

**LOS ANGELES COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

MINUTES – REGULAR MEETING

Wednesday, November 19, 2008 • 11:00 a.m.
Educational Services Center • Board Room
770 Wilshire Boulevard • Los Angeles, California 90017

The regular meeting of the Board of Trustees of the Los Angeles Community College District (LACCD) was called to order at 11:00 a.m. with President Kelly G. Candaele presiding.

On roll call the following members were present: Kelly G. Candaele, Mona Field, Georgia L. Mercer, Nancy Pearlman, and Angela J. Reddock. Absent: Miguel Santiago (arrived at 11:15 a.m.) and Sylvia Scott-Hayes (arrived at 11:28 a.m.). Student Trustee Rose Bustos was not present (arrived at 11:15 a.m.).

Chancellor Marshall E. Drummond was present.

RECESS TO COMMITTEE OF THE WHOLE

Motion by Trustee Pearlman, seconded by Trustee Field, to recess to the Committee of the Whole.

APPROVED: 5 Ayes

President Candaele relinquished the gavel to Vice President Field.

The regular meeting recessed to the Committee of the Whole at 11:03 a.m.

Public Speakers

None.

Chancellor Drummond indicated that the purpose of the Committee of the Whole is to receive updates regarding the political and fiscal situations in California and discuss how these situations will impact the District.

Legislative Update

Mr. Patrick McCallum, Legislative Advocate, discussed the budget reductions and shortfalls.

(Trustee Santiago and Student Trustee Bustos arrived at 11:15 a.m.)

Mr. McCallum distributed copies of a document entitled "Presentation to Board of Trustees Committee of the Whole." He discussed the document with respect to the legislative update as it relates to the current year shortfall, the 2009-10 shortfall, and the Governor's proposal to cut \$2.5 billion out of Proposition 98. The Governor's proposal would result in a 4.4 percent reduction to the District's budget. The combined reductions to the District for 2008-09 and 2009-10 based on the Governor's budget proposal would be approximately \$37 million.

State Budget Deficit and Proposed Cuts

There was discussion regarding the importance of the District to communicate with the state legislators that represent the District regarding the impact of the budget shortfall.

(Trustee Scott-Hayes arrived at 11:28 a.m.)

Trustee Mercer expressed her concern that the District's budget is being reduced disproportionately.

Mr. McCallum concurred with Trustee Mercer's concern.

Trustee Santiago recommended that the Assembly Members be provided with the actual numbers of the students enrolled in their specific districts so that they will be aware of how their vote impacts these students and their families.

Chancellor Drummond indicated that a report can be prepared outlining enrollments by Assembly district.

There was discussion regarding the importance of communicating the District's budget concerns with the legislators in a way that would make them realize the impact of the budget reductions on the students.

Trustee Field requested that Mr. McCallum e-mail the Board members a one-page document with the most important talking points geared towards the colleges and the special issues of each legislator's connection to the District.

Mr. McCallum indicated that he would do so.

LACCD Current Year Status (2008-09) and Ongoing Revenue Forecast (2009-10)

Ms. Jeanette Gordon, Chief Financial Officer/Treasurer, discussed the document with respect to the impact of the 2008-09 midyear state budget reduction to the District, which would be \$30 million. She indicated that the 2009-10 reduction will be an additional \$25 million to \$40 million. She discussed the document with respect to current reserves and balances, the District's ability to immediately absorb up to \$10 million of the reduction in 2008-09, and the final outcome of the current special legislative session.

Trustee Reddock requested that the Board be provided with a summary of the District's purchasing contracts as well as its service contracts.

Chancellor Drummond indicated that these reports would be provided.

There was discussion regarding the ongoing revenue forecast.

There was discussion regarding the 2008-09 proposed midyear across-the-board budget reductions.

LACCD Possible Actions

Vice President Field inquired as to whether it would be appropriate for the Board to tentatively schedule special meetings in the new year in addition to regular committee meetings.

