



**Los Angeles Community College District
District-wide Governance Committee
Self Evaluation Form**



Committee Name: Sheriff's Oversight Committee

For Academic Year: 2011-2012

Date of Self Evaluation: October 24, 2012

Month	Meeting Date(s)	# of Members Attending	Agendas posted in advance?		Minutes posted?		Please List the Major Issues/Tasks Addressed at Each Meeting	
			Yes	No	Yes	No		
October	10/19/11	12 of 13		X	X		1. Reviewed and Approved Purpose Statement 2. Discussed Sheriff's Department Protocol for Identifying College Staff (evenings/weekend) 3. Discussed Process for Submitting Incident Reports to College Administrators 4. Reviewed Communications Plan at Colleges	
February	02/02/12	7 of 13		X	X		1. Discussed Protocol for Removal of Students from Class 2. Reviewed Proposed Resolution on District Wide Smoking Policy 3. Discussed Problems Sheriff's Department Staff Face at Colleges 4. Discussed Sheriff's Department Staffing at Colleges	
May	05/17/12	9 of 13 and 2 guests		X	X		1. Reviewed Approved Resolution on District Wide Smoking Policy 2. Reviewed Qualifications and Position Description for Cadets 3. Discussed Google Mapping of College Campuses 4. Discussed Trade Tech's Emergency Communications Response Check List	
Average Attendance								
Major Committee Accomplishments & Achievements in Past Year		1. Clarified the purpose of the committee and agreed to meet once per semester, more frequently if needed. 2. Reviewed Sheriff's Department protocol for policing on college campuses (requesting photo ID's when colleges are closed; communications with administration; submittal of incident reports to appropriate college personnel; and general operational procedures. 3. Served as a channel of communications with employee groups and students						
Major Obstacles/Problems with Committee Function		Attendance fluctuates since Committee only meets once per semester.						

Recommendations for Improving Committee Process/Efficiency	Encourage members suggest topics for discussion on a timely manner. Train college staff on how to handle outside agitators
Committee Goals (If Appropriate) for Coming Year	<ol style="list-style-type: none"> 1. Address mandates of the Cleary Act. 2. Request assistance of legal counsel to review information submitted by the colleges for reporting purposes. 3. Continue to serve as a channel for communications. 4. Continue to promote positive relationships between college personnel and Sheriff's department staff.

Chair Signature:



Dr. Adriana Barrera, Deputy Chancellor

October 24, 2012