



Board of Trustees

Los Angeles Community College District

Agenda

**LOS ANGELES COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE**

**Educational Services Center
Board Room – First Floor
770 Wilshire Blvd.
Los Angeles, CA 90017
Tuesday, October 16, 2018
12:00 p.m. – 1:30 p.m.**

Committee Members
Mike Fong, President
Andra Hoffman, Vice President
Steven F. Veres, 2nd Vice President
Gabriel Buelna
Ernest H. Moreno
Scott J. Svonkin
David Vela

Agenda

(Items may be taken out of order)

- I. ROLL CALL
- II. FLAG SALUTE
- III. PUBLIC SPEAKERS*
- IV. RECOMMENDATION ITEMS
 - A. Staff Augmentation Options
- V. INFORMATION ITEMS
- VI. FUTURE DISCUSSION/AGENDA ITEMS
- VII. FUTURE MEETING DATES
- VIII. ADJOURNMENT

*Members of the public are allotted three minutes time to address the agenda issues.

Order of Business

October 16, 2018

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If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting. To make such a request, please contact the Executive Secretary to the Board of Trustees at 213/891-2044 no later than 12 p.m. (noon) on the Monday prior to the Committee meeting.



Staff Augmentation Options

David Salazar, Chief Facilities Executive

Rob Brykalski, Program Director

Committee of the Whole

BuildLACCD

October 16, 2018

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Agenda

1. Meeting Chronology
2. Options Under Consideration
3. Fundamental Considerations
4. MATOC & Hybrid Agency CM Models
5. Hybrid Agency CM Option
6. Advantages and Disadvantages
7. Cost Comparison
8. Local, Small, Emerging, & Disabled Veteran
9. Procurement Timeline

MEETING CHRONOLOGY

July 2014

MATOC Contract Issued for PMO/CPT Staff Augmentation (3 Years, 2 One-Year Extensions). Contracts Expire July 2019.

February 2018

FMP&OC Informational Presentation - Staff Augmentation Delivery Options

March 2018

FMP&OC - Staff Augmentation Presentation - Committee Expressed a “Preference” for Hybrid Agency CM for College Project Teams

April 2018

Committee of the Whole - Staff Augmentation Model Options Presentation including FMP&OC Recommendation of Hybrid Agency CM for College Project Teams

May 2018

FMP&OC - Hybrid Agency CM Implementation Timeline Presentation

September 2018

FMP&OC - Staff Augmentation Presentation - Committee Recommended Continuation of MATOC for College Project Teams

OPTIONS UNDER CONSIDERATION

- 1) Accept Current FMP&OC Recommendation to Keep Multiple Award Task Order Contract (MATOC) for College Project Teams

OR

- 2) Transition to Hybrid Agency CM for College Project Teams

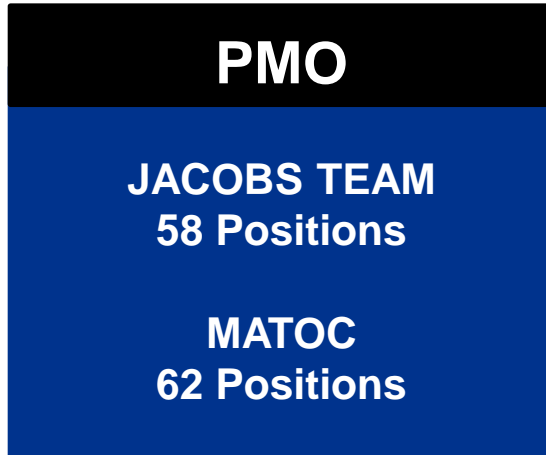
FUNDAMENTAL CONSIDERATIONS

MATOC & Hybrid Agency CM Options

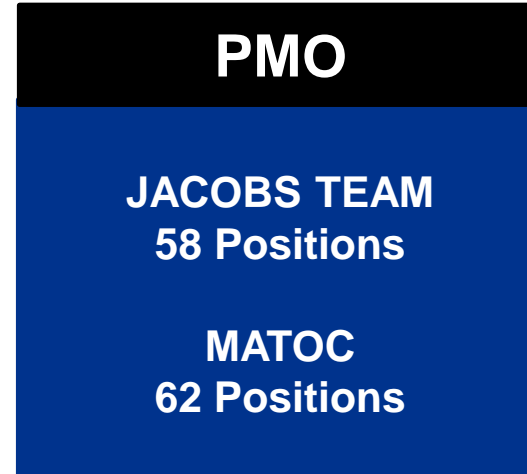
1. Opportunity for Local Small Emerging & Disabled Veteran (LSEDV) Firms
2. Consistency of College Project Directors (CPDs)
3. Minimize Disruptions to Program
4. Cost Considerations

MATOC & HYBRID AGENCY CM MODELS ON JULY 1, 2018

CURRENT



Hybrid Agency CM



College Project Team

MATOC
(CPDs & CPTs)
53 Current Positions

College Project Team

MATOC (CPDs)
9 Positions

HYBRID AGENCY CM
(CPTs)
44 Positions

PROJECTED STAFFING LEVEL - MATOC

OPTION NUMBER 1 – PROJECTED MATOC – 9 TEAMS			
TEAMS	COLLEGES	YEARLY FORECAST FOR TOTAL TEAM POSITIONS*	APPROX. NUMBER OF POSITIONS TO MEET LSEDV GOAL OF 30%
9	ALL COLLEGES	79	24 Positions