Chancellor Drummond responded that meetings of the Districtwide Budget Committee should be scheduled on a weekly basis in January and February 2009.

Trustee Mercer recommended scheduling Committee of the Whole meetings as needed.

Trustee Candaele recommended that a Committee of the Whole be prescheduled for every other Board meeting. They can be scheduled more frequently or cancelled depending on what transpires.

Trustee Reddock recommended that legislative issues be included for discussion on the Committee of the Whole agendas.

Vice President Field indicated that the next Committee of the Whole would be scheduled for December 3, 2008 with Mr. McCallum present. She requested that the Board hear from the College Presidents as to how real the budget crisis is to the employees at the college level.

The following College Presidents discussed the impact of the budget crisis on their respective colleges:

Dr. Mark Rocha, President, West Los Angeles College (WLAC); Dr. A. Susan Carleo, Acting President, Los Angeles Valley College (LAVC); Dr. Jamillah Moore, President, Los Angeles City College (LACC); Ms. Judith Valles, President, Los Angeles Mission College (LAMC); Dr. Linda Spink, President, Los Angeles Harbor College (LAHC); Mr. Robert Garber, President, Pierce College; Mr. Ernest Moreno, President, East Los Angeles College (ELAC); and Dr. Jack E. Daniels III, President, Los Angeles Southwest College (LASC).

Vice President Field inquired as to what is being done at the District Office to deal with the budget crisis.

Dr. Adriana Barrera, Deputy Chancellor, responded that there will be reductions in the areas of supplies, travel, and hiring. She indicated that there will be no overtime pay for District Office employees.

Trustee Scott-Hayes indicated that this would be an opportunity to review educational programs with low enrollment and eliminate those that are obsolete.

(Trustee Santiago left at 12:55 p.m.)

Adjournment

Motion by Trustee Pearlman, seconded by Trustee Mercer, to adjourn the Committee of the Whole.

APPROVED: 6 Ayes

The Committee of the Whole adjourned at 12:58 p.m.

Vice President Field relinquished the gavel to President Candaele.

RECONVENE REGULAR MEETING

The regular meeting of the Board of Trustees of the LACCD reconvened at 12:59 p.m. with President Kelly G. Candaele presiding.

On roll call the following members were present: Kelly G. Candaele, Mona Field, Georgia L. Mercer, Nancy Pearlman, Angela J. Reddock, and Sylvia Scott-Hayes. Absent: Miguel Santiago. Student Trustee Rose Bustos was present.

Chancellor Marshall E. Drummond was present.

REQUESTS TO ADDRESS THE BOARD OF TRUSTEES – CLOSED SESSION AGENDA MATTERS

None.

RECESS TO CLOSED SESSION

During the Closed Session, the Board will discuss property located at 8040 Foothill Boulevard, Sunland, California. The negotiating party is Paul and Eleanor Sade, Trustees for the Paul and Eleanor Sade Trust. The District negotiators are Mr. Larry Eisenberg and Ms. Judith Valles.

The Board will also discuss property located at 8316 Foothill Boulevard, Sunland, California. The negotiating party is Re Ventures, LLC. The District negotiators are Mr. Larry Eisenberg and Ms. Judith Valles.

Motion by Trustee Mercer, seconded by Trustee Field, to recess to Closed Session in accordance with The Ralph M. Brown Act and the Education Code. The Board will discuss the matters on the Closed Session agenda as posted and announced (see Attachment A).

Without objection, so ordered.

The regular meeting recessed to Closed Session at 1:00 p.m.

RECONVENE REGULAR MEETING

The regular meeting of the Board of Trustees of the LACCD reconvened at 3:30 p.m. with President Kelly G. Candaele presiding.

On roll call the following members were present: Kelly G. Candaele, Mona Field, Georgia L. Mercer, Nancy Pearlman, Angela J. Reddock, and Sylvia Scott-Hayes. Absent: Miguel Santiago (arrived at 3:55 p.m.). Student Trustee Rose Bustos was present.

