

# LOS ANGELES COMMUNITY COLLEGE DISTRICT

## BOARD OF TRUSTEES

### MINUTES – REGULAR MEETING

Wednesday, September 17, 2008 • 1:00 p.m.  
Educational Services Center • Board Room  
770 Wilshire Boulevard • Los Angeles, California 90017

The regular meeting of the Board of Trustees of the Los Angeles Community College District (LACCD) was called to order at 1:03 p.m. with President Kelly G. Candaele presiding.

On roll call the following members were present: Kelly G. Candaele, Georgia L. Mercer, Nancy Pearlman, Angela J. Reddock, and Sylvia Scott-Hayes. Absent: Mona Field (arrived at 1:05 p.m.), Miguel Santiago (arrived at 1:08 p.m.). Student Trustee Rose Bustos was not present (arrived at 1:14 p.m.).

Chancellor Marshall E. Drummond was present.

(Trustee Field arrived at 1:05 p.m.)

### REQUESTS TO ADDRESS THE BOARD OF TRUSTEES – CLOSED SESSION AGENDA MATTERS

President Candaele stated that in accordance with The Ralph M. Brown Act, Mr. Joseph Hughes, a permanent classified employee assigned to East Los Angeles College as a gardener, has requested that he be allowed to speak at the public session of the Board of Trustees. Mr. Hughes was present.

Mr. Michael Shanahan, Associate Vice Chancellor, Employer-Employee Relations, explained what should occur with respect to the disciplinary case.

Ms. Camille Goulet, General Counsel, explained the process for suspending a permanent classified employee.

Mr. Shanahan summarized the charges against Mr. Hughes.

(Trustee Santiago arrived at 1:08 p.m.)

Mr. Hughes addressed the Board regarding the charges against him.

### RECESS TO CLOSED SESSION

The District will also meet in Closed Session with its labor negotiator Ms. Jeanette Gordon.

Motion by Trustee Santiago, seconded by Trustee Scott-Hayes, to recess to Closed Session in accordance with The Ralph M. Brown Act and the Education Code. The Board will discuss the matters on the Closed Session agenda as posted and announced (see Attachment A).

*APPROVED: 7 Ayes*

The regular meeting recessed to Closed Session at 1:13 p.m.

(Student Trustee Bustos arrived at 1:14 p.m.)

### RECONVENE REGULAR MEETING

The regular meeting of the Board of Trustees of the LACCD reconvened at 3:36 p.m. with President Kelly G. Candaele presiding.

On roll call the following members were present: Kelly G. Candaele, Mona Field, Georgia L. Mercer, Nancy Pearlman, Miguel Santiago, and Sylvia Scott-Hayes. Absent: Angela J. Reddock (arrived at 3:37 p.m.). Student Trustee Rose Bustos was present.

Chancellor Marshall E. Drummond was present.

### **FLAG SALUTE**

Trustee Mercer led the Pledge of Allegiance to the Flag.

(Trustee Reddock arrived at 3:37 p.m.)

### **APPROVAL OF MINUTES**

None.

### **REPORTS FROM REPRESENTATIVES OF EMPLOYEE ORGANIZATIONS AT THE RESOURCE TABLE**

Ms. Maria Rivera, ASO President, Los Angeles City College (LACC), and Student Representative at the Resource Table, introduced herself.

### **PUBLIC AGENDA REQUESTS (Category A)**

#### **Oral Presentations**

Mr. Jesus Encinas addressed the Board in opposition to Measure J with respect to the Southwest Museum site of the Gene Autry Museum because the taxpayers are being asked to pay for a private organization.

President Candaele indicated that there will be no obligation to spend money on the Southwest Museum if the bond measure passes. Instead, the bond measure will allow the District to spend bond money for certain purposes if it passes.

Trustee Field indicated that any bond revenue would be used to upgrade existing facilities in order to offer courses.

Mr. Gary Colombo, Vice Chancellor, Institutional Effectiveness, indicated that the purpose of the bond is to set aside funds in case the District pursues a partnership to use the Southwest Museum for educational programs.

