

# LOS ANGELES COMMUNITY COLLEGE DISTRICT

## BOARD OF TRUSTEES

### MINUTES – REGULAR MEETING

Wednesday, September 20, 2006 • 8:30 a.m.  
West Los Angeles College • Fine Arts Theatre  
9000 South Overland Avenue • Culver City, California 90230

The regular meeting of the Board of Trustees of the Los Angeles Community College District was called to order at 8:46 a.m. with President Michael D. Waxman presiding.

On roll call the following members were present: Kelly G. Candaele, Mona Field, Georgia L. Mercer, Nancy Pearlman, and Michael D. Waxman. Absent: Warren T. Furutani (arrived at 8:52 a.m.), Sylvia Scott-Hayes (arrived at 9:22 a.m.). Student Trustee Luis Gomez was not present (arrived at 2:55 p.m.).

Chancellor Darroch F. Young was present.

### TRUSTEES ANNUAL RETREAT – PART I

#### Discussion of Strategic Initiatives and District Priorities

Copies of a document entitled “District Strategic Plan 2006-2011 – Draft for Review” were distributed.

Chancellor Young indicated that all of the input from today’s Retreat will be collected and incorporated into the final version of the District Strategic Plan (the Plan) document. He indicated that Part II of the Retreat scheduled for October 18, 2006 will include dialog regarding priorities with respect to the Plan. The purpose of the Retreat is to achieve consensus on the Plan and have everyone accept the elements of the Plan. It is hoped that the Plan will relate to the state’s strategic plan and that eventually each of the colleges will have strategic plans that relate to the Plan.

(Trustee Furutani arrived at 8:52 a.m.)

Mr. Gary Colombo, Dean, Strategic Planning, presented an overview of the strategic planning process. He indicated that a meeting of the Strategic Planning Committee will be held on Monday, September 25, 2006 for the purpose of reviewing the draft document. He gave a PowerPoint presentation and discussed the Plan document with respect to District strengths, internal challenges, external challenges and opportunities, and strategic goals and objectives.

President Waxman indicated that each group of presenters would be allotted ten minutes to give their presentation. He requested that any questions that cannot be responded to today be submitted in writing to Mr. Colombo so that they can be addressed at a later date.

(Trustee Scott-Hayes arrived at 9:22 a.m.)

The following presentations were given:

#### Strategic Goal #1 – Access

##### High School Outreach

Dr. Joy McCaslin, Vice President, Student Services, Pierce College; Mr. Samuel Mayo, Director, Academic Outreach, Pierce College; Mr. Marco De la Garza, Dean, Student Services, Pierce College

Copies of the following documents were distributed:

Los Angeles Pierce College Financial Aid; Age and Ethnicity 5-Year Interval Trends  
Pierce College Academic Outreach Report  
Pierce College Outreach Menu

ELAC Escalante Program

Dr. Richard Moyer, Vice President, Academic Affairs, ELAC; Mr. Fernando Fernandez, Director, Escalante Program, ELAC

Packets of materials regarding the Jaime Escalante Math Program were distributed.

CCCCO Grant Efforts

Mr. John Clerx, Associate Vice Chancellor, Instructional and Student Support Services

Copies of a document entitled "Career Advancement Academies Grant" were distributed.

CSU/LACCD Black Church Outreach

Dr. Jack Daniels III, Interim President, LASC; Mr. Kyle Skinner, EOP&S, LATTTC; Ms. Lisa Fitch, District Public Relations

Future Marketing Efforts

Ms. Daphne Congdon, Executive Assistant to the Chancellor; Ms. Lynn Winter Gross, Director, Public Relations; Mr. Eduardo Bottger, Executive Creative Director, al Punto Advertising; Mr. Tony Stanol, Global Marketing and Advertising; Mr. Richard Phillips, Account Supervisor, al Punto Advertising

Chancellor Young summarized the Goal #1 strategies.

