



# Board of Trustees

Los Angeles Community College District  
770 Wilshire Blvd., Los Angeles, CA 90017 (213) 891-2000

## AGENDA

### ORDER OF BUSINESS - REGULAR MEETING

Wednesday, April 27, 2011

Closed Session 12:30 p.m.

Public Session 2:30 p.m.

Educational Services Center  
Board Room – First Floor  
770 Wilshire Blvd.  
Los Angeles, CA 90017

- I. Roll Call (12:30 p.m.)
- II. Requests to Address the Board of Trustees – Closed Session Agenda Matters
- III. Recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5 (Refer to Attachment "A" for Closed Session agenda).
- IV. Reconvene Regular Meeting (2:30 p.m.)
- V. Roll Call
- VI. Flag Salute
- VII. Reports from Representatives of Employee Organizations at the Resource Table
- VIII. Public Agenda Requests
  1. Oral Presentations
  2. Proposed Actions
- IX. Reports and Recommendations from the Board
  - Report on Actions Taken in Closed Session – April 27, 2011
  - Reports of Standing and Special Committees
- X. Consent Calendar
  - Matters Requiring a Majority Vote
  - BF1. Receipt of Annual Audit
- XI. Recess to Capital Construction Committee
  - A. Roll Call
  - B. Bond Program Update
    - Bond Program Status Report
    - Report from the Chancellor regarding Bond Program Review Panel
  - C. Project Approval
    - Los Angeles Trade-Technical College East Parking Structure (design-build \$13.7 million)

D. Presentations/Initiative Reviews

- Implementation of Board resolution to adopt a fixed hourly rate approach
- Change orders
- Division of State Architect Closeout

E. New Business

F. Future Discussion Items

- Inspector of Record evaluation process and rotation assignment process

G. Adjourn Capital Construction Committee

XII. Reconvene Regular Meeting of the Board of Trustees

XIII. Roll Call

XIV. Notice Reports and Informatives

BT/A.	[Notice] Adopt Changes to Board Rule 2407.12 and Board Rule 2408
HRD/A.	[Collective Bargaining Notice] Adopt the District's Initial Proposal to the Service Employees International Union, Local 99
HRD/B.	[Collective Bargaining Notice] Adopt the District's Initial Proposal to the Exclusive Representatives of the AFT College Staff Guild, Local 1521A

XV. Announcements and Indications of Future Proposed Actions

XVI. Adjournment

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**Next Regularly Scheduled Board Meeting**  
**Wednesday, May 11, 2011**  
**(Public Session scheduled for 3:30 p.m.)**  
**Pierce College**  
**6201 Winnetka Avenue**  
**Woodland Hills, CA 91371**  
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In compliance with Government Code section 54957.5(b), documents made available to the Board after the posting of the agenda that relate to an upcoming public session item will be made available by posting on the District's official bulletin board located in the lobby of the Educational Services Center located at 770 Wilshire Boulevard, Los Angeles, California 90017. Members of the public wishing to view the material will need to make their own parking arrangements at another location.

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

To make such a request, please contact the Executive Secretary to the Board of Trustees at 213/891-2044 no later than 12 p.m. (noon) on the Tuesday prior to the Board meeting.



# Board of Trustees

LOS ANGELES COMMUNITY COLLEGE DISTRICT  
770 Wilshire Boulevard, Los Angeles, CA 90017 213/891-2000

## AGENDA

### ATTACHMENT A

#### CLOSED SESSION

Wednesday, April 27, 2011  
12:30 p.m.

**Educational Services Center  
Board Room – First Floor  
770 Wilshire Boulevard  
Los Angeles, CA 90017**

- I. **Public Employment**  
(pursuant to Government Code section 54957)
  - A. Position: President, West Los Angeles College
  
- II. **Public Employee Evaluation**  
(pursuant to Government Code section 54597)
  - A. Position: Chancellor
  
- III. **Conference with Labor Negotiator**  
(pursuant to Government Code section 54957.6)
  - A. District Negotiators: Adriana D. Barrera  
Employee Units: All Units  
All Unrepresented Employees
  
  - B. District Negotiators: Ken Takeda  
Employee Unit: Building and Trades
  
  - C. District Negotiators: Sue Carleo  
Employee Unit: Academic Administrators
  
  - D. District Negotiators: Mary Gallagher  
Employee Unit: Clerical/Technical

- E. District Negotiators: Michael Shanahan  
Employee Unit: Supervisory
- F. District Negotiators: Michael Shanahan  
Employee Unit: Local 99
- G. District Negotiators: Rose Marie Joyce  
Employee Unit: Faculty

