

**LOS ANGELES COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
INSTITUTIONAL EFFECTIVENESS & STUDENT SUCCESS COMMITTEE  
Educational Services Center  
Board Room – First Floor  
770 Wilshire Boulevard  
Los Angeles, CA 90017  
Wednesday, December 4, 2013  
3:30 p.m. – 5:00 p.m.**

Committee: Mona Field, Vice Chair; and Scott J. Svonkin, Member. Absent: Steve Veres, Chair

Trustee Field called the meeting to order at 3:50 p.m. in the absence of Trustee Veres.

PUBLIC SPEAKERS

None.

REPORTS/RECOMMENDATIONS

There being no objection, Trustee Field took out of order agenda item C. College Institutional Effectiveness Report – Los Angeles City College (LACC) – REVISED

College Institutional Effectiveness Report – Los Angeles City College (LACC) – REVISED

A document entitled “Los Angeles City College, Institutional Effectiveness Report to the Board of Trustees, November 20, 2013, Executive Summary” was distributed.

Ms. Bobbi Kimble indicated that Ms. Renee Martinez was present in response to the Committee’s request that modifications be made to the Los Angeles City College (LACC) Institutional Effectiveness Report to the Board of Trustees.

Ms. Martinez discussed the document with respect to the revisions that were made to the report that included strengths and weaknesses as it pertains to improving Student Success Outcomes.

There being no objection, Trustee Field stated that the Committee accepts the LACC Institutional Effectiveness Report as presented.

Without objection, so ordered.

*APPROVED: 2 Ayes*

Community Services Classes

Documents entitled “Community Services Courses/Descriptions for LACC, East Los Angeles College (ELAC), Los Angeles Harbor College (LAHC), Los Angeles Pierce College (LAPC), Los Angeles Southwest College (LASC), Los Angeles Valley College (LAVC), and West Los Angeles College (WLAC)” were distributed.

Ms. Kimble discussed the documents with respect to the process involved in delineating the Community Services Classes offerings for LACC, ELAC, LAHC, LAPC, LASC, LAVC, and WLAC. She indicated that the action item will be presented at the Board of Trustees meeting on Wednesday, December 11, 2013.

Motion by Trustee Svonkin, seconded by Trustee Field, to recommend to the full Board the approval of the Community Services Classes offerings.

*APPROVED: 2 Ayes*

#### College Institutional Effectiveness Reports

- East Los Angeles College (ELAC)

A document entitled “East Los Angeles College, Institutional Effectiveness Report to the Board of Trustees, December 4, 2013, Executive Summary” was distributed.

Mr. Marvin Martinez introduced Dr. Ryan M. Cornner, Dean, Institutional Effectiveness, and gave an overview of the ELAC Institutional Effectiveness Report 2013 with respect to the progress that has been made towards meeting the goals.

Dr. Cornner discussed the document with respect to the strengths and weaknesses as it pertains to improving Student Success Outcomes.

- Los Angeles Southwest College (LASC)

A document entitled “Los Angeles Southwest College, Institutional Effectiveness Report to the Board of Trustees, December 4, 2013, Executive Summary” was distributed.

Dr. Yasmin Delahoussaye introduced Mr. Phillip Briggs, Mr. Ferris Trimble, and Dr. Patrick Jefferson and gave an overview of the LASC Institutional Effectiveness Report 2013 with respect to the progress that has been made towards meeting the goals. She continued to discuss the document with respect to the strengths and weaknesses as it pertains to improving Student Success Outcomes.

- Los Angeles Trade-Technical College (LATTC)

A document entitled “Los Angeles Trade-Technical College, Institutional Effectiveness Report to the Board of Trustees, December 4, 2013, Executive Summary” was distributed.

Mr. Laurence B. Frank introduced Ms. Leticia L. Barajas and gave an overview of the LATTC with respect to the progress that has been made towards meeting the goals.

Ms. Barajas discussed the document with respect to the strengths and weaknesses as it pertains to improving Student Success Outcomes.

Motion by Trustee Svonkin, seconded by Trustee Field, that the Committee accepts the ELAC, LASC, and LATTC Institutional Effectiveness Reports as presented.

Without objection, so ordered.

*APPROVED: 2 Ayes*

#### Procurement of Workforce Center/American’s Job Center Workforce Development Series

Dr. Felicito Cajayon, Vice Chancellor, Economic and Workforce Development

Trustee Field indicated that this item is postponed until the next Committee meeting due to time constraints.

FUTURE INSTITUTIONAL EFFECTIVENESS & STUDENT SUCCESS COMMITTEE MEETING DATES

None.

NEW BUSINESS

None.

SUMMARY – NEXT MEETING

None.

ADJOURNMENT

There being no objection, the meeting was adjourned at 5:32 p.m.