I. Roll Call (2:00 p.m.) Location: Fine Arts Theater, Fine Arts Building, Room 100

II. Flag Salute

III. Welcoming Remarks by Nabil Abu-Ghazaleh, President, West Los Angeles College

IV. Approval of Minutes: Special Board Meeting and Closed Session: January 14, 2013; Regular Meeting and Closed Session: January 16, 2013

V. Reports from Representatives of Employee Organizations at the Resource Table

VI. Announcements from the College Presidents

VII. Public Agenda Requests (Category A)
   1. Oral Presentations
   2. Proposed Actions

VIII. Requests to Address the Board of Trustees – Multiple Agenda Matters

IX. Reports and Recommendations from the Board
   • Board President’s Report on the 2013 Evaluation of the Board of Trustees
   • Reports of Standing and Special Committees
   • Proposed Actions
     BT1. Resolution – District Classified Employees Retirement
     BT2. Resolution – LACCD Coalition for Wellness

X. Reports from the Chancellor and College Presidents
   • Report from the Chancellor regarding activities or pending issues in the District
     o Overview of Planning Processes to Implement the District Strategic Plan at West Los Angeles College

XI. Consent Calendar
   Matters Requiring a Majority Vote
   BF1. Budget Revisions and Appropriation Transfers
   BSD1. Ratifications for Business Services
   BSD2. Business Services Routine Report
ORDER OF BUSINESS
February 6, 2013
Page 2

FPD1. Facilities Planning and Development Routine Report
FPD2. Authorize Master Procurement Agreements

HRD1. Personnel Services Routine Actions
HRD2. Reopen Agreement with the Los Angeles College Faculty Guild, AFT Local 1521 Regarding Compensation Issues
HRD3. Reopen Agreement with the Los Angeles/Orange Counties Building and Construction Trades Council Regarding Compensation Issues

ISD1. Authorize Revision of Board Rules 1200 and 1201
ISD2. Approval of Educational Programs and Courses
PC1. Amend Board Rule, Chapter XI, Personnel Commission
• Correspondence

Matters Requiring a Super Majority Vote – None

XII. Recommendations from the Chancellor
CH1. Authorize Resolution Renaming Building at Los Angeles Trade-Technical College
CH2. Approve Los Angeles Valley College’s Mission, Vision, and Core Values Statements
CH3. Approve East Los Angeles College Educational Master Plan
CH4. Adopt the 2012-2017 District Strategic Plan
CH5. Approve Accreditation Self Evaluations for Los Angeles Mission College, Los Angeles Pierce College, and Los Angeles Valley College

XIII. Notice Reports and Informatives
BF/A. [Informative] 2012-2013 Second Quarter Financial Status Report
HRD/A. [Notice] Initial Proposal of the Los Angeles Faculty Guild, AFT Local 1521 to the Los Angeles Community College District Regarding Negotiation as Agreed in Article 17 of the Collective Bargaining Agreement to Discuss Compensation Matters for 2013-2014
ISD/A. [Informative] Notification of Student Travel

XIV. Announcements and Indications of Future Proposed Actions by Members of the Board of Trustees

XV. Requests to Address the Board of Trustees Regarding Closed Session Agenda Matters

XVI. Recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5 (Refer to Attachment “A” for Closed Session agenda).
   Location: Winlock Lounge, Heldman Learning Resource Center/Library, 2nd Floor

XVII. Reconvene Regular Meeting Location: Winlock Lounge, Heldman Learning Resource Center/Library, 2nd Floor

XVIII. Roll Call

XIX. Report of Actions Taken in Closed Session – February 6, 2013
XX. Consent Calendar
   Matters Requiring a Majority Vote
      HRD4. Employment Actions Regarding Classified Employees

XXI. Adjournment

********************
Next Regularly Scheduled Board Meeting
Wednesday, February 20, 2013
(Public Session scheduled for 2:00 p.m.)
Educational Services Center
Board Room – First Floor
770 Wilshire Blvd.
Los Angeles, CA 90017
********************

In compliance with Government Code section 54957.5(b), documents made available to the Board after the posting of the agenda that relate to an upcoming public session item will be made available by posting on the District’s official bulletin board located in the lobby of the Educational Services Center located at 770 Wilshire Boulevard, Los Angeles, California 90017. Members of the public wishing to view the material will need to make their own parking arrangements at another location.

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

To make such a request, please contact the Executive Secretary to the Board of Trustees at (213) 891-2044 no later than 12:00 p.m. (noon) on the Tuesday prior to the Board meeting.
CLOSED SESSION
Wednesday, February 6, 2013

West Los Angeles College
Winlock Lounge, Heldman Learning Resource Center/Library
2nd Floor
9000 Overland Avenue
Culver City, CA 90230

I. Public Employee Evaluation
(pursuant to Government Code section 54957)

A. Position: College President – West Los Angeles College
B. Position: College President – Los Angeles Mission College
C. Position: Vice Chancellor for Educational Programs and Institutional Effectiveness
D. Position: CFO/Treasurer
E. Position: Executive Assistant to the Chancellor
F. Position: Executive Director of Facilities, Planning and Development
G. Position: Chancellor

II. Public Employee Discipline/Dismissal/Release/Charges/Complaints
(pursuant to Government Code section 54957)

III. Conference with Legal Counsel - Existing Litigation
(pursuant to Government Code section 54956.9(a)

A. Vegan Outreach v. LACCD
C. LVI Facility Services v. Sinanian Development, Inc. LACCD, et.al


E. United Rentals, Inc. v. Two Horse Construction, Koam Construction, LACCD et al.


IV. Conference with Legal Counsel - Anticipated Litigation
(pursuant to Government Code section 54956.9(b))

A. Potential litigation – 1 matter

V. Other litigation matters as may be announced prior to the closed session
(pursuant to Government Code section 54956.9)
SUBJECT: RESOLUTION – DISTRICT CLASSIFIED EMPLOYEES RETIREMENT

WHEREAS, The classified employees identified below have been employed with the Los Angeles Community College District for many years; and

WHEREAS, The classified employees have contributed significantly toward providing the highest quality of services to our students and the public on behalf of the Los Angeles Community College District; now, therefore, be it

RESOLVED, That the Personnel Commission and the Board of Trustees of the Los Angeles Community College District do hereby commend the employees for their contributions and extend best wishes in their retirement.

Steve Veres, President
Board of Trustees

David Iwata, Chair
Personnel Commission

SUMMARY OF RETIRED CLASSIFIED EMPLOYEES


<table>
<thead>
<tr>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>JOB CLASSIFICATION</th>
<th>YEARS OF SERVICE</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rowe</td>
<td>Dorothy</td>
<td>Payroll Technician</td>
<td>26</td>
<td>District</td>
</tr>
<tr>
<td>Prochter</td>
<td>Marian</td>
<td>Student Services Specialist</td>
<td>23</td>
<td>Pierce</td>
</tr>
<tr>
<td>McKenna</td>
<td>Patricia</td>
<td>Costume Maker</td>
<td>14</td>
<td>City</td>
</tr>
</tbody>
</table>
Subject: **RESOLUTION - LACCD COALITION FOR WELLNESS**

The following resolution is presented by Trustee Svonkin:

**WHEREAS,** The Board of Trustees' goal is to educate, encourage, and help support its employees, and to recognize the high number of incidences of acute and chronic diseases within the Los Angeles Community College District (LACCD) employee population that can be prevented or reversed by proper nutrition, daily exercise, and behavior modification; and

**WHEREAS,** The 2008 health management industry reports showed a seven percent higher rate of diabetes incidents in comparison to the entire Southern California region and that 80 percent of the LACCD employee population had been diagnosed and/or treated for coronary diseases; and

**RESOLVED,** That the Board of Trustees of the Los Angeles Community College District hereby supports awareness and intervention for its employees and their families and invests in improving the quality of life for its employees through Districtwide health promotions and incentives that support the initiatives identified by the LACCD Coalition for Wellness; and be it further

**RESOLVED,** That the Board of Trustees of the Los Angeles Community College District hereby commissions the LACCD Coalition for Wellness to work with the Chancellor, Deputy Chancellor, and College Presidents to promote health awareness and prevention to all District employees in each worksite that will include, but not be limited to, the following:

1) Create a team at each worksite to support Districtwide efforts and media campaigns for employees to increase awareness of the risk factors and health prevention measures associated with their chronic diseases.

2) Promote immediate Districtwide action to encourage daily exercise of all employees at work and at home by supporting and encouraging participation in activities before or after work hours for weight reduction and maintaining healthy weight.

3) Educate, provide guidelines, and promote healthy food choices to the employees and student population.

4) Support Districtwide interventions to reverse sedentary lifestyles by increasing the availability of at-work physical activities, such as walking clubs and competitions, available bike trails, and no-cost access to gyms/fitness centers for employees.
5) Educate and bring awareness to alternative medical interventions and promote regular health screenings and annual health risk assessments.

RESOLVED, That the Board of Trustees of the Los Angeles Community College District, in valuing its employees, hereby places great importance on their health and welfare and commits to partnering with the LACCD Coalition for Wellness to battle the numerous chronic diseases and reduce their occurrences that are prevalent in the LACCD employee population.
Subject: **BUDGET REVISIONS AND APPROPRIATION TRANSFERS**

Ratify acceptance of $3,365,063 in income as recommended by the Chief Financial Officer/Treasurer. In accordance with Title 5 of the California Code of Regulations, Section 58307, authorize all the appropriation transfers between major expenditure categories (EXHIBIT 1).
BUDGET REVISIONS AND APPROPRIATION TRANSFERS
ALL FUNDS, EXCLUDING BUILDING BOND FUND
February 6, 2013

NEW INCOME (Attachment I)

<table>
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<tr>
<th>ACCOUNT</th>
<th>AMOUNT</th>
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<tbody>
<tr>
<td>Federal</td>
<td>810000-849999 1,809,968</td>
</tr>
<tr>
<td>State</td>
<td>880000-889999  -</td>
</tr>
<tr>
<td>Local</td>
<td>870000-889999  1,555,095</td>
</tr>
<tr>
<td>Interfund Transfer In</td>
<td>991000-892999  -</td>
</tr>
<tr>
<td>Other Financing Sources</td>
<td>993000-897999  -</td>
</tr>
<tr>
<td>Contribution to Restricted Program</td>
<td>996000-899999  -</td>
</tr>
<tr>
<td><strong>Total New Income</strong></td>
<td><strong>3,365,063</strong></td>
</tr>
</tbody>
</table>

EXPENDITURES

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>Approved Budget</th>
<th>Budget Revisions</th>
<th>Appropriation Transfers</th>
<th>Revised Budget</th>
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</thead>
<tbody>
<tr>
<td>Certificated Salaries</td>
<td>100000-199999</td>
<td>250,044,043</td>
<td>473,873</td>
<td>(3,158,399)</td>
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<tr>
<td>Classified Salaries</td>
<td>200000-299999</td>
<td>144,539,554</td>
<td>511,727</td>
<td>541,263</td>
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<tr>
<td>Employee Benefits</td>
<td>300000-399999</td>
<td>139,124,075</td>
<td>253,209</td>
<td>2,730,345</td>
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<tr>
<td>Books/Supplies</td>
<td>400000-499999</td>
<td>30,385,466</td>
<td>140,167</td>
<td>121,190</td>
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<td>Contract Services</td>
<td>500000-599999</td>
<td>92,693,180</td>
<td>1,219,484</td>
<td>178,637</td>
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<td>Capital Outlay</td>
<td>600000-699999</td>
<td>30,224,199</td>
<td>44,519</td>
<td>(282,632)</td>
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<td>Other Outgo</td>
<td>700000-709999</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Other Debt Services</td>
<td>710000-719999</td>
<td>-</td>
<td>-</td>
<td>-</td>
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<tr>
<td>Tuition Transfers</td>
<td>720000-729999</td>
<td>5,049</td>
<td>1,100</td>
<td>5,600</td>
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<tr>
<td>Interfunds Transfers</td>
<td>730000-739999</td>
<td>8,017,064</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Direct Support/Indirect Costs</td>
<td>740000-749999</td>
<td>230</td>
<td>-</td>
<td>-</td>
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<tr>
<td>Loan/Grants</td>
<td>750000-759999</td>
<td>344,201,240</td>
<td>49,209</td>
<td>5,225</td>
</tr>
<tr>
<td>Other Financing Sources (Except 7902)</td>
<td>760000-799999</td>
<td>22,994,219</td>
<td>631,758</td>
<td>(141,129)</td>
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<tr>
<td>Reserve for Contingency*</td>
<td>790200</td>
<td>34,370,462</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>1,096,519,580</strong></td>
<td><strong>3,365,063</strong></td>
<td>-</td>
<td><strong>1,099,884,643</strong></td>
</tr>
</tbody>
</table>

* Reserve for Contingency balance is $34.37 million, which is 7.3% of the Unrestricted General Fund revenue (excluding General Reserve)

All budget revisions and transfers herein are submitted for the Board of Trustees approval in accordance with Title 5 of California Regulations, Sections 58307 and 58308. Appropriation transfers between major expenditure categories are within funds/grants that have been previously received and approved by the Board of Trustees. These transfers have been reviewed by the college administrators and approved by the college Vice Presidents of Administration and College Presidents.

Reviewed by:
Jeanette L. Gordon
Chief Financial Officer/Treasurer
## NEW INCOME AND GRANTS

<table>
<thead>
<tr>
<th>BTA NUMBER</th>
<th>FUND/GRANT NAME</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td></td>
<td></td>
</tr>
<tr>
<td>C-0211</td>
<td><strong>Title V: Anytime, Anywhere Pathways to Success</strong></td>
<td>$774,738</td>
</tr>
<tr>
<td></td>
<td>To provide funding to increase the enrollment and completion rates of Latino students in the adjacent service areas to Los Angeles City College and West Los Angeles College, and to develop and share resources to enhance each institution's ability to serve the needs of low-income and Latino students. Funding is from the United States Department of Education.</td>
<td></td>
</tr>
<tr>
<td>P-0127</td>
<td><strong>California Alliance for the Long-Term Strengthening of Transfer Engineering Programs</strong></td>
<td>98,612</td>
</tr>
<tr>
<td></td>
<td>To provide funding for a collaborative curriculum model that will allow institutions to offer courses that could not be supported by individual engineering programs due to insufficient budget and limited student base. This will allow students to complete all the necessary lower division courses prior to transfer, resulting in significant savings in time and resources and an increase in the number of successful engineering transfer students. Funding is from the United States Department of Education.</td>
<td></td>
</tr>
<tr>
<td>P-0111</td>
<td><strong>Title V Cooperative with Pierce and West</strong></td>
<td>350,019</td>
</tr>
<tr>
<td></td>
<td>To provide funding to significantly enhance the quality of online course content to increase the success of students in online courses. Funds will also be used to develop two new online/hybrid degree programs in Registered Veterinary Technology and Hospitality Management, expanding access to highly competitive transfer programs and in-demand career fields. Funding is from the United States Department of Education.</td>
<td></td>
</tr>
<tr>
<td>W-0343</td>
<td><strong>TRIO, Upward Bound</strong></td>
<td>800</td>
</tr>
<tr>
<td></td>
<td>To provide funding to serve high school students from low-income families and high school students from families in which neither parent holds a bachelor's degree. The program provides fundamental support to participants in their preparation for college entrance while providing opportunities to succeed in their precollege performance and ultimately in their higher education pursuits. The program will serve fifty (50) students each year. Funding is from the United States Department of Education.</td>
<td></td>
</tr>
</tbody>
</table>
W-0356, W-0357  *Upward Bound Math/Science*  
500,000  
To provide funding for all the mandatory services including academic tutoring, advice/assistance in secondary/postsecondary course selection, and assistance in preparing for college entrance exams and completing admissions applications. The project offers services and activities which give one hundred and twenty (120) students at Hamilton, Los Angeles, Crenshaw, and Dorsey High Schools a chance to overcome the common barriers to education which plague their community. Funding is from the United States Department of Education.

