreement with Pronto Gym Services to conduct preventative maintenance and service on gym equipment during the period August 1, 2015 to July 31, 2016, inclusive. Total cost: $1,313.

4500166845  West. Amendment No.4 to renew agreement with Josephson Academy of Gymnastics to provide classes previously approved by the Board for the Westside Extension during the period July 1, 2015 to June 30, 2016, inclusive. Total cost: $56,000.

4500179744  West. Amendment No.3 to renew agreement with Sars Software Products to provide Sars-Grid program used in Matriculation during the period July 1, 2015 to June 30, 2016, inclusive. Total cost: $22,000.

4500202153  West. Amendment No.1 to renew agreement with Brit-West Soccer to provide classes, previously approved by the Board for the Westside Extension during the period July 1, 2015 to June 30, 2016, inclusive. Total cost: $16,000.

4500206410  West. Amendment No.1 to renew agreement with Morpho Trust USA to provide fingerprinting services required for the Nursing Program during the period July 1, 2015 to June 30, 2016, inclusive. Total cost: $20,000.

4500215409  West. Agreement with Ryan’s Express Transportation, Inc. to provide shuttle bus transportation for the Upward Bound Math and Science Program Summer College Tour during the period July 20, 2015 to July 25, 2015, inclusive. All buses are licensed by the Public Utilities Commission and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety. Total cost: $8,136.

4500217185  West. Agreement with Education To Go to provide various online classes, previously approved by the Board, for the Community Services program during the period July 1, 2015 to June 30, 2016, inclusive. Total cost: $20,000.
Board of Trustees
Los Angeles Community College District

Com. No. BSD1 Division: Business Services Date: October 7, 2015

4500217186 West. Agreement with 1st California Notary Services to provide classes, previously approved by the Board, for the Community Services program during the period July 1, 2015 to June 30, 2016, inclusive. Total cost: $8,000.

4500217195 West. Agreement with Atelier de Paris to provide cloth painting classes, previously approved by the Board, for the Community Services program during the period July 1, 2015 to June 30, 2016, inclusive. Total cost: $6,000.

Total Cost of Section M: $1,433,378

N. SPECIAL GRANT FUNDED AGREEMENTS

4500207840 City. Amendment No. 1 to renew agreement with California Community Colleges Chancellor’s Office for that agency to fund the Assessment, Remediation and Retention for Associate Degree Nursing Program grant to expand current enrollment capacity by providing resources to demonstrate readiness through remedial pre-nursing coursework and provide support services to assist graduating students to prepare for the National Council Licensure Examination to become eligible for licensure as a registered nurse during the period July 1, 2015 to June 30, 2016, inclusive. Total income: $85,500.

4500217062 City. Agreement with United States Department of Education for that agency to fund the TRIO Student Support Services program to assist up to 160 eligible participants who have an interest in obtaining an Associate’s degree or Certificate and transferring to a four-year university during the period September 1, 2015 to August 31, 2020, inclusive. Total income: $1,407,550.

4500217052 East. Agreement with Los Angeles County Department of Education for that agency to fund the Associate Teacher Skills Certificate program during the period August 5, 2015 to June 30, 2016, inclusive. Total income: $106,032.

4500179966 Harbor. Amendment No. 3 to renew agreement with the City of Los Angeles Economic and Workforce Development Department for that agency to fund the YouthSource Center project serving 183 eligible youth, ages 17-24 with a focus on engaging dropouts, out-of-school, and in-school youth to connect them with education and employment opportunities during the period July 1, 2015 to June 30, 2016, inclusive. Total income: $803,160.
4500189778 Harbor. Amendment No. 2 to renew agreement with Los Angeles County Department of Health Services for that agency to fund the Tutoring/Mentoring Program grant to offer personalized academic and clinical support for nursing students during the period July 1, 2015 to June 30, 2016, inclusive. Total income: $69,000.

4500203893 Harbor. Amendment No. 1 to renew agreement with the City of Los Angeles Economic and Workforce Development Department for that agency to fund the City Summer Youth Employment program to serve eligible at-risk youth and young adults (ages 14-24) with work experience that provides opportunities for participants to earn a paycheck while developing foundational workplace skills and making a connection to the labor force during the period July 1, 2015 to December 31, 2015, inclusive. Total income: $97,200.

4500216893 Harbor. Agreement with the Office of Statewide Health Planning and Development for that agency to fund the Song-Brown Capitation Program grant to provide nursing education for two nursing students during the period July 1, 2015 to June 30, 2017, inclusive. Total income: $40,000.

4500217132 Harbor. Agreement with the City of Los Angeles Economic and Workforce Development Department for that agency to fund the City Summer Youth Employment program grant to provide paid work experience to eligible youth in CalWORKs program, in foster care, on probation, who are homeless, who receive general relief from low income households and reside in the City during the period July 1, 2015 to June 30, 2016, inclusive. Total income: $34,662.

4500167272 Mission. Amendment No. 4 with U.S. Department of Education for that agency to fund the Hispanic Serving Institutions – Science Technology, Engineering, and Mathematics (HSI-STEM) Project, improving STEM success and access for Hispanic low-income students, to reduce the fifth year funding during the period October 1, 2015 to September 30, 2016, inclusive. Total reduction of income: $48,277.

4500203163 Southwest. Amendment No. 1 to renew agreement with California Community Colleges Chancellor’s Office for that agency to fund the Enrollment Growth for Associate Degree Nursing grant to provide pre-enrollment assessment and preparation, retention program and National Council Licensure exam support and preparation services, during the period July 1, 2015 to June 30, 2016, inclusive. Total income: $175,187.
Southwest. Agreement with the U. S. Department of Education for that agency to fund the TRIO Science, Technology, Engineering and Mathematics Scholars Program which provides opportunities for academic development, assists students with basic college requirements and serves to motivate students towards successful completion of their postsecondary education during the period September 1, 2015 to August 31, 2020, inclusive. Total income: $1,100,000.

Trade-Technical. Amendment No.1 to agreement with California Community Colleges Chancellors Office for that agency to fund the Nursing Enrollment Growth program during the period July 1, 2015 to June 30, 2016, inclusive. Total income: $630,000.

Trade-Technical. Agreement with Rancho Santiago Community College District for that agency to fund the Career Technical Education Program during the period January 1, 2015 to October 31, 2016, inclusive. Total income: $297,471.

Valley. Amendment No. 4 to renew agreement with Project Grad Los Angeles for that agency to fund the Math and Literacy Tutoring Program to approximately 1,000 low-income Middle and High School students during the period October 14, 2015 to September 30, 2016, inclusive. Total income: $155,000.

Valley. Amendment No. 2 to renew agreement with Los Angeles County Office of Education for that agency to fund the Vocational Assessments for GAIN/GROW/REP participants of Department of Public Social Services during the period July 1, 2015 to June 30, 2016, inclusive. Total income: $264,000.

West. Agreement with Rancho Santiago Community College District for that agency to fund the Career Technical Education Program during the period January 1, 2015 to February 28, 2016, inclusive. Total income: $117,958.

West. Agreement with The Community College Foundation for that agency to fund the PS-MAPP program during the period August 1, 2015 to June 31, 2016, inclusive. Total income: $25,500.

Total Income of Section N: $5,359,943
O. SHORT TERM AGREEMENTS PREPARED AT SITE LOCATIONS FOR SERVICES, RENTAL & MAINTENANCE OF EQUIPMENT, AND LICENSE & MAINTENANCE OF SOFTWARE $5,000 OR LESS PER YEAR

4500215856 City. Agreement with Victor P. Lozano to conduct a series of "Hospital Fire Safety" workshops, previously approved by the Board for the Community Services Department, during the period August 1, 2015 to June 30, 2016, inclusive. Total cost: $3,000.

4500216823 City. Agreement with Panera Bread to provide catering services for the Veterans Open House/Orientation on August 26, 2016. Total cost: $149.

4500212897 East. Agreement with Canon Business Solutions to provide maintenance for one Canon IR3170 copier located in the Cal Works Department during the period May 1, 2015 to April 30, 2016, inclusive. Total cost: $1,600.

4500214670 East. Agreement with Almansor Court to provide banquet services as allowed by the program, for the Adelante Retreat held on June 5, 2015. Total cost: $752.

4500216638 East. Agreement with Library of Congress to provide Classification Web On-line Service to be used in the Library during the period August 13, 2015 to August 12, 2016, inclusive. Total cost: $525.

4500216655 East. Agreement with Marie T. Conde to provide workshops to help students prepare for the Coding Specialist Medical Exam during the period July 6, 2015 to June 30, 2016, inclusive. Total cost: $4,545.

4500216708 East. Agreement with Golden Star Technology, Inc. to provide support for VMware software used in the Information Technology Department during the period September 14, 2015 to September 13, 2016, inclusive. Total cost: $2,925.

4500216992 East. Agreement with Golden Star Technology, Inc. to provide support for Dell Workspace Virtual Desktop software used in the Information Technology Department during the period October 31, 2015 to October 30, 2016, inclusive. Total cost: $2,457.

4500216993 East. Agreement with Maxine Guerra dba Medics On the Move to provide first aid services for the ELAC Live event held on August 18, 2015. Total cost: $225.
East. Agreement with Securenet Solutions, Inc. to provide support for Struxure Ware Data System used in the Information Technology Department during the period August 13, 2015 to August 12, 2016, inclusive. Total cost: $1,352.

East. Agreement with Christian Rene Gastelum to provide home buying workshops for the Community Services Department previously approved by the Board during the period September 26, 2015 to June 30, 2016, inclusive. Total cost: $1,800.

East. Agreement with Golden Star Technology, Inc. to provide support for Fluke Optiview Network Analyzer used in the Information Technology Department during the period August 30, 2015 to August 29, 2016, inclusive. Total cost: $3,800.

Districtwide. Agreement with Linda Tubach to conduct eight (8) collective bargaining education project workshops during summer, fall, winter and spring sessions at each of the nine college campuses, funded by California Community Colleges Chancellor’s Office under the auspices of the Office of Educational Programs and Institutional Effectiveness, during the period July 27, 2015 to June 30, 2016. Total cost: $3,200.

Educational Services Center. Agreement with Los Angeles County Department of Agricultural Commissioner, Department of Weights and Measures to provide three, three hour pesticide safety training classes for designated LACCD pesticide handlers from each college. Cost not to exceed $1,000 per session including training rate, mileage and travel time, during the period September 15, 2015 to December 31, 2015, inclusive. Total cost: $3,000.

Educational Services Center. Agreement with The Harry Bridges Project to conduct two performances of the play, “From Wharf Rats to Lords of the Docks,” at Los Angeles City College and Los Angeles Valley College, funded by California Community Colleges Chancellor’s Office under the auspices of the Office of Educational Programs and Institutional Effectiveness, that will take place September 17, 2015 and October 27, 2015, inclusive. Total cost: $2,000.

Educational Services Center. Agreement with Hispanic Hotline for ¼ page size print advertisement for the position of Vice Chancellor of Finance and Resource Development in the following publications, Hispanic Hotline, Black Careers and Asian Pacific, under the auspices of the Personnel Commission, during the period August 3, 2015 to September 4, 2015, inclusive. Total cost: $230.
Educational Services Center. Agreement with Dr. Kathleen Gabriel to be a guest speaker to discuss her book, “Teaching Unprepared Students: Strategies for Promoting Success and Retention in Higher Education,” to be held at the District Academic Senate Summit at Los Angeles Valley College, under the auspices of the Office of the Chancellor, on September 25, 2015. Total cost: $2,600.

4500215624 Harbor. Agreement with TRL Systems, Inc. to repair server for the Information Technology Department during the period June 1, 2015 to June 5, 2015, inclusive. Total cost: $962.

4500215899 Harbor. Agreement with Brit-West Soccer, Inc. to conduct soccer camps for students, ages 2-12, previously approved by the Board for the Community Services Department, during the period July 1, 2015 to June 30, 2016, inclusive. Total cost: $4,000.

4500215904 Harbor. Agreement with Wayne Williams to conduct “Make Money in the Auto Wholesale Business” classes, previously approved by the Board for the Community Services Department, during the period July 1, 2015 to June 30, 2016, inclusive. Total cost: $4,500.

4500216874 Harbor. Agreement with Dewey Pest Control Company to provide eco-friendly integrated pest management services during the period August 1, 2015 to November 30, 2015, inclusive. Total cost: $4,800.

4500216364 Mission. Agreement with SCV Party Rental to provide table cloths rental services for the Culinary Arts Department during the period July 1, 2015 to June 30, 2016, inclusive. Total cost: $2,500.


