



**District Planning Committee  
December 1, 2017 Minutes  
Educational Service Center, Board Hearing Room**

**Attendance:**

Cornner, Ryan	ESC	Kudo, Mily	ESC
Diaz, Martin	Trade-Tech	Pai, Ed	Harbor
Endrijonas, Erika	Valley	Pearl, Maury	ESC
Gallegos, Alfred	Southwest	Stewart, Robert	Southwest
Gonzalez, Roberto	West	Terzyan, Katarina (Student Rep)	City
Master, Sarah	Mission	Tillberg, Rebecca	West
Mathes, Mark (Student Rep)	ASO		

The minutes of the October 27, 2017 meetings were reviewed and approved.

**Update on DSP:**

To date, the DSP has been presented at all colleges and SAC and approved by City, East, Mission, Trade-Tech, Valley, and SAC. Harbor and Southwest are expected to approve on Monday, 12/4. Approval at West is expected on 12/7 and on 12/14 for DAS. Pierce did not approve the DSP on the basis of the targets being too high. Ed commented that less than unanimous approval could be problematic for the Board. Ryan responded that approvals would be noted in the presentation to the Board.

It is planned that the narrative will be finalized by 12/18 and presented to the Board on 1/10/18. Following Board approval, the final version will be sent to the graphic artist for enhancements and placement into publication format and is expected to be completed on or about 2/1/18.

Ryan noted that, following Board approval, DPC would transition to a focus on implementation. As a first step, DPC will review the goals and develop annual priorities and communicate these to the DBC, thereby establishing a stronger linkage between District-level strategic planning and resource allocation.

The committee reviewed the draft DSP and made several editorial suggestions including moving the goals statement/plan summary to the front of the document (Ed), moving other sections to an appendix (Rebecca), and asking the PIO at Valley to review the organization of the DSP (Ryan). Ed suggested adding a conclusion noting that the planning process had been satisfied. He also suggested list next steps, including annual reporting timeline, a list of all data sources, and language relating to the LACCD helping to achieve statewide goals. Erika preferred to keep the language more general, reflecting DPC monitoring of the DSP. Mily has prepared a version of the DSP summary that includes data sources for each metric. Mark asked about District-College collaboration in advancing the DSP goals. Ryan responded that the DSP can provide a framework to facilitate collaboration and communication between different committees and groups across the District.

**Next Meeting:**

Friday, January 26, 2018, 12:30 p.m. to 2:30 p.m.  
7<sup>th</sup> Floor Conference Room, ESC