



# Board of Trustees

Los Angeles Community College District  
770 Wilshire Blvd., Los Angeles, CA 90017 (213) 891-2000

## AGENDA

### ORDER OF BUSINESS - REGULAR MEETING

Wednesday, September 21, 2011

First Public Session 11:00 a.m.

Closed Session 12:30 p.m.

Second Public Session 3:30 p.m.

**Educational Services Center  
Board Room – First Floor  
770 Wilshire Blvd.  
Los Angeles, CA 90017**

- I. Roll Call (11:00 a.m.)
- II. Recess to the Committee of the Whole
  - A. Roll Call
  - B. Public Speakers
  - C. District Strategic Plan Review
  - D. Accountability Reporting for the Community Colleges Presentation
  - E. Other Business
  - F. Adjournment
- III. Reconvene to Regular Meeting of the Board of Trustees
- IV. Roll Call (12:30 p.m.)
- V. Requests to Address the Board of Trustees – Closed Session Agenda Matters
- VI. Recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5.
- VII. Reconvene Regular Meeting (3:30 p.m.)
- VIII. Roll Call
- IX. Flag Salute
- X. Reports from Representatives of Employee Organizations at the Resource Table
- XI. Public Agenda Requests
  1. Oral Presentations
  2. Proposed Actions
- XII. Reports from the Chancellor
- XIII. Reports and Recommendations from the Board
  - Report on Actions Taken in Closed Session – September 21, 2011
  - Reports of Standing and Special Committees
  - BT1. Resolution – Honoring Ernest H. Moreno as President of East Los Angeles College

- XIV. Consent Calendar
  - Matters Requiring a Majority Vote – None
- XV. Recommendations from the Chancellor
  - CH1. Appointments to the District Citizens' Oversight Committee for Proposition A/AA and Measure J Bond Programs
- XVI. Recess to Capital Construction Committee
  - A. Roll Call
  - B. Non-LEED™ Renovation or Infrastructure Projects – Presentation & Approval
    - City College – South Gym Renovation Project (\$7 million, design-bid-build)
  - C. Presentations/Initiatives
    - Firestone Education Center Master Plan/Environmental Impact Report Update
    - College Project Manager Evaluation Process Update
    - Dashboard Report/Bond Program Budget Review
    - Report from Inspector General
  - D. Future Presentation/Initiative Reviews
    - Demand Management/Energy Program Overview
    - Conflict of Interest Policy Presentation
    - Energy Efficiency Implementation Update
    - Energy Program Update
    - Construction Economic Forecast
    - Evaluation Process (construction and professional services)
    - Design-Build Procurement Process
    - Catalogue Purchase Program Review
    - Update on Adopted Reform Implementation
  - E. New Business
  - F. Future Discussion Items
  - G. Adjourn
- XVII. Reconvene Regular Meeting of the Board of Trustees
- XVIII. Roll Call
- XIX. Notice Reports and Informatives
  - BF/A. Adoption of the 2012-2013 Budget Development Calendar
- XX. Announcements and Indications of Future Proposed Actions
- XXI. Adjournment

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**Next Regularly Scheduled Board Meeting**  
**Wednesday, October 5, 2011**  
**(Public Session scheduled for 3:30 p.m.)**  
**Los Angeles Valley College**  
**5800 Fulton Avenue**  
**Valley Glen, CA 91401**  
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**ORDER OF BUSINESS**

September 21, 2011

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In compliance with Government Code section 54957.5(b), documents made available to the Board after the posting of the agenda that relate to an upcoming public session item will be made available by posting on the District's official bulletin board located in the lobby of the Educational Services Center located at 770 Wilshire Boulevard, Los Angeles, California 90017. Members of the public wishing to view the material will need to make their own parking arrangements at another location.

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

To make such a request, please contact the Executive Secretary to the Board of Trustees at 213/891-2044 no later than 12 p.m. (noon) on the Tuesday prior to the Board meeting.



# Board of Trustees

LOS ANGELES COMMUNITY COLLEGE DISTRICT  
770 Wilshire Boulevard, Los Angeles, CA 90017 213/891-2000

## AGENDA

### ATTACHMENT A

#### CLOSED SESSION

Wednesday, September 21, 2011  
12:30 p.m.

