

LOS ANGELES COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

MINUTES – SPECIAL MEETING

Saturday, September 8, 2007 • 9:00 a.m.
LACCD Builds Green Showroom • First Floor
811 Wilshire Boulevard • Los Angeles, California 90017

The regular meeting of the Board of Trustees of the Los Angeles Community College District was called to order at 9:12 a.m. with President Sylvia Scott-Hayes presiding.

On roll call the following members were present: Kelly G. Candaele, Mona Field, Georgia L. Mercer, Nancy Pearlman, and Sylvia Scott-Hayes. Absent: Warren T. Furutani (arrived at 11:03 a.m.), Angela J. Reddock (arrived at 9:17 a.m.). Student Trustee Eva Jackson was not present.

Chancellor Marshall E. Drummond was present.

Public Speakers

None.

RETREAT DISCUSSION ITEMS

Strategic Plan

Chancellor Drummond emphasized the importance of having clear priorities and goals with respect to strategic planning.

(Trustee Reddock arrived at 9:17 a.m.)

Chancellor Drummond indicated that the District Strategic Plan has broad stakeholder support and has a strong vision statement. He expressed his concern that the Strategic Plan does not have a specific implementation strategy; does not have a research component—i.e., stated outcomes that are researchable; and does not have a communications component.

Copies of a document prepared by the California Community Colleges System Office entitled "Implementation Status Update" were distributed.

There was discussion regarding the document with respect to the five strategic goals as follows:

- Strategic Goal A – College Awareness and Access
- Strategic Goal B – Student Success and Readiness
- Strategic Goal C – Partnerships for Economic and Workforce Development
- Strategic Goal D – System Effectiveness
- Strategic Goal E – Resource Development

Mr. Gary Colombo, Acting Vice Chancellor for Institutional Effectiveness, indicated that the Chancellor's Cabinet agreed that a brief update will be conducted of the Educational Master Plans across the District in order to bring them in line with the District's strategic planning goals.

Copies of a document entitled "Los Angeles Community College District Strategic Plan Implementation Matrix" were distributed.

Mr. Colombo summarized the document with respect to short-term qualitative outcomes and long-term quantitative measures for each of the five strategic goals and the objectives within each goal.

There was discussion regarding the District Strategic Plan with respect to the process for monitoring the implementation of the objectives and the resources that would be available for this purpose.

Districtwide Enrollment Management

Copies of documents entitled "Early College Start" and "The Santa Ana Partnership" were distributed.

Mr. Colombo summarized the "Early College Start" document as it relates to the Austin Community College program in which high school juniors and seniors can start earning college credits before graduating from high school and "The Santa Ana Partnership," which analyzes barriers to student success in the Santa Ana area.

There was discussion regarding the District's efforts to increase enrollment including its marketing and advertising program and partnership agreements with the Los Angeles Unified School District (LAUSD) to offer dual enrollment programs for high school students.

Trustee Mercer requested that a meeting be arranged between the Board of Trustees and the LAUSD Board of Education in order to establish a relationship that would result in the two Boards working together more effectively. She indicated that this could be an informal meeting with a brief agenda.

There being no objection, the special meeting was recessed at 10:59 a.m.

(Trustee Furutani arrived at 11:03 a.m.)

The special meeting reconvened at 11:16 a.m.

Career Technical Education

Mr. Jose Milan, Vice Chancellor, Economic Development and Workforce Preparation, California Community Colleges Chancellor's Office, discussed the District's career and technical education programs with respect to the need to streamline the programs in order to assist students to achieve their goals in a more expeditious manner.

There was discussion regarding the importance of the District's workforce education programs in providing students with the skills necessary to succeed in a career. The importance of providing basic skills programs was also discussed.

President Scott-Hayes requested that the Board be provided with reports on a quarterly basis regarding the grants that have been received by the District.

Dr. Adriana Barrera, Deputy Chancellor, indicated that she would make sure these reports are provided to the Board.

There being no objection, the special meeting was recessed for lunch at 11:52 a.m. and was reconvened at 12:09 p.m.

At the request of President Scott-Hayes, Chancellor Drummond presented an update regarding the fundraising strategies and efforts to obtain support for the California Community College Initiative (Community College Governance, Funding Stabilization, and Student Fee Reduction Act).

Trustee Field announced that a Southern California Summit kickoff event is being held at the AFT College Faculty Guild Office on Friday, September 14, 2007 at 10 a.m. She indicated that this event is open to the public.

Building Needs

Dr. Barrera indicated that there is currently an effort to link the Educational Master Plan with the Facilities Master Plan. She stated that campus visits will be held on Tuesdays and Thursdays for the next six weeks for the purpose of holding discussions with the faculty leadership of each college regarding the Educational Master Plan.

Mr. Larry Eisenberg, Executive Director, Facilities Planning and Development, discussed the efforts to construct classrooms and other campus facilities using the latest technological advancements. He emphasized the importance of providing facilities that support student life in order to make college an enjoyable learning experience for the students.

Accreditation Issues

Copies of documents entitled "LACCD Accreditation Calendar 2007-2013" and "2007 Valley-side Accreditation Results" were distributed.

Mr. Colombo summarized the Valley-side accreditation results with respect to the four District-specific recommendations that are to be addressed in the March 15, 2008 Update Reports.

Copies of a document entitled "LACCD Faculty Evaluation Taskforce" were distributed.

Mr. Colombo indicated that this is a report about the integration of student learning outcomes (SLOs) in the faculty evaluation process.

Trustee Pearlman inquired as to how often faculty evaluations are conducted.

Dr. Barrera responded that the evaluations are conducted every three years.

There was discussion regarding the role of SLOs in the faculty evaluation process.

Copies of a proposed Board Rule regarding the Board of Trustees self-evaluation were distributed.

There was discussion regarding the Board of Trustees self-evaluation process.

Mr. Colombo resumed his report regarding the Valley-side accreditation results.

There was discussion regarding the importance of having someone at each college be responsible for making sure the accreditation reports are completed and submitted in accordance with the LACCD accreditation calendar.

Board Committees

Copies of the LACCD Board of Trustees 2007-2008 Standing Committee Assignments were distributed.

President Scott-Hayes requested that Ms. Daphne Congdon, Executive Assistant to the Chancellor, prepare a master calendar of standing committee meetings.

Ms. Congdon indicated that she would prepare this document.

Individual Board Member Goals

The Board members discussed various goals with respect to educational programs, political issues, legislation, sculptures and other artwork on the campuses, smoke-free campuses, access to computers for all students, and community outreach programs.

Chancellor Drummond requested that the Board members e-mail him their goals so that he and Mr. Colombo could compile them in a report.

Trustee Field requested that the College Presidents send e-mails to the Board of Trustees Office regarding campus events and the same information should be provided to Ms. Lynn Winter Gross/Ms. Lisa Fitch, Public Relations, for the LACCD Master Calendar.

Chancellor Drummond recommended attaching a bulletin board Web page to the District's Web site that would list District Office and college events.

Trustee Furutani indicated that some of the colleges have signature events such as the LATTTC Gold Thimble Fashion Show. He recommended that a District signature event be held in the near future that every campus can participate in, such as a chili cook-off.

ADJOURNMENT

There being no objection, the special meeting was adjourned at 2:04 p.m.

MARSHALL E. DRUMMOND
Chancellor and Secretary of the Board of Trustees

By: _____
Laurie Green
Assistant Secretary to the Board

APPROVED BY THE BOARD OF TRUSTEES:

Sylvia Scott-Hayes
President of the Board

Date _____ October 17, 2007