



# Board of Trustees

Los Angeles Community College District

## NOTICE

**REVISED**

December 3, 2014

Com. No. **ISD/A**

Division: **EDUCATIONAL SUPPORT SERVICES**

Action: ~~December 17, 2014~~

**January 14, 2015**

Subject: **ADOPT REVISIONS TO BOARD RULES CHAPTER VI ARTICLE II – GRADUATION REQUIREMENTS**

Adopt revisions to Article VII of the Board Rules as shown below.

### ARTICLE II

### GRADUATION REQUIREMENTS

- 6200. AUTHORIZATION. The Board of Governors of the California Community Colleges has authorized the Los Angeles Community College District Board of Trustees to confer the degrees of Associate in Arts and Associate in Science and Certificates of Achievement.
- 6201. ASSOCIATE DEGREE. The awarding of an Associate Degree symbolizes a successful attempt on the part of the college to lead students through patterns of learning experiences ~~designed to develop certain capabilities and insights and the achievement of students in attaining these goals.~~ Among these are the ability to think and to communicate clearly and effectively both orally and in writing; to use mathematics; to understand the modes of inquiry of the major disciplines; to be aware of other cultures and times; to achieve insights gained through experience in thinking about ethical problems; and to develop the capacity for self-understanding. ~~In addition to these accomplishments, the student should possess sufficient depth in some field of knowledge to contribute to lifetime interest.~~

Recommended by: \_\_\_\_\_  
Bobbi Kimble, Interim Vice Chancellor

Recommended by: \_\_\_\_\_  
Adriana D. Barrera, Deputy Chancellor

Approved by: \_\_\_\_\_  
Francisco C. Rodriguez, Chancellor

Chancellor and  
Secretary of the Board of Trustees

By \_\_\_\_\_ Date \_\_\_\_\_

Eng _____	Vacant _____
Field _____	Svonkin _____
Moreno _____	Veres _____
Pearlman _____	Jackson _____ Student Trustee Advisory Vote

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6201.10

Unit Requirement. A minimum of 60-64 semester units of course credit in a selected curriculum with at least 18 semester units of study in a major or area of emphasis and at least 18 semester units of study in general education. Associate degrees for transfer, as defined in California Education Code §66746, must be aligned with transfer model curricula as approved by the State Chancellor and must require 60 semester units for completion, with at least 18 units of study in a major/area of emphasis and completion of Intersegmental General Education Transfer Curriculum (IGETC) or California State University General Education Breadth Requirements. ~~Upon recommendation from the college Academic Senate, the Chancellor can waive the 64 unit limit for specific high unit programs. One credit hour of community college work is approximately three hours of recitation, study, or laboratory work per week throughout a term of 16 weeks.~~

6201.11

Scholarship Requirement. A "C" (2.0) grade average or better in all work attempted in the curriculum upon which the degree is based. Effective for all students admitted for the Fall 2009 term or any term thereafter, each course counted toward the major requirements must be completed with a grade of "C" or better or a "P" if the course is taken on a "pass-no pass" basis.

6201.12

Competency Requirement. Students entering prior to Fall 2009 must demonstrate competence in reading, in written expression, and in mathematics. This requirement may be met by achieving a grade of "C" or better in appropriate courses, recommended by the District Academic Senate, and approved by the Chancellor or by achieving a passing score on an examination or examinations recommended by the District Academic Senate and approved by the Chancellor.

Effective for all students entering on or after the Fall 2009 semester, competence in written expression shall be demonstrated by obtaining a satisfactory grade in English 101, or another English course at the same level and with the same rigor as recommended by the District Academic Senate and approved by the Chancellor. Competence in mathematics shall be demonstrated by obtaining a satisfactory grade in Mathematics 125 (Intermediate Algebra), or another mathematics course at the same level and rigor, or higher, and with elementary algebra or higher as a prerequisite, as recommended by the District Academic Senate and approved by the Chancellor.