4500216827 Mission. Agreement with Judith A. Goodell to conduct a 3-day retreat entitled “Courage to Teach” that will train 20 Faculty on self-renewal, teaching methodologies and study success during the period June 3, 2015 to June 5, 2015, inclusive. Total cost: $3,000.
<table>
<thead>
<tr>
<th>Agreement Number</th>
<th>Pierce Code</th>
<th>Description</th>
<th>Details</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>4500216832</td>
<td>Pierce</td>
<td>Agreement with Image IV Systems, Inc. for maintenance of a Konica Minolta Bizhub 350 in the CalWORKs Office during the period July 1, 2015 to June 30, 2016, inclusive.</td>
<td>Total cost: $398.</td>
<td></td>
</tr>
<tr>
<td>4500216489</td>
<td>Pierce</td>
<td>Agreement with Southern California Marine Institute for use of a research vessel to conduct Biology and Oceanography classes for the Life Science Department during the period July 1, 2015 to June 30, 2016, inclusive.</td>
<td>Total cost: $1,318.</td>
<td></td>
</tr>
<tr>
<td>4500216452</td>
<td>Pierce</td>
<td>Agreement with Medical Processor Services to provide metal analysis to assure the Environmental Protection Agency compliance for the Agriculture Department during the period September 1, 2015 to December 31, 2015, inclusive.</td>
<td>Total cost: $640.</td>
<td></td>
</tr>
<tr>
<td>4500216487</td>
<td>Pierce</td>
<td>Agreement with Greg Elliott dba Bottom Scratcher Diving Charter for rental of a charter boat for two full-day 12-hour cruises to conduct Biology 11A classes for the Life Science Department during the period July 1, 2015 to June 30, 2016, inclusive.</td>
<td>Total cost: $4,600.</td>
<td></td>
</tr>
<tr>
<td>4500216500</td>
<td>Pierce</td>
<td>Agreement with Canon Solutions America, Inc. for maintenance of a Canon IRC4080 copier in the bookstore during the period July 31, 2015 to July 30, 2016, inclusive.</td>
<td>Total cost: $1,000.</td>
<td></td>
</tr>
<tr>
<td>4500216501</td>
<td>Pierce</td>
<td>Agreement with Canon Solutions America, Inc. for maintenance of a Canon IR2870 copier in Receiving Department during the period August 1, 2015 to July 31, 2016, inclusive.</td>
<td>Total cost: $1,000.</td>
<td></td>
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<tr>
<td>4500216620</td>
<td>Pierce</td>
<td>Agreement with Voice for All LLC to conduct &quot;Introduction to Voiceovers&quot; class previously approved by the Board for the Community Services Department on July 9, 2015.</td>
<td>Total cost: $768.</td>
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<tr>
<td>4500216720</td>
<td>Pierce</td>
<td>Agreement with Canon Solutions America, Inc. for maintenance of a Canon IRADV4225 copier in Administrative Services Department during the period July 1, 2015 to June 30, 2016, inclusive.</td>
<td>Total cost: $1,000.</td>
<td></td>
</tr>
</tbody>
</table>
4500216906  Pierce. Agreement with Western Scientific Company, Inc. for annual preventive maintenance of up to 27 microscopes in the RVT/Agriculture Department during the period January 1, 2016 to December 31, 2016, inclusive. **Total cost: $945.**

4500216907  Pierce. Agreement with Moduflex Anesthesia Equipment, Inc. to provide annual service repairs and maintenance on an anesthetic machine in the Nursing Department during the period January 1, 2016 to December 31, 2016, inclusive. **Total cost: $2,400.**

4500216331  Southwest. Agreement with Certification Partners LLC to conduct Certified Internet Web professional development training courses in Site Development Associate, Network Associate, and Internet Business Associate certifications as allowed by the Pathways Trust program grant during the period August 1, 2015 to August 31, 2015, inclusive. **Total cost: $4,700.**

**Various**

Four agreements with the following contractors to provide peer group activities and serve as team leaders for the 2015 Freshman Year Experience Summer Bridge Program during the period July 13, 2015 to July 20, 2015, inclusive. **Total cost: $1,465.**

- 4500216107  Jose Espinoza  $400
- 4500216108  Ivan Alcides Herrera  $355
- 4500216109  Yvonne Rodrigues  $355
- 4500216198  Lovely Porter  $355

4500216147  Trade-Technical. Agreement with Joseph Morris to provide nursing exam preparation instruction for students during the period August 3, 2015 to September 7, 2015, inclusive. **Total cost: $5,000.**

4500200719  Valley. Amendment No. 1 to agreement with Canon Solutions America, Inc. for maintenance of a Canon IRC5185 copier in the President’s Office during the period April 16, 2015 to July 15, 2015, inclusive. **Total cost: $229.**

4500215784  Valley. Agreement with David Broida to conduct “Harmonica” classes previously approved by the Board for the Community Services Department during the period July 1, 2015 to June 30, 2016, inclusive. **Total cost: $2,760.**

4500216211  Valley. Agreement with H.C. Stroud to replace one electrical cart terminal for the Maintenance and Operations Department on July 24, 2015. **Total cost: $48.**
Valley. Agreement with Conejo Technical Services, Inc. to provide maintenance of one Steris/Amsco Autoclave SV-120, and central vacuum electrical cabinet in the Biology Department during the period August 1, 2015 to July 31, 2016, inclusive.  **Total cost: $1,300.**

Valley. Agreement with Canon Solutions America, Inc. for maintenance of a Canon IR4225 copier in the CalWORKs Office during the period August 23, 2015 to August 22, 2016, inclusive.  **Total cost: $1,400.**

Valley. Agreement with E. G. Brennan & Co., Inc. for maintenance of one Destroy It 4605CC shredder in the Financial Aid Office during the period July 1, 2015 to June 30, 2016, inclusive.  **Total cost: $1,150.**

Valley. Agreement with College Source for use of its online source to research transfer institution course descriptions, educational programs and requirements for the Counseling Department during the period July 31, 2015 to July 30, 2016, inclusive.  **Total cost: $3,367.**

Valley. Agreement with William Maze dba San-Mar Dog Obedience School to conduct “Dog Obedience” classes previously approved by the Board for the Community Services Department during the period September 1, 2015 to June 30, 2016, inclusive.  **Total cost: $1,800.**

Valley. Agreement with Simon’s Power Equipment for maintenance and repairs including parts on various gardening equipment for the Maintenance and Operations Department during the period July 1, 2015 to October 31, 2015, inclusive.  **Total cost: $586.**

Valley. Agreement with Armando Figueroa Music to conduct Drum Circle/Team Building workshop during orientation for new students on August 28, 2015.  **Total cost: $175.**

Valley. Agreement with No Fuss Enterprise, Inc. dba Action Auto Glass to replace the windshield and back glass of a 2007 Chevrolet Uplander minivan in the Maintenance and Operations Department during the period August 18, 2015 to September 18, 2015, inclusive.  **Total cost: $570.**

Valley. Agreement with Joselito Capili to conduct “Medical Coding” classes previously approved by the Board for the Community Service Department during the period September, 1, 2015 to October 12, 2015, inclusive.  **Total cost: $4,536.**
<table>
<thead>
<tr>
<th>Com. No</th>
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<th>Description</th>
<th>Total cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>4500217168</td>
<td>Valley</td>
<td>Agreement with Heiberg Consulting, Inc. for access and support for its Student Access Online, a program used as database for Student Support Services Program during the period September 1, 2015 to August 31, 2016, inclusive.</td>
<td>$349</td>
</tr>
<tr>
<td>4500217264</td>
<td>Van de Kamp Innovation Center</td>
<td>Agreement with Emergency Lighting Equipment Service to provide preventive maintenance for the Myers uninterruptible power supply for the Old Bakery Building during the period August 1, 2015 to July 31, 2016.</td>
<td>$1,211</td>
</tr>
<tr>
<td>4500215566</td>
<td>West</td>
<td>Agreement with Avant Garde Fencers Club to provide classes for the Westside Extension previously approved by the Board during the period July 1, 2015 to June 30, 2016, inclusive.</td>
<td>$4,000</td>
</tr>
<tr>
<td>4500215612</td>
<td>West</td>
<td>Agreement with Curtis Adney to provide career education workshops for the Westside Extension previously approved by the Board during the period July 1, 2015 to June 30, 2016, inclusive.</td>
<td>$4,500</td>
</tr>
<tr>
<td>4500215807</td>
<td>West</td>
<td>Agreement with Regents of the University of California Recreation to provide boating workshops for the Westside Extension previously approved by the Board during the period July 1, 2015 to June 30, 2016, inclusive.</td>
<td>$4,999</td>
</tr>
<tr>
<td>4500215808</td>
<td>West</td>
<td>Agreement with Trust Auto Sales to provide car buying workshops for the Westside Extension previously approved by the Board during the period July 1, 2015 to June 30, 2016, inclusive.</td>
<td>$4,999</td>
</tr>
<tr>
<td>4500215810</td>
<td>West</td>
<td>Agreement with L A Ice Ventures to provide skating classes for the Westside Extension previously approved by the Board during the period July 1, 2015 to June 30, 2016, inclusive.</td>
<td>$4,000</td>
</tr>
<tr>
<td>4500215891</td>
<td>West</td>
<td>Agreement with Wiley Subscription Service, Inc. to provide online data base for medical research used in the dental program during the period July 1, 2015 to June 30, 2016, inclusive.</td>
<td>$2,875</td>
</tr>
<tr>
<td>4500215978</td>
<td>West</td>
<td>Agreement between A New Way of Life Project to provide guest speaker services for the Black Graduation Celebration. That took place on May 21, 2015 inclusive.</td>
<td>$1,000</td>
</tr>
</tbody>
</table>
4500216599  West. Agreement with Cohen Naglestad Enterprises to provide technology workshops for the Westside Extension previously approved by the Board during the period July 1, 2015 to June 30, 2016, inclusive. Total cost: $4,500.

4500217177  West. Agreement with Bianca J. Goldstein to provide First Aid and CPR workshops for the Westside Extension previously approved by the Board during the period July 1, 2015 to June 30, 2016, inclusive. Total cost: $4,999.

Total Cost of Section O: $135,157

P. SETTLEMENT OF CLAIM

15-168  Valley. Settlement of a claim in the amount of $2,000.

Background: A former faculty member at Valley, filed a claim alleging that he had been harassed by his Department Chair. The former faculty member alleged that he incurred $2,000 in medical expenses as a result of the harassment. The District agreed to pay $2,000.00 as a compromise of a claim.

Total Cost of Section P: $2,000
Subject: APPROVE BUSINESS SERVICES ACTIONS

I. AUTHORIZE DESTRUCTION OF RECORDS

Authorize the destruction of the following Accounts Payable Division Class 3 Disposable Records:

- Mileage Claim Forms – 5 boxes dated from: January 1, 2008 through December 31, 2013;
- SFP, Transit, Perishables, Child Development Forms – 5 boxes dated from: January 1, 2008 through December 31, 2013;
- Class Related, Excess Cash Receipts, Student Travel Forms – 5 boxes dated from: January 1, 2008 through December 31, 2013;
- Bookstore Invoices for LACC, ELAC, LAHC, LAPC, LASW, LATTCC, - 25 boxes dated from: January 1, 2008 through December 31, 2013;
- Vendor Invoices from Alpha A – Z – 12 boxes dated from: January 1, 2008 through December 31, 2013;
- Conference Request Forms “District ESC”: 4 boxes dated from: January 1, 2006 to December 31, 2010;
- Child Development Forms from LACC, ELAC, LAHC & LAMC, 1 box dated from: January 1, 2009 to December 31, 2013;
- Cafeteria Invoices, 3 boxes dated from: January 1, 2010 to December 31, 2013;
- Library, Stipends & Fingerprint Records, 1 box dated from: January 1, 2010 to December 31, 2013;

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and
Secretary of the Board of Trustees

By ______________________________ Date ___________
Revolving Fund Records from LACC, ELAC, LAHC, LAMC & ESC, 1 box dated from: January 1, 2008 to December 31, 2013;

CalCard Records from LACC, ELAC, LAHC, LAMC & ESC, 2 boxes dated from: January 1, 2008 to December 31, 2010;

Bookstore Invoices from WLAC, 5 boxes dated from January 1, 2010 to December 31, 2013;

Cafeteria Invoices from Alpha L – Z from all colleges, 5 boxes dated from: January 1, 2010 to December 31, 2013

ATP/Library Books Alpha L – Z from all colleges, CalCard, Child Development, Revolving Fund & Stipends, 3 boxes dated from: January 1, 2010 to December 31, 2013;

Bookstore Invoices from LAMC, 2 boxes dated from: January 1, 2011 to December 31, 2012;

Conference Request Forms from all colleges, 36 boxes dated from: January 1, 2006 to December 31, 2013;

Bookstore Invoices from LAVC, 4 boxes dated from: January 1, 2010 to December 31, 2013;

Blocked Documents, 3 boxes dated from: January 1, 2012 to December 31, 2013;

Lost Warrant Affidavits, 1 box dated from: January 1, 2007 to December 31, 2013;

Credit Applications, 1 box dated from: January 1, 2006 to December 31, 2006;

Office Depot Invoices/PO’s, 1 box dated from: January 1, 2006 to December 31, 2010;

Contracts/STA’s & A/P Vendor Requests – Alpha O – Z, 1 box dated from: January 1, 2006 to December 31, 2010;

Office Depot and A/P Vendor Requests – Alpha A – Z, 1 box dated from: January 1, 2010 to December 31, 2011;

Office Depot and A/P Vendor Requests – Alpha A- Z, 1 box dated from January 1, 2011 to December 31, 2013;

Pre-Audit Documents, 9 boxes dated from, January 1, 1997 to December 31, 2006.
Background: In accordance with Title V of the California Code of Regulations and the Board’s Records Policy (Board Rule 7706 et seq.), the Director of Accounting has determined that the listed Class 3 records are no longer needed in paper format since they have been preserved and maintained beyond their required retention, and that no records included in this Action conflict with the Board’s Records Policy.

II. RATIFY LEASE OF DISTRICT FACILITIES

Ratify an agreement with Mr. Bones Pumpkin Patch to lease a portion of land of the facility known as the 10100 Jefferson Property, Culver City, Ca. at West Los Angeles College. The sole purpose is to conduct an open air pumpkin patch and entertainment facilities for young children and their families. The location is at the Jefferson Boulevard entrance to the College. Premises are approximately 1.4 acres of non-improved land. Lessee will have exclusive use of the area during the hours of 8:00 am to 7:00pm Monday through Sunday. The lease agreement base period is from September 18, 2015 to November 6, 2015, inclusive. Total rental income: $20,395.

Background: This lease of facility will generate both income to benefit the college, but will also provide benefit to the surrounding community and communities outside of Culver City that will provide additional local business sales. Agreement is being issued pursuant to California Education Code No. 81378.1, which allows for the letting of the lease for a period of more than five days, but less than five years with a fair market value. This code provides for this lease to be made without the need to acquire formal bids or proposals. Reviewing comparison industrial locations in the area arrived at the fair market value of the location to be leased that is an open air location used currently for parking new vehicles. The range of rent for this type of location is between $9.94 per sq. ft. per month and $10.22 per sq. ft. per month. This lease amount is at $10.22 per square foot or $8,911 per month for 50 days of use or $20,395. Pursuant to the about Education Code No. 81378.1, an advertisement making notice of this action was placed and has run for three consecutive weeks, on August 28, 2015; September 4, 2015 and September 11, 2015 in the Los Angeles Daily Journal.

III. RATIFY SERVICE AGREEMENT RENEWAL

Ratify renewal of agreement with York Risk Services Group, Inc. for workers’ compensation claims administration services during the period July 1, 2015 to June 30, 2016, inclusive, for the fifth year of the agreement at an estimated cost of $603,815.

Background: Agreement 4500163856 was approved by the Board of Trustees on June 15, 2011 (Com. No. BSD2) as the result of Request for Proposals (RFP) No. 11-13 which was issued on March 30, 2011. Funding is through Districtwide funds.
Subject: APPROVE FACILITIES PLANNING AND DEVELOPMENT REPORT

The following items are recommended for approval by Facilities Planning and Development as part of the Consent Calendar for the Board of Trustees Meeting Agenda for the date shown.

The Consent Calendar may be approved with a single vote. Any member of the Board of Trustees has the authority to remove any item listed and have it included on the Action Calendar for a separate vote.

Information regarding each item on the Consent Calendar can be found in FPD1 - Resource Document.

I. RATIFY NAME CHANGES

A. Ratify use of a change of name to Agreement No. 40270 with GoPrint System, Inc. to now use the formal and legal business name ITC Systems (USA) Inc.

B. Ratify use of a change of name to Agreement No. 40275 with Interline Brands d/b/a Cleansource to now use the formal and legal business name Interline Brands d/b/a Supplyworks.