\* \* \*

Ms. Nikita Shen addressed the Board regarding Asians for Miracle Marrow Matches (A3M), which is an official recruitment group of the National Marrow Donor Program. She distributed packets of materials regarding A3M and requested the support of the Board of Trustees to conduct bone marrow drives at the colleges.

Trustee Field requested that the College Presidents take these materials to their campuses and work with their faculty and staff to promote the program.

Student Trustee Bustos indicated that Ms. Shen will make a presentation regarding bone marrow drives at the next Student Affairs Committee meeting.

#### **Proposed Actions**

None.

### **REQUESTS TO ADDRESS THE BOARD OF TRUSTEES – MULTIPLE AGENDA MATTERS**

None.

## REPORTS AND RECOMMENDATIONS FROM THE BOARD

The following reports to the governing board of the Los Angeles Community College District, considered as a part as if fully set forth hereto and certified copies of which are on file in the Office of the Board of Trustees, were presented by the Board of Trustees and action taken as indicated.

### Report on Actions Taken in Closed Session – September 17, 2008

President Candaele indicated that The Ralph M. Brown Act requires that certain matters determined in Closed Session be reported during the public session that follows.

The Board took no actions that The Ralph M. Brown Act requires to be reported.

### Reports of Standing and Special Committees

Trustee Mercer reported on this morning's meeting of the Ad Hoc Committee on Public/Private Partnerships at which there was discussion regarding the West Los Angeles College (WLAC) and Los Angeles Southwest College (LASC) food court proposals and a joint occupancy proposal for a nine-acre parcel of land at WLAC. She indicated that the WLAC joint occupancy proposal would be on the agenda for action at the next Board meeting.

### Com. No. BT1. Conference Attendance Authorizations and Ratification

Motion by Trustee Field, seconded by Trustee Mercer, to adopt Com. No. BT1. as follows:

- A. Ratify payment of necessary expenses for Sylvia Scott-Hayes, member of this Board of Trustees, to have attended a meeting of the 2008-2009 Advisory Committee on Legislation held on September 5, 2008 in Sacramento, California.
- B. Authorize payment of necessary expenses for Rose Bustos, student member of this Board of Trustees, to attend the California Community College Student Affairs Association Student Leadership Conference to be held October 17-19, 2008 in San Diego, California.
- C. Authorize payment of necessary expenses for Rose Bustos, student member of this Board of Trustees, to attend the Community College League of California 2008 Annual Convention & Partner Conferences to be held November 20-22, 2008 in Anaheim, California.

*Student Trustee Advisory Vote: Aye (Bustos)*  
*ADOPTED: 7 Ayes*

### Com. No. BT2. Resolution – In Opposition to Proposition 4

Motion by Trustee Field, seconded by Trustee Santiago, to adopt Com No. BT2. as follows:

The following resolution is presented by Trustees Field and Santiago:

- |          |  |
|----------|--|
| WHEREAS, | Proposition 4, the Waiting Period and Parental Notification Amendment to the California State Constitution, could force pregnant teenagers to go to court in order to exercise their rights; and |
| WHEREAS, | Some pregnant teenagers may not feel they can go to a court and thus may attempt life-threatening methods to handle their condition; and   |
| WHEREAS, | Some teenagers may feel they cannot speak to their parents about their situation; and  |
| WHEREAS, | The State Constitution is no place to enforce family communication; and  |

WHEREAS, This proposed law could negatively impact both students and employees of the Los Angeles Community College District; now, therefore, be it

RESOLVED, That the Los Angeles Community College District hereby joins the California Nurses Association, the California Medical Association, the California Association of Family Physicians, and many other organizations of medical experts to strongly oppose Proposition 4 and urges voters throughout the District to join them in voting NO on Proposition 4.

*Student Trustee Advisory Vote: Aye (Bustos)*  
*ADOPTED: 7 Ayes*

**Com. No. BT3. Resolution – District Classified Employees Retirement**

Motion by Trustee Field, seconded by Trustee Scott-Hayes, to adopt Com. No. BT3. as follows:

WHEREAS, The classified employees identified below have been employed with the Los Angeles Community College District for many years; and

WHEREAS, The classified employees have contributed significantly toward providing the highest quality of services to our students and the public on behalf of the Los Angeles Community College District; now, therefore, be it

RESOLVED, That the Personnel Commission and the Board of Trustees of the Los Angeles Community College District do hereby commend the employees for their contributions and extend best wishes in their retirement.