E-0279  *Child and Adult Care Food Program (CACFP)*  
85,799  
To provide funding for healthy meals to all children enrolled, to increase awareness of healthy choices for the children and families enrolled, to decrease the effects of childhood obesity in young children, and to serve as a supervision/field training site for instructional divisions. This will affect one thousand four hundred and fifty (1,450) students/parents combined from the LACCD Child Development Centers. Funding is from the United States Department of Education.

**TOTAL FEDERAL**

$1,809,968

Local

W-0327  *Instructional Materials Rental Initiative*  
$97,321  
To accept funding generated from textbook rentals to be used for program expenditures. The United States Department of Education provided the college with an initial grant of $999,309 to be used to reduce the cost of textbooks for students by offering them the option to rent instead of purchasing and to foster a school environment that includes faculty support for the program. This program was intended to be self-supporting and sustainable through the generation of income from textbook rentals.

D-223  *International Medical Insurance (IMED) Fees*  
953,172  
To accept funding collected from International Medical Insurance Fees at the colleges and to augment the International Medical Insurance account.
C-0273  
**Gateway to College Program**

To provide funding to establish a high school to college dual credit program at Los Angeles City College. The program will help out-of-school youth earn a high school diploma and dual credit in a rigorous and supportive college environment. The goal is to serve a total of three hundred (300) students over a four-year period. Funding is from the Gateway to College National Network.

325,000

E-0277  
**Service Employees International Union-United Healthcare Workers (SEIU UHW)-West & Joint Employer Education Fund**

To provide funding for 140 instructional hours of college credit for the Chemistry 51 class for a maximum of twenty-five (25) participants. Instructional and support services will be provided to the students, including textbooks and laboratory supplies. Funding is from the SEIU-UHW Education Fund.

33,580

S-0165  
**Youth Development Services**

To provide funding for life skills training classes that consist of ten three-hour courses, covering topics such as education, employment and career development, health, parenting, social skills, housing and household management, personal responsibility and advocacy, computers, and finance. Each class provides training for twenty-five (25) foster youth ages 16 through 20, who are either currently in foster care or formerly in foster care at any time from their 16th to 19th birthdays. Funding is from Para Los Ninos.

14,000

T-0215  
**Guardian Scholars Program**

To provide funding to facilitate educational and career development workshops for emancipated foster youth. These funds are also to be used to establish an on-campus support team to assist this population. The program is expected to serve fifty to seventy (50-70) emancipated foster youth. Funding is from the Anthony & Jeanne Pritzker Foundation.

50,000

T-0221, T-0222, T-0224  
**Technical & Career Education**

To provide funding at Los Angeles Trade-Technical College to conduct non-credit instruction and vocational/extension training workshops, and to purchase instructional equipment. Funding is from PSI trainings, the Foundation for California Community Colleges, and Cosmetology fees.

6,732

V-0243  
**LAVC Job Training**

To provide funding for employment training services to participants in the South Bay Service Delivery area. In total, there will be sixty (60) individuals who will receive customized training through the program. The training will include customer service, vocational English, and technical training in the areas of transportation and manufacturing. Funding is from the South Bay Workforce Investment Board.

63,636
<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>D-0497</td>
<td>Gates Millennium Scholarship</td>
<td>4,356</td>
</tr>
<tr>
<td>V-0253</td>
<td>GED Testing</td>
<td>4,798</td>
</tr>
<tr>
<td>M-0190</td>
<td>Donation</td>
<td>2,500</td>
</tr>
</tbody>
</table>

**Gates Millennium Scholarship**  
To provide funding to establish the Gates Millennium Scholars Program for scholarships received. The scholarship was established in 1999, initially funded by a $1 billion grant from the Bill & Melinda Gates Foundation. One thousand talented students each year are selected to receive a good-through-graduation scholarship to use at any college or university of their choice. The program provides Gates Millennium Scholars with personal and professional development through leadership programs along with academic support throughout their college careers. Funding is from Gates Millennium Scholars.

**GED Testing**  
To accept revenue generated by providing GED Testing services.

**Donation**  
To accept a donation to Los Angeles Mission College to cover the cost of the membership dues for the 2012-2013 Valley Economic Alliance. Funding is from the Los Angeles Mission College Foundation.

**TOTAL LOCAL**  
$1,555,095

**TOTAL INCOME**  
$3,365,063
Subject: RATIFICATIONS FOR BUSINESS SERVICES

In accordance with the California Education Code and Los Angeles Community College District Board Rules, the following routine transactions are reported for ratifications:

A. PURCHASE ORDERS 455 issued from December 3, 2012 to December 31, 2012 which totaled $690,118.

B. FACILITIES ORDER FORMS 67 issued from December 1, 2012 to December 31, 2012 which totaled $190,970.

C. AGREEMENTS FOR ART MODELING SERVICES 4 issued which totaled $800.

D. LEASE OF FACILITIES FOR DISTRICT USE
   Agreement No.: 4500181873
   (Total Cost: $5,000)

E. LEASES, USE PERMITS AND CIVIC CENTER PERMITS OF DISTRICT FACILITIES
   Agreement Nos.: 4500182000; 4500182002
   (Total Income: $57,300)

F. MAINTENANCE AGREEMENTS
   Agreement Nos.: 4500148501(renew); 4500181617; 4500129496(extend)
   (Total Cost: $9,720)

G. SERVICE AGREEMENTS
   Agreement Nos.: 4500153098(renew); 4500182003; 4500181609; 4500181158; 4500179869; 4500178878; 4500181613

Recommended by: Adriana D. Barrera, Deputy Chancellor
Approved by: Daniel J. LaVista, Chancellor
H. SPECIAL GRANT FUNDED AGREEMENTS

Agreement Nos.: 4500147679(renew); 4500179200(renew); 4500181145

(Total Expense: $1,477,212)

I. SHORT TERM AGREEMENTS PREPARED AT SITE LOCATIONS FOR SERVICES, RENTAL & MAINTENANCE OF EQUIPMENT, AND LICENSE & MAINTENANCE OF SOFTWARE $5,000 OR LESS PER YEAR

Agreement Nos.: 4500179953; 4500180599; 4500180989; 4500181467; 4500181469; 4500181473; 4500181576; 4500181591; 4500178277; 4500181273; 4500181274

(Total Cost: $19,040)

J. COMPROMISE OF CLAIM

Claim No.: 13-09

(Total Cost: $100)
Subject: BUSINESS SERVICES ROUTINE REPORT

I. AUTHORIZE DESTRUCTION OF RECORDS

Authorize the destruction of the following Harbor College Class C Disposable Records:

Contracts, purchase orders, and invoices dated June 2010 through July 2012.

Background: In accordance with Title V of the California Code of Regulations and the Board's Records Policy (Board Rule 7706 et seq.), the Office of Vice President of Administrative Services, Los Angeles Harbor College has determined that the listed Class C Disposable Records are no longer needed in paper format since they have been permanently scanned and that no records included in this action conflict with the Board's Records Policy.

II. AUTHORIZE PAYMENTS

Authorize payments of the following expenditures:

A. $110.50 to Leticia Melchor, employee at Hungry Cub Store located in the Student Union Building, for reimbursement of expenses incurred for fresh fruit, milk and coffee for resale in the new store from October 21, 2012 to December 15, 2012 at Los Angeles City College.

Background: Funding is through the Bookstore.

B. $1,577 to Hilton Orange County/Costa Mesa for the cost of accommodations on October 5, 2012 for Statewide coordinators who attended the 2012 Strengthening Student Success Conference.

Background: The ESL/Basic Skills Professional Development Grant covered the cost of conference fees and hotel accommodations for the Statewide coordinators attending the conference. The coordinators made presentations at the conference on the various activities and efforts brought by this group on improving basic skills at the community colleges. Funding is from the ESL/Basic Skills Professional Development Grant funds.
III. RATIFY AMENDMENTS TO ATTORNEY PANEL AGREEMENTS

Ratify amendments to the existing attorney panel agreements to extend same agreements for the 5th year of 5 year agreements during the period of April 1, 2013 to March 30, 2014, inclusive at the hourly rates as indicated herein.

<table>
<thead>
<tr>
<th>Firm</th>
<th>Maximum Hourly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Atkinson, Anderson, Loya, Ruud &amp; Romo</td>
<td>$250</td>
</tr>
<tr>
<td>Best, Best &amp; Krieger</td>
<td>$285</td>
</tr>
<tr>
<td>Burke, Williams &amp; Sorensen, LLP</td>
<td>$260</td>
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<tr>
<td>Carlson &amp; Messer, LLP</td>
<td>$225</td>
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<tr>
<td>Corporate Counsel Partners</td>
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<tr>
<td>Fagan, Friedman &amp; Fulfrost, LLP</td>
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<td>Fulbright &amp; Jaworski, LLP</td>
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<tr>
<td>Gonzalez, Saggio &amp; Harlan</td>
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<td>Gresham Savage</td>
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<td>Gutierrez, Preciado &amp; House, LLP</td>
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<tr>
<td>Haight, Brown &amp; Bonesteel, LLP</td>
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<td>Kinkle, Rodger &amp; Spriggs</td>
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<td>Kohrs &amp; Fiske</td>
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<td>Libert, Cassidy &amp; Whitmore</td>
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<td>Martin &amp; Martin, LLP</td>
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<td>McBirney &amp; Chuck</td>
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<tr>
<td>Miller, Brown &amp; Dannis</td>
<td>$285</td>
</tr>
<tr>
<td>Musick, Peeler &amp; Garrett, LLP</td>
<td>$395</td>
</tr>
<tr>
<td>Orbach, Huff &amp; Suarez, LLP</td>
<td>$245</td>
</tr>
<tr>
<td>Parker &amp; Covert, LLP</td>
<td>$225</td>
</tr>
<tr>
<td>Stutz, Artiano, Shinoff &amp; Holtz</td>
<td>$250</td>
</tr>
<tr>
<td>Wasserman &amp; Wasserman, LLP</td>
<td>$295</td>
</tr>
<tr>
<td>Wood, Smith, Henning and Berman, LLP</td>
<td>$275</td>
</tr>
<tr>
<td>Yasiniski &amp; Jones, LLP</td>
<td>$295</td>
</tr>
<tr>
<td>Law Offices of Sima Salek</td>
<td>$215</td>
</tr>
<tr>
<td>Akin, Gump, Strauss, Hauer &amp; Feld LLP</td>
<td>$465</td>
</tr>
<tr>
<td>Law Office of Stephen J. Densmore</td>
<td>$325</td>
</tr>
</tbody>
</table>

Background: In keeping with Board Rule 4006, a Request for Proposal was issued in 2009 to establish the panel of outside counsel to provided as-needed services to the District. The firms were awarded three-year contracts with two one-year renewal options. The first three-year term expired on March 31, 2012. The first amendment term expires on March 31, 2013. This action will exercise the renewal of the second one-year option. Funding is either from the Districtwide Legal Expense fund or bond funds, as appropriate for the particular assignment.

IV. RATIFY ACCEPTANCE OF DONATIONS

Ratify the following donation and express appreciation to the donor for their contribution to the District's educational program.
City College

100 computer science books from Opamp Technical Books, Inc. to be used as a library for the Computer Science Information Technology open lab classroom, valued by the donor at $1,500.
Subject: FACILITIES PLANNING AND DEVELOPMENT ROUTINE REPORT

The following items are recommended for approval by Facilities Planning and Development as part of the Consent Calendar for the Board of Trustees Meeting Agenda for the date shown.

The Consent Calendar may be approved with a single vote. Any member of the Board of Trustees has the authority to remove any item listed and have it included on the Action Calendar for a separate vote.

Information regarding each item on the Consent Calendar can be found in FPD1 – Resource Document.

I. AUTHORIZE NAME CHANGES

A. Authorize the use of a change of name to Agreement No. 50300 with Vertical V, Inc. to now use the formal and legal business name Testing Engineers Southwest, Inc., d/b/a BTC Labs-Vertical V.

B. Authorize the use of a change of name to Agreement No. 50283 with CMTS, Inc. to now use the formal and legal business name CMTS, LLC.

C. Authorize the use of a change of name to Agreement No. 50284 with Cohn & Company Inspections to now use the formal and legal business name Craig Cohn d/b/a Cohn & Company.

D. Authorize the use of a change of name to Agreement No. 50282 with BPi Inspection Services to now use the formal and legal business name Inspection Service of California, Inc. d/b/a BPi Inspection Service.

E. Authorize the use of a change of name to Agreement No. 50296 with Scotia Consulting Services, Inc. to now use the formal and legal business name Chaisson Inc., d/b/a Scotia Consulting Services, Inc.

II. AUTHORIZE PROFESSIONAL SERVICE AGREEMENTS

A. Authorize an agreement with RMA Construction Services, Inc. to provide continued Inspector of Record (IOR) services on a Task Order basis for the LAUSD - Middle College High School project at Los Angeles Southwest College.

B. Authorize an agreement with Breen Engineering Inc. to provide continued construction administration services for the Fashion and Fine Arts Building - HVAC Upgrade project at Los Angeles Trade Technical College.

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Daniel J. LaVista, Chancellor

Chancellor and Secretary of the Board of Trustees

By: ___________________________ Date ___________________________
III. AUTHORIZE AMENDMENT TO PROFESSIONAL SERVICE AGREEMENTS

A. Authorize Amendment No. 2 to Agreement No. 33373 with Hibser Yamauchi Architects, Inc. to provide continued design services for the Americans with Disabilities Act (ADA) - Campus Compliance Access Phasing project at Los Angeles City College.

B. Authorize Amendment No. 5 to Agreement No. 32266 with TTG Engineers d/b/a TMAD Taylor & Gaines Engineers to provide additional design services for the Maintenance and Operations Facility Scheduled Maintenance project at Los Angeles City College.

C. Authorize Amendment No. 3 to Agreement No. 33387 with M. Arthur Gensler Jr. & Associates, Inc. to provide additional design services for the Student Services - Administration Swing Space project at Los Angeles Mission College.

D. Authorize Amendment No. 3 to Agreement No. 32475 with Langdon Wilson to provide additional design services for the Gym Complex - Phase II project at Los Angeles Valley College.

E. Authorize Amendment No. 2 to Agreement No. 50196 with Kittrell to provide additional constructability review and value engineering services on a Task Order basis campus-wide to be issued incrementally at the direction of the College Project Manager at Los Angeles Valley College.

F. Authorize Amendment No. 4 to Agreement No. 50190 with Annams Systems Corporation to provide additional asset management strategic planning services on a Task Order basis District-wide.

IV. RATIFY AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

Ratify Amendment No. 4 to Agreement No. 33417 with Steven Fader Architects to provide additional design services for the Student Learning Environments (SLE) - South of Mall - Classroom Modernization/Technology/Low Voltage project at Pierce College.

V. AUTHORIZE ADOPTION OF CONSTRUCTION PLANS AND SPECIFICATIONS

Authorize the adoption of plans and specifications for the College Boulevard - Second Access Road Slope Stabilization project at West Los Angeles College.

VI. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS GREATER THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD "DESIGN-BID-BUILD" METHOD OF PROJECT DELIVERY

Ratify the following: Change Order No. 5-PE to Contract No. 33149 with Woodcliff Corporation; Change Order No. 4 to Contract No. 32852-1 with Safeco Insurance
Company of America; and Change Order No. 11 to Contract No. 32407 with Safeco Insurance Company of America.

VII. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS LESS THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

Ratify the following: Change Order No. 4 to Contract No. 33352 with Cal-State Rent a Fence; Change Order No. 1 to Contract No. 33577 with R.T. Contractor Corp.

VIII. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACTS

A. Authorize Acceptance of Completion of Contract No. 4500177838 with Moe’s Plumbing, Inc. to provide general construction services for the installation of three domestic boilers at East Los Angeles College.

B. Authorize Acceptance of Completion of Contract No. 33577 with R.T. Contractor Corp to provide general construction services for the Utility Infrastructure and Traffic Improvements project - Installation of Backflow Prevention Assembly at East Los Angeles College.

C. Authorize Acceptance of Completion of Contract No. 31742 with PW Construction to provide general construction services for the Child Development Center project at Los Angeles Valley College.

