Los Angeles Community College District
Human Resources Division

C153

Application for Point Credit Study In An Accredited College or University (Other than LACCD)

FOR OFFICE USE ONLY
_____ Salary Point Credit Allowed
_____ Total Points to Date
Effective Date_____
Approved _____ Denied _____
By_____
Date _____
Email ☐ Home Address ☐
Copy Sent _____

Send this application with attached verifications to:
Los Angeles Community College District
770 Wilshire Boulevard, HR-SES Unit
Los Angeles, CA 90017

Print
Name _____ _____
Last *First* *Middle* Employee No.

Address/P.O. Box _____ _____
Telephone No.

_____
City *State* *Zip Code*

College assigned _____ Subject area assigned _____

- See Personnel Guides B314, B330, B351 at http://www.laccd.edu/personnel_guides/numerical_index.htm
- Board Rules 10604 and 10607 at http://www.laccd.edu/board_rules/documents/Chapter%20X/Ch.%20X%20-%20Article%20VI.doc

I have completed additional study in the following accredited colleges or universities. Official transcripts verifying this study are attached. (To convert QUARTER UNITS TO SEMESTER UNITS OR POINTS, multiply by 2/3; for example, 2/3 x 6 quarter units equals 4 semester units or points).

University or College	School Year & Semester	Quarter Units	Semester Units
	Subtotal	0	0

On the basis of 1 point for each semester unit, I hereby request that ___ salary point credits be allowed. Points have not previously been granted for this study.

RECORD ADVANCED DEGREE

Date: _____ Degree: _____

_____
College or University

_____ _____
Signature Date

_____
Email Address

Any protest of this allowance must be made within 3 months from date filed