

LOS ANGELES COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

MINUTES – REGULAR MEETING

Wednesday, August 23, 2006 • 12:30 p.m.
Educational Services Center • Board Room
770 Wilshire Boulevard • Los Angeles, California 90017

The regular meeting of the Board of Trustees of the Los Angeles Community College District was called to order at 11:09 a.m. with President Michael D. Waxman presiding.

On roll call the following members were present: Mona Field, Warren T. Furutani, Georgia L. Mercer, Sylvia Scott-Hayes, and Michael D. Waxman. Absent: Kelly G. Candaele (arrived at 11:23 a.m.), Nancy Pearlman (arrived at 11:45 a.m.). Student Trustee Luis Gomez was not present (arrived at 12:35 p.m.).

Chancellor Darroch F. Young was present.

RECESS TO COMMITTEE OF THE WHOLE

Motion by Trustee Mercer, seconded by Trustee Field, to recess to the Committee of the Whole.

APPROVED: 5 Ayes

The regular meeting recessed to the Committee of the Whole at 11:10 a.m.

President Waxman relinquished the gavel to Vice President Scott-Hayes.

Public Speakers

The Honorable Tom LaBonge indicated that when the Los Angeles City Council is back in session, he will introduce a motion requesting that the Los Angeles City Personnel Department work closely with the LACCD with respect to offering programs to train LACCD students for various positions with the City of Los Angeles. He distributed copies of the motion.

Bond Program and Facilities Update

Mr. Larry Eisenberg, Executive Director, Facilities Planning and Development, gave a PowerPoint presentation regarding the status of the Bond Program projects at each college. He discussed the completed projects and the projects that are under construction at each of the nine colleges.

(Trustee Candaele arrived at 11:23 a.m.)

Dr. Linda Spink, President, LAHC, distributed copies of a map outlining the construction projects and campus entry points at LAHC.

Mr. Eisenberg continued his presentation.

(Trustee Pearlman arrived at 11:45 a.m.)

There was discussion regarding the interior design being planned for the new campus buildings with respect to the furniture, fixtures, etc.

With respect to design-build legislation for schools in California, Trustee Field requested that the Board be provided with information as to which groups oppose this legislation.

Trustee Candaele requested that the Board be provided with a document listing the District's energy-efficient programs.

Trustee Furutani requested that this document also include information regarding solar energy legislation for California.

Mr. Eisenberg and Dr. Steve Maradian, President, LACC, discussed the development of the golf driving range at LACC.

Mr. Eisenberg discussed the progress of the LACC Northeast Campus construction project.

With respect to the development of the new facilities at the colleges, Trustee Field requested assurance that the academic programs that will be offered in these facilities will meet the needs of the respective college's community.

Mr. Eisenberg discussed the progress of the ELAC South Gate Educational Center construction project.

Adjourn Committee of the Whole

Motion by Trustee Mercer, seconded by Trustee Pearlman, to adjourn the Committee of the Whole.

APPROVED: 7 Ayes

The Committee of the Whole adjourned at 12:32 p.m.

Vice President Waxman relinquished the gavel to President Scott-Hayes.

RECONVENE REGULAR MEETING

The regular meeting of the Board of Trustees of the Los Angeles Community College District reconvened at 12:32 p.m. with President Michael D. Waxman presiding.

The following members were present: Kelly G. Candaele, Mona Field, Warren T. Furutani, Georgia L. Mercer, Nancy Pearlman, Sylvia Scott-Hayes, and Michael D. Waxman. Student Trustee Luis Gomez was not present (arrived at 12:35 p.m.).

Chancellor Darroch F. Young was present.

REQUESTS TO ADDRESS THE BOARD OF TRUSTEES – CLOSED SESSION AGENDA MATTERS

None.

RECESS TO CLOSED SESSION

Motion by Trustee Scott-Hayes, seconded by Trustee Mercer, to recess to Closed Session in accordance with The Ralph M. Brown Act and the Education Code. The Board will discuss the matters on the Closed Session agenda as posted and announced (see Attachment A).

APPROVED: 7 Ayes

The regular meeting recessed to Closed Session at 12:33 p.m.