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The competency requirements in written expression or mathematics may also be met by completing an assessment, conducted pursuant to Title 5, CCR, section 55500 and achieving a score determined to be comparable to satisfactory completion of English 101 or Mathematics 125 respectively. That is, students may either place into English or mathematics courses above level of English 101 or Mathematics 125, ~~or they may achieve a satisfactory score on a competency exam or other approved exam as recommended by the District Academic Senate and approved by the Chancellor.~~

The competency requirements may also be met by obtaining a satisfactory grade in courses with English and mathematics content (but taught in subjects other than English and mathematics), which require entrance skills at a level equivalent to those necessary for English 101 and Mathematics 125, respectively, and are taught at the same level and with the same rigor. The District Academic Senate shall recommend such courses to the Chancellor for approval.

6201.13

## ~~College~~ Degree and Certificate Requirements.

### Degree Requirements:

- a. Students must complete no fewer than 12 units at the college conferring the degree.
- b. ~~When a student has attended multiple colleges within the LACCD, the degree shall be conferred by the college where the student has taken the majority of units in the major.~~ When the same major is offered at multiple colleges in the LACCD, the degree shall be conferred by the college where the student has taken the majority (greater than 50%) of units in the major.
- c. Exceptions to residence requirements for the associate degree may be made by the governing board when it determines that an injustice or undue hardship would be placed on the student.

### Certificate of Achievement Requirements:

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- a. Certificates of Achievement shall be awarded by the college where the majority (greater than 50.0%) of the certificate units were taken. The CSUGE Breadth Certificate of Achievement and IGETC Certificate of Achievement are exempt from this requirement. The college that certifies completion of either of these plans may award the Certificate of Achievement to the student regardless of the number of units completed at the certifying college.

#### Automatic Awarding of Certificates of Achievement:

- a. Students who have completed the degree requirements for which there is a paired Certificate of Achievement or other State approved and transcribed certificate(s), will be awarded the certificate(s) automatically.

6201.14

#### General Education Requirement.

- a. ~~Central to an Associate Degree, General Education is designed to introduce students to the variety of means through which people comprehend the modern world. It reflects the conviction of colleges that those who receive their degrees must possess in common certain basic principles, concepts and methodologies both unique to and shared by the various disciplines. College educated persons should be able to use this knowledge when evaluating and appreciating the physical environment, the culture, and the society in which they live. Most importantly, General Education should lead to better self-understanding.~~

~~It is desirable that, in a general education program, ways be sought to create coherence and integration among the separate requirements. It is also desirable that general education programs involve students actively in examining values inherent in proposed solutions to major social problems.~~

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- b. Developing and implementing a ~~more~~ specific philosophy of General Education is a responsibility of each college, since each must be sensitive to the unique educational needs and learning environment of its students. Each college shall publish ~~such a~~ its statement of philosophy ~~in their catalog~~. ~~It is recommended that college statements of philosophy reflect the philosophy of general education articulated in subparagraph (1) of this subsection.~~
- c. ~~The units of General Education will be selected from courses in the following areas, recommended by the college academic senate and college president and approved by the Chancellor, Board of Trustees or its designee. The curricula (called graduation plans) to be accepted toward the degree will be recommended by the college academic senate and college president and approved by the Chancellor, Board of Trustees or its designee.~~
- 1) ~~Natural Sciences. Courses in the natural sciences are those which examine the physical universe, its life forms and its natural phenomena. To satisfy the General Education requirement in natural sciences, a course should help the student develop an appreciation and understanding of the scientific method, and encourage an understanding of the relationships between science and other human activities.~~

~~This category would include introductory or integrative courses in astronomy, biology, chemistry, general physical science, geology, meteorology, oceanography, physics and other scientific disciplines.~~

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~~2) Social and Behavioral Sciences. Courses in the social and behavioral sciences are those which focus on people as members of society. To satisfy the general education requirement in social and behavioral science, a course should help the student develop an awareness of the method of inquiry used by social and behavioral sciences. It should stimulate critical thinking about the ways people act and have acted in response to their societies and should promote appreciation of how societies and social subgroups operate. This category would include introductory or integrative survey courses in anthropology, economics, history, political science, psychology, sociology and related disciplines.~~

