

# LOS ANGELES COMMUNITY COLLEGE DISTRICT

## BOARD OF TRUSTEES

### MINUTES – REGULAR MEETING

Wednesday, June 10, 2009 • 10:30 a.m.  
Educational Services Center • Board Room  
770 Wilshire Boulevard • Los Angeles, California 90017

The regular meeting of the Board of Trustees of the Los Angeles Community College District (LACCD) was called to order at 10:30 a.m. with President Kelly G. Candaele presiding.

On roll call the following members were present: Kelly G. Candaele, Mona Field, Nancy Pearlman, Miguel Santiago, and Sylvia Scott-Hayes. Absent: Georgia L. Mercer (arrived at 10:32 a.m.), Angela J. Reddock (arrived at 12:14 p.m.).

Chancellor Marshall E. Drummond was present.

### **REQUESTS TO ADDRESS THE BOARD OF TRUSTEES – CLOSED SESSION AGENDA MATTERS**

None.

### **RECESS TO CLOSED SESSION**

Ms. Jeanette Gordon, Chief Financial Officer/Treasurer, will join the Board in its discussion on collective bargaining matters.

Motion by Trustee Scott-Hayes, seconded by Trustee Field, to recess to Closed Session in accordance with The Ralph M. Brown Act and the Education Code. The Board will discuss the matters on the Closed Session agenda as posted and announced (see Attachment A).

*APPROVED: 5 Ayes*

The regular meeting recessed to Closed Session at 10:31 a.m.

(Trustee Mercer arrived at 10:32 a.m.)

### **RECONVENE REGULAR MEETING**

The regular meeting of the Board of Trustees of the LACCD reconvened at 12:09 p.m. with President Kelly G. Candaele presiding.

On roll call the following members were present: Kelly G. Candaele, Mona Field, Georgia L. Mercer, Nancy Pearlman, Miguel Santiago, and Sylvia Scott-Hayes. Absent: Angela J. Reddock (arrived at 12:41 p.m.).

Chancellor Marshall E. Drummond was present.

Trustee Pearlman led the Pledge of Allegiance to the Flag.

## **OATH OF OFFICE – RODNEY D. ROBINSON, STUDENT TRUSTEE**

Pursuant to the selection process for the Student Board Member adopted by the Board of Trustees of the Los Angeles Community College District on January 31, 1996, the results of the general elections of April 13 through April 30, 2009 resulted in a plurality of all votes and duly elected Rodney D. Robinson as the Student Member of the governing board of the Los Angeles Community College District.

Chancellor Drummond administered the Oath of Office to Mr. Robinson.

Student Trustee Robinson expressed his appreciation for being provided with the opportunity to serve as the Student Trustee for the LACCD. He indicated that he is fully committed to protect the integrity and tradition of the position of Student Trustee. He discussed his goals as Student Trustee for the 2009-10 academic year. He introduced the following individuals: his wife Patricia; their daughter Zion; his father Dr. Pastor J.C. Tubbs Jr.; his god sister Lynn (Star) Harris; his god family Bobby, Tarell, Carnell, and Charell Williams; and Reverend Bobby Ruffin.

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President Candaele acknowledged Ms. Tina Park, newly elected Board member.

\* \* \*

## **APPROVAL OF MINUTES**

None.

(Trustee Reddock arrived at 12:14 p.m.)

## **REPORTS FROM REPRESENTATIVES OF EMPLOYEE ORGANIZATIONS AT THE RESOURCE TABLE**

None.

## **PUBLIC AGENDA REQUESTS (Category A)**

### **Oral Presentations**

Scheduled speaker Mr. Nehasi Lee was not present.

### **Proposed Actions**

None.

## **REQUESTS TO ADDRESS THE BOARD OF TRUSTEES – MULTIPLE AGENDA MATTERS**

None.

## **REPORTS AND RECOMMENDATIONS FROM THE BOARD**

The following reports to the governing board of the Los Angeles Community College District, considered as a part as if fully set forth hereto and certified copies of which are on file in the Office of the Board of Trustees, were presented by the Board of Trustees and action taken as indicated.

### **Report on Actions Taken in Closed Session – June 10, 2009**

President Candaele indicated that The Ralph M. Brown Act requires that certain matters determined in Closed Session be reported during the public session that follows.

The Board took no actions that The Ralph M. Brown Act requires to be reported.

