



INTER-OFFICE CORRESPONDENCE
LOS ANGELES COMMUNITY COLLEGES
OFFICE OF THE CHANCELLOR

TO: Members of the Board of Trustees
FROM: *ML* Daniel J. LaVista, Chancellor
DATE: May 9, 2013
SUBJECT: BOARD LETTER FOR MAY 15, 2013 MEETING

Board Meeting Location

Next week's Board meeting will be held at the District's **Educational Services Center**. The meeting times and locations are as follows:

<u>Meetings</u>	<u>Time</u>	<u>Location</u>
Legislative Committee	10:45 a.m. – 11:15 a.m.	Board Room
Break	11:15 a.m. – 11:30 a.m.	
Institutional Effectiveness Committee	11:30 a.m. – 1:00 p.m.	Board Room
Lunch	1:00 p.m. – 2:00 p.m.	Hearing Room
Public Session	2:00 p.m.	Board Room
Closed Session	Immediately Following Public Session	Hearing Room
Reconvene Public Session	Immediately Following Closed Session	Board Room

Legislative Committee Meeting (Field, Park, Santiago)

The committee will meet from 10:45 a.m. to 11:15 a.m. in the Board Room. The agenda for the meeting includes the following items for discussion: **(Refer to Attachment A)**

Institutional Effectiveness Committee Meeting (Field, Candaele, Pearlman, Svonkin Alt.)

The committee will meet from 11:30 a.m. to 1:00 p.m. in the Board Room. The agenda for the meeting includes the following items for discussion: **(Refer to Attachment B)**

Agenda Format

On the agenda, the following will take place:

- Reports from the Chancellor regarding District activities or pending issues
- **Facilities Planning and Development** - Enclosed is a memo from Jim O'Reilly, Executive Director, Facilities Planning and Development regarding matters for the Capital Construction Committee meeting. **(Refer to Attachment C)**

Confidential Matters

The attached correspondence is confidential and should not be shared with other persons.

- **Office of General Counsel**
 - Enclosed for your review is background information pertaining to District-related litigation matters. ***(Refer to Attachment D)***
 - Enclosed for your review is background information pertaining to Bond-related litigation matters. ***(Refer to Attachment E)***
- **Office of Diversity Programs** – Background information pertaining to an Appeal to a Letter of Determination is being sent under separate cover.

Other Matters

- **Personnel Commission** – Enclosed is a letter regarding an appeal of an employee disciplinary action. ***(Refer to Attachment /F)***
- **Human Resources** – Information on a salary study conducted by the Human Resources Office is being sent under separate cover.

Staff and I are available should you have any questions regarding these or other items pertaining to the May 15, 2013 agenda.