

# Los Angeles Community College District Personnel Commission

## Requesting Disqualification of an Eligible

Regardless of how thorough a selection process is, there is always the possibility of an eligible appearing on an eligibility list who should not.

1. The following are established reasons for requesting removal of an eligible from an eligibility list:
  - Health conditions which preclude the individual from satisfactorily performing the essential duties of a position
  - Violation of Education code Section 88136, Unlawful Acts related to the employment process
  - Violation of Education Code Section 88022 and 88023, Sex and Narcotic Offenses
  - Making a false statement or omitting a statement as to any material fact on an application form.
  - Practicing deception or fraud in connection with an examination, or to secure employment
  - Failure to meet District Standards regarding conviction for a criminal offense
  - A record of unsatisfactory service with the Los Angeles Community College District
  - Failure to report for duty after an assignment has been offered and accepted
  - Failure to demonstrate eligibility to work legally in the United States
2. Failure, after due notice, to report promptly for review of any of the above bases for rejection.
3. If a hiring authority believes that a legitimate business reason exists for removing an eligible from a list exists, they can contact the Personnel Director of the Personnel Commission at (213) 891-2333 to discuss the matter.
4. "The selection committee did not like any of the candidates" is not an acceptable reason for removing someone from an eligibility list.