(Student Trustee Gomez arrived at 12:35 p.m.)

RECONVENE REGULAR MEETING

The regular meeting of the Board of Trustees of the Los Angeles Community College District reconvened at 3:32 p.m. with President Michael D. Waxman presiding.

On roll call the following members were present: Kelly G. Candaele, Mona Field, Warren T. Furutani, Georgia L. Mercer, Nancy Pearlman, Sylvia Scott-Hayes, and Michael D. Waxman. Student Trustee Luis Gomez was present.

Chancellor Darroch F. Young was present.

Trustee Scott-Hayes offered the Opening Thoughts.

Trustee Candaele led the Pledge of Allegiance to the Flag.

MINUTES

Motion by Trustee Furutani, seconded by Trustee Field, to approve the following minutes:

Regular Meeting and Closed Session – August 9, 2006

APPROVED: 7 Ayes

REPORTS FROM REPRESENTATIVES OF EMPLOYEE ORGANIZATIONS AT THE RESOURCE TABLE

Mr. Ryan Hall-Allen, ASO President, LACC, introduced himself as the Student Representative at the Resource Table.

PUBLIC AGENDA REQUESTS (Category A)

Oral Presentations

Scheduled speaker Mr. Duke Russell was not present.

Scheduled speakers Mr. Rudy Ruiz and Mr. Dovid Jaeger Nishioka withdrew their requests to address the Board.

Mr. Hayward Nishioka relinquished his request to address the Board.

Ms. Liz Lopez addressed the Board with her concerns regarding the lack of rights for Student Workers in the District with respect to salary reductions and layoffs.

Trustee Furutani inquired if the District has guidelines that protect Student Workers.

Ms. Camille Goulet, General Counsel, responded that the District has rules and regulations that define the scope of Student Workers' positions and their eligibility for these positions.

Trustee Furutani requested that he be provided with the District's policy for protecting the rights of the Student Workers.

Ms. Goulet indicated that she would provide this policy.

Trustee Pearlman inquired as to how much notice Student Workers are given when they are dismissed from their jobs. She also requested clarification as to whether Student Workers are being paid on time despite the problems with SAP.

Ms. Goulet indicated that Student Workers generally have limited-term assignments, which are typically for the academic semester in which they are enrolled.

There was discussion regarding the issue of Student Workers not being paid on time and the need to provide them with emergency pay in these situations.

Trustee Scott-Hayes expressed her concern that Student Workers should not be allowed to start working until their paperwork has been processed.

Mr. Hall-Allen expressed his concern regarding the need to address the rights of Student Workers with respect to their not being paid on time. He also expressed his concern that the amount of the emergency paycheck is insufficient to cover a Student Worker's expenses.

Ms. Velma Butler, President, AFT College Staff Guild Los Angeles, recommended that a task force be created to review the Student Worker issues and that the AFT College Staff Guild's issues be included in this review.

President Waxman requested that Chancellor Young prepare an appropriate response to this issue.

Chancellor Young indicated that he has asked all of the College Presidents to look at the way they are utilizing Student Workers in order to address Ms. Butler's concerns that Student Workers are being used inappropriately or in excess. He indicated that SAP is a separate issue and will be dealt with separately. The issue of having an emergency pay system will also be addressed separately.

Trustee Pearlman indicated that the Payroll Department should have a Student Worker ombudsperson to handle these issues.

Dr. Barrera indicated that each college has a Single Point of Contact (SPOC) who has been designated to respond to employment and payroll issues including Student Worker payroll issues.

Mr. Andy Rodriguez expressed his appreciation to the Board of Trustees for approving the I-Pass Program for LACC. He inquired as to why LATTC students will be paying \$40 for their passes while LACC students will be paying \$30.

Mr. Eisenberg explained that the District's agreement with the Metropolitan Transportation Authority (MTA) states that the passes will be sold for \$30 or less at each college during the pilot year of the program. During the subsequent year, the agreement with the MTA is that the District will put out a referendum for \$40 per student per semester because this is the maximum amount that can be charged under the Education Code related to transportation fees for students.

Proposed Actions

None.