There was discussion regarding the process for meeting the specific strategic goals and measurables in order to judge the success of the Strategic Plan.

Mr. Colombo indicated that there would be an opportunity for more extensive dialog on October 18, 2006 during Part II of the Annual Retreat.

Chancellor Young indicated that priorities will need to be established within the Strategic Plan.

Trustee Furutani expressed his concern that there will not be an opportunity for dialog during today's Retreat.

Chancellor Young indicated that the format for both parts of the Retreat was his decision.

Trustee Mercer recommended holding a third session in order to give the Trustees an opportunity to discuss their priorities.

Chancellor Young indicated that the Accreditation element of the program on October 18, 2006 could be removed and handled as a third session on a later date. This would allow for more extensive dialog and questions at the October 18, 2006 Retreat.

There being no objection, the Retreat was recessed for ten minutes at 10:30 a.m.

The Retreat reconvened at 10:41 a.m.

The following presentations were given:

Strategic Goals #2 and #3 – Success and Excellence

Student Success Initiative

Mr. David Beaulieu, Academic Senate President, ELAC; Mr. Gary Colombo, Dean, Strategic Planning

#### Enrollment Management Teams

Dr. Tyree Wieder, President, LAVC; Mr. Florentino Manzano, Dean, Enrollment Management, LAVC

#### Emerging Instructional Technologies

Ms. Marcy Drummond, Acting Vice President, Academic Affairs, LATTTC; Mr. Tony Tortorice, Chief Information Officer, Information Technology

Copies of a document entitled "Emerging Instructional Technologies" were distributed.

#### Regional Economic Development Center

Dr. Roland Chapdelaine, President, LATTTC; Ms. Chini Johnson-Taylor, Academic Senate President, LATTTC; Ms. Marcy Drummond, Acting Vice President, Academic Affairs, LATTTC; Ms. Denise Fairchild, Community Planning and Economic Development, LATTTC

Copies of a document entitled "LATTTC Regional Economic Development Institute (REDI)" were distributed.

### Strategic Goal #5 – Collaboration and Resource Development

#### Overview of Strategic Objectives

Chancellor Darroch F. Young

#### Bond Initiative

Mr. Larry Eisenberg, Executive Director, Facilities Planning and Development; Mr. John Fairbank, Director, Fairbank, Maslin, Maullin & Associates; Mr. David Herbst, Senior Vice President/General Manager, MWW Group; Mr. Coby King, Senior Counselor, MWW Group

Copies of a document entitled "Taking the Next Step – Communicating to the Valley, Older Residents and Conservatives" were distributed.

There was discussion regarding the feasibility of the District to place a third Bond measure on the ballot in 2008 and the cost for doing so.

#### Legislative Initiatives

Mr. Patrick McCallum, LACCD Legislative Advocate; Chancellor Darroch F. Young

Copies of a document entitled "Sacramento Update" were distributed.

Chancellor Young indicated that there will be dialog regarding each of the Strategic Goals that were presented today as well as Strategic Goal #4—Service and Accountability during Part II of the Retreat on October 18, 2006.

Chancellor Young and President Waxman expressed their appreciation to Mr. Colombo and all of the presenters for their efforts.

On roll call the following members were present: Kelly G. Candaele, Mona Field, Warren T. Furutani, Georgia L. Mercer, Nancy Pearlman, Sylvia Scott-Hayes, and Michael D. Waxman. Student Trustee Luis Gomez was not present (arrived at 2:55 p.m.).

### **REQUESTS TO ADDRESS THE BOARD OF TRUSTEES – CLOSED SESSION AGENDA MATTERS**

With respect to Com. No. ISD1. Student Discipline – Permanent Expulsion from Nursing Program, Ms. Maria Sabogal addressed the Board to appeal this action against her. She distributed copies of her remarks.

### **RECESS TO CLOSED SESSION**

During the Closed Session, the Board will discuss allegations of retaliation by employees at Los Angeles Mission College.