II. AUTHORIZE AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

Authorize actions for Amendment No. 2 to Agreement No. 33477 with Ted Tokio Tanaka Architects to provide additional design and construction administration services for the Roadway, Walkway, Grounds, Parking Lot (RWGPL) - Red Line Pedestrian Connector & Red Line Extension - Landscaping North Entry Quadrant projects at Los Angeles City College.

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By __________________________ Date __________

Eng __________________ Moreno __________________
Fong __________________ Pearlman __________________
Hoffman __________________ Svonkin __________________
Kamlager __________________ Liahat-Sanchez Student Trustee Advisory Vote
III. AUTHORIZE CONSTRUCTION CONTRACTS

A. Authorize a contract with GA Technical Services to provide general construction services for the LED Lighting Replacement - Women's Gym project at Los Angeles City College.
B. Authorize a contract with New Art Construction to provide general construction services for the Wall-Pack Exterior Lighting project at Los Angeles Mission College.
C. Authorize a contract with The Nazerian Group to provide general construction services for the Exterior Lighting project at Los Angeles Trade-Technical College.
D. Authorize a contract with Neubauer Electrics, Inc. to provide general construction services for the Exterior Lighting project at Los Angeles Valley College.
E. Authorize a contract with Golden Sun Firm & Co., Inc. to provide general construction services for the Math & Science Building RCx Electric & Gas project at West Los Angeles College.

IV. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS GREATER THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

A. Ratify Change Order Nos. 5 & 6 to Construction Contract No. 33850 with Masters Contracting Corporation for additional construction services for the Roadway, Walkway, Grounds, Parking Lot – Red Line Pedestrian Corridor project at Los Angeles City College.
B. Ratify Change Order No. 1 to Construction Contract No. 4500203296 with Angeles Contractor, Inc. for additional general construction services for the Replace Exterior Doors & Hardware project at Los Angeles Harbor College.
C. Ratify Change Order No. 8 to Construction Contract No. 32594-1 with Hartford Fire Insurance Company/Kemp Bros Construction for additional general construction services for the Media Arts Center project at Los Angeles Mission College.
D. Ratify Change Order Nos. 1 & 2 to Construction Contract No. 4500206819 with Acco Engineered Systems for additional construction services for the Technical Education Emergency Management System Upgrade and Central Plant Tie In project at Los Angeles Southwest College.
E. Ratify Change Order No. 1 to Construction Contract No. 33832 with Access Pacific, Inc. for additional general construction services for the South Campus – Upgrade Security Doors project at Los Angeles Trade-Technical College.
V. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACT LESS THAN $30,000 ISSUED UNDER THE STANDARD "DESIGN-BID-BUILD" METHOD OF PROJECT DELIVERY

A. Ratify Change Order No. 1 to Construction Contract No. 4500200694 with Chapman Coast Roof Co., Inc. for additional labor and material services for the Music Building - Steep and Low Slope Roof Repairs project at Pierce College.

B. Ratify Change Order No. 5 to Construction Contract No. 4500204560 with Liftech Elevator Services, Inc. for an additional 78 non-compensable days to the time period for completion of work to perform services for the Repair Campus Center Freight Elevator project at Los Angeles Valley College.

VI. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACT

A. Authorize Acceptance of Completion of Contract No. 4500203296 with Angeles Contractor, Inc. to provide general construction services for the Replace Exterior Doors and Hardware project at Los Angeles Harbor College.

B. Authorize Acceptance of Completion of Contract No. 4500200747 with Chapman Coast Roof Co., Inc. to provide general construction services for the Fine Arts Roof Repairs project at Pierce College.

C. Authorize Acceptance of Completion of Contract No. 4500200694 with Chapman Coast Roof Co., Inc. to provide general construction services for the Music Building - Steep and Low Slope Roof Repairs project at Pierce College.

D. Authorize Acceptance of Completion of Contract No. 4500204560 with Liftech Elevator Services, Inc. to provide general construction services for the Repair Campus Center Freight Elevator project at Los Angeles Valley College.

E. Authorize Acceptance of Completion of Contract No. 33899 with CABD Construction, Inc. to provide general construction services for the Campus Improvements - Street Improvements - Lower Fire Service Road project at West Los Angeles College.

VII. AUTHORIZE AMENDMENT TO LEASE AGREEMENT

Authorize actions for Amendment No. 3 to Lease Agreement No. 33344 with McGrath Rent Corp. d/b/a Mobile Modular to extend the term 12 months for 17 modular units for the Student Learning Environments (SLE) - North of Mall and South of Mall projects at Pierce College.
VIII. AUTHORIZE AMENDMENTS TO DESIGN-BUILD AGREEMENTS

A. Authorize actions for Amendment No. 9 to Design-Build Agreement No. 33116 with Edge Construction LLC for additional Design-Build services for the Campus Student Center and Bookstore project at East Los Angeles College.

B. Authorize actions for Amendment No. 10 to Design-Build Agreement No. 33064 with Bernards Bros, Inc for additional Design-Build services for the Student Union, Astronomy, Infrastructure, Landscaping, and Security (SAILS) project at Los Angeles Harbor College.

C. Authorize Amendment No. 19 to Agreement No. 32881 with Harper Construction Company, Inc. for additional Design-Build services for the School of Career & Technical Education (SoCTE) project at Los Angeles Southwest College.

IX. RATIFY AMENDMENTS TO DESIGN-BUILD AGREEMENTS

A. Ratify Amendment No. 5 to Design-Build Agreement No. 33388 with Charles Pankow Builders, Ltd. for additional Design-Build services for the Multipurpose Community Services Center project at Los Angeles Valley College.

B. Ratify Amendment No. 2 to Design-Build Agreement No. 33436 with Charles Pankow Builders, Ltd. for additional Design-Build services for the Community Workforce Development Center project at Los Angeles Valley College.

X. RATIFY AMENDMENT TO LEASE LEASE-BACK AGREEMENT

Ratify Amendment No. 1 to Lease Lease-Back Agreement No. 33833 with Clark Construction Group – California LP for additional construction services for the Athletic Training Facility project at Los Angeles Valley College.

XI. AUTHORIZE PURCHASE ORDERS

A. Authorize the purchase of a photocopier and accessory equipment for the Monarch Center (Student Union) project at Los Angeles Valley College.

B. Authorize the purchase of a photocopier and accessory equipment for the Athletic Training Facility project at Los Angeles Valley College.
XII. RATIFY CORRECTION OF ERRORS

A. Ratify correction to an error shown on Item VII on Com. No. FPD1 on August 5, 2015.
B. Ratify correction to an error shown on Com. No. FPD3 on April 15, 2015.

XIII. AUTHORIZE EXTENSION OF TIME FOR DAILY JOURNAL ADVERTISING

Authorize the extension of time for advertising in publications of the Daily Journal Corporation from November 1, 2015 through December 31, 2015.
Subject: **AUTHORIZE MASTER PROCUREMENT AGREEMENT**

**Office Supplies**

Pursuant to Public Contract Code Section 20652, a) find it is in the best interest of the District to procure under the authority of Master Procurement Agreements established by the Foundation for California Community Colleges (FCCC) and, b) authorize the purchase of office supplies from the following established FCCC agreement as stipulated below. If applicable, all sales tax shall be paid.

**Office Depot**

Contract No. CB#15-016  
Effective Dates: November 1, 2015-October 31, 2020  
Not to Exceed Amount: $7,000,000

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<tr>
<td>Paper</td>
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<td>Storage</td>
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<tr>
<td>General Business Products</td>
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<td>65%</td>
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</table>

Recommended by:  
Adriana D. Barrera, Deputy Chancellor

Approved by:  
Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By _________________ Date ___________
### Board of Trustees

**Los Angeles Community College District**

<table>
<thead>
<tr>
<th>Com. No.</th>
<th>Division: FACILITIES PLANNING AND DEVELOPMENT</th>
<th>Date: October 7, 2015</th>
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<table>
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<tbody>
<tr>
<td>Magnetic Media</td>
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<tr>
<td>Mailroom Supplies</td>
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<tr>
<td>Technology Products</td>
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<td>25%</td>
</tr>
<tr>
<td>Toner, Ink &amp; ribbons</td>
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<td>40%</td>
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<tr>
<td>Writing Instruments</td>
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<td>65%</td>
</tr>
<tr>
<td>School Supplies</td>
<td>35%</td>
<td>40%</td>
</tr>
</tbody>
</table>

This authorization allows the procurement of the above products through the above agreement established by the FCCC as stipulated above. For use District-wide on all college campuses at a total not to exceed identified above.

Background: LACCD is authorized to utilize the above Master Procurement Agreements established by the Foundation for California Community Colleges for the above items in the above categories and as stipulated above. Delivery is included in the total cost. If applicable, all sales tax shall be paid. Funding is through Proposition A/AA and Measure J Bond proceeds or through General Funds as applicable. These Master Procurement Agreements are available for use District-wide. District-wide FCCC Office Supplies 40J.5J55.05. **All Phases.**
SUBJECT: ADOPT A RESOLUTION AUTHORIZING IMPLEMENTATION OF THE DESIGN-BUILD SYSTEM OF PROJECT DELIVERY FOR THE ENERGY INFRASTRUCTURE IMPROVEMENTS PROJECT AT LOS ANGELES VALLEY COLLEGE; RATIFYING THE REQUEST FOR QUALIFICATIONS AND PROPOSAL PROCESS; AND AUTHORIZING THE AWARD OF A DESIGN-BUILD AGREEMENT

Action

Adopt a resolution (Attachment 1) for the Energy Infrastructure Improvements project at Los Angeles Valley College that:

1. Ratifies implementation of the Design-Build system of project delivery;
2. Ratifies the Request for Qualifications and Proposals process (Procurement Number CS-011-15-V-RFP) conducted by Staff;
3. Authorizes the award of the Design-Build Agreement to the single Design-Build Entity ("DBE") Southland Industries;
4. Authorizes District Staff, specifically the Chancellor and/or the Chief Facilities Executive, to enter into a Design-Build Agreement for the Energy Infrastructure Improvements Project; and
5. In the event the aggregate cost for the Project does exceed the Not to Exceed amount authorized by the Board, then Staff shall bring the item, and/or the affected part thereof, back to the Board for review, consideration, and/or further action.

Background

I. Project Description

The following is descriptive only, not all inclusive, of the work and services to be provided for the project.

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date ____________
The Energy Infrastructure Improvements Project consists of a new above-ground Thermal Energy Storage tank and associated 12" underground piping, pumps and vault; extension of main chilled and hot water distribution piping in tunnel from the Art Building to form a north loop with points of connection for future VACC building and provide a closer connection for the Music building; replacement of existing steel gas lines with polyethylene piping in Monarch Square and north loop; replacement of six existing central plant pumps; removal of one existing central plant 900 Ton McQuay chiller, and installation of one new 1,000 Ton chiller in the existing Central Plant. This expansion to the existing Central Plant will serve most of the permanent buildings on the main campus.

The new equipment shall be connected to the existing Central Plant campus water loops and associated building HVAC systems.

Project Budget: The Project has a projected overall budget of $8,131,073 which covers the cost for: Design; Agency Approvals; Open-Book Bidding of Subcontractor Trade Packages; Establishing a Guaranteed Maximum Price for Construction; and Construction.

II. Design-Build Delivery Method:

A. District's Prior Adoption and Recognition of the Design-Build Delivery Method.

The Design-Build delivery method was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a delivery option District-wide.

Education Code sections 81700 et seq. specifically authorize community college districts to utilize the Design-Build delivery method as a safe and cost efficient alternative to competitive bidding because the Legislature has determined that it can produce accelerated completion of projects, provide for cost containment, reduce construction complexity, and reduce exposure to risk for community college districts. The Legislature has also determined that the cost-effective benefits to community college districts are achieved by shifting the liability and risk for cost containment and project completion to the design-build entity.

The foregoing Code sections also: A) recognize and permit that the full scope of design, construction, and equipment awarded to a design-
build entity under the applicable Code sections can be authorized in a single funding phase and that a community college district can award design-build contracts on a "best value" (qualitative selection) basis; and B) require that the governing board of a community college district makes written findings that use of the design-build process will accomplish one of the following objectives: (i) reduce comparable project costs; (ii) expedite the project's completion, or (iii) provide features not achievable through the traditional design-bid-build method.

B. District’s Evaluation and Written Findings regarding the Statutory Requirements to Use the Design-Build Delivery Method for the Subject Project.

Subsequent to review of the objectives, the design-build delivery method should be used for this procurement because it will: A) expedite the project’s completion; and provide features not achievable through the traditional design-bid-build method including cost containment, B) reduce construction complexity, and C) reduce exposure to risk for the District, for the reasons expressed in Lead Construction Counsel’s Memorandum which accompanies this Report.

C. Pre-Qualification Process for Design-Build Entities and Award of the Design-Build Agreement

As permitted by the applicable code sections, the District’s pre-qualification process was utilized which was then followed by the solicitation of pricing proposals from those Pre-Qualified design-build entities for this procurement seeking the “best value” proposal for the procurement.

Utilizing the foregoing processes, a proposed awardee for this procurement which will provide the best value to the District is identified in this report for the reasons stated above and below.

The applicable code sections also require the District’s governing Board to issue a written decision supporting its award and stating in detail the basis of the award as set forth in the proposed Resolution (Attachment 1). By way of adoption of the proposed Resolution, the Board will announce its award by: (1) identifying the successful Design-Build Entity; (2) stating the winning DBE’s price proposal amount; (3) stating its overall combined rating on the Request for
Proposal evaluation factors; (4) set forth the winning DBE’s price proposal amount and rating as compared to all other responsive proposers and their respective price proposals and rankings; and (5) a summary of the District’s rationale for the award.

The successful DBE is: Southland Industries

The successful DBE’s Price Proposal Amount is $1,734,453. This amount includes the cost for Design; Agency Approvals; Open-Book Bidding of Subcontractor Trade Packages; Establishing a Guaranteed Maximum Price for Construction; General Conditions for Construction; and the DBE’s Fee for Overhead and Profit on Construction. The DBE’s Price Proposal Amount does not include the cost of construction which will be established on an open-book bidding basis of the subcontractor trade packages after all approvals on the design documents have been obtained.

The price proposal amounts from the other two (2) proposers were: $2,525,074; and $2,406,087, respectively.

The DBE’s overall combined rating on the Request for Proposal evaluation factors out of a possible score of 600 maximum points is: 468, versus the other two proposers with scores of 488 and 437, respectively. The DBE with the lowest price and second highest score represents the best value to the District.

The written findings summarized above and as set forth in and in Lead Construction Counsel’s Memorandum which accompanies this Report form the basis for Staff’s recommendations found herein below. Further particulars are set forth in the proposed Resolution (Attachment 1) and should be considered by the Board to be recommendations of Staff as if set forth at length hereat.