Chancellor Marshall E. Drummond was present.

FLAG SALUTE

Trustee Pearlman led the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

Motion by Trustee Field, seconded by Trustee Scott-Hayes, to approve the following minutes:

Regular Meeting and Closed Session – September 3, 2008

Student Trustee Advisory Vote: Aye (Bustos)

APPROVED: 6 Ayes

REPORTS FROM REPRESENTATIVES OF EMPLOYEE ORGANIZATIONS AT THE RESOURCE TABLE

Mr. Joshua Wible, ASU President, LAVC, and Student Representative at the Resource Table, expressed his appreciation to the Board of Trustees for their efforts in obtaining approval of Measure J. He discussed the importance of addressing the statewide budget cuts.

President Candaele indicated that the students have one of the most effective voices in Sacramento and at the local level and expressed his appreciation for their efforts in addressing the budget crisis.

Student Trustee Bustos indicated that any guidance the Board can provide the students with respect to addressing the legislators would be appreciated.

Mr. David Beaulieu, President, District Academic Senate, indicated that he and Mr. Carl Friedlander, President, Los Angeles College Faculty Guild, will attend the Student Affairs Committee meeting of November 21, 2008 to discuss the budget crisis and provide guidance to the students.

PUBLIC AGENDA REQUESTS (CATEGORY A)

Oral Presentations

Scheduled speakers Ms. Velma Butler and Ms. Katreli Walker were not present.

Mr. Thomas Adeyemi addressed the Board regarding his efforts to enroll in a Mathematics 245 class at LATTC, which is the only Mathematics class that is transferable to California State University, Northridge (CSUN). He indicated that he was required to undergo the process of a prerequisite challenge. He had been taking the class in the meantime and was maintaining a "B" average. However, two weeks after he enrolled, he was dropped from the class.

Dr. Mary Gallagher, Vice President, Administration, LATTC, indicated that she would discuss this issue with Mr. Adeyemi.

Ms. Camille Goulet, General Counsel, requested that Dr. Gallagher research the prerequisite challenge issue at the campus and report back to the Board.

Miss Lynn Adeyemi addressed the Board on behalf of her son Mr. Adeyemi regarding the prerequisite challenge process.

Miss LaTanya Renee Davis addressed the Board with her concerns regarding the lack of support for the students by a Mathematics instructor at LASC.

President Candaele requested that Dr. Daniels explain the process for resolving issues such as this.

Dr. Daniels indicated that the student should first speak directly to the instructor. If the issue is not resolved, the next steps would be to go to the Department Chair, the Dean of the particular division, and the Vice President. If there is still no resolution, the student would go to the College President. He indicated that there have been several discussions on campus regarding the issues raised by Miss Davis. A plan of action is being developed in an effort to resolve these issues.

(Trustee Santiago arrived at 3:55 p.m.)

Mrs. Norma Ramirez addressed the Board with her concerns regarding the lack of educational support for students as noted by the previous speakers.

Mr. Juan Burgos and Mr. Miguel Perez addressed the Board with their concerns regarding the lack of support for the students by a particular Mathematics instructor at LASC.

Trustees Reddock commended the students who have addressed the Board for sharing their concerns.

Trustee Pearlman emphasized the importance of the Board's commitment for the students by ensuring that the colleges provide the highest quality education and that there is a process for evaluating all of the faculty.

Trustee Scott-Hayes emphasized the importance of conducting mathematics proficiency examinations for incoming students at all educational institutions—not just community colleges.

Copies of a document entitled "Walking Challenge Registrations 2007 vs. 2008" were distributed.

Ms. Katreli Walker and Ms. Velma Butler addressed the Board regarding the 2008 Walking Challenge and the importance of promoting the Wellness Program among employees Districtwide.

Trustees Field and Pearlman expressed their appreciation to Ms. Walker and Ms. Butler for their efforts in promoting the Wellness Program.