Reports of Standing and Special Committees

Trustee Mercer reported on this morning’s Budget and Finance Committee meeting at which there was discussion regarding an art resolution that would allocate funds from Measure J to enable the colleges to individually purchase or commission public art works for the campuses. This resolution will be presented for action at the regularly scheduled Board meeting of June 24, 2009. There was also discussion regarding the District’s energy program and the 2009-10 tentative budget.

Chancellor Drummond indicated that it is his intent to present the final budget to the Board no later than July 28, 2009.

Com. No. BT1. Conference Attendance Ratification/Authorization

Motion by Trustee Field, seconded by Trustee Scott-Hayes, to adopt Com. No. BT1.

*Student Trustee Advisory Vote: Aye (Robinson)*  
*ADOPTED: 7 Ayes*

Addendum – Com. No. BT2. Review of Extra Hourly Non-Teaching Assignments

Motion by Trustee Scott-Hayes, seconded by Trustee Mercer, to adopt Com. No. BT2. as follows:

- WHEREAS, It has come to the attention of the Board of Trustees that numerous extra hourly non-teaching assignments exist without recent review or justification; and
- WHEREAS, Many of these assignments have been funded using Unrestricted General Funds; and
- WHEREAS, The District’s projected Unrestricted General Fund budget for 2009-10 will be reduced significantly; now, therefore, be it
- RESOLVED, That the Board of Trustees hereby authorizes the Chancellor to terminate all such assignments effective June 30, 2009; and be it further
- RESOLVED, That the Chancellor seek review and justification for these assignments and approve the continuation of all such assignments that pass critical review and justification.

Chancellor Drummond indicated that a number of assignments need to be reviewed in order to determine whether they should be terminated.

Trustee Field inquired as to the amount of potential savings that would result from the termination of these assignments.

Chancellor Drummond responded that the savings would be approximately \$4 million.

*Student Trustee Advisory Vote: Aye (Robinson)*  
*ADOPTED: 7 Ayes*

**REPORTS FROM THE CHANCELLOR AND COLLEGE PRESIDENTS**

The following reports to the governing board of the Los Angeles Community College District, considered as a part as if fully set forth hereto and certified copies of which are on file in the Office of the Board of Trustees, were presented by Chancellor Drummond and action taken as indicated.

## LA Scholars Program

Mr. Marvin Martinez, Vice Chancellor, Economic and Workforce Development, discussed the LA Scholars Program, which is a partnership between the City of Los Angeles, the LACCD, and other businesses and non-profits. He indicated that through this program, approximately 1,000 youths will participate in internship programs during the summer of 2009 at the nine District colleges, which will result in placement in various industry sectors including transportation, logistics, teacher preparation, green technologies, and electronic arts.

## Faculty Teaching and Learning Academy Recognition

Mr. Gary Colombo, Vice Chancellor, Institutional Effectiveness, indicated that the Faculty Teaching and Learning Academy (FTLA) was launched this year. The Academy is a creation of the Student Success Initiative Steering Committee. He deferred to Ms. Deborah Harrington, Dean of Academic Affairs.

Ms. Harrington gave a PowerPoint presentation regarding the FTLA. She indicated that this program will provide faculty with an opportunity to engage in hands-on activities such as designing collaborative learning activities, creating syllabi that stimulate student motivation, increasing the development of critical thinking skills, and integrating student support services and academic resources.

Ms. Harrington presented certificates of recognition to the following faculty members:

### Los Angeles City College (LACC)

Helen Bunn, Sharon Hendricks, Daryl Kinney, Robert Sambrano, Amy Sirott, Andrew Walzer, Devon Werble

### East Los Angeles College (ELAC)

Raul Avila, Kevin Booth, Marian Manalo

### Los Angeles Harbor College (LAHC)

Anjanette Crum, Susan McMurry

### Los Angeles Mission College (LAMC)

Lilamani De Silva, Teresa English, Myriam Mekelburg, Gary Prostack

### Pierce College

Beth Abels, Dale Fields, Patrice Gallagher, Joseph Perret, Lori White

### Los Angeles Southwest College (LASC)

Ne'Keya Billingslea, Robert Ebow, Edward Hector, Felipe Payan

### Los Angeles Trade-Technical College

Christina Anketell, Linda Delzeit, Dana Dugan, David Esparza, Janice Gangel-Vasquez, Nii-Boye Simpson-Rodgers, Allison Tom-Miura, Bradley Vaden

### Los Angeles Valley College (LAVC)

Victorino Fusilero, Christopher Pallotti, Scott Weigand

### West Los Angeles College (WLAC)

Holly Bailey-Hofmann, Bonnie Blustein, Joyce Sweeney, Paul Zolner

Trustees Scott-Hayes, Mercer, and Reddock expressed their appreciation to Mr. Colombo, Ms. Harrington, and the faculty members for their efforts on behalf of the students.

