

**LOS ANGELES COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
MINUTES - FACILITIES MASTER PLANNING & OVERSIGHT COMMITTEE
Educational Services Center
6th Floor Large Conference Room
770 Wilshire Boulevard
Los Angeles, CA 90017
Wednesday, April 25, 2016
6:00 p.m. – 7:45 p.m.**

Committee: Ernest H. Moreno, Chair; Scott J. Svonkin, Vice Chair; and Sydney K. Kamlager, Member

Trustee Moreno called the meeting to order at 6:00 p.m.

PUBLIC SPEAKERS

None.

REPORTS/RECOMMENDATIONS/ACTIONS

Non-LEED™ and Infrastructure Project(s)

There being no objection, Trustee Moreno took out of order • Los Angeles Valley College – Transportation and Accessibility Project Review (Design-Build, \$11.8).

- Los Angeles Valley College – Transportation and Accessibility Project Review (Design-Build, \$11.8 million)

The following documents were distributed:

Facilities Master Planning & Oversight Committee (FMP&OC) Meeting
Submittal Form (Lease – Leaseback or Design – Bid – Build Project)

Los Angeles Community College District (LACCD) Program Management
Services, Transportation and Accessibility Improvements (ADA) & Energy
Infrastructure Improvements (Central Plant)

Mr. Mark Strauss, College Project Director, Los Angeles Valley College (LAVC), gave a PowerPoint presentation and discussed the document with respect to the LAVC ADA project description, budget/schedule, and project sites/buildings.

A question and answer session was conducted regarding various components regarding the Los Angeles Valley College – Transportation and Accessibility Project.

Motion by Trustee Svonkin, seconded by Trustee Kamlager, to recommend to the full Board the approval of the LAVC – Transportation and Accessibility Project.

APPROVED: 3 Ayes

- Los Angeles Valley College – Energy Infrastructure Improvements Project Review (Design – Build \$9.8 million)

A document entitled “Facilities Master Planning & Oversight Committee (FMP&OC) Meeting Submittal Form (Design – Build Project)” was distributed.

Mr. Bruce Johnson, Project Manager, gave a PowerPoint presentation and discussed the document with respect to the Energy Infrastructure improvements to the Central Plant, project budget/schedule, and the project location.

Trustee Svonkin expressed his concern that no data was provided as to the specifications of the project.

A question and answer session was conducted regarding various components regarding the Los Angeles Valley College – Energy Infrastructure Improvements.

Motion by Trustee Svonkin, seconded by Trustee Kamlager, to recommend to the full Board the approval of the LAVC Energy Infrastructure Improvements project with a recommendation that minimum standards for the Thermal Energy Storage Tank be included and that more than one company be considered for the contract.

APPROVED: 3 Ayes

- Los Angeles Trade-Technical College – Grand Avenue Enhancement and Blue Line Extension Project Review (Design-Build, \$6.3 million)

The following documents were distributed:

FMP&OC Presentation Meeting, 04.25.16

Facilities Master Planning & Oversight Committee (FMP&OC) Meeting Submittal Form (Design – Build Project)

Dr. Mary Gallagher, Vice President, Administrative Services, Los Angeles Trade-Technical College (LATTC), gave an overview of the presentation and deferred to Mr. Rory Lorenzo, College Project Manager.

Mr. Lorenzo gave a PowerPoint presentation and discussed the document with respect to the Grand Avenue Enhancement and Blue Line Extension Project regarding the Aerial View of the Signage, Northwest Monument Signage/Main Entrance, and the Back of the Signage from the Plaza Interior.

A question and answer session was conducted regarding the LATTC Grand Avenue enhancement signage and the landscape plan.

Motion by Trustee Svonkin, seconded by Trustee Kamlager, to recommend to the full Board the approval of the LATTC – Grand Avenue Enhancement and Blue Line Extension Project.

APPROVED: 3 Ayes

Presentation/Initiative Review(s)

- Solar Photovoltaic Buyout Analysis

A document entitled "LACCD Program Management Services, Synopsis of Solar Photovoltaic System Buyouts" was distributed.

Mr. Thomas Donovan, Director, LACCD Bond Program Management Office, discussed the document with respect to the decision and the financial analysis of the East Los Angeles College (ELAC) feasible solar photovoltaic system buyout alternatives and the operations and maintenance options post buyout.

A question and answer session was conducted regarding various components of the Solar Photovoltaic Buyout Analysis.

Motion by Trustee Kamlager, seconded by Trustee Moreno, to recommend to the full Board approval of the ELAC Solar Photovoltaic Buyout.

APPROVED: 3 Ayes

Invoice and Payment Review for Build—LACCD by Deloitte

A document entitled "Invoice Process and Payment Review for BuildLACCD, briefing No. 2, April 25, 2016" was distributed.

Mr. Wayne Kalayjian, Program Management Officer (PMO), Deloitte Financial Advisory Services, indicated that the Committee requested that Deloitte assess the BuildLACCD invoice payment process. He continued to discuss the document with respect to the invoice process, payment review, and the recommendations for improvement.

Trustee Svonkin requested that Chancellor Francisco C. Rodriguez along with counsel (Dr. Kevin D. Jeter) seek advice on the implementation of an electronic payment process.

A question and answer session was conducted regarding the payment review and the recommendations for improvement.

- Program Management Office Annual Report

A document entitled "LACCD Program Management Services, PMO Annual Update" was distributed.

Mr. James D. O'Reilly, Chief Facilities Executive, Facilities Planning and Development, recommended that due to time constraints, there be an overview of the structure of the report and that it be brought back to the Committee for a full presentation. He deferred to Mr. Donovan.

Mr. Donovan indicated that the report covers the financial summary from July 2015 through December 2015 and that a forecast was prepared up to March 2016, to the end of the program. He stated that he is confident there is sufficient money to complete the program.

He continued to discuss the BuildLACCD Financial Summary.

Trustee Moreno requested that the management fee for the construction program be provided to the Committee. He expressed his concern that the cost has increased excessively since the last bond program.

Trustee Kamlager requested that the following information be provided to the Committee:

- The cost/budget for the consultants
- How many projects are pending
- Is funding adequate for District Staff to work through the end of the construction bond program.

Trustee Svonkin requested that the following information be provided to the Committee:

- With respect to the progress made towards Local, Small, Emerging, Disabled Veterans (LSEDEV) opportunities, that a quantified report as to the firms and funding awarded during the Program Manager, URS Corporation time frame and after the URS Corporation was replaced by AECOM also be provided.
- With respect to the Master Agreement Task Order Contracts (MATOC) CPM model, Trustee Svonkin requested AECOM confirm in writing that the construction program management fees will remain the same as originally agreed upon and that no addition costs will be added at the end of the program with the exception of scope changes; and, that the construction program will be on schedule.

Construction Update Summary

This item was not discussed.

NEW BUSINESS

None.

SUMMARY – NEXT MEETING

None.

ADJOURNMENT

There being no objection, the meeting was adjourned at 7:51 p.m.