

**LOS ANGELES COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

MINUTES – SPECIAL MEETING

**Wednesday, January 20, 2010 • 9:00 a.m.
Los Angeles Trade-Technical College
South Campus Technology Building
Room TE 101 – First Floor
400 W. Washington Boulevard • Los Angeles, California 90015**

The special meeting of the Board of Trustees of the Los Angeles Community College District (LACCD) was called to order at 9:08 a.m. with President Mona Field presiding.

On roll call the following members were present: Kelly G. Candaele, Mona Field, Georgia L. Mercer, Tina Park, Nancy Pearlman, Miguel Santiago, and Sylvia Scott-Hayes. Student Trustee Rodney D. Robinson was present.

Interim Chancellor Tyree Wieder was present.

PUBLIC SPEAKERS

None.

REPORTS FROM THE CHANCELLOR

Chancellor's Introduction and Overview

Interim Chancellor Wieder indicated that one of the purposes of the Special Meeting is to provide District staff an opportunity to dialog with the Board members regarding issues that are of concern. She introduced Dr. Cindra Smith, Board Development Specialist, who will serve as the facilitator, and discussed her background.

Dr. Smith requested that the Board members introduce themselves, discuss what they do in their "other life," and indicate how long they have been on the Board.

Dr. Roland Chapdelaine, President, Los Angeles Trade-Technical College (LATTC), welcomed everyone to the newly opened South Campus Technology Building.

Trustee Mercer requested that Dr. Chapdelaine provide the Board with information regarding the cost per square foot for constructing this building.

Dr. Chapdelaine indicated that he would provide this information.

Dr. Smith summarized the document entitled "Annual Board Retreat" with respect to the agenda.

There was discussion regarding the "ground rules" for today's meeting.

Board Self-Evaluation Process and Questions

A document entitled "LACCD Board of Trustees Self-Evaluation" was distributed.

Dr. Smith requested the Board members to indicate what they expect from a self-evaluation and what they like and do not like about the current self-evaluation process.

The Board members shared their opinions regarding the self-evaluation process.

There was discussion regarding possible changes to the “LACCD Board of Trustees Self-Evaluation” form that was used in December 2008.

A document entitled “Board of Trustees Annual Goal Self-Assessment Matrix” was distributed.

Dr. Smith discussed the document with respect to Strategic Plan Goal 1: Access—Expand Educational Opportunity and Access.

With respect to updating the LACCD Board of Trustees Self-Evaluation form, Dr. Adriana Barrera, Deputy Chancellor, requested that any suggested changes be e-mailed to her.

Board Protocol and Development

A document entitled “Board Protocols and Development” was distributed.

There was discussion regarding the document with respect to preparing for Board meetings; committee responsibilities; upholding the Board’s Code of Ethics; Closed Session meetings; communication and e-mail protocols among Trustees, with the Chancellor, with the Vice Chancellors and College Presidents, with employees, and with community members; and travel protocols.

Board Assessment of District Strengths, Challenges, and Opportunities

A document entitled “Some Potential District Challenges & Priorities for 2010” was distributed.

There was discussion regarding the key issues facing the Board this year. These include improving the evaluation process for faculty and staff, maintaining student enrollment, increasing student retention, improving student success, the search process for a new Chancellor and two College Presidents, the bond construction program, sustainability policies, the District strategic plan, the role of the Internal Auditor, the budget crisis, and accreditation.

Board Self-Assessment

A document entitled “Board of Trustees Annual Goal Self-Assessment Matrix 2009-2010” was distributed.

Dr. Smith indicated that the purpose of the matrix is to provide the Board members with a method for evaluating how well the District is achieving its goals.

Review and Assessment of 2009 Board Goals

Preliminary Discussion of 2010 Board Goals

There was discussion regarding the document with respect to the following strategic plan goals:

- Goal 1: Access—Expand Educational Opportunity and Access
- Goal 2: Student Success—Enhance all Measures of Student Success
- Goal 3: Excellence—Support Student Learning and Educational Excellence
- Goal 4: Accountability—Create a Districtwide Culture of Service and Accountability
- Goal 5: Collaboration and Resources—Explore New Resources and External Partnerships

President Field relinquished the gavel to Vice President Mercer.

(Trustee Field left at 12:48 p.m.)

There was also discussion regarding the document with respect to the 12 Board goals that are listed under the strategic plan goals and the Board self-assessment of the Board goals.

Dr. Smith indicated that the Board members are being asked to check off one of the following boxes for each Board goal: Done; Continue; Revise; or Drop.

With respect to Board Activities in Support of Goal #12—Encourage hiring policies and practices designed to result in a labor force that reflects community demographics and encourage outside vendors to uphold similar standards, Trustee Scott-Hayes indicated that one of the activities states “emerging small and local business outreach initiative exceeds goals by 28 percent,” although the District’s numbers are higher than 28 percent. She inquired if the District should hold itself more accountable by increasing this percentage.

Ms. Camille Goulet, General Counsel, indicated that she would review this issue and report back to the Board.

2010-2011 Annual Board Effectiveness Cycle

A document entitled “Proposed LACCD Board of Trustees Effectiveness Review Cycle” was distributed.

Mr. Gary Colombo, Vice Chancellor, Institutional Effectiveness, discussed the effectiveness review cycle, which includes the following activities:

Annual Board Retreat, college activities in support of goals, annual college institutional effectiveness reports, annual District effectiveness report, and annual Board self-evaluation.

A document entitled “Proposed Board Effectiveness Review Calendar 2010-2011” was distributed.

Mr. Colombo discussed the document with respect to activities from July 2010 through June 2011.

Board Calendar Planning

A document entitled “Proposed Comprehensive Board Activity Calendar 2010-2011” was distributed.

Interim Chancellor Wieder discussed the document with respect to Board activities and other events. She indicated that the Board meeting dates that are listed are tentative.

Trustee Mercer noted that the document incorrectly states that the ACCT Annual Trustees Conference will be held on April 30 to May 2, 2010 at the Hyatt Regency Long Beach and indicated that it should say CCLC Annual Trustees Conference.

Interim Chancellor Wieder indicated that she would make this correction.

A draft document entitled “Committee Meeting Schedule 2009-2010” was distributed.

Interim Chancellor Wieder indicated that this is a list of the Board of Trustees standing committee meetings that have been scheduled as of January 20, 2010. She stated that the list is subject to revision.

There was discussion regarding budget and fiscal policy issues.

Dr. Smith summarized the topics that were discussed at today’s meeting.

There being no objection, the special meeting was adjourned at 1:54 p.m.

TYREE WIEDER
Interim Chancellor and Secretary of the Board of Trustees

By: _____
Laurie Green
Assistant Secretary to the Board

APPROVED BY THE BOARD OF TRUSTEES:

Mona Field
President of the Board

Date _____ March 24, 2010