

ARTICLE VIII

NAMING OF COLLEGES AND FACILITIES

2800. NAMING OF COLLEGES. The Chancellor shall recommend to the Board of Trustees the name to be given to a new college, and recommendations for changing names of existing or proposed college sites.

Adopted 06-30-70
Amended 08-06-80

2801. NAMING OF BUILDINGS AND FACILITIES COMPONENTS.

A. Buildings may be named by action of the Board of Trustees on recommendation of the College President:

1. To recognize distinguished service to the LACCD and /or the community;
2. In memoriam to an individual or family that has contributed in some manner to the community, state, or nation;
3. As recognition for a donation of 50% or more of the total project cost (or a lesser amount on recommendation of the college President) of a new building construction, or of a major building wide renovation. Any action naming a building after a for-profit entity, not an individual or family, when LACCD tax exempt bonds or certificates of participation proceeds are used to finance or improve the new building construction or major building renovation shall require consultation with LACCD Bond Counsel prior to authorization of the board action.

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Amended 08-06-80
Amended 01-14-04
Amended 06-30-10

B. Parts of buildings or particular areas (wings, classrooms, patios, gardens or other identifiable features) may be named by action of the Board of Trustees on recommendation of the College President:

1. To recognize distinguished service to the LACCD and /or the community;
2. In memoriam to an individual or family that has contributed in some manner to the community, state, or nation;
3. As recognition for a donation, usually of an amount that equals or exceeds 50% of the cost of the specified building feature to be named. Any action naming a part or particular areas of a building after a for-profit entity, not an individual or family, when LACCD tax exempt bonds or certificates of participation proceeds are used to finance or improve the building construction or major renovation shall require consultation with LACCD Bond Counsel prior to authorization of the board action.
4. The following schedule shall serve as a guideline, consistent with the recommendation of the College President.
 - a. As recognition for a donation of \$500,000 and above for a building wing or floor;
 - b. As recognition for a donation of \$100,000 and above for an auditorium, theatre, or similar major building component;

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- c. As recognition for a donation of \$50,000 and above for a major lecture hall, classroom or similar building feature;
- d. As recognition for a donation of \$25,000 and above for a standard classroom or laboratory space;
- e. As recognition for a donation of \$10,000 and above for a conference room or office space;
- f. As recognition for a donation of \$500 and above for recognition on a wall of honor in a building of the donor's choosing.

C. Naming of buildings or facilities components in honor of an employee or trustee of the District will occur only posthumously, or after separation from the District for at least three years, or upon a finding by the Board of Trustees that the individual has contributed in an extraordinary manner, above and beyond the call of duty, to benefit the interests of the college. In any case, names on buildings or building features shall be limited to the use of the family name, unless the naming occurs posthumously.

D. Names on buildings and building features may be maintained if feasible through subsequent remodeling and/or renovation projects that may occur, at the option of the applicable college's president. If it is determined that names cannot be preserved due to major alteration or demolition, each college may make a suitable arrangement to preserve the name on a monument, plaque, or tablet specifically created for this purpose.

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E. An agreement between the District and the donor shall be prepared in writing to memorialize the conditions associated with a donation that results in the naming of a building or building feature. Copies of the agreement shall be maintained at the college and at the District's central facilities office.

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Amended 08-06-80
Amended 01-14-04
Amended 06-30-10