III. Award:

Staff recommends that the Board adopt a resolution (Attachment 1) for use of the Design-Build delivery method for this project at Valley College; ratify Staff’s conduct regarding the procurement process; award the Design-Build Contract described herein above; and take such further action as is set forth in the proposed Resolution (Attachment 1).
RESOLUTION AUTHORIZING IMPLEMENTATION OF DESIGN-BUILD SYSTEM OF PROJECT DELIVERY FOR THE ENERGY INFRASTRUCTURE IMPROVEMENTS AT LOS ANGELES VALLEY COLLEGE RATIFYING REQUEST FOR QUALIFICATIONS AND PROPOSAL PROCESS; AND AUTHORIZING THE AWARD OF A DESIGN-BUILD AGREEMENT

WHEREAS, The Los Angeles Community College District, under Education Code Section 81700, et seq., may utilize a design-build project delivery method on capital projects; and

WHEREAS, The Design-Build delivery method was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a delivery option District-wide; and

WHEREAS, The District intends to build a Project at Los Angeles Valley College, using the Design-Build delivery method (hereinafter the "Project"); and

WHEREAS, The Project has a projected overall budget of $8,131,073 which covers the cost for: Design; Agency Approvals; Open-Book Bidding of Subcontractor Trade Packages; Establishing a Guaranteed Maximum Price for Construction; and Construction. This amount is in excess of the minimum amount required by applicable law for use of the Design-Build delivery method under Education Code Section 81700, et seq.; and

WHEREAS, Staff has reviewed the requisite statutory objectives and determined that use of the Design-Build process will:

(A) expedite the project’s completion because using the design-bid-build delivery method (i.e., lowest competitive bid) the project would take approximately 30 months to complete versus using the Design-Build method which will take only approximately 27 months, a savings of 3 months.; and

(B) use of the Design-Build method here will result in cost containment; reduced construction complexity; and/or reduced exposure to risk for the reasons stated in Staff’s Report and the Memorandum from Lead Construction Counsel that accompanied Staff’s Report; and

WHEREAS, As permitted by the applicable code sections, the District’s prequalification process was utilized which was then followed by the solicitation of pricing proposals from those Pre-Qualified design-build entities seeking the “best value” proposal for the procurement; and

WHEREAS, In utilizing the foregoing processes, Staff has identified a proposed awardee for this procurement as listed below, which in Staff’s opinion will provide the best value to the District for the reasons stated above and herein below; and
WHEREAS, Education Code Section 81700, et seq. requires the Board to issue a decision supporting its award and stating in detail the basis of the award which: (i) identifies the successful Design-Build Entity; (ii) the winning DBE’s price proposal; (iii) its overall combined rating on the request for proposal evaluation factors; (iv) the Board’s ranking in relation to all other responsive proposers and their respective price proposals and (v) a summary of the District’s rationale for the award; and

WHEREAS, The Request for Qualifications and Proposal Process required the Pre-Qualified Design-Build Entities to submit a Pricing Proposal that includes lump sum amounts for: design; agency approvals; open book-bidding of the subcontractor trade packages; establishing the proposed guaranteed maximum price for construction; general conditions during construction; and a Fee for Overhead and Profit during construction. The final guaranteed maximum price for all construction will be determined on an open-book bidding basis of the subcontractor trade packages after all approvals on the design documents have been obtained; and

WHEREAS, Staff has made the following determinations: (i) the successful Design-Build Entity being proposed is Southland Industries (“DBE”); (ii) the winning DBE’s Price Proposal is $1,734,453; (iii) the successful DBE’s overall combined rating on the request for proposal evaluation factors is 468 out of a possible 600 points. The other proposers’ rankings on points were 488 out of 600, and 477 out of 600, respectively; (iv) the successful DBE’s ranking in relation to all other responsive proposers and their respective price proposals is lowest price out of the three pricing proposers received, with the other proposers’ Pricing Proposals being $2,525,074, and $2,406,087, respectively. The District’s rationale for the award to the successful DBE is that Southland Industries will provide the best value to the District as its proposal is the lowest price and meets the selection and scoring criteria developed by the District for this project and as was set forth in the Request for Proposals; and

WHEREAS, The results achieved are consistent with, or exceed the experience of the industry with regard to cost and schedule savings, and shifting of the risk of loss regarding the Project’s design, achieved by using Design-Build methodology versus design-bid-build methodology; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby finds that it is in the best interests of the District to utilize Design-Build project delivery for the for the Energy Infrastructure Improvements Project at Los Angeles Valley College and; be it further

RESOLVED, That the Board adopts as the Board’s own findings, Staff’s findings regarding why the Design-Build delivery method should be used for this Project, including those findings set forth in Staff’s Report and Lead Construction Counsel’s Memorandum, and hereby finds that the use of the design-build process will (i) expedite the project’s
RESOLVED, The Board ratifies Staff's use of the Request for Qualifications and Proposal process for this procurement which has identified a Design-Build Entity using a "best value" selection method for the reasons stated above which the Board hereby adopts as its findings; and; be it further

RESOLVED, The Board hereby authorizes District Staff, specifically the Chancellor and/or the Chief Facilities Executive, to enter into a Design-Build Contract with Southland Industries for the Project at Los Angeles Valley College based on the terms, conditions and provisions set forth in the Request for Qualifications and Proposal process for this procurement for an amount for this Project not to exceed the overall projected Project Budget of $8,131,073 and be it further

RESOLVED, That if the aggregate cost of this Project does exceed the foregoing authorized amount, Staff shall bring the item, and/or the affected part thereof, back to the Board for review, consideration, and/or further action.

IN WITNESS, of the passage of the foregoing resolution, as prescribed by law, we, the members of said Board of Trustees, present and voting thereon, have hereunto set our hands this 7th day of October, 2015.

__________________________  ____________________________
Member, Board of Trustees  Member, Board of Trustees

__________________________  ____________________________
Member, Board of Trustees  Member, Board of Trustees

__________________________  ____________________________
Member, Board of Trustees  Member, Board of Trustees

__________________________
President, Board of Trustees
Subject: APPROVE ADDENDUM TO THE 2003 ENVIRONMENTAL IMPACT REPORT FOR THE LOS ANGELES VALLEY COLLEGE FACILITIES MASTER PLAN, AND APPROVE MODIFICATION TO MITIGATION MEASURE AQ-9.

Action

(1) Adopt a resolution (Attachment 1) approving the Addendum to the 2003 Environmental Impact Report for the Los Angeles Valley College Facilities Master Plan ("2015 Addendum") related to modifications to mitigation measure AQ-9; and

(2) Adopt a resolution (Attachment 2) approving modifications to mitigation measure AQ-9 in the 2003 Environmental Impact Report for the Los Angeles Valley College Facilities Master Plan ("2003 EIR").

Background

2015 Addendum to the 2003 EIR for the Los Angeles Valley College Facilities Master Plan Related to the Modifications to Mitigation Measure AQ-9

The Los Angeles Valley College Facility Master Plan Environmental Impact Report was certified in 2003. There were Addendums to the EIR in 2006 and 2011. The 2003 EIR includes a mitigation measure, AQ-9, which requires that Los Angeles Valley College ("LAVC") "construct a temporary fence around the perimeter of the Child Development Center site to shield the Center from fugitive dust emissions. The fence shall have a minimum height of 8 feet and a solid or impermeable surface." LAVC is moving forward with construction of the Valley Academic and Cultural Center ("VACC") on the LAVC campus, and construction of the VACC triggers implementation of mitigation measure AQ-9. Based on the District's analysis, LAVC has determined that mitigation measure AQ-9 should be

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By _____________________________ Date __________
revised to have the temporary fencing located closer to the VACC construction site.

The new language of the mitigation measure AQ-9 would read: "Construction of a temporary fence along the Campus Drive frontage of the Child Development Center site to shield the Center from fugitive dust emissions. The fence shall have a minimum height of 8 feet and a solid or impermeable surface."

The District, as lead agency, has caused to be prepared pursuant to the provisions of CEQA and the State CEQA Guidelines (Title 14, California Code of Regulations, § 15000 et seq.) an Addendum to the 2003 EIR to assess the environmental effect, if any, of modifying mitigation measure AQ-9. Section 15164(a) of the State CEQA Guidelines allows the lead agency to prepare an addendum to a previous EIR if "some changes or additions are necessary but none of the conditions described in Section 15162 calling for the preparation of a subsequent EIR have occurred." Section 15162 does not require a subsequent EIR where the proposed changes would not create a new significant environmental impact or substantially increase the severity of a significant environmental impact disclosed in the previous EIR. Modifications to mitigation and monitoring plans may be accomplished by an Addendum. (Mani Bros. Real Estate Group v. City of Los Angeles (2007) 153 Cal. App. 4th 1385).

The proposed revisions to mitigation measure AQ-9 will not alter any of the conclusions of the 2003 EIR regarding the significance of environmental impacts. The proposed revisions will not increase the number of facilities at LAMC, will not change approved student enrollment numbers, or change land use designations. Therefore, the impacts on the physical environment will be unchanged by the proposed modifications to mitigation measure AQ-9.

The 2015 Addendum to the 2003 EIR demonstrates that no new significant environmental impacts or substantially increased significant impacts will be caused by the proposed modifications to mitigation measure AQ-9. Therefore, a subsequent or supplemental EIR is neither required nor permitted, and the 2015 Addendum is the appropriate CEQA document for review of the project. The Board must first approve the 2015 Addendum before considering approval of the modifications to mitigation measure AQ-9.
RESOLUTION APPROVING THE ADDENDUM TO THE 2003 VALLEY COLLEGE
FACILITIES MASTER PLAN ENVIRONMENTAL IMPACT REPORT

WHEREAS, the 2003 Valley College Facilities Master Plan Environmental Impact Report ("2003 EIR"), and its addendums in 2006 and 2011, analyze the projects proposed under the Valley College Facilities Master Plan, and the mitigation measures required to reduce potential significant impacts on the environment from those projects; and

WHEREAS, the 2003 EIR currently includes a mitigation measure AQ-9, which states that Valley College shall “construct a temporary fence around the perimeter of the Child Development Center site to shield the Center from fugitive dust emissions. The fence shall have a minimum height of 8 feet and a solid or impermeable surface.”

WHEREAS, the District is considering modifying mitigation measure AQ-9 to instead read – “Construction of a temporary fence along the Campus Drive frontage of the Child Development Center site to shield the Center from fugitive dust emissions. The fence shall have a minimum height of 8 feet and a solid or impermeable surface.”

WHEREAS, the District prepared an Addendum to the 2003 EIR in compliance with the California Environmental Quality Act (Public Resources Code, § 21000 et seq. “CEQA”) and the State CEQA Guidelines (Title 14, California Code of Regulations, § 15000 et seq. “State CEQA Guidelines”), to study the effect of modifying mitigation measure AQ-9 in the EIR ("2015 Addendum"); and

WHEREAS, section 15164(a) of the State CEQA Guidelines allows the lead agency to prepare an addendum to a previous EIR if “some changes or additions are necessary but none of the conditions described in Section 15162 calling for the preparation of a subsequent EIR have occurred.” Section 15162 does not require a subsequent EIR where the proposed changes would not create a new significant environmental impact or substantially increase the severity of a significant environmental impact disclosed in the previous EIR. Modifications to mitigation and monitoring plans may be accomplished by an Addendum. (Mani Bros. Real Estate Group v. City of Los Angeles (2007) 153 Cal. App. 4th 1385). With the completion of the CEQA requirements, the Board is authorized to approve the proposed modifications to mitigation measure AQ-9, and
NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Los Angeles Community College District, at a meeting held on October 7, 2015, the following:

RESOLVED, that the above recitals are true and correct; and be it further

RESOLVED, that the Board has reviewed and considered the information in the 2015 Addendum to the 2003 EIR, incorporated herein by reference, and that the potential impacts of the proposed modification to mitigation measure AQ-9 have been analyzed in accordance with CEQA and the State CEQA Guidelines via Addendum to the 2003 EIR; and be it further

RESOLVED, that the 2015 Addendum to 2003 EIR is approved and adopted.

IN WITNESS of the passage of this Resolution, as prescribed by law, we the members of said Board of Trustees, present and voting thereon, have hereunto set our hands this 7th day of October, 2015.

______________________________  ______________________________
Member, Board of Trustees        Member, Board of Trustees

______________________________  ______________________________
Member, Board of Trustees        Member, Board of Trustees

______________________________  ______________________________
Member, Board of Trustees        Member, Board of Trustees

______________________________
President, Board of Trustees
RESOLUTION APPROVING THE MODIFICATIONS TO MITIGATION MEASURE AQ-9

WHEREAS, the 2003 Valley College Facilities Master Plan Environmental Impact Report ("2003 EIR") currently includes a mitigation measure AQ-9, which states that Valley College shall "construct a temporary fence around the perimeter of the Child Development Center site to shield the Center from fugitive dust emissions. The fence shall have a minimum height of 8 feet and a solid or impermeable surface."

WHEREAS, the District is considering modifying mitigation measure AQ-9 to instead read — "Construction of a temporary fence along the Campus Drive frontage of the Child Development Center site to shield the Center from fugitive dust emissions. The fence shall have a minimum height of 8 feet and a solid or impermeable surface."

WHEREAS, the District prepared an Addendum to the 2003 EIR in compliance with the California Environmental Quality Act (Public Resources Code, § 21000 et seq. "CEQA") and the State CEQA Guidelines (Title 14, California Code of Regulations, § 15000 et seq. "State CEQA Guidelines"), to study the effect of modifying mitigation measure AQ-9 ("2015 Addendum"). The 2015 Addendum concluded that the modification of mitigation measure AQ-9 will have no significant impact on the environment. With the completion of the CEQA requirements, the Board is authorized to approve the proposed modifications to mitigation measure AQ-9; and

WHEREAS, approval of the modification to mitigation measure AQ-9 will save District resources;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Los Angeles Community College District, at a meeting held on October 7, 2015, the following:

RESOLVED, that the above recitals are true and correct; and be it further

RESOLVED, that the potential impacts of the proposed modifications to mitigation measure AQ-9 have been analyzed in accordance with CEQA and the State CEQA Guidelines via the concurrently-adopted 2015 Addendum to the 2003 EIR, incorporated herein by reference; and be it further
RESOLVED, that the proposed modifications to mitigation measure AQ-9 are hereby approved and adopted.

IN WITNESS of the passage of this Resolution, as prescribed by law, we the members of said Board of Trustees, present and voting thereon, have hereunto set our hands this 7th day of October, 2015.