Motion by Trustee Candaele, seconded by Trustee Furutani, to recess to Closed Session in accordance with The Ralph M. Brown Act and the Education Code. The Board will discuss the matters on the Closed Session agenda as posted and announced (see Attachment A).

*APPROVED: 7 Ayes*

The regular meeting recessed to Closed Session at 12:39 p.m.

(Student Trustee Gomez arrived at 2:55 p.m.)

### **RECONVENE REGULAR MEETING**

The regular meeting of the Board of Trustees of the Los Angeles Community College District reconvened at 3:35 p.m. with President Michael D. Waxman presiding.

On roll call the following members were present: Kelly G. Candaele, Mona Field, Warren T. Furutani, Georgia L. Mercer, Nancy Pearlman, Sylvia Scott-Hayes, and Michael D. Waxman. Student Trustee Luis Gomez was present.

Chancellor Darroch F. Young was present.

Trustee Pearlman offered the Opening Thoughts.

Trustee Field led the Pledge of Allegiance to the Flag.

### **WELCOMING REMARKS**

Dr. Mark Rocha, President, WLAC, welcomed the Trustees to WLAC and expressed his appreciation for their support in helping LACCD students achieve their educational goals. He introduced the following individuals from WLAC:

Mr. Gregory Jennings, ASO President; Mrs. Sheila Jeter-Williams, ASO Advisor; Ms. Eloise Crippens, Academic Senate President; Ms. Fran Leonard, Accreditation Chair; Dr. Paul Stansbury, Vice President, Academic Affairs; Mr. John Oester, Vice President, Administrative Services; Mr. Abraham Farkas, Dean, Academic Affairs; Dr. Maria Luisa Mateo, Dean, Academic Affairs; Dr. Lawrence Jarmon, Dean, Admissions and Records; Ms. Isabella Chung, Associate Vice President, Administrative Services; Mr. Larry Packham, College Enterprise Manager; Mr. Nick Dang, Director, Information Technology; Mr. Allan Hansen, Facilities Manager; Mr. Lawrence Woods, Compliance Officer; and Mr. Robert Garber, WLAC Class of 1971 Alumnus.

Dr. Rocha introduced the following individuals:

Mr. Bob Miller, College Project Manager, Turner Construction Company; Mr. Brian Spencer, Program Manager, DMJM/JGM; and Ms. Lisa Mitchell, Executive Director, Holman Community Development Corporation.

Ms. Mitchell discussed the Summer Youth Employment Program (SYEP) under which young people aged 14 through 18 are employed for six weeks during the summer with local area businesses where they receive job and skills training. This year the Holman Community Development Corporation in partnership with WLAC's Workforce Development Center is providing career building classes and basic computer training. On behalf of the Holman Community Development Corporation, she presented an award of recognition to WLAC.

Dr. Judith Ann Friedman, Executive Director, Workforce Development Center, accepted the award on behalf of WLAC.

Dr. Rocha invited everyone to the Community Open House being held today from 5:30 to 7:00 p.m. He announced that the WLAC Jazz Ensemble will perform at this event.

## **MINUTES**

None.

## **REPORTS FROM REPRESENTATIVES OF EMPLOYEE ORGANIZATIONS AT THE RESOURCE TABLE**

Mr. Leon Marzillier, President, DAS, announced that the annual DAS Summit will be held on Friday, September 29, 2006 at the Marina del Rey Hotel. The theme of the Summit will be the effects of decentralization, centralization, and the strategic plan.

## **PUBLIC AGENDA REQUESTS (CATEGORY A)**

### Oral Presentations

Mr. Steve Finley addressed the Board regarding the importance of the Los Angeles community colleges to provide sports programs for all of its students.

President Waxman recommended that Chancellor Young meet with his Cabinet to review all of the colleges and their sports programs in order to determine what the colleges have in mind with respect to the next step for possibly bringing these programs back to the campuses.

Chancellor Young indicated that he would present a report to the Board.