Proposed Actions

None.

REQUESTS TO ADDRESS THE BOARD OF TRUSTEES – MULTIPLE AGENDA MATTERS

None.

REPORTS AND RECOMMENDATIONS FROM THE BOARD

Report on Actions Taken in Closed Session – November 19, 2008

President Candaele indicated that The Ralph M. Brown Act requires that certain matters determined in Closed Session be reported during the public session that follows.

The Board took no actions that The Ralph M. Brown Act requires to be reported.

Reports of Standing and Special Committees

Trustee Field discussed this morning's Committee of the Whole meeting at which there was discussion regarding the state budget deficit and proposed cuts.

Com. No. BT1. Resolution – District Classified Employees Retirement

Motion by Trustee Field, seconded by Trustee Mercer, to adopt Com. No. BT1. as follows:

- WHEREAS, The classified employees identified below have been employed with the Los Angeles Community College District for many years; and
- WHEREAS, The classified employees have contributed significantly toward providing the highest quality of services to our students and the public on behalf of the Los Angeles Community College District; now, therefore, be it
- RESOLVED, That the Personnel Commission and the Board of Trustees of the Los Angeles Community College District do hereby commend the employees for their contributions and extend best wishes in their retirement.

SUMMARY OF RETIRED CLASSIFIED EMPLOYEES
October 1, 2008 – October 31, 2008

LAST NAME	FIRST NAME	JOB CLASSIFICATION	YEARS OF SERVICE	LOCATION
1 Fajardo	Edgardo C.	Sr. Administrative Analyst	31	District Office
2 *White Scott	Sara A.	Custodian	21	Trade-Tech

*Due to late processing, this employee was not listed in the September report.

Student Trustee Advisory Vote: Aye (Bustos)
ADOPTED: 7 Ayes

Com. No. BT2. Appointment of Personnel Commissioner

Motion by Trustee Scott-Hayes, seconded by Trustee Field, to adopt Com. No. BT2. as follows:

- WHEREAS, Mr. James Srott has submitted his resignation as a Personnel Commissioner for the Los Angeles Community College District after nine years of outstanding service and dedication; and
- WHEREAS, The Los Angeles Community College District completed a comprehensive open selection process for the position of Personnel Commissioner in October 2008; and
- WHEREAS, Ms. Ann Havens was interviewed and recommended by representatives from District administration, Personnel Commission, classified unions, and the Board of Trustees to be a finalist for a seat on the Personnel Commission; and
- WHEREAS, Ms. Ann Havens is uniquely qualified for service as a Personnel Commissioner as demonstrated by:
- Serving in key management positions in the areas of recruitment and selection, training and development, and classification and compensation for the Personnel Commission of the Los Angeles Unified School District for over fourteen years; and

- Ms. Havens has demonstrated her commitment to the principles of the merit system and has the respect and support of administrators, employees, and union leaders; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District does hereby announce its intention to recommend the appointment of Ms. Ann Havens as Personnel Commissioner to fill the unexpired term of Mr. James Srott ending on November 30, 2010.

Student Trustee Advisory Vote: Aye (Bustos)
ADOPTED: 7 Ayes

Trustee Scott-Hayes welcomed Ms. Havens to the District.

Ms. Havens expressed her appreciation for the appointment and indicated that she looks forward to working with everyone.

Com. No. BT3. Absence-Hardship Authorization

Motion by Trustee Field, seconded by Trustee Mercer, to adopt Com. No. BT3. as revised as follows:

That the Board of Trustees of the Los Angeles Community College District make a finding that Student Trustee Rose Bustos should be paid for the Board meeting of November ~~6~~ 5, 2008 despite her absence on the grounds of undue hardship pursuant to Board Rule 2104.14 and Education Code section 72024. Student Trustee Bustos was subpoenaed to appear in court on this day.

