



District Planning Committee
July 29, 2016 Minutes
District Office, 7th Floor Conference Room

Attendance:

Anderson, Carole	Trade-Tech	Hanley, Wallace	Trade-Tech
Barajas, Leticia	Trade-Tech	Irwin, Howard	Southwest
Barrera, Adrianna	ESC	Master, Sarah	Mission
Becket, Kathleen	City	Milke, Leslie	Mission
Berger, Sheri	Pierce	Miller, Joshua	Valley
Butler, Velma	AFT 1521A	Pearl, Maury	ESC
Cornner, Ryan	ESC	Perret, Joseph	Pierce
Echeverri, Angela	ESC	Sanchez, Andrew	Harbor
El Khoury, Naja	Southwest	Wanner, Dan	City
Endrijonas, Erika	Valley	Wardinski, Steve	East
Fowles, Michelle	Valley	Yanez, Mercy	Harbor
Gallegos, Jose	Southwest		

District Planning Committee Organization:

Ryan provided background on the proposal to separate planning and accreditation functions that were previously combined in the District Planning and Accreditation Committee (DPAC). This committee had become overly focused on accreditation because of the new accreditation cycle. With the development of the new District Strategic Plan, the focus will shift to planning, which will place high demands on the committee and require a dedicated committee, the District Planning Committee (DPC). The DPC will assume the planning functions previously under the charge of DPAC and through its reconstituted membership, bring together all District constituencies to provide participation in district-level planning. Similarly, since accreditation is more cyclical, requiring less frequent meetings and more specific representation, it will be overseen by a separate District Accreditation Committee (DAC). Additionally, classified and student representation are required on district-level governance committee, which was the focus of a district-level accreditation recommendation on committee membership.

There was discussion of developing committee by-laws and including these in the charter. The by-laws will include election of officers and terms, attendance and use of alternates, statement of purpose, and obligations of membership. Ryan and Maury will work on this and develop a proposal for consideration at a future meeting. The use of rotating college-based meeting sites and virtual meeting technology (Zoom) for DPC was also discussed. The meeting day and time was reviewed and discussed, with the consensus being that to avoid meeting conflicts, DPC will meet on 4th Friday of the month (or 5th if there are no conflicting activities), from 12:00 to 2:00 at the ESC, unless noticed at another location.

District Strategic Plan:

Ryan discussed the need to begin the process of developing a new District Strategic Plan (DSP) and introduced factors to be considered in this process. The planning cycle of the DSP and the length of the plan should be structured so as to avoid significant impacts to college plans, the plan should involve up-front engagement with stakeholders and build ownership of the plan. There was a discussion of the length of current college planning cycles, the desirability of alignment with the accreditation cycle. It was noted that most colleges were on a five year cycle. The need for and mechanisms used to achieve effective outreach and engagement to both internal and external constituencies was also discussed, including town halls at the colleges and college governance committees and Academic Senates as avenues for college-District dialogue. Review of college plans for common elements and consideration of broader goals was

also suggested as model for developing of the DSP. This would allow college plans to fit within a unifying district-level framework.

Strategic Enrollment:

The District Budget Committee requested that issues related to enrollment growth be considered by DPC. In discussion, the committee recommended that the focus be broadened to include enrollment-related issues such as program regionalization and pathways, effective use of technology, coordinated scheduling, market research and analyses, and identification of institutional barriers affecting district-wide enrollment, long-term enrollment trends, and community needs. It was agreed that this committee would be a subcommittee of DPC and be named the Strategic Enrollment Committee (SEC). SEC would serve as a forum for discussing effective practices and developing policy recommendations. It was decided that the membership of the SEC will include representatives from Student Services, Academic Affairs, CTE, Economic and Workforce Development, and Institutional Research. Also, depending on the topic considered, membership would be expanded to include additional representatives with specific expertise. The core committee representatives suggested were: Anna Badalyan and/or Alfred Gallegos (Institutional Research); Outreach (Julie Benavides, Henan Joof); Student Services/Inboarding (Mercedes Yanez); Academic Affairs (Leticia Barajas); CTE (Leticia Barajas and/or Carole Anderson); Programs/Curriculum (Steve Wardinski); and Marketing (LACCD Director of Communications and External Relations, Maria Iacobo);

Next Meeting:

Friday, September 23, 2016, 12:30 p.m. to 2:30 p.m.
Board Hearing Room, ESC