

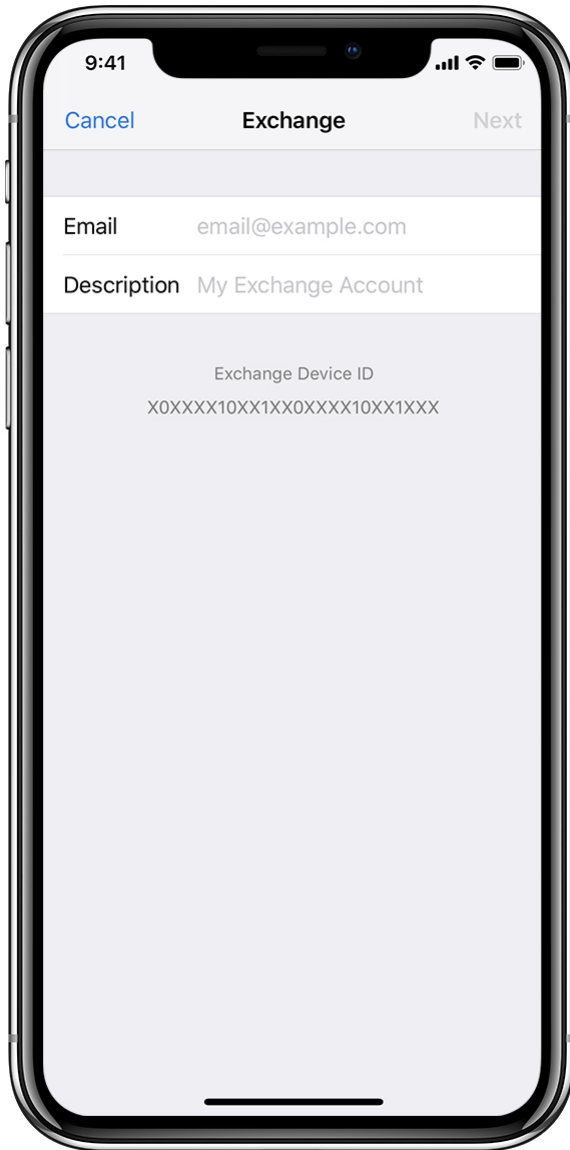
# Set up LACCD Office 365 Email on your iPhone, iPad, or iPod touch

## 1. Add an Exchange account

- a. Tap Settings
- b. Tap Passwords & Accounts
- c. Tap Add Account
- d. Tap Exchange.

## 2. Enter your address

- a. Enter your email address with the @laccd.edu extension (i.e. smithj@laccd.edu),
- b. Enter a description that distinguishes this account from your old account (i.e. LACCD O365).
- c. Tap Next.



### 3. Connect to your Exchange Server

After you enter your email address, description and click next, choose Sign In in the new popup message that appears.

Your device will automatically discover your Office 365 account information. Our new cloud accounts use modern authentication, and you'll be sent to our Single-Sign In screen. You should see your new @laccd.edu email prepopulated under username. Please enter the password you had setup when logging into SIS or the new web email at <https://mymail.laccd.edu>.



Click on the "Reg Date & Deadline" link to view your 2019 Spring registration appointment date.  
To search for classes, pull down on the Academic Menu Tab for enrollment links.

Sign in with your organizational account

Sign in

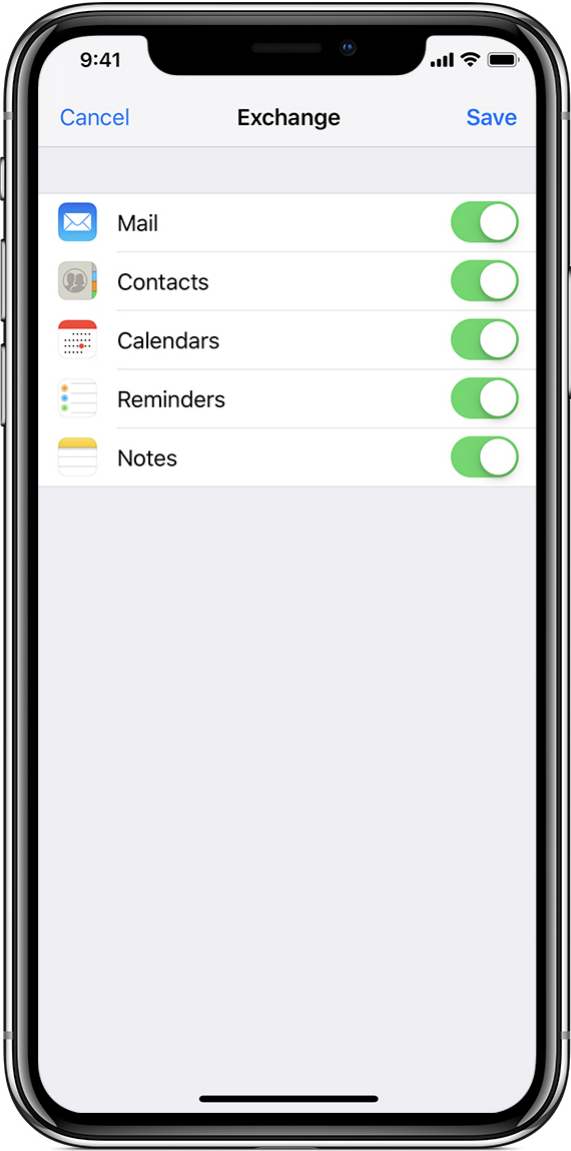
1st time signing in? [Click here.](#)

Forget your password? [Click here.](#)

Tell us how we're doing [Click here.](#)

## Sync your content

You can sync Mail, Contacts, Calendars, Reminders, and Notes. When you're finished, tap Save.








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Cancel

Exchange

Save

-  Mail
-  Contacts
-  Calendars
-  Reminders
-  Notes