IX. AUTHORIZE AMENDMENT TO LEASE AGREEMENT

A. Authorize Amendment No. 1 to Lease Agreement No. 33213 with William Scotsman, Inc. for 35 total additional months for the continued use of four (4) 36’ x 40’ modular buildings from March 27, 2013 to February 26, 2016 and 36 total additional months for the continued use of ten (10) 24’ x 40’ modular buildings from February 27, 2013 to February 27, 2016 for the Temporary Facilities - Swing Space Phase 2 Lease project at East Los Angeles College.

B. Authorize Amendment No. 1 to Lease Agreement No. 33385 with Infinity Auto Park, LLC (sublease authorized by CalTrans) to extend the term an additional 10 months from February 26, 2013 to December 31, 2013 for the provision of 182 parking spaces due to construction activities for the East Parking Structure at Los Angeles Trade Technical College.

X. AUTHORIZE AMENDMENT TO DESIGN-BUILD AGREEMENT

A. Authorize Amendment No. 1 to Design-Build Agreement No. 33436 with Charles Pankow Builders, Ltd. for additional Design-Build services for the Community Workforce Development Center and Administration Building project at Los Angeles Valley College.

B. Authorize Amendment No. 1 to Design-Build Agreement No. 33388 with Charles Pankow Builders, Ltd. for additional Design-Build services for the Multipurpose Community Services Center project at Los Angeles Valley College.

XI. RATIFY AMENDMENT TO DESIGN-BUILD AGREEMENT

Ratify Amendment No. 10 to Design-Build Agreement No. 33063 with Hensel Phelps Construction Co. for additional Design-Build services for the Northeast Quadrant Parking Structure project at Los Angeles Southwest College.
XII. AUTHORIZE ACCEPTANCE OF COMPLETION OF DESIGN-BUILD AGREEMENT

Authorize Acceptance of Completion of Design-Build Agreement No. 32232 with Charles Pankow Builders, Ltd. for the East Campus Complex project at Los Angeles Mission College.

XIII. AUTHORIZE PURCHASE ORDER

A. Authorize a purchase order with Graybar Electric Co., Inc. to provide data port lock outs for the Science Complex project at Los Angeles Harbor College.

B. Authorize a purchase order with Ventura Precision to provide optical fiber colorimeters for the Science Complex project at Los Angeles Harbor College.

C. Pursuant to Public Contract Code 20653, a) find it is in the best interest of the District to procure under the authority of the California Multiple Award Schedule (CMAS)/KTS Network Solutions Contract No. 3-08-70-2630B, and b) authorize the purchase of telecommunication equipment for the Campus-wide Telecommunications Upgrade - Voiceover Internet Protocol (VoIP) project at Pierce College.

XIV. AUTHORIZE PAYMENT FROM BOND PROCEEDS

Authorize payment from Bond proceeds to Oracle America, Inc. for renewal of the license agreement for Primavera P6 project-based scheduling software for the Furniture, Fixtures and Equipment (FF&E) project District-wide.

XV. RATIFY CORRECTION OF TYPOGRAPHICAL ERRORS


XVI. AUTHORIZE PAYMENT OF FEES BY PROGRAM MANAGER

Authorize the Program Manager to make payments from Bond proceeds on an as-needed basis for fees charged by certain government agencies, publicly regulated utility companies, and other quasi-governmental agencies that have jurisdiction over the District's building projects.
Subject: AUTHORIZE MASTER PROCUREMENT AGREEMENTS

I. AUTHORIZE MASTER PROCUREMENT AGREEMENTS

A. Uninterrupted Power Supply

Authorize a Master Procurement Agreement for the entire catalog, with Total Concept Sales, Inc., and Golden Star Technology, Inc. d/b/a GST, for uninterrupted power supply equipment for use District-wide and for other public entities, for a period of five (5) years, from start date of February 7, 2013 or as soon thereafter as possible in consideration of the guaranteed individual unit pricing as stated.

<table>
<thead>
<tr>
<th>AGREEMENT WITH: Total Concept Sales, Inc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Item No</td>
</tr>
<tr>
<td>---------</td>
</tr>
<tr>
<td>1</td>
</tr>
<tr>
<td>2</td>
</tr>
<tr>
<td>3</td>
</tr>
<tr>
<td>4</td>
</tr>
<tr>
<td>5</td>
</tr>
<tr>
<td>6</td>
</tr>
</tbody>
</table>

Recommended by: Adriana D. Barrera, Deputy Chancellor
Approved by: Daniel J. LaVista, Chancellor
Background: Recommendation for award subject to mutually agreed terms and conditions. This proposed Agreement is identified for award at the amount of $1,000.00 to two (2) vendors because it is a Catalogue Agreement.

Catalogue Agreements are the result of formal competitive bidding and are priced at the responsive bids received using the price for benchmark items, freight costs, discount from the bidders'
catalogue and warranty coverage. Participants in the bidding process are advised in advance of this selection process and they must agree to abide by it in order to participate. Catalogue Agreements may be awarded to more than one bidder.

There were seven (7) bidders and the awardees are:

- Total Concept Sales, Inc.
- Golden Star Technology, Inc., d/b/a GST

These proposed catalog agreements are supported by the District Technology Council (College IT Managers) and District’s Information Technology Department and are intended to be accessible by other public agencies.

The minimum agreement value is determined by the minimum requirement for the benchmark items by the sponsoring college. The amount awarded is for $1,000.00 for ten (10) items. Funding is through Proposition A/AA and Measure J Bond proceeds or through General Funds as applicable. This procurement is initially for LACCD Educational Services Center (DO HQ) and is available for use district-wide. District-wide Uninterrupted Power Supply Equipment, 40J.5J55.05. (bid # 138). **All Phases.**

II. **AUTHORIZE RESCISSION OF MASTER PROCUREMENT AGREEMENTS**

**Action**

Authorize the rescission of the following Master Procurement Agreements for the products and sponsors listed below:

<table>
<thead>
<tr>
<th>Agreement No.</th>
<th>Vendor</th>
<th>Project</th>
<th>Minimum Cost</th>
<th>Com. No., Date and Project Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>40258</td>
<td>Eaton Corporation</td>
<td>Uninterruptable power supply (UPS) equipment</td>
<td>$13,000</td>
<td>Com. No. FPD2 September 12, 2012 40J-5J05.03</td>
</tr>
<tr>
<td>40264</td>
<td>Citrix Systems, Inc.</td>
<td>Virtualization Technology Solutions</td>
<td>$500</td>
<td>Com. No. FPD2 October 3, 2012 40J-5J05.07</td>
</tr>
<tr>
<td>40265</td>
<td>Quest Software</td>
<td>Virtualization Technology Solutions</td>
<td>$500</td>
<td>Com. No. FPD2 October 3, 2012 40J-5J05.07</td>
</tr>
<tr>
<td>40266</td>
<td>VMWare, Inc.</td>
<td>Virtualization Technology Solutions</td>
<td>$500</td>
<td>Com. No. FPD2 October 3, 2012 40J-5J05.07</td>
</tr>
</tbody>
</table>
Background

These Master Procurement Agreements were authorized for projects located at the District Educational Services Center and as noted in the above table. The authorization to establish these Master Procurement Agreements is requested to be rescinded as the suppliers would not accept the District terms and conditions.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Project names and numbers are shown in the above table. All Phases.
SUBJECT: PERSONNEL SERVICES ROUTINE ACTIONS

<table>
<thead>
<tr>
<th>Service Type</th>
<th>Total (This Report)</th>
<th>Total (07-01-12 to Date)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Academic Service:</td>
<td>126</td>
<td>2264</td>
</tr>
<tr>
<td>(Faculty, Academic Administration,</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Academic Supervisors)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Classified Service:</td>
<td>67</td>
<td>733</td>
</tr>
<tr>
<td>(Clerical, technical, supervisors,</td>
<td></td>
<td></td>
</tr>
<tr>
<td>maintenance &amp; operations, trades,</td>
<td></td>
<td></td>
</tr>
<tr>
<td>classified managers, confidential)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Unclassified Service:</td>
<td>879</td>
<td>9068</td>
</tr>
<tr>
<td>(Student workers, professional experts,</td>
<td></td>
<td></td>
</tr>
<tr>
<td>community services staff, community</td>
<td></td>
<td></td>
</tr>
<tr>
<td>recreation)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total:</td>
<td>1072</td>
<td>12060</td>
</tr>
</tbody>
</table>


All personnel actions reported herein are in accordance with the Board of Trustees Rules and are within the approved budget. Personnel actions include retirements, employment, leaves, separations/resignations and assignment changes.

The classified assignments noted above have not been certified by the Personnel Commission and are subject to further audit by the Personnel Commission due to SAP transition issues and may be subject to change.

Michael Shanahan
Sr. Associate Vice Chancellor
Human Resources

Karen Martin
Personnel Director
Personnel Commission

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Daniel J. LaVista, Chancellor

Chancellor and Secretary of the Board of Trustees

By ____________________________ Date ____________________________
SUBJECT: REOPEN AGREEMENT WITH THE LOS ANGELES COLLEGE FACULTY GUILD, AFT LOCAL 1521 REGARDING COMPENSATION ISSUES

Pursuant to Government Code Section 3547 and Board Rule 101400, the Los Angeles Community College District proposes that representatives of the District and agents of the Los Angeles College Faculty Guild, Local 1521, CRT/AFT, AFL-CIO re-open the Agreement between the Los Angeles Community College District and the Los Angeles Faculty Guild dated July 1, 2011 through June 30, 2014 for the purpose of renegotiating compensation issues.

Background: Government Code Section 3547 and Board Rule 101400 require the District to inform the public of the issues to be negotiated with an employee organization by presenting any proposed reopening at a public meeting of the Board. The matter was noticed on January 30, 2013, with an expected adoption date of February 6, 2013. The public will have an opportunity to comment on February 6, 2013, before the parties begin formal bargaining.

Signed
Michael Shanahan
Sr. Associate Vice Chancellor
Human Resources

Recommended by: 
Adriana D. Barrera, Deputy Chancellor

Recommended by: 
Approved by: Daniel J. LaVista, Chancellor
Chancellor and
Secretary of the Board of Trustees

By __________________________ Date ______________
SUBJECT: REOPEN AGREEMENT WITH THE LOS ANGELES/ORANGE COUNTIES BUILDING AND CONSTRUCTION TRADES COUNCIL REGARDING COMPENSATION ISSUES

Pursuant to Government Code Section 3547 and Board Rule 101400, the Los Angeles Community College District proposes that representatives of the District and agents of the Los Angeles/Orange Counties Building and Construction Trades Council re-open the Agreement between the Los Angeles Community College District and the Los Angeles/Orange Counties Building and Construction Trades Council dated July 1, 2011 through June 30, 2014 for the purpose of renegotiating compensation issues.

Background: Government Code Section 3547 and Board Rule 101400 require the District to inform the public of the issues to be negotiated with an employee organization by presenting any proposed reopening at a public meeting of the Board. The matter was noticed on January 30, 2013, with an expected adoption date of February 6, 2013. The public will have an opportunity to comment on February 6, 2013, before the parties begin formal bargaining.

Recommended by: Michael Shanahan
Sr. Associate Vice Chancellor
Human Resources

Recommended by: Adriana D. Barrera, Deputy Chancellor
Approved by: Daniel J. LaVista, Chancellor

Chancellor and Secretary of the Board of Trustees

By ___________________________________ Date ____________________________

Page 1 of 1 Pages Comm. No. HRD3 Div. Human Resources Date: 2-6-13

Noticed: 1-30-13
Subject: AUTHORIZE REVISION OF BOARD RULES 1200 AND 1201

1200. MISSION. "Changing Lives in a Changing Los Angeles"

In an era of civic renewal, economic change, and cultural
revitalization that is unprecedented in the history of Los Angeles,
we— the faculty, staff, and administrators of the nine Los Angeles
community colleges—dedicate ourselves to the goal of expanding
access to educational opportunity across the many, diverse
communities that contribute to the greater Los Angeles area.

We serve all Angelenos by providing an unparalleled array of
educational offerings, including programs that prepare students
for successful careers, for transfer to four-year colleges and
universities, for the improvement of essential life and workplace
skills, and for civic engagement and life-long learning.

To achieve this mission, we strive to create supportive
instructional environments that challenge students to meet
rigorous academic standards, to become active, self-directed
learners, to develop critical and creative habits of mind, and to
develop an abiding appreciation for other peoples and other
cultures.

The mission of the Los Angeles Community College District is to
provide our students an excellent education that prepares them to
transfer to four-year institutions, successfully complete workforce
development programs designed to meet local and statewide needs,
and pursue opportunities for lifelong learning and civic engagement.

Recommended by: Yasmin Delahoussaye
Yasmin Delahoussaye, Vice Chancellor

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Daniel J. LaVista, Chancellor

Chancellor and
Secretary of the Board of Trustees

By: ______________________ Date: ______________________
1201. GUIDING PRINCIPLES. This District mission is informed by the following eight guiding principles.

Access & Opportunity: We are committed to expanding educational opportunity and access to everyone who has the desire to learn, and we actively welcome all students, including those from communities that have traditionally been underserved by higher education or who require special accommodation or support.

Excellence & Innovation: In all of our services and institutional activities, we strive to create a culture of excellence and innovation, and we challenge our students to meet the highest educational standards.

Student Learning & Success: All of our institutional efforts and resources are dedicated to one central purpose—the support of our students as they work toward the achievement of their academic and professional goals.

Free Inquiry: We value the vigorous, critical and free exchange of ideas and opinions, and we work actively to create communities of mutual respect and shared concern that support and sustain open debate and constructive, democratic discourse.

The Power of Diversity: We embrace diversity as a central part of our civic and institutional identity and as a powerful element in the education and development of every individual.

Community Connection: Our colleges must be rooted in the communities they serve, and we are determined to build and maintain strong, durable, and responsive collaborations with our educational partners across Los Angeles, and with business, labor, and other organizations that contribute to the fabric of our larger community.

The Promise of Technology: Technology plays a critical role in all of our institutional operations and educational programs, and we are committed to keeping both our District systems and classrooms on the forefront of technological innovation and efficiency.

Public Accountability: We are accountable to the public for all aspects of our mission, and we owe the students we serve, the
people of Los Angeles, and the State of California regular and timely
assessments of all of our efforts in support of student learning and
student success.

CORE VALUES. This District mission is informed by the following core
values that will guide us in reaching our goals:

Access & Opportunity. We are committed to maximizing educational
opportunity and access to everyone who has the desire to learn, and we
actively engage all students, especially those from communities that have
traditionally been underserved by higher education or who require special
accommodation or support.

Excellence & Innovation. In all of our services and institutional activities,
we strive to create a culture of excellence and continuous improvement
through the use of innovative pedagogy and technologies that challenge
our students, faculty, staff and administrators to meet the highest
educational and professional standards.

Student Learning & Success. All of our institutional efforts and resources
are dedicated to one central purpose—the support of all students as they
work toward the achievement of their academic and career goals.

Free Inquiry. We value the vigorous, critical and free exchange of ideas
and opinions, and we work actively to create communities of mutual
respect and shared concern that support and sustain open debate and
constructive, democratic discourse.

The Power of Diversity. As a group of nine urban and suburban colleges
situated in the midst of different communities, we draw upon and embrace
diversity as an integral aspect of our civic and institutional identity and as a
powerful element in the education and development of every individual.

Equity. We are committed to eliminating achievement gaps by identifying
and removing barriers to student success.

