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## **EFFECTS OF LEAVE OF ABSENCE AND UNPAID TIME ON RETIREMENT CONTRIBUTIONS**

Retirement benefits are based on an employee's final compensation as specified by the applicable retirement system. Employees who take unpaid time should be aware that the following conditions reduce retirement system contributions which in turn reduce retirement benefits:

- Half-Pay Illness and/or Unpaid Illness Time
- Any Unpaid Time
- Sabbatical / Retraining Leaves

Employees may "buy back" or "purchase" service credit prior to retirement according to applicable retirement system rules and regulations. Information on how to obtain an estimate, procedures for purchasing service credit, required forms, and contact information is obtained directly from [CalSTRS](#) or [CalPERS](#).

- ***For additional information, please contact:***

**Retirement Services**, District Office  
Phone: (213) 891-2016