### Proposed Actions

Mr. Duke Russell addressed the Board requesting that the Board of Trustees take action to restart soccer, cross country, golf, and track and field at the LACCD colleges.

## **REQUESTS TO ADDRESS THE BOARD OF TRUSTEES – MULTIPLE AGENDA MATTERS**

None.

## **REPORTS AND RECOMMENDATIONS FROM THE BOARD**

The following reports to the governing board of the Los Angeles Community College District, considered as a part as if fully set forth hereto and certified copies of which are on file in the Office of the Board of Trustees, were presented by the Board of Trustees and action taken as indicated.

### Report of Actions Taken in Closed Session – September 20, 2006

President Waxman indicated that The Ralph M. Brown Act requires that certain matters determined in Closed Session be reported during the public session that follows.

The Board took no actions that The Ralph M. Brown Act requires to be reported.

### Reports of Standing and Special Committees

No reports.

### Com. No. BT1. District Classified Employees Retirement Resolution

Motion by Trustee Field, seconded by Trustee Mercer, to adopt Com. No. BT1. as follows:

WHEREAS, The classified employees identified below have been with the Los Angeles Community College District for many years; and

WHEREAS, These classified employees have contributed significantly toward providing the highest quality of services to our students and the public on behalf of the Los Angeles Community College District; now, therefore, be it

RESOLVED, That the Personnel Commission and the Board of Trustees of the Los Angeles Community College District do hereby commend the employees for their contributions and extend best wishes in their retirement.

	LAST NAME	FIRST NAME	JOB CLASSIFICATION	YEARS OF SERVICE	LOCATION
1	Ritterband	Elaine	Admissions and Records Assistant	20	Valley
2	Rogers	Margaret	Personnel Assistant	24	Trade-Tech
3	Golub	Kay	Admissions and Records Assistant	17	Harbor
4	Gillett	Marjorie P.	Senior Personnel Technician	25	District

*Student Trustee Advisory Vote: Aye (Gomez)*  
*ADOPTED: 7 Ayes*

**REPORTS FROM THE CHANCELLOR AND COLLEGE PRESIDENTS**

The following reports to the governing board of the Los Angeles Community College District, considered as a part as if fully set forth hereto and certified copies of which are on file in the Office of the Board of Trustees, were presented by Chancellor Young and action taken as indicated.

No reports.

**CONSENT CALENDAR ITEMS**

**Matters Requiring a Majority Vote**

President Waxman entertained a motion to adopt the Consent Calendar Items as amended on Matters Requiring a Majority Vote, with the limitation that the Student Trustee’s vote shall not apply to HRD1. ISD1., PC1., and the Correspondence.

Motion by Trustee Scott-Hayes, seconded by Trustee Furutani, to adopt the Consent Calendar Items as amended on Matters Requiring a Majority Vote.

President Waxman inquired if the Trustees have items that need clarification or separation for the vote.

The Trustees discussed the following Consent Calendar agenda items:

Com. No. BF1. Budget and Finance Routine Report

Com. No. BSD1. Business Services Routine Report

With respect to Roman Numeral I. Authorize Insurance Purchase as it relates to earthquake insurance coverage for the District Office, Trustee Mercer inquired as to the monetary value of the five percent deductible.

Mr. Ken Takeda, Director, Business Services, responded that the deductible amount is approximately \$650,000.

Com. No. BSD2. Ratifications for Business Services and Facilities Planning

With respect to Item J. Short-term Agreements prepared at Site Locations for Services, Lease & Lease Purchase of Equipment, and Lease of Facilities \$5,000 or less per year, Agreement Number 4500077510 as it relates to cellular telecommunication services for the Office of the Personnel Commission at a total cost of \$450, Trustee Field expressed her appreciation for the low cost.