~~3) Humanities. Courses in the humanities are those which study the cultural activities and artistic expressions of human beings. To satisfy the general education requirement in humanities, a course should help the student develop an awareness of the ways in which people through the ages and in different cultures have responded to themselves and the world around them in artistic and cultural creation and help the student develop aesthetic understanding and ability to make value judgments. Such courses should include introductory or integrative courses in the arts, foreign languages, literature, philosophy and religion.~~

~~4) Language and Rationality. Courses in language and rationality are those which develop for the student principles and applications of language toward logical thought, clear and precise expression, and critical evaluation of communication in whatever symbol system the student uses.~~

~~(a) English Composition. Courses fulfilling the written composition requirement should include both expository and argumentative writing.~~

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~~(b) Communication and Analytical Thinking. Courses fulfilling the communication and analytical thinking requirement include oral communication, mathematics, logic, statistics, computer language and programming, and related disciplines.~~

~~d. While a course might satisfy more than one general education requirement, it may not be counted more than once for these purposes. Whether it may be counted again for a different degree requirement is a matter for each college to determine.~~

~~Students may use the same course to meet a general education requirement for the Associate Degree and to partially satisfy a general education requirement at the California State Universities and Colleges.~~

~~e. Ethnic Studies will be offered in at least one of the required areas.~~

~~f. Students who are majoring in programs of study for which fewer than 36 units are required in the major may complete graduation Plan A.~~

~~Students who are majoring in programs of study for which 36 or more units are required in the major may complete graduation Plan B.~~

~~Or students may complete:~~

~~Additional graduation plans recommended by the college academic senate and college president and approved by the Board of Trustees or its designee provided that such plans comply with all statutory and regulatory requirements.~~

~~Exceptions to major requirements shall be made by the Chancellor, or his/her designee.~~

~~Graduation Plan A.~~

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~~Major Requirements: At least 18 semester units of study taken in a "major or in an area of emphasis approved by the State Chancellor's Office."~~

~~Effective for all students admitted for the Fall 2009 term or any term thereafter, each course counted toward the major requirements must be completed with a grade of "C" or better or a "P" if the course is taken on a "pass-no pass" basis.~~

~~General Education Requirements: Successful completion of at least 30 semester units of General Education as noted below:~~

- ~~a. Natural Sciences--3 semester units as defined in Section c(1).~~
- ~~b. Social and Behavioral Sciences--9 semester units in the following pattern:
  - ~~1) At least 3 units in American Institutions to be met in U.S. History or Political Science, or U.S. Ethnic History or Political Science.~~
  - ~~2) At least 3 units in other Social Sciences to be met in Anthropology, Economics, Ethnic Studies, Geography, History, Political Science, Psychology, Sociology, or other Social Science courses as determined by the Campus Curriculum Committee.~~
  - ~~3) At least 3 additional units from 1 or 2 above.~~~~
- ~~c. Humanities--3 semester units as defined in Section c(3).~~
- ~~d. Language and Rationality--12 semester units in the following pattern:
  - ~~1) English Composition--at least 3 semester units as defined in Section c(4).~~~~

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- ~~2) Communication and Analytical Thinking--at least 6 semester units in Math, Logic and Critical Thinking, Speech or Computer Literacy, and/or Languages.~~
- ~~3) At least three additional units from 1) or 2) above.~~
- ~~e. Health and Physical Education --3 semester units. This requirement may be met by successful completion of at least 2 units in Health Education and at least 1 unit in a physical activity course chosen from one of the following subjects: Physical Education, Dance Techniques, Dance Specialties, Physical Fitness or Martial Arts, or a combined course in Health Education and Physical Education activity. An activity course is a course with at least 2 standard hours of activity laboratory. The Chancellor will develop policies for exemption. The Health Education requirement may also be met by successful completion of all the major requirements for the Registered Nursing Program.~~

## ~~Graduation Plan B.~~

~~Major Requirements: At least 36 semester units of study taken in a "major or in an area of emphasis approved by the State Chancellor's Office."~~

~~Effective for all students admitted for the Fall 2009 term or any term thereafter, each course counted toward the major requirements must be completed with a grade of "C" or better or a "P" if the course is taken on a "pass-no pass" basis.~~