Student Trustee Advisory Vote: Aye (Bustos)
ADOPTED AS REVISED: 7 Ayes

REPORTS FROM THE CHANCELLOR AND COLLEGE PRESIDENTS

Career Advancement Academy Update

Chancellor Drummond indicated that the Career Advancement Academy was created for the purpose of dealing with the growing number of disconnected youth in California whose ages range primarily from 18 to 35.

Mr. Marvin Martinez, Vice Chancellor, Economic and Workforce Development, distributed copies of a document entitled "Los Angeles Career Advancement Academy." He indicated that the District was given \$1.6 million in order to explore the issue of disconnected youth and determine the type of services that will assist them. He introduced Mr. Royston Thomas, Manager, Economic and Workforce Development.

Mr. Thomas indicated that the Los Angeles Career Advancement Academy was created in response to a report entitled "One out of Five," which noted that out of every 100 students in high school, only 20 percent will continue on to higher education. He discussed the document with respect to the intent of the career advancement academies structure and the function and structure of the Los Angeles Career Advancement Academy.

There was discussion regarding the Los Angeles Career Advancement Academy with respect to the services provided to the colleges.

CONSENT CALENDAR ITEMS

Matters Requiring a Majority Vote

President Candaele entertained a motion to adopt the Consent Calendar Items on Matters Requiring a Majority Vote, with the limitation that the Student Trustee's vote shall not apply to HRD1., ISD3., ISD4., PC1., and the Correspondence.

Motion by Trustee Scott-Hayes, seconded by Trustee Field, to adopt the Consent Calendar items as amended on matters requiring a majority vote.

President Candaele inquired if the Trustees have items that need clarification or separation for the vote.

The Trustees discussed the following Consent Calendar agenda items:

Com. No. BF1. Budget and Finance Routine Report

President Candaele noted the following amendment:

I. ACCEPTANCE OF INCOME BY COLLEGE

...

E. LOS ANGELES VALLEY COLLEGE

1. Ratify acceptance of an additional \$40,000 from the State Chancellor's Office, California Community Colleges, for the Los Angeles Multimedia Entertainment Digital Arts (LA MEDIA) Program at ~~Los Angeles Trade Technical College~~ Los Angeles Valley College for the period June 1, 2006 to November 30, 2008, inclusive. (BTA: V-30)

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Com. No. BF2. Adopt Resolutions – Authorizing 403(b) Written Plan and CalSTRS 403(b)Comply Program

Trustee Field requested an explanation regarding the new 403(b) requirements.

Ms. Gordon indicated that a law was recently passed requiring community college districts to be responsible for 403(b) plans. In the past, the 403(b) plan was the responsibility of the employee. The District is now required to provide a written plan for 403(b) plans.

Com. No. BSD1. Business Services Routine Report

Com. No. BSD2. Ratifications for Business Services

With respect to the budget crisis, Trustee Field expressed her concern that the District needs to exercise caution and make an effort to reduce the amount of money it spends on the various leadership support programs.

Chancellor Drummond indicated that most of these agreements are income contracts; i.e., the various agencies are paying the District for the services.

Com. No. FPD1. Facilities Planning and Development Routine Report

With respect to Roman Numeral III. Authorize Design-Build Contract as it relates to authorizing a design-build contract with McCarthy Building Company to provide design and construction for the North Parking Garage/Facilities Maintenance Operation at West Los Angeles College, Trustee Mercer inquired as to the estimated date of completion.

Dr. Rocha responded that the estimated date of completion will be sometime during the spring of 2011.

Trustee Reddock requested that an Infrastructure Committee meeting be scheduled for the purpose of discussing the design-build projects that will be undertaken as a result of the passage of Measure J.

Mr. Larry Eisenberg, Executive Director, Facilities Planning and Development, indicated that an Infrastructure Committee meeting will be scheduled for December 3, 2008 for this purpose.

Trustee Pearlman requested that an item be placed on the Infrastructure Committee agenda of December 3, 2008 regarding parking structure questions.

Mr. Eisenberg noted the following amendment:

...

