

(RFP No. 19-03)

NOTICE OF REQUEST FOR PROPOSALS

Bond Underwriting Services

NOTICE IS HEREBY GIVEN that the Los Angeles Community College District (“District”) is inviting interested firms to submit sealed Technical and Price Proposals (“Proposals”) for consideration in the award of a three-year contract for the provision of Bond Underwriting Services. Pursuant to its Debt Policy, the District expects to establish two lists of Underwriters in connection with the District’s Bond-funded Construction Program: one with the capability of underwriting and serving as senior manager for debt offerings of \$250 million or larger, and one list of those Underwriters designated as co-managers or as potential senior underwriters on offerings smaller than \$250 million.

All Proposals shall be hand delivered or mailed to the Los Angeles Community College District, Contracts Division, 770 Wilshire Boulevard, Los Angeles, California 90017 **AND** e-mailed with the subject line “RESPONSE TO RFP 19-03 BOND UNDERWRITING SERVICES” to Brent Hurwitz, Senior Procurement Specialist at Hurwitb@email.laccd.edu no later than 1:00 p.m. on April 10, 2019. Proposers assume full and sole responsibility for timely receipt of their Proposals by the District. Proposals shall thereafter be opened and evaluated in accordance with the criteria and conditions set forth in the RFP Documents.

Proposals shall be prepared in conformance with the requirements of the RFP Documents, which shall be available, free of charge, commencing March 21, 2019 to download at www.laccd.edu/Departments/BusinessServices/Contract-Services/Pages/Bids-And-Proposals.aspx. Upon request, one paper copy of the RFP Documents will be provided to each Proposer free of charge, and additional paper sets will be provided if costs of reproduction are paid for in advance by the Proposer. All requests for paper copies should be made by e-mail to the contact person designated at the end of this notice.

Capitalized terms used herein shall have the meanings assigned to them in the RFP Instructions to Proposers.

All questions shall be directed by e-mail to:

Los Angeles Community College District
770 Wilshire Blvd.
Los Angeles, CA 90017
Attention: Brent Hurwitz
Hurwitb@email.laccd.edu

Subject line “QUESTIONS ON RFP 19-03 BOND UNDERWRITING SERVICES”