~~General Education Requirements: Successful completion of at least 18 semester units in general education as noted below:~~

- ~~a. Natural Sciences--3 semester units as defined in Section c(1).~~

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~~b. Social and Behavioral Sciences--3 semester units~~

~~Students must successfully complete an appropriate course or courses in American Institutions and U.S. History.~~

~~c. Humanities--3 semester units as defined in Section c(3).~~

~~d. Language and Rationality--6 semester units in the following pattern:~~

~~1) Three semester units in English Composition.~~

~~2) Three semester units in Communication and Analytical Thinking.~~

~~e. Health and Physical Education--3 semester units. This requirement may be met by successful completion of at least 2 units in Health Education and at least 1 unit in a physical activity course chosen from one of the following disciplines: Physical Education, Dance Techniques, Dance Specialties, Physical Fitness or Martial Arts, or a combined course in Health Education and Physical Education activity. An activity course is a course with at least 2 standard hours of activity laboratory. The Chancellor will determine categories for exemption.~~

~~c. The following three general education plans are offered at the colleges of the Los Angeles Community College District: the LACCD General Education Plan; the California State University General Education Breadth Plan (CSU GE-Breadth Plan); the Intersegmental General Education Transfer Curriculum (IGETC).~~

## LACCD General Education Plan

This associate-level general education plan is appropriate for students planning to earn an associate degree who do not plan to transfer to a 4-year institution.

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At least 21 semester/28 quarter units of general education coursework must be completed in the following areas, to include an ethnic studies course in at least one of the areas:

Area A: Natural Sciences (3 semester/4 quarter units minimum)

Courses in the natural sciences are those which examine the physical universe, its life forms, and its natural phenomena. This category includes introductory or integrative courses in astronomy, biology, chemistry, general physical science, geology, meteorology, oceanography, physical geography, physical anthropology, physics and other scientific disciplines.

Area B: Social and Behavioral Sciences and American Institutions (6 semester/8 quarter units minimum)

Courses in the social and behavioral sciences are those which focus on people as members of society. This category includes introductory or integrative survey courses in cultural anthropology, cultural geography, economics, history, political science, psychology, sociology and related disciplines

B1: American Institutions (3 semester/4 quarter units minimum)

B2: Social and Behavioral Sciences (3 semester/4 quarter units minimum)

Area C: Humanities (3 semester/4 quarter units minimum)

Courses in the humanities are those which study the cultural activities and artistic expressions of human beings. Such courses include introductory or integrative courses in the arts, foreign languages, literature, philosophy, and religion.

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## Area D: Language and Rationality (6 semester/8 quarter units minimum)

Courses in language and rationality are those which develop for the student the principles and applications of language toward logical thought, clear and precise expression and critical evaluation of communication in whatever symbol system the student uses. Such courses include:

D1: English Composition (3 semester/4 quarter units minimum)

D2: Communication and Analytical Thinking (3 semester/4 quarter units minimum)

## Area E: Health and Physical Education (3 semester units/4 quarter units minimum)

E1: Health Education (one course minimum)

E2: Physical Education Activity (1 semester/1quarter unit minimum)

## California State University General Education Breadth Plan (CSU GE-Breadth Plan)

The CSU General Education-Breadth (GE-Breadth) program allows California community college transfer students to fulfill lower-division general education requirements for any CSU campus prior to transfer. This plan is governed by the California State University system.

The 39 semester/58 quarter units required for CSU GE-Breadth are distributed as follows:

### Area A

Communication in the English Language and Critical Thinking (at least 9 semester/12-15 quarter units required with at least one course each from Oral Communication, Written Communication and Critical Thinking)

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- A1 - Oral Communication
- A2 - Written Communication
- A3 - Critical Thinking

## Area B

Physical Universe and Its Life Forms (at least 9 semester/12-15 quarter units required with at least one course each from Physical Science, Life Science (at least one to contain a laboratory component) and Mathematics/Quantitative Reasoning)

- B1 - Physical Science
- B2 - Life Science
- B3 - Laboratory Activity
- B4 - Mathematics/Quantitative Reasoning