**IV. Public Employee Discipline/Dismissal/Release/Charges/Complaints**  
(pursuant to Government Code section 54957)

**V. Conference with Legal Counsel - Anticipated Litigation**  
(pursuant to Government Code section 54956.9 (b))

- A. Potential Litigation - 1 matter

**VI. Discussion with Real Property Negotiator may be announced prior to closed session** (pursuant to Government Code section 54956.8)

**VII. Other litigation matters as may be announced prior to the closed session**  
(pursuant to Government Code section 54956.9)



# Board of Trustees

Los Angeles Community College District

**ACTION**

Com. No. BF1

Division: BUSINESS AND FINANCE

Date: April 27, 2011

**Subject: RECEIPT OF ANNUAL AUDIT**

Accept the annual independent audit of the District's financial records and accounts, including all student financial aid programs, for the 2009-2010 fiscal year completed by the firm of KPMG L.L.P.

Background: An annual financial audit of the District is conducted every fiscal year by independent contract auditors as required by Education Code Sec. 84040 and reported to the Board of Trustees.

The audit report received an "unqualified" opinion, which means that the general purpose financial statements referred to in the audit present fairly, in all material respects, the financial position of the District as of June 30, 2010, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

Ten copies of the District's report will be provided to each campus and a copy forwarded to the exclusive representative of each organization and the Academic Senate.

Recommended by: Adriana D. Barrera Approved by: Daniel J. LaVista  
Adriana D. Barrera, Deputy Chancellor Daniel J. LaVista, Chancellor

Chancellor and Secretary of the Board of Trustees	Candaele _____	Pearlman _____
	Field _____	Santiago _____
By _____ Date _____	Mercer _____	Scott-Hayes _____
	Park _____	Tong _____ Student Trustee Advisory Vote



# Board of Trustees

Los Angeles Community College District

## NOTICE

APRIL 27, 2011

Com No. BT/A

Division: Board of Trustees

Date: May 11, 2011

Subject: **ADOPT CHANGES TO BOARD RULE 2407.12 AND BOARD RULE 2408**

Adopt changes to Board Rule 2407.12 and Board Rule 2408 as follows:

2407.12 Agenda Items Initiated by the Members of the Public.

- a. Summary of Item submitted to the Chancellor as Secretary of the Board. Members of the public may place matters directly related to the business of the Los Angeles Community College District on an agenda of the Board of Trustees of the Los Angeles Community College District by submitting a summary of the item to the Chancellor as Secretary of the Board or designee at least two (2) weeks in advance of a regular meeting. The summary must contain a brief general description of the item.
- b. Designation of Item - Discussion or Proposed for Action. At the time the item is submitted to the Chancellor as Secretary of the Board or designee, the member of the public shall designate the item as either for discussion or for proposed action.
- c. Deadline for Submitting Agenda Items for Regular Board Meetings.
  - 1) Proposed Action Items. Proposed actions must be submitted to the Chancellor as Secretary of the Board or designee by noon of the Wednesday two weeks before the Board meeting in question in order to permit printing and posting of the item as required by law.
  - 2) Discussion Items. Discussion items must be submitted to the Chancellor as Secretary of the Board or designee by 10:00 a.m. of the day of the Board Meeting.
- ~~d. Placement of Item on the Agenda. Public agenda items shall be assigned either to category "A" or category "B". Category "A" refers to items brought before the Board by persons who~~

Chancellor and Secretary of the Board of Trustees	Candaele _____	Pearlman _____
	Field _____	Santiago _____
By: _____ Date _____	Mercer _____	Scott-Hayes _____
	Park _____	Tong _____
	Student Trustee Advisory Vote	

# Board of Trustees

Los Angeles Community College District

Com No. BT/A	Division: Board of Trustees	Date: May 11, 2011
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~~have not presented public agenda items to the Board during its last three regular meetings. Category "A" items shall appear at the beginning of the agenda, as provided in Board Rule 2408. Category "B" refers to those items brought to the Board by persons who have presented public agenda items to the Board at some time during the last three Board meetings. Category "B" items shall appear at the end of the agenda as provided in Board Rule 2408.~~

- e. Addressing the Board. A member of the public who has placed an item on the Board's agenda, and others who may wish to address the Board on such an item may do so pursuant to Article V of this chapter. The Board shall not prohibit public criticism of the policies, procedures, programs or services of the Board.
- f. Resubmission of Items--90 Day Rule. Any public agenda item that has been submitted for proposed action to the Board and heard at a public meeting cannot be resubmitted before the expiration of a 90-day period following the initial presentation. This prohibition does not apply to items submitted for discussion only.