Community Connection. Our colleges must be rooted in the communities
they serve, and we are determined to build and maintain strong, durable,
and responsive collaborations with our educational partners across Los
Angeles, and with business, labor, and other organizations that contribute
to the fabric of our larger community.
Public Accountability and Transparency. We are accountable to the public for all aspects of our mission, and we owe the students we serve, the people of Los Angeles, and the State of California regular and timely assessments of all of our efforts through shared governance processes that are open and transparent.
Subject: APPROVAL OF EDUCATIONAL PROGRAMS AND COURSES

I. APPROVE NEW COURSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Code</th>
<th>Title</th>
<th>Details</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>CINEMA</td>
<td>033-1</td>
<td>Digital Video Production Workshop I (3 Units)</td>
<td>CITY</td>
<td>NT</td>
</tr>
<tr>
<td>CINEMA</td>
<td>033-2</td>
<td>Digital Video Production Workshop I (3 Units)</td>
<td>CITY</td>
<td>NT</td>
</tr>
<tr>
<td>DNCESPC</td>
<td>311</td>
<td>Flamenco and Spanish Dance (1 Unit)</td>
<td>CITY</td>
<td>CSU</td>
</tr>
<tr>
<td>MATH</td>
<td>129</td>
<td>Pre-College Math (11 Units)</td>
<td>MISSION</td>
<td>NT</td>
</tr>
<tr>
<td>MATH</td>
<td>129A</td>
<td>Pre-College Math I (6 Units)</td>
<td>MISSION</td>
<td>NT</td>
</tr>
<tr>
<td>MATH</td>
<td>129B</td>
<td>Pre-College Math II (5 Units)</td>
<td>MISSION</td>
<td>NT</td>
</tr>
<tr>
<td>THEATER</td>
<td>045-1</td>
<td>Applied Costuming for Theater-Level 1 (4 Units)</td>
<td>CITY</td>
<td>CSU</td>
</tr>
<tr>
<td>TV</td>
<td>025-1</td>
<td>Television and Film Dramatic Writing I (3 Units)</td>
<td>CITY</td>
<td>CSU</td>
</tr>
<tr>
<td>TV</td>
<td>025-2</td>
<td>Television and Film Dramatic Writing II (3 Units)</td>
<td>CITY</td>
<td>CSU</td>
</tr>
</tbody>
</table>

Recommended by: Yasmin Delahoussaye, Vice Chancellor, EPCIE

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Daniel J. LaVista, Chancellor

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date _____________
II. RATIFY ADDITIONS TO EXISTING CREDIT COURSES

The following are college additions of individual courses which have been previously adopted by the Board of Trustees:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Unit(s)</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMM 130</td>
<td>Introduction to Oral Interpretation of Literature</td>
<td>3</td>
<td>CSU</td>
</tr>
<tr>
<td>DANCETQ 113</td>
<td>Ballet Techniques 3</td>
<td>1</td>
<td>NT</td>
</tr>
</tbody>
</table>

III. APPROVAL OF NEW EDUCATIONAL PROGRAMS

East Los Angeles College

A. Associate of Arts in Communication Studies for Transfer AA-T (60 Units)
B. Associate of Arts in Early Childhood Education for Transfer AA-T (60 Units)
C. Associate of Arts in Geography for Transfer AA-T (60 Units)
D. Associate of Arts in Studio Arts for Transfer AA-T (60 Units)

Los Angeles Pierce College

A. Associate of Arts Degree in Journalism for Transfer AA-T (60 Units)
B. Associate of Arts in Music for Transfer AA-T (60 Units)
C. Associate of Arts in Political Science for Transfer AA-T (60 Units)
D. Associate of Arts in Sociology for Transfer AA-T (60 Units)
E. Associate of Science in Administration of Justice for Transfer AS-T (60 Units)

E. Associate of Science in Early Childhood Education for Transfer AS-T (60 Units)

G. Associate of Science in Engineering Graphics & Design Technology AS (60 Units)

H. Associate of Arts Degree in Public Relations AA (60 Units)

I. Certificate of Achievement in Engineering Graphics & Design Technology (20 Units)
Subject: **AMEND BOARD RULE, CHAPTER XI, PERSONNEL COMMISSION**

The following motion is presented by Karen Martin:

Amend Board Rule, Chapter XI, Personnel Commission as follows:

**CHAPTER XI**

**ARTICLE I**

**PERSONNEL COMMISSION**

**FINANCING PERSONNEL COMMISSION OPERATIONS**

11101. **SOURCE OF FINANCIAL SUPPORT.** The expenses of the Personnel Commission shall be paid out of the general funds of the District.

EC 88063, 88073

Adopted 12-23-69
Amended 10-15-80
Reissued 1-XX-13

11102. **PERSONNEL COMMISSION’S BUDGET.** The Personnel Commission shall prepare an annual budget for its own office which, upon the approval of the County Superintendent of Schools, shall be included by the Board of Trustees in the regular budget of the District.

Recommended by: [Signature]

Karen J. Martin, Personnel Director

Chancellor and Secretary to the Board of Trustees

By ___________________________ Date ___________
The Board is furnished a copy of the Commission's proposed budget and is invited to a public hearing by the Commission during the month of May. The Personnel Commission shall hold a public budget hearing no later than May 30th of each year. The Chancellor or his designee shall be furnished a copy of the Personnel Commission's proposed budget and invited to attend the public hearing. The Personnel Commission must fully consider the views of the Board Chancellor or his/her designee, but the authority to approve or reject the Personnel Commission's budget is vested with the County Superintendent of Schools. The expenditure of funds appropriated for the operation of the Personnel Commission in accordance with this section shall be at the sole direction of the Personnel Commission.

EC 88073

Adopted 12-23-69
Amended 1-XX-13

11103. OFFICE ACCOMMODATIONS. The Board of Trustees shall provide the Personnel Commission with suitable office accommodations.

EC 88072

Adopted 12-23-69
Reissued 1-XX-13

11104. SALARY SCHEDULES. The Personnel Commission shall recommend to the Board of Trustees salary schedules for the Classified Service. The Board of Trustees may approve, amend, or reject Personnel Commission recommendations for salary schedules and classes in the Classified Service.

No amendment to salary schedules shall be adopted by the Board of Trustees until the Personnel Commission is first given a reasonable opportunity to make a written statement of the effect of the amendments. No changes shall operate to disturb the relationship which compensation salary schedules bear to one another, as the relationship has been established in the classification made by the commission.
Salary adjustment recommendations for the Classified Service will be presented to the Board of Trustees once each fiscal year in accordance with procedures adopted May 3, 1979, and reaffirmed and readopted by the Personnel Commission on February 28, 1980. Salary recommendations for classes in represented units will not be presented if written requests are made to the Personnel Commission by the District administration and the exclusive representative of the affected employee unit to withhold salary recommendations.

EC 88087

Adopted 12-23-69
Amended 05-30-73
Amended 10-15-80
Amended 1-XX-13

11105. LEGAL COUNSEL. The General Counsel of the Board of Trustees shall, upon written request, aid and represent the Personnel Commission in all legal matters.

The General Counsel shall refuse to represent the Personnel Commission in circumstances in which the Counsel knows, or has reason to know, that at the time the request is made a conflict exists between the interests of the Personnel Commission and the interests of the Board of Trustees or the Los Angeles Community College District.

If its counsel refuses or does not respond to a request for representation within 15 working days of receipt, the Personnel Commission may employ its own attorney and the reasonable cost thereof shall constitute a legal charge against the general funds of the District.

EC 88132

Adopted 12-23-69
Amended 1-XX-12
ARTICLE II

CLASSIFIED PERSONNEL EMPLOYED BY THE BOARD OF TRUSTEES

11201. EMPLOYMENT OF CLASSIFIED PERSONNEL. The Board of Trustees shall employ, pay, and otherwise control the services of persons in classified positions in accordance with the merit system rules as established by the Personnel Commission.

Governing boards The Board of Trustees shall fix and prescribe the duties to be performed by all persons in the Classified Service and other positions not requiring certification qualifications, except those persons employed as a part of the Personnel Commission staff.

EC 88009, 88061, 88084

Adopted 12-23-69
Amended 1-XX-13

11202. REMOVAL OF POSITION FROM CLASSIFIED SERVICE. No governing board The Board of Trustees shall not remove a position from the Classified Service by title assignment or otherwise require an incumbent to be credentialed if such position is not required to be designated certificated by the Education Code; unless the position is one for which minimum qualifications have been established by the Board of Governors pursuant to Education Code Section 87356.

EC 87356, 88061

Adopted 12-23-69
Amended 1-XX-13

11203. MERIT SYSTEM RULES GOVERNING MERIT SYSTEM FOR CLASSIFIED EMPLOYEES. Personnel Commission rules which are necessary to ensure the efficiency of the merit system for classified employees and the selection and retention of classified employees upon a basis of merit and fitness shall be binding on the Board of Trustees.

EC 88080, 88081

Adopted 12-23-69
Amended 03-11-84
Personnel Commission rules shall determine the procedure to be followed by the Board of Trustees as they pertain to the Classified Service regarding applications, examinations, eligibility, appointments, promotions, demotions, transfers, dismissals, resignations, layoffs, reemployment, vacations, leaves of absence, compensation within classifications, job analyses and specifications, performance evaluations, public advertisement of examinations, rejections of unfit applicant without competition, and any other matters necessary to carry out the provisions and purposes of the merit system for the classified employees.

Personnel Commission rules which pertain to matters which are subjects of negotiation under the provisions of Section 3543.2 of the Government Code shall be in accordance with the applicable negotiated agreement.

The Personnel Commission Rules shall apply to all employees except where the subject of the rule is addressed in a collective bargaining agreement. In such cases, the provisions of the collective bargaining agreement shall be applicable to unit employees.

EC 88080, 88081

Adopted 12-23-69
Amended 03-11-81
Amended 1-XX-13

11204. REASSIGNMENT OF CLASSIFIED EMPLOYEES DUE TO ILLNESS OR INJURY. The Board of Trustees may reassign a regular classified employee who is determined to be incapable of performing the duties of his/her class because of illness or injury. The position to which he/she is assigned shall be subject to classification by the Personnel Commission.

EC 88098

Adopted 12-23-69
Amended 1-XX-13

11205. LAYOFF OF CLASSIFIED PERSONNEL BY THE BOARD OF TRUSTEES. The Board of Trustees may lay off persons in the classified service for lack of work or lack of funds. They may not, however, demote or remove a person permanent employee in the permanent Classified Service except for reasonable cause designated by rule of the Personnel Commission as detrimental to the efficiency of the service.

EC 88121 88127
SUSPENSION AND DISMISSAL OF A CLASSIFIED EMPLOYEE. The Board of Trustees may suspend for a period of not more than 30 days, demote, or dismiss a classified employee for reasonable cause. In such case, the Director of Employer/Employee Relations Chancellor or his/her designee shall within 10 days of the suspension, demotion, or dismissal file written charges with the Personnel Commission and give to the employee or deposit in the United States registered mail with postage prepaid, addressed to the employee at his last known place of address, a copy of the charges.

Whenever an classified employee of a school district is charged with the commission of any sex offense as defined in Section 2942.5 87010, or any narcotics offense as defined in Section 2942.5 87011, or a violation of Subdivision 1 of Section 261 of the Penal Code, Sections 11530 to 11532, both inclusive, 11540, or 11910 to 11915, both inclusive insofar as said sections relate to subdivision (c) of Section 11901, Sections 11357 to 11361, inclusive, 11363.

11364, or 11377 to 11382 inclusive, insofar as such sections relate to, any controlled substances in paragraph (4) or (5) of subdivision (b) of Section 11056, or any controlled substances in subdivision (d) of Section 11054, except paragraphs (10), (11), (12), and (17) of such subdivision of the Health and Safety Code by complaint, information, or indictment filed in a court of competent jurisdiction, the Board of Trustees may immediately suspend the employee for a period of time extending for not more than 10 days after the date of the entry of the court judgment; provided that the suspension may be extended beyond such 10-day period in case the Board of Trustees gives notice within such 10-day period that it will dismiss the employee 30 days after the service of the notice, unless he/she demands a hearing.

An permanent employee in the permanent Classified Service who has been suspended, demoted, or dismissed, may appeal to the Personnel Commission within 14 days after receipt of a copy of the written charges by filing a written answer to the charges.

The Personnel Commission shall investigate the matter on appeal and may require further evidence from either party; or may, order a hearing. A hearing shall be ordered upon the request of an accused employee shall, order a hearing. The accused employee shall have the right to appear in person or with counsel and to be heard in his/her own defense. The decision shall not be subject to review by the Board of Trustees.

EC 88123, 88124, 88125
Board of Trustees
Los Angeles Community College District

Adopted 12-23-69
Amended 1-XX-13

11207. POWERS OF PERSONNEL COMMISSION IN CONDUCTING HEARINGS AND INSPECTING RECORDS OF BOARD OF TRUSTEES. The Personnel Commission may conduct hearings, subpoena witnesses, require the production of records or information pertinent to investigation, and may administer oaths. It may, at will, inspect any records of the Board of Trustees that may be necessary to satisfy itself that the procedures prescribed by the Personnel Commission have been complied with. Hearings may be held by the Personnel Commission on any subject to which its authority may extend as described by law.

EC 45314, 88130

Adopted 12-23-69
Amended 1-XX-13

11208. NO DISCRIMINATION FOR POLITICAL ACTS, OPINIONS OR AFFILIATIONS; LIMITATION ON POLITICAL ACTIVITIES. No person who is in the Classified Service or who's name appears on any eligibility list shall be appointed, demoted, or removed, or in any way discriminated against because of his/her political acts, opinions, or affiliations.

No person in the Classified Service shall engage in political activities during his/her assigned hours of employment.

No member of the Board of Trustees shall directly or indirectly solicit or be concerned in soliciting any assessment, contribution, or political service of any kind whatsoever for any political purpose from any person who is in the Classified Service or who's name appears on any eligibility list.

No officer or employee of the District shall directly or indirectly coerce or attempt to coerce or in any way bring pressure or attempt to bring pressure upon any other such officer or employee, to support or refrain from supporting any political group for any political purpose whatever.

EC 7055, 7056, 7057
ARTICLE III

PERSONNEL COMMISSION MEMBERS

11301. PROHIBITION OF MEMBERSHIP ON THE PERSONNEL COMMISSION. No member of the Board of Trustees or a county board of education shall be eligible for appointment, reappointment, or continuance as a member of the Personnel Commission.

EC 45244; 88064

Adopted 12-23-69
Amended 1-XX-13

11302. EMPLOYMENT BY COLLEGE DISTRICT OF PERSONNEL COMMISSION MEMBERS. No member of the Personnel Commission may, during his or her term of service, be an employee of the Los Angeles Community College District.

EC 45244; 88064

Adopted 12-23-69
Amended 1-XX-13

Background:

Administrative Regulation C-12, Chancellor Review of Board Rules, Administrative Regulations and Procedural Guides, has recently been revised and released by the Office of General Counsel. The regulations require a triennial review of such rules, regulations, and guides to include policy considerations, titles, operational changes, and legal and regulatory changes. These amendments are being done to bring Chapter XI into compliance with this requirement.

Chapter XI of the Board Rules addresses Personnel Commission operations. The sections included in this chapter address basic functional areas where the roles and authorities of the Personnel Commission and Board of Trustees converge. The proposed changes are in large part necessitated by changes in the Education Code or legal decisions that have occurred over the years. The other changes are intended to bring greater clarity by correcting language and construction.

The proposed amendments have been widely shared for review and comment with District administration.
SUBJECT: AUTHORIZE RESOLUTION RENAMING BUILDING AT LOS ANGELES TRADE-TECHNICAL COLLEGE

Pursuant to the authority of the Board of Trustees under Education Code section 70902(6) and Board Rule 2801, authorize resolution renaming the building identified below at Los Angeles Trade Technical College ("Trade-Tech") to the following new building name:

<table>
<thead>
<tr>
<th>Original Name</th>
<th>New Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ironwood Hall</td>
<td>Oak Hall</td>
</tr>
</tbody>
</table>

Background: The Board of Trustees authorized the renaming of this building on June 13, 2012 (Com. No. CH1), however college staff discovered that Ironwood Hall was not an appropriate name to be used and are asking to rename at this time. Education Code section 70902(6), the Board of Trustees are vested with the authority to control and manage the property of the District, and Board Rule 2801 provides that at the recommendation of the College President, the Board may change the name of existing college building. At the beginning of the Proposition A Building Program in 2001, letters of the alphabet were the commonly accepted designations for the campus buildings. Unfortunately, this naming process evolved randomly over time.