**Educational Services Center  
770 Wilshire Boulevard  
Los Angeles, CA 90017**

- I. **Conference with Labor Negotiator**  
(pursuant to Government Code section 54957.6)
  - A. District Negotiators: Adriana D. Barrera  
Ken Takeda  
  
Employee Units: All Units  
  
All Unrepresented Employees
  - B. District Negotiators: Ken Takeda  
  
Employee Unit: Building and Trades
  - C. District Negotiators: Sue Carleo  
  
Employee Unit: Academic Administrators
  - D. District Negotiators: Mary Gallagher  
  
Employee Unit: Clerical/Technical
  - E. District Negotiators: Michael Shanahan  
  
Employee Unit: Supervisory

F. District Negotiators: Michael Shanahan

Employee Unit: Local 99

G. District Negotiators: Rose Marie Joyce

Employee Unit: Faculty

**II. Public Employee Discipline/Dismissal/Release/Charges/Complaints**  
(pursuant to Government Code section 54957)

**III. Conference with Legal Counsel - Existing Litigation**  
(pursuant to Government Code section 54956.9 (a))

A. *Van de Kamps Coalition v. LACCD, and related cases*

**IV. Conference with Legal Counsel - Anticipated Litigation**  
(pursuant to Government Code section 54956.9 (b))

A. Potential Litigation – 2 matters

**V. Discussion with Real Property Negotiator as may be announced prior to closed session** (pursuant to Government Code section 54956.8)

**VI. Other litigation matters as may be announced prior to the closed session**  
(pursuant to Government Code section 54956.9)



# Board of Trustees

Los Angeles Community College District

**ACTION**

Com. No. BT1

Division

Board of Trustees

Date: September 21, 2011

Subject: **RESOLUTION – HONORING ERNEST H. MORENO AS PRESIDENT OF EAST LOS ANGELES COLLEGE**

The following resolution is presented by Trustees Candaele, Field, Park, Pearlman, Santiago, Svonkin, and Veres:

WHEREAS, Ernest H. Moreno was among the original employees when the Los Angeles Community College District (LACCD) was established in 1969; and

WHEREAS, President Moreno began his illustrious career as a classified employee and eventually became the District's lead negotiator; and

WHEREAS, President Moreno responded to the call for service at one of the District's nine colleges; and

WHEREAS, At East Los Angeles College he served as vice president of academic affairs; and was named acting president of that college in 1994; and

WHEREAS, On June 28, 1995, President Moreno was officially confirmed as the president of East Los Angeles College through a unanimous vote of the LACCD Board of Trustees; and

WHEREAS, President Moreno held this position for 17 years, becoming the District's longest serving college president; and

WHEREAS, During his tenure, President Moreno led the academic and physical transformation of East Los Angeles College; and

WHEREAS, President Moreno oversaw the renewal of the East Los Angeles College Foundation helping to raise millions of dollars in support of faculty innovation, student achievement, and scholarships; and

WHEREAS, Responding to the District's call for service once again, President Moreno served as interim president of Los Angeles Mission College from July 2006 to March 2008; and

WHEREAS, President Moreno has served the District with distinction as a leader during his career spanning 42 years; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby recognizes Ernest H. Moreno as "*College President Extraordinaire*"; and be it further

Chancellor and  
Secretary of the Board of Trustees

By \_\_\_\_\_ Date \_\_\_\_\_

Candaele _____	Santiago _____
Field _____	Svonkin _____
Park _____	Veres _____
Pearlman _____	Barrero _____
	Student Trustee Advisory Vote

# Board of Trustees

Los Angeles Community College District

Com. No. BT1	Division	Board of Trustees	Date: September 21, 2011
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RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby wishes President Moreno continued success as he enters a new phase of his life; and be it further

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby extends to President Moreno its gratitude for his long and excellent service in higher education.



# Board of Trustees

Los Angeles Community College District

## ACTION

Com. No. CH1

Division CHANCELLOR

Date

September 21, 2011

**Subject: APPOINTMENTS TO THE DISTRICT CITIZENS' OVERSIGHT COMMITTEE FOR PROPOSITION A/AA AND MEASURE J BOND PROGRAMS**

- A. Appoint the following individual for membership on the District Citizens' Oversight Committee to serve as the Student Representative:

Jaden Ledkins

Background:

On June 10, 2011, Lisa Munoz resigned from her appointment of Student Representative to the DCOC. She had accepted the position in May 2010 for a two-year term. To fill the vacancy created, the Student Affairs Committee voted to recommend the appointment of Jaden Ledkins.