## 2408. ORDER OF BUSINESS.

A. During the first Board of Trustees meeting, generally held on the second Wednesday of the month, the Order of Business shall be as follows:

- ♦ Roll Call
- ♦ Requests to Address the Board of Trustees -
- ♦ Closed Session Agenda Matters
- ♦ Recess to Closed Session
- ♦ Roll Call
- ♦ Flag Salute
- ♦ Minutes
- ♦ Reports from Representatives of Employee Organizations at the Resource Table
- ♦ Public Agenda Requests(Category A)
  - 1. Oral Presentations
  - 2. Proposed Actions
- ♦ Requests to Address the Board of Trustees - Multiple Agenda Matters

# Board of Trustees

Los Angeles Community College District

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- ♦ Reports and Recommendations from the Board
  1. Report on Actions Taken in Closed Session
  2. Reports of Standing and Special Committees
  3. Proposed Actions
- ♦ Reports from the Chancellor and College Presidents
- ♦ Consent Calendar –
  - Majority Vote
  - Super-Majority Vote
  - Recommendations from the Chancellor
  - Notice Reports and Informatives

~~Public Agenda Requests (Category B)~~

- ~~1. Oral Presentations~~  
~~2. Proposed Actions~~

- ♦ Announcements and Indications of Future Proposed Actions
- ♦ Adjournment

B. During the second Board of Trustees meeting each month, generally held on the fourth Wednesday of the month, the Order of Business shall be as follows:

- Call to Order
- Requests to address the Board of Trustees – Closed Session Agenda Matters
- Recess to Closed Session
- Reconvene in Public Session
- Reports from Representatives of Employee Organizations at the Resource Table
- Public Agenda Requests
- Recess to Capital Construction Committee
- Reports Regarding the Capital Construction Program
- Reconvene Regular Meeting
- Notice Reports and Informatives
- Announcements and Indications of Future Proposed Actions
- Adjournment

C. Adjustments to Order of Business The Chancellor, in consultation with the President of the Board of Trustees, shall have discretion to adjust the Order of Business as may be appropriate.

D. Study Sessions

1. The Chancellor, in consultation with the President of the Board of Trustees, shall have discretion to schedule a Study Session on a date prior to the Board Meeting in order to allow Board members to ask



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Los Angeles Community College District

Com No. BT/A	Division: Board of Trustees	Date: May 11, 2011
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- questions of staff and obtain further information from staff regarding the posted agenda items for the regular Board meeting.
2. The Study Session shall be posted as an open meeting that members of the public shall be allowed to attend in accordance with the Brown Act.
  3. The Study Session shall not be considered a regular Board meeting and attendance shall be optional for purposes of compensation.
  4. Members of the public may address the Study Session regarding matters on the agenda.

Background: The proposed changes to these two Board Rules are designed to improve the opportunity for consideration of the views of public speakers. These changes will place the time for all public speakers to be heard at the beginning of the meeting, before any agenda matters are considered.



# Board of Trustees

Los Angeles Community College District

Collective Bargaining  
**NOTICE**

Notice: **April 27, 2011**

Com. No. **HRD/A**

Division:

**Human Resources**

Action:

**May 11, 2011**

**SUBJECT: ADOPT THE DISTRICT'S INITIAL PROPOSAL TO THE SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 99**

Pursuant to Government Code Section 3547 and Board Rule 101400, the Los Angeles Community College District proposes that representatives of the District and agents of the Service Employees International Union, Local 99 commence negotiations on the 2011-2014 collective bargaining agreement, with a particular focus on the following item:

- Initial proposal applicable to all units (See Attachment 1)

Background: Government Code Section 3547 and Board Rule 101400 require the District to inform the public of the issues to be negotiated with an employee organization by presenting all initial proposals that relate to matters within the scope of representation under the Educational Employment Relations Act at a public meeting of the Board. For that reason, the Board of Trustees is presenting its initial proposal to the above named union to open negotiations on the issues listed above. The matter is on the Board's agenda today so that the public may comment on the proposal before the Board considers its adoption.

Recommended by:

Michael Shanahan, Sr. Associate Vice Chancellor  
Human Resources

Recommended by:

Adriana D. Barrera, Deputy Chancellor

Approved by:

Daniel J. LaVista, Chancellor

Chancellor and  
Secretary of the Board of Trustees

Candaele _____	Pearlman _____
Field _____	Santiago _____
Mercer _____	Scott-Hayes _____
Park _____	Tong _____
	Student Trustee Advisory Vote

By \_\_\_\_\_ Date \_\_\_\_\_

## ATTACHMENT 1

For all bargaining units, the Board adopts the following elements of its Initial Proposal:

### A. Salary Considerations

1. The Board proposes that all compensation agreements shall be contingent upon finalization of a State budget.
2. The Board proposes that any retroactivity is contingent upon meeting monetary goals.
3. The Board proposes to freeze salary schedule increases.
4. The Board proposes to freeze step and/or column movement.