**SUMMARY OF RETIRED CLASSIFIED EMPLOYEES**  
August 1, 2008 – August 31, 2008

LAST NAME	FIRST NAME	JOB CLASSIFICATION	YEARS OF SERVICE	LOCATION
1 Rivera	Alice	Admissions & Records Assistant	34	East
2 Adams	Richard	General Foreman	33	East

*Student Trustee Advisory Vote: Aye (Bustos)*  
*ADOPTED: 7 Ayes*

**REPORTS FROM THE CHANCELLOR AND COLLEGE PRESIDENTS**

Chancellor Drummond reported that the Measure J campaign is going well. He discussed the Metrolink train accident that occurred last week and deferred to Mr. Robert Garber, President, Pierce College.

Mr. Garber reported regarding the involvement of the Sheriff's Deputies and Security Officers from Pierce College and Los Angeles Mission College (LAMC) in assisting with the victims of the accident. He indicated that medals of recognition will be presented to these individuals.

**CONSENT CALENDAR ITEMS**

**Matters Requiring a Majority Vote**

President Candaele entertained a motion to adopt the Consent Calendar Items on Matters Requiring a Majority Vote, with the limitation that the Student Trustee's vote shall not apply to HRD1., HRD2., and the Correspondence.

Motion by Trustee Scott-Hayes, seconded by Trustee Field, to adopt the Consent Calendar items as amended on matters requiring a majority vote.

The Trustees discussed the following Consent Calendar agenda items:

Com. No. BF1. Budget and Finance Routine Report

Com. No. BF2. Authorize Additional Contractor Financial Assistance Component for Existing Program

Trustee Field requested an explanation regarding the Proposition A/AA Bond Program Contractor Bonding Assistance Program.

Ms. Jeanette Gordon, Chief Financial Officer/Treasurer, indicated that this program was created to assist the District's small and emerging contractors when they were unable to bond themselves.

Com. No. BSD1. Business Services Routine Report

With respect to Roman Numeral I. Authorize Service Agreements Item A. as it relates to an amendment to an agreement with International Advertising Company, Inc. to continue to provide for the recruitment of F-1 VVisa students from Vietnam and other Asian countries, Trustee Field inquired if the District does not spend any money until the students have acquired the F-1 Visa and have remained enrolled for one full year.

Dr. Richard Moyer, Vice President, Academic Affairs, East Los Angeles College (ELAC), responded that the students are required to complete one year before the fee is transferred to the recruiter.

Trustee Pearlman inquired if the recruitment effort will be expanded to other countries.

Dr. Moyer responded that there is currently an effort to recruit students from a number of other countries.

With respect to Roman Numeral II. Ratify Amendment of Service Agreement as it relates to an amendment to an agreement with the State of California, Governor's Office of Emergency Services/Office of Homeland Security (OES/OHS) for the professional service of Mr. Frank Quiambao, Trustee Scott-Hayes indicated that the Board approved a one-year extension on August 20, 2008 and inquired as to why the Board is being requested to approve an extension for another year at this time.

Deputy Chancellor Adriana Barrera responded that the Office of Homeland Security has made this request.

Trustee Scott-Hayes inquired as to when Mr. Quiambao will be an employee of the OES/OHS and no longer a District employee.

Chancellor Drummond indicated that this is a personal issue that can be discussed at a later time.

Com. No. BSD2. Ratifications for Business Services

With respect to Item F. Service Agreements Number 4500006278 as it relates to an amendment to the Los Angeles Trade-Technical College (LATTC) agreement with Mosaic Family Care to provide payment for services provided for the Student Health Center, Trustee Scott-Hayes inquired as to how many students are served by the Student Health Center.

Mr. Ramon Castillo, Vice President, Student Services, LATTC, responded that the total contract amount covers five colleges—ELAC, LASC, LATTC, LAVC, and WLAC—but the total additional cost of \$24,000 is for the LATTC Student Health Center. He indicated that he does not have the exact number of students served.