REQUESTS TO ADDRESS THE BOARD OF TRUSTEES – MULTIPLE AGENDA MATTERS

None.

REPORTS AND RECOMMENDATIONS FROM THE BOARD

The following reports to the governing board of the Los Angeles Community College District, considered as a part as if fully set forth hereto and certified copies of which are on file in the Office of the Board of Trustees, were presented by the Board of Trustees and action taken as indicated.

Report of Actions Taken in Closed Session – August 9, 2006

President Waxman indicated that The Ralph M. Brown Act requires that certain matters determined in Closed Session be reported during the public session that follows.

The Board took no actions that The Ralph M. Brown Act requires to be reported.

Reports of Standing and Special Committees

Trustee Scott-Hayes reported on this morning's Committee of the Whole meeting at which Mr. Eisenberg gave a PowerPoint presentation regarding the status of the Bond Program projects at each college.

Com. No. BT1. District Classified Employees Retirement Resolution

Motion by Trustee Scott-Hayes, seconded by Trustee Furutani, to adopt Com. No. BT1. as follows:

- WHEREAS, The classified employees identified below have been with the Los Angeles Community College District for many years; and
- WHEREAS, These classified employees have contributed significantly toward providing the highest quality of services to our students and the public on behalf of the Los Angeles Community College District; now, therefore, be it
- RESOLVED, That the Personnel Commission and the Board of Trustees of the Los Angeles Community College District do hereby commend the employees for their contributions and extend best wishes in their retirement.

	LAST NAME	FIRST NAME	JOB CLASSIFICATION	YEARS OF SERVICE	LOCATION
1	Martel	Lorraine	Administrative Secretary	18	Harbor
2	Harris	Gladys	Sr. Admissions & Records Office Supv.	16	Trade-Tech

Student Trustee Advisory Vote: Aye (Gomez)
ADOPTED: 7 Ayes

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President Waxman entertained a motion to take out of order Com. No. CH2. Resolution Authorizing Issuance of General Obligation Bonds.

Motion by Trustee Scott-Hayes, seconded by Trustee Pearlman, to take Com. No. CH2. out of order.

APPROVED: 7 Ayes

RECOMMENDATIONS FROM THE CHANCELLOR

Com. No. CH2. Resolution Authorizing Issuance of General Obligation Bonds

Ms. Lisalee Wells, Attorney, Fulbright and Jaworski, explained the process for authorizing the issuance of the general obligation bonds.

There was discussion regarding the resolution with respect to the interest rate on the bonds.

Motion by Trustee Scott-Hayes, seconded by Trustee Field, to adopt Com. No. CH2.

Student Trustee Advisory Vote: Aye (Gomez)
ADOPTED: 7 Ayes

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REPORTS FROM THE CHANCELLOR AND COLLEGE PRESIDENTS

The following reports to the governing board of the Los Angeles Community College District, considered as a part as if fully set forth hereto and certified copies of which are on file in the Office of the Board of Trustees, were presented by Chancellor Young and action taken as indicated.

Chancellor Young introduced Mr. Robert Isomoto, Interim President, ELAC.

District Advertising Update – al Punto Advertising

Chancellor Young acknowledged Ms. Daphne Congdon, Executive Assistant to the Chancellor, and Ms. Lynn Winter Gross, Director, Public Relations, for their efforts in serving as the District's contacts and making sure that the advertising project adhered to the timeline.

Mr. David Acosta, Strategic Planner, al Punto Advertising, introduced Mr. Carlos Arambula, Director of Client Services, al Punto Advertising. Mr. Acosta gave a PowerPoint presentation regarding the District's advertising campaign. He discussed the campaign with respect to media advertising, Internet advertising, and using street teams to talk to potential students at various public locations and events throughout the community about the benefits of enrolling in the LACCD.

Two student members of the street team discussed their experiences with respect to informing members of the public about the LACCD.

Trustee Pearlman inquired about the possibility of including telephone numbers and addresses of the colleges on the flyer that is being distributed.

Mr. Acosta continued his presentation.

President Waxman expressed his appreciation to al Punto Advertising for their efforts in producing the advertisements.