## Area C

Arts, Literature, Philosophy, and Languages Other Than English (at least 9 semester/12-15 quarter units required with at least one course each in Arts and Humanities)

- C1 - Arts (Arts, Cinema, Dance, Music, Theater)
- C2 - Humanities (Literature, Philosophy, Languages Other Than English)

## Area D

Social, Political, and Economic Institutions (at least 9 semester/12-15 quarter units required with courses in at least 2 disciplines)

- D0 - Sociology and Criminology
- D1 - Anthropology and Archaeology
- D2 - Economics
- D3 - Ethnic Studies
- D4 - Gender Studies
- D5 - Geography
- D6 - History
- D7 - Interdisciplinary Social or Behavioral Science
- D8 - Political Science, Government and Legal Institutions
- D9 - Psychology

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## Area E

Lifelong Learning and Self-Development (at least 3 semester/4-5 quarter units)

- E - Lifelong Learning and Self-Development

## Intersegmental General Education Transfer Curriculum

The Intersegmental General Education Transfer Curriculum is a general education program that California Community College transfer students can use to fulfill lower-division general education requirements at a California State University or University of California campus. This policy is governed by the Intersegmental Committee of the Academic Senates (ICAS).

The IGETC requires completion of a minimum of 37 semester/49 quarter units of courses in the following areas:

### Area 1 - English Communication

Three courses required, one in English composition, one in critical thinking-English composition, and one in oral communication (at least 9 semester/12-15 quarter units)

- 1A - English Composition
- 1B - Critical Thinking - English Composition
- 1C - Oral Communication (required by CSU only)

### Area 2 - Mathematical Concepts and Quantitative Reasoning

One course (at least 3 semester/4-5 quarter units units)

- 2A - Math

### Area 3 - Arts and Humanities

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At least three courses, with at least one from the arts and one from the humanities (at least 9 semester/4-5 quarter units)

- 3A - Arts
- 3B - Humanities

## Area 4 - Social and Behavior Sciences

At least three courses from at least two disciplines (at least 9 semester/12-15 quarter units)

- 4A - Anthropology and Archaeology
- 4B - Economics
- 4C - Ethnic Studies
- 4D - Gender Studies
- 4E - Geography
- 4F - History
- 4G - Interdisciplinary, Social & Behavioral Sciences
- 4H - Political Science, Government & Legal Institutions
- 4I - Psychology
- 4J - Sociology & Criminology

## Area 5 - Physical and Biological Sciences

Two courses, one physical science and one biological science; at least one must include a laboratory (at least 7-9 semester/9-12 quarter units).

- 5A - Physical Science
- 5B - Biological Science
- 5C - Laboratory Activity

## Area 6 – Languages Other Than English (required by UC only)

Proficiency equivalent to two years of high school study in the same language

- 6A – Languages Other Than English

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~~6201.15 Effective Date. These requirements become effective July 1, 2004.~~

6201.15 The colleges of the LACCD shall not impose any requirements in addition to the CSUGE plan or IGETC requirements, including any local college or district requirements, for students completing either of these general education plans for an associate degree.

6201.16 Graduation Requirements for Associate Degree in Nursing.

To obtain an associate degree in nursing, students who have baccalaureate or higher degrees from a United States regionally accredited institution of higher education are only required to complete the course work that is unique and exclusively required for completion of the registered nursing program, including prerequisites and nursing course work. These students are not to be required to complete any other courses required by the college for an associate degree.

6201.17 Double-Counting Of Coursework.

A course may only be counted once for General education purposes. However, a course may be used to simultaneously satisfy both a General Education requirement and a major/area of emphasis requirement. There is no limit on the number of courses that may be used simultaneously in this manner.

Students may also simultaneously apply the same course toward satisfaction of the LACCD General Education Plan, Plan A or B Associate Degree General Education requirements, the CSU GE Breadth Certification requirements and the Intersegmental General Education Transfer Curriculum (IGETC) requirements.

6201.18 Associate Degrees for Transfer and Local Associate Degrees.

A student who completes an Associate Degree for Transfer (ADT) in a particular major/area of emphasis may also be awarded a local associate in the same major/area of emphasis provided that the student completes any additional coursework required for the local associate degree.