Mr. Ledkins attends Los Angeles City College and is the President of the Associated Students Organization there. He has a dual major in Political Science and English. He plans to transfer to a four-year college in 2012.

In accordance with Administrative Regulation C-7, the Board shall appoint the District Citizens' Oversight Committee (DCOC) members. Members of the DCOC shall serve a term of two years and can serve no more than two consecutive terms.

Mr. Ledkins' term will begin on September 22, 2011 and will expire on September 22, 2013.

- B. Appoint the following individual for membership on the District Citizens' Oversight Committee to serve as the At-Large Representative:

Richard Slawson

Background:

Richard Slawson has served one two-year term on the DCOC as the Labor Representative that began September 9, 2009 and ended September 9, 2011. At that time he was the Executive Secretary of the Los Angeles and Orange Counties' Building & Construction Trades Council. Mr. Slawson has retired from that council and can no longer serve as the Labor Representative per the DCOC guidelines. Because of his interest in and commitment to the DCOC, he would like to continue participating and seeks membership as the At-Large Representative.

Recommended by: Adriana D. Barrera  
Adriana D. Barrera, Deputy Chancellor

Approved by: Daniel J. LaVista  
Daniel J. LaVista, Chancellor by ADB

**Chancellor and Secretary of the Board of Trustees**

By: \_\_\_\_\_ Date \_\_\_\_\_

Candaele _____	Santiago _____
Field _____	Svonkin _____
Park _____	Veres _____
Pearlman _____	Barrera _____
	Student Trustee Advisory Vote



# Board of Trustees

Los Angeles Community College District

Com. No. CH1	Division FACILITIES PLANNING AND DEVELOPMENT	Date: September 21, 2011
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Mr. Slawson has represented Craft Workers for over 30 years, and began his career as the Financial Secretary and then Business Managers of Pipefitters' Local 250. He came to the Building & Construction Trades Council in 1990 and continued to serve there through March of this year. He has also been appointed to many civic positions over the years, including the Carson, Lomita, Torrance Workforce Investment Board, the Greater Long Beach Workforce Investment Board, the City of Los Angeles Mayor's Housing Taskforce, and the LAX21 Committee Research Committee. He has also served on the LA Unified School District's Bond Construction Oversight Committee since its inception in 1998.

Mr. Slawson had headed negotiations for the Pipetrades, Civil Service Contracts for Craft Employees at the City of Los Angeles, the County of Los Angeles, the Los Angeles Unified School District, the Los Angeles Community College District and the Housing Authority of the City of Los Angeles. He has also negotiated numerous Project Labor Agreements for projects totaling over 50 billion dollars. Many of these projects were Public Agency Bond funded.

Mr. Slawson continues to serve working people by serving as a Trustee on the Office Workers' Local 537 & 30 Retirement Trust Fund. During his years in service he has completed many Certificate Programs at the Walton School of Economic, Purdue University with the Pipetrades International Union and regular Training Conferences.

In accordance with Administrative Regulation C-7, the Board shall appoint the District Citizen's Oversight Committee (DCOC) members. Members of the DCOC shall serve a term of two years and can serve no more than two consecutive terms. Mr. Slawson's new term will begin on September 22, 2011 and will expire on September 22, 2013.

- C. Re-appoint the following individual for membership on the District Citizens' Oversight Committee (DCOC) to serve as the West Los Angeles College Representative:

Dr. Elliot Axelband

Background:

Dr. Elliot Axelband has served one two-year term on the DCOC as the West Los Angeles College representative that began September 9, 2009 and ended September 9, 2011. He is recommended to be reappointed as the West Los Angeles College representative to the DCOC by Nabil Abu-Ghazaleh, President of West Los Angeles College.

Dr. Axelband received his Bachelor of Science in Electrical Engineering from the Cooper Union in 1958, his Master of Science in Electrical Engineering from USC in 1960 and his Ph.D. in Engineering from UCLA in 1966. He is a Fellow of the Institute of Electronics and Electrical Engineers and International Counsel of Systems Engineering.

He worked for the Hughes Aircraft Company beginning in 1958 and retiring in 1994 as a Vice President and General Manager. His responsibilities included the managing of Engineering and Business Organizations with several hundred direct employees and several thousand indirect employees responsible for the conception, research, design and manufacture of complex electronic and electromechanical equipment for the

# Board of Trustees

Los Angeles Community College District

Com. No. CH1	Division FACILITIES PLANNING AND DEVELOPMENT	Date: September 21, 2011
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Department of Defense and NASA via the execution competitive negotiated contracts with annual budgets in the hundreds of millions of dollars. His responsibilities included the legal, contractual, financial, marketing, and administrative aspects of those businesses.