## CONSENT CALENDAR ITEMS

### Matters Requiring a Majority Vote

President Candaele entertained a motion to adopt the Consent Calendar Items as amended on Matters Requiring a Majority Vote, with the limitation that the Student Trustee's vote shall not apply to HRD1. and the Correspondence.

Motion by Trustee Scott-Hayes, seconded by Trustee Field, to adopt the Consent Calendar Items as amended on matters requiring a majority vote.

President Candaele inquired if the Trustees have items that need clarification or separation for the vote.

The Trustees discussed the following Consent Calendar Items:

Com. No. BF1. Budget and Finance Routine Report

Com. No. BF2. Resolution – District Appropriations Limits for 2009-2010

Com. No. BSD1. Business Services Routine Report

With respect to Roman Numeral I. Authorize Amendment to Service Agreements Items A. and B. as they relate to amendments to agreements with ETUDES, Inc. to provide LAHC and WLAC with services to enhance their online courses, Trustee Scott-Hayes inquired if there would be any possibility that the contract amounts would be reduced.

It was responded that these are federal allocations and there would be no reduction of these contract amounts.

With respect to Roman Numeral IV. Ratify Service Agreement as it relates to an agreement with the Foundation of the Academic Senate for the California Community Colleges (CCC) to assist the LACCD in appointing and selecting a Basic Skills Initiative (BSI) Assessment Team, Trustee Scott-Hayes indicated that this is a state allocation and inquired if this is guaranteed.

Mr. David Beaulieu, President, District Academic Senate, responded that there is a possibility that this allocation will be reduced for 2009-10.

Chancellor Drummond indicated that the Basic Skills program is funded through the current year.

Com. No. BSD2. Ratifications for Business Services

Ms. Camille Goulet, General Counsel, noted that Item M. Short Term Agreements Prepared at Site Locations for Services, Lease & Lease Purchase of Equipment, and Lease of Facilities \$5,000 or less per year Agreement Number 4500128645 needs to be withdrawn as follows:

~~4500128645 Pierce. Agreement with Kabrina Feickert to design and create costume for the Theatre Arts and Dance Department during the period October 1, 2008 to January 1, 2009, inclusive. Total cost: \$900.~~

**Withdrawn.**

Com. No. FPD1. Facilities Planning and Development Routine Report

With respect to Roman Numeral X. Authorize Payment from Bond Proceeds as it relates to authorizing a not-to-exceed amount for the second year of a five-year agreement for the purchase of Institutional Transit Access Passes (I-TAP), Trustee Scott-Hayes recommended that language be added to this item stating that the District is able to use Bond funding for this purchase because it will mitigate student transportation to the colleges while construction is taking place.

Trustee Reddock recommended that Student Trustee Robinson have discussion regarding the I-TAP program at the next Student Affairs Committee meeting.

Ms. Diana Ho, Diana Ho Consulting, presented an overview of the I-TAP program.

With respect to Roman Numeral I. Authorize Professional Services Agreements Item D. as it relates to an agreement with Lux Research Inc. to provide analytical “2009 State of the Market” reports and expert guidance regarding key industries in green building space, Trustee Mercer inquired as to whether the engineers, architects, and College Project Managers have the type of expertise that would be required.

Mr. Larry Eisenberg, Executive Director, Facilities Planning and Development, responded that some of the technologies are unknown and need to have independent outside resources to advise the District regarding the status and availability of these technologies.

With respect to Roman Numeral II. Authorize Amendment to Professional Services Agreements Item B. as it relates to an amendment to agreements for additional Project Inspection – Inspector of Record (OR) services, Trustee Mercer inquired if these agreements have ending dates.

Mr. Eisenberg responded that these are five-year agreements. They are authorized for a nominal amount of money at a time. When these funds are used up, a request for additional funds is presented to the Board.

With respect to Roman Numeral II. Item D. as it relates to an amendment to agreements with various firms to provide additional program safety management services and field staffing on a Task Order basis Districtwide, Trustee Mercer inquired as to what needs to be done that the current construction firms are not already doing in terms of safety management.

