

Employee Number	Employee's Payroll Name	Social Security Number
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As provided in California Government Code § 53245 of the California Government Code (printed below), in the event of my death I hereby designate the following person to receive any and all warrants payable to me by the Los Angeles Community College District.

Name of Designee

Relationship

Address (Number, Street, City, State and Zip Code)

This designation form cancels and replaces any designation previously signed for this purpose and shall remain in effect until cancelled in writing.

It is expressly understood and agreed that the Los Angeles Community College District is not obligated to deliver said warrants to the person designated above unless the designated person, within two years after the date of said warrant or warrants, claims such warrants from the Los Angeles Community College District and provides the District with sufficient proof of identify.

Date

Signature

GOVERNMENT CODE, STATE OF CALIFORNIA: SECTION 53245

"Any person now or hereafter employed by a county, city, municipal corporation, district, or other public agency may file with his appointing power a designation of a person who, notwithstanding any other provision of law, shall, on the death of the employee be entitled to receive all warrants or checks that would have been payable to the decedent had he survived. The employee may change the designation from time to time. A person so designated shall claim such warrants or checks from the appointing power. On sufficient proof of identity, the appointing power shall deliver the warrants or checks to the claimant. A person who receives a warrant or check pursuant to this section is entitled to negotiate it as if he were the payee."

**INSTRUCTIONS: PRINT (YELLOW PAPER/CARD STOCK PREFERRED).
SEND TO PAYROLL SERVICES, DISTRICT OFFICE.**