There was discussion regarding the need to conduct evaluations in order to determine how successful the advertising campaign is.

Recognition of Task Force Members of the Student I.D. Conversion Project

Chancellor Young deferred to Dr. Barrera.

Dr. Barrera indicated that the converted student I.D. system was implemented over a 48-hour period in July 2006. She deferred to Mr. Tony Tortorice, Chief Information Officer, Information Technology, and Ms. Myra Siegel, Vice President, Student Services, LACC.

Mr. Tortorice commended Ms. Siegel and Mr. Calvin Madlock, Information Technology, who served as the Project Manager for this project, for their efforts towards implementing the converted student I.D. system.

Ms. Siegel introduced the members of the Student I.D. Conversion Project Task Force.

On behalf of the Board, President Waxman expressed his appreciation to the members of the Task Force for their efforts.

Health Insurance for International Students

Dr. Barrera introduced Mr. Reginald Brady of LACC who is the Chair of the District International Student Advisors. She indicated that the Board will be voting on an item regarding the medical insurance fee for international students later in today's Board meeting.

Mr. Brady discussed the importance of a mandatory medical insurance fee for international students at all of the LACCD colleges.

There was discussion regarding the process for implementing the mandatory international student medical insurance fee after it is approved by the Board.

CONSENT CALENDAR ITEMS

Matters Requiring a Majority Vote

President Waxman entertained a motion to adopt the Consent Calendar Items as amended on Matters Requiring a Majority Vote, with the limitation that the Student Trustee's vote shall not apply to HRD1., ISD2., ISD3., PC1., and the Correspondence.

Motion by Trustee Furutani, seconded by Trustee Candaele, to adopt the Consent Calendar Items as amended on Matters Requiring a Majority Vote.

President Waxman inquired if the Trustees have items that need clarification or separation for the vote.

The Trustees discussed the following Consent Calendar agenda items:

Com. No. BSD1. Business Services Routine Report

With respect to Roman Numeral II. Ratify Professional Service Agreements Item C. as it relates to an amendment to an agreement with Northeast Valley Health Corporation to provide Student Health Center services at LAMC, Trustee Field inquired if the District is at the point where some or all of the colleges are able to finance their Student Health Center services entirely through student fees.

Dr. Barrera responded that at a previous Board meeting, the Board approved an agreement to provide student health services at LAMC. This amendment to the agreement would increase the total contract amount, thereby enabling LAMC to continue financing its Student Health Center services through student fees.

Trustee Field requested that from now on, these types of items state that the funding for these services is through the student fee.

Dr. Barrera indicated that she would make sure this information is included.

With respect to Roman Numeral III. Authorize Lease Agreement Items A. and B. as they relate to the lease of facilities at LAVC for providing food services, President Waxman inquired if the company that would be providing the food services will operate one stand or offer food services for the entire cafeteria, and whether there will be coffee shops or other food facilities.

Mr. Thomas Jacobsmeyer, Vice President, Administrative Services, LAVC, responded that this company will use the existing cafeteria building and will plan to add another food service area at the south end of the campus after the new Allied Health Sciences building is completed.

President Waxman recommended that each campus attempt to create an environment in which people can get together in a relaxed atmosphere similar to that of a coffee shop.

Com. No. BSD2. Ratifications for Business Services and Facilities Planning

With respect to Item E. Service Agreements as it relates to an agreement with Si-Nor to provide waste pickup and hauling services for LACC, ELAC, and LATTTC, Trustee Field inquired if recyclable items would be separated during the pickup service.

Mr. Ken Takeda, Director, Business Services, responded that Si-Nor removes everything and the recyclable items are separated at a later time.

Com. No. FPD1. Facilities Planning and Development Routine Report

With respect to Roman Numeral I. Authorize Professional Services Agreements Item A. as it relates to an agreement for the exploration and inspection of existing buildings for potential "green vegetated roofing" candidates at all District colleges, Trustee Field commended Mr. Eisenberg and his staff for their efforts.

With respect to Roman Numeral VIII. Authorize Payments from Bond Proceeds Item C. as it relates to authorizing DMJM/JGM to pay the Division of the State Architect (DSA) and other such entities for plan check fees, inspections, and permits for all District colleges and their satellites, Trustee Mercer inquired as to what period of time this item will cover.

