

**LOS ANGELES COMMUNITY COLLEGES
OFFICE OF THE CHANCELLOR
ADMINISTRATIVE REGULATIONS**

INDEX NUMBER B-26

REFERENCE:	TOPIC: Fee Guidelines for Design Consultants and Specialty Consultants
ISSUE DATE: November 4, 2002	INITIATED BY: Facilities Planning and Development
CHANGES: Reviewed and updated to follow current practices	DATE OF CHANGES: December 13, 2012

This regulation applies to bond measure and mixed-funding projects managed through the Bond Program. Mixed-funding projects are defined as projects that are at least 50% funded by Proposition A , Proposition AA and/or Measure J proceeds.

ARCHITECT/ENGINEER FEE GUIDELINES

Architect/Engineer Fee Guidelines for Basic Services -New
Construction/Renovation/Additions

- Basic Services Include:
 - Schematic Design (requires Board Approval) SD
 - Design Development DD
 - Construction Documents CD
 - Bidding Support BS
 - Construction Administration CA

The above services to be performed, as applicable, by the following disciplines:

- Civil
- Architectural
- Structural
- Mechanical - HVAC
- Plumbing
- Fire Protection
- Electrical
- Hardware
- Landscaping
- Sustainability Consultant
- FF& E
- Signage and Graphics

The deliverables consist of:

- Drawings
- Specifications
- Basis of Design Report
- Cost Estimating Report
- BIM modeling (where applicable per contract)

For further definition of scope and deliverables refer to Design Consultant Services Agreement.

LACCD PROPOSITION A/AA AND/OR MEASURE J BOND PROGRAM - ARCHITECT/ENGINEER'S BASIC SERVICES FEE GUIDELINES

NEW CONSTRUCTION	
Basic services	
Fee	Construction Cost (Dollars)
Max Percentage	
8.50%	Under 1 million
8.25%	1 to 2.5 million
8.00%	2.5 to 5 million
7.75%	5 to 7.5 million
7.50%	7.5 to 10 million
7.25%	10 to 15 million
7.00%	15 to 45 million
6.75%	45 to 70 million
6.50%	70 to 100 million
6.25%	Over 100 million
RENOVATION PROJECTS	
Add Percentage to Basic Services Above	
Fee	Construction Cost
Max Percentage	
2.50%	Under 7.5 million
2.25%	7.5 to 60 million
2.00%	Over 60 million

Construction budget is published with any Request for Proposal for a design consultant. Construction budget is considered 70% of total project budget and does not include furniture, fixtures and equipment. Increase in construction budget through no fault of the design consultant will be added to the original construction budget and the A/E fee adjusted accordingly.

SUB CONSULTANTS UNDER CONTRACT WITH ARCHITECT/ENGINEER

Sub consultant's services that are additional to the disciplines included above are subject to individual authorization. Fee for these services will be proposed by service provider and negotiated. Architect/Engineer is entitled to a markup of 3% for administration and risk as a contract reimbursable.

Most commonly required sub consultants service areas are:

- Programming
- Security
- Acoustics
- Traffic
- Arborist
- Food Service
- Audio Visual
- Theatre Consultant