In 2011, an intensive shared governance process was undertaken involving the review of the existing building name and a proposal to rename the building to appropriate name which reflect the physical transformation. The shared governance process was facilitated by a qualified consultant who provided valuable input at to what naming schemes were successful at other college campuses. The process resulted in a proposal to President Roland "Chip" Chapdelaine to recommend renaming the campus building identified above with the name of tree.
RESOLUTION RENAMING A BUILDING AT LOS ANGELES TRADE-TECHNICAL COLLEGE

WHEREAS, Education Code section 70902(6) establishes the authority of the Board of Trustees to control and manage the property of the District; and

WHEREAS, Board Rule 2801 provides that at the recommendation of the College President, the Board may change the names of existing buildings; and

WHEREAS, In 2011, Los Angeles Trade-Technical College ("College") undertook an intensive shared governance process to review the existing building name which resulted in a proposal to President Roland "Chip" Chapdelaine to recommend renaming the building with the name of tree; and,

WHEREAS, President Chapdelaine recommends to the Board of Trustees the renaming of the College building in the following manner:

<table>
<thead>
<tr>
<th>Original Name</th>
<th>New Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ironwood Hall</td>
<td>Oak Hall</td>
</tr>
</tbody>
</table>

RESOLVED That in keeping with the provisions of Education Code section 70902(6) and Board Rule 2801, the Los Angeles Community College District Board of Trustees approves the renaming of the College building as identified above.

Member, Board of Trustees  Member, Board of Trustees

Member, Board of Trustees  Member, Board of Trustees

Member, Board of Trustees  Member, Board of Trustees

President, Board of Trustees
Subject: APPROVE LOS ANGELES VALLEY COLLEGE'S MISSION, VISION, AND CORE VALUES STATEMENTS

APPROVE LOS ANGELES VALLEY COLLEGE NEW MISSION, VISION AND CORE VALUES STATEMENTS

Vision Statement:
Los Angeles Valley College inspires, educates, and enriches our diverse community, developing critical and creative thinkers and lifelong learners.

Mission Statement:
Los Angeles Valley College serves as a leader in student success, with pathways for certificates, degrees, transfers, and continuing education. We enable students to advance their education, personal development, and quality of life, empowering them to be productive and engaged members of the global community.

Core Values Statements:
Student Success and Innovation in Teaching and Learning
The college creates a learning-centered environment that offers a broad range of academic programs and services in an atmosphere of academic freedom and collaboration responsive to students, faculty, staff, and the community. Los Angeles Valley College encourages each student to successfully complete all courses attempted, persist from term to term, and fulfill his or her educational goals.

Mutual Respect, Diversity, and Access to Education
The college promotes access to educational opportunities for all in a welcoming, supportive, and respectful environment that provides a place for critical thinking, learning, and personal growth.

Approved by: Daniel LaVista, Chancellor

Chancellor and Secretary of the Board of Trustees
By: ______________________ Date: ____________________

Com No. CH2 Div. CHANCELLOR Date: 2-6-2013
Resourcefulness and Environmental Stewardship
The college strives to be effective stewards of our physical, technological, and financial resources to maximize institutional effectiveness. The college fosters sustainability and pride in our vibrant and evolving campus.

Background: Accreditation guidelines require that colleges review and, if needed, revise their mission, vision, and core values statements on a regular basis to assure that they are serving their communities effectively. On December 19, 2012, the Board’s Institutional Effectiveness Committee reviewed the new mission, vision, and core values statements of Valley College and is recommending approval to the full Board.
Subject: APPROVE EAST LOS ANGELES COLLEGE EDUCATIONAL MASTER PLAN

APPROVE EAST LOS ANGELES COLLEGE EDUCATIONAL MASTER PLAN

Background: Accreditation guidelines require that colleges submit Educational Master Plans to the Board for review and approval on a regular basis to assure continuous institutional improvement. These plans are meant to provide colleges with a framework for systematic self-analysis, public accountability, and institutional goal setting. On November 28, 2012, the Board’s Institutional Effectiveness Committee reviewed a draft of the East Los Angeles College Educational Master Plan and is recommending approval to the full Board.
Subject: **ADOPT THE 2012-2017 DISTRICT STRATEGIC PLAN**

ADOPT THE 2012-2017 DISTRICT STRATEGIC PLAN

**Background:** In May 2011, a broad based District Strategic Planning Committee was created by the Chancellor to coordinate the development of a new district-wide plan. *Vision 2017: Advancing Student Success and Completion, 2012-2017* will provide direction to the Colleges and District Office for prioritizing future initiatives and allocating resources for the next five years. On December 5, 2012 the full Board reviewed the Strategic Plan and is recommending its approval.
Subject: APROVE ACCREDITATION SELF EVALUATIONS FOR LOS ANGELES MISSION COLLEGE, LOS ANGELES PIERCE COLLEGE, AND LOS ANGELES VALLEY COLLEGE

Approve accreditation self-evaluations for Los Angeles Mission College, Los Angeles Pierce College, and Los Angeles Valley College.

Background: The Accrediting Commission of Community and Junior Colleges requires the Board of Trustees to approve colleges' self-evaluations prior to their transmission to the accrediting commission. On December 19, 2012, the Board's Institutional Effectiveness Committee reviewed the self-evaluation reports for Los Angeles Mission College, Los Angeles Pierce College, and Los Angeles Valley College and is recommending approval to the full Board.
Subject: 2012-2013 SECOND QUARTER FINANCIAL STATUS REPORT

In accordance with Title 5, California Code of Regulations, Section 58310, each district is required to report the financial and budgetary conditions of the District at least once every three months. Following this summary is a copy of the report filed with the State (Attachment 1). This report provides a status of cash balances and quarterly revenue and expenditure activity. It also allows districts an opportunity to identify significant events affecting their financial condition.
### Quarterly Financial Status Report, CCFS-31Q

**District:** (740) LOS ANGELES

#### I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

**A. Revenues:**

<table>
<thead>
<tr>
<th>Line</th>
<th>Description</th>
<th>Actual 2009-10</th>
<th>Actual 2010-11</th>
<th>Actual 2011-12</th>
<th>Projected 2012-2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>A.1</td>
<td>Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)</td>
<td>530,599,426</td>
<td>539,813,920</td>
<td>496,160,233</td>
<td>512,887,021</td>
</tr>
<tr>
<td>A.2</td>
<td>Other Financing Sources (Object 8900)</td>
<td>253,312</td>
<td>200,000</td>
<td>825,000</td>
<td>50,000</td>
</tr>
<tr>
<td>A.3</td>
<td>Total Unrestricted Revenue (A.1 + A.2)</td>
<td>530,852,738</td>
<td>540,013,920</td>
<td>496,955,233</td>
<td>512,437,021</td>
</tr>
</tbody>
</table>

**B. Expenditures:**

<table>
<thead>
<tr>
<th>Line</th>
<th>Description</th>
<th>Actual 2009-10</th>
<th>Actual 2010-11</th>
<th>Actual 2011-12</th>
<th>Projected 2012-2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>B.1</td>
<td>Unrestricted General Fund Expenditures (Objects 1000-6000)</td>
<td>498,374,406</td>
<td>513,682,754</td>
<td>502,937,482</td>
<td>504,170,468</td>
</tr>
<tr>
<td>B.2</td>
<td>Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)</td>
<td>10,476,205</td>
<td>12,346,309</td>
<td>12,317,171</td>
<td>6,318,989</td>
</tr>
<tr>
<td>B.3</td>
<td>Total Unrestricted Expenditures (B.1 + B.2)</td>
<td>508,850,613</td>
<td>526,029,063</td>
<td>515,254,653</td>
<td>510,489,457</td>
</tr>
</tbody>
</table>

**C. Revenues Over(Under) Expenditures (A.3 - B.3):**

<table>
<thead>
<tr>
<th>Line</th>
<th>Description</th>
<th>Actual 2009-10</th>
<th>Actual 2010-11</th>
<th>Actual 2011-12</th>
<th>Projected 2012-2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>C.</td>
<td>Revenues Over(Under) Expenditures (A.3 - B.3)</td>
<td>21,972,125</td>
<td>13,984,857</td>
<td>-13,269,420</td>
<td>1,947,564</td>
</tr>
</tbody>
</table>

**D. Fund Balance, Beginning:**

<table>
<thead>
<tr>
<th>Line</th>
<th>Description</th>
<th>Actual 2009-10</th>
<th>Actual 2010-11</th>
<th>Actual 2011-12</th>
<th>Projected 2012-2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>D.1</td>
<td>Prior Year Adjustments +</td>
<td>5,490,958</td>
<td>2,805,794</td>
<td>2,862,772</td>
<td>1,442,756</td>
</tr>
<tr>
<td>D.2</td>
<td>Adjusted Fund Balance, Beginning (D.1 + D.2)</td>
<td>51,331,095</td>
<td>76,109,014</td>
<td>92,556,643</td>
<td>76,129,979</td>
</tr>
</tbody>
</table>

**E. Fund Balance, Ending (C. + D.2):**

<table>
<thead>
<tr>
<th>Line</th>
<th>Description</th>
<th>Actual 2009-10</th>
<th>Actual 2010-11</th>
<th>Actual 2011-12</th>
<th>Projected 2012-2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>E.</td>
<td>Fund Balance, Ending (C. + D.2)</td>
<td>73,303,220</td>
<td>90,093,871</td>
<td>74,687,223</td>
<td>78,077,543</td>
</tr>
</tbody>
</table>

**F. Percentage of GF Fund Balance to GF Expenditures (E. / B.3):**

<table>
<thead>
<tr>
<th>Line</th>
<th>Description</th>
<th>Actual 2009-10</th>
<th>Actual 2010-11</th>
<th>Actual 2011-12</th>
<th>Projected 2012-2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>F.</td>
<td>Percentage of GF Fund Balance to GF Expenditures (E. / B.3)</td>
<td>14.4%</td>
<td>17.1%</td>
<td>14.5%</td>
<td>15.3%</td>
</tr>
</tbody>
</table>

**II. Annualized Attendance FTES:**

<table>
<thead>
<tr>
<th>Line</th>
<th>Description</th>
<th>Actual 2009-10</th>
<th>Actual 2010-11</th>
<th>Actual 2011-12</th>
<th>Projected 2012-2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>G.</td>
<td>Annualized FTES (excluding apprentice and non-resident)</td>
<td>108,124</td>
<td>109,350</td>
<td>98,650</td>
<td></td>
</tr>
</tbody>
</table>

**III. Total General Fund Cash Balance (Unrestricted and Restricted):**

<table>
<thead>
<tr>
<th>Line</th>
<th>Description</th>
<th>Actual 2009-10</th>
<th>Actual 2010-11</th>
<th>Actual 2011-12</th>
<th>Projected 2012-2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>H.1</td>
<td>Cash, excluding borrowed funds</td>
<td>120,712,212</td>
<td>122,921,746</td>
<td>78,077,543</td>
<td></td>
</tr>
<tr>
<td>H.2</td>
<td>Cash, borrowed funds only</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>H.3</td>
<td>Total Cash (H.1 + H.2)</td>
<td>120,712,212</td>
<td>122,921,746</td>
<td>78,077,543</td>
<td></td>
</tr>
</tbody>
</table>

**IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:**

<table>
<thead>
<tr>
<th>Line</th>
<th>Description</th>
<th>Adopted Budget (Col. 1)</th>
<th>Actual Current Budget (Col. 2)</th>
<th>Year-to-Date Actuals (Col. 3)</th>
<th>Percentage (Col. 3/Col. 2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>I.</td>
<td>Revenues:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>I.1</td>
<td>Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)</td>
<td>469,858,496</td>
<td>506,505,483</td>
<td>193,843,148</td>
<td>36.3%</td>
</tr>
<tr>
<td>I.2</td>
<td>Other Financing Sources (Object 8900)</td>
<td>0</td>
<td>50,000</td>
<td>50,000</td>
<td>100%</td>
</tr>
<tr>
<td>I.3</td>
<td>Total Unrestricted Revenue (I.1 + I.2)</td>
<td>469,858,496</td>
<td>506,651,483</td>
<td>193,893,148</td>
<td>36.3%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Line</th>
<th>Description</th>
<th>Adopted Budget (Col. 1)</th>
<th>Actual Current Budget (Col. 2)</th>
<th>Year-to-Date Actuals (Col. 3)</th>
<th>Percentage (Col. 3/Col. 2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>J.</td>
<td>Expenditures:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>J.1</td>
<td>Unrestricted General Fund Expenditures (Objects 1000-6000)</td>
<td>538,251,720</td>
<td>579,038,217</td>
<td>288,294,459</td>
<td>39.4%</td>
</tr>
<tr>
<td>J.2</td>
<td>Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)</td>
<td>6,318,989</td>
<td>6,318,989</td>
<td>6,318,989</td>
<td>99.9%</td>
</tr>
<tr>
<td>J.3</td>
<td>Total Unrestricted Expenditures (J.1 + J.2)</td>
<td>544,570,719</td>
<td>585,357,206</td>
<td>294,613,448</td>
<td>43%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Line</th>
<th>Description</th>
<th>Adopted Budget (Col. 1)</th>
<th>Actual Current Budget (Col. 2)</th>
<th>Year-to-Date Actuals (Col. 3)</th>
<th>Percentage (Col. 3/Col. 2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>K.</td>
<td>Revenues Over(Under) Expenditures (I.3 - J.3)</td>
<td>-74,687,223</td>
<td>-74,687,223</td>
<td>-36,514,610</td>
<td></td>
</tr>
<tr>
<td>L.</td>
<td>Adjusted Fund Balance, Beginning</td>
<td>74,687,223</td>
<td>74,687,223</td>
<td>74,687,223</td>
<td></td>
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<tr>
<td>L.1</td>
<td>Fund Balance, Ending (C. + L.2)</td>
<td>0</td>
<td>0</td>
<td>36,102,614</td>
<td>0%</td>
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<tr>
<td>M.</td>
<td>Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)</td>
<td>0%</td>
<td>0%</td>
<td>0%</td>
<td></td>
</tr>
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</table>
V. Has the district settled any employee contracts during this quarter?  

**YES**

If yes, complete the following: *(If multi-year settlement, provide information for all years covered.)*

<table>
<thead>
<tr>
<th>Contract Period Settled (Specify) YYYY-YY</th>
<th>Management</th>
<th>Permanent</th>
<th>Academics</th>
<th>Temporary</th>
<th>Classified</th>
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<tr>
<td></td>
<td>Total Cost Increase</td>
<td>% Increase</td>
<td>Total Cost Increase</td>
<td>% Increase</td>
<td>Total Cost Increase</td>
</tr>
<tr>
<td>a. SALARIES:</td>
<td></td>
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<td></td>
<td></td>
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<tr>
<td>Year 1: 2011-12</td>
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<tr>
<td>Year 2: 2012-13</td>
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<td>0</td>
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<td>Year 3: 2013-14</td>
<td>0</td>
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<td>0</td>
</tr>
<tr>
<td>b. BENEFITS:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 1: 2011-12</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<td>Year 2: 2012-13</td>
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<tr>
<td>Year 3: 2013-14</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

* As specified in Collective Bargaining Agreement or other Employment Contract

VII. Does the district have significant fiscal problems that must be addressed?  

This year?  

NO

Next year?  

NO

If yes, what are the problems and what actions will be taken? *(Enter explanation below, include additional pages if needed.)*
CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q
CERTIFY QUARTERLY DATA

District: (740) LOS ANGELES

Your Quarterly Data is Certified for this quarter.

Chief Business Officer
CBO Name: Jeanette L. Gordon
CBO Phone: 213-891-2090
CBO Signature: [Signature]
Date Signed: 12/31/13

District Contact Person
Name: Vinh D. Nguyen
Title: Director of Budget and Management Analysis
Telephone: 213-891-2085
Fax: 213-891-2413
E-Mail: NguyenVD@email.laccd.edu

Chief Executive Officer Name: Dr. Daniel J. LaVista
CEO Signature: [Signature]
Date Signed: 1-30-13
Electronic Cert Date: 01/28/2013

California Community Colleges, Chancellor's Office
Fiscal Services Unit
1102 Q Street, Suite 4554
Sacramento, California 95814-6311

Send questions to:
Christine Ataial ((916)327-5772 cattaia@ccccco.edu or Tracy Britten (916)323-6899 tbritten@ccccco.edu
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SUBJECT: INITIAL PROPOSAL OF THE LOS ANGELES COLLEGE FACULTY GUILD, AFT LOCAL 1521 TO THE LOS ANGELES COMMUNITY COLLEGE DISTRICT REGARDING NEGOTIATIONS AS AGREED IN ARTICLE 17 OF THE COLLECTIVE BARGAINING AGREEMENT TO DISCUSS COMPENSATION MATTERS FOR 2013-2014

Pursuant to Government Code section 3547 and the District’s public notice procedure, the Los Angeles College Faculty Guild, AFT Local 1521 presents its initial proposal to the District regarding negotiations on compensation matters:

For the Los Angeles College Faculty Guild:
The LACFG shall reopen negotiations on compensation for 2013-2014.