VI. AUTHORIZE CONSTRUCTION CONTRACT

...

- C. Authorize a contract with Arc-Accucon Construction Co. to provide general construction services for the Videoconferencing Modernization project at Los Angeles Harbor College at a cost of \$22,720. Consistent with Board Rule 7100.10 authorize the Executive Director of Facilities Planning and Development to authorize change orders of up to ten percent (10%), the maximum allowed by law without re-bidding, subject to subsequent Board ratification.

Background: This contract is the result of formal competitive bidding. Four (4) contractors requested bid packets. Two (2) bids were received. Arc-Accucon provided the lowest written quote from among three requested and two received ranging from \$22,720 to \$27,400. Funding is through Proposition A/AA Bond proceeds. Videoconferencing Modernization 20D.7078.03.16. Construction Phase.

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Com. No. HRD1. Personnel Services Routine Actions

Com. No. ISD1. Approval of New Educational Programs and Courses

Com. No. ISD2. Ratify Existing Courses

Trustee Pearlman inquired as to why the Child Development courses listed in Com. No. ISD2. are not transferable.

Mr. John Clerx, Vice Chancellor, Educational Support Services, indicated that he would research this in order to verify whether or not these courses are transferable.

Com. No. ISD3. Ratification of Student Travel

Com. No. ISD4. Recommendation to Reconsider Expulsion

Com. No. PC1. Personnel Commission Actions

Accept Recommendation Disposition of Correspondence

Student Trustee Advisory Vote: Aye (Bustos)
ADOPTED AS AMENDED: 7 Ayes

Matters Requiring a Super Majority Vote

None.

RECOMMENDATIONS FROM THE CHANCELLOR

Public Hearing on Resolution Authorizing Energy Conservation Service Agreements

Ms. Goulet indicated that President Candaele could satisfy the requirements of the law if he simply declares the public hearing open on the proposed energy conservation service agreements.

President Candaele declared the public hearing open. He inquired if there were any public speakers. There being no public speakers, he declared the public hearing closed.

Com. No. CH1. Adopt a Resolution Authorizing Energy Conservation Service Agreements

Motion by Trustee Scott-Hayes, seconded by Trustee Mercer, to adopt Com. No. CH1.

Student Trustee Advisory Vote: Aye (Bustos)

ADOPTED: 7 Ayes

NOTICE REPORTS AND INFORMATIVES

None.

PUBLIC AGENDA REQUESTS (Category B)

Oral Presentations

None.

Proposed Actions

None.

ANNOUNCEMENTS AND INDICATIONS OF FUTURE PROPOSED ACTIONS

Dr. Rocha expressed his appreciation to Ms. Butler and the AFT College Staff Guild for their generous contribution to WLAC towards its Leadership Retreat.

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Trustee Scott-Hayes requested that a sentence be added to any contract agreement items that go to Board indicating whether or not General Fund monies are being used.

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Student Trustee Bustos announced that the next Student Affairs Committee meeting is scheduled for Friday, November 21, 2008. She indicated that this will be the first Student Affairs Committee meeting at which ASO Presidents and ASO Advisors will meet together for the purpose of conducting a roundtable discussion.

* * *

President Candaele discussed a recent retreat hosted by the AFT College Staff Guild that he attended in Pomona. He expressed his appreciation to Ms. Butler and the AFT College Staff Guild for their hospitality.

ADJOURNMENT

President Candaele requested that the meeting be adjourned in memory of Trustee Scott-Hayes' father, Mr. Ernesto Scott, who recently passed away.

There being no objection, the meeting was adjourned in memory of Mr. Ernesto Scott at 5:06 p.m.

MARSHALL E. DRUMMOND
Chancellor and Secretary of the Board of Trustees

By: _____
Laurie Green for Lupe Orozco
Assistant Secretary to the Board

APPROVED BY THE BOARD OF TRUSTEES:

Kelly G. Candaele
President of the Board

Date _____ January 14, 2009