

**LACCD
AAOI/BFSA**

Meeting Minutes

March 23, 2011

Present: Yasmin Delahoussaye (LACCD); Leige Doffoney (LAHC); Shalamon Duke (WLAC); Calvin Madlock (LACCD); Sherron Rouzan (WLAC)

The meeting began at 10:20 a.m. Minutes/Notes, Agenda, and Things To Do List from 2/22/11 meeting were distributed.

A2MEND Conference Update: L. Doffoney and S. Duke

All in attendance agreed that the conference was a success. A2MEND and LASC delivered an excellent program.

AAOI was able to sponsor 28 students. An email survey of those we sponsored returned with remarkable comments as to how the conference made a difference in the lives of those students who attended. Our group agreed to help support student conference attendance again next year and agreed to identify \$2500.00 for this purpose if our funding for this year continues.

Dr. Duke reported that over 300 students were in attendance. A computerized survey is being developed to send out to the participants in the near future. The conference served as a spring board to develop a mentor program for students similar to the Passport Program in existence with the 100 Black Men of Orange County. Such a program has existed during the last year informally with A2MEND however it is being further developed this year.

AAOI received our invoice for the student attendance this morning and the invoice for payment is being submitted to Ms. Lillian Mazariegos of Dr. Adriana Barrera's Office for payment. Invoice amount was \$1980.00 from our account.

Discussion of spring 2011 Mixer

PIPs is a fairly new restaurant at Pico and La Brea. It is African American owned. The owner is open to us having an inaugural or regular meetings at this location to develop our network project. Parking needs to be checked for adequacy. Another location is the Daily Grill at the District Office. Parking would be available at the district office readily on a Friday. Our projected date for this activity is Friday, May 20th. Recommendation was not to just invite AAOI and BFSA List but all African American staff and faculty in the district. Mr. Madlock will check to see if we can email this population via the SAP system. It was recommended to have pledge cards at the event and that we investigate having pledge cards for AAOI separately that would be directed to the LACCD Foundation for our purpose. L. Doffoney will check the feasibility and process needed for this recommendation from the group not just for this activity for the organization overall.

Update on African American Heritage Graduation

After much discussion and on the site work smiles, it was agreed to go forward with our plans for the LACCD African American Heritage Graduation...whew.

Concerns were location, costs, process to identify participants, # of participants. Issues and resolutions were as follows:

ISSUE	RESOLUTION	COMMENTS
Date	Thursday, June 9, 2011	After all other campus graduation dates
Location	West LA College Fine Arts Bldg Theater and Foyer Area	Confirmed by S. Duke during AAOI meeting 3/23/11 and reserved
Speakers	Individuals contacted and considered include: Dr. Michael Drake – UCI Chancellor Dr. Thomas Parham – UCI Vice Chancellor	If UCI is involved they may donate some funds. Not confirmed yet Another recommendation was Angela Reddock our former LACCD Trustee who helped to develop AAOI
Participants	LACCD Students. Looking at doing a survey money to reserve spaces for 150 students initially who have graduated and filed petitions or can show transfer acceptance letters. Each accepted participant will be allowed to invite 2 guests.	Needed information from each student rsvp'ing to include <ul style="list-style-type: none"> • Name • Email • Current tel # • Graduation Petition confirmation or Transfer acceptance letter.
4 Year College Visitors	AAOI Member Helen Young from WLAC will work with getting colleges to be at tables at the event	
Budget	\$12,000	We are estimating \$12,000 needed for the event. <ul style="list-style-type: none"> • \$5,000 AAOI • \$1,000 WLAC PBI • \$6,000 Dr. Duke College resources
Entertainment	Praise Dancer (s) coordinated with Ms. Rouzan and Dr. Nicholas at WLAC Possibly a student actor from LAHC/orator	

Refreshments	Work with Caterer Darias for light refreshments	
Commendations	Will be worked on by L. Doffoney and S. Rouzan	
SAVE THE DATE flyer	Will be coordinated by T. Robinson	Looking a near 700.00 for program, Save the Date and electronic and printed materials.
Script for Event	Work with Keidra Morris at LAVC who has a script to refer to from CSUN	Included will be data and African American Student success.
Invitees	Include campus/district dignitaries and interested faculty who must rsvp after invites are sent out.	
Student Robing	S. Rouzan and I are scouting out kente cloths for students who will be asked to where their campus graduation robes as well. Dr. Nicholas will assist with this effort as well.	
Next Graduation Meeting	Thursday, April 14 th at WLAC at 1:00 p.m. Consider CCC Confer as well as in person meeting	Coordinated by S. Duke.

Update on El Camino College Black College Fair

El Camino College is having a Black College Fair on April 21st. Electronically flyer was sent to BFSA and AAOI members; LACCD Transfer Directors; VPSS' etc. Although this is being done during our spring break, we really need to get the word out to our students

Proposed Presentation to the LACCD Board spring or fall 2011

The group in attendance at our meeting today agreed to have the presentation done in fall 2011.

Articulation Agreement Update

Spelman College does not want to do an articulation agreement but a TAG (Transfer Agreement Guaranteed) instead. This is actually much better. They have developed one with the Transfer Director at El Camino, Elaine Moore. I will be working with she and Dr. Delahoussaye in securing a TAG with Spelman for our students.

I will also contact the LACCD Articulation Officer group to see what work was done last semester to extend our current articulation agreements.

Items from the floor

- Consider personal phone calls to members to enhance participation

- Consider a matrix of district and community agencies that can work together to communication and collaborate common goals and sharing of resources.
- Can other grant programs support our efforts; PBI, etc., if goals are within grant original plans.
- L. Doffoney should confirm/request our funds now for next year. Rose Rocha is leaving this Thursday and we will work through Dr. Barrera's office for payment of invoices.
- Consider using TEXT Money Request system to solicit funds. Dr. Duke has a process to achieve this.

NEXT MEETING:

AAOI/BFSA Meeting

FRIDAY APRIL 29TH LATTC @ TBD

African American Heritage Graduation Planning Meeting

THURSDAY, APRIL 14TH @ 1:00 P.M. AT WLAC

Location at WLAC forthcoming.