

# LOS ANGELES COMMUNITY COLLEGE DISTRICT

## BOARD OF TRUSTEES

### MINUTES – REGULAR MEETING

Wednesday, January 28, 2009 • 12:30 p.m.  
Los Angeles Mission College • Campus Main Center  
13356 Eldridge Avenue • Sylmar, California 91342

The regular meeting of the Board of Trustees of the Los Angeles Community College District (LACCD) was called to order at 12:30 p.m. with Vice President Mona Field presiding.

On roll call the following members were present: Mona Field, Georgia L. Mercer, Nancy Pearlman, and Sylvia Scott-Hayes. Absent: Kelly G. Candaele (arrived at 12:31 p.m.), Angela J. Reddock (arrived at 12:45 p.m.), and Miguel Santiago (arrived at 12:45 p.m.). Student Trustee Rose Bustos was not present (arrived at 3:00 p.m.).

Chancellor Marshall E. Drummond was present.

#### **REQUESTS TO ADDRESS THE BOARD OF TRUSTEES – CLOSED SESSION AGENDA MATTERS**

None.

#### **RECESS TO CLOSED SESSION**

Motion by Trustee Scott-Hayes, seconded by Trustee Mercer, to recess to Closed Session in accordance with The Ralph M. Brown Act and the Education Code. The Board will discuss the matters on the Closed Session agenda as posted and announced (see Attachment A).

(Trustee Candaele arrived at 12:31 p.m.)

*APPROVED:* 5 Ayes

The regular meeting recessed to Closed Session at 12:31 p.m.

(Trustees Reddock and Santiago arrived at 12:45 p.m.)  
(Student Trustee Bustos arrived at 3:00 p.m.)

#### **RECONVENE REGULAR MEETING**

The regular meeting of the Board of Trustees of the Los Angeles Community College District reconvened at 3:35 p.m. with President Kelly G. Candaele presiding.

On roll call the following members were present: Kelly G. Candaele, Mona Field, Georgia L. Mercer, Nancy Pearlman, Miguel Santiago, and Sylvia Scott-Hayes. Absent: Angela J. Reddock (arrived at 3:36 p.m.). Student Trustee Rose Bustos was present.

Chancellor Marshall E. Drummond was present.

(Trustee Reddock arrived at 3:36 p.m.)

#### **FLAG SALUTE**

Trustee Field led the Pledge of Allegiance to the Flag.

## WELCOMING REMARKS BY MS. JUDITH VALLES, PRESIDENT, LOS ANGELES MISSION COLLEGE

President Candaele expressed his appreciation to Ms. Judith Valles, President, Los Angeles Mission College (LAMC), for hosting the Board meeting at LAMC. He stated that LAMC continues to grow into a wonderful institution of higher education.

Ms. Valles welcomed the Trustees to LAMC. She reported on the progress of the construction of the new buildings. She expressed her appreciation to Mr. Walter J. Bortman, Facilities Manager, LAMC, for spearheading the ongoing construction at LAMC. She stated that student enrollment has increased at LAMC in spite of the 17 percent reduction of class sections due to budget cuts. She announced that Mr. Rudy Garcia, Executive Chef, Culinary Arts Department, LAMC, was awarded "Best in Show" in the hot food competition during the 34<sup>th</sup> Annual Winter Fancy Food Show that took place on January 18-20, 2009 in San Francisco. She reported that a number of Black History Month events will be held on the campus in February 2009.

Trustee Field requested that Ms. Valles send the Trustees an e-mail listing the upcoming events and activities at LAMC.

Ms. Valles indicated that she would do so.

## APPROVAL OF MINUTES

Motion by Trustee Field, seconded by Trustee Mercer, to approve the following minutes:

Regular Meeting and Closed Session – October 22, 2008  
Special Meeting – October 30, 2008

*APPROVED: 7 Ayes*

## REPORTS FROM REPRESENTATIVES OF EMPLOYEE ORGANIZATIONS AT THE RESOURCE TABLE

Mr. David Beaulieu, President, District Academic Senate, reported that he has met with the District's Distance Education Coordinators to discuss various distance education/learning issues. He indicated that follow-up meetings will be held in an effort to better coordinate the Distance Education Program.