In 1994 he joined the USC School of Engineering where he was a Professor of Electrical Engineering, the Associate Dean for Research and Development, and the Director of the Graduate Program in System Architecting and Engineering. While at USC he developed a consulting practice. He retired from USC to join the RAND Corporation where he serves as a senior engineer. He is also a part owner and member of the advisory council of Legacy Engineering, a consulting firm that provides engineering and management services, primarily to Southern California industry.

He represented the Raintree Townhome Association to West Los Angeles College beginning with the Proposition A Bond Program, and was appointed the West Los Angeles College Citizens Bond Oversight Committee. He was elected chair at its last meeting. Two years ago he began his service on the LACCD Citizens Bond Oversight Committee and was elected as its Vice Chair six months ago.

In accordance with Administrative Regulation C-7, the Board shall appoint the District Citizen's Oversight Committee (DCOC) members. Members of the DCOC shall serve a term of two years and can serve no more than two consecutive terms. Dr. Axelband's new term will begin on September 22, 2011 and will expire on September 22, 2013.



# Board of Trustees

Los Angeles Community College District

## NOTICE

Notice : September 21, 2011

Com No. BF/A

Division: BUSINESS AND FINANCE

Date: October 5, 2011

**Subject: ADOPTION OF THE 2012-2013 BUDGET DEVELOPMENT CALENDAR**

Adopt the Budget Development Calendar for fiscal year 2012-2013 (**Attachment I**).

Background: Adoption of the 2012-2013 Budget Development Calendar by the Board of Trustees informs the Board, the District and community constituencies of the planned schedule of budget development activities in order to promote participation in the budget process.

Recommended by: *Adriana D. Barrera*  
Adriana D. Barrera, Deputy Chancellor

Approved by: *Daniel J. LaVista*  
Daniel J. LaVista, Chancellor *AKB*

<b>Chancellor and Secretary to the Board of Trustees</b>  By: _____ Date _____	Candaele _____ Field _____ Park _____ Pearlman _____	Santiago _____ Svonkin _____ Veres _____ Barrero _____
	Student Trustee Advisory Vote	

## 2012 - 2013 BUDGET DEVELOPMENT CALENDAR

DATE	ACTIVITY
<b>SEPTEMBER, 2011</b>	<b>DEVELOPMENT OF BUDGET PREPARATION ACTIVITIES</b>
September 7	Finance and Audit Committee Meeting.
September 14	District Budget Committee receives college projection & financial planning review Constituencies review proposed Budget Development Calendar.
September 21	Notice of Budget Development Calendar presented to Board of Trustees.
<b>OCTOBER, 2011</b>	<b>DEVELOPMENT OF BUDGET PREPARATION ACTIVITIES</b>
October 5	A) Adoption of Budget Development Calendar; B) Finance and Audit Committee Meeting.
October 12 - 31	College Projections and Financial Plans Review.
<b>NOVEMBER, 2011</b>	<b>DEVELOPMENT OF BUDGET OPERATION PLAN</b>
November 1	1st Quarter Reports due from colleges.
November 2	A) Finance and Audit Committee receives briefing on 1st Quarter Rep.; B) 1st Quarter Report submitted to Board of Trustees for approval.
November 8	Initial assessment projections of Centralized accounts.
November 10 - 30	Review of Centralized Accounts Projection.
November 15	1st Quarter Report due to State.
November 30	Constituencies review of 1st Quarter Report and Districtwide projections.
<b>DECEMBER, 2011</b>	<b>BUDGET PREP WORKSHOP</b>
December 1 - 2	A) Budget Prep file available; B) Budget Prep Workshop.
December 2	Finance and Audit Committee Meeting.
December 21	Constituencies review of mid-year projections and possible mid-year reductions.
<b>JANUARY, 2012</b>	<b>GOVERNOR'S PROPOSED STATE BUDGET AND PRELIMINARY ALLOCATIONS</b>
January 5	A) Budget Office distributes Budget Operation Plan Instructions; B) Dedicated Revenue Projections due in the Budget Office.
January 6 - 13	Budget Office reviews colleges' 2012 -13 dedicated revenue projections.
January 7 - 31	Cabinet reviews Proposed 2012 -13 Preliminary Allocation.
January 11	Finance and Audit Committee Meeting
January 18	Constituencies review Proposed 2012 -13 Preliminary Allocation.
January 24	CFO and Accounting Office provide initial ending balance projections.
<b>January 25</b>	<i>Committee of the Whole FY 2012 - 13 for Board of Trustees Budget Briefing**</i>
January 30	2nd Quarter Reports due from colleges.
<b>FEBRUARY, 2012</b>	<b>CONSTITUENCIES REVIEW BUDGET STATUS</b>
February 3	Budget Office distributes 2012 -13 Preliminary Allocation.
February 4 - 28	Cabinet reviews 2012 - 13 Budget update.
February 8	A) 2nd Quarter Report submitted to Board of Trustees for approval; B) Finance and Audit Committee receives briefing on 2nd Quarter Report
February 15	2nd Quarter Report due to State.
February 16 - 28	Constituencies review 2nd Qtr Report & College Financial Plans.
February 22	CFO and Accounting Office update ending balance projections.
<b>MARCH, 2012</b>	<b>PREPARATION OF PRELIMINARY BUDGETS</b>
March 4	Budget Prep files transmitted to Budget Office.
March 5 - 19	Technical review of Budget Prep data files and upload to SAP.
March 7	Finance and Audit Committee Meeting.
March 23	A) CFO and Accounting Office update ending balance projections; B) Preliminary Budget available on SAP system.