__________________________________________  ______________________________________
Member, Board of Trustees                      Member, Board of Trustees

__________________________________________  ______________________________________
Member, Board of Trustees                      Member, Board of Trustees

__________________________________________  ______________________________________
Member, Board of Trustees                      Member, Board of Trustees

__________________________________________
President, Board of Trustees
Subject: **PERSONNEL SERVICES ROUTINE ACTIONS**

<table>
<thead>
<tr>
<th>Service Type</th>
<th>Total (This Report)</th>
<th>Total (07-01-15 to Date)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Academic Service</td>
<td>992</td>
<td>2144</td>
</tr>
<tr>
<td>Faculty, Academic Administration, Academic Supervisors</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Classified Service</td>
<td>209</td>
<td>415</td>
</tr>
<tr>
<td>Clerical, technical, supervisors, maintenance &amp; operations, trades, classified managers, confidential</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Unclassified Service</td>
<td>2628</td>
<td>5575</td>
</tr>
<tr>
<td>Student workers, professional experts, community services staff, community recreation</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total:**

<table>
<thead>
<tr>
<th>Total (This Report)</th>
<th>Total (07-01-15 to Date)</th>
</tr>
</thead>
<tbody>
<tr>
<td>3829</td>
<td>8134</td>
</tr>
</tbody>
</table>

**DATE RANGE:** August 11, 2015 – September 14, 2015

All personnel actions reported herein are in accordance with the Board of Trustees Rules and are within the approved budget. Personnel actions include retirements, employment, leaves, separations/resignations and assignment changes.

The classified assignments noted above have not been certified by the Personnel Commission and are subject to further audit by the Personnel Commission due to SAP transition issues and may be subject to change.

**Recommended by:**
Adriana D. Barrera, Deputy Chancellor

**Approved by:**
Francisco C. Rodriguez, Chancellor

**Recommended by:**
Albert J. Román, Vice Chancellor
Human Resources

**Recommended by:**
Karen Martin, Personnel Director
Personnel Commission

**Recommended by:**

Chancellor and Secretary of the Board of Trustees

By __________________________ Date ______________
Subject: **APPROVE NEW EDUCATIONAL COURSES AND PROGRAMS**

### I. APPROVE NEW COURSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units and College</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASIAN</td>
<td>Asian and Asian American Film (3 Units) EAST</td>
<td>CSU</td>
</tr>
<tr>
<td>LING</td>
<td>Phonetics of Spanish, Italian, French, and German for Artistic Performance (3 Units) EAST</td>
<td>CSU</td>
</tr>
<tr>
<td>CO TECH</td>
<td>Introduction to Dynamic Web Applications (3 Units) HARBOR</td>
<td>CSU</td>
</tr>
<tr>
<td>IND DSN</td>
<td>Materials, Processes, Fabrication (2 Units) HARBOR</td>
<td>CSU</td>
</tr>
<tr>
<td>IND DSN</td>
<td>Industrial Design II (3 Units) HARBOR</td>
<td>CSU</td>
</tr>
</tbody>
</table>

Recommended by: **Donald Gauthier**, President, DAS  
**Adriana D. Barrera**, Deputy Chancellor  
**Bobbi Kimble**, Interim Vice Chancellor  
**Francisco C. Rodriguez**, Chancellor

Chancellor and Secretary of the Board of Trustees

By ___________________________  Date ___________________________
<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units and College</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>KIN 268-2</td>
<td>Golf Skills II (1 Unit) HARBOR</td>
<td>CSU</td>
</tr>
<tr>
<td>KIN 288-1</td>
<td>Flag/Touch Football Skills I (1 Unit) HARBOR</td>
<td>CSU</td>
</tr>
<tr>
<td>KIN 288-2</td>
<td>Flag/Touch Football Skills II (1 Unit) HARBOR</td>
<td>CSU</td>
</tr>
<tr>
<td>BUS 174</td>
<td>Leadership (3 Units) MISSION</td>
<td>CSU</td>
</tr>
<tr>
<td>CO SCI 488</td>
<td>Security + Certification Preparation (3 Units) MISSION</td>
<td>CSU</td>
</tr>
<tr>
<td>KIN 373-1</td>
<td>Ultimate Frisbee I (1 Unit) PIERCE</td>
<td>CSU</td>
</tr>
<tr>
<td>THEATER 231</td>
<td>Play Production I (3 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>CO SCI 940</td>
<td>C++ Programming II (3 Units) WEST</td>
<td>CSU</td>
</tr>
<tr>
<td>DEN HY 305</td>
<td>Community Dental Health (3 Units) WEST</td>
<td>CSU</td>
</tr>
<tr>
<td>PALEGAL 046</td>
<td>Technology Use for Paralegals (3 Units) WEST</td>
<td>NT</td>
</tr>
</tbody>
</table>
II. APPROVE NEW NONCREDIT COURSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units and College</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACAD PR 015CE</td>
<td>Data Analysis (0 Units) EAST</td>
<td>NT</td>
</tr>
<tr>
<td>ACAD PR 016CE</td>
<td>Algebra (0 Units) EAST</td>
<td>NT</td>
</tr>
<tr>
<td>ACAD PR 017CE</td>
<td>Geometry (0 Units) EAST</td>
<td>NT</td>
</tr>
<tr>
<td>BSICSKL 082CE</td>
<td>GED Preparation: Reading Skills (0 Units) EAST</td>
<td>NT</td>
</tr>
<tr>
<td>BSICSKL 088CE</td>
<td>GED Preparation: Language Skills (0 Units) EAST</td>
<td>NT</td>
</tr>
<tr>
<td>BSICSKL 090CE</td>
<td>College Readiness: Writing Skills (0 Units) TRADE</td>
<td>NT</td>
</tr>
</tbody>
</table>

III. REAUTHORIZE EXISTING CREDIT COURSES

The following are courses that were previously approved by the Board and are being reauthorized per state request.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units and College</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>AFRO AM 002</td>
<td>The African American in Contemporary Urban Society (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>CH DEV 023</td>
<td>Practicum in Child Development II (4 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>JOURNAL 217</td>
<td>Publication Laboratory (2 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
</tbody>
</table>
IV. RATIFY ADDITIONS TO EXISTING CREDIT COURSES

The following are college additions of individual credit courses which have been previously adopted by the Board of Trustees.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units and College</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARTHIST</td>
<td>History of Asian Art (3 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>ARTHIST</td>
<td>The Arts of Africa, Oceania, and Ancient America (3 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>DANCEST</td>
<td>Choreography II (1 Unit) VALLEY</td>
<td>CSU</td>
</tr>
<tr>
<td>DNCESPC</td>
<td>Latin Social and Salsa Dance (1 Unit) VALLEY</td>
<td>CSU</td>
</tr>
<tr>
<td>KIN ATH</td>
<td>Intercollegiate Basketball – Fitness &amp; Skills Training (3 Units) VALLEY</td>
<td>CSU</td>
</tr>
</tbody>
</table>

V. RATIFY ADDITIONS TO EXISTING NONCREDIT COURSES

The following are college additions of individual noncredit courses which have been previously adopted by the Board of Trustees.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units and College</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACAD PR</td>
<td>Language Arts: Reading Fiction (0 Units) TRADE</td>
<td>NT</td>
</tr>
</tbody>
</table>

VI. APPROVE SUBSTANTIVE CHANGE REQUESTS – WEST LOS ANGELES

ACCJC requires that substantive changes be evaluated and approved to ensure that Eligibility Requirements, Accreditation Standards, and Commission policies continue to be met. West Los Angeles College is submitting Substantive Change Proposals to the Accrediting Commission for Community and Junior Colleges and the Western Association of Schools and Colleges (ACCJS/WASC), as follows:
1. **APPROVE SUBSTANTIVE CHANGE REQUEST TO AN APPROVED CREDIT PROGRAM: POLICE ORIENTATION AND PREPARATION PROGRAM (POPP)**

ACCJC approval is being requested to establish an additional location, geographically apart from the main campus at which the institution offers at least 50% of the program.

**Background:** West Los Angeles College, in partnership with the Los Angeles Unified School District (LAUSD) and the Los Angeles Police Department (LAPD), offers a Police Orientation and Preparation Program (POPP) for local high school students. POPP, established in 2009, allows 12th grade students to earn their high school diplomas while simultaneously working towards an A.A. degree in Administration of Justice. The program is designed to place its students into roles of leadership and authority in their old neighborhoods.

Students can complete an A.A. degree in Administration of Justice by starting college classes while they are in high school, then completing their degree at the LAPD’s Ahmanson Recruit Training Center, allowing POPP students who had difficulty commuting to West to meet program requirements.

2. **APPROVE SUBSTANTIVE CHANGE REQUEST TO AN APPROVED CREDIT PROGRAM: PARAMEDICINE PROGRAM**

ACCJC approval is being requested to establish an additional location, geographically apart from the main campus at which the institution offers at least 50% of the program.

**Background:** West Los Angeles College, in partnership with the University of California, Los Angeles (UCLA), offers paramedic courses in dedicated classroom space at a UCLA satellite location a few miles from the main WLAC campus.

The expansion of available Associate degrees furthers the college’s mission and will provide students an opportunity to earn an Associate’s degree and transfer to other colleges and universities that offer a Bachelor’s degree.

3. **APPROVE SUBSTANTIVE CHANGE REQUEST TO AN APPROVED CREDIT PROGRAM: DENTAL HYGIENE BACHELOR OF SCIENCES PROGRAM**
ACCJC approval is being sought to offer a Bachelor of Science degree in Dental Hygiene.

**Background:** As a result of the passage of SB 850, the California Community Colleges Board of Governors approved 15 colleges to offer a Baccalaureate degree. West Los Angeles College was selected to offer a Baccalaureate degree based in Dental Hygiene. The proposed new program will expand the existing 2-year degree, creating an entirely new Bachelor of Science program.

### VII. APPROVE NEW EDUCATIONAL PROGRAMS

**Los Angeles Harbor College**
- A. Certificate of Achievement in Certified Nursing Assistant (CNA) (12.5 Units)
- B. Certificate of Achievement in Certified Nursing Assistant (CNA)/Home Health Aide (HHA) (14.5 Units)

**Los Angeles Mission College**
- A. Associate in Arts in Art History for Transfer Degree — A.A.-T (60 Units)
- B. Certificate of Achievement in Certified Nurse Assistant and Home Health Aide (15.5 Units)

**Los Angeles Southwest College**
- A. Certificate of Achievement in Certified Nursing Assistant (CNA)/Home Health Aide (HHA) (14.5 Units)

**Los Angeles Trade-Technical College**
- A. Certificate of Achievement in Intersegmental General Education Transfer Curriculum (IGETC) (37-42 Units)
- B. Certificate of Achievement in California State University General Education Pattern (CSU GE) (37-42 Units)
- C. Certificate of Achievement in Retail Management (24 Units)

**Los Angeles Valley College**
- A. Certificate of Achievement in Retail Management (CRM) (18 Units)
Subject: **APPROVE NEW COMMUNITY SERVICES OFFERINGS**

Approve the following new Community Services course offerings as submitted by Los Angeles City College and West Los Angeles College for use in the Los Angeles Community College District, as listed in Attachment 1.

Recommended by: Bobbi Kimble, Interim Vice Chancellor

Recommended by: Adriana D. Barreto, Deputy Chancellor

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By __________________________ Date ____________

Eng ____________ Moreno ____________
Fong ____________ Pearlman ____________
Hoffman ____________ Svonkin ____________
Kemlager ____________ Liahut-Sanchez ____________

Student Trustee Advisory Vote
# Los Angeles City College

## Vocational Courses

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barista Training</td>
<td>Students in this class will learn about coffee, how to prepare and serve espresso and espresso based drinks and how to utilize espresso/cappuccino machines at a commercial level.</td>
</tr>
</tbody>
</table>

## Health Courses

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introduction to Kitchen and Bath Design</td>
<td>Students in this class will learn the basic elements of kitchen and bath design to become informed consumers with their home design or remodel projects.</td>
</tr>
<tr>
<td>Cub Fit</td>
<td>Students in this class will learn a variety of fitness and recreational activities to develop a fitness regimen and/or to alleviate stress.</td>
</tr>
<tr>
<td>Walk/Run Track Fitness</td>
<td>Students in this class will learn how utilize exercises such as walking, jogging, or running for fitness or fun.</td>
</tr>
<tr>
<td>Fitness Center Workout</td>
<td>Students in this class will learn about fitness equipment, including weights, elliptical trainers, treadmills, etc., to develop a healthy well-being.</td>
</tr>
</tbody>
</table>

## Technical Courses

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>City Sights: Street</td>
<td>Students in this class will learn and practice photographic techniques such as framing, composition, exposure, shutter speed, and ISO, through the exploration of interesting subjects they find in their environments.</td>
</tr>
<tr>
<td>Photography</td>
<td></td>
</tr>
<tr>
<td>Song Performance Workshop</td>
<td>Students in this class will learn live performance skills and techniques, and showcase their music skills with a variety of instruments and songs.</td>
</tr>
</tbody>
</table>
# West Los Angeles College

## HEALTH

<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Laser Dental Hygiene</td>
<td>Students in this class will learn educational objectives needed to obtain a Laser Dental Hygiene Certificate.</td>
</tr>
<tr>
<td>Certification</td>
<td></td>
</tr>
</tbody>
</table>