*Calculations based on average work load over 8 years

PROJECTED STAFFING LEVEL - HYBRID AGENCY CM OPTION

OPTION NUMBER 4 - HYBRID AGENCY CM MODEL - 6 TEAMS				
TEAMS	COLLEGES	YEARLY FORECAST FOR TOTAL TEAM POSITIONS*	MATOC	AGENCY CM
			CPD POSITIONS	APPROX. YEARLY FORECAST FOR PRIME & SUB POSITIONS
1	ELAC	13	1	12 (4 LSEDV Positions)**
2	TRADE TECH	11	1	10 (3 LSEDV Positions)**
3	PIERCE	10	1	9 (3 LSEDV Positions)**
4	CITY + SOUTHWEST	15	2 (1 per College)	13 (5 LSEDV Positions)**
5	VALLEY + MISSION	15	2 (1 per College)	13 (5 LSEDV Positions)**
6	WEST + HARBOR	15	2 (1 per College)	13 (5 LSEDV Positions)**
TOTAL:		79	9	70 (25 LSEDV Positions)**

*Calculations & groupings based on average work load over 8 years

**The calculated LSEDV positions include the CPD positions – 30% of the total team

***Due to rounding, aggregate total equals 25 positions (32%), which exceeds goal



ADVANTAGES AND DISADVANTAGES (MATOC vs HYBRID AGENCY CM)

Current MATOC

ADVANTAGES

- Stability of College Project Teams for Program Continuity / Retain College Project Directors
- Opportunity for Greater Number of LSEDV Firms to Participate
- Greater District & PMO Control of Selection Process & Performance
- Maximum Flexibility for Reassigning Positions & Staff
- Allows for the Alignment with PMO's Shared Resources for Scheduling, Estimating, etc.

DISADVANTAGES

- Large Bench Leaves Numerous Firms Without a Position
- Time Consuming Staffing Selection Process
- No Single Firm Responsibility for CPT Performance

ADVANTAGES AND DISADVANTAGES (MATOC vs HYBRID AGENCY CM)

Hybrid Agency CM

ADVANTAGES

- Retain Current College Project Directors
- Shared Resources Between Identified College Clusters
 - Valley College & Mission College
 - Southwest College & City College
 - West LA College & Harbor College

DISADVANTAGES

- Loss of Continuity and Disruption During Transition
- Less Control of College Project Team Selection (Smaller pool of resumes)
- College Project Director will Manage Personnel from Other Firms – May Lead to Conflicts
- Fewer Opportunities for LSEDV Firms

COST COMPARISON - MATOC VS HYBRID AGENCY CM

- Staffing Costs will be Equal Regardless of Selected Delivery Model
 - Billing Rates will be the Same
 - Staffing Levels will be the Same

Based on Equal Volumes of Work

HISTORICAL COST COMPARISON FOR COLLEGE PROJECT TEAMS

	Previous Agency CM Contract	Current MATOC Contract
Average Annual Cost	\$21.4M / year	\$14.4M / year
Average Annual Bond Expenditures* Per Year	\$335M / year	\$208M / year
Percentage of Expenditures to Volume of Work	6.3%	6.9%

Agency CM percentage is lower due to a higher volume of executed work.

BOARD RULE 7103.17: LOCAL, SMALL, EMERGING & DISABLED VETERAN

Adopted in 2014

Goal - 30% of contracts awarded each fiscal year

Definitions:

- Local: Principle headquarters in Los Angeles County.
- Small: Defined by the US Small Business Administration.
 - Less than 100 employees
 - Gross revenue less than \$15M per year
- Emerging: For businesses formed within the last 5 years.
- Disabled Veteran: Defined by CA Dept. of General Services.

LSEDV UTILIZATION FOR COLLEGE PROJECT TEAMS

Based on Current Staffing Levels - 53 positions

MATOC allows for a greater number of LSEDV opportunity

- MATOC at College Project Teams - Current
 - 23 firms
 - LSEDV Participation 80%
- Hybrid Agency CM at College Project Teams - Forecasted
 - 12 firms (6 Primes & 6 subs)
 - LSEDV Participation 30-60% estimated

PROCUREMENT TIMELINE - MATOC

September 26, 2018 FMP&OC, October 16, 2018 Committee of the Whole

- DURATION 3 Weeks

Prepare/ Issue RFP

- DURATION 4 Weeks
 - ADVERTISE BY November 7, 2018

Proposals Due

- DURATION 8 Weeks
 - COMPLETION BY January 2, 2019

Evaluation & Shortlist

- DURATION 5 Weeks
 - COMPLETION BY February 6, 2019

Notice of Intent

- DURATION 5 Weeks
 - COMPLETION BY March 13, 2019

Board Approval

- DURATION 7 Weeks
 - AWARD AUTHORIZATION May 1, 2019

Execution of Contracts (No Transition)

- DURATION 8 Weeks
 - COMPLETION BY July 1, 2019

PROCUREMENT TIMELINE – HYBRID AGENCY CM

September 26, 2018 FMP&OC, October 16, 2018 Committee of the Whole

- DURATION 3 Weeks

Prepare/ Issue RFP

- DURATION 5 Weeks
 - ADVERTISE BY November 15, 2018

Proposals Due

- DURATION 7 Weeks
 - COMPLETION BY January 2, 2019

Evaluation & Shortlist

- DURATION 5 Weeks
 - COMPLETION BY February 6, 2019

Interviews

- DURATION 4 Weeks
 - COMPLETION BY March 6, 2019

Notice of Intent

- DURATION 4 Weeks
 - COMPLETION BY April 3, 2019

Board Approval

- DURATION 4 Weeks
 - AWARD AUTHORIZATION May 1, 2019

Execution of Contracts and Transition

- DURATION 8 Weeks
 - COMPLETION BY July 1, 2019

DISCUSSION