

**LOS ANGELES COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
MINUTES - BUDGET & FINANCE COMMITTEE
Educational Services Center
Board Room – First Floor
770 Wilshire Boulevard
Los Angeles, CA 90017
Wednesday, September 21, 2016
3:00 p.m. – 4:30 p.m.**

Committee: Ernest H. Moreno, Chair; Mike Fong, Vice Chair; Andra Hoffman, Member

Trustee Moreno called the meeting to order at 3:10 p.m.

PUBLIC SPEAKERS

None.

REPORTS/RECOMMENDATIONS/ACTION

Trustee Moreno requested that Ms. Jeanette L. Gordon, Chief Financial Officer/Treasurer, speak to the functions of the Budget & Finance Committee in order to give the new Committee members an orientation on the responsibilities of the Committee.

Ms. Gordon deferred to Dr. Kevin D. Jeter, Interim General Counsel, for guidance in the appropriateness of speaking to this topic since it was not on the agenda.

Dr. Jeter asked various questions of Ms. Gordon and determined that the topic could be discussed at today's Committee meeting.

Ms. Gordon distributed and discussed a document entitled "Annual Budget Process, Budget & Finance Committee meeting, September 21, 2016" with respect to Overall Functions and Services, State Budget Timeline, the LACCD Budget Development Timeline, 2016-17 Final Budget, State General Fund Unrestricted Allocation, 2016-17 General Fund Unrestricted, General Fund Unrestricted College Budget Allocation, General Fund Unrestricted—College Debt Repayment, Budget Assessments to College Allocation, and 2016-17 General Fund Unrestricted.

A question and answer session was conducted with respect to various components regarding the Annual Budget Process.

Enrollment Update

A document entitled "Enrollment Update, Budget & Finance Committee, September 21, 2016" was distributed.

Dr. Ryan M. Cornner, Vice Chancellor, Educational Programs and Institutional Effectiveness, discussed the document with respect to Summer 2016 FTES (full-time equivalent students), Fall 2016 Enrollment and Projected FTES, and Annual 2016-17 FTES Projection.

Trustee Moreno stated that it is important to know how many concurrent enrollment students are taking class courses on campus so that the LACCD can consider the data before developing a bond measure. He requested that a report be provided to the Committee on the number of concurrent enrollment students who are taking

classes at the colleges as opposed to taking college courses at their respective high schools.

Trustee Hoffman requested the "Distance Education" student population be added to the report.

Dr. Cornner responded that he would provide the Committee with the information.

Report on SIS Project

A document entitled "SIS Modernization Project, Project Assessment #8, September 21, 2016.

Mr. Steven Kish, Project Monitor, Student Information System (SIS), gave an overview of the significant progress that has been made in the Financial Aid Module, Management Information System (MIS) Reporting, and the Technical Development of the system with respect to the Go-Lives #1 and #2.

A question and answer session was conducted with respect to the presentation.

Expenditure Data and Cost per FTES Report

Due to time constraints, Trustee Moreno indicated that this item is postponed until the next Committee meeting.

FUTURE DISCUSSION/AGENDA ITEMS

- Cost Effectiveness with respect to Cost per FTES
- Audit Function Process

FUTURE BUDGET & FINANCE COMMITTEE MEETING DATES

- October 19, 2016

NEW BUSINESS

None.

SUMMARY – NEXT MEETING

None.

ADJOURNMENT

There being no objection, the meeting was adjourned at 4:40 p.m.