Mr. Beaulieu expressed his concern that since the passage of Proposition 8, the District has done very little to address the particular needs of gay and lesbian students with respect to academic performance. He indicated that he would come back to Board at a later date to request their support for this endeavor.

Mr. Carl Friedlander, President, Los Angeles College Faculty Guild, announced that the 8<sup>th</sup> Annual Health Benefits and Retirement Conference will be held on March 13, 2009 at the Manhattan Beach Marriott. He stated that the keynote speaker will be Mr. Christopher J. Ailman, Chief Technology Officer, California State Teachers' Retirement Systems. Mr. Ailman will be addressing the current impact of the financial economic crises.

## PUBLIC AGENDA REQUESTS (CATEGORY A)

### Oral Presentations

Mr. Sam Sarajzada articulated to the Board members his concerns regarding his English 102 instructor at LAMC. He indicated that he never received feedback on his class work and was not informed that he was failing the class until the end of the semester.

Mr. Jose Morales-Acosta expressed his concerns that his English 101 grade was missing from the LAMC database, which prevented him from enrolling in English 102. He indicated that Ms. Valles was instrumental in getting this issue resolved. He stated that he wanted to address this issue today with the hope of preventing this type of incident from happening to other LACCD students.

Ms. Monica Aguilar addressed the Board regarding her LAMC English 101 instructor's accusation of plagiarism. She indicated that the instructor failed her by not giving her the opportunity to explain why the website, turnitin.com, indicated that she had committed plagiarism.

Mr. John Clerx, Vice Chancellor, Educational Support Services, recommended that Ms. Aguilar follow the protocol of Administrative Regulation E-55—Student Grievance Procedures—to file a grade grievance.

Mr. Armen Javadyan distributed copies of documentation to support his alleged discrimination and retaliation at Los Angeles Valley College (LAVC) and East Los Angeles College (ELAC) in which he was not accepted to the internship phase of the Respiratory Therapy Program at ELAC. He addressed the Board with his concerns regarding discrimination and retaliation made against him by individuals at LAVC and ELAC.

Ms. Camille Goulet, General Counsel, indicated that Mr. Javadyan filed a discrimination complaint with the District. She stated that ELAC is about to issue its decision and at that time Mr. Javadyan will have an opportunity to appeal the decision if he so chooses. She recommended that Mr. Javadyan not address the matter at this time, but that he follow the process as it goes forward.

Ms. Christina Vartanian expressed to the Board her concerns regarding Mr. Javadyan's alleged discrimination and retaliation complaint against LAVC and ELAC.

(Trustee Reddock left at 4:09 p.m.)

#### Proposed Actions

None.

#### REQUESTS TO ADDRESS THE BOARD OF TRUSTEES – MULTIPLE AGENDA MATTERS

None.

#### REPORTS AND RECOMMENDATIONS FROM THE BOARD

The following reports to the governing board of the Los Angeles Community College District, considered as a part as if fully set forth hereto and certified copies of which are on file in the Office of the Board of Trustees, were presented by the Board of Trustees and action taken as indicated.

#### Report on Actions Taken in Closed Session – January 28, 2009

President Candaele Indicated that The Ralph M. Brown Act requires that certain matters decided in Closed Session be reported during the public session that follows.

The Board took no actions that are required to be reported.

#### Reports of Standing and Special Committees

No reports.

#### Com. No. BT1. Resolution – District Classified Employees Retirement

Motion by Trustee Field, seconded by Trustee Mercer, to adopt Com. No. BT1. as follows:

- |           |  |
|-----------|--|
| WHEREAS,  | The classified employees identified in Exhibit A have been employed with the Los Angeles Community College District for many years; and  |
| WHEREAS,  | The classified employees have contributed significantly toward providing the highest quality of services to our students and the public on behalf of the Los Angeles Community College District; now, therefore, be it |
| RESOLVED, | That the Personnel Commission and the Board of Trustees of the Los Angeles Community College District do hereby commend the employees for their contributions and extend best wishes in their retirement.              |

