

**LOS ANGELES COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
FACILITIES MASTER PLANNING & OVERSIGHT COMMITTEE  
Educational Services Center  
Board Room – First Floor  
770 Wilshire Boulevard  
Los Angeles, CA 90017  
Wednesday, January 25, 2017  
4:45 p.m. – 6:15 p.m.**

Committee: Mike Eng, Chair; Ernest H. Moreno, Vice Chair; and Mike Fong, Member  
Trustee Eng called the meeting to order at 4:47 p.m.

All members were present.

PUBLIC SPEAKERS

None.

CONTINUED BUSINESS

Code of Ethical Conduct for the Bond Program

A document entitled "Code of Conduct Policy, BuildLACCD, January 25, 2017" was distributed.

Ms. Lisa Turnbaugh, Deputy Program Director, indicated that AECOM Code of Conduct model was modified to apply to the BuildLACCD Code of Conduct Policy. The policy will provide ethical guidance to all BuildLACCD staff and contracted employees on the Bond Program. She noted that the policy would be implemented in the BuildLACCD formal training for new hires.

A question and answer session was conducted with respect to the process in terms of the implementation of the Code of Conduct Policy for the BuildLACCD program.

A question and answer session was conducted regarding various components with respect to the Code of Ethical Conduct policy for the Bond Program.

**For the record:** Ms. Joanne Waddell, President, Los Angeles College Faculty Guild, Local 1521, stated that the LACCD policy will be more stringent than the Federal Government and that the LACCD should be proud of its standards.

Motion by Trustee Fong, seconded by Trustee Moreno, to recommend to the full Board approval of the Code of Conduct Policy for the BuildLACCD program.

*APPROVED: 3 Ayes*

NEW BUSINESS

Discussion of Proposed Amendment to Board Rule 2801 Regarding Naming of Buildings and Facilities Components

A document entitled "2801. Naming of Buildings and Facilities Components" was distributed.

Chancellor Francisco C. Rodriguez discussed the recommendations with respect to Board Rule 2801--Naming of Buildings and Facilities Components to amend the policy  
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to give the Chancellor the authority to make a recommendation to the Board of Trustees with respect to naming a building and to include "as recognition for a donation in the amount of \$10 million (or lesser amount) in situations involving the naming of an existing building".

A question and answer session was conducted regarding various components with respect to the amended Board Rule 2801--Naming of Buildings and Facilities Components.

Motion by Trustee Fong, seconded by Trustee Moreno, to recommend to the full Board approval of the amended Board Rule 2801-Naming of Buildings and Facilities Components.

*APPROVED: 3 Ayes*

### Status Report on the Student Housing Initiative

A document entitled "Facilities Master Planning & Oversight Committee, Student Housing Update, January 25, 2017" was distributed.

Chair Eng presented opening remarks regarding the Student Housing proposal for the LACCD.

Mr. Thomas Hall, Interim Chief Facilities Executive, discussed the background with respect to the two benches of student housing professionals that were created in 2014. He introduced Ms. Silvia Saucedo, Manager of Special Projects, BuildLACCD.

Ms. Saucedo discussed the process in terms of how the two student housing experts became part of the two benches for the purpose of reducing time spent on the procurement process. She gave a PowerPoint presentation and discussed the document with respect to Student Housing Demand Firm in terms of the scope, selection, process and schedule, and the Demand Study. She deferred to Mr. Andrew Perez, Project Manager, Brailsford & Dunlavey (B&D).

Mr. Perez introduced Mr. Matt Bohannon, Regional Vice President, B&D and Ms. Cindy Doan, Project Analyst, B&D. He continued the PowerPoint presentation and gave a brief summary of the B&D Scope and Schedule, Off-Campus Market Analysis, and Survey Analysis.

Dr. Ryan M. Cornner, Vice Chancellor, Educational Programs and Institutional Effectiveness, discussed the document with respect to the Local Analysis results of the Comprehensive Student Need Survey that was conducted with over 2500 students regarding student housing interest.

Mr. Perez continued the PowerPoint presentation with respect to the Demand Analysis regarding apartment student preferences and the student housing demand by age group (18-24 year olds).

Ms. Saucedo discussed the Recommendations and Next Steps.

A question and answer session was conducted with respect to various issues of concern regarding moving forward with the student housing Request for Proposal.

Trustee Moreno requested a list of student housing available at other community colleges in the State.

Mr. Perez stated that he will provide the list to the Committee.

Chair Eng entertained a motion to continue to work on the Student Housing Initiative with the following criteria:

1. Recommend other student populations--for example veterans and international students and that the data to support the interest for student housing be provided.
2. Provide data on student housing offered at California community colleges in terms of number of students living on campus, average rent, number of living units on campus, and the resources/services available to the students living on campus.

Motion by Trustee Fong, seconded by Trustee Moreno, to continue discussions on the Student Housing Initiative once the aforementioned findings are provided to the Committee.

*APPROVED: 3 Ayes*

#### Discussion of Measure CC Implementation

A document entitled "FMP&OC 1/25/17 Agenda Item. IV. C. Discussion on Measure CC Implementation" was distributed.

#### PUBLIC SPEAKERS (continued)

Ms. Laura Peterson, Faculty Film Production/Chair, Arts and Performance Division, West Los Angeles College (WLAC), expressed her concern as to the lack of instructional lab spaces at the colleges and appealed to the Committee to consider utilizing Bond funds for instructional lab spaces at the colleges and in particular at West Los Angeles College (WLAC).

Ms. Katie Traufman, WLAC Graduate and student, Hollywood Cinema Production Resources, addressed the Committee with respect to the importance of the film industry in relations to the many well compensated job opportunities available to the communities.

Mr. Hall stated that today's presentation is to begin the process of planning the distribution of Bond funds and construction projects of Measure CC. He indicated that the topic will be discussed at the Bond Steering Committee on January 31, 2017, and on February 3, 2017, he will be meeting with the college presidents to obtain feedback.

Trustee Moreno expressed his concern with respect to various components of the concept identified to retain funds at the Educational Services Center (ESC). He recommended that the colleges be given more authority in determining how the Measure CC Bond funds should be distributed.

Mr. John Dacey, Lead Construction Counsel, discussed various components with respect to the implementation of Measure CC in tandem with the remaining Measure J Bond funds.

Trustee Eng requested that this item be brought back to Committee for further discussion.

### INFORMATIONAL REPORT

Due to time constraints, this item was not discussed.

### Active Construction Summary

None.

### SUMMARY – NEXT MEETING

None.

### ADJOURNMENT

There being no objection, the meeting was adjourned at 6:36 p.m.