

**LOS ANGELES COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
MINUTES - INSTITUTIONAL EFFECTIVENESS &  
STUDENT SUCCESS COMMITTEE  
Educational Services Center  
Board Room  
770 Wilshire Boulevard  
Los Angeles, California 90017  
Wednesday, November 30, 2016  
12:30 p.m. – 2:00 p.m.**

Committee: Andra Hoffman, Chair; Sydney K. Kamlager, Vice Chair; and Nancy Pearlman, Member

Trustee Hoffman called the meeting to order at 12:43 p.m.

PUBLIC SPEAKERS

None.

REPORTS

Enrollment Report

Documents entitled “Enrollment Update, Institutional Effectiveness & Student Success Committee, November 30, 2016” and “Winter 2017: Credit Enrollment Comparison” were distributed.

Mr. Maury Pearl, Associate Vice Chancellor, Educational Programs and Institutional Effectiveness, discussed the document with respect to Winter 2017 Credit Enrollment comparison and the Annual 2016-17 FTES (Full-time Equivalent Students).

A questions and answer session was conducted regarding the presentation.

Accreditation Update (Los Angeles Southwest College)

A document entitled “Responding to Accreditation Recommendations, Los Angeles Southwest College” was distributed.

Dr. Lawrence Bradford, Vice President, Academic Affairs, Los Angeles Southwest College (LASC); Dr. Ralph Davis, Accreditation Committee Co-Chair; and Mr. Alfred Gallegos, Dean, Institutional Advancement, gave a PowerPoint presentation and discussed the document with respect to the actions taken to resolve the College Recommendations.

A question and answer session was conducted regarding the presentation.

Substantive Change Proposal (Los Angeles Pierce College)

A document entitled “Los Angeles Pierce College (LAPC) Executive Summary, LAPC Substantive Change Proposal” and a PowerPoint presentation entitled “LAPC Substantive Change Proposal” were distributed.

Ms. Sheri Berger, Vice President, Academic Affairs, LAPC, summarized the contents of the Substantive Change Proposal with respect to the LAPC Description of Change, Planning Process, Resources, Eligibility Requirements, and the Benefits to the Institution with the Expansion of the Program.

A question and answer session was conducted regarding the presentation.

There being no objection, Trustee Hoffman took out of order *ACTION ITEM--Approve Substantive Change Proposal for Los Angeles Pierce College.*

## ACTION ITEM

### Approve Substantive Change Proposal for Los Angeles Pierce College

Motion by Trustee Kamlager, seconded by Trustee Pearlman, to recommend approval of the LAPC Substantive Change Proposal to the full Board.

*APPROVED: 3 Ayes*

### Adult Education Update

A document entitled "Institutional Effectiveness Committee Report AB 104-Adult Education Block Grant" was distributed.

Dr. Adrienne Ann Mullen, Dean, Adult Education, Los Angeles Community College District (LACCD) and Dr. Robert B. Miller, Vice Chancellor of Finance and Resource Development discussed the document with respect to the AB 104 – Adult Education Block Grant, the AB 86 Adult Education Planning Grant, the Los Angeles Regional Adult Education Consortium (LARAEC) Vision Statement, Regional Comprehensive Plan, Strategies, Regional Comprehensive Plan Connection to Activities, Governance Structure, Allocation Schedule, and Funding. She continued to discuss AB104: Objectives, Program Areas, Six Workshops, Organizational Chart, Regional Professional Development Training, Year 1 Success, and Year 2 Goals.

A question and answer session was conducted regarding the presentation.

Dr. Mullen stated that Dr. Miller has replaced Mr. Marvin Martinez, President, East Los Angeles College (ELAC), as the LACCD's representative to the LARAEC. She continued to discuss the Adult Education Strategic Plan and the Necessary Activities to Build the Adult Education program.

## FUTURE INSTITUTIONAL EFFECTIVENESS & STUDENT SUCCESS COMMITTEE MEETING DATES

None.

## NEW BUSINESS

None.

## SUMMARY-NEXT MEETING

None.

## ADJOURNMENT

There being no objection, Trustee Hoffman adjourned the meeting at 1:55 p.m.