




INTER-OFFICE CORRESPONDENCE
LOS ANGELES COMMUNITY COLLEGES
OFFICE OF THE CHANCELLOR

TO: Members of the Board of Trustees
FROM:  Daniel J. LaVista, Chancellor
DATE: March 27, 2013
SUBJECT: BOARD LETTER FOR APRIL 3, 2013 MEETING

Board Meeting Location

Next week's Board meeting will be held at **East Los Angeles College**. The meeting times and locations are as follows:

<u>Meetings</u>	<u>Time</u>	<u>Location</u>
Legislative Committee Meeting	10:45 a.m. – 11:45 a.m.	Administration Building – G1-301A/B
BREAK	11:45 a.m. – 12:00 p.m.	
Finance and Audit Committee	12:00 p.m. 1:00 p.m.	Administration Building – G1-301A/B
Lunch	1:00 p.m. – 1:45 p.m.	Administration Building – G1-301 C
BREAK	1:45 P.M. – 2:00 P.M.	
Convene for Public Session	2:00 p.m.	Performing & Fine Art Complex S2 Recital Hall
Recess to Closed Session	Immediately Following Public Session	Performing & Fine Art Complex S2 Recital Hall
Convene for Closed Session	Approximately 15 minutes after conclusion of Public Session	Administration Building – G1-301 C
Reconvene for Public Session	Immediately Following Closed Session	Administration Building – G1-301 C

Legislative Committee Meeting (Candaele, Field, Park, Santiago Alt.)

The committee will meet from 10:45 a.m. to 11:45 a.m. in the Administration Building – G1-301A/B. The agenda for the meeting includes the following items for discussion:

- I. Roll Call
- II. Public Speakers
- III. Reports/Recommendations
 - A. Update: Governor's Budget Proposal Provisions
 - B. Bills Consideration (***Refer to Attachment A***)
- IV. New Business
- V. Adjournment

Finance and Audit Committee Meeting (Svonkin, Santiago, Veres, Pearlman, Alt.)

The committee will meet from 12:00 p.m. to 1:00 p.m. in the **Administration Building – G1-301A/B**. The agenda for the meeting includes the following items for discussion: ***(Refer to Attachment B)***

- I. Roll Call
- II. Public Speakers
- III. Reports/Recommendations
 - A. 2013 Measure J Bond Issuance
 - B. Update on Efficiency Audit Request for Proposal for Procurement and Accounts Payable
- IV. Future Discussion Items
 - Proposed Parking Fee Increase
 - Retirement Incentives
 - Policy Framework for Naming Buildings
- V. Future Finance and Audit Meeting Dates
 - May 1, 2013
 - June 12, 2013
- VI. New Business
- VII. Adjournment

Parking

Parking for Board Members and Chancellor will be located in **Administration Building Guest Parking Lot**. A campus map has been included for your convenience.

Agenda Format

Welcoming Remarks – President Farley Herzek will provide welcoming remarks during the Public Session of the Board Meeting.

Under Reports from the Chancellor, the following will take place:

- Reports from the Chancellor regarding District activities or pending issues
 - LACCD Strategic Plan: East Los Angeles College Presentation Aligning District and College Objectives Toward Student Completion

Confidential Matters

The attached correspondence is confidential and should not be shared with other persons.

- **Office of General Counsel**
 - Enclosed for your review is background information pertaining to District-related litigation matters. ***(Refer to Attachment C)***
 - Enclosed for your review is background information pertaining to Bond-related litigation matters. ***(Refer to Attachment D)***
Enclosed for your review is an update pertaining to the status on personnel actions. ***(Refer to Attachment E)***
 - Enclosed for your review is an update pertaining to complaints of discrimination/harassment. ***(Refer to Attachment F)***
 - Enclosed for your is a memo from Michael Shanahan, Interim Sr. Associate Vice Chancellor from Human Resources, regarding a settlement action. ***(Refer to Attachment G)***

Please let me know should you have any questions regarding the meeting.