



LOS ANGELES COMMUNITY COLLEGE DISTRICT

CITY / EAST / HARBOR / MISSION / PIERCE / SOUTHWEST / TRADE-TECHNICAL / VALLEY / WEST

LACCD EMERGENCY OPERATIONS CENTER

COVID-19 RECOVERY POLICY STATEMENT

HARD TO CONVERT CLASSES FOR WINTER AND SPRING 2021

NOVEMBER 6, 2020

BACKGROUND

The Los Angeles Community College District (LACCD) has already indicated that [Winter classes and the Spring 2021 semester will remain predominately online](#) due to the COVID-19 public health pandemic. Classes returning to in-person modalities during this time will only occur based on the prevailing [Health Orders from the Los Angeles County Department of Public Health](#) (LACDPH) and in accordance with the Health Department's [Reopening Protocols for Institutes of Higher Education](#).

Currently, the County of Los Angeles remains in the state's most restrictive category for reopening and recovery due to high levels of daily cases reported, testing and community transmission rates. [Tracking data is published daily online](#) and movement to lower risk levels that would allow for more on-campus activities can occur only when countywide rates drop and stay lower for 14 consecutive days.

As such, health orders and reopening protocols are subject to change. The LACCD Emergency Operations Center remains in regular contact with County and State Health Officials for any changes that will impact the District's educational delivery and business services operations. Any changes to less restrictive risk tiers that would allow for additional reopening activity will be communicated to the colleges as quickly as possible and will be reflected in revisions to this policy statement [posted online](#) with other recovery policies.

Based on the current restrictions and conditions, colleges are permitted to continue to offer only those portions of [Essential Infrastructure](#) courses and programs on campus that are considered to be hard to convert into an online, remote learning platform by using the following policy considerations noted below.

In general, all District and college practices must align with the current health orders and guidelines issued by the LACDPH and the specific protocols for Institutes of Higher Education. Additional considerations include the following.

POLICY

- Currently limited to classes brought back for the state's Essential Infrastructure list
- Limit the number of classes and participants per class to minimize the potential for community spread and that can allow for effective safety guidance, protocols for Personal Protection Equipment (PPE), facial coverings, social distancing, testing and contact tracing
- What can be completed online must be maintained online until otherwise authorized and allowable
- For those classes offered in person, every effort must first be made to maximize the number of course hours occurring online to help minimize the number of course hours occurring in person, including:
 - Online simulations utilized when available and distribution of supplies for at-home activities is permissible to minimize in-person hours
- Only allow courses on-site that must meet one or more of the following criteria:
 - Have existing course or program objectives and activities that cannot



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- be done at home in a remote learning environment
- Requires supplies or equipment not available or that cannot be satisfactorily reproduce in a virtual format for remote learning
- Requires that in-person hours must be completed for employment, licensing, or articulation purposes for external boards
- Requires in-person training for safety or skills abilities prior to entering a field for apprenticeships or internships
- If the number of courses needed for in-person instruction exceeds the on-site capacity, courses may need to be delayed to a semester where such capacity exists or in which health restrictions are further lifted
 - Each College President is the final authority on determining the priority for which courses are able to be offered on campus.

POLICY CONSIDERATIONS

This policy requires the following criteria must be included in all plans, per college, for on-campus instruction operations:

- Cost estimates for PPE and cleaning supplies
- Full adherence by all LACCD faculty, students and staff to all L.A. County health guidelines and protocols of all required equipment, PPE, and cleaning supplies
- Full adherence by all faculty, students and staff to all other District [Safety Advisories](#) and [Recovery Policies](#) as appropriate, especially check-in processes to access college or District facilities
- Complete protocols, plans/documentation and schedules for District/College personnel regarding the cleaning of all needed classroom equipment and workspaces both before and after each classroom session, plus cleaning of restrooms and other facilities
- A communications plan for the distribution of all plans, signage, protocols and procedures for all faculty, students and staff
- Ensure all required special accommodations for students with disabilities for safe return to in-person instruction