Com. No. FPD1. Facilities Planning and Development Routine Report

With respect to Roman Numeral I. Authorize Professional Services Agreements, Item C. as it relates to HMC Architects providing professional services associated with the closure and certification of 168 projects that are currently pending closure and certification by the Division of the State Architect (DSA), Trustee Mercer inquired as to the purpose for this action.

Mr. Eisenberg responded that all projects need to be formally closed out by the DSA before any new projects can commence.

Mr. Eisenberg noted the following amendment:

...

V. AUTHORIZE CONSTRUCTION CONTRACTS

...

~~C. Authorize a contract with C.G. Construction, Inc. to provide general construction services for the Field House – Facilities (Concession Stand & Restrooms) project at Los Angeles Valley College at a cost of \$1,720,900.~~

...

**Withdrawn**

....

Com. No. HRD1. Personnel Services Routine Actions

Dr. Adriana Barrera, Senior Vice Chancellor, noted the following amendment:

...

II. AUTHORIZE STEP INCREASES FOR COLLEGE PRESIDENTS

Authorize one step increase on the presidential salary chart for Presidents **Garber**, Maradian, Moreno, Spink and Wieder, effective July 1, 2006.

....

Com. No. ISD1. Student Discipline – Permanent Expulsion from Nursing Program

Dr. Barrera noted that this item is being withdrawn.

**Withdrawn.**

Com. No. PC1. Personnel Commission Actions

Accept Recommended Disposition of Correspondence

*Student Trustee Advisory Vote: Aye (Gomez)  
ADOPTED AS AMENDED: 7 Ayes*

**Matters Requiring a Super Majority Vote**

None.

## **RECOMMENDATIONS FROM THE CHANCELLOR**

None.

## **NOTICE REPORTS AND INFORMATIVES**

Com. No. ISD/A. Informative – Notification of Student Travel

Presented by Chancellor Young.

## **PUBLIC AGENDA REQUESTS (Category B)**

Oral Presentations

None.

Proposed Actions

None.

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There was discussion regarding the progress of the various college construction projects.

## **ANNOUNCEMENTS AND INDICATIONS OF FUTURE PROPOSED ACTIONS**

Student Trustee Gomez announced that the next Student Affairs Committee meeting will be held on Friday, September 22, 2006. One of the agenda items will be the California Community Colleges Initiative.

\* \* \*

Trustee Mercer announced that last week she attended the meeting of the Board of Governors of the California Community Colleges (CCC) at which they voted to support the increase of the requirements for the Associate Degree. She indicated that there is a statewide effort to develop a strategic plan and the LACCD is in the process of developing a strategic plan in conjunction with the statewide plan. The Community College League of California (CCLC) is also developing a strategic plan.

\* \* \*

Chancellor Young announced that the CCC Board of Governors has initiated the necessary action to reduce the enrollment fee to \$20 per unit effective January 1, 2007.

\* \* \*

President Waxman announced that he recently participated in a golf tournament to raise funds for the ELAC Foundation.

\* \* \*

Dr. Linda Spink, President, LAHC, announced that yesterday she attended a ribbon-cutting ceremony at Little Company of Mary Hospital in San Pedro for its Institute of Nursing Education. The Institute of Nursing Education has donated approximately \$350,000 worth of equipment to LAHC and sufficient funding to hire faculty so that LAHC could admit an additional 24 nursing students for the Fall 2006 semester.

President Waxman recommended that staff from the Institute be present when the Board meeting is held at LAHC so that the Board can recognize them for the contribution.

**ADJOURNMENT**

Motion by Trustee Candaele, seconded by Trustee Scott-Hayes, to adjourn.

Without objection, so ordered.

*APPROVED: 7 Ayes*

The regular meeting adjourned at 4:48 p.m.

DARROCH F. YOUNG  
Chancellor and Secretary of the Board of Trustees

By: \_\_\_\_\_  
Laurie Green  
Assistant Secretary to the Board

APPROVED BY THE BOARD OF TRUSTEES:

\_\_\_\_\_  
Michael D. Waxman  
President of the Board

Date October 18, 2006