Com. No. FPD1. Facilities Planning and Development Routine Report

With respect to Roman Numeral XI. Authorize Payment from Bond Proceeds Items A. and B. as they relate to selling Institutional Transit Access Passes (I-TAPs) to full-time students at any of the nine colleges and their satellite locations, Trustee Field inquired as to how the number of I-TAPs (63,934) was arrived at.

Chancellor Drummond indicated that 63,934 is an estimate of the number of full-time students Districtwide. He stated that the I-TAP program will run for approximately 18 months. At the conclusion of this period, an effort will be made to turn this into an ongoing program utilizing funds from enrollment growth.

Mr. Larry Eisenberg, Executive Director, Facilities Planning and Development, noted the following amendment:

...

IV. AUTHORIZE USE OF DESIGN BUILD SYSTEM OF PROJECT DELIVERY AND ISSUANCE OF REQUESTS FOR PROPOSALS

Authorize the following actions:

...

~~2. For East Los Angeles College:~~

~~A. Find that it is in the best interest of the District to pursue Design-Build project delivery for the Parking Garage/Facilities Maintenance and Operations Project; and~~

~~B. Authorize the issuance of a Request for Proposal (RFP) for Design-Build services from Pre-qualified Design-Build entities.~~

Withdrawn.

Mr. Eisenberg noted the following correction:

...

XI. AUTHORIZE PAYMENT FROM BOND PROCEEDS

A. Authorize a not-to-exceed payment amount of ~~\$1,700,000~~ \$2,790,000 for the first year of a five-year agreement (final cost to be adjusted after No Penalty Drop date) to the Metropolitan Transportation Authority (Metro) for purchase of a maximum 63,934 (final number to be confirmed after No Penalty Drop date) Institutional Transit Access Passes (also known as I-TAP Passes and formerly known as I-Passes) to be sold to full-time students of the District at any of its nine campuses and their satellite locations Los Angeles City College, East Los Angeles College, Los Angeles Harbor College, Los Angeles Mission College, Pierce College, Los Angeles Southwest College, Los Angeles Trade-Technical College, Los Angeles Valley College, and West Los Angeles College) for two (2) semi-annual periods in 2008.

....

Trustee Field requested that the sale of the I-TAPs be publicized to the students.

Student Trustee Bustos indicated that this would be done through the Student Affairs Committee.

Ms. Rivera inquired as to the possibility of allowing part-time students to purchase the I-TAPs.

Trustee Field recommended that Ms. Rivera and the other ASO/ASU Presidents attend a Metro Board meeting to express their concerns regarding this issue.

With respect to Roman Numeral VI. Authorize Construction Contracts Item H. as it relates to a contract with BREJ Corporation to provide the supply and installation of non-cartridge type non-water use urinals at Los Angeles Southwest College (LASC), Trustee Mercer inquired if all of the colleges will be installing waterless urinals.

Mr. Eisenberg responded that the Board adopted a policy that called for the retrofit program for all of the existing urinals to be turned into waterless urinals. Waterless urinals will also be installed in all of the new construction projects.

With respect to Roman Numeral IX. Authorize Purchase Orders Item A. as it relates to the purchase of audio/visual equipment for the Northeast Academic Building General project and the Student Services-General project at Los Angeles Harbor College (LAHC), Trustee Mercer inquired as to the status of the Northeast Academic Building.

Dr. Linda Spink, President, LAHC, responded that the move-in date for this building is December 18, 2008.

Trustee Mercer inquired as to the projected completion date of the LACC Northeast Campus Satellite Center.

Mr. Eisenberg responded that the project is scheduled to be completed in the spring of 2009.

With respect to Roman Numeral II. Authorize Amendment to Professional Services Agreement Item B. as it relates to an amendment to agreements with three firms to provide additional concepts, specifications, and standards for interior designs of buildings for all college campuses, Trustee Scott-Hayes inquired as to what is being added.

