

# REQUEST FOR PROPOSALS

## PANEL OF LEGAL SERVICE PROVIDERS

LOS ANGELES COMMUNITY COLLEGE DISTRICT Contracts Office  
770 Wilshire Boulevard, 6<sup>th</sup> Floor  
Los Angeles, California 90017

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**RFP Number: 19-01**

**Addendum Number: 1**

**Date: January 24, 2019**

NOTICE TO PROPOSERS: THIS ADDENDUM SHALL BECOME PART OF THE RFP, AND PROPOSERS SHALL ACKNOWLEDGE, IN WRITING, RECEIPT AND INCORPORATION OF ALL ADDENDA AND CLARIFICATIONS IN THEIR RESPONSE. FAILURE OF THE PROPOSER TO RECEIVE ADDENDA SHALL NOT RELIEVE THE PROPOSER FROM ANY OBLIGATION UNDER ITS PROPOSAL AS SUBMITTED. THE PROPOSER SHALL IDENTIFY AND LIST IN ITS PROPOSAL ALL ADDENDA RECEIVED AND INCLUDED IN ITS PROPOSAL; FAILURE TO DO SO MAY BE ASSERTED BY THE DISTRICT AS A BASIS FOR DETERMINING THE PROPOSAL NON-RESPONSIVE.

### 1. CHANGE TO QUESTIONS REGARDING THIS RFP ITEM II. C, PAGE 3 OF RFP

**Current language:**

#### C. QUESTIONS REGARDING THIS RFP

Potential contractors with questions regarding: (1) the intent or content of this RFP; or (2) the competitive proposal process procedure, may request clarification by submitting written questions in an envelope marked "Questions Relating to RFP # 19-01" and addressed to the District Contact Person. Answers to the questions will be provided to all proposers without identifying the submitter.

**Revised language:**

#### C. QUESTIONS REGARDING THIS RFP

Potential contractors with questions regarding: (1) the intent or content of this RFP; or (2) the competitive proposal process procedure, may request clarification by submitting written questions via email with the Subject Line marked "Questions Relating to RFP # 19-01" and addressed to the District Contact Person James B. Watson [watsonjb@email.LACCD.edu](mailto:watsonjb@email.LACCD.edu) **sent no later than February 1, 2019, 4:00 p.m. (PST)**. Answers to the questions will be provided to all proposers without identifying the submitter on **February 6, 2019, 4:00 p.m. (PST) as a posting on the District website** <http://www.laccd.edu/Departments/BusinessServices/Contract-Services/Pages/Bids-And-Proposals.aspx> only.

**Current language:**

#### L. PROPOSAL SUBMISSION AND OPENING

Only hard copies of proposals will be accepted. Each proposal must be submitted by 4:00 p.m. on February 8, 2019. No proposals will be accepted after this time and date. The address for submission of proposals is:

Revised language:

L. PROPOSAL SUBMISSION AND OPENING

Only hard copies of proposals will be accepted. Each **proposal must be submitted by 3:00 p.m. (PST) on February 12, 2019**. No proposals will be accepted after this time and date. The address for submission of proposals is:

ATTACHMENT A

PP-04-09 BID PROTESTS AND APPEALS

Page 15 of current RFP missing this Procurement Policy which is now attached here and made part of the RFP No. 19-01.