Exhibit A

SUMMARY OF RETIRED CLASSIFIED EMPLOYEES  
December 1, 2008 – December 31, 2008

LAST NAME	FIRST NAME	JOB CLASSIFICATION	YEARS OF SERVICE	LOCATION
1 Sykes	Willie E.	Custodian	38	City
2 Aguilar	Jesus P.	Lead Painter	36	City
3 Ponek	Robert R.	Supervising Systems & Programming Analyst	35	District
4 Lopez Sr.	Antonio C.	Instructional Assistant, Automotive Technology	35	Trade-Tech
5 Williams	Leland P.	Piano Accompanist	32	City
6 Wilson	May B.	Executive Secretary	31	Southwest
7 Clark	Joe W.	Custodian	30	Valley
8 Williams	Betty C.	Student Services Assistant	29	Southwest
9 Alhadeff	Neal	Assistant Programmer Analyst	26	District
10 Panganiban	Jean B.	Senior Accounting Technician	20	East
11 Kittaka	Harold S.	Power Equipment Mechanic	20	West
12 Abeyta	Doris N.	Community Services Assistant	20	Valley
13 Wisham	Bobby	Custodian	19	City
14 Cunninham	Evelyn J.	Custodian	18	Pierce
15 Myers	Francine J.	Senior Office Assistant	17	Pierce
16 Payne	Laura J.	Secretary	12	Harbor

*Student Trustee Advisory Vote: Aye (Bustos)*  
*ADOPTED: 6 Ayes*

Com. No. BT2. Conference Attendance Ratification

Motion by Trustee Field, seconded by Trustee Mercer, to adopt Com. No. BT2.

*Student Trustee Advisory Vote: Aye (Bustos)*  
*ADOPTED: 6 Ayes*

(Trustee Reddock returned at 4:14 p.m.)

REPORTS FROM THE CHANCELLOR AND COLLEGE PRESIDENTS'

The following reports to the governing board of the Los Angeles Community College District, considered as a part as if fully set forth hereto and certified copies of which are on file in the Office of the Board of Trustees, were presented by Chancellor Drummond and action taken as indicated.

Chancellor Drummond expressed his appreciation to Ms. Valles for hosting today's Board meeting. He reported on his recent three days in Sacramento during which he met with legislators accompanied by three Board members, two College Presidents, and ASO leaders. He stated that there were few positive financial options for the state. He announced that Mr. Marvin Martinez, Vice Chancellor, Economic and Workforce Development, was instrumental in the District being awarded an Educational Training Panel grant totaling \$1.2 million. He commended Ms. Valles for the increase in enrollment at LAMC.

## CONSENT CALENDAR ITEMS

### Matters Requiring a Majority Vote

President Candaele entertained a motion to adopt the Consent Calendar Items as amended on Matters Requiring a Majority Vote, with the limitation that the Student Trustee's vote shall not apply to HRD1., and the Correspondence, and with the limitation that Trustee Mercer will be deemed to have abstained on Com. No. BSD2. Item N. Agreement Number 4500122846, page 10 of 12.

Motion by Trustee Scott-Hayes, seconded by Trustee Field, to adopt the Consent Calendar Items as amended on Matters Requiring a Majority Vote.

The Trustees discussed the following Consent Calendar items:

### Com. No. BF1. Budget and Finance Routine Report

### Com. No. BF2. Adopt Non-Resident Tuition

With respect to the cost of the non-resident tuition for the 2009-2010 fiscal year of \$188 per semester unit, Trustee Field inquired as to how the District determines the fee and the categories of students that are required to pay this fee or are exempt from paying the fee.

Ms. Jeanette Gordon, Chief Financial Officer/Treasurer, responded that the calculated rate of \$188 is the District's actual cost. She indicated that the District is allowed to charge the statewide average or the exact amount of any of the contiguous districts.

### Com. No. BSD1. Business Services Routine Report

With respect to Roman Numeral I. Ratify Service Agreements Item C. as it relates to ratifying an amendment to Agreement Number 4500072360 with Etudes, Inc. to provide West Los Angeles College (WLAC) with an increase in service from Level 6 to Level 8, Trustee Scott-Hayes inquired as to what the higher level represents.

Mr. Clerx responded that the level represents the number of students being served by the online system. He stated that as the enrollment increases, the fee level increases accordingly.

### Com. No. BSD2. Ratifications for Business Services

President Candaele noted that the following item was withdrawn:

...

- N. SHORT-TERM AGREEMENTS PREPARED AT SITE LOCATIONS FOR SERVICES, LEASE & LEASE PURCHASE OF EQUIPMENT, AND LEASE OF FACILITIES \$5,000 OR LESS PER YEAR

...

