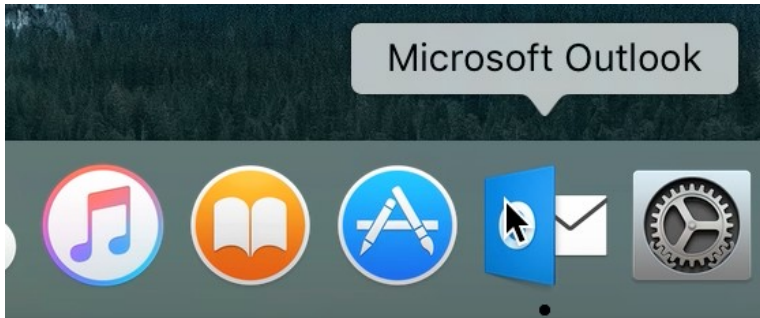
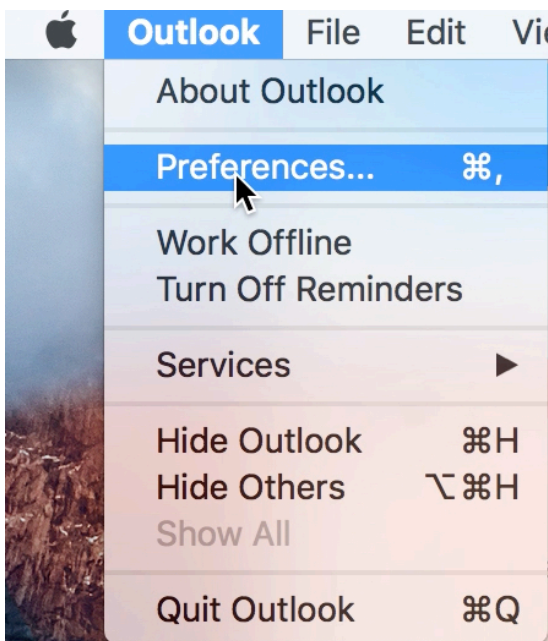


Automatic Account Setup

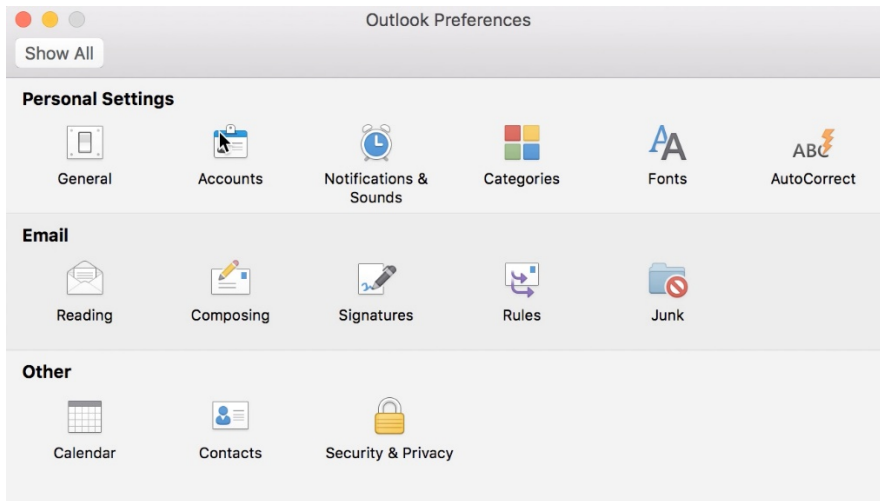
1. Begin by launching Microsoft Outlook 2016 for Mac.



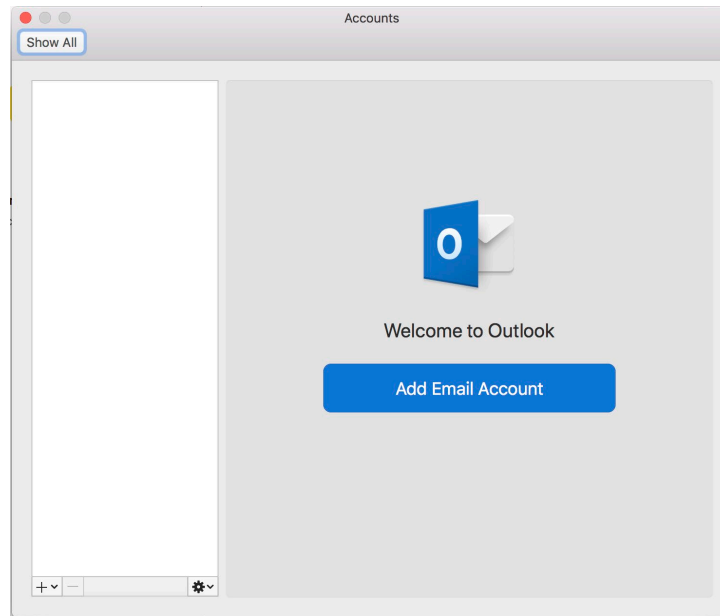
2. On the menu bar at the top of the screen, click "Outlook" and then click "Preferences".

