



LOS ANGELES COMMUNITY COLLEGES

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CITY • EAST • HARBOR • MISSION • PIERCE • SOUTHWEST • TRADE-TECHNICAL • VALLEY • WEST

ADMINISTRATIVE OFFICES • Dr. Tyree Wieder, *Interim Chancellor*

January 29, 2010

TO: INTERESTED BIDDERS

SUBJECT: ADDENDUM NO. 1 TO IFB NO. 10-01; COMPREHENSIVE & SPECIALIZED COLLEGE ENTERPRISE AUTOMATION SYSTEM FOR PIERCE COLLEGE

This addendum is in response to the following questions.

1. **QUESTION:** In reference to training costs you have the following:
Training Services - Training must be offered on each application proposed. Training should be offered on a per person / per class basis and must be priced as such.

Do you have a breakdown of how many people will need training for the following modules?

Pre-Installation/Manager Training

Textbooks

General Merchandise/Trade Books/Receiving

Accounts Receivables

Accounts Payables

General Ledger

e-Commerce

ANSWER:

Pre-Installation/Manager Training - 1

Textbooks - 6

General Merchandise/Trade Books/Receiving - 8

Accounts Receivables - 4

Accounts Payables - 4

General Ledger - 4

e-Commerce - 1

2. **QUESTION:** Also with many schools having travel restrictions (state of Washington) would on-site training be desired?

ANSWER: On-site training is desired and needed due to travel restrictions.

3. **QUESTION:** One additional questions since much of the equipment already exists within the bookstore (i.e. workstations, printers, hubs, etc...) should we quote that or could we get a list of equipment/models the bookstore would like to continue to use?

ANSWER: No quote is necessary for back office workstations or hubs. All departments will continue to use their existing equipment.

Sincerely,

James B. Watson
Contracts & Purchasing Manager

JBW:FB