Background: Government Code section 3547 and Board Rule 101400 require the District to inform the public of the issues to be negotiated with an employee organization by presenting initial proposals that relate to matters within the scope of representation under the Educational Employment Relations Act at a public meeting of the Board. For that reason, this item is being presented as a Notice Report so that the public can review it and be prepared to comment on it at the Board’s next scheduled meeting.

Recommended by: Michael Shanahan
Sr. Associate Vice Chancellor
Human Resources

Recommended by: Adriana D. Barrera, Deputy Chancellor
Approved by: Daniel J. LaVista, Chancellor

By ____________________ Date ________________

Chancellor and
Secretary of the Board of Trustees
Subject: **NOTIFICATION OF STUDENT TRAVEL**

**Los Angeles Mission College**

Ratify the travel of ten students and two faculty members to participate in the Las Vegas Culinary Challenge in Las Vegas, Nevada during the period of March 11, 2013 through March 14, 2013.

**Background:** Catersource is the sponsor of this event.

**FISCAL IMPLICATION:** The total estimated cost of the trip not to exceed $5200.00. No District funds will be used for this trip. Funds for this trip will come from the Los Angeles Mission College Foundation.

**Los Angeles Valley College**

Four students and one faculty member will participate in the University of Nevada, Reno trip on February 21, 2013. This is a one day trip.

**Background:** Upward Bound is the sponsor of this event.

**FISCAL IMPLICATION:** The total estimated cost of the trip is not to exceed $800.00. No District funds will be used for this trip. Funding will come from Upward Bound, a specially funded program.
SUBJECT: EMPLOYMENT ACTIONS REGARDING CLASSIFIED EMPLOYEES

I. SUSPENSION OF CLASSIFIED PERMANENT EMPLOYEES

   A. The three (3) day suspension of employee (EN789880) assigned to Los Angeles Harbor College as a permanent Custodian is based on the following causes:

   - Inefficiency
   - Inattention to or Dereliction of Duty
   - Insubordination
   - Willful Misconduct or any Other Willful Failure of Good Conduct Tending to Injure the Public Service

   Background: The above recommendation is in accordance with procedures listed in Education Code Section 88123 and Personnel Commission Rule 735. Evidence is on file in the Employer-Employee Relations Unit of the Human Resources Division to support the above recommendation.

   Due process rights guaranteed by Skelly v. State Personnel Board, 15 Cal. 3d 194 (1975) have been afforded the above listed permanent employee.

   Recommended by: Michael Shanahan
   Sr. Associate Vice Chancellor
   Human Resources

   Recommended by: Adriana D. Barrera, Deputy Chancellor
   Approved by: Daniel J. LaVista, Chancellor

Chancellor and Secretary of the Board of Trustees

By _________________________________ Date _________________

Page 1 of 3 Pages  Com. No. HRD4 Div. Human Resources Date: 2-6-13
B. The fifteen (15) day suspension of employee (EN731651) assigned to Los Angeles Valley College as a permanent Custodian is based on the following causes:

- Inefficiency
- Inattention to or Dereliction of Duty
- Insubordination
- Abuse of Leave Privileges by Habitual Use of Leave for Trivial Indispositions or by Absence so Frequent that the Efficiency of the Service is Impaired

Background: The above recommendation is in accordance with procedures listed in Education Code Section 88123 and Personnel Commission Rule 735. Evidence is on file in the Employer-Employee Relations Unit of the Human Resources Division to support the above recommendation.

Due process rights guaranteed by Skelly v. State Personnel Board, 15 Cal. 3d 194 (1975) have been afforded the above listed permanent employee.

C. The two (2) day suspension of employee (EN1034584) assigned to Los Angeles Harbor College as a permanent Custodian is based on the following causes:

- Appearing for Work Under the Influence of Alcohol or Controlled Substance or Using Alcohol or a Controlled Substance Illegally on Duty
- Insubordination
- Inattention to or Dereliction of Duty
- Willful Misconduct or Any Other Willful Failure of Good Conduct Tending to Injure the Public Service
- Discourteous, Abusive or threatening Language or Behavior Directed Toward Any Person, Including Sexual Harassment, Racial Harassment or Other Legally Prohibited Actions or Behavior

Background: The above recommendation is in accordance with procedures listed in Education Code Section 88123 and Personnel Commission Rule 735. Evidence is on file in the Employer-Employee Relations Unit of the Human Resources Division to support the above recommendation.

Due process rights guaranteed by Skelly v. State Personnel Board, 15 Cal. 3d 194 (1975) have been afforded the above listed permanent employee.
II. DISMISSAL OF CLASSIFIED PERMANENT EMPLOYEES

A. The dismissal of employee (EN810229) assigned to Los Angeles Harbor College as a permanent Custodian is based on the following causes:

- Conviction of Any Controlled Substance Offence as Defined in Education Code Section 87011
- One or More Criminal Convictions Which Indicate that the Person is a Poor Employment Risk in the Job Classification He/She Holds

Background: The above recommendation is in accordance with procedures listed in Education Code Section 88123 and Personnel Commission Rule 735. Evidence is on file in the Employer-Employee Relations Unit of the Human Resources Division to support the above recommendation.

Due process rights guaranteed by Skelly v. State Personnel Board, 15 Cal. 3d 194 (1975) have been afforded the above listed permanent employee.

B. The dismissal of employee (EN1008845) assigned to West Los Angeles College as a permanent Custodian based on the following causes:

- Appearing for Work Under the Influence of Alcohol or Controlled Substance or Using Alcohol or a Controlled Substance Illegally on Duty
- Insubordination
- Inattention to or Dereliction of Duty
- Willful Misconduct or Any Other Willful Failure of Good Conduct Tending to Injure the Public Service
- Discourteous, Abusive, or Threatening Language or Behavior Directed Toward Any Person, Including Sexual Harassment, Racial Harassment, or Other Prohibited Actions or Behavior

Background: The above recommendation is in accordance with procedures listed in Education Code Section 88123 and Personnel Commission Rule 735. Evidence is on file in the Employer-Employee Relations Unit of the Human Resources Division to support the above recommendation.

Due process rights guaranteed by Skelly v. State Personnel Board, 15 Cal. 3d 194 (1975) have been afforded the above listed permanent employee.
BSD1 RESOURCE DOCUMENT

A. Purchase Orders issued as indicated. These are orders issued on campus for purchase not to exceed $83,400 each.

B. Facilities Order Forms.

C. Agreements for Art Modeling Services.

D. LEASE OF FACILITIES FOR DISTRICT USE

4500181873 District. Agreement with Courtyard by Marriott – San Diego Mission Valley to provide accommodations for one night stay of forty rooms for participants of the Community of Practice in Acceleration Winter Institute held on February 1, 2013 to February 2, 2013, inclusive. Total cost: $5,000.

E. LEASES, USE PERMITS AND CIVIC CENTER PERMITS OF DISTRICT FACILITIES


4500182002 Harbor. Permit for Use with Jackie To, to rent the gymnasium to provide private basketball practices and games on every Sunday from 9:30 am to 12:30 pm at $170 per use during the period of July 1, 2013 to June 30, 2014, for a total of 51 dates of use. Total income: $8,670.

F. MAINTENANCE AGREEMENTS

4500148501 District Office. Amendment No. 3 to renew agreement with Cities Digital for maintenance of a Laserfiche server for the Central Financial Aid Unit, increasing the total contract amount from $22,700 to $28,090, from November 20, 2012 to November 19, 2013, inclusive, for the fourth year of the agreement. Total additional cost: $5,390.

4500181617 East. Agreement with CI Solutions to provide maintenance for the ID Card System located in the Information Technology Department during the period December 4, 2012 to December 3, 2013, inclusive. Total cost: $3,850.

4500129496 Harbor. Amendment No. 4 to extend agreement with IBE Digital to provide maintenance services for a Konica Minolta Bizhub 7045, a copier located in the library, increasing the total contract amount from $2,180 to $2,660 from July 1, 2012 to June 30, 2013, inclusive for the fourth year of the agreement. Total additional cost: $480.
G. SERVICE AGREEMENTS

4500153098 District Office. Amendment No. 2 to renew agreement with Bickmore Risk Services, Inc., for conducting and publishing historical, and forecasting actuarial reviews of the District’s self-insured general liability and self-insured workers’ compensation programs, increasing the total contract amount from $31,000 to $77,500 for the Risk Management Office, from December 31, 2012 to December 30, 2015, inclusive for the third, fourth and fifth years of the agreement. Total additional cost: $46,500.

4500182003 Districtwide. No-cost agreement with the National Student Clearinghouse for its “Student Tracker” services for reporting the enrollment status of District students under Federal student loan programs, as well as the verification of degrees awarded District students by other educational institutions; and for its “Enrollment Verify” services for verification of a District student’s enrollment in one or more educational institutions, under the auspices of the Office of Institutional Research and the Central Financial Aid Unit, during the period of July 1, 2012 to June 30, 2016, inclusive.

4500181609 East. Agreement with UCLA Lake Arrowhead Conference Center to provide conference facilities for students participating in the Science, Technology, Engineering and Mathematics (STEM) program during the period March 22, 2013 to March 24, 2013, inclusive. Total cost: $23,800.

4500181158 Trade-Technical. Agreement with Inkgraf to provide marketing and advertising services for the Public Relations Department during the period July 1, 2012 to June 30, 2013, inclusive. Total cost: $20,000.

4500179869 West. Agreement with Ramona Munsell and Associates to provide grant consulting services for the TRIO Upward Bound #1 program during the period September 1, 2012 to August 31, 2014, inclusive. Total cost: $13,794.

4500178878 West. Agreement with Ramona Munsell and Associates to provide grant consulting services for the Title III Predominantly Black Institutions program during the period October 1, 2012 to September 30, 2015, inclusive. Total cost: $68,400.

4500181613 West. Agreement with American Society of Composers, Authors and Publishers to provide music license for the College during the period July 1, 2012 to June 30, 2017, inclusive. Total cost: $6,600.
H. SPECIAL GRANT FUNDED AGREEMENTS

4500147679 East. Amendment No. 5 to renew agreement with SEIU-UHW-West & Joint Employer Education Fund for that agency to fund the Chemistry 51 Program for up to 25 participants, increasing the total contract amount from $152,240 to $185,820 from July 1, 2012 to June 30, 2013, inclusive, for the fifth year of the agreement. Total expense: $33,580.

4500179200 East. Amendment No. 1 to renew agreement with U.S. Department of Education for that agency to fund the Goals and Needs to Accelerate Math Students Program for up to 3,636 students, increasing the total contract amount from $1,200,000 to $2,393,632 from October 1, 2012 to September 30, 2013, inclusive, for the second year of the agreement. Total expense: $1,193,632.

4500181145 West. Agreement with U.S. Department of Education for that agency to fund the Upward Bound Program Los Angeles and Hamilton High Schools for up to 60 students during the period September 1, 2012 to August 30, 2013, inclusive. Total expense: $250,000.

I. SHORT TERM AGREEMENTS PREPARED AT SITE LOCATIONS FOR SERVICES, RENTAL & MAINTENANCE OF EQUIPMENT, AND LICENSE & MAINTENANCE OF SOFTWARE $5,000 OR LESS PER YEAR

4500179953 East. Agreement with Net Support, Inc. to provide maintenance for the Net Support System located in the Information Technology Department during the period November 30, 2012 to November 29, 2013, inclusive. Total cost: $3,750.

4500180599 East. Agreement with Scrip Safe Security to provide maintenance for the Diploma on Demand Software Program located in Academic Affairs during the period October 15, 2012 to October 14, 2013, inclusive. Total cost: $500.

4500180989 East. Agreement with D & B Power Associates, Inc. to provide maintenance for the Symmetra Data Center located in the Information Technology Department during the period January 9, 2013 to January 8, 2014, inclusive. Total cost: $1,400.

4500181467 East. Agreement with Maria De Leon to provide workshops for the Foster Care and Kinship program during the period December 8, 2012 to January 30, 2013, inclusive. Total cost: $2,500.

4500181469 East. Agreement with California Office Systems, Inc. to provide maintenance for one Rizo RZ220 duplicator located in the Math Department during the period
November 28, 2012 to November 27, 2013, inclusive.
Total cost: $1,190.

4500181473 East. Agreement with Vicki Perez to provide workshops for
the Foster Care and Kinship Program during the period
December 8, 2012 to January 30, 2013, inclusive. Total
cost: $600.

4500181576 East. Agreement with Apradox, LLC to provide resolution
services for parking violation hearings during the period
January 1, 2013 to December 31, 2013, inclusive. Total
cost: $2,400.

4500181591 East. Agreement with Canon Business Solutions to
provide maintenance for one Canon copier located in the
Engineering Department during the period November 18,
2012 to November 17, 2013, inclusive. Total cost: $1,000.

4500178277 West. Agreement with Atelier De Paris to provide
workshops on painting for the Westside Extension during
the period October 1, 2012 to July 30, 2013, inclusive. Total cost: $2,700.

4500181273 West. Agreement with Christina Auer-Ariaga to provide
workshops for the Foster Care and Kinship Program during

4500181274 West. Agreement with Tina Scruggs to provide workshops
for the Foster Care and Kinship Program during the period
January 3, 2012 to June 20, 2013, inclusive. Total cost:
$1,500.

J. COMPROMISE OF CLAIM

13-09 Pierce. Compromise of a claim in the amount of $100.
I. AUTHORIZE NAME CHANGE

A. Action

Authorize the use of a change of name to Agreement No. 50300 with Vertical V, Inc. to now use the formal and legal business name Testing Engineers Southwest, Inc., d/b/a BTC Labs-Vertical V. There are no other changes.

Background

This agreement was authorized by the Board of Trustees on November 7, 2012 (Com. No. FPD1). Pursuant to notification from the company previously known as Vertical V, Inc. this item authorizes staff to revise the legal business name to Testing Engineers Southwest, Inc., d/b/a BTC Labs-Vertical V.

B. Action

Authorize the use of a change of name to Agreement No. 50283 with CMTS, Inc. to now use the formal and legal business name CMTS, LLC. There are no other changes.

Background

This agreement was authorized by the Board of Trustees on November 7, 2012 (Com. No. FPD1). Pursuant to notification from the company previously known as CMTS, Inc. this item authorizes staff to revise the legal business name to CMTS, LLC.

C. Action

Authorize the use of a change of name to Agreement No. 50284 with Cohn & Company Inspections to now use the formal and legal business name Craig Cohn d/b/a Cohn & Company. There are no other changes.

Background

This agreement was authorized by the Board of Trustees on November 7, 2012 (Com. No. FPD1). Pursuant to notification from the company previously known as Cohn & Company Inspections this item authorizes staff to revise the legal business name to Craig Cohn d/b/a Cohn & Company.

D. Action

Authorize the use of a change of name to Agreement No. 50282 with BPI Inspection Services to now use the formal and legal business name Inspection Service of California, Inc. d/b/a BPI Inspection Service. There are no other changes.

Background

This agreement was authorized by the Board of Trustees on November 7, 2012 (Com. No. FPD1). Pursuant to notification from the company previously known as BPI Inspection Services this item authorizes staff to revise the legal business name to Inspection Service of California, Inc. d/b/a BPI Inspection Service.
E. Action

Authorize the use of a change of name to Agreement No. 50296 with Scotia Consulting Services, Inc. to now use the formal and legal business name Chaisson Inc., d/b/a Scotia Consulting Services, Inc. There are no other changes.

Background

This agreement was authorized by the Board of Trustees on November 7, 2012 (Com. No. FPD1). Pursuant to notification from the company previously known as Scotia Consulting Services, Inc. this item authorizes staff to revise the legal business name to Chaisson Inc., d/b/a Scotia Consulting Services, Inc.