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6202. CATALOG RIGHTS. For these purposes, a catalog year is defined as beginning with the fall semester through the subsequent summer. A student remaining in continuous attendance in the Los Angeles Community College District may elect to satisfy the degree, certificate or graduation requirements in effect at the college from which the student will either earn his/her degree, certificate or graduate:

1. at the time the student began such attendance at the college, or
2. allow students to select an intervening catalog in years between the time the student began continuous attendance and time of graduation, or
3. at the time of graduation.

For the sole purpose of satisfying graduation competency requirements, students entering the Los Angeles Community College District prior to Fall 2009 who remain in continuous attendance within the LACCD may graduate from any LACCD College by satisfying graduation competency by either:

1. fulfilling competency requirements in place at the time the student began such attendance within the district, or
2. fulfilling competency requirements in place at the time of graduation.

For the purposes of implementing this policy, the college may develop a policy to:

1. authorize or require substitutions for discontinued courses; or
2. require a student changing his/her major to complete the major requirements in effect at the time of the change.
3. ~~allow students to select an intervening catalog in years between time student began continuous attendance and time of graduation.~~

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The college's policy shall be developed in consultation with the college Academic Senate in accordance with the provisions of Chapter XVIII of the Board Rules – ACADEMIC SENATE AND THE BOARD OF TRUSTEES SHARED GOVERNANCE POLICY, and published in all college catalogs under appropriate headings.

This policy does not apply to college programs which are governed or regulated by outside government agencies or which require licensure or certification through one of these agencies.

6203. CONTINUOUS ATTENDANCE. "Continuous attendance" means no more than one semester absence within a school year, excluding Summer Sessions and Winter Intersession.

Students granted a "military withdrawal" under the provisions of Board Rule 6701.10, will be considered to be in "continuous attendance" for their required period of military service.

6204. ADDITIONAL and CONCURRENT ASSOCIATE DEGREES. Additional Associate Degrees: Students who have previously earned an associate degree from a United States regionally accredited institution will be granted an additional associate degree when the following requirements have been met:

1. Pursuant to catalog rights, described in Board Rule 6202, completion of all current degree requirements – i.e., scholarship, residency, competency, general education and major requirements.
2. Completion of a minimum of six (6) new units in a major. ~~requiring 18-35 units or twelve (12) new units in a major following Plan B of General Education requiring 36 or more units.~~ Major course requirements completed in previous degrees awarded can be used again for additional degrees.
3. All courses that count towards the associate degree major or area of emphasis must be satisfactorily completed with a grade of "C" or higher or "P" (pass). ~~Major or area of emphasis courses for an Associate Degree for Transfer (ADA T or AS T) degree must be completed with a grade of C or higher; P (pass) grades are not permitted.~~

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4. There is no limit to the number of additional associate degrees that can be awarded provided that all the above requirements have been met.
5. Completion of any additional requirements, including new units, as determined by the college through collegial consultation with the college Academic Senate in accordance with the provisions of Chapter XVII of the Board Rules – Academic Senate and the Board of Trustees Shared Governance Policy.

Concurrent degrees: Concurrent degrees are degrees awarded in the same semester. Students may petition and be awarded concurrent associate degrees in different majors if the following criteria are met:

1. Pursuant to catalog rights, described in Board Rule 6202, completion of all current degree requirements: scholarship, residency, competency, general education and major requirements.
2. There is no maximum number of concurrent degrees that a student may be awarded.
3. If a course is a major requirement for each concurrent degree, it may be applied toward satisfaction of each major degree requirement.
4. ~~If an Associate of Science and Associate of Arts degree can be awarded in the same major, only one degree will be granted as selected by the student.~~
5. Completion of the General Education requirements for one associate degree will fulfill the general education requirements for concurrent degrees, if the same general education pattern applies to the additional degree. If each degree requires the completion of different general education patterns, the general education pattern of each degree must be fulfilled. Courses may be applied toward the general education requirements for each concurrent degree.
6. All courses that count towards the associate degree major or area of emphasis must be satisfactorily completed with a grade of "C" or higher or "P" (pass).
7. The LACCD does not offer double majors.