

## **District Planning Committee**

### **Minutes**

**Sept. 24, 2008**

### **LACCD Board Room**

#### **Call to Order**

The meeting was called to order at 1:40 p.m.

#### **Opening Remarks**

G. Colombo began the new academic year with introductions of committee members and asked for any corrections on the roster.

#### **Approval of Minutes**

The Minutes of the DPC meeting held on May 28, 2008 were reviewed and approved.

#### **Accreditation Update**

The committee reviewed the District “Accreditation Calendar” and received an update on accreditation reports sent in this spring. Southwest College was surprised about being placed on probation. LASC President Daniels commented on the language of the recommendations to the college and noted that there appeared to be some problems with the way they were interpreted. He also noted that the college originally felt that it had responded positively to all team concerns. G. Colombo made several observations about current accreditor expectations:

- The ACCJC is now strictly enforcing the 2-year rule which requires colleges to comply 100% with all recommendations within a 24-month period
- College reports need to address each critical aspect of a team recommendation and to leave no doubt that all concerns have been addressed
- More than ever, colleges need to support every assertion of achievement with clear evidence
- In general, accreditors want to hear that all issues have been resolved—and are less concerned with plans for future work

#### **Functional Map**

G. Colombo shared the contents of the draft “District/College Functional Map.” He explained the role that this document plays in the accreditation of multi-campus districts. The FM has already been presented to the Academic Senate at LAHC in preparation for their October 15<sup>th</sup> progress report deadline. Once complete in draft form, it will be taken to the District Academic Senate and other shared governance groups for consultation. Once this process is complete, segments of the map (committees, district office service outcomes, functional flow charts, etc.) will be placed on line.

## **DPC Goals for 2008-9**

The committee agreed that in addition to organizing strategic planning reports to the Board and overseeing the accreditation process, the DPC should explore the creation of a “sustainable” program review process that might involve implementation of district-wide PR tools. It might also explore the creation of district-wide tools to support local student learning outcomes assessment efforts and to assess the effectiveness of college Program Viability Review processes.

## **College Strategic Planning Self Inventory Results**

The committee reviewed the draft summary and detail reports resulting from DPC’s pilot “College Strategic Planning Self Inventory.” Summaries of these reports will be presented to the Board of Trustees during the Committee of the Whole meeting on October 22, 2008. It was noted that several of the Self Inventory items remained unclearly defined—including the items for SLO progress reporting, “branded” programs, etc. Overall, it was noted that the colleges appear to be making significant progress in terms of their support for the District Strategic Plan. G. Colombo promised to clarify problematic items and to solicit updates from DPC members before the October 22<sup>nd</sup> Board report.

## **College Strategic Plan Presentations to the Board**

G. Colombo reported that the Board has agreed to the DPC’s proposal for structuring and scheduling progress reports on college strategic planning efforts throughout the year. The schedule agreed to is as follows:

November 19, 2008	Cityside Colleges
February 11, 2009	Valleyside College
April 15, 2009	Seaside Colleges

## **Core Indicators and Enrollment Management Tools**

E. Pai announced the updating of the “Core Indicators” website and reviewed the contents of the on-line Enrollment Management Tools prototype. C. Kozeracki noted that the District Research Committee had found these tools very useful.

## **EMSI Economic Impact Report**

E. Pai presented copies of the summary documents associated with the recently completed EMSI LACCD Economic Contribution report. The report’s findings include the fact that the district contributes roughly \$9.1 billion annually to the regional economy and that student’s average annual earnings increase by \$209 for every unit of instruction they complete at an LACCD college. This information should be useful to college

## **Next Meeting**

The DPC agreed to meet next on Wednesday, October 29, 2008.