Mr. Eisenberg responded that a series of retainer contracts were set up with these firms. He was unsure as to how much of the service would be needed. The contracts are starting to run short of funds and need to be replenished with the additional funding that is being requested.

Com. No. FPD2. Adopt Resolution of Intention to Lease Space for Joint Occupancy for Development and Operation of a Food Court at West Los Angeles College

Com. No. HRD1. Personnel Services Routine Report

President Candaele indicated that Roman Numeral III. Suspension of Permanent Classified Employee will be separated for the vote.

Com. No. HRD2. Authorize Employment Actions for Executives

Com. No. ISD1. Ratify Additions to Existing Courses

With respect to the Nursing courses, Trustee Pearlman inquired as to why these courses are listed as non-transferable.

Mr. John Clerx, Vice Chancellor, Educational Support Services, indicated that he would look into this and provide a response.

*\*At the Board meeting of September 17, 2008, these courses were incorrectly listed as non-transferable (NT). At the Board meeting of October 1, 2008, these two course descriptions were adopted with the appropriate transferability notation.*

NRSCE	106	Medical Surgical Nursing I (5 Units) TRADE This basic course focuses on the nursing care of the adult client with moderate stress posed by common endocrine, gastrointestinal, cardiac and respiratory disorders. The student will function as a member of the health care team and beginning leadership skills will be presented. Emphasis will be placed on classroom and clinical application of critical thinking and therapeutic nursing interventions in acute, chronic and community health care settings.	Transferability <del>NT</del> CSU* (Correction)
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NRSCE 111 Reproductive Nursing and Women's Health  
(3 Units) TRADE  
This course focuses on the nurse as a provider of care, manager of care and a member of the profession in a variety of maternal/newborn and women's health settings. Assessment Technologies Institute materials will be incorporated into the course.

~~NT~~ CSU\*  
(Correction)

Com. No. ISD2. Approval of Experimental/Emergency Credit Course at a "99"

Accept Recommendation Disposition of Correspondence

Student Trustee Advisory Vote: Aye (Bustos)

*ADOPTED AS AMENDED WITH THE EXCEPTION OF COM. NO. HRDI. ROMAN NUMERAL III., which was separated for the vote: 7 Ayes*

Com. No. HRD1. Personnel Services Routine Actions, Roman Numeral III. Suspension of Permanent Classified Employee

Motion by Trustee Scott-Hayes, seconded by Trustee Field, to adopt Com. No. HRD1. Roman Numeral III.

*ADOPTED: 6 Ayes (Candaele, Field, Mercer, Pearlman, Reddock, Scott-Hayes)  
1 Abstention (Santiago)*

Matters Requiring a Super Majority Vote

None.

RECOMMENDATIONS FROM THE CHANCELLOR

Chancellor Drummond announced that the inauguration for Dr. Jamillah Moore, President, LACC, will be held on October 7, 2008 at 12 p.m.

NOTICE REPORTS AND INFORMATIVES

Com. No. CH/A. [Notice] Revise Board Rule 7313

Noticed by Chancellor Drummond.

Com. No. ISD/A. [Informative] Ratification of Student Travel

Presented by Chancellor Drummond.

PUBLIC AGENDA REQUESTS (Category B)

Oral Presentations

None.

Proposed Actions

None.

ANNOUNCEMENTS AND INDICATIONS OF FUTURE PROPOSED ACTIONS

Ms. Rivera reported on recent events held by the LACC ASO including a preview day for new and returning students and ASO membership recruitment efforts.

Trustee Reddock expressed her appreciation to Ms. Rivera for representing the students at today's Board meeting.

**ADJOURNMENT**

Motion by Trustee Mercer, seconded by Trustee Scott-Hayes, to adjourn.

Without objection, so ordered.

*APPROVED: 7 Ayes*

The regular meeting adjourned at 4:40 p.m.

MARSHALL E. DRUMMOND  
Chancellor and Secretary of the Board of Trustees

By: \_\_\_\_\_  
Laurie Green  
Assistant Secretary to the Board

APPROVED BY THE BOARD OF TRUSTEES:

\_\_\_\_\_  
Kelly G. Candaele  
President of the Board

Date \_\_\_\_\_ December 17, 2008