II. AUTHORIZE PROFESSIONAL SERVICE AGREEMENTS

A. Action

Authorize an agreement with RMA Construction Services, Inc. to provide continued Inspector of Record (IOR) services on a Task Order basis for the LAUSD Middle College High School project at Los Angeles Southwest College from February 7, 2013 through February 6, 2015 at a not to exceed cost of $25,000 inclusive of eligible reimbursable expenses.

Background

On July 28, 2010 (Com. No. FPD1), the Board of Trustees ratified Agreement No. MCHS 60301 with RMA Construction Services, Inc. to provide IOR services for this project which expired on August 31, 2012. RMA Construction Services, Inc. did not provide any IOR services between August 31, 2012 to February 7, 2013. A new agreement for twenty-four (24) months is proposed to allow continuing construction inspection of completed punch list items and project close out services in association with the Division of the State Architect (DSA) review process. Funding for this proposed new Agreement will include the use of unexpended funds remaining in expired Agreement No. MCHS 60301. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through LAUSD proceeds. LAUSD Middle College High School. Construction Phase.

B. Action

Authorize an agreement with Breen Engineering Inc. to provide continued construction administration services for the Fashion and Fine Arts Building - HVAC Upgrade project at Los Angeles Trade Technical College from February 7, 2013 through December 31, 2014 at a cost not to exceed $12,687 inclusive of eligible reimbursable expenses.

Background

On January 12, 2005 (Com BSD4), the Board of Trustees approved Agreement No. 70109 with Breen Engineering Inc. to serve as the Architect of Record and provide design and construction administration services for this project. This agreement was subsequently amended to provide additional services and expired on June 29, 2008. Breen Engineering’s work was interrupted during the period of June 30, 2008 through June 12, 2012 due to project delays.
On June 13, 2012 (Com. No. FPD1), the Board of Trustees approved Agreement No. 33585 with Breen Engineering Inc. to provide a continuation of Division of the State Architect (DSA) process services for this project. In September 2012, all documents related to project Change Orders were completed and submitted to DSA for review. During the on-going review, Breen Engineering Inc. provided no service and the Agreement expired.

In anticipation of the completion of the review by the DSA, a new agreement is proposed to allow additional time. Funding for this proposed new Agreement would be through use of the unexpended funds from the previous expired Agreement No. 33585. This agreement has been considered through the participatory governance process.

**Award History**

This agreement represents the 11th awarded to this company through the Bond program and a cumulative original award total of $496,920. Other projects include the Campus Improvements - New Fuel Tanks project at Los Angeles Trade Technical College and the Campus Improvements - Men's PE Renovation project at West Los Angeles College. The fee is within the Design and Specialty Consultant Fee Guidelines.

**Funding and Development Phase**

Funding is through Proposition AA Bond proceeds. Fashion and Fine Arts Building - HVAC Upgrade 17T.7715.03.01. Construction Phase.

**C. Action**

Authorize an agreement with Sirius Environmental to provide environmental assessment and review services campus-wide on a Task Order basis to be issued incrementally at the direction of the College Project Manager at West Los Angeles College from February 7, 2013 through February 5, 2018 at a not to exceed cost of $278,500 inclusive of eligible reimbursable expenses.

**Background**

On February 26, 2009 (Com. No. FPD1), the Board of Trustees authorized Agreement No. 32346 with Sirius Environmental ("Sirius") to provide environmental review services in association with the Second Access Road project at West Los Angeles College. The scope of work of the Agreement was subsequently expanded to include Environmental review services in support of the college's Facilities Master Plan culminating in the Final Supplemental Environmental Impact Report (FSEIR) which was approved by the Board of Trustees on August 11, 2010 (Com. No. FPD3). This scope of work included facilitation of a Settlement Agreement with the City of Culver City. As a result of these past experiences, Sirius has acquired a detailed and comprehensive knowledge of the environmental issues associated with the development of the campus and has established relationships with Culver City and the various Home Owners Associations near the campus.

Consistent with the District's adopted business practice (Business Operations Policy and Procedures 04-08 “Procurement of Special and Professional Services"), it is requested that the procurement of a professional services agreement with Sirius Environmental for the provision of environmental review services on a Task Order basis campus wide at West Los Angeles College be exempted from the competitive selection process. Sirius is uniquely qualified to provide these services and it would therefore be impractical and not in the best interests of the District to utilize a competitive procurement process to obtain such services.
On January 16, 2013, the Executive Director of Facilities Planning and Development approved the college's request for the exemption which was made on the required Justification for Waiver from Procurement Policy form.

Award History

This agreement represents the 7th awarded to this firm through the Bond Program and a cumulative original award total of $1,385,900. Other projects include the Infrastructure Upgrade project at Los Angeles Mission College and the Second Access Road project at West Los Angeles College. The fee is within the Design and Specialty Consultant Fee Guidelines.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Specific assignments to be made on an as-needed basis. Planning Phase.

D. Action

Authorize an agreement with AECOM Technical Services, Inc. to provide program management services for Proposition A/AA and Measure J Bond Program from February 7, 2013 through February 6, 2018 at a cost not to exceed $94,617,987 inclusive of eligible reimbursable expenses.

Background

Program management services for the Proposition A/AA and Measure J Bond program have been provided from inception of the Bond Program. The previous five (5) year contract expired April 11, 2012. On April 12, 2012 the District issued a short term program management contract to URS Corporation which expires April 30, 2013. This timeframe allowed revisions to the program management agreement to be completed and a new competitive selection process to be conducted.

On October 3, 2012 a Request for Proposals was posted. The District received proposals from three (3) firms. Extensive evaluations were conducted and the three (3) firms were invited to interviews. The Executive Director of Facilities Planning and Development then entered into negotiations with the top ranked firm. As a result, the Executive Director of Facilities Planning and Development and the Chancellor are recommending that the Board of Trustees authorize a contract with AECOM Technical Services, Inc. to provide these services.

Funding is through Measure J Bond proceeds. Program Management 40J5J90.05. All Phases.

III. AUTHORIZE AMENDMENT TO PROFESSIONAL SERVICE AGREEMENTS

A. Action

Authorize Amendment No. 2 to Agreement No. 33373 with Hibser Yamauchi Architects, Inc. to provide continued design services for the Americans with Disabilities Act (ADA) - Campus Compliance Access Phasing project at Los Angeles City College from February 7, 2013 through March 31, 2014 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains at $13,950.
Background

This agreement was authorized by the Board of Trustees on July 13, 2011 (Com. No. FPD1). Hibser Yamauchi Architects, Inc. was retained originally to provide architectural services for the ADA - Campus Compliance Access Phasing project. An extension of time is required at no additional cost to complete an updated ADA transition plan. The work that has been completed includes document review and preliminary revisions. The remaining work includes draft and final revisions, design review meetings, incorporation of the college and the Division of the State Architect comments and DSA submittal and approval. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Measure J Bond proceeds. City - ADA Project 40J.5102.03.01. Design Phase.

B. Action

Authorize Amendment No. 5 to Agreement No. 32266 with TTG Engineers d/b/a TMAD Taylor & Gaines Engineers to provide additional design services for the Maintenance and Operations Facility Scheduled Maintenance Project at Los Angeles City College from February 7, 2013 through January 13, 2014 at a cost not to exceed $4,570 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $86,970.

Background

This agreement was authorized by the Board of Trustees on January 14, 2009 (Com. No. FPD1) with TTG Engineers d/b/a TMAD Taylor Gaines Engineers to serve as the Engineer of Record for this project. The proposed amendment expands the scope of work for the addition of electric car charging stations to the project. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Proposition AA Bond proceeds. Maintenance and Operation Facility 11C.7116.02.01. Design Phase.

C. Action

Authorize Amendment No. 3 to Agreement No. 33387 with M. Arthur Gensler Jr. & Associates, Inc. to provide additional design services for the Student Services - Administration Swing Space project at Los Angeles Mission College from February 7, 2013 through December 31, 2013 at a cost not to exceed $12,362 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $134,222.
Background

This agreement was authorized by the Board of Trustees on September 7, 2011 (Com. No. FPD1) with M. Arthur Gensler Jr. & Associates, Inc. to service as the Architect of Record for this project. This proposed amendment expands the scope of work to include design services to obtain an A-permit and additional survey work for the B-permit application as required by the Los Angeles Department of Water and Power (LADWP). This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Student Services - Administrative Swing Space 34M.5406.02.01. Design Phase.

D. Action

Authorize Amendment No. 3 to Agreement No. 32475 with Langdon Wilson to provide additional design services for the Gym Complex – Phase II project at Los Angeles Valley College from February 7, 2013 through May 26, 2014 at a cost not to exceed $12,100 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $487,429.

Background

On May 27, 2009, the Board of Trustees authorized this Agreement with Langdon Wilson to provide design services as the Architect of Record for the Gym Complex project. Subsequently, on June 16, 2010 (Com. No. FPD1), the Board of Trustees amended the Agreement to expand the scope of work to include the Gym Complex Phase II project which includes temporary swing space for Student Health Services. It is requested that the Agreement be again amended to expand the scope of work for Langdon Wilson whereby their civil and structural engineers will provide services for an exterior exit landing and ramp, ADA compliant curb ramps, and ADA compliant interior door signs at the Gym Complex Phase II – Temporary Swing Space for Student Health project. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Proposition A Bond proceeds. Gym Complex Phase II 08V.6825.03. Design Phase.

E. Action

Authorize Amendment No. 2 to Agreement No. 50196 with Kitchell to provide additional and value engineering services on a Task Order basis campus-wide to be issued incrementally at the direction of the College Project Manager at Los Angeles Valley College from March 10, 2013 through December 31, 2014 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains at $148,000.

Background

This agreement was authorized by the Board of Trustees on March 24, 2010 (Com. No. FPD1). Kitchell was retained originally to provide constructability review and value
engineering services on a Task Order basis. An extension of time is proposed at no additional cost to allow continued issuance of Task Order assignments including the issuance of assignments for the provision of construction cost estimates and value engineering services for the Athletic Training Facility project. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Proposition A/AA, Measure J Bond proceeds. Projects to be determined on an as-needed basis. Design Phase.

F. Action

Authorize Amendment No. 4 to Agreement No. 50190 with Annams Systems Corporation to provide additional asset management strategic planning services on a Task Order basis District-wide to be issued incrementally at the direction of the Asset Program Management team from February 11, 2013 through February 11, 2014 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement remains at $3,095,323.

Background

This agreement was authorized by the Board of Trustees on January 27, 2010 (Com. No. FPD1). Annams Systems Corporation was retained originally to provide asset management strategic planning services, technology implementation oversight and to conduct a baseline inventory for the Asset Management Project and has been selected from the list of pre-qualified consultants to provide additional services under individual Task Orders issued by the Program Manager as needed. An extension of time is requested at no additional cost to complete the technology implementation phase. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Projects to be determined on an as-needed basis. All Phases.

IV. RATIFY AMENDMENT TO PROFESSIONAL SERVICE AGREEMENTS

Action

Ratify Amendment No. 4 to Agreement No. 33417 with Steven Fader Architects to provide additional design services for the Student Learning Environments (SLE) - South of Mall - Classroom Modernization/Technology/Low Voltage project at Pierce College from January 2, 2013 through February 6, 2013 at a cost not to exceed $3,425 inclusive of eligible reimbursable expenses. Contract duration remains through November 30, 2013.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $40,110.

Background

This agreement was authorized by the Board of Trustees on November 2, 2011 (Com. No. FPD1) with Steven Fader Architects to provide design services for this project as the Architect of Record. The Agreement is requested to be amended to include additional
electrical and fire alarm system engineering design and verification services to address new requirements made by the Division of the State Architect (DSA). This agreement has been considered through the participatory governance process.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. SLE - South of Mall - Classroom Modernization/Technology/Low Voltage 35P.5535.03.03. Design Phase.

**V. AUTHORIZE ADOPTION OF CONSTRUCTION PLANS AND SPECIFICATIONS**

**Action**

Authorize the adoption of plans and specifications for the College Boulevard - Second Access Road Slope Stabilization project at West Los Angeles College. This project is less than $5,000,000 in value and does not require the review of the Capital Construction Committee.

**Background**

In accordance with Public Contract Code Section 22039, the Board of Trustees shall adopt the construction plans and specifications for projects over $175,000 in value prior to bidding construction work. The project plans and specifications have been designed and developed by a licensed architect and reviewed by the LACCD Facilities Planning and Development Executive Director or designee, the College Project Manager and the Program Manager.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. College Boulevard - Second Access Road Slope Stabilization 39W.5981.01.02. Bid Phase.

**VI. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS GREATER THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY**

**Action**

Ratify the following Change Orders for additional construction services for the projects, colleges, and amounts shown:

<table>
<thead>
<tr>
<th>PROJECT NAME&amp; LOCATION and PROJECT NUMBER</th>
<th>CONTRACTOR NAME and CONTRACT NUMBER</th>
<th>ORIGINAL CONTRACT COST</th>
<th>CHANGE ORDER NO., COST, and CUMULATIVE PERCENT CHANGES</th>
<th>NEGOTIATED REDUCTION FROM CONTRACTOR DEMAND</th>
<th>PURPOSE</th>
</tr>
</thead>
</table>

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<table>
<thead>
<tr>
<th>Description</th>
<th>Contractor/Company</th>
<th>Cost</th>
<th>Bond Details</th>
<th>Unforeseen Condition</th>
<th>Additional Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health, Fitness &amp; PE Building</td>
<td>Woodcliff Corporation</td>
<td>$13,264,000</td>
<td>CO No. 5-PE for $76,745, 3.63%</td>
<td>Rain delay time extension of 14 days.</td>
<td>Install additional framing &amp; drywall, pipe supports, anchor bolts, cement board, blocking and bracing and remove and relocate door frame not fully coordinated by contract documents.</td>
</tr>
<tr>
<td>Los Angeles City College</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11C.7115.02</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Library Learning Resource Center</td>
<td>Safeco Insurance Company of America</td>
<td>$14,349,007</td>
<td>CO No. 4 for $255,260, 4.91%</td>
<td>Abatement of potentially hazardous material discovered at the Business Building.</td>
<td></td>
</tr>
<tr>
<td>Los Angeles Harbor College</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>13H.7348.02</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Library and Academic Learning</td>
<td>Safeco Insurance Company of America</td>
<td>$17,979,397.</td>
<td>CO No. 11 for $588,287, 7.61%</td>
<td>Provide waterproofing where IOR noted existing tunnel lid over main transformer leaked.</td>
<td>Per Architect of Record:</td>
</tr>
<tr>
<td>Resource Center</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>- Install smoke fire damper in storage rooms</td>
</tr>
<tr>
<td>Los Angeles Valley College</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>- Provide egress lighting at stairs (4)</td>
</tr>
<tr>
<td>08V.6802.02</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>- Complete roof ceiling for partial canopy</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>- Revise rooftop mechanical screen wall</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Background**

The Change Orders listed above have been executed per Board Rule 7100.10 and are presented here for ratification as required therein.
Funding and Development Phase

Funding for each item is shown in the table above. Construction Phase.

VII. RATIFY CHANGE ORDER FOR CONSTRUCTION CONTRACTS LESS THAN $30,000 ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

Ratify Change Orders for additional construction services for the project identified below at listed campus for the amount indicated:

<table>
<thead>
<tr>
<th>PROJECT NAME &amp; LOCATION and PROJECT NUMBER</th>
<th>CONTRACTOR NAME and CONTRACT NUMBER</th>
<th>ORIGINAL CONTRACT COST</th>
<th>CHANGE ORDER NO., COST, and CUMULATIVE TOTAL COST OF ALL CHANGE ORDERS</th>
<th>PURPOSE</th>
</tr>
</thead>
</table>
| Stadium Modernization - Phase 1 (East End Terrace) East Los Angeles College 32E.5215.03 | Cal-State Rent a Fence No. 33352 | $2,772 | CO No. 4 for ($1,044). $7,750 | College Request:
• Receive a credit for the 70 day reduction of the lease duration for the temporary fence. The new General Contractor for this project provided the temporary fence. |
| Utility Infrastructure & Traffic Improvements (Backflow Preventor Assembly) East Los Angeles College 02E.6273.05.02 | R.T. Contractor Corp. No. 33577 | $23,950 | CO No. 1 for $6,486. $6,486 | Additional Requirements:
• Remove and replace backflow preventer device with a CalWater approved reduced pressure principle backflow device. |

Background

Pursuant to Public Contract Code 20659, construction contracts with an original cost of $30,000 or less may have subsequent change orders of ten percent (10%) or $30,000, whichever is greater.