## GENERAL EDUCATION

<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachata</td>
<td>Students in this class will learn this sexy, playful, and seductive dance, which is popular in the Dominican Republic, Latin America, and Mediterranean Europe and is now a favorite in Los Angeles dance clubs.</td>
</tr>
<tr>
<td>Kizomba</td>
<td>Students in this class will learn about this music from the French Caribbean. Kizomba mixes influences of zouk music and traditional semba to create a rhythm that's romantic and sensual, with African rhythms.</td>
</tr>
<tr>
<td>&quot;Braided Beauty&quot; Kumihiho Necklace</td>
<td>Students in this class will learn how to make a multi-colored kumihiho necklace out of silky cording, adding glass and crystal beads to finish off this lovely and unique jewelry piece.</td>
</tr>
<tr>
<td>&quot;Enchanted Evening&quot; Beaded Statement Necklace</td>
<td>Students in this class will learn how to make an elegant statement necklace ready to show off at those upcoming holiday events with just a few pearls, crystals, seed beads and a clasp.</td>
</tr>
<tr>
<td>Twisted Wire &amp; Gemstone &quot;Tree of Life&quot;</td>
<td>Students in this class will learn how to make a &quot;tree of life,&quot; symbolic in many cultures. These magical little sculptures bloom and grow out of copper, gold or silver wire along with gemstone and glass beads that make it sparkle and shine.</td>
</tr>
<tr>
<td>How to Make Lip Balm &amp; Body Butter</td>
<td>Students in this class will learn how to make a unique product with just a handful of ingredients and tools from the kitchen.</td>
</tr>
<tr>
<td>Do-It-Yourself Detergent</td>
<td>Students in this hands-on class will use natural ingredients to create products that are safe for any washing machine, will rinse out completely, and will leave laundry clean and fresh-smelling.</td>
</tr>
<tr>
<td>COURSE NAME</td>
<td>DESCRIPTION</td>
</tr>
<tr>
<td>-----------------------------------</td>
<td>------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Make Your Bath</td>
<td>Students in this class will learn how to turn bath time into a luxurious event by learning the secrets of creating personal bath fragrances and hair conditioners.</td>
</tr>
<tr>
<td>Fragrances &amp; Hair Conditioner</td>
<td></td>
</tr>
<tr>
<td>Here Comes the Bridal Floral</td>
<td>Students in this class will learn three different ways to construct corsages and two ways to build a bouquet.</td>
</tr>
<tr>
<td>Vintage Jewelry: Fab or Fake?</td>
<td>Students in this class will learn how to unlock the mysteries of vintage jewelry by learning to identify design, materials, construction, and important eras in fashion history.</td>
</tr>
<tr>
<td>Hypnosis to Improve</td>
<td>Students in this class will learn simple but effective techniques for insight and control, stress relief and anxiety, and clearing mental blocks.</td>
</tr>
<tr>
<td>Creating Sweeps &amp; Contests - Legally!</td>
<td>Students in this class will learn why sweepstakes and contests are such effective marketing tools, and will learn the laws and rules that govern them, including those that apply in social media.</td>
</tr>
<tr>
<td>Write 'Straight Up' with a Grammar 'Twist'</td>
<td>Students in this class will learn how to organize ideas more effectively, integrate better sentence and vocabulary variety, and incorporate self-editing strategies to produce error-free writing.</td>
</tr>
<tr>
<td>Presentation Practice for Teens</td>
<td>Students in this class will focus on organization, speech writing strategies, and articulation in order to pull off top-notch presentations again and again!</td>
</tr>
<tr>
<td>Writing Workshops for Teens</td>
<td>Students in this class will learn the strategies and techniques to produce well-structured school essays, test essays, and personal statements for college admission, as well as how to strengthen creative writing skills incorporating elements of fiction writing and short story development through prose and poetry.</td>
</tr>
</tbody>
</table>
I. Establishment of a New Classification

Concur with the action of the Personnel Commission to establish the new classification of Professional Development Coordinator and allocate the new class to salary schedule $7,449.41, effective September 22, 2015.

Salary Schedule  $7,449.41  $7,859.12  $8,291.38  $8,747.40  $9,228.51  Monthly
$89,392.92  $94,309.44  $99,496.50  $104,968.80  $110,742.12  Annually

BACKGROUND: The establishment of the new class was requested by the College President of Pierce College who identified a need for a professional-level job classification that is dedicated to developing, implementing, and running customized professional development programs, events, and activities on a college-wide basis for all employee groups. With the creation of this position, the college administration anticipates to be more responsive to employees’ training needs in areas such as soft skills, technical and specialized training, performance management, and new employee orientations, as well as an enhancement of employee engagement opportunities and activities.
II. Classification Study

Concur with the action of the Personnel Commission to reclassify EN 1037386, from Office Assistant to Administrative Aide, effective May 8, 2015.

Office Assistant

<table>
<thead>
<tr>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
</tr>
</thead>
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<tr>
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<td>$3,064.78</td>
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<td>$33,042.71</td>
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Administrative Aide

<table>
<thead>
<tr>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>$3,594.33</td>
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<td>$4,220.61</td>
<td>$4,452.74</td>
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<tr>
<td>$43,131.96</td>
<td>$48,006.95</td>
<td>$50,647.33</td>
<td>$53,432.94</td>
<td>Annually</td>
</tr>
</tbody>
</table>

BACKGROUND: In accordance with provisions of the AFT Contract and Education Code, Personnel Commission staff conducted an audit. The audit determined that the duties and responsibilities of the incumbent fall within the classification of Administrative Aide. The position is located in the Plant Facilities Department at Los Angeles Pierce College. The 2014-2015 fiscal year cost of this action is approximately $926.71. The 2015-2016 fiscal year cost of this action is approximately $6,354.60.
Subject: AMEND BOARD RULE CHAPTER II ARTICLE IV – 2408 ORDER OF BUSINESS

Amend Board Rule 2408 as follows:

2408. ORDER OF BUSINESS

A. The Board of Trustees shall hold one meeting each month. This meeting shall be held on the first or second Wednesday. The Board of Trustees may also hold meetings of the Committee of the Whole, and meetings of the standing committees, on any Wednesday of each month.

B. The order in which matters are discussed during a Board of Trustee meeting, or during a meeting of any committee, shall be determined by the Chancellor, in consultation with the President of the Board of Trustees. While no specific Order of Business is mandated, the following general order may be observed:

A. During the first Board of Trustees meeting, the Order of Business shall be as follows:
   - Roll Call
   - Flag Salute
   - Minutes
   - Reports from Representatives of Employee Organizations at the Resource Table
   - Announcements from the College Presidents
   - Public Agenda Requests
     - Oral Presentations
     - Proposed Actions
   - Requests to Address the Board of Trustees – Multiple Agenda Matters
   - Reports and Recommendations from the Board
     - Reports of Standing and Special Committees
     - Proposed Actions
   - Reports from the Chancellor and College Presidents
   - Consent Calendar
     - Majority Vote
   - Recommendations from the Chancellor
     - General Matters
     - Matters Requiring a Super Majority Vote
   - Recess to Committee of the Whole
   - Reconvene to Public Session
   - Notice Reports and Informatives
   - Announcements and Indications of Future Proposed Actions by members of the Board of Trustees

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By __________________________ Date __________
Board of Trustees
Los Angeles Community College District

Requests to Address the Board of Trustees regarding Closed Session Matters
Recess to Closed Session
Reconvene in to Public Session
Report of Actions Taken in Closed Session
Public Action Items Following Closed Session Deliberations
Adjournment

B. During the second Board of Trustees meeting each month, generally held on the fourth Wednesday of the month, the Order of Business shall be as follows:
• Call to Order
• Roll Call
• Flag Salute
• Reports from Representatives of Employee Organizations at the Resource Table
• Announcements from the College Presidents
• Public Agenda Requests
  1. Oral Presentations
  2. Proposed Actions
• Recess to Committee of the Whole
• Reports and Recommendations from the Chancellor
• Notice Reports and Informatives
• Announcements and Indications of Future Proposed Actions
• Requests to address the Board of Trustees—Closed Session Agenda Matters
• Recess to Closed Session
• Reconvene in Public Session
• Report of Actions Taken in Closed Session
• Public Action Items Following Closed Session Deliberations
• Adjournment

C. B. Adjustments to Order of Business. The Chancellor, in consultation with the President of the Board of Trustees, shall have discretion to adjust the Order of Business as may be appropriate.

D. C. Study Sessions
1. The Chancellor, in consultation with the President of the Board of Trustees, shall have discretion to schedule a Study Session on a date prior to the Board Meeting in order to allow Board members to ask questions of staff and obtain further information from staff regarding the posted agenda items for the regular Board meeting.
2. The Study Session shall be posted as an open meeting that members of the public shall be allowed to attend in accordance with the Brown Act.
3. The Study Session shall not be considered a regular Board meeting and attendance shall be optional for purposes of compensation.
4. Members of the public may address the Study Session regarding matters on the agenda.

Background: The proposed changes have been developed in order that business items be considered during the Board's regular meeting each month.
Subject: APPROVE LOS ANGELES MISSION COLLEGE MISSION STATEMENT

Approve the revised Mission Statement for Los Angeles Mission College.

Background: Accreditation standards require that colleges regularly review their mission statements to ensure that they continue to reflect the institution’s broad educational purpose, its intended population, and its commitment to achieving student learning. Accreditation standards also require Board of Trustees approval of the mission statement since it is central to institutional planning and decision-making. On September 16, 2015, the Board’s Institutional Effectiveness and Student Success Committee reviewed the Mission Statement Change for Los Angeles Mission College and recommended its approval by the Board.

Approved by: Francisco C. Rodriguez, Chancellor
Los Angeles Mission College
Mission Statement Change
Executive Summary
September 16, 2015

Current College Mission Statement

Los Angeles Mission College is committed to the success of our students. The College provides accessible, affordable, high quality learning opportunities in a culturally and intellectually supportive environment by:
- Ensuring that students successfully transfer to four-year institutions, prepare for successful careers in the workplace, and improve their basic skills;
- Encouraging students to become critical thinkers and lifelong learners;
- Providing services and programs that improve the lives of the diverse communities we serve.

New Proposed Mission Statement

Los Angeles Mission College is committed to the success of its students. The College, which awards associate degrees and certificates, provides accessible, affordable, high-quality learning opportunities in a culturally and intellectually-supportive environment by:
- Providing services and programs in basic skills, general education, career and technical education, and for transfer;
- Educating students to become critical thinkers and lifelong learners;
- Ensuring that all programs and services are continuously evaluated and improved to support student learning and achievement; and
- Making traditional and distance education learning opportunities available to enhance the health and wellness of the diverse communities it serves.

Rationale for Change

The new ACCJC accreditation standards require that college mission statements articulate the institution’s broad educational purpose, degree and certificate granting authority, student populations served, available educational offerings, and commitment to student learning and student achievement.

The new LAMC Mission Statement meets all of the standards required by the ACCJC by comprehensively describing the college mission, capturing all of the college’s strategic goals, and demonstrating the college’s commitment to student success.

The Mission Statement was vetted through the college’s shared governance process, having been discussed by the Educational Planning Committee, College Council, other shared governance committees, and the Academic Senate in spring 2015 and summer 2015.
Subject: DESIGNATE REPRESENTATIVES TO THE LOS ANGELES REGIONAL ADULT EDUCATION CONSORTIUM

The Board of Trustees hereby designates and appoints Marvin Martinez, President of East Los Angeles College, to serve as the Los Angeles Community College District's representative to the Los Angeles Regional Adult Education Consortium (LARAEC). The Board of Trustees further designates and appoints Laurence Frank, President of Los Angeles Trade-Technical College, to serve as the District's alternate representative to represent the District in Mr. Martinez's absence.

Background: The District is a member of LARAEC. Assembly Bill 104, and Education Code Section 84905, require the District's Board of Trustees to designate an official to represent the District in LARAEC. On September 16, 2015, the Legislative & Public Affairs Committee nominated Mr. Martinez to serve as the District's representative to LARAEC and nominated Mr. Frank to serve as the alternate. Mr. Martinez has served as the District's unofficial representative to LARAEC since 2013.

Approved by: Francisco C. Rodriguez, Chancellor
Subject: **ADOPT THE EQUAL EMPLOYMENT OPPORTUNITY PLAN**

Adopt the Employment Opportunity Plan (EEO). The District-Wide EEO Plan requires to be submitted to the State Chancellor's Office no later than October 15, 2015.

**Background:** California Code of Regulations Title 5, Section 50003(a) mandates that the Governing board of each community college district develop and adopt a district-wide written equal opportunity plan to implement its equal employment opportunity program. Once adopted, the Plan shall be submitted to the State Chancellor’s Office for review.

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**Approved by:**

Francisco C. Rodriguez, Chancellor

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Chancellor and Secretary of the Board of Trustees

By __________________________ Date ________________

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Eng __________________ Moreno __________________
Fong __________________ Pearlman __________________
Hoffman __________________ Svonkin __________________
Kamlager __________________ Liahut-Sanchez __________________
Student Trustee Advisory Vote __________________
Subject: **NOTIFICATION OF OUT-OF-STATE STUDENT TRAVEL**

I. **Los Angeles Pierce College**

A. Twenty-five students and one faculty member will travel to Estero de Punta Banda in Baja California, Mexico during the period of October 6 to October 8, 2015.

**Background:** This is a regular semester class offering for students enrolled in Biology 011B at Los Angeles Pierce College. This is a field study class that examines the ecology of the rocky intertidal region of the Punta Banda region and Medio Camino region of the Baja California peninsula.

**FISCAL IMPLICATION:** The total estimated cost of the trip is $130 per person for 25 students; total not to exceed $3,250. Students will pay for their own expenses for this travel. No District funds will be used.
I. **RATIFY NAME CHANGES**

A. **Action**

Ratify use of a change of name to Agreement No. 40270 with GoPrint System, Inc. to now use the formal and legal business name ITC Systems (USA) Inc. There are no other changes.

**Background**

This agreement was authorized by the Board of Trustees on January 16, 2013 (Com. No. FPD2). Pursuant to notification from the company previously known as GoPrint Systems, Inc. this item authorizes staff to revise the legal business name to ITC Systems (USA) Inc.

B. **Action**

Ratify use of a change of name to Agreement No. 40275 with Interline Brands d/b/a Cleansource to now use the formal and legal business name Interline Brands d/b/a Supplyworks. There are no other changes.

**Background**

This agreement was authorized by the Board of Trustees on January 16, 2013 (Com. No. FPD2). Pursuant to notification from the company previously known as Interline Brands dba Cleansource this item authorizes staff to revise the legal business name to Interline Brands dba Supplyworks.

II. **AUTHORIZE AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT**

**Action**

Authorize the following actions for Amendment No. 2 to Agreement No. 33477 with Ted Tokio Tanaka Architects to provide additional design and construction administration services for the Roadway, Walkway, Grounds, Parking Lot (RWGPL) - Red Line Pedestrian Connector & Red Line Extension - Landscaping North Entry Quadrant projects at Los Angeles City College within the existing term of the Agreement from April 24, 2015 through February 8, 2017 at a cost not to exceed $13,440 inclusive of eligible reimbursable expenses:

1. Ratify this Amendment to this Agreement to provide these services from April 24, 2015 to October 7, 2015 at a cost not to exceed $13,440; and
2. Authorize this Amendment to this Agreement to provide these services from October 8, 2015 to February 8, 2017 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is increased to $266,847.

Background

This agreement was authorized by the Board of Trustees on February 8, 2012 (Com. No. FPD1) with Ted Tokio Tanaka Architects to serve as the Architect of Record for this project. This amendment is proposed to accommodate the following completed additional scope of work: design services to address discovered unforeseen conditions encountered during site excavation which required the modification to the completed designs for stair and wall foundations, grading, hardscape, landscape and irrigation, a retaining wall, and fencing. The discovered conditions were not shown on as-built drawings. Fees shall be within the District guidelines established for these services.

Funding and Development Phase

Funding is through Proposition AA Bond proceeds. RWGPL – Red Line Pedestrian Corridor 11C.7173.05.03 / 31C.5173.05.03, Construction Phase.