Mr. Eisenberg responded that the purpose of these agreements is to enhance the District’s safety program by having one person supervise the construction projects at each college on a daily basis. This has resulted in zero major incidents over a four-month period.

Mr. Eisenberg noted that Roman Numeral V. Authorize Construction Contract has been withdrawn as follows:

**V. AUTHORIZE CONSTRUCTION CONTRACT**

~~Authorize a contract with Electro Air Company to provide general construction services for the Fine Arts/Career Education/Aviation Technology Renovation project at West Los Angeles College at a cost of \$114,500. Consistent with Board Rule 7100.10 authorize the Executive Director of Facilities Planning and Development to authorize change orders of up to ten percent (10%), the maximum allowed by law without re-bidding, subject to subsequent Board ratification.~~

~~**Background:** This contract is the result of formal competitive bidding. Forty-two (42) contractors requested bid packets. Fourteen (14) responsive bids were received ranging from \$114,500 to \$25,500. Funding is through Proposition A/AA and Measure J Bond proceeds. Fine Arts/Career Education/Aviation Technology Renovation. 39W.5958.03. Construction Phase.~~

**Withdrawn.**

Com. No. FPD2. Master Procurement Agreement for Optical Equipment

Com. No. FPD3. Master Procurement Agreement for Power Tools

Com. No. HRD1. Personnel Services Routine Actions

Com. No. ISD1. Approval of New Educational Programs and Courses

## Correspondence

Accept recommended disposition of Correspondence.

*The Student Trustee's vote shall not apply to HRD1. and the Correspondence.*

*Student Trustee Advisory Vote: Aye (Robinson)*

*ADOPTED AS AMENDED: 7 Ayes*

## **Matters Requiring a Super Majority Vote**

None.

## **RECOMMENDATIONS FROM THE CHANCELLOR**

### Com. No. CH1. Resolution – Cancellation of Summer Classes

Motion by Trustee Scott-Hayes, seconded by Trustee Field, to adopt Com. No. CH1.

*Student Trustee Advisory Vote: Aye (Robinson)*

*ADOPTED: 7 Ayes*

### Com. No. CH2. Authorize Solar Energy Services/Site Lease/Finance Agreements for East Los Angeles College and Los Angeles Southwest College

### Com. No. CH3. Authorize Solar Energy Services/Site Lease/Finance Agreements for Los Angeles Harbor College and Pierce College

Motion by Trustee Scott-Hayes, seconded by Trustee Mercer, to adopt Com. Nos. CH2. and CH3.

Trustee Mercer indicated that the Budget and Finance Committee voted to recommend adoption of these two agreements by the full Board.

Trustee Scott-Hayes indicated that the Energy Oversight Committee has also recommended approval of the two agreements.

*Student Trustee Advisory Vote: Aye (Robinson)*

*ADOPTED: 7 Ayes*

## **NOTICE REPORTS AND INFORMATIVES**

### Com. No. BF/A. [Notice] 2009-2010 Tentative Budget Adoption

### Com. No. CH/A. [Notice] Revise Board Rule 10704

### Com. No. CH/B. [Notice] Revise Board Rules 71000.13, 71000.14, and 71000.15

### Com. No. HRD/A. [Collective Bargaining Notice] Reopen Agreements with Exclusive Representatives of the District's Employees Regarding Compensation Issues

### Com. No. HRD/B. [Notice] Modify Board Rule 10409.10

Noticed by Chancellor Drummond.

## **PUBLIC AGENDA REQUESTS (Category B)**

### Oral Presentations

None.

Proposed Actions

None.

**ANNOUNCEMENTS AND INDICATIONS OF FUTURE PROPOSED ACTIONS**

Trustee Field announced that Dr. Jamillah Moore, President, LACC, is featured in a publication of California State University, Sacramento, of which she is an alumnus.

Trustee Scott-Hayes expressed her appreciation to the College Presidents and their administrative staff for their efforts on behalf of the students.

**ADJOURNMENT**

Motion by Trustee Scott-Hayes, seconded by Trustee Mercer, to adjourn.

Without objection, so ordered.

The regular meeting adjourned at 1:25 p.m.

TYREE WIEDER  
Interim Chancellor and Secretary of the Board of Trustees

By: \_\_\_\_\_  
Laurie Green  
Assistant Secretary to the Board

APPROVED BY THE BOARD OF TRUSTEES:

\_\_\_\_\_  
Mona Field  
President of the Board

Date \_\_\_\_\_ September 9, 2009