Funding and Development Phase

Funding for each item is shown in the above table. Construction Phase.

VIII. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACTS

A. Action
Authorize Acceptance of Completion of Contract No. 4500177838 with Moe's Plumbing, Inc. to provide general construction services for the installation of three domestic boilers at East Los Angeles College with a substantial completion date of December 12, 2012.

**Background**

This contract was ratified by the Board of Trustees on October 3, 2012 (Com. No. FPD1). The total cost of this contract is $43,030.

**Funding and Development Phase**

Funding is through 2012-2013 Campus General Funds 10100 and matching State funds.

B. **Action**

Authorize Acceptance of Completion of Contract No. 33577 with R.T. Contractor Corp to provide general construction services for the Utility Infrastructure and Traffic Improvements project - Installation of Backflow Prevention Assembly at East Los Angeles College with a substantial completion date of November 30, 2012.

**Background**

This contract was authorized by the Board of Trustees on August 8, 2012 (Com. No. FPD1).

The total cost of this contract is $30,436.

**Funding and Development Phase**

Funding is through Proposition A Bond proceeds. Utility Infrastructure and Traffic Improvements 02E.6273.05.02. Construction Phase.

C. **Action**

Authorize Acceptance of Completion of Contract No. 31742 with PW Construction to provide general construction services for the Child Development Center project at Los Angeles Valley College with a substantial completion date of June 21, 2010.

**Background**

This contract was authorized by the Board of Trustees on July 9, 2008 (Com. No. FPD1). The total cost of this contract is $12,409,997.

**Funding and Development Phase**

Funding is through Proposition A Bond proceeds and the State Capital Outlay Program contingent upon approval of the State of California, Department of Finance. Child Development Center 08V.6831.02. Construction Phase.

IX. **AUTHORIZE AMENDMENT TO LEASE AGREEMENT**

A. **Action**

Authorize Amendment No. 1 to Lease Agreement No. 33213 with William Scotsman, Inc. for 35 additional months for the continued use of four (4) 36' x 40' modular buildings from March 27, 2013 to February 26, 2016 and for 36 additional months for the continued
use of ten (10) 24' x 40' modular buildings from February 27, 2013 to February 27, 2016 for the Temporary Facilities - Swing Space Phase 2 Lease project at East Los Angeles College at a cost of $485,026. The Lease Agreement includes two parts with details shown in the table below. If applicable, all sales tax shall be paid.

<table>
<thead>
<tr>
<th>Quantity of Modular Units and Size</th>
<th>Lease Inception/Lease Expiration Dates</th>
<th>Proposed Expiration Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>A Ten (10) 24' x 40'</td>
<td>February 28, 2011 through February 27, 2013</td>
<td>February 27, 2016</td>
</tr>
<tr>
<td>B Four (4) 36' x 40'</td>
<td>March 27, 2011 through March 26, 2013</td>
<td>February 26, 2016</td>
</tr>
</tbody>
</table>

Inclusive of this amendment, the total amount of this lease agreement is $873,762.

Background

On January 12, 2011 (Com. No. FPD1), the Board of Trustees authorized a Lease Agreement with Williams Scotsman, Inc. for 14 modular units for a term of 24 months. The authorization was implemented in the form of Lease Agreement 33213 with two parts as shown in the above table. Proposed Amendment No. 1 will allow for continued use of the 10 modular buildings for up to 36 months and 4 modular buildings for up to 35 months while the permanent location of the Student Success and Retention building continues to be constructed. Use of the leased modular units shall not exceed the maximum five year term limit allowed by the Division of the State Architect.

Funding and Development Phase


B. Action

Authorize Amendment No. 1 to Lease Agreement No. 33385 with Infinity Auto Park, LLC (sublease authorized by Caltrans) to extend the term an additional 10 months from February 26, 2013 to December 31, 2013 at a monthly rate of $22,750 ($125 per space) for the provision of 182 parking spaces displaced from the campus of Los Angeles Trade Technical College due to construction activities for the East Parking Structure at Los Angeles Trade Technical College. The not to exceed cost is $229,775 for the additional term.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $688,415.

Background

Lease Agreement No. 33385 was authorized by the Board of Trustees on August 10, 2011 (Com. No. FPD1) to sublease off-site parking spaces due to the closure of existing parking lots on campus associated with the East Parking Structure construction project. The California Department of Transportation (Caltrans) is the owner of the parking spaces and has granted written permission to its tenant, Infinity Auto Park, LLC to sublease 182 parking spaces to the College. Amendment No. 1 is proposed to provide continued use of leased off-site parking spaces until construction of the East Parking Structure project is anticipated to be completed. This agreement has been considered through the participatory governance process.
Funding and Development Phase

Funding is through Measure J Bond proceeds. East Parking Structure 02E.6277.04.09. Construction Phase.

X. AUTHORIZE AMENDMENT TO DESIGN-BUILD AGREEMENT

A. Action

Authorize Amendment No. 1 to Design-Build Agreement No. 33436 with Charles Pankow Builders, Ltd. for additional Design-Build services for the Community Workforce Development Center and Administration Building project at Los Angeles Valley College at a cost not to exceed $900,000 inclusive of eligible reimbursable expenses.

Inclusive of this amendment, the total cost of this Design-Build agreement is $36,619,052.

Background

On December 3, 2003 (Com. No. BSD5), the Board of Trustees adopted the Design-Build system of project delivery as a project delivery option available for use District-wide. On November 3, 2010 (Com No. FPD2), the Board of Trustees approved the Community Workforce Development Center and Administration Building project which includes the Omega Data Center (“project”) at Los Angeles Valley College for delivery by the Design-Build system.

On December 7, 2011 (Com. No. FPD1), the Board of Trustees authorized Design-Build Agreement No. 33436 with Charles Pankow Builders, Ltd. (“Pankow”) for this project. However, On December 14, 2011, the Board of Trustees expanded a previously approved temporary Moratorium on certain new projects to include all projects throughout the District where work had not yet begun. A purpose of the expanded Moratorium was to allow the opportunity for the Colleges to re-evaluate their project plans and determine if the realized projects could be supported in terms of student enrollment and operating funds. As a result, Los Angeles Valley College completed a comprehensive review of the project and confirmed the project should move forward. When the project was subsequently removed from the District’s Moratorium, Pankow was directed to begin their work. In response, Pankow requested increased compensation in the amount of $900,000 to meet the higher costs to realize the project than when the Agreement was originally authorized by the Board. An independent third party estimator has verified that the total cost to realize the project, including the requested increase, is competitively priced.

Amendment No. 1 to Design-Build Agreement No. 33436 includes Change Order No.1.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Community Workforce Development Center and Administration Building 38V.5836.02. Design and Construction Phases.

B. Action

Authorize Amendment No. 1 to Design-Build Agreement No. 33388 with Charles Pankow Builders, Ltd. for additional Design-Build services for the Multipurpose Community Services Center project at Los Angeles Valley College at a cost not to exceed $200,000 inclusive of eligible reimbursable expenses.

Inclusive of this amendment, the total cost of this Design-Build agreement is $17,800,000.
Background

On December 3, 2003 (Com. No. BSD5), the Board of Trustees adopted the Design-Build system of project delivery as a project delivery option available for use District-wide. On November 3, 2010 (Com. No. FPD1), the Board of Trustees approved the Multipurpose Community Services Center project (“project”) at Los Angeles Valley College for delivery by Design-Build system.

On September 7, 2011 (Com. No. FPD1), the Board of Trustees authorized Design-Build Agreement No. 33388 with Charles Pankow Builders, Ltd. (“Pankow”) for this project. However, on December 14, 2011 the Board of Trustees expanded a previously approved temporary Moratorium on certain new projects to include all projects throughout the District where work had not yet begun. A purpose of the expanded Moratorium was to allow the opportunity for the Colleges to re-evaluate their project plans and determine if the realized projects could be supported in terms of student enrollment and operating funds. As a result, Los Angeles Valley College completed a comprehensive review of the project confirming it should move forward. When the project was subsequently removed from the District’s Moratorium, Pankow was directed to resume their work. In response, Pankow requested increased compensation in the amount of $200,000 to meet higher costs to realize the project than when the Agreement was originally authorized. An independent third party estimator then verified that the total cost to realize the project, including the requested increase, is competitively priced.

Amendment No. 1 includes Change Order No. 1.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Multipurpose Community Services Center 38V 5839.02, 08V6837.02.01. Design and Construction Phases.

XI. RATIFY AMENDMENT TO DESIGN-BUILD AGREEMENT

Action

Ratify Amendment No. 10 to Agreement No. 33063 with Hensel Phelps Construction Co. for additional Design-Build services for the Northeast Quadrant Parking Structure project at Los Angeles Southwest College at a cost not to exceed $121,942 inclusive of eligible reimbursable expenses.

Inclusive of this amendment, the total cost of this Design-Build agreement is $90,097,754.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on August 19, 2009 (Com. No. FPD1). This Design-Build agreement with Hensel Phelps Construction Co. was authorized by the Board of Trustees on August 11, 2010 (Com. No. FPD1).

Additional Design-Build services are proposed:

1. Due to unforeseen conditions:
   - Replace electrical infrastructure components, which were discovered to be incapable of energizing the building after testing.
2. Due to additional requirements:
   - Provide required electrical infrastructure to accommodate separately procured electric vehicle charging stations.
   - Connect project's landscape irrigation system to the landscape irrigation water line for the campus to ensure water pressure.
   - Provide a dedicated 120V circuit for a landscape irrigation controller.

Amendment No. 10 to Agreement No. 33063 includes Change Order No. 14.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Northeast Quadrant Parking Structure 36S.5668.02. Construction Phase.

**XII. AUTHORIZE ACCEPTANCE OF COMPLETION OF DESIGN-BUILD AGREEMENT**

**Action**

Authorize Acceptance of Completion of Design-Build Agreement No. 32232 with Charles Pankow Builders, Ltd. for the East Campus Complex project at Los Angeles Mission College with a substantial completion date of December 13, 2012.

**Background**

This project was approved for delivery by Design-Build system by the board of Trustees on September 17, 2008 (Com No. FPD1).

The total cost of this Design-Build Agreement is $74,722,883.58.

**Funding and Development Phase**

Funding is through Proposition AA and Measure J Bond proceeds. East Campus Complex 14M.7418.02, 34M.5418.02. Design and Construction Phases.

**XIII. AUTHORIZE PURCHASE ORDERS**

**A. Action**

Authorize a purchase order with Graybar Electric Co., Inc. to provide data port lock outs for the Science Complex project at Los Angeles Harbor College at a cost of $3,728. If applicable, all sales tax shall be paid.

**Background**

Graybar Electric Co., Inc. provided the low quote from among three (3) written quotes ranging from $3,728 to $6,199. Delivery and set up are included.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Science Complex 33H.5344.02. Construction Phase.
B. Action

Authorize a purchase order with Ventura Precision to provide optical fiber colorimeters for the Science Complex project at Los Angeles Harbor College at a cost of $3,815. If applicable, all sales tax shall be paid.

Background

Ventura Precision provided the only quote from among three (3) written quotes requested. Delivery and set up are included.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Science Complex 33H.5344.02. Construction Phase.

C. Action

Pursuant to Public Contract Code 20653, a) find it is in the best interest of the District to procure under the authority of the California Multiple Award Schedule (CMAS)/KTS Network Solutions. Contract No. #3-08-70-2630A, and b) authorize the purchase of telecommunication equipment for the Campus-wide Telecommunications Upgrade - Voiceover Internet Protocol (VoIP) project at Pierce College at a cost of $195,132. If applicable, all sales tax shall be paid.

Background

LACCD is authorized to utilize the above contract through CMAS, a California State supported program under the Department of General Services that was created to provide an equipment purchasing vehicle along with services for publicly funded agencies. Delivery and setup are included.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Campus-wide Telecommunications Upgrade - (VoIP) 35P.5544.03.04. Construction Phase.

XIV. AUTHORIZE PAYMENT FROM BOND PROCEEDS

Action

Authorize payment from bond proceeds to Oracle America, inc. for renewal of license agreement for Primavera P6 project-based scheduling software for the Furniture, Fixtures and Equipment (FF&E) project District-wide in the amount of $2,368.99.

Background

Primavera is a project-based scheduling software package that has provided scheduling software to the District since the inception of the Bond program. Renewal of the license agreement is requested through this action. The original licenses for Primavera P6 project-based scheduling software were purchased through a Master Agreement with Taradigm, Inc. for a three (3) year term. Primavera P6 software has since been purchased by Oracle America, Inc. and renewals are available only through Oracle America, Inc.
Funding and Development Phase

Funding is through Measure J Bond proceeds. Furniture, Fixtures and Equipment (FF&E).
40J.5J95.05. All Phases.

XV. RATIFY CORRECTION OF TYPOGRAPHICAL ERRORS

Action

Ratify the following corrections to typographical errors for Meridian Project Systems, Inc. d/b/a Meridian Systems shown on Com. No. FPD1 of November 7, 2012:

Action

Authorize Amendment No. 2 1 to Agreement No. 50109 with Meridian Project Systems, Inc. d/b/a Meridian Systems to provide continued Praliance hosting and upgrade services on a Task Order basis District-wide from November 8, 2012 to January 14, 2014 at a not to exceed cost of $135,000 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $835,000.

Background

This agreement was authorized by the Board of Trustees on January 14, 2009 (Com. No. FPD1). Meridian Project Systems, Inc. d/b/a Meridian Systems was retained originally to provide hosting services to allow jobsite access to the Praliance system used by College Project Managers to manage correspondence, Requests For Information, meeting minutes, and submittals from contractors when needed. This agreement has been considered through the participatory governance process.

It is noted that Agreement No. 50109 corresponds with Meridian Project Systems, Inc. d/b/a Meridian Systems Sales Agreement 79682 Amendment 7.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Projects to be determined on an as-needed basis. Specialty Consulting Services 40J.5J95.05. All Phases.

Background

On November 7, 2012 (Com. No. FPD1), the Board of Trustees authorized issuance of an Amendment to the above Agreement. The item included typographical errors which are shown above along with the subsequent corrections made administratively.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Specialty Consulting Services 40J.5J95.05. All Phases.

XVI. AUTHORIZE PAYMENT OF FEES BY PROGRAM MANAGER

Action
Authorize the Program Manager to make payments from Bond proceeds on an as-needed basis for fees charged by certain government agencies, publicly regulated utility companies, and other quasi-governmental agencies that have jurisdiction over the District's building projects. Fees charged by the Division of the State Architect for Bond funded projects are authorized to be paid with this action. This action is effective January 1, 2013 and extends the time to utilize all funding previously approved by the Board of Trustees.

**Background**

On January 11, 2011 (Com. No. FPD1), the Board of Trustees directed the expenditure of up to $7,215,000 for the payment of required regulatory and permitting agencies fees that the District must pay as an integral part of its construction program for both the renovation of existing buildings and for the construction of new buildings through December 31, 2012. Payment of fees to these agencies, include but are not limited to the Division of the State Architect, Los Angeles Department of Water and Power, Southern California Edison, California Geological Survey, California Board of Governors, Los Angeles County departments, and the cities of Los Angeles County. Typically charged fees are "plan check fees" and "inspection fees." These fees are an ongoing expense of the District's Bond-funded construction program. The Program Manager has implemented the direction of the Board and, as of January 17, 2013, has paid approximately $1,184,084 from Bond proceeds for the identified fees. In order for the District to continue its Bond funded construction program, it is requested the Program Manager be authorized to continue payment from Bond proceeds for the payment of these fees.

**Funding Source and Development Phase**

Funding is through Proposition A, Proposition AA, and Measure J Bond proceeds, as applicable, with specific charges allocated to the associated project. Charged to the affected campus project. All Phases.