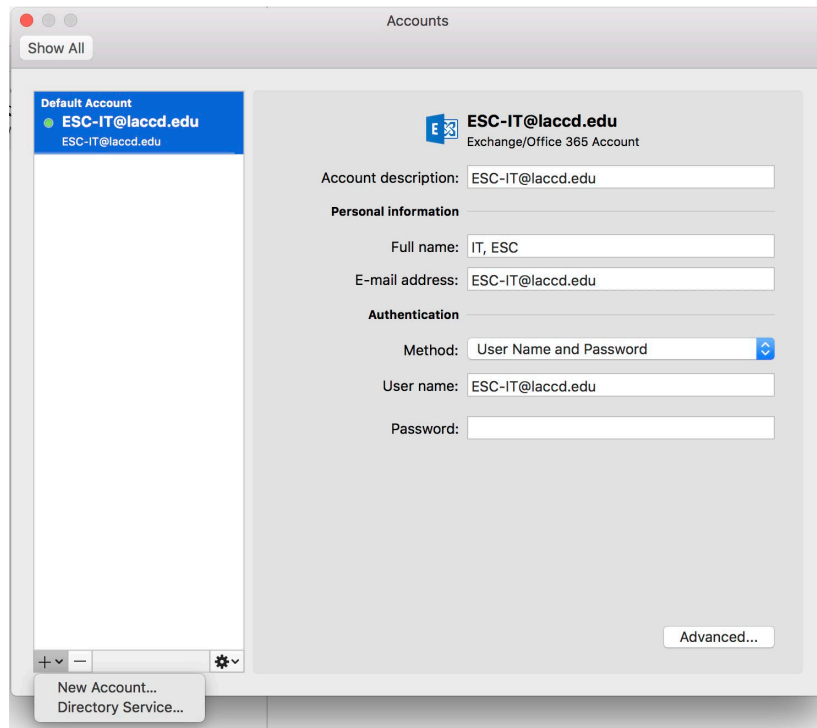


3. On the window that pops up, click "Accounts".

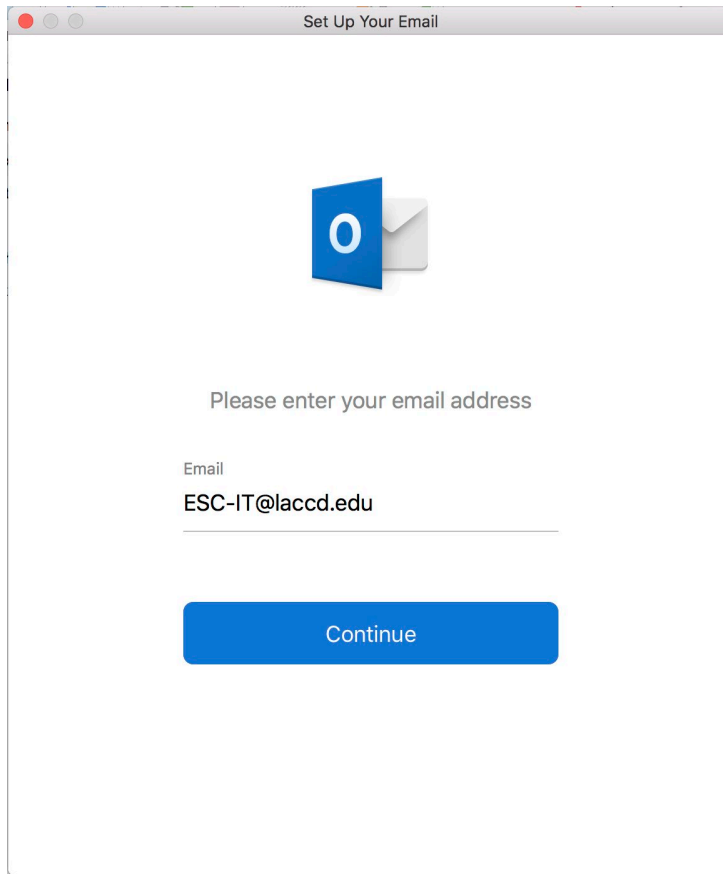


4. Click "Add Account" if it is your first time setting up an account in Outlook. Or Click on the "+" symbol at the bottom






5. Enter your email address ending in @laccd.edu



6. Enter your password in the new window that pops up and then click Sign In.



Click on the "Reg Date & Deadline" link to view your 2019 Spring registration appointment date. To search for classes, pull down on the Academic Menu Tab for enrollment links.

Sign in with your organizational account

[Sign in](#)

1st time signing in? [Click here.](#)
Forget your password? [Click here.](#)

Tell us how we're doing [Click here.](#)

7. Your email configuration is complete! Click Done.



ESC-IT@laccd.edu
has been added

Did you know?

Outlook supports Google, Yahoo!, and iCloud accounts.

[Add Another Account](#)

[Done](#)

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