**2012 - 2013 BUDGET DEVELOPMENT CALENDAR**

DATE	ACTIVITY
<b>APRIL, 2012</b>	<b>REVIEW OF PRELIMINARY BUDGET DATA</b>
April 1	CFO and Accounting Office distribute purchasing & year-end closing schedule.
April 3 - May 11	Open period for Tentative Budget adjustments (First Adjustment).
April 11	Finance and Audit Committee Meeting
April 23	CFO and Accounting Office update ending balance projections.
April 30	3rd Quarter Reports due from colleges.
April 30 - May 21	Budget hearings on preliminary budgets conducted w/coll. administrators.
<b>MAY, 2012</b>	<b>REVENUE PROJECTIONS UPDATED</b>
May 2	Constituencies review budget status.
May 4 - 23	Cabinet receives briefing on Tentative Budget.
May 7	Revised revenue projections based on Governor's proposed State Budget.
May 9	A) Board of Trustees authorization to encumber new year appropriations. B) Finance and Audit Committee receives briefing on 3rd Quarter Report;
May 14	3rd Quarter Report due to State.
May 18	A) Constituencies review May Revise update; B) Constituencies receive briefing on Tentative Budget; C) Open period for Final Budget adjustments (Second Adjustment).
May 21	CFO and Accounting Office update ending balance projections.
May 22	Budget Operation Plans due in Budget Office.
May 23	A) 3rd Quarter Report submitted to Board of Trustees for approval; B) Constituencies receive a briefing on Tentative Budget (Bd Mtg).
<b>JUNE, 2012</b>	<b>TENTATIVE BUDGET</b>
June 6	A) Finance and Audit Committee to review Proposed Tentative Budget; B) Notice of Tentative Budget to Board of Trustees.
June 19	CFO and Accounting Office update ending balance projections.
June 20	Adoption of Tentative Budget.
<b>JULY, 2012</b>	<b>REVISION TO REVENUE PROJECTIONS/ALLOCATIONS</b>
July 2	File Tentative Budget report with County and State Agencies.
July 5	Deadline for submission of revised Dedicated Revenue for Final Budget.
July 11	Finance and Audit Committee Meeting.
July 19	CFO and Accounting Office run 1st closing activities.
July 20	Constituencies review Budget status.
July 25	A) CFO and Accounting Office update ending balance projections; B) CFO and Accounting Office run 2nd closing activities.
<b>AUGUST, 2012</b>	<b>FINAL BUDGET</b>
August 1	Final year-end closing and establishment of actual ending balances.
August 8*	A) Notice/briefing of Final Budget to Board of Trustees; B) Board Budget and Finance Committee to review Proposed Final Budget.
August 8 - 12*	Publication budget available for public review.
August 22*	Public Hearing and adoption of Final Budget.
<b>SEPTEMBER, 2012</b>	<b>FINAL BUDGET/YEAR-END ANALYSIS</b>
September 14	File Final Budget report with County and State agencies.

Revised 09/12/11

\* Based on 2012/13 Board Meeting calendar (TBA).