Mr. Eisenberg responded that the period will be through December 31, 2007. He noted the following amendment:

...

VIII. AUTHORIZE PAYMENTS FROM BOND PROCEEDS

- A. Authorize payment of ~~\$400,000~~ \$425,000 to the Metropolitan Transportation Agency (Metro) for the cost of purchasing 5,600 institutional transportation passes (I-Pass) to be sold to Los Angeles City College students during the 2006-2007 academic year.

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Mr. Eisenberg indicated that LATTC has decided to participate in the I-Pass program and the Board item to ratify this will be on the agenda of the regularly scheduled Board meeting of September 6, 2006. The I-Passes will be made available to LATTC students for the Fall 2006 semester.

Com. No. HRD1. Personnel Services Routine Actions

Com. No. ISD1. Amend Board Rule 2309.20

Com. No. ISD2. Student Discipline – Permanent Expulsion

Com. No. ISD3. Student Discipline – Permanent Expulsion

Com. No. PC1. Personnel Commission Actions

Accept Recommended Disposition of Correspondence

Student Trustee Advisory Vote: Aye (Gomez)
ADOPTED AS AMENDED: 7 Ayes

Matters Requiring a Super Majority Vote

None.

RECOMMENDATIONS FROM THE CHANCELLOR

Com. No. CH1. Adoption of Pierce College Mission Statement

Motion by Trustee Scott-Hayes, seconded by Trustee Mercer, to adopt Com. No. CH1.

ADOPTED: 7 Ayes

Com. No. BF1. Public Hearing and Adoption of 2006-2007 Final Budget

Copies of a document entitled "Final Budget 2006-2007 were distributed.

President Waxman recommended that in lieu of a presentation, the Final Budget be made available to anyone who requests it.

Chancellor Young indicated that the Final Budget would be provided by Ms. Jeanette Gordon, Chief Financial Officer/Treasurer, or Mr. Vinh Nguyen, Director, Budget Management and Analysis, to anyone who requests it.

President Waxman declared the Public Hearing open. There being no public speakers, he entertained a motion to adopt Com. No. BF1.

Motion by Trustee Furutani, seconded by Trustee Scott-Hayes, to adopt Com. No. BF1.

Student Trustee Advisory Vote: Aye (Gomez)
ADOPTED: 7 Ayes

NOTICE REPORTS AND INFORMATIVES

Com. No. ISD/A. Informative – Notification of Student Travel

Presented by Chancellor Young.

PUBLIC AGENDA REQUESTS (Category B)

Oral Presentations

None.

Proposed Actions

None.

ANNOUNCEMENTS AND INDICATIONS OF FUTURE PROPOSED ACTIONS

President Waxman announced that he attended the California Construction Expo that was held on August 17, 2006 at the Los Angeles Convention Center. He indicated that the LACCD hosted the event along with the LAUSD and the Metropolitan Water District of Southern California. The goal was to promote the LACCD Bond campaign and to reach out to developers to encourage them to work with public agencies.

Trustee Furutani acknowledged Ms. Diana Ho, Principal, Diana Ho Consulting Group, and Mr. Eisenberg for their efforts in helping to organize this event.

Mr. Eisenberg expressed his appreciation to the Trustees for their support of this event.

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Ms. Gordon commended Mr. Nguyen for his efforts in preparing the Final Budget.

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Student Trustee Gomez announced that the next Student Affairs Committee meeting is scheduled for Friday, August 25, 2006. He expressed his appreciation to the College Presidents for their support for his efforts to reach quorum at the last meeting and requested their continued assistance to advise their Associated Student Advisors to encourage the Associated Student Presidents to attend the coming meeting.

ADJOURNMENT

There being no objection, the regular meeting was adjourned at 5:35 p.m.

DARROCH F. YOUNG
Chancellor and Secretary of the Board of Trustees

By: _____
Laurie Green
Assistant Secretary to the Board

APPROVED BY THE BOARD OF TRUSTEES:

Michael D. Waxman
President of the Board

Date _____
October 4, 2006