~~4500121824 Pierce. Agreement with LogMeIn, Inc. to provide technical support tool that will permit viewing and controlling the PC desktop of the Assessment and Placement Management Systems (APMS) user during the period January 1, 2009 to December 31, 2009, inclusive. Total cost: \$800.~~

....

**Withdrawn.**

With respect to Item H. Service Agreements, Agreement Number 4500120322 regarding transportation services for the LAHC athletic teams with VIP Tours of California, Trustee Pearlman inquired as to why the District does not provide this service internally to save cost.

Dr. Adriana Barrera, Deputy Chancellor, responded that in case of an accident the vendor would be the responsible party for the damages.

Com. No. BSD4. Authorize Modification of Contract

Dr. Barrera noted the following amendment:

...

Background: The Board of Trustees authorized a contract with Delta Dental to provided fully insured PPO dental benefits for calendar year 2009 on September 3, ~~2009~~ 2008. The annual premium was estimated to be \$6,614,716 for calendar year 2009.

....

Com. No. FPD1. Facilities Planning and Development Routine Report

With respect to Roman Numeral I. Authorize Professional Services Agreements Item B. as it relates to the original agreement with Chartered Facility Management (CFM) on April 25, 2007 and the new agreement with CFM from January 29, 2009 through January 29, 2014, Trustee Scott-Hayes inquired as to what technology standards have been established.

Mr. Larry Eisenberg, Executive Director, Facilities Planning and Development, deferred to Mr. Jorge Mata, Chief Information Officer, Information Technology.

Mr. Mata responded that the District is looking at an infrastructure that enables systemwide extension.

President Candaele inquired if there is any hardware involved.

Mr. Mata responded in the negative. He further stated that these are in design development.

Com. No. FPD2. Master Procurement Agreement for Fire Extinguishers

Com. No. FPD3. Master Procurement Agreement for Information Technology (IT) Equipment

Com. No. HRD1. Personnel Services Routine Actions

Com. No. ISD1. Approve Educational Programs and Courses

With respect to Roman Numeral III. Approve New Noncredit Courses, Trustee Field inquired if the courses for older adults are noncredit courses and if there is a fee.

Mr. Clerx responded that these older adults courses are noncredit courses under one of the allowable areas in the Education Code. He stated that once the educational programs and courses are approved by the LACCD Board of Trustees, they still have to be approved by the California Community Colleges Chancellor's Office before the District can offer the courses and a fee is charged.

Com. No. PC1. Personnel Commission Action

Correspondence

Accept recommended disposition of Correspondence.

*The Student Trustee's vote shall not apply to HRD1., PC1., and the Correspondence.*

*Student Trustee Advisory Vote: Aye (Bustos)*

*ADOPTED AS AMENDED: 7 Ayes*

**Matters Requiring a Super Majority Vote**

**Com. No. BSD3. Ratify Lease Agreement**

Motion by Trustee Field, seconded by Trustee Mercer, to adopt Com. No. BSD3.

*Student Trustee Advisory Vote: Aye (Bustos)*  
*ADOPTED: 7 Ayes*

**RECOMMENDATIONS FROM THE CHANCELLOR**

None.

**NOTICE REPORTS AND INFORMATIVES**

**Com. No. CH/A. [Informative] Certify Election Results**

Presented by Chancellor Drummond.

**PUBLIC AGENDA REQUESTS (Category B)**

**Oral Presentations**

None.

**Proposed Actions**

None.

**ANNOUNCEMENTS AND INDICATIONS OF FUTURE PROPOSED ACTIONS**

None.

**ADJOURNMENT**

Motion by Trustee Reddock, seconded by Trustee Field, to adjourn.

Without objection, so ordered.

The regular meeting adjourned at 5:03 p.m.

MARSHALL E. DRUMMOND  
Chancellor and Secretary of the Board of Trustees

By: \_\_\_\_\_  
Guadalupe M. Orozco  
Assistant Secretary to the Board

APPROVED BY THE BOARD OF TRUSTEES:

\_\_\_\_\_  
Kelly G. Candaele  
President of the Board

Date \_\_\_\_\_ May 27, 2009 \_\_\_\_\_