### B. In the event that proposed tax extensions are not implemented, the Board proposes to:

1. Adjust total compensation for each unit sufficient to meet budget constraints for one year with subsequent annual salary reopeners;
2. Increase the number of years to vest for lifetime retiree health benefits for newly-hired employees, grandparenting current employees as part of the Master Benefits Agreement; and,
3. Decrease the employee health benefit allowance (currently \$1500 per year) as part of the Master Benefits Agreement.

### C. The Board will adopt additional elements to complete its Initial Proposal for each bargaining unit.

### D. The Board reserves the right to modify or change any or all of its proposals as part of the bargaining process, and also as financial resources and constraints are announced, implemented or adopted by any applicable legislative body or other process.



# Board of Trustees

Los Angeles Community College District

Collective Bargaining  
**NOTICE**

Notice: April 27, 2011

Com. No. HRD/B

Division:

Human Resources

Action: May 11, 2011

**SUBJECT: ADOPT THE DISTRICT'S INITIAL PROPOSAL TO THE EXCLUSIVE REPRESENTATIVES OF THE AFT COLLEGE STAFF GUILD, LOCAL 1521A**

Adopt the District's initial Proposal to the Exclusive Representatives of the AFT College Staff Guild, Local 1521A made up of:

- A. Initial proposal applicable to all units (See Attachment 1); and,
- B. Initial proposal to the AFT College Staff Guild, Local 1521A (See Attachment 2).

Background: Pursuant to Government Code Section 3547 and Board Rule 101400, the Los Angeles Community College District proposes that representatives of the District and agents of the AFT College Staff Guild, Local 1521A commence negotiations on the 2011-2014 collective bargaining agreement.

Government Code Section 3547 and Board Rule 101400 require the District to inform the public of the issues to be negotiated with an employee organization by presenting all initial proposals that relate to matters within the scope of representation under the Educational Employment Relations Act at a public meeting of the Board. For that reason, the Board of Trustees is presenting its initial proposal to the above named union to open negotiations on the issues listed above. The matter is on the Board's agenda today so that the public may comment on the proposal before the Board considers its adoption.

Recommended by: Michael Shanahan  
Michael Shanahan, Sr. Associate Vice Chancellor  
Human Resources

Recommended by: Adriana D. Barrera Approved by: Daniel J. LaVista  
Adriana D. Barrera, Deputy Chancellor Daniel J. LaVista, Chancellor

Chancellor and  
Secretary of the Board of Trustees

By \_\_\_\_\_ Date \_\_\_\_\_

Candaele _____	Pearlman _____
Field _____	Santiago _____
Mercer _____	Scott-Hayes _____
Park _____	Tong _____
	Student Trustee Advisory Vote

## ATTACHMENT 1

For all bargaining units, the Board adopts the following elements of its Initial Proposal:

### A. Salary Considerations

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2. The Board proposes that any retroactivity is contingent upon meeting monetary goals.
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2. Increase the number of years to vest for lifetime retiree health benefits for newly-hired employees, grandparenting current employees as part of the Master Benefits Agreement; and,
3. Decrease the employee health benefit allowance (currently \$1500 per year) as part of the Master Benefits Agreement.

### C. The Board will adopt additional elements to complete its Initial Proposal for each bargaining unit.

### D. The Board reserves the right to modify or change any or all of its proposals as part of the bargaining process, and also as financial resources and constraints are announced, implemented or adopted by any applicable legislative body or other process.

## ATTACHMENT 2

In addition to the matters identified for negotiation with all units, the Board proposes to bargain regarding the following matters specific to the Staff Guild, as well as any new matters or issues that may arise after the adoption of this Initial Proposal:

1. In the area of Release Time..... Article 13
  - Clarify the language on release time
2. In the area of Work Environment ..... Article 8
  - Review and update language
3. In the area of Lunch Break..... Article 12
  - Clarify the language regarding the paid half hour lunch
4. In the area of Transfers and Reassignments; Shift Changes; Work Schedules ..... Article 14
  - Simplify the language on transfers and reassignments;
  - Simplify the language on shift changes;
  - Simplify the language on work schedules
5. In the area of Performance Evaluations ..... Article 16
  - Enhance performance evaluation form design
6. In the area of Leaves and Absences ..... Article 19
  - Strengthen and clarify the language on the use of casual time
7. In the area of Grievance..... Article 22
  - Clarify the language regarding performance evaluations

The Board reserves the right to modify or change any or all of its proposals as part of the bargaining process, and also as financial resources and constraints are announced, implemented or adopted by any applicable legislative body or other process.