III. AUTHORIZE CONSTRUCTION CONTRACTS

A. Action

Authorize a contract with GA Technical Services to provide general construction services for the LED Lighting Replacement - Women's Gym project at Los Angeles City College at a cost of $142,000. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Ten (10) contractors requested bid packets. Two (2) responsive bids were received ranging from $142,000 to $247,123. This construction contract is for replacement of existing lighting to LED lighting at the Women's Gymnasium.
Funding

Funding is through Proposition 39 Funds. Non-Bond project.

B. Action

Authorize a contract with New Art Construction to provide general construction services for the Wall-Pack Exterior Lighting project at Los Angeles Mission College at a cost of $96,400. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Eleven (11) contractors requested bid packets. Three (3) responsive bids were received ranging from $96,400 to $143,450. This construction contract is for replacement of existing lighting with LED fixtures.

C. Action

Authorize a contract with The Nazarian Group to provide general construction services for the Exterior Lighting project at Los Angeles Trade-Technical College at a cost of $137,450. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Twelve (12) contractors requested bid packets. Three (3) responsive bids were received ranging from $137,450 to $173,000. This construction contract is for replacement of existing exterior lighting with LED fixtures.

Funding

Funding is through Proposition 39 Energy Funds. Non-Bond project.
D. Action

Authorize a contract with Neubauer Electrics, Inc. to provide general construction services for the Exterior Lighting project at Los Angeles Valley College at a cost of $843,489. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Twenty-four (24) contractors requested bid packets. One (1) responsive bid was received for $843,489. This construction contract is for retrofitting exterior lighting.

Funding

Funding is through Proposition 39 Funding. Non-Bond project.

E. Action

Authorize a contract with Golden Sun Firm & Co., Inc. to provide general construction services for the Math & Science Building RCx Electric & Gas project at West Los Angeles College at a cost of $94,400. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Five (5) contractors requested bid packets. Two (2) responsive bids were received ranging from $94,400 to $184,300. This construction contract is for retro-commissioning to improve building operations and maintenance (O&M) procedures to enhance overall building performance.

Funding

Funding is through Proposition 39 Funding. Non-Bond project.
IV. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS
GREATER THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE
STANDARD "DESIGN-BID-BUILD" METHOD OF PROJECT DELIVERY

A. Action

Ratify Change Order Nos. 5 & 6 to Construction Contract No. 33850 with
Masters Contracting Corporation for additional construction services for
the Roadway, Walkway, Grounds, Parking Lot – Red Line Pedestrian
Corridor project at Los Angeles City College at a cost not to exceed the
amounts listed in the table below:

<table>
<thead>
<tr>
<th>Change Order No.</th>
<th>Cost</th>
<th>Percentage of Original Contract Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>$19,000</td>
<td>0.35%</td>
</tr>
<tr>
<td>6</td>
<td>$37,319</td>
<td>0.69%</td>
</tr>
</tbody>
</table>

Inclusive of these change orders, the total cost of this Construction
Contract is $5,478,446.

Background

This agreement was authorized by the Board of Trustees on November 5,
2014 (Com. No. FPD1) with Masters Contracting Corporation to provide
general construction services for this project. The original contract value is
$5,397,000. The negotiated reduction from contractor demand is $8,764.
Ratify approval requested so as not to incur delay costs.

The following services have been completed and are requested to be ratifed:

1. Due to unforeseen conditions:

   • Remove existing underground asphalt and retaining wall not shown
     on as-built drawings and discovered during demolition.

2. Due to additional requirements:

   • Per Los Angeles Department of Public Works (LADWP) inspector,
     remove fence at the north side of the MTA elevator.
   • Per LADPW inspector, remove overgrown street trees in City of Los
     Angeles right-of-way and replace with City-mandated trees as well
     as remove and replace curb & gutter.
- Replace asphalt with concrete to increase accessibility of the campus from the Entry Plaza per the Architect of Record (AOR), Engineer of Record (EOR), and Inspector of Record (IOR).
- Construct concrete curb around raised entry planter per AOR, EOR, and IOR.

Funding and Development Phase

Funding is through Measure J Bond proceeds. RWGPL – Red Line Pedestrian Corridor 11C.7173.05.03, 31C.5173.05.03. Construction Phase.

B. Action

Ratify Change Order No. 1 to Construction Contract No. 4500203296 with Angeles Contractor, Inc. for additional general construction services for the Replace Exterior Doors & Hardware project at Los Angeles Harbor College at a cost of $4,460.

Inclusive of this change order, the total cost of this Construction Contract is $352,460.

Background

This agreement was authorized by the Board of Trustees on September 3, 2014 (Com. No. FPD1) with Angeles Contractor, Inc. to provide general construction services for this project. This change order represents 1.3% of the original contract value of $348,000.

The following services have been completed and are requested to be ratified:

Due to unforeseen conditions:

- The existing automatic accessible door operators were not functioning properly and needed to be replaced along with transmitters, push to open decals, push plates and arms. The discovered condition of this equipment was not apparent during the site survey for the design phase and therefore was not included in the scope of the contract.

Funding

Funding is through 2013 - 2014 Scheduled Maintenance Funds. Non-Bond project.
C. Action

Ratify Change Order No. 8 to Construction Contract No. 32594-1 with Hartford Fire Insurance Company/Kemp Bros. Construction for additional general construction services for the Media Arts Center project at Los Angeles Mission College including credits in the amount of ($11,400) and costs in the amount of $80,086 for a total cost of $68,686.

Inclusive of this change order, the total cost of this Construction Contract is $18,861,143.

Background

This agreement was authorized by the Board of Trustees on August 19, 2009 (Comm. No. FPD1) with Hartford Fire Insurance Company/Kemp Bros. Construction to provide general construction services for this project. This change order represents 0.37% of the original contract value of $18,397,000. The negotiated reduction from contractor demand is $16,766.

The following services have been completed and are requested to be ratified:

1. Due to unforeseen conditions:
   - De-watering and protection of the construction site upon the discovery of unanticipated underground water.
   - Relocated concrete rebar at service yard to avoid conflict with existing transformer.

2. Due to additional requirements:
   - Weatherproof a parapet wall per the Architect of Record (AOR).
   - Install a cable tray in Room 117 to support added Audio/Visual wiring per the AOR.
   - Deletion of scope for the theatrical rigging system per the AOR.

Funding and Development Phase

Funding is through Proposition A and Measure J Bond proceeds and State Funds. Media Arts Center 34M.5404.02. Construction Phase.
D. Action

Ratify Change Order Nos. 1 & 2 to Construction Contract No. 4500206819 with Acco Engineered Systems for additional construction services for the Technical Education Emergency Management System Upgrade and Central Plant Tie In project at Los Angeles Southwest College at a cost not to exceed the amounts listed in the table below:

<table>
<thead>
<tr>
<th>Change Order No.</th>
<th>Cost</th>
<th>Percentage of Original Contract Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$26,869</td>
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</tr>
<tr>
<td>2</td>
<td>$51,132</td>
<td>8.7%</td>
</tr>
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</table>

Inclusive of these change orders, the total cost of this Construction Contract is $664,652.

Background

This agreement was authorized by the Board of Trustees on November 5, 2014 (Com. No. FPD1) with Acco Engineered Systems to provide general construction services for this project. The original contract value is $586,651.

The following services have been completed and are requested to be ratified:

1. Due to unforeseen conditions:
   - Chemical flushing and cleaning of existing piping was required as a result of extended stagnant condition due to non-operation of system.

2. Due to additional requirements:
   - Additional chilled water piping required to connect to central plant loop as existing piping was configured to connect to chiller roof top unit per EOR.

Funding

Funding is through Proposition 39 and Scheduled Maintenance Funds. Non-Bond project.
E. Action

Ratify Change Order No. 1 to Construction Contract No. 33832 with Access Pacific, Inc. for additional general construction services for the South Campus – Upgrade Security Doors project at Los Angeles Trade-Technical College at a cost of $8,970.

Inclusive of this change order, the total cost of this Construction Contract is $99,384.

Background

This agreement was authorized by the Board of Trustees on August 6, 2014 (Com. No. FPD1) with Access Pacific, Inc. to provide general construction services for this project. This change order represents 9.92% of the original contract value of $90,414. The negotiated reduction from contractor demand is $17,414.

The following services have been completed and are requested to be ratified:

Due to unforeseen conditions:

- Provide an access intercom system compatible with the existing campus voice/data system per the new manufacturer’s requirement.

Funding and Development Phase

Funding is through Proposition A Bond proceeds. South Campus – Upgrade Security Doors 07T.6701.02.07. Construction Phase.

V. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACT LESS THAN $30,000 ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

A. Action

Ratify Change Order No. 1 to Construction Contract No. 4500200694 with Chapman Coast Roof Co., Inc. for additional labor and material for the Music Building - Steep and Low Slope Roof Repairs project at Pierce College at a cost of $8,868.

Inclusive of this amendment, the total cost of this Construction Contract is $97,445.
Background

This agreement was authorized by the Board of Trustees on June 11, 2014 (Com. No. FPD1) with Chapman Coast Roof Co., Inc. to provide labor and material for additional roof repair services for this project. The cumulative change order amount is $8,868.

The following services have been completed and are requested to be ratified:

Due to unforeseen conditions:

- Upon removal of the existing roof on the Music Building, significant damage to the existing substrate material was discovered that required replacement prior to the installation of the new roof. Repairs were made and the project proceeded.

Funding and Development Phase

Funding is through Scheduled Maintenance funds. Non-Bond project.

B. Action

Ratify Change Order No. 5 to Construction Contract No. 4500204560 with Liftech Elevator Services, Inc. for an additional 78 non-compensable days to the time period for completion of work to perform services for the Repair Campus Center Freight Elevator project at Los Angeles Valley College at no cost.

Inclusive of this amendment, the total cost of this Construction Contract is $193,177.

Background

This agreement was authorized by the Board of Trustees on September 3, 2014 (Com. No. FPD1) with Liftech Elevator Services, Inc. to provide general construction services for this project. The cumulative change order amount is $32,105.

The following services have been completed and are requested to be ratified:
Due to additional requirements:

- Provide a 78-day non-compensable time extension to accommodate delays in the State inspection of code compliant work requested by the Inspector of Record. The additional work was previously approved by the Board of Trustees (Com. No. FPD1) on May 13, 2015 as Change Order Nos. 1 through 4.

Funding

Funding is through 100% locally funded Deferred Maintenance Funds. Non-Bond project.

VI. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACT

A. Action

Authorize Acceptance of Completion of Contract No. 4500203296 with Angeles Contractor, Inc. to provide general construction services for the Replace Exterior Doors and Hardware project at Los Angeles Harbor College with a substantial completion date of July 24, 2015.

Background

This contract was authorized by the Board of Trustees on September 3, 2014 (Com. No. FPD1).

The total cost of this contract is $352,460.

Funding and Development Phase

Funding is through 2013-2014 Scheduled Maintenance Funds. Non-Bond project.

B. Action

Authorize Acceptance of Completion of Contract No. 4500200747 with Chapman Coast Roof Co., Inc. to provide general construction services for the Fine Arts Roof Repairs project at Pierce College with a substantial completion date of April 27, 2015.
Background

This contract was authorized by the Board of Trustees on June 11, 2014 (Com. No. FPD1).

The total cost of this contract is $142,562.

Funding and Development Phase

Funding is through Scheduled Maintenance Funds. Fine Arts Building Roof Repairs 40000085. Construction Phase.

C. Action

Authorize Acceptance of Completion of Contract No. 4500200694 with Chapman Coast Roof Co., Inc. to provide general construction services for the Music Building - Steep and Low Slope Roof Repairs project at Pierce College with a substantial completion date of April 27, 2015.

Background

This contract was authorized by the Board of Trustees on June 11, 2014 (Com. No. FPD1).

The total cost of this contract is $97,445.

Funding and Development Phase


D. Action

Authorize Acceptance of Completion of Contract No. 4500204560 with Liftech Elevator Services, Inc. to provide general construction services for the Repair Campus Center Freight Elevator project at Los Angeles Valley College with a substantial completion date of July 17, 2015.

Background

This contract was authorized by the Board of Trustees on September 3, 2014 (Com. No. FPD1).

The total cost of this contract is $193,177.
Funding and Development Phase

Funding is through Deferred Maintenance funding. Repair Campus Center Freight Elevator. Work Order No. 40000107. Closeout Phase.

E. Action

Authorize Acceptance of Completion of Contract No. 33899 with CABC Construction, Inc. to provide general construction services for the Campus Improvements - Street Improvements - Lower Fire Service Road project at West Los Angeles College with a substantial completion date of August 25, 2015.

Background

This contract was authorized by the Board of Trustees on July 8, 2015 (Com. No. FPD1).

The total cost of this contract is $18,500.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Campus Improvements - Street Improvements - Lower Fire Service Road 39W.5979.03.03. Construction Phase.

VII. AUTHORIZE AMENDMENT TO LEASE AGREEMENT

Action

Authorize the following actions for Amendment No. 3 to Lease Agreement No. 33344 with McGrath Rent Corp. d/b/a Mobile Modular to extend the term 12 months for 17 modular units for the Student Learning Environments (SLE) - North of Mall and South of Mall project at Pierce College from August 15, 2015 to August 14, 2016 at a cost of $249,288, plus any applicable tax:

1. Ratify Amendment No. 3 to Lease Agreement No. 33344 to extend the term from August 15, 2015 to October 7, 2015 at a cost not to exceed $36,701; and

2. Authorize Amendment No. 3 to Lease Agreement No. 33344 to extend the term from October 8, 2015 to August 14, 2016 at a cost not to exceed $212,587.
Inclusive of this amendment, the total amount of this lease agreement is $1,311,085.

**Background**

This agreement was authorized by the Board of Trustees on June 15, 2011 (Com. No. FPD1). An extension of this lease agreement is requested to extend the term of the lease and continue the use of these temporary classroom modular units during construction of the North of Mall and South of Mall projects.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Life Science, Chemistry, Physics Building 35P.5502.03; Phase II Renovations – Computer Science and Computer learning 35P.5507.03; Phase II Renovations Behavioral Science, Social Science, Mathematics and English Buildings 35P.5510.03; SLE – South of Mall – Classroom Modernization/ Technology/ Low Voltage 35P.5535.03.03. Construction Phase.

**VIII. AUTHORIZE AMENDMENTS TO DESIGN-BUILD AGREEMENTS**

**A. Action**

Authorize the following actions for Amendment No. 9 to Design-Build Agreement No. 33116 with Edge Construction LLC for additional Design-Build services for the Campus Student Center and Bookstore project at East Los Angeles College at a cost not to exceed $30,730 inclusive of eligible reimbursable expenses.

1. Ratify Amendment No. 9 to Agreement No. 33116 to provide additional Design-Build services at a cost of $25,730; and,

2. Authorize Amendment No. 9 to Agreement No. 33116 to provide additional Design-Build services at a cost of $5,000.

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<th>Credits</th>
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<td>Proposed Amendment No. 9</td>
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Inclusive of this amendment, the total cost of this Design-Build agreement is $30,007,274.
Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on June 24, 2009 (Com. No. FPD1). This Design-Build agreement with Edge Construction LLC was authorized by the Board of Trustees on October 6, 2010 (Com. No. FPD1).

The following Design-Build services have been completed and are requested to be ratified:

Due to additional requirements:

- Add guardrail and intermediate horizontal mullions at all full height aluminum-framed interior glass walls on the second and third floors of the building to meet the new program requirement for enhanced fall prevention.

The following additional Design-Build services are proposed and are requested to be authorized:

Due to additional requirements:

- Modify the audio/visual rack system in the ADA-accessible faculty lecterns to accommodate accessibility requirements.

Amendment No. 9 to Agreement No. 33116 includes Change Order No. 10.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Campus Student Center and Bookstore 32E.5231.02. Construction Phase.

B. Action

Authorize the following actions for Amendment No. 10 to Design-Build Agreement No. 33064 with Bernards Bros, Inc. for additional Design-Build services for the Student Union, Astronomy, Infrastructure, Landscaping, and Security (SAILS) project at Los Angeles Harbor College at a cost not to exceed $627,536 inclusive of eligible reimbursable expenses:
1. Ratify Amendment No. 10 to Agreement No. 33064 to provide additional Design-Build services at a cost of $543,454; and,

2. Authorize Amendment No. 10 to Agreement No. 33064 to provide additional Design-Build services at a cost of $84,082.

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Inclusive of this amendment, the total cost of this Design-Build agreement is $69,302,853.

**Background**

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on May 12, 2010 (Com. No. FPD1). This Design-Build agreement with Bernards Bros, Inc. was authorized by the Board of Trustees on August 11, 2010 (Com. No. FPD1) for the SAILS project at a cost not to exceed $65,198,000.

Subsequently, the Board of Trustees approved Amendment Nos. 1 through 9 to expand the scope of work to include more infrastructure utilities than originally planned, to include more landscape improvements than originally planned, to address unforeseen conditions discovered during construction activities, to delete scope from the project related to the deferral of the Special Programs and Services (SPS)/Health building and changes to the campus security infrastructure, and to address college directed changes to the locations and sizes of the Student Union building. The total value of these completed amendments was $41,036,437 which included a credit of $(39,805,468), thereby increasing the cumulative value of the Design-Build Agreement to $68,675,317.

Inclusive of the proposed Amendment No. 10, the total cost of this Design-Build Agreement is increased to $69,302,853.
The following Design-Build services have been completed and are requested to be ratified:

1. Due to requests by the college:
   - Replaced the roof and roof top air handling units at the Nursing Building.
   - Constructed a temporary, accessible pedestrian path needed during demolition activities.
   - Improved the main natural gas connection for the campus to ensure safety during upcoming demolition and construction work.
   - Relocated underground utilities to accommodate the changed locations of the Student Union site.
   - Provided temporary power to the Construction Project Management Offices during a campus-wide electrical shut down.

2. Due to unforeseen conditions:
   - Abated discovered potentially hazardous materials at the bungalows prior to their demolition.
   - Reconfigured discovered utilities at the Nursing Building not shown on the as-built plans.
   - Installed an additional backflow preventer to accommodate relocated utilities.
   - Installed a ground wire associated with the relocation of the electrical switch.

The following additional Design-Build services are proposed and are requested to be authorized:

Due to additional requirements:

- Increased costs to site lighting to meet changed requirements of the Building Code.

Amendment No. 10 to Agreement No. 33064 includes Change Order Nos. 17, 18, 19, 20, 21, 22, and 23.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. SAILS - Student Union 33H.5350.02.01, SAILS - Infrastructure 33H.5350.02.03, SAILS - Nursing Building HVAC 33H.5350.02.08, Design & Construction Phases.
C. Action

Authorize Amendment No. 19 to Agreement No. 32881 with Harper Construction Company, Inc. for additional Design-Build services for the School of Career & Technical Education (SoCTE) project at Los Angeles Southwest College at a cost not to exceed $287,500.

1. Ratify Amendment No. 19 to Agreement No. 32881 to provide additional Design-Build services at a cost of $27,500; and

Authorize Amendment No. 19 to Agreement No. 32881 to provide additional Design-Build services at a cost of $260,000.

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Inclusive of this amendment, the total cost of this Design-Build agreement is $38,928,801.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on December 3, 2008 (Com. No. FPD1). This Design-Build agreement with Harper Construction Co. was authorized by the Board of Trustees on April 14, 2010 (Com. No. FPD1).

Subsequently, the Board of Trustees approved Amendments 1 through 18 to this Design-Build Agreement to modify the scope of work to: build campus wide water utility lines; provide additional soil excavation and compaction; construct the East Pump House and upgrade the water line for firefighting use; reroute underground piping and fire alarm conduit; removed the School of Arts and Humanities project; deleted Photovoltaic panels; upgrade the existing central plant; and completed the installation of the campus high voltage loop to include the completed Cox and SoCTE buildings. The total added cost associated with these amendments was an overall credit to the project in the amount of -$6,449,586 which decreased the cumulative value of the Design-Build Agreement to a total value of $38,626,901.
The following additional Design-Build services have been completed and are requested to be ratified:

Due to unforeseen conditions:

- Provide labor, material and equipment necessary to demolish and remove a concrete slab discovered during trenching operations and not shown on as-built drawings.

The following additional Design-Build services are proposed and are requested to be authorized:

Due to unforeseen conditions:

- Expand the scope of work for the connection of the Cox Building and the SoCTE Building to the High Voltage Loop to now include the replacement of a limited section of existing electrical transmission lines discovered to be in deteriorated condition and not previously identified. The deteriorated transmission lines were discovered during a scheduled electrical shut down to connect the new transmission lines to the existing lines. The deteriorated condition was not previously identified.

- Expand the scope of work to include the completion of a partially completed concrete block wall to prevent flooding to the electrical switchgear that is part of the SoCTE project.

Amendment No. 19 to Agreement No. 32881 includes Change Order Nos. 27 and 28.

Funding and Development Phase

Funding is through Measure J Bond proceeds, School of Career & Technical Education 36S.5631.02, Storm Water Implementation-Southwest/California Department of Transportation (CalTrans) Wall 40J.5609.05.02. Construction Phase.

IX. RATIFY AMENDMENTS TO DESIGN-BUILD AGREEMENTS

A. Action

Ratify Amendment No. 5 to Design-Build Agreement No. 33388 with Charles Pankow Builders, Ltd. for additional Design-Build services for the Multipurpose Community Services Center project at Los Angeles Valley
College at a cost not to exceed $411,343 inclusive of eligible reimbursable expenses.

<table>
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Inclusive of this amendment, the total cost of this Design-Build agreement is $20,667,816.

**Background**

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on November 3, 2010 (Com. No. FPD1). This Design-Build agreement with Charles Pankow Builders, Ltd. was authorized by the Board of Trustees on September 7, 2011 (Com. No. FPD1).

The following Design-Build services have been completed and are requested to be ratified:

1. Due to requests by the college:
   - Add a dedicated circuit and electrical outlets at light pole bases in plaza and building exterior.
   - Change site signage to match new campus standards issued after execution of the Design-Build contract.
   - Install a temporary storm drain and modify underground utilities, hardscape and landscape due to resequencing of the Athletic Training Facility project.

2. Due to unforeseen conditions:
   - Replace existing domestic water pipe within project site discovered to be rusted.
   - Relocate fiber optic and copper lines, modify existing switchgear, and provide additional design services discovered to interfere with the addition of a utility enclosure requested by the college.
   - Reroute new utility trenching to avoid discovered underground utilities not shown on as-built drawings.
3. Due to additional requirements:

- Modify visitor concession stand doors to comply with ADA requirements as specified by the Division of the State Architect field inspector.
- Add one new firefighting water line back flow preventer required by the Los Angeles Department of Water and Power.

Amendment No. 5 to Agreement No. 33388 includes Change Order Nos. 5, 6, and 7.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Multipurpose Community Services Center 38V.5839.02 Design and Construction Phases.

**B. Action**

Ratify Amendment No. 2 to Design-Build Agreement No. 33436 with Charles Pankow Builders, Ltd. for additional Design-Build services for the Community Workforce Development Center project at Los Angeles Valley College at a cost not to exceed $418,764 inclusive of eligible reimbursable expenses.

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Inclusive of this amendment, the total cost of this Design-Build agreement is $37,037,876.

**Background**

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on November 3, 2010 (Com. No. FPD2). This Design-Build agreement with Charles Pankow Builders, Ltd. was authorized by the Board of Trustees on December 7, 2011 (Com. No. FPD1).
The following Design-Build services have been completed and are requested to be ratified:

1. Due to requests by the college:
   - Reconfigure IT cable racks and equipment cabinets at the Omega Data Center.

2. Due to unforeseen conditions:
   - Remove and replace ceiling wiring discovered to require seismic supports not shown on as-built drawings to be non-code compliant.
   - Remove discovered hazardous flooring material not shown on as-built drawings.

3. Due to additional requirements:
   - Obtain Division of State Architect (DSA) approval for modifications to existing facilities for swing space not originally anticipated to require DSA approval.
   - Construct ADA-compliant pathway between the project and an adjacent project per requirements made by DSA field inspector.
   - Construct additional IT and telecommunication capacity per telephone company requirements.

Amendment No. 2 to Agreement No. 33436 includes Change Order Nos. 2, 3 and 4.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Community Workforce Development Center / New Administration 38V.5836.02. Design and Construction Phases.

X. RATIFY AMENDMENT OF LEASE LEASE-BACK AGREEMENT

Action

Ratify Amendment No. 1 to Lease Lease-Back Agreement No. 33833 with Clark Construction Group – California LP for additional construction services for the Athletic Training Facility project at Los Angeles Valley College at a cost not to exceed $203,200 inclusive of eligible reimbursable expenses.

Inclusive of this amendment, the total cost of this Lease Lease-Back agreement is $26,315,000.
Background

This Lease Lease-Back agreement with Clark Construction Group – California LP was authorized by the Board of Trustees on August 7, 2014 (Com. No. FPD2).

The following construction services have been completed and are requested to be ratified:

Due to unforeseen conditions:

- Used an alternative excavation method to construct the Field House after the building's footings were discovered to interfere with the foundation of the Concessions building not shown on as-built drawings.
- Re-routed new storm drain and utilities discovered to interfere with existing shallow underground storm drain not shown on as-built drawings.
- Removed trees determined to be diseased, dead, or located within the footprint of construction work and replace. Remove concrete planters, curbs, and paving. The number of new trees planted to replace those removed exceeded the one-to-one requirement cited in Section IV D. Tree Replacement Policy in the Los Angeles Valley College Urban Forest Master Plan dated August 18, 2011.
- Abated discovered underground transite piping not shown on as-built drawings.
- Removed asphalt rubble discovered within existing dirt stockpile on site originally to be used.

Amendment No. 1 to Agreement No. 33846 includes Change Order No. 1.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Athletic Training Facility Project 38V.5837.02. Construction Phase.

XII. AUTHORIZE PURCHASE ORDERS

A. Action

Pursuant to Public Contract Code 20653 and 10290(j), a) find it is in the best interest of the District to procure under the authority of the Glendale Unified School District (GUSD)/AVC Office Automation Contract No. P-12 13-14, and b) authorize the purchase of four (4) photocopiers and accessory equipment for the Monarch Center (Student Union) project at
Los Angeles Valley College at a cost of $34,996. If applicable, all sales tax shall be paid.

**Background**

LACCD is authorized to utilize the above contract through GUSD along with services for publicly funded agencies. Delivery and setup are included.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Monarch Center (Student Union) 38V.5842.02. Construction Phase.

**B. Action**

Pursuant to Public Contract Code 20653 and 10290(j), a) find it is in the best interest of the District to procure under the authority of the Glendale Unified School District (GUSD)/AVC Office Automation Contract No. P-12 13-14, and b) authorize the purchase of one (1) photocopier and accessory equipment for the Athletic Training Facility project at Los Angeles Valley College at a cost of $4,161. If applicable, all sales tax shall be paid.

**Background**

LACCD is authorized to utilize the above contract through GUSD along with services for publicly funded agencies. Delivery and setup are included.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Athletic Training Facility 38V.5837.02. Construction Phase.

**XII. RATIFY CORRECTION OF ERRORS**

**A. Action**

Ratify the following correction to an error shown on Item VII on Com. No. FPD1 on August 5, 2015:

Authorize payment from Bond proceeds to the City of Los Angeles to permit the continued use of five tennis courts at the City of Los Angeles Riverside Tennis Facility for the Temporary Facilities project.
at Los Angeles City College from August 6, 2015 through December 31, 2015 in the amount of $3,900.

Background

The Board action authorizing this contract included a typographical error in the dollar amount. This action corrects the error. There are no other changes.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Temporary Facilities 3020 Wilshire 31C.5142.03. Construction Phase.

B. Action

Ratify the following correction to an error shown on Com. No. FPD3 on April 15, 2015 regarding a Lease Lease-Back Agreement with Diebold for the Multi-Campus Technology and Security Upgrade Project situated on the campuses of Los Angeles Pierce College and West Los Angeles College:

"The not to exceed cost of the Construction Services Agreement for Site A (Pierce College) is $3,500,000 $4,500,000 and the not to exceed cost of the Construction Services Agreement for Site B (West Los Angeles College) is $4,500,000 $3,500,000."

Background

The Board action authorizing these contracts included an error which incorrectly transposed the dollar amount to be appropriated for each location of the project. This action corrects the error. There are no other changes.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Information Technology, Security Devices, and Hardware 40J-J05.33. Construction Phase.
XIII. AUTHORIZE EXTENSION OF TIME FOR DAILY JOURNAL ADVERTISING

Action

Authorize the extension of time for advertising in publications of the Daily Journal Corporation from November 1, 2015 through December 31, 2015 at no additional cost.

There is an unused balance of $454,721 remaining.

Background

The District is required to inform the public about certain upcoming public hearings as well as opportunities for bidding/proposals for the provision of products, services, and/or construction projects through the placement of advertisements in newspapers of general circulation. Further, to ensure this information is widely available, the District encourages the advertising effort to include the use of outreach newspapers that are in foreign languages and community-focused.

On July 24, 2002 (Com. No. BSD4), the Board of Trustees established an account funded through Bond proceeds for the payment of the advertising services. Subsequent Board actions have extended the time period to access the budget allocated.

Development Phase

Funding is through Propositions A/AA and Measure J Bond proceeds and other sources as applicable. District-